

WORK SESSION OF THE BRIGHAM CITY COUNCIL
INTERNET SECURITY TRAINING & ETHICS TRAINING
January 20, 2022
6:00 p.m.

PRESENT:	DJ Bott	Mayor
	Alden Farr	Councilmember <i>via Zoom</i>
	Matthew Jensen	Councilmember
	Joe Olson	Councilmember
	Ryan Smith	Councilmember
	Robin Troxell	Councilmember

ALSO PRESENT:	Christina Boss	City Recorder
	Mike Christiansen	City Attorney
	Jason Roberts	City Administrator
	Royce Wilkerson	IT Director

Internet Security Training

Mr. Wilkerson came to the table and presented an internet security awareness training. Current employee education involves required annual training, ongoing phishing testing, and a City-wide cybersecurity goal. He reviewed cybercrime types and statistics and stated the average cost of a data breach for an organization the size of Brigham City is \$2.74 million. Mr. Wilkerson explained ransomware is the most common type of cybercrime where all of the data on a computer is encrypted and a payment is required to retrieve files.

Recommended safe habits included:

- Understand phishing emails
- Do not store password in web browser
- Lock computer when unattended
- Set strong passwords
- Identify fake websites
- Do not click on sites that contain banner ads

Ethics Training

Mr. Christiansen presented a training on the Open and Public Meetings Act and the Municipal Officers' and Employees' Ethics Act. Key points included:

- Meetings must have 3-member quorum and be open to the public
- City business conversations during public meetings only
- Regular and electronic meeting and noticing requirements
- Criteria to hold closed and emergency meetings
- Public comment guidelines and publishing and posting minutes
- Duty to disclose and conflicts of interest
- Maintain atmosphere of compliance

The meeting adjourned at 6:47 p.m.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the January 20, 2022 City Council Work Session.

Dated this 4th day of February 2022.

Christina Boss

Christina Boss, Recorder