

City of La Verkin

435 North Main St., La Verkin Utah, 84745

(435) 635-2581 Fax (435) 635-2104

www.laverkin.org

La Verkin City Council Meeting Agenda

Wednesday, January 19, 2022, 6:00 p.m.

Council Chambers, 111 S. Main, La Verkin, Utah

A. Meeting Called to Order: Invocation by Invitation; Pledge of Allegiance

B. Council Vacancy:

1. Interview
2. Election
3. Swearing in

C. Appointments:

1. Appointments to Boards, Commissioners, and Committees

D. Consent Agenda: (Items on the consent agenda may not require discussion. These items will be a single motion unless removed at the request of the Mayor or City Council.)

1. Declarations of conflict of interest
2. Agenda
3. Meeting Minutes: December 15, 2021, regular meeting minutes
4. Checks and Invoices: \$72,638.82

E. Business:

1. Discussion and possible action to approve Resolution R-2022-[01](#); a resolution creating the position of Director of Finance (City Finance Officer), and appointing City Administrator Kyle Gubler to said position.
2. Discussion and possible action to approve Ordinance No. 2022-[01](#); an ordinance amending section 4-4-8 of the La Verkin City Code (Establishment of Residential Fees); and providing an effective date.
3. Discussion regarding the FY 2022-23 Budget retreat.
4. Discussion and possible action regarding the youth recreation program.
5. Discussion and possible action on compensation for the fairs & festivals position.
6. Discussion and possible action regarding a website & social media position.

F. Mayor & Council Reports:

Mayor Wilson:

Wise:

Blair Gubler:

Micah Gubler:

Hardy:

G. Adjourn:

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Christy Ballard, City Recorder, (435) 635-2581, at least 48 hours in advance.

Certificate of Posting

The undersigned City Recorder does hereby certify that the agenda was sent to each member of the governing body, sent to the Spectrum newspaper, posted on the State website at, posted on the La Verkin City website at www.laverkin.org and at the city office buildings

111 S. Main and 435 N. Main on January 14, 2021.

Christy Ballard, City Recorder

La Verkin City Invoice Register - 12/30/2021 to 1/13/2022 - All Invoices

1/13/2022

Invoice No.	Vendor	Check No.	Input Date	Due Date	Amount	Account No.	Account Name	Description
RFD 100039629.	*Beltran, Rafael	49076	12/31/2021	12/31/2021	\$96.07	512330	Turn on Fee/Renter Deposit	Deposit Refund: 100039629 - *B
333853	ACE HARDWARE	49077	1/4/2022	1/10/2022	\$28.97	104510.250	Parks EQUIPMENT OPERATIN	Tree trimming supplies
333892	ACE HARDWARE	49077	1/3/2022	1/10/2022	\$60.77	104510.250	Parks EQUIPMENT OPERATIN	Supplies for pruning trees
333996 PO# 4237	ACE HARDWARE		1/4/2022	1/20/2022	\$12.99	104510.480	Parks RAP Tax	Sprinkler Parts & Supplies PP Pa
334058	ACE HARDWARE		1/5/2022	2/10/2022	\$331.05	104510.250	Parks EQUIPMENT OPERATIN	chainsaw
334207	ACE HARDWARE		1/6/2022	2/10/2022	\$15.71	104510.250	Parks EQUIPMENT OPERATIN	Spark plug, key
334347	ACE HARDWARE		1/12/2022	2/10/2022	\$20.46	104410.745	Streets STREET IMPROVEME	boot buffalo
	Vendor Total:				\$469.95			
8117035634	AIRGAS INTERMOUNTAIN INC		1/5/2022	1/25/2022	\$46.96	104510.250	Parks EQUIPMENT OPERATIN	oxygen , acetylene
34182	ALPHA ENGINEERING CO	49078	1/3/2022	1/10/2022	\$578.30	104410.745	Streets STREET IMPROVEME	Survey easments Gubler Trust,
34183	ALPHA ENGINEERING CO	49078	1/3/2022	1/10/2022	\$118.00	104410.745	Streets STREET IMPROVEME	Survey easments Palmer 100 S
34184	ALPHA ENGINEERING CO	49078	1/3/2022	1/10/2022	\$428.00	104410.745	Streets STREET IMPROVEME	Survey easments Smith's 480 S
	Vendor Total:				\$1,124.30			
988778	ALSCO	49079	1/3/2022	1/10/2022	\$52.17	104240.250	Inspect EQUIPMENT OPERATI	
					5.22	104410.250	Streets EQUIPMENT OPERATI	
					7.30	104410.745	Streets STREET IMPROVEME	
					2.61	104510.250	Parks EQUIPMENT OPERATIN	
					2.60	104510.250	O&M EQUIPMENT OPERATIN	
					20.87	516340.250	O&M SYSTEMS MAINTENANC	
					2.61	516340.450	Irrigation EQUIPMENT OPERA	
					2.09	536310.250	Irrigation WATER MAIN REPAIR	
					1.04	536310.450	Drainage EQUIPMENT OPERA	
					5.22	556350.250	Drainage NEW SERVICES	
					2.61	556350.440		
989782	ALSCO	49079	1/3/2022	1/10/2022	\$52.17	104240.250	Inspect EQUIPMENT OPERATI	
					5.22	104410.250	Streets EQUIPMENT OPERATI	
					7.30	104410.745	Streets STREET IMPROVEME	
					2.61	104510.250	Parks EQUIPMENT OPERATIN	
					2.60	104510.250	O&M EQUIPMENT OPERATIN	
					20.87	516340.250	O&M SYSTEMS MAINTENANC	
					2.61	516340.450	Irrigation EQUIPMENT OPERA	
					2.09	536310.250	Irrigation WATER MAIN REPAIR	
					1.04	536310.450	Drainage EQUIPMENT OPERA	
					5.22	556350.250	Drainage NEW SERVICES	
					2.61	556350.440		
990799	ALSCO		1/6/2022	1/25/2022	\$54.32	104240.250	Inspect EQUIPMENT OPERATI	
					5.43	104410.250	Streets EQUIPMENT OPERATI	
					7.60	104410.745	Streets STREET IMPROVEME	
					2.72			

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1/13/2022

Invoice No.	Vendor	Check No.	Input Date	Due Date	Amount	Account No.	Account Name.	Description
2022	ASCAP	49080	1/3/2022	1/3/2022	2.72	104510.250	Parks EQUIPMENT OPERATIN	
					21.73	516340.250	O&M EQUIPMENT OPERATIN	
					2.72	516340.450	O&M SYSTEMS MAINTENANC	
					2.16	536310.250	Irrigation EQUIPMENT OPERA	
					1.09	536310.450	Irrigation WATER MAIN REPAIR	
					5.43	556350.250	Drainage EQUIPMENT OPERA	
					2.72	556350.440	Drainage NEW SERVICES	
	Vendor Total:				\$158.66			
	ASCAP	49080	1/3/2022	1/3/2022	\$390.00	104620.610	Comm COMMUNITY DEVELOP	License fees for Music
Dec21129	BLOMQUIST HALE CONSULTING GR	49109	1/12/2022	12/12/2021	\$81.00	101562	PEHP/AFLAC Insurance Clearin	Employee assistance coverage
Jan22129	BLOMQUIST HALE CONSULTING GR	49081	1/6/2022	1/11/2022	\$81.00	101562	PEHP/AFLAC Insurance Clearin	Employee assistance coverage
	Vendor Total:				\$162.00			
010622	Citi Cards		1/10/2022	1/25/2022	\$9.36	104140.240	Admin OFFICE EXPENSE, SUP	Tape, photo
					9.36			
11152021	Citi Cards	1012022	1/6/2022	1/15/2021	\$161.10	104140.610	Admin MISCELLANEOUS SER	Supplies
12092021	Citi Cards		1/10/2022	12/31/2021	\$16.01	104620.610	Comm COMMUNITY DEVELOP	ZOOM
					16.01			
12112021	Citi Cards		1/10/2022	12/31/2021	\$11.45	104620.610	Comm COMMUNITY DEVELOP	Photo for City Office
					11.45			
1641845-1	Citi Cards	1012022	1/6/2022	10/29/2021	\$21.29	104140.610	Admin MISCELLANEOUS SER	Ornaments for City Tree
					21.29			
198087	Citi Cards		1/3/2022	1/5/2022	\$333.02	104140.240	Admin OFFICE EXPENSE, SUP	
					149.86		Admin ATTORNEY/IN HOUSE	
					40.62	104140.310	Admin OFFICE EXPENSE, SUP	
					86.59	516660.240	Irrigation OFFICE EXPENSE, S	
					20.65	536310.240	Drainage OFFICE EXPENSE, S	
					35.30	556350.240		
4735148 PO# 4246	Citi Cards		1/12/2022	1/25/2022	\$108.53	104620.610	Comm COMMUNITY DEVELOP	City Year in Review Book
					108.53			
519 PO# 4243	Citi Cards		1/6/2022	1/5/2022	\$85.21	104540.610	Rec MISCELLANEOUS EXPEN	Pizza for follow up Winter Fest
					85.21			
6326630	Citi Cards		1/12/2022	1/11/2022	\$45.81	104140.240	Admin OFFICE EXPENSE, SUP	Tax envelopes
					45.81			
	Vendor Total:				\$791.78			
7618701.748889 PO# 4238	CODALE ELECTRIC SUPPLY		1/5/2022	1/20/2022	\$706.27	104510.480	Parks RAP Tax	Conduit for Sprinklers PP Park (l
					688.65	104510.480	Parks RAP Tax	Conduit for Sprinklers PP Park (l
					17.62			
368	CUSTOM INSTALLATION & DESIGN	49083	1/3/2022	1/10/2022	\$376.14	104160.250	Bldg EQUIPMENT OPERATING	Heavy duty relay module (2), ov
					376.14			
431754	D.A.T. MANAGEMENT, INC.		1/13/2022	7/1/2021	\$74.00	516340.250	O&M EQUIPMENT OPERATIN	Drug testing for new employmen
					74.00			
010322 PO# 4231	Davis Food & Drug #4/Farmers Market		1/5/2022	1/25/2022	\$250.00	104620.610	Comm COMMUNITY DEVELOP	Employee of the Year - Gift Card
					250.00			
010422 PO# 4242	Davis Food & Drug #4/Farmers Market	49084	1/6/2022	1/5/2022	\$5.58	104540.610	Rec MISCELLANEOUS EXPEN	Water for follow up Committee M
					5.58			

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120121 PO# 4181	Davis Food & Drug #4/Farmers Market	49084	1/3/2022	12/25/2021	\$425.00 425.00	104540.610	Rec MISCELLANEOUS EXPEN	Gifts cards for Electric Light Par
12022021 PO# 4247	Davis Food & Drug #4/Farmers Market	49110	1/12/2022	1/10/2022	\$23.21 23.21	104540.610	Rec MISCELLANEOUS EXPEN	Misc Products for Winter Fest
12042021 PO# 4249	Davis Food & Drug #4/Farmers Market	49110	1/12/2022	1/10/2022	\$37.31 37.31	104540.610	Rec MISCELLANEOUS EXPEN	Rubber Cement & gas can (Met
120821	Davis Food & Drug #4/Farmers Market	49110	1/12/2022	1/1/2022	\$5.99 5.99	516340.250	O&M EQUIPMENT OPERATIN	supplies
121521	Davis Food & Drug #4/Farmers Market	49110	1/12/2022	1/15/2022	\$31.75 31.75	104160.270	Bldg B&G OPERATION AND M	Paint supplies
122721	Davis Food & Drug #4/Farmers Market	49110	1/12/2022	1/15/2022	\$24.77 24.77	104510.250	Parks EQUIPMENT OPERATIN	Files
12321 PO# 4248	Davis Food & Drug #4/Farmers Market	49110	1/12/2022	1/10/2022	\$85.64 85.64 \$889.25	104540.610	Rec MISCELLANEOUS EXPEN	Misc. Expenditures by Met John
010522	DIXIE TROPHY	49085	1/6/2022	1/5/2022	\$12.99 12.99	104111.250	Council EQUIPMENT OPERATI	Name plates for new Mayor and
RFD 100039750.	Drake, Ryan & Jodi	49111	1/7/2022	1/7/2022	\$79.96 79.96	512330	Turn on Fee/Renter Deposit	Deposit Refund: 100039750 - Dr
123121	Empire Waste Services	49087	1/6/2022	1/10/2022	\$237.50 171.00 59.38 7.12	104140.280 516660.280 556350.250	Admin UTILITIES Admin UTILITIES Drainage EQUIPMENT OPERA	
109049	EXECUTECH		1/12/2022	1/25/2022	\$1,406.00 125.00 571.52 440.00 134.48 135.00	104140.310 104140.315 516660.315 536310.315 556350.315	Admin ATTORNEY/IN HOUSE Admin COMPUTER EQUIPME Admin SOFTWARE OR INFOR IrrigationCOMPUTER EQUIPM Drainage SOFTWARE & COMP	
110147	EXECUTECH		1/12/2022	1/25/2022	\$458.60 196.00 96.00 20.45 100.00 23.00 23.15 \$1,864.60	104140.315 104210.315 104230.315 516660.315 536310.315 556350.315	Admin COMPUTER EQUIPME Police COMPUTER EQUIPMEN Victims COMPUTER EQUIPME Admin SOFTWARE OR INFOR IrrigationCOMPUTER EQUIPM Drainage SOFTWARE & COMP	Office 365 Office 365 Office 365 Office 365 Office 365 Office 365
175148	Fire Pro		1/4/2022	1/20/2022	\$217.90 217.90	104160.270	Bldg B&G OPERATION AND M	435 N Main- extinguisher yearly
175149	Fire Pro		1/4/2022	1/20/2022	\$136.00 13.60 19.04 6.80 6.80 54.40 6.80 5.44 2.72 13.60	104240.250 104410.250 104410.745 104510.250 516340.250 516340.450 536310.250 536310.450 556350.250	Inspect EQUIPMENT OPERATI Streets EQUIPMENT OPERATI Streets STREET IMPROVEME Parks EQUIPMENT OPERATIN O&M EQUIPMENT OPERATIN O&M SYSTEMS MAINTENANC Irrigation EQUIPMENT OPERA Irrigation WATER MAIN REPAIR Drainage EQUIPMENT OPERA	Public works trucks

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175151	Fire Pro		1/4/2022	1/20/2022	6.80	556350.440	Drainage NEW SERVICES	
175152	Fire Pro		1/4/2022	1/20/2022	\$10.00	536310.450	Irrigation WATER MAIN REPAIR	Filter station extinguisher
175153	Fire Pro		1/4/2022	1/20/2022	\$164.95	104160.270	Bldg B&G OPERATION AND M	435 N Main shop- extinguisher y
175154	Fire Pro		1/4/2022	1/20/2022	\$10.00	104510.250	Parks EQUIPMENT OPERATIN	Cemetery shop extinguisher
175155	Fire Pro		1/4/2022	1/20/2022	\$10.00	516340.440	O&M NEW SERVICES	Pump station extinguisher
	Vendor Total:				\$169.95	104160.270	Bldg B&G OPERATION AND M	111 S Main - extinguisher yearly
					\$718.80			
16165	GREGCO SUPPLY INC	49112	1/12/2022	1/15/2022	\$340.00	104160.270	Bldg B&G OPERATION AND M	Service on Handicap door closer
R10101221	GUBLER, KYLE W	49089	1/1/2022	1/1/2022	\$500.00	104140.250	Admin EQUIPMENT OPERATIN	Car allowance
PR123121-6099	Health Equity		1/5/2022	1/5/2022	\$440.00	102224	Health Savings Account	PEHP Health Equity
1960397	HUMAN SOCIETY OF UTAH ST. GEO		1/13/2022	1/3/2022	\$80.00	104253.610	Animal MISC SUPPLIES	Neuter Zeus
1960509	HUMAN SOCIETY OF UTAH ST. GEO		1/13/2022	1/3/2022	\$85.00	104253.610	Animal MISC SUPPLIES	Spay Ellie
	Vendor Total:				\$165.00			
2021-1713	HURRICANE CITY JUSTICE COURT	49113	1/3/2022	1/14/2022	\$250.00	104121.240	Police JUSTICE COURT	Jan. 2022 court billing
2021-1714	HURRICANE CITY JUSTICE COURT	49113	1/3/2022	1/14/2022	\$1,236.25	104121.240	Police JUSTICE COURT	Indigent counsel #205303210,00
	Vendor Total:				\$1,486.25			
120321	HURRICANE CITY POWER	49114	1/6/2022	1/15/2022	\$21.48	104140.280	Admin UTILITIES	La Verkin city sign
37853	HURRICANE READY MIX LLC	49115	1/12/2022	12/18/2021	\$301.18	556350.440	Drainage NEW SERVICES	Fill dirt
37889	HURRICANE READY MIX LLC	49115	1/12/2022	12/22/2021	\$150.10	556350.440	Drainage NEW SERVICES	Fill dirt
38035	HURRICANE READY MIX LLC	49115	1/12/2022	1/4/2022	\$215.16	556350.440	Drainage NEW SERVICES	Fill dirt
38054	HURRICANE READY MIX LLC	49115	1/12/2022	1/5/2022	\$186.40	516340.440	O&M NEW SERVICES	Fill dirt, road base
	Vendor Total:				\$852.84			
RFD 100041025.	Interstate Homes LLC	49091	1/1/2022	1/1/2022	\$130.72	512330	Turn on Fee/Renter Deposit	Deposit Refund: 100041025 - Int
RFD 100041028.	Interstate Homes LLC	49092	1/3/2022	1/3/2022	\$147.97	512330	Turn on Fee/Renter Deposit	Deposit Refund: 100041028 - Int
52971,52989,002 PO# 4236	Interstate Rock	49094	1/4/2022	1/3/2022	\$913.00	104510.480	Parks RAP Tax	Sand for PP Park (Invoice #5297
					\$224.00	104510.480	Parks RAP Tax	Sand for PP Park (Invoice #5298
					\$114.00	104510.480	Parks RAP Tax	Concrete Caps to finish Walls P
					\$575.00			

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52977,52986,002 PO# 4240	Interstate Rock	49094	1/6/2022	1/4/2022	\$1,054.00 136.00 228.00 690.00 \$1,967.00	104510.480 104510.480 104510.480	Parks RAP Tax Parks RAP Tax Parks RAP Tax	Sand for PP Park (invoice #5297 Sand for PP Park (invoice #5298 Cap Stone for Wall PP Park (Inv
53010	INTERSTATE ROCK	49093	1/6/2022	1/2/2022	\$302.50 302.50	516340.440	O&M NEW SERVICES	Sand
71773	INTERSTATE ROCK	49095	1/6/2022	1/10/2022	\$221.17 221.17 \$523.67	516340.440	O&M NEW SERVICES	rock
R10101222	JOHNSON, MARIDEE	ACH.262.0105221226	1/1/2022	1/1/2022	\$500.00 500.00	104540.610	Rec MISCELLANEOUS EXPEN	Activities Director
SGGQ00008201	Jones Paint & Glass	49096	12/30/2021	11/9/2021	\$200.00 200.00	104160.270	Bldg B&G OPERATION AND M	Garage door labor charges to se
Refund: 1000394	Keenan, Holly		1/12/2022	1/12/2022	\$52.52 52.52	511311	Accounts Receivable	Refund: 100039494 - Keenan, H
60838	MEGA-PRO INTERNATIONAL	49116	1/12/2022	1/10/2022	\$95.00 95.00	104540.610	Rec MISCELLANEOUS EXPEN	Winterfest stickers
61072	MEGA-PRO INTERNATIONAL		1/10/2022	1/25/2022	\$203.75 203.75 \$298.75	104620.610	Comm COMMUNITY DEVELOP	L Shirts
203-708960	NAPA AUTO PARTS	49117	1/7/2022	10/14/2021	(\$203.18) -203.18	104210.450	Police VEHICLE MAINTANCE	return
720396	NAPA AUTO PARTS	49117	1/12/2022	12/16/2021	\$56.94 0.57 1.14 1.14 8.54 5.69 22.78 2.85 2.85 5.69 5.69	104160.250 104240.250 104410.250 104410.745 104510.250 516340.250 516340.450 536310.250 556350.250 556350.440	Bldg EQUIPMENT OPERATING Inspect EQUIPMENT OPERATI Streets EQUIPMENT OPERATI Streets STREET IMPROVEME Parks EQUIPMENT OPERATIN O&M EQUIPMENT OPERATIN O&M SYSTEMS MAINTENANC Irrigation EQUIPMENT OPERA Drainage EQUIPMENT OPERA Drainage NEW SERVICES	Oil
721172	NAPA AUTO PARTS	49117	1/12/2022	12/21/2021	\$517.85 5.18 10.36 10.34 77.68 51.79 207.14 25.89 25.89 51.79 51.79	104160.250 104240.250 104410.250 104410.745 104510.250 516340.250 516340.450 536310.250 556350.250 556350.440	Bldg EQUIPMENT OPERATING Inspect EQUIPMENT OPERATI Streets EQUIPMENT OPERATI Streets STREET IMPROVEME Parks EQUIPMENT OPERATIN O&M EQUIPMENT OPERATIN O&M SYSTEMS MAINTENANC Irrigation EQUIPMENT OPERA Drainage EQUIPMENT OPERA Drainage NEW SERVICES	Battery for dump truck
721300	NAPA AUTO PARTS	49117	1/12/2022	1/15/2022	\$178.68 1.79 3.57 3.58 26.80	104160.250 104240.250 104410.250 104410.745	Bldg EQUIPMENT OPERATING Inspect EQUIPMENT OPERATI Streets EQUIPMENT OPERATI Streets STREET IMPROVEME	Tools for shop

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721782	NAPA AUTO PARTS	49098	1/3/2022	1/20/2021	\$22.47	104510.250	Parks EQUIPMENT OPERATIN	
					2.25	104240.250	O&M EQUIPMENT OPERATIN	
					3.15	104410.250	O&M SYSTEMS MAINTENANC	
					1.12	104410.745	Irrigation EQUIPMENT OPERA	
					1.12	104510.250	Drainage EQUIPMENT OPERA	
					17.87	556350.250	Drainage NEW SERVICES	
					17.87	556350.440		
					\$22.47			
					2.25	104240.250	Inspect EQUIPMENT OPERATI	Truck supplies
					3.15	104410.250	Streets EQUIPMENT OPERATI	
					1.12	104410.745	Streets STREET IMPROVEME	
					1.12	104510.250	Parks EQUIPMENT OPERATIN	
					8.99	516340.250	O&M EQUIPMENT OPERATIN	
					1.12	516340.450	O&M SYSTEMS MAINTENANC	
					0.90	536310.250	Irrigation EQUIPMENT OPERA	
					0.45	536310.450	Irrigation WATER MAIN REPAIR	
					2.25	556350.250	Drainage EQUIPMENT OPERA	
					1.12	556350.440	Drainage NEW SERVICES	
722012	NAPA AUTO PARTS	49098	1/4/2022	1/25/2021	\$33.42	104510.250	Parks EQUIPMENT OPERATIN	Oil and filters for the wleder
722019	NAPA AUTO PARTS	49098	1/4/2022	1/25/2021	\$33.42	104510.250	Parks EQUIPMENT OPERATIN	
					(\$49.38)			
					-4.94	104240.250	Inspect EQUIPMENT OPERATI	
					-6.90	104410.250	Streets EQUIPMENT OPERATI	
					-2.47	104410.745	Streets STREET IMPROVEME	Core deposit return
					-2.47	104510.250	Parks EQUIPMENT OPERATIN	
					-19.75	516340.250	O&M EQUIPMENT OPERATIN	
					-2.47	516340.450	O&M SYSTEMS MAINTENANC	
					-1.98	536310.250	Irrigation EQUIPMENT OPERA	
					-0.99	536310.450	Irrigation WATER MAIN REPAIR	
					-4.94	556350.250	Drainage EQUIPMENT OPERA	
					-2.47	556350.440	Drainage NEW SERVICES	
					\$556.80			
163421	Opticare of Utah	49118	1/12/2022	1/6/2022	\$244.36	101562	PEHP/AFLAC Insurance Clearin	Vision Insurance
10959	Preston's Mobile Shredding		1/7/2022	1/25/2022	\$25.00	104140.280	Admin UTILITIES	
					18.00	516660.280	Admin UTILITIES	
					6.25	516660.280	Drainage EQUIPMENT OPERA	
					0.75	556350.250		
010322	PURCHASE POWER	49119	1/12/2022	1/3/2022	\$57.24	104140.240	Admin OFFICE EXPENSE, SUP	
					25.76	104140.310	Admin ATTORNEY/IN HOUSE	
					6.87	516660.240	Admin OFFICE EXPENSE, SUP	
					14.88	516660.240	Irrigation OFFICE EXPENSE, S	
					3.01	536310.240	Drainage OFFICE EXPENSE, S	
					6.72	556350.240		
1501	RESCUE PLUMBING LLC	49100	1/6/2022	1/4/2022	\$163.00	104160.270	Bldg B&G OPERATION AND M	Servive call to repair men's urina
					163.00			
6617066 PO# 4229	SCHOLZEN PRODUCTS CO INC	49102	1/3/2022	1/10/2022	\$760.76	516340.440	O&M NEW SERVICES	Repair water break on 100 W
6619188	SCHOLZEN PRODUCTS CO INC	49102	1/3/2022	1/10/2022	\$132.97	104240.250	Inspect EQUIPMENT OPERATI	
					13.30	104410.250	Streets EQUIPMENT OPERATI	
					18.62	104410.745	Streets STREET IMPROVEME	
					6.65			

Invoice Register - 12/30/2021 to 1/13/2022 - All Invoices

1/13/2022

Invoice No.	Vendor	Check No.	Input Date	Due Date	Amount	Account No.	Account Name	Description
6619195,661905 PO# 4234	SCHOLZEN PRODUCTS CO INC		1/5/2022	1/25/2022	\$1,972.39	104510.250	Parks EQUIPMENT OPERATIN	Battery for Cutting Tool PP Park
					229.00	104510.480	Parks RAP Tax	Landscaping Fabric PP Park (In
					718.06	104510.480	Parks RAP Tax	Sprinkler Parts PP Park (Invoice
					831.54	104510.480	Parks RAP Tax	Sprinkler Parts PP Park (Invoice #
					193.79	104510.480	Parks RAP Tax	Sprinkler Parts PP Park (Invoice
					\$179.14	104510.480	Parks RAP Tax	Sprinkler Parts PP Park (Invoice
					53.30	104510.480	Parks RAP Tax	Sprinkler Parts PP Park (Invoice
					125.84	104510.480	Parks RAP Tax	Sprinkler Parts PP Park (Invoice
6620098,662016 PO# 4235	SCHOLZEN PRODUCTS CO INC		1/5/2022	1/25/2022	\$1,225.82	104510.480	Parks RAP Tax	Sprinkler Parts & Supplies PPPa
					125.84	104510.480	Parks RAP Tax	Sprinkler Parts & Supplies PPPa
					38.22	104510.480	Parks RAP Tax	Sprinkler Parts & Supplies PPPa
6620162,662125 PO# 4232	SCHOLZEN PRODUCTS CO INC		1/5/2022	1/25/2022	1,035.68	104510.480	Parks RAP Tax	Ground Fabric & Sprinkler Wire (
					26.08	104510.480	Parks RAP Tax	Sprinkler Part & Supplies PP Par
6621462	SCHOLZEN PRODUCTS CO INC	49120	1/3/2022	1/15/2022	\$460.00	104240.250	Inspect EQUIPMENT OPERATI	
					46.00	104410.250	Streets EQUIPMENT OPERATI	
					64.40	104410.745	Streets STREET IMPROVEME	
					23.00	104510.250	Parks EQUIPMENT OPERATIN	
					184.00	516340.250	O&M EQUIPMENT OPERATIN	
					23.00	516340.450	O&M SYSTEMS MAINTENANC	
					18.40	536310.250	Irrigation EQUIPMENT OPERA	
					9.20	536310.450	Irrigation WATER MAIN REPAIR	
					46.00	556350.250	Drainage EQUIPMENT OPERA	
					23.00	556350.440	Drainage NEW SERVICES	
6621744,662191 PO# 4233	SCHOLZEN PRODUCTS CO INC		1/5/2022	1/25/2022	\$937.87	104510.480	Parks RAP Tax	Sprinkler Parts & Supplies PP P
					11.66	104510.480	Parks RAP Tax	Sprinklers PPark (Invoice #662
					763.96	104510.480	Parks RAP Tax	Sprinkler Parts & Supplies PP P
					29.28	104510.480	Parks RAP Tax	Cutting Tool PP Park (Invoice #6
					132.97	104510.480	Parks RAP Tax	
6622512 PO# 4228	SCHOLZEN PRODUCTS CO INC	49102	1/3/2022	1/10/2022	\$2,439.54	516340.440	O&M NEW SERVICES	Repair damaged hydrant on 100
6622626	SCHOLZEN PRODUCTS CO INC		1/5/2022	1/20/2022	\$53.90	104510.250	Parks EQUIPMENT OPERATIN	Angle
					53.90	104510.250	Parks EQUIPMENT OPERATIN	
6623036	SCHOLZEN PRODUCTS CO INC	49120	1/3/2022	1/15/2022	\$12.50	104240.250	Inspect EQUIPMENT OPERATI	
					1.25	104410.250	Streets EQUIPMENT OPERATI	
					1.75	104410.745	Streets STREET IMPROVEME	
					0.63	104510.250	Parks EQUIPMENT OPERATIN	
					0.61	104510.250	O&M EQUIPMENT OPERATIN	
					5.00	516340.250	O&M SYSTEMS MAINTENANC	
					0.63	516340.450	Irrigation EQUIPMENT OPERA	
					0.50	536310.250	Irrigation WATER MAIN REPAIR	
					0.25	536310.450	Drainage EQUIPMENT OPERA	
					1.25	556350.250	Drainage NEW SERVICES	
					0.63	556350.440		
6624238	SCHOLZEN PRODUCTS CO INC		1/6/2022	1/25/2022	\$309.74	516340.450	O&M SYSTEMS MAINTENANC	320 N Repair
					309.74			

La Verkin City Invoice Register - 12/30/2021 to 1/13/2022 - All Invoices

1/13/2022

Invoice No.	Vendor	Check No.	Input Date	Due Date	Amount	Account No.	Account Name.	Description
6624413	SCHOLZEN PRODUCTS CO INC		1/6/2022	1/25/2022	\$63.20 63.20 \$8,547.83	516340.450	O&M SYSTEMS MAINTENANC	Meter barrell
332813	Southwest Utah Public Health Departme		1/10/2022	2/1/2022	\$140.00 140.00	516340.420	O&M PURIFICATION AND TRE	Water sample testing
7347491228	STAPLES		1/10/2022	1/25/2022	\$23.58 10.61 2.83 6.13 1.65 2.36	104140.240 104140.310 516660.240 536310.240 556350.240	Admin OFFICE EXPENSE, SUP Admin ATTORNEY/IN HOUSE Admin OFFICE EXPENSE, SUP Irrigation OFFICE EXPENSE, S Drainage OFFICE EXPENSE, S	100 pk CD-R, wall calender
123121	State Of Utah	49122	1/6/2022	1/15/2022	\$1,080.92 1,080.92	103221	Building Permits	Building permit fee surcharge
121786	SUNRISE ENGINEERING INC	49104	1/3/2022	1/10/2022	\$4,585.50 664.50 3,480.00 441.00	104240.460 104240.460 104240.460	Inspect ENGINEER Inspect ENGINEER Inspect ENGINEER	LaVerkin Roads improvement pr LaVerkin Roads improvement pr 500 W Roadway improvements
121893	SUNRISE ENGINEERING INC	49123	1/10/2022	1/6/2022	\$2,005.50 2,005.50	516340.440	O&M NEW SERVICES	Overlook Subdivision Slope Stab
122192	SUNRISE ENGINEERING INC	49104	1/3/2022	1/10/2022	\$4,513.75 2,320.00 2,193.75	104240.460 104240.460	Inspect ENGINEER Inspect ENGINEER	La Verkin Water Improvements 500 W Roadway improvements
122194	SUNRISE ENGINEERING INC	49104	1/3/2022	1/10/2022	\$10,749.00 9,804.00 945.00 \$21,853.75	104240.460 104240.460	Inspect ENGINEER Inspect ENGINEER	LaVerkin Road improvements pr Additional services
01032022	U.S. POSTAL SERVICE	49073	1/3/2022	1/3/2022	\$530.64 238.79 65.29 140.97 30.53 55.06	104140.240 104140.310 516660.240 536310.240 556350.240	Admin OFFICE EXPENSE, SUP Admin ATTORNEY/IN HOUSE Admin OFFICE EXPENSE, SUP Irrigation OFFICE EXPENSE, S Drainage OFFICE EXPENSE, S	
PR123121-501	UTAH RETIREMENT SYSTEMS	01052022	1/5/2022	1/5/2022	\$8,688.68 303.36 8,092.62 42.70 250.00	102223 102223 102223 102223	Retirement Payable Retirement Payable Retirement Payable Retirement Payable	401k Retirement 401K Loan Roth IRA
PR123121-449	Utah State Tax Commission		1/5/2022	1/5/2022	\$1,969.60 1,969.60	102222	State Withholding	State Income Tax
662299	WASHINGTON COUNTY TREASURER	49106	1/4/2022	1/4/2022	\$87.20 87.20	104140.610	Admin MISCELLANEOUS SER	LV-143-H-1-A
R10101223	Weeks, James	ACH.7220.0105221226	1/1/2022	1/1/2022	\$1,200.00 1,200.00	104140.311	Admin ATTORNEY	
RFD 100038001.	Williams, Warren & Brittany	49107	1/4/2022	1/4/2022	\$73.76 73.76	512330	Turn on Fee/Renter Deposit	Deposit Refund: 100038001 - Wi
011122	WREATH'S ACROSS AMERICA	49124	1/12/2022	1/11/2022	\$900.00 900.00	104620.610	Comm COMMUNITY DEVELOP	Wreath's across America progra
120621	ZIONS FIRST NATIONAL BANK CC		1/3/2022	12/6/2021	\$43.64 4.36	104240.250	Inspect EQUIPMENT OPERATI	

La Verkin City

Invoice Register - 12/30/2021 to 1/13/2022 - All Invoices

1/13/2022

Invoice No.	Vendor	Check No.	Input Date	Due Date	Amount	Account No.	Account Name.	Description
12072021	ZIONS FIRST NATIONAL BANK CC		1/3/2022	12/7/2021	\$53.38	104140.250	Streets EQUIPMENT OPERATI	Flowers for Troylinn's dad
12132021	ZIONS FIRST NATIONAL BANK CC		1/3/2022	1/1/2022	\$15.45	104410.745	Streets STREET IMPROVEME	
12202021	ZIONS FIRST NATIONAL BANK CC		1/3/2022	12/20/2021	\$105.68	104510.250	Parks EQUIPMENT OPERATI	
12721	ZIONS FIRST NATIONAL BANK CC		1/6/2022	12/7/2021	\$28.25	516340.250	O&M EQUIPMENT OPERATI	
169265	ZIONS FIRST NATIONAL BANK CC		1/12/2022	1/11/2022	\$95.00	516340.450	O&M SYSTEMS MAINTENANC	
169281	ZIONS FIRST NATIONAL BANK CC		1/12/2022	1/25/2022	\$40.00	536310.250	Irrigation EQUIPMENT OPERA	
2201-482357	ZIONS FIRST NATIONAL BANK CC		1/6/2022	1/25/2022	\$189.72	536310.450	Irrigation WATER MAIN REPAIR	
41294	ZIONS FIRST NATIONAL BANK CC		1/13/2022	12/21/2021	\$375.00	556350.250	Drainage EQUIPMENT OPERA	
6101820	ZIONS FIRST NATIONAL BANK CC		1/13/2022	12/6/2021	\$173.97	556350.440	Drainage NEW SERVICES	
87990	ZIONS FIRST NATIONAL BANK CC		1/6/2022	1/25/2022	\$89.10			
PR123121-234	ZIONS FIRST NATIONAL BANK.	01052022	1/5/2022	1/5/2022	\$9,461.84			
Vendor Total:					\$1,209.19			
Total:					\$72,638.82			
GL Account Summary								
PEHP/AFLAC Insurance Clearin					406.36	101562		
FICA & FWT Withholding					9,461.84	102221		
State Withholding					1,969.60	102222		
Retirement Payable					8,688.68	102223		
Health Savings Account					440.00	102224		
Building Permits					1,080.92	103221		
Council EQUIPMENT OPERATI					12.99	104111.250		
Police JUSTICE COURT					1,486.25	104121.240		
Admin BOOKS, SUBSCRIPTION					240.68	104140.210		
Admin OFFICE EXPENSE, SUP					480.19	104140.240		
Admin EQUIPMENT OPERATI					500.00	104140.250		
Admin UTILITIES					210.48	104140.280		
Admin ATTORNEY/IN HOUSE					240.61	104140.310		
Admin ATTORNEY					1,200.00	104140.311		
Admin COMPUTER EQUIPME					767.52	104140.315		
Admin MISCELLANEOUS SER					322.97	104140.610		
FICA & FWT Withholding					5,543.28	102221		
FICA & FWT Withholding					1,296.50	102221		
FICA & FWT Withholding					2,622.06	102221		
Social Security Tax								
Medicare Tax								
Federal Income Tax								

La Verkin City Invoice Register - 12/30/2021 to 1/13/2022 - All Invoices

1/13/2022

Invoice No.	Vendor	Check No.	Input Date	Due Date	Amount	Account No.	Account Name.	Description
					383.68	104160.250	Bldg EQUIPMENT OPERATING	
					1,404.90	104160.270	Bldg B&G OPERATION AND M	
					375.00	104210.230	Police TRAVEL & TRAINING	
					269.97	104210.315	Police COMPUTER EQUIPME	
					-203.18	104210.450	Police VEHICLE MAINTANCE	
					20.45	104230.315	Victims COMPUTER EQUIPME	
					106.76	104240.250	Inspect EQUIPMENT OPERATI	
					19,848.25	104240.460	Inspect ENGINEER	
					165.00	104253.610	Animal MISC SUPPLIES	
					143.44	104410.250	Streets EQUIPMENT OPERATI	
					1,493.35	104410.745	Streets STREET IMPROVEME	
					726.71	104510.250	Parks EQUIPMENT OPERATI	
					7,001.48	104510.480	Parks RAP Tax	
					1,256.95	104540.610	Rec MISCELLANEOUS EXPEN	
					1,895.19	104620.610	Comm COMMUNITY DEVELOP	
					62,397.04		Total	
					52.52	511311	Accounts Receivable	
					528.48	512330	Turn on Fee/Renter Deposit	
					748.14	516340.250	O&M EQUIPMENT OPERATI	
					140.00	516340.420	O&M PURIFICATION AND TRE	
					5,925.87	516340.440	O&M NEW SERVICES	
					456.46	516340.450	O&M SYSTEMS MAINTENANC	
					248.57	516660.240	Admin OFFICE EXPENSE, SUP	
					65.63	516660.280	Admin UTILITIES	
					540.00	516660.315	Admin SOFTWARE OR INFOR	
					8,705.67		Total	
					55.84	536310.240	Irrigation OFFICE EXPENSE, S	
					74.32	536310.250	Irrigation EQUIPMENT OPERA	
					157.48	536310.315	IrrigationCOMPUTER EQUIPM	
					28.33	536310.450	Irrigation WATER MAIN REPAIR	
					315.97		Total	
					99.44	556350.240	Drainage OFFICE EXPENSE, S	
					174.91	556350.250	Drainage EQUIPMENT OPERA	
					158.15	556350.315	Drainage SOFTWARE & COMP	
					787.64	556350.440	Drainage NEW SERVICES	
					1,220.14		Total	
					\$72,638.82		GL Account Summary Total	

LAVERKIN CITY



KYLE GUBLER
CITY ADMINISTRATOR

KELLY WILSON
MAYOR

MICAH GUBLER
PATRICIA WISE
CHUCK HARDY
BLAIR GUBLER
Currently Vacant
COUNCIL MEMBERS

Resolution No. R-2022-01

A RESOLUTION CREATING THE POSITION OF DIRECTOR OF FINANCE (OR CITY FINANCE OFFICER), AND APPOINTING CITY ADMINISTRATOR KYLE GUBLER TO SAID POSITION; AND ESTABLISHING AN EFFECTIVE DATE

WHEREAS, pursuant to Section 10-3-916, *Utah Code Annotated* (1953, as amended) (UCA), the City Recorder is the *ex officio auditor* of the City and “shall perform the duties of that office”; and

WHEREAS, Kyle Gubler (“Mr. Gubler”), the current City Administrator formerly served as both the City Administrator and City Recorder; and

WHEREAS, those positions have been separated and are currently filled by Mr. Gubler as City Administrator and Christy Ballard (“Ms. Ballard”) as City Recorder; and

WHEREAS, Section 10-6-157, UCA, allows the City Council, “by resolution or ordinance,” [to] create a director of finance position to perform the financial duties and responsibilities of the city recorder”; and

WHEREAS, Mr. Gubler is willing and able to perform and continue performing the budgeting / financial / auditing duties normally assigned to and associated with the City Recorder (“said financial duties and responsibilities”); and

WHEREAS, Ms. Ballard is comfortable with and agreeable to Mr. Gubler performing said financial duties and responsibilities; and

WHEREAS, the City Council desires to separate said financial duties and responsibilities from the office of City Recorder pursuant to the provisions of Section 10-6-157, UCA; and

WHEREAS, there is precedence in the City for doing so, it having done so in 2007-2008 (*see* Resolutions Nos. R-2007-22 and R-2008-08); and

WHEREAS, Section 1-6-1A, of *The LaVerkin City Code* (“LVCC”), provides that “the city council may create any office deemed necessary for the government of the city”; and

WHEREAS, the City Council desires and, after careful consideration, has determined that it would be in the best interest of the community (a) to create the position of **Director of Finance** (*a.k.a.*, “City Finance Officer”) to assume and perform said financial duties; and (b) to appoint the current City Administrator (Mr. Gubler) to fill such position.

BE IT THEREFORE RESOLVED that the City Council of the City of LaVerkin hereby (a) creates the position of **Director of Finance** (*a.k.a.*, "**City Finance Officer**") to assume and perform (or continue assuming and performing) the budgeting / financial / auditing duties normally assigned to the City Recorder ("said financial duties and responsibilities"), pursuant to the provisions of Section 10-6-157, UCA, and Section 1-6-1A, LVCC; and (b) to appoint the current City Administrator **Kyle Gubler** to fill such position for so long as he serves as City Administrator, or until this resolution is superseded by resolution or ordinance of the City Council, whichever occurs first.

BE IT FURTHER RESOLVED that the City of LaVerkin hereby declares that (a) if any part of this resolution shall be declared invalid, such declaration shall not affect the validity of the remainder of this resolution; (b) all resolutions or policies in conflict herewith are hereby repealed; and (c) this resolution shall take effect immediately upon passage.

PASSED, ADOPTED AND APPROVED this 19th day of January, 2022.

KELLY WILSON, Mayor

ATTEST:

CHRISTY BALLARD, City Recorder

Agreement is approved as to form by:

KEVIN R. BENNETT, City Attorney

ORDINANCE NO. 2022-_____

AN ORDINANCE AMENDING SECTION 4-4-8 OF THE LaVERKIN CITY CODE ("ESTABLISHMENT OF RESIDENTIAL FEES"); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City entered into an agreement with the Washington County Solid Waste District ("Washington County Special Service District No. 1" or "the District") in 2020 regarding, inter alia, the establishing and collection of fees for the next ten (10) years; and

WHEREAS, said Agreement required the City adopt an ordinance containing provisions for the establishment of residential fees for solid waste disposal within LaVerkin City; and

WHEREAS, based on the information that the City received at the time that it adopted Ordinance No. 2020-07, amending Section 4-4-8 of *The LaVerkin City Code* ("LVCC"), to read as follows:

4-4-8. ESTABLISHMENT OF RESIDENTIAL FEES:

There is hereby established a monthly residential waste collection and disposal fee for each residence or residential unit in City, which shall include the following amounts:

A. For basic residential waste collection service:

1. the amount to be paid to Republic in the amount of \$6.90 per month per residence, which shall be subject to an annual increase of 2.5%; and
2. the amount to be paid to the District for administrative costs and expenses in the amount of \$4.55 per month per residence, which shall be subject to an annual increase of ten cents (\$.10); and
3. the amount of one dollar fifty cents (\$1.50) per month, to be retained by the City to offset the costs of collection and billing incurred by the City; *provided that*, such amount *may be increased* from time to time by resolution of the City Council as the City deems necessary, proper, and justified; and

ORDINANCE NO. 2022-_____

B. For residences receiving curbside recycling collection services, the following additional amounts:

1. the amount to be paid to Republic in the amount of \$4.90 per month per residence, subject to an annual increase of 2.5%; and
2. the amount of \$0.75 per month per residence for the cost of the recycling container.
3. the amount of twenty-five cents (\$0.25) per month, to be retained by the City to offset the costs of collection and billing incurred by the City; *provided that, such amount may be increased from time to time by resolution of the City Council as the City deems necessary, proper, and justified; and*

and

WHEREAS, the above language differs from the final language in Section 6(c) the ***Municipal Billing and Collection Agreement*** with the District, as finally adopted, which provides that the \$4.55 per month fee would increase by \$0.10 per month per residence, "or such other amount as may be reasonably determined from time to time by resolution of District's Administrative Control Board, for operation of the Washington County Landfill and District administrative expenses" after October 2020; and

WHEREAS, said Board adopted a resolution raising the fee by \$0.50 per month per residence, effective February 1, 2022 (instead of the \$0.10 which would have occurred automatically); and

WHEREAS, Subsection A.2 of Section 4-4-8 needs to be amended to be consistent with the ***Municipal Billing and Collection Agreement***, as finally adopted; and

WHEREAS, the City Council deems it to be in the best interests of the City and its residents, guests, and businesses to so amend the City Code ("LVCC").

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF LaVERKIN, UTAH:

ORDINANCE NO. 2022-_____

SECTION I: AMENDMENT OF SUBSECTION A OF SECTION 4-4-8 OF THE CODE OF THE LaVERKIN CITY CODE:

Subsection A of Section 4-4-8 of *The LaVerkin City Code* ("LVCC") is hereby amended to read as follows:

A. For basic residential waste collection service:

1. the amount to be paid to Republic in the amount of \$6.90 per month per residence, which shall be subject to an annual increase of 2.5%; and
2. the amount to be paid to the District for administrative costs and expenses in the amount of \$4.55 per month per residence, which shall be subject to an annual increase of ten cents (\$.10) or such other amount as may be reasonably determined from time to time by resolution of District's Administrative Control Board, for operation of the Washington County Landfill and District administrative expenses" since October 2020; and

SECTION II: REPEAL OF CONFLICTING PROVISIONS.

All ordinances or resolutions, or parts or provisions thereof, in conflict with the provisions of this Ordinance, are hereby repealed to the extent that they conflict herewith.

SECTION III: SEVERABILITY.

The sections, paragraphs, sentences, clauses, and phrases of this Ordinance are severable. If any such section, paragraph, sentence, clause, or phrase shall be declared invalid or unconstitutional by the valid judgment or decree of a Court of competent jurisdiction, such invalidity or unconstitutionality shall not affect any of the remaining sections, paragraphs, sentences, clauses, or phrases of this Ordinance.

ORDINANCE NO. 2022-_____

SECTION IV: EFFECTIVE DATE.

In the opinion of the City Council of LaVerkin City, it is necessary for the preservation of the peace, welfare, health, and safety of the inhabitants of LaVerkin City that this Ordinance take effect as soon as possible. This Ordinance, therefore, shall take effect immediately upon its passage and first publication as provided by law.

PASSED AND ADOPTED by the City Council of LaVerkin City this _____ day of _____, 2022.

KELLY WILSON, Mayor

ATTEST:

CHRISTY BALLARD, City Recorder

Budget Retreat

435 North Main Street – Saturday, February 26th
8:00 AM to 11:00 AM

As part of the 2023 budget, I am proposing a city council budget retreat on the morning of **Saturday, February 26th**. We will go over the process, and the mayor and council will suggest and discuss where they would like to see money spent.

Outline:

- City Administrator will give an overview of the budget process.
- The public works & public safety directors will be given ½ hour to come in and address the council on their budgets.
- Each council member will address what they see as priorities for the city.
- The city administrator will address any questions and or concerns.
- This will be a public meeting, so the public is welcome but will not participate; it will be a work meeting where the council, mayor, and city administrator will start to put together a budget for 2023.
- This will be the beginning; we can have subsequent work meetings to help with the process.

Schedule:

8:00 AM: Budget Overview – Go over the schedule
8:30 PM: Public Safety – Ben Lee/Nick Nuccitelli
9:00 AM: Public Works – Derek Imlay
9:30 AM: Discussion from the Council about the 2023 budget

for the Council to Consider:

- Special Projects or Requests:
 - Block Wall & Curb in the Cemetery
 - Bathrooms in Riverwood Park
 - Renovation at 111 South State (In the back by the basketball court)
- COLA / Merits:
 - I am proposing a .065% to .07% COLA and that there be no merit increases for 2022/2023
 - Be an equal amount to all employees
- Are we adding any new employees now or at the first of the year?
- Bonds spreadsheet/worksheet
- Possible budget work meetings on **March 16th, April 6th & April 20th**.

2022/2023 Budget Process

February – April:

Budget Retreat on February 26th from 8:00 AM – 11:00 AM

- Additional work meetings if necessary

April 20th:

Target date for tentative budget to be to the City Council

- On or Before 1st scheduled city council meeting in May

May 4th:

Tentative Budget

- City Council must adopt the tentative budget.
- Public Document
- Schedule a date for Final Budget Public Hearing
- Available to the public for 10 days prior to final adoption
- Notice of the public hearing must be published in the newspaper at least 7 days before the hearing

May 18th: (Target)

1st chance for Public Hearing to adopt the final budget.

- Possibly certify mil levy resolution
- Certificate must be sent to County Auditor before June 22nd
- These could wait until the first city council meeting in June
- Should notify the County Auditor if we are planning Truth in Taxation
- Must announce the date, time & place of meeting to consider the amount of the levy increase

June 1st:

2nd chance for Public Hearing to adopt the final budget

- Possibly certify mil levy resolution
- Certificate must be sent to County Auditor before June 22nd
- These could wait until the 2nd meeting in June but recommend doing it in the first meeting in June.
- Must notify the county auditor no later than June 22nd if we are planning on Truth in Taxation – Preferably before the second city council meeting in June

June 15th:

Last chance to adopt the Final Budget

- Adopt by resolution
- Must set the property tax rate
- Certified and filed with the state auditor within 30 days
- Include a copy of the budget and certification form from the State Auditor
- The exception is if we do Truth in Taxation

June 22nd:

Must have everything to the County by this date

Truth in Taxation:

- Must notify all property owners in the property tax notice and with a large newspaper advertisement
- Public Hearing to be held in August on a date to be determined by the County

