**South Salt Lake Valley Mosquito Abatement District**

**Public Hearing Minutes**

**December 13, 2021 at 6:00pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in an electronic meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present: Jeff Bossard (Brighton), Tish Buroker (Riverton), Don Christensen (West Valley City), Paul Fotheringham (Holladay), Jeff Gaston (Bluffdale), Brad Gilson (Draper), Paul Glover (Midvale), Kristie Overson (Taylorsville), Linda Price (White City), Florence Reynolds (Sandy), and Laverne Snow (Murray).

The following board members were absent: Tali Bruce (Cottonwood Heights), Silvia Catten (Millcreek), Gene Drake (West Jordan), LeAnne Huff (South Salt Lake), Ilene Risk (Salt Lake County), Steven Shields (Herriman), and Tamara Zander (South Jordan).

Also attending were Brian Hougaard, Eric Gardner, Kassie Draper, and Steve Van Maren from Sandy.

1. Welcome. Price welcomed everyone to the public hearing.
2. 2021 Budget Amendments. Hougaard presented the proposed current year budget amendments including updating capital project and reserve fund plans.
3. 2022 Budget. Hougaard presented next year’s budget and explained a few minor changes made since the tentative budget was approved last month.
4. Public Comment. Van Maren inquired about computer budgets. There were no additional questions or comments.
5. Adjourn. Snow motioned to close the public hearing. Gilson seconded the motion, with all in favor the public hearing was adjourned at 6:17pm.

**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**December 13, 2021 at 6:17pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in a regular session board meeting at the District Headquarters, at 7308 Airport Road, West Jordan, Utah 84084.

The following board members were present: Jeff Bossard (Brighton), Tish Buroker (Riverton), Don Christensen (West Valley City), Paul Fotheringham (Holladay), Jeff Gaston (Bluffdale), Brad Gilson (Draper), Paul Glover (Midvale), Kristie Overson (Taylorsville), Linda Price (White City), Florence Reynolds (Sandy), and Laverne Snow (Murray).

The following board members were absent: Tali Bruce (Cottonwood Heights), Silvia Catten (Millcreek), Gene Drake (West Jordan), LeAnne Huff (South Salt Lake), Ilene Risk (Salt Lake County), Steven Shields (Herriman), and Tamara Zander (South Jordan).

Also attending were Brian Hougaard, Eric Gardner, and Kassie Draper.

1. Board Conflicts of Interest Disclosures. No board members had any agenda conflicts to disclose.
2. Citizen Comments. No members of the public had additional comments.
3. Approve November Minutes. Snow moved to approve and adopt the November minutes as presented. Glover seconded the motion. The motion carried with all in favor.
4. Adopt 2021 Amended Budget (Resolution #20-03). Buroker moved to approve Resolution #21-03 to adopt the 2021 Amended Budget. Overson seconded the motion. The motion carried with the following vote:

AYE: Bossard, Buroker, Christensen, Fotheringham, Gaston, Gilson, Glover, Overson, Price, Reynolds, Snow.

NAY: None

ABSTAIN: None

ABSENT: Bruce, Catten, Drake, Huff, Risk, Shields, Zander.

1. Adopt 2022 Budget (Resolution #21-04). Fotheringham moved to approve Resolution #21-04 to adopt the 2022 Budget. Buroker seconded the motion. The motion carried with the following vote:

AYE: Bossard, Buroker, Christensen, Fotheringham, Gaston, Gilson, Glover, Overson, Price, Reynolds, Snow.

NAY: None

ABSTAIN: None

ABSENT: Bruce, Catten, Drake, Huff, Risk, Shields, Zander.

1. Audit Committee Report – Fraud Risk Assessment. Snow reported on the committee’s process of completing and scoring the Fraud Risk Assessment. The final score is pending one Board Member who has not submitted her training certification. Fotheringham moved to accept the Fraud Risk Assessment as presented. Gilson seconded the motion. The motion carried with all in favor.
2. In-person Meetings 2022. Board members discussed pros and cons of continuing electronic meetings versus returning to meetings in person. All agreed that an electronic participation should be available for every meeting, but that in-person meetings should be held quarterly beginning March. Additionally, they would like to have a Christmas Social next year. Gilson moved to update the 2022 Board Meeting Schedule to encourage in-person attendance for March, June, September and December meetings. Bossard seconded the motion. The motion carried with all in favor.
3. Conditions of the District. Hougaard reported on the following items:
   1. District Activities: budgets, training, 2021 safety review, annual report, facility/equipment winterizing, equipment maintenance, winter goals, school presentations, 3D printing.
   2. 2022 Conferences
      * AMCA Conference (Feb 28 – Mar 4) in Jacksonville, FL.
      * UMAA Conference (October 23-25) Park City, UT.
      * UASD Conference (November 2-4), Layton, UT
   3. The Open & Public Meetings Act training required annually will be presented in the upcoming February 2022 Board Meeting.
   4. Safety Report. There were no incidents or issues reported.
4. Approve 2022 Board Meeting Schedule, Board Member Items for January 10th Meeting. Christensen motioned to approve the proposed meeting schedule for 2022. Overson seconded the motion. The motion carried with all in favor. No additional agenda items were requested for the January meeting.
5. Approve Bills. The bills were presented for approval and payment. Fotheringham moved to pay the bills. Gilson seconded the motion. The motion carried with all in favor.
6. Adjourn. Overson moved to adjourn. Fotheringham seconded the motion, and the meeting was adjourned at 6:43 pm.