

# Community Renewable Energy Board Meeting Minutes

The Community Renewable Energy Board, met in a special public meeting on Monday, December 6, 2021, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be Millcreek City Hall.

## **PRESENT:**

### **Board Members**

#### *In person*

Dan Dugan, Chair

Jeff Silvestrini

Emily Quinton

Drew Quinn

Samantha DeSeelhorst

#### *Electronic*

Suzanne Elger

Chris Cawley

Patrick Schaffer

Ann Granato

Pamela Gibson

Holly Smith

Michal Shea

Mila Dunbar-Irwin

Kalen Jones

Luke Cartin

Sarah Stock

Mara Brown

John Guenther

### **Staff**

John Brems, Millcreek City Attorney

Alexander Wendt, Millcreek Deputy City Recorder

Kurt Hansen, Millcreek Facilities Director

Attendees: Jeremy Shinoda, Will Kocher, Monica O'Malley, Ross Watkins, Sarah Montoya, Lars Nordfelt, Janene Eller-Smith  
Minutes by Alexander Wendt.

## **REGULAR MEETING – 1:00 p.m.**

### **TIME COMMENCED: 1:00 p.m.**

#### **1. Welcome, Introduction, and Preliminary Matters**

##### **1.1 Purpose and Overview of Meeting**

Chair Dugan called the meeting to order.

**Identification and Update on Community Participation in Community Renewable Energy Agency**

Dan Dugan – Voting Member

Jeff Silvestrini - Voting Member

Drew Quinn – Voting Member

Emily Quinton - Alternate Member – Voting Today

Samantha DeSeelhorst – Alternate Member – Voting Today

Chris Cawley – Voting Member

Suzanne Elger – Alternate Member – Voting Today

Patrick Schaffer – Alternate Member – Voting Today

Ann Granato – Voting Member

Pamela Gibson – Voting Member

Holly Smith – Alternate Member – Not Voting

Michael Shea – Alternate Member – Not Voting

Mila Dunbar-Irwin – Alternate Member – Not Voting

Kalen Jones – Voting Member

Luke Cartin – Alternate Member – Voting Today

Sarah Stock – Voting Member

Mara Brown – Alternate Member – Voting Today

John Guenther – Alternate Member – Not Voting

**1.2 Identification and Update on Community Participation in Community Renewable Energy Agency (Welcoming New Members if Any) and Review list of Remaining Eligible Communities**

Chair Dugan reviewed the anchor communities, they include Castle Valley, Grand County, Moab, Millcreek, Park City, Salt Lake City, and Summit County.

Communities that have elected to participate as non-anchor communities are, Cottonwood Heights, Francis, Holladay, Alta, Springdale, Kearns Metro Township, Salt Lake County, and Ogden. Communities eligible to join are Bluffdale, Coalville, Emigration Canyon Township, Kamas, Oakley, Orem, West Jordan, West Valley City.

**1.3 Reminder: January Board Meeting will take place on the second Monday – Monday, January 10<sup>th</sup> at 1pm at Millcreek City Hall and online.****1.4 Reminder: If a community would like to appoint a new board member, that appointment needs to be evidenced by either a letter from the local government's chief executive officer or by resolution from the local government's governing body. Please send this letter of appointment or resolution to the Agency's Secretary, Emily Quinton.**

Secretary Quinton said she has a template appointment letter and resolution for any upcoming or anytime in the future there is turnover in board members.

**1.5 Review of voting slides from Board Orientation and current participation percentages.**

Chair Dugan said this presentation would be postponed until the January 10th meeting.

## 2. Business Matters

### 2.1 Approval of November 1, 2021, Meeting Minutes

Board Member Silvestrini moved to approve the meeting minutes for the meeting on November 1, 2021. Board Member Quinton seconded. All Board Members voted yes. The motion passed unanimously.

### 2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Silvestrini said the Board is only a few thousand dollars short of the goal amount to pay consultants. The Board has received Salt Lake County unincorporated payment. Secretary Quinton said that Castle Valley's payment is in the mail. Grand County payment is not due until Jan 31, 2022.

### 2.3 Reports from committees (Program Design, Low-Income Plan, Communications).

Secretary Quinton gave an update from the Program Design Committee. The Committee engaged the law firm of James Dodge, Russell, and Stephens. The Board designated three staff members as the main negotiating team with Rocky Mountain Power. The first meeting with Rocky Mountain Power was on December 2<sup>nd</sup> and the next meeting is on December 17<sup>th</sup>. They will organize work sessions around key topics and plan to bring this to the board in January. Rocky Mountain Power asked that the Board sign a non-disclosure agreement. This will be finalized in the future. Mayor Silvestrini said that there were some concerns about the NDA and asked if there are ways to edit the NDA because the Board is a public body. Secretary Quinton said that the Board has not sent the redline version back. More updates will follow.

Low Income Plan Committee – Board Member DeSeelhorst explained the Committee has continued to reach out and most recently they hope to distribute a survey to board members for feedback. Chair Dugan asked about communities that are eligible but have not joined the Board. They might like to have access to the survey for feedback. Board Member DeSeelhorst said she will send the survey to all communities for their feedback.

Communication Committee – Board Member Cawley said the Communications Committee drafted a letter to remaining eligible communities based on the new deadline to join to agency. The committee created a list of frequently asked questions to publish. The agency has a Facebook page that is live, it is the nucleus of a social media campaign. Secretary Quinton asked if Board Member Cawley will update the FAQ's and how communities can give suggestions. Board Member Cawley said they will update the FAQ'S regularly and get suggestions from other communities is a great idea. Board Member DeSeelhorst asked that communities and Board Members that have questions that they send those to the Communication Committee and keep the newest information accessible.


Secretary Quinton saw an announcement from the Utah Office of Energy Development. They are holding two in person meetings, one in Vernal, and one at the State Capitol. Mr. Thomas will be attending the meeting in Salt Lake City so he can report about it in January.

**3. Adjournment**

**Board Member Silvestrini made the motion to adjourn the meeting at 1:20 p.m. Board Member Quinn Seconded. Chair Dugan called for the vote. The motion passed unanimously**

APPROVED:  Date **2-4-22**  
Dan Dugan, Chair

ATTEST:

  
Emily Quinton, Secretary

DRAFT