



MINUTES
Springville City Council Work/Study Meeting - JANUARY 18, 2022

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, JANUARY 18, 2022 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Liz Crandall
Craig Jensen
Jason Miller
Mike Snelson
Chris Sorensen

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, City Recorder Kim Crane, Building and Grounds Director Bradley Neel, Community Development Director Josh Yost, Public Safety Director Lance Haight, Administrative Services Director Patrick Monney, Power Director Leon Fredrickson, Power Generation Superintendent Shawn Black, Public Works Director Brad Stapley, Recreation Director Stacey Child, Library Director Dan Mickelson, and Museum of Art Director Rita Wright.

CALL TO ORDER - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:30 p.m.

COUNCIL BUSINESS

1. Calendar

- Jan 24 - Budget Retreat 3:30 p.m. - 8:00 p.m.
- Feb 01 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Feb 08 - Work/Study Meeting 5:30 p.m.
- Feb 15 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

Mayor Packard asked if there were any questions or additions to the calendar. There were none.

2. Discussion on this evening's Regular Meeting agenda items

- a) Invocation - Councilmember Snelson
- b) Pledge of Allegiance - Councilmember Sorensen
- c) Consent Agenda

3. Approval of the minutes for the work sessions from November 02, November 16, December 07, and December 21, 2021. The regular meetings from November 02, November 16, December 07, and December 21, 2021; January 04 and January 11, 2022.
4. Approval of a 5-Year Baseload Power Purchase for the period of January 2023-December 2027 - Shawn Black, Superintendent Power Generation

5. ~~Approval of the Grant Recommendations from the Springville Arts Commission – Rita Wright, Museum of Art Director~~ (MOVE TO REGULAR AGENDA)
6. Approval of a Resolution and Agreement with Brown's Amusement Inc. for the Art City Days Carnival - Stacey Child, Recreation Director
7. Approval of a condominium conversion for the Spring Creek Commercial Condominiums located at 1195 N Spring Creek Place, Springville, Utah in the BP-Business Park Zone - Josh Yost, Community Development Director
8. Approval of the appointment of two councilmembers to the Employee Appeals Board - John Penrod, Assistant City Administrator/City Attorney

Mayor Packard said he would like to move Item 5 on the Consent Agenda to the Regular Agenda and asked if there was any discussion on tonight's consent agenda.

Attorney Penrod explained the Employees Appeals Board and its function. There would be two council members appointed by the mayor to serve on the board. Mayor Packard requested Councilmember Snelson and Councilmember Miller to serve on the board.

3. DISCUSSIONS/PRESENTATIONS

a) **Boards and Commissions Discussion**

Mayor Packard discussed boards and commissions and requested input from the council and directors on what committees are functioning and which may not be.

Councilmember Snelson expressed he would like boards to have more teeth and be able to contribute. Administrator Fitzgerald explained there would be an ordinance coming to the council for approval and where they could decide what they want.

Councilmember Miller suggested the council give a review from the boards they represent and let the boards know the council wants to see what they are doing and they have a voice.

Administrator Fitzgerald explained some boards can take a procedure or project and review it at length then give the council a recommendation.

Councilmember Sorensen expressed the committees need to have communication from the council on what the council is expecting and for them to understand their role.

Mayor Packard asked the council how much they want to be involved in the budget.

Councilmember Sorensen the council reviews the budget and once it's set, the directors have the ability to proceed within the budget.

Councilmember Jensen would like to see benchmarking as a part of involvement.

Councilmember Snelson stated when any committee begins they need to be trained on what the expectation is and to approach decisions with an open mind.

By consensus, it was agreed board and commission appointments should consider their experience, diversity, and willingness to be open-minded.

Mayor Packard reported he would like Councilmember Snelson and Councilmember Sorensen on the PAR Committee. Councilmember Jensen and Councilmember Miller on the Utility Committee. He asked Councilmember Crandall to serve with him on the Citizen Committee. He asked the council to come up with some ideas on how to develop the committees and will review them at the next work meeting.

b) **Open and Public Meetings Training - John Penrod, Assistant City Administrator/City Attorney**

Attorney Penrod gave a presentation and training on open and public meetings law which is required annually. The presiding officer (Mayor Packard) is required by the state to assure Open Public Meetings Law training every year.

- c) **Citizen Survey - Troy Fitzgerald, City Administrator**
Presentation postponed due to lack of time.

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Mayor Child asked for any other comments. There were none

5. CLOSED SESSION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session as provided by Utah Code Annotated Section 52-4-205

There was none.

ADJOURNMENT

COUNCILMEMBER SORENSEN MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6:52 P.M.

COUNCILMEMBER JENSEN SECONDED THE MOTION, ALL VOTED AYE.

This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Tuesday, January 18, 2022. I, Kim Crane do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, January 18, 2022

DATE APPROVED: February 02, 2022



Kim Crane
City Recorder