

Grantsville City Library Board of Trustees

Meeting Minutes

Thursday, January 6, 2022, 4:00 p.m.

(Approved February 3, 2022)

Trustees in Attendance:

Elisabeth Allen
Stacy Bleazard
Janet Craven, President
Claudia Dutson
Courtney Norman

Additional Attendees:

John Ingersoll, Director

Absent:

Jeff Hutchins, City Council

On Zoom:

Barb Wittwer
Sharon Kuttler, Secretary

1. Call to Order and Attendance:

The meeting was called to order by John Ingersoll at 4:03 p.m. Attendance was noted.

2. Claudia made a motion to approve the minutes of the December 2, 2021 meeting with corrections. The motion was seconded by Stacy. The spelling of Barb Wittwer's name was corrected. The motion passed unanimously.

3. The new trustees, Courtney Norman, Liz Allen, and Barb Wittwer, were introduced by John and welcomed.

4. Janet Craven was appointed as Chair for 2022 on a motion by Stacy, seconded by Claudia. Sharon Kuttler was appointed as secretary.

5. Director's Report:

- a. John distributed his Director's Report, including monthly circulation statistics for 2021 and December's statistics. His report included student volunteers, Santa Claus' visit, new trustees, CLEF recertification (\$4,960 awarded to Grantsville City Library), and hosting a Communities that Care Open House in December.
- b. 2022 Plans/Wishlist:
 - The library will soon offer pre-COVID programming.
 - John plans to begin a Senior Center program to teach basic computer skills using Chromebooks.

- The library may assist the Unique Foundation, which supports individuals, mostly women, who have experienced childhood abuse.
- John is looking into supporting the Food Bank and perhaps helping the community in other ways, such as with computer use programs and job search skills.
- Friends of the Library - Char and Steve Warner and Nicole Lewis are working to re-establish the Friends group.
- John would like the Library Board to be involved in the Honey Harvest Festival and Baby Animal Days again.
- Barb Wittwer volunteered to put together a monthly library newsletter that could perhaps be mailed out with the city water bills. John will reach out to the new mayor and city manager about this. Janet suggested sharing it on Google docs with John and the board for proofreading and suggestions.
- Liz mentioned that the owner of the Tae Kwon Do in Grantsville works with a church to distribute food to elementary school children. Also, Liz is friends with the director of the Utah Food Bank and will ask her how the library could help. John also wants to reach out to the Grantsville Police Department.

6. Trustee Training & Open Meetings Act Training for 2022

- a. John will send a link to all trustees when the required Open Meetings Act 2022 Training is available online.
- b. John has arranged for Merrily Cannon from the Utah State Library to train us on the first Thursday in March at our Board Meeting.
- c. John has approached the city attorney about concerns with the Utah Parents United group, who are scheduled to meet with Utah Legislators on January 10th.

7. No Public Comments.

8. The meeting was adjourned at 4:47 p.m. with a motion by Claudia, seconded by Liz.

9. Our next meeting will be at 4:00 pm on Thursday, February 3, 2022 at the Grantville City Library, 42 North Bowery Street, Grantsville, Utah. It will also be available through Zoom.