

**JOINT UNIFIED FIRE SERVICE AREA AND
LOCAL BUILDING AUTHORITY OF THE UFSA
Meeting Minutes**

8:30 a.m.

This meeting was held at UFA Headquarters and electronically via ZOOM

Board Members Present

Council Member Allan Perry
Council Member Gary Bowen
Council Member Kathleen Bailey
Council Member Trish Hull
Mayor Dan Knopp
Mayor Harris Sondak
Mayor Jeff Silvestrini

Council Member Chrystal Butterfield
Mayor Kristie Overson
Mayor Robert Hale
Council Member Dea Theodore
Surveyor Reid Demman
Mayor Tom Westmoreland

Board Members Absent

Mayor Jenny Wilson

Staff

Tony Hill, UFA CFO
Chief Dan Petersen
Shelli Fowlks
Cyndee Young, absent

Guests

Bill Brass
Brad Larson
David Chipman, public
Dom Burchett
Dustin Dern
Jay Torgersen

Kiley Day
Kiyoshi Young
Lana Burningham
Michael Conn
Patrick Costin
Riley Pilgrim

Stephen Higgs
Zach Robinson
Larson Wood
Steve Quinn

.....
Chair Kristie Overson Presided
.....

1. Called to Order

Chair Overson called the meeting to order at 9:15 a.m. Quorum present

Prior to public comment, Chair Overson commented on the demolition of Station 102 in Magna. She was pleased to represent this board and to speak on the importance of this board as we look over budgeting, community outreach. The citizens of Magna are excited to have a new station in their city

2. Public Comment

None

Public comment was made available live and with a posted email address

3. Approval of Minutes – Chair Overson

Council Member Hull moved to approve the minutes from the November 16, 2021, Joint UFSA/LBA Board Meeting as submitted

Council Member Theodore seconded the motion

Verbal vote taken. All in favor. None opposed

4. Finance Committee Report – Chair Sondak

No meeting held

5. Consider Resolution 12-2021A Approving Proposed Exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2022

- CFO Hill- The agreement signifies the new dollar amount and employee percentages for the upcoming year. This has been approved as part of the tentative budget
-

Council Member Perry moved to approve Resolution 12-2021A adopting the proposed Exhibit A to the UFA/UFSA Interlocal Agreement for Services for calendar year 2022 as presented
Mayor Hale seconded the motion

Roll Call Vote

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	Y
Hull	Y	Westmoreland	Y
Knopp	Y	Wilson	-

6. Public Hearing to Receive and Consider Comments on Proposed 2022 Judgment Levies –

Chair Overson declared meeting open for public response

- CFO Hill- These are judgements received from SLCO Auditors Office for time frame of March 1 through September 15, 2021. These are taxes that are levied and have been included in the budget. Residents have the option to challenge the assessor's amount. The judgements are given stating that residents do not need to pay the tax. We then need to collect the tax and levy it back through our entire organization.
- We have a little over \$46,000 in judgement levies for this 6-month time period. The Taxation Notice is included in packet. This will be an average increase of 45 cents per resident and 81 cents per business for 2022.
 - Mayor Sondak- Is this outside of a Truth in Taxation process?
 - CFO Hill- This is a hybrid Truth in Taxation-The state statute requires notification through news and postings, but we are not required to notify individual residents

Council Member Hull moved to close the public hearing to receive and consider comments on proposed 2022 Judgment Levies

Mayor Knoop seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	Y
Hull	Y	Westmoreland	Y
Knopp	Y	Wilson	-

7. Consider Resolution 12-2021B Approving and Imposing an Ad Valorem Tax Rate for Payment of Eligible Judgments on Taxable Property Between March 1, 2021, and September 15, 2021 – CFO Hill

- No questions or concerns brought forward

Mayor Sondak moved to adopt Resolution 12-2021B approving and imposing an Ad Valorem Tax Rate for payment of eligible judgments on taxable property between March 1, 2021, and September 15, 2021, as presented

Mayor Hale seconded the motion

Roll Call Vote

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	Y
Hull	Y	Westmoreland	Y
Knopp	Y	Wilson	-

8. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2021 Budget and the Final 2022 Budget –CFO Hill

Budget amendments (fees and bonds)

- Income from impact fees- this has increased our bank fees slightly
- Bond Issuance from earlier this year. This shows the funds in the appropriate area

Chair Overson moved to open the meeting for public comment

- No comment or questions brought forward

Mayor Sondak moved to close the public hearing to receive and consider comments on proposed amendments to the 2021 budget and the final 2022 budget

Council Member Perry seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	Y
Hull	Y	Westmoreland	Y
Knopp	Y	Wilson	-

9. Consider Resolution 12-2021C Approving Amendments to the 2021 Budget – CFO Hill
Chair Overson asked for questions. Hearing none asked for a motion

Council Member Perry moved to adopt Resolution 12-2021C approving amendments to the 2021 Budget as presented

Council Member Hull seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	Y
Hull	Y	Westmoreland	Y
Knopp	Y	Wilson	-

10. Consider Resolution 12-2021D Approving the 2022 Final Budget – CFO Hill

- No questions or concerns brought forward

Mayor Hale moved to adopt Resolution 12-2021D approving the 2022 Final Budget as presented

Mayor Sondak seconded the motion, noting the this does not match on documents

Resolution was approved with the correction of the resolution number from 12-2022D to 12-2021D

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	Y
Hull	Y	Westmoreland	Y
Knopp	Y	Wilson	-

11. Station Construction and Seismic Retrofit Update - Assistant Chief Burchett/Division Chief Robinson

- Station Construction- AC Burchett
 - Station 102, Magna- Groundbreaking and demolition ceremony was held
 - Construction Bid was awarded to Paulson Construction. This is the same construction company we are using for Station 125
 - Station 125, Midvale- we are 120 days into the construction timeline. Station has block walls, framing, plumbing and electrical conduit in place. On schedule
 - Station 251/253, Eagle Mountain
 - Station 251- site plan has been submitted to Eagle Mountain. They are reviewing. We hope to have approval on January 18, 2022
 - Station 253- about 1 month behind 251. The site plan application will be reviewed by the planning commission and the council for approval.
 - With 251/253 stations we had to redesign due to shortage on steel.
 - Station 112, Olympus Cove- The final word from FEMA and Millcreek staff is that we cannot rebuild station with current adopted building codes

- Millcreek City is planning on building a detention basin at the mouth of Neffs Canyon which will significantly change the flood plain classification for the station. Timeline is 5-7 years out with many unknowns
 - AC Burchett recommends pulling Station 112 out of the bond project at this time. This will leave an excess of \$5-6 million. AC Burchett and CFO Hill are working with the Bond Counsel for options. He will bring more information to the board next month
 - A decision will need to be made regarding the home purchased in Olympus Cove to house the crew during construction. AC Burchett would like to receive guidance from the Bond Counsel on how this will factor in
 - Mayor Silvestrini – It is difficult to delay the build of this station. The station location is perfect. There are limited options to relocate, and response times are best if the station remains in this location. The city is seeking a map revision from FEMA. Millcreek has a strategy to build a detention basin. This will take time and money. Ultimately, we need the station to be safe for the crews. Millcreek is committed to continue working on this
 - AC Burchett- Concerning seismic vulnerabilities of this station, we are working with our grant manager to see if monies can be used for this station
 - Chief Petersen- UFA is disappointed that the station build has been paused. The communication has been great. We understand the need to pause at this time
 - Seismic Retrofit Update – DC Robinson
 - 5 Structural Retrofits involved in this project
 - Stations 110/116
 - Work will begin once agreement with contractor has been signed
 - Stations 107/109/115 are in design phase
 - We expect to see the drawings in mid-January
 - Targeting early February for posting General Contractor RFP
 - Non-structure retrofits
 - Coleman Seismic has completed non-structural upgrades at stations 101/106 Millcreek, 104 Holiday, 108 Brighton, 111 Magna, 113 Alta/Snowbird, 119 Emigration, 120/121/124 Riverton, and 126 Midvale
 - Station 118 Taylorsville is underway as of today, Station 103 Herriman is scheduled to begin next week
- Anticipate completion of non-structural retrofits in January 2022
- 3 Emergency Generators
 - Prep work at station 103 Herriman has been completed
 - Prep work at Station 107 West Jordan is underway
 - Generators and transfer switches are on order
 - Station 113 Alta/Snowbird is in permit review with MSD. Order will be placed once permit application has been approved

12. Fire Station Construction Budget Update – CFO Hill

- Station builds are at 3.9 million to date. We have added approximately 1.1 million since our November report. Bulk of these costs are at Station 125.
 - Mayor Sondak- Regarding Station 112 Olympus Cove, is the money spent sunk at this point?
 - CFO Hill clarified that the architect, survey costs, etc. came in because we were moving forward with the build. This should give us a head start when we are ready to move

forward on this station. We should not see any more cost related to this station until we move forward

13. Possible Closed Session

Mayor Knoop moved temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual

Mayor Hale seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	Y
Hull	Y	Westmoreland	Y
Knopp	Y	Wilson	-

Mayor Knoop moved to re-open the meeting to the public

Mayor Hale seconded the motion

Roll call vote taken

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	Y
Hull	Y	Westmoreland	Y
Knopp	Y	Wilson	-

14. Adjournment – Chair Overson

Council Member Hull moved to adjourn the December 21, 2021, Joint UFSA and LBA Meeting

Mayor Knoop seconded the motion

Verbal vote taken. All voted in favor, none opposed