

HighMark Charter School Board of Directors Meeting

October 4th, 2021

Location: 2467 E. South Weber Drive
South Weber, UT 84405

Time: 7:03PM

In Attendance: Richard Bigler, David Garrison, Blake Petersen, Rory Ukena, Lori Drake (via phone)

Others In Attendance: Shawn Miehke, Krystal Taylor, Kim Dohrer, Krystal Taylor, Ryan Smith, Janey Stoddard



MINUTES

CALL TO ORDER

Richard Bigler called the meeting to order at 7:03PM.

PUBLIC COMMENT

There was no public comment.

REPORTS

- Principal's Report
Shawn Miehke provided an update that the signage for the front of the school, Summit Learning, entrepreneurial opportunities, along with a COVID-19 case count update.
- Budget Report
Blake Petersen reviewed the budget. An explanation of net income was provided so the Board can be aware of how numbers are being displayed.

CONSENT ITEMS

- August 16, 2021 Board Meeting Minutes
Richard Bigler made a motion to approve the August 16th Board Meeting Minutes. David Garrison seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; David Garrison, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.
- Ratify New Hires
There were no new hires to approve.

VOTING ITEMS AND DISCUSSION ITEMS

- Amended Special Education Policies and Procedures Manual
Janey Stoddard spoke to the changes that were made in the manual.
David Garrison made a motion to approve the amended Special Education Policies and Procedures Manual. Blake Petersen seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; David Garrison, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.
- LEA Specific Licenses

Shawn Miehlike presented the names and reasoning each staff member obtaining an LEA Specific License. The Board inquired how the HighMark tuition reimbursement program promotes longevity and retention.

Rory Ukena made a motion to approve the LEA Specific Licenses as discussed. Lori Drake seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; David Garrison, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

- Snow Removal Contract

Shawn Miehlike presented two quotes to the Board with recommendation to continue with the current provider, Extreme Green.

Blake Petersen made a motion to approve the snow removal contract with Extreme Green David Garrison seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; David Garrison, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

- Amended Building Use Policy

Shawn Miehlike reviewed the building use pricing. Clarifications to the procedures will be made to coincide with the policy changes.

Richard Bigler made a motion to approve the Amended Building Use Policy. Rory Ukena seconded the motion. Motion passed unanimously. Votes were as follows: Richard Bigler, Aye; David Garrison, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye.

CALENDARING

- National Charter School Conference, Holiday Social, Board Meeting January 24, 2022

The Board will investigate the options in attending the National Conference in June, a holiday social will take place in December. There will be Board meeting via phone on will October 7th.

CLOSED SESSION- to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a).

At 8:14PM Rory Ukena made a motion to move into a closed session located in the HighMark Charter School Library to discuss the character, professional competence, or physical or mental health of an individual pursuant to Utah Code 52-4-205(l)(a). David Garrison seconded the motion. Votes were as follows: Richard Bigler, Aye; David Garrison, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye. Motion passed unanimously.

Shawn Miehlike left the meeting at 8:14PM.

ADJOURN

At 8:54PM Richard Bigler made a motion to move out of closed session and adjourn. David Garrison seconded the motion. Votes were as follows: Richard Bigler, Aye; David Garrison, Aye; Blake Petersen, Aye; Rory Ukena, Aye; Lori Drake, Aye. Motion passed unanimously.

HighMark Charter School
Board of Directors Closed Session
Meeting Date: October 4, 2021
Location: 2467 E. South Weber Drive
South Weber, UT 84405



CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for HighMark Charter School entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-2(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 4th day of October, 2021, at, 2467 E. South Weber Drive South Weber, UT 84405 Utah.

Richard Bigler, Board Chair

A handwritten signature in black ink, appearing to read 'Richard Bigler', written in a cursive style.

Signature