

Tentative Minutes
Spanish Fork City Council Meeting
January 4, 2022
40 South Main Street
Spanish Fork, UT 84660

Elected Officials Present: Mayor Steve Leifson, Mayor Mike Mendenhall, Councilmembers Brandon Gordon, Chad Argyle, Stacy Beck, Shane Marshall

Elected Officials Absent: Councilmember Kevin Oyler

Staff Present: Vaughn Pickell - City Attorney; Chris Thompson - Public Works Director; Dave Anderson - Community Developer Director; Dale Robinson - Parks & Recreation Director; Division Manager; Tara Silver - City Recorder; Nick Porter - Public Information Officer; Jordan Hales - Finance Director; Dale Robinson - Parks and Recreation Director; Tyler Jacobson - Assistant City Manager; Seth Perrins - City Manager; Steve Adams - Public Safety Director

Staff Absent:

Citizens Present: Derek Youd, Angela Youd, Easton, Matt, Marla Adams, Tadd Thorpe, Jill Thorpe, Addesyn Marshall, Bethany Gordon, Justin Gordon, Kaimbri Gordon, Craig Geslison, Debrae Geslison, Aven Marshall, Elle Marshall, Kerri Marshall, Cheryl Leifson, Amber Mendenhall, John Mendenhall, Lenna Mendenhall, Tom Sakievich, Lisa M Shepherd, Richard Davis, Tamara Davis, Karissa Lords, Sam Andrus, Jas, Tyler Mendenhall, Amanda Mendenhall, Matt Romero, Mary Romero, Alan Huff, Cory Mendenhall, Aprel Mendenhall, Todd Provost, Claire Woodsman, Mary De La Mare-Schaefer, Terri Beckstrom, Annie Olson, Mason Olson, Mitchelle Olson, Morgan Beckstrom, Kaiden Beckstrom, Gary Beckstrom, Jodie Beckstrom, Lydia James, Cooper Jacobs, M Jacobs, Katee Jacobs, Chris Jacobs

5:15 WORK SESSION:

- a. Meet and Greet with Elected Officials, Wives, and Employees - no minutes

Discussion took place regarding the item(s) listed above; no formal actions are taken in a work session.

6:00 pm CALL TO ORDER, PLEDGE, OPENING CEREMONY:

Mayor Leifson called the meeting to order at 6 pm and expressed his appreciation for the 16 years he had been able to sit in his chair to serve and how it was an honor for him and wanted the residents to know that. Mayor Leifson let us know that he would

be passing the torch and we would have the Oath of Office for Mike Mendenhall and Shane Marshall. He also stated Kevin Oyler was out of the State and would be sworn in at a later date. Mayor Leifson turned the meeting over to Mike Mendenhall.

OATH OF OFFICE:

Tara Silver, the City Recorder, gave the Oath of Office to Mayor Mike Mendenhall with his family behind him and then gave the Oath of Office to City Councilman Shane Marshall with his family as well.

Mayor Mendenhall lightheartedly started by saying, now what do we do?

Councilman Gordon responded by getting to work.

Mayor Mendenhall thanked Mayor Leifson and humorously felt we had already eulogized him without him having to have passed first. He was grateful the former Mayor was present to keep them on their toes. He started with the prayer and the pledge of allegiance.

Councilwoman Beck wanted to tell everyone on behalf of the Mayor and Council that they felt extremely blessed as they began a new era to serve the community. She let everyone know they felt like the lucky ones to be able to convey the residents' wishes and desires and communicated their thanks for the ability to serve. She informed us they all see and do things differently but they all try to do the best job they can. Councilwoman Beck wished everyone a happy new year.

Councilwoman Beck led us in the opening prayer.

Councilman Argyle led the congregation in the pledge of allegiance.

Mayor Mendenhall welcomed public comment.

PUBLIC COMMENTS:

none

RECOGNITION:

Mayor Mendenhall invited Chief Steve Adams, the Public Safety Director, as the special guest to come up and be recognized.

Steve Adams told how he would be able to take a couple of hours to tell about how grateful he was for the time he had served. He added he felt it a privilege to grow up in the community and informed us he would always stay here as he had already bought a cemetery plot in Spanish Fork. He attributed his success in becoming the

man he was today to his wife and immediate family, good parents, siblings, and adult family members. He conveyed how he wouldn't have been able to serve without their help. He expressed his satisfaction within the position and indicated even though none of us are perfect we do our best.

Steve related his journey to becoming a police officer. He let us know even though he wanted to be a cop growing up he started in the computer industry after his mission for the Church of Jesus Christ of Latter-Day Saints. It was his scout leader who he admired who was a cop in town and then worked for the sheriffs' office who helped him get his first job as a police officer in Mapleton. Later he came to Spanish Fork and told of a significant experience of them pulling a car of people out of the canal. He attributed this to him knowing there is a purpose in life for the chain of events that lead him to his profession.

Steve manifested that without good help all through his career, since 1988, he couldn't have done what was needed. He explained it took many hands to come up with ideas and how to implement them through police officers, EMTs, fire, and the good, good citizens. He added it included Mayor and Council members as well.

Steve related it took everyone to work together for one purpose to get us where we needed to be and the servants we should be. He told us that he will take with him 37 years of service and memories that would last him a lifetime. He referenced an email he sent out when he announced his retirement. In it, he told how some of the memories will make him cry, but most of the time those memories would make him smile and be happy. He explained how we see the good and bad out there and accept it all and do our best to make the right outcomes.

Steve expressed his love for serving the community and the Mayor and Council. He let us know his last day on the job would be next week but he was not done serving. He would serve in other capacities later on and appreciated the privilege to serve.

Seth Perrins conveyed his gratitude for being able to serve with a fantastic comrade who served us so well. He attributed the quality of people in the Public Safety department to Steve's leadership. He related the high stress, emotional, and public challenges Steve faced. Seth added with all the things he dealt with the morale in his department was as high as it ever was because of Chief Adams.

He went on to praise Steve's wife as his equal in doing good for the community in ways that are seen and in many unseen ways. He clarified that Steve was retiring and not resigning and will be missed. He talked of Adams' family legacy in the city including his grandson as the mutton busting champ with the longest ride. Seth reiterated he wanted to express staff sentiments of thanks.

Former Mayor Steve Leifson echoed Seth's thoughts and added how Chief Adams was a great friend. He commended Steve for having the best interest of the city in mind and how he solidified the police force. He reinforced his thoughts by pointing out that he created an atmosphere where the officers come and stay here. He felt Steve was a delight to work and was right on these to take care of them. He acknowledged the tough things he had dealt with and wanted to express his love for Steve.

Richard Davis started with the newly elected Mayor Mendenhall by telling us he would be a great Mayor and he knew this because he served on City Council for many years with him. He related a story of how many years ago he asked Mike and his wife to be the Fiesta Day Chairman and he said he didn't have time. Richard let him know he had time and one day he would be Mayor.

Richard gave Mike Mendenhall some advice to walk-in service by serving with his heart and knowing you can't please everyone, but try to represent all the citizens of Spanish Fork. He encouraged him to remember the Spanish Fork employees who are his biggest asset who take care of us.

Richard thanked newly elected Shane Marshall for his service and expressed appreciation for him doing his homework regarding agenda items that come to the City Council.

Richard complimented former Mayor Leifson as one of the greatest Mayor's Spanish Fork has had and told Mike if he was half as good as him he would do well.

Richard told of his experiences of watching Steve Adams grow up and his interactions with him. He went on to say as an officer and detective Steve continued to make himself better. Richard remembered during the interview process Chief Adams was their number one choice.

Richard expressed his gratitude for Steve's care in helping his family when his daughter disappeared and put in long hours to get her case brought to trial. He expressed his heartfelt love for him and how he was part of his family now. He explained when Steve passes and goes to heaven he will meet up with a red-haired girl who would give him a big hug and kiss.

COUNCIL COMMENTS:

1. Councilman Argyle wanted to thank Mayor Leifson and Chief Adams and their families as they came to a long career of good and bad memories and be able to say I did my best.

He highlighted the safest City awards Steve Adams had achieved because of his dedication to his job and the city. How all families feel safer here. He praised him for hiring the best people, most of them are still here. He explained how he knew Steve Adam's father as a truck driver and agreed he came from a good background. He wished him good luck.

2. Councilman Gordon expressed his appreciation of former Mayor Leifson and wished him well. He pointed out how neat it was to see all the kids here in the Council Chambers because they are the future.

Councilman Gordon commended Chief Adams for preparing his replacement and the future leaders to come. He called attention to the moment Chief Adams stood up and his grandson yelled out that it was his grandpa and how it melted his heart.

He spotlighted Steve's positive attitude and how it didn't matter if it was a small and high profile matter Chief Adams loved people and always made them feel special. He explained how Steve Adams put them through training and how Councilman Gordon is the only one there who went through taser training. Councilman Gordon humorously called him the spoiled director because when he needed something they always gave it to him. He explained this was because they knew he needed it and it was justified to keep us safe. He gave his love and appreciation to Steve.

3. Councilwoman Beck reminded us of the Fiesta Day logo contest and introduced us to the winner Amy Creer. The logo was unveiled as Somewhere to be Proud of Spanish Fork City Fiesta Days 2022. Councilwoman Beck let us know she chose the 4 Rodeo tickets for her prize and asked her if she had a graphic design in her background.

Amy Creer let us know she was a graphic designer in South Dakota and today she is a freelance designer.

Councilwoman Beck revealed that Mark and Mindy Warner, our Fiesta Days Executive Chairman and Councilwoman Beck extended an invitation to be the Grand Marshals to Lynn and Joanne Jones. When they accepted Joanne let them know that her parents had been the Grand Marshall long ago for Spanish Fork City.

Councilwoman Beck shared that Miss Spanish Fork royalty was throwing a winter party at the Chillon Reception Center at 5 pm and would cost \$5 for each child.

Councilwoman Beck appraised the residents of one of the reasons we needed to build a new library was because the library had a New Year's Eve party and even though there had been a recent snowstorm they had 150 kids show up and they stood shoulder to shoulder in the biggest library room. She let us know the library has many classes and the residents could go to the website to learn more. She pointed out the steel that had been started on the new library and declared we should expect the new library in 2024.

Councilwoman Beck reported that in November, Tabitha's Way received a new mural from a UVU group. She also let us know Tabitha's Way had their annual Christmas basket give-away and she expressed how that day it was 12 degrees outside. She read a letter that was sent after the event from a grandma who had health problems and her deep gratitude for the food. Councilwoman Beck reminded everyone they are always looking for volunteers.

Councilwoman Beck thanked Mayor Leifson for a memorable time. She told us when she received Chief Adam's retirement email she was emotional and teary-eyed because he always made her feel good and it was an honor to work with him.

4. Councilman Marshall told us that being at the Tabitha's Way event was one of the best days of December for him and wanted everyone to give their time if they could. He showed admiration for the snowplow drivers and the good job they do and expressed disappointment that they did not get more acknowledgement for the work they do.

Councilman Marshall addressed former Mayor Leifson's lessons he taught him in the last 4 months while serving with him.

Councilman Marshall informed us back in 1988 he probably wasn't happy to see Office Steve Adams in his rearview mirror but could see he had done a tremendous job as Chief of Police. He told how we never had to worry when people were talking of defunding the police because as a community we knew our police served us well and he was grateful for it. He liked how Steve always found ways to give back and thanked his family.

Councilman Oyler absent

Mayor Mendenhall thanked Steve Leifson for his mentorship and leadership. He agreed that he had been the greatest mayor Spanish Fork has had. Mayor Mendenhall let us know he doesn't want to mess up but to build on the foundation we already have. He expressed his love and support for former Mayor Leifson.

Mayor Mendenhall echoed what Councilwoman Beck said about it being emotional to have Chief Adams retire, especially right before he became the Mayor. He praised him for being the type of leader that prepares a replacement that is ready to go when he is retired. Mayor Mendenhall quipped, saying goodbye to your tension and hello to your pension.

Mayor Mendenhall related an experience of how Steve Adams would invite the Mayor and Council to their home to get to know the police force on a personal basis. He felt some tough times had made us aware of the steady hand he had and the calm he brought with his leadership.

Mayor Mendenhall let us know they would be highlighting good people in the community. He let us know he is proud to serve with the Councilmembers. He honored former Steve Leifson by referring to the millions of people watching.

Mayor Mendenhall went on to highlight each of the Councilmembers traits he liked. He told us Councilman Gordon speaks plainly which gets to the heart of the issue and is funny. Councilwoman Beck is an intelligent person with a pragmatic heart that knows how to make people feel good. Councilman Argyle is the person to go to when you need to know people and places and dubbed him the Spanish Fork historian. He talked of Councilman Argyle's commitment to his family. Councilman Marshall is an engineer who cares deeply about his family and has a commitment to make our community as great as he had. Councilman Oyler was the royalty of Spanish Fork with his ties to the former City Manager being his dad.

Mayor Mendenhall felt humbled to be the 47th Mayor of Spanish Fork and talked about 8 years ago he didn't have grey in his beard than thought it must have been from his oldest boy Gagger.

Mayor Mendenhall related a story about his great uncle who was the 36th Mayor of Spanish Fork. This former Mayor was out leading the cattle on the west side of town to the east bench when they had to cross a road that had just been paved. A woman came out and yelled at the cattlemen and let them know she knew the Mayor and they would be in trouble. So the Mayor came to her on his horse and said she could talk to him right then.

Mayor Mendenhall related this story with the intermingling of our agricultural heritage and new roads or progress. He conveyed the quote that a man never walks in the same river twice because the man and the river change. Mayor Mendenhall let us know he would keep our community proud and lean into progress for the next 4 years. He told us he is ready to get to work. He praised his wife and family for keeping track of things at home so he can serve.

Mayor Mendenhall invited Morgan Beckstrom to come forward to be highlighted for one of the people doing good things in Spanish Fork and to watch a video of her accomplishment that Pete Hansen and Travis Bourne put together.

Morgan Beckstrom, the KK Run World Finals Senior Barrel Champion, told us about the competition and her winning time of 13.8, her horse who her grandpa stated needed an aggressive rider like her, and winning a trailer, a Louis Vuitton bag, a saddle, buckle, and case. She let us know it is important to work hard and get to the point where you are getting better and better.

Mayor Mendenhall called her the fastest cowgirl in the world and wanted to know how it happened and why she barrel raced.

Morgan Beckstrom told us she has always done it and her family encouraged them to run the horses and it worked out.

Mayor Mendenhall asked who her parents and grandparents were.

Morgan responded her parents are Mike and Jody Beckstrom, and her grandparents were Terry and Gary Beckstrom and Mark and Linda Jarvis.

Mayor Mendenhall asked her questions.

Morgan responded she competed with around 70 people, was 16 years old, she made a lot of money for winning, and her sister Gracie barrel races as well.

Mayor Mendenhall told us her mom stated she made more than some make in 2 years and was excited to see her in the future in rodeo.

Mayor Mendenhall presented her with a certificate, a Yeti cup with Spanish Fork on it, a Reams gift card, and a Spanish Fork belt buckle. He congratulated her again and hoped to see her ride for Spanish Fork in the future.

SPANISH FORK 101:

a. Utah South Valley Transit Study Presentation

Mary De La Mare-Schaefer who is the General Manager for the Utah Transit Authority and Utah County thanked Spanish Fork for their important role in the study. She expressed that it helped to make it a high-quality and high-capacity study of the South Valley. Mary let us know the study was from Provo to Santaquin even though to date they only own the right of way to Payson. She told us of the growth that is

expected in 25-30 years to be like Salt Lake City now and this was the opportunity to do it right through the study.

Claire Woodman, consultant for the Utah Transit Authority gave us the steps of pre-screening, initial evaluation, detailed evaluation, and the preferred alternative to determine the right investment. She let us know the screening process started with 4 different types of transit and 3 different transit corridors. After the screening process, they moved to the detailed process of commuter rail, bus, and the rapid transit design option to save costs. Claire informed us that no matter what was used all the options would use the same station west of the future interchange on Center Street. They recommend commuter rail from Provo to Payson and the express bus from Payson to Santaquin.

Claire told us about the feedback they received from the public was 1,000 comments that were educated and informed. She expressed there was a lot of strong support for the frontrunner station and economic development.

Claire showed us a map of where all the comments came from which was up and down the corridor. She gave an estimate of 550 million dollars to complete the proposal and indicated ridership was a good indicator it would succeed as ridership drives investment.

Claire let us know the next steps would be an environmental study to get a better sense of if it was critical for another interchange to be added to Payson and if there is high-density housing around the station. One next step would be to go to all the cities to get them on board with investment

Todd Provost, the Utah Transit Authority Director of Capital Development, notified us that the big picture was the environmental process and the preliminary engineering. The final design would include the route and station design, property right of way, acquisition, and getting the funding secured from local, state, and federal governments. He gave us an estimated time frame of 10 years for the groundbreaking.

Councilman Marshall wanted to know where the Utah Transit Authority was in the process.

Todd Provost responded it was not the top project but a high list so that is why they are putting the environmental project together.

Councilman Argyle asked if we already had the right-of-way if the environmental study would help the project along.

Todd Provost indicated they were unsure how the environment study would impact the project but wanted to do due diligence.

Councilman Marshall reiterated the data that high density all along the corridor would be needed to drive the ridership, so we need to collaborate with the other cities involved. He asked Mary and Todd what could be done to help the project on its way.

Mary and Todd informed us it would be growing in the right place, giving input to support ridership, working with cities, and to figuring out what makes sense for the South Valley. They thanked the staff for all the support in the past and through the study.

Councilman Argyle and Mary let us know they ride the train all the time.

Mary De La Mare-Schaefer Let us know of the benefits of starting your day on the train.

Councilman Argyle said he read a lot of good books.

Mayor Mendenhall suggested that following Councilman Argyle as he rides the train may boost ridership.

Councilman Marshall wanted to know what ridership would be needed.

Mary De La Mare-Schaefer conveyed that today the ridership was 2500.

Mayor Mendenhall appreciated the study as it showed the residents that we are planning regionally and acting locally.

Councilman Marshall felt this was a solution to the Main Street traffic.

Mayor Mandenhall skipped to Item D in New Business to approve the resolution associated with the study.

D. Resolution 22-03 Declaring Support for the Locally Preferred Alternative for the South Valley Transit Project

Councilman Marshall declared he worked on the project with Mary before he was on the City Council before he **Moved to Accept Resolution 22-03 Declaring Support for the Locally Preferred Alternative for the South Valley Transit Project**

Councilman Argyle **Seconded** and the motion **Passed** all in favor at 7:24 pm with a roll call vote.

Mayor Mandenhall skipped to Item F in New Business to accommodate Tom Sakievich the Utah County Commissioner.

F. Resolution 22-04 Authorizing the Mayor to Execute an Addendum Number 2 to Utah County Fair Interlocal Cooperation Agreement

Vaughn Pickell thanked commissioner Sakievich's role in the agreement. He gave some background for the interlocal agreement. Vaughn indicated both parties brought items to the agreement and now they wanted to buy some property. This addendum would refund the County for the salvage yard and release the city from the environmental agreement. The agreement included shared parking, date exclusives, clean-up fees capped at \$250,000 and if exceeded the contribution could be increased with the 6 member body of 3 city and 3 county members with each having alternates to help the board run smoothly. Vaughn pointed out Rob Morely, the County attorney, helped with the agreement as well.

Tom Sakevich felt it was a pleasure to work with the Council, attorneys, the Spanish Fork City Manager, and those who helped the process along. He expressed he felt the fairgrounds were the jewel of Spanish Fork, one of the top attended events, and he was grateful to get to this point.

Mayor Mendenhall expressed his appreciation for the partnership and felt it moved us in the right direction to protect the fairgrounds for parking and more events.

Councilman Marshall praised the leadership on tackling the long discussions to accomplish it. He let us know he felt someone could read this agreement 15 times and come away with something different, but expressed support for the agreement.

Councilman Gordon **Moved to Approve Resolution 22-04 Authorizing the Mayor to Execute an Addendum Number 2 to Utah County Fair Interlocal Cooperation Agreement**

Councilwoman Beck **Seconded** and the motion **Passed** roll call vote 7:35 pm

CONSENT ITEMS:

- a. Minutes of Spanish Fork City Council 12-07-2021
- b. American Leadership Academy SRO First Addendum
- c. Southwest Regional Lift Station Change Orders 5 & 6

Councilman Gordon made a **Motion** to approve Consent Items a-c
Councilman Argyle **Seconded** and the motion **Passed** all in favor at 7:36 pm.

PUBLIC HEARING

A. Ordinance 01-22 Amending 4.04.020 Merit Service

Vaughn Pickell explained that the recorder and treasurer are currently at will positions that are overseen by the governing body and can be dismissed by them. He proposed it be changed to be terminated for cause or they become a merit service employee and not require an employment contract.

Councilman Gordon wanted to know if we had ever made a change like this before.

Seth Perrins let us know the change had been made in May and they thought they had all the parts taken care of but this piece was still in municode and needed to be changed to make it complete. He added there were changes in 2012 and 2014 when we had many at-will employees but it made sense to have the city manager deal with the employees instead of the Mayor and Council.

Councilman Gordon showed his support with the City Manager who works with the employees to have that responsibility.

Vaughn Pickell clarified that the employees who are at-will are the city manager and department directors.

Councilman Marshall let us know he understood the need to have consistency with each political change with these two positions.

Councilman Gordon **Moved** to go into Public Hearing
Councilwoman Beck **Seconded** and the motion **Passed** all in favor at 7:40 pm with a roll call vote.

Mayor Mendenhall welcomed public comment.

Mayor Mendenhall asked if the recorder or the treasurer would like to speak to this.

Tara Silver, the city recorder responded let's pass it.

Councilman Gordon **Moved** to go out of Public Hearing
Councilman Argyle **Seconded** and the motion **Passed** all in favor at 7:41 pm

Councilwoman Beck **Moved** to **Approve Ordinance 01-22 Amending 4.04.020 Merit Service**

Councilman Marshall **Seconded** and the motion **Passed** at 7:41 pm with a roll call vote.

B. Transportation Element of the General Plan Amendments

Chris Thompson informed us of the changes they proposed and the reasons for changes to the transportation general plan.

- Removed trail along US-6 near Swift Creek. Also removed trail connection to Mapleton near 2400 E
- Removed trails on Del Monte Dr and near Woodland Hills Dr/Arrowhead Trail to accommodate the development on the other side of the road and because of an annexation of some property into Salem.
- Moved the regional trail to the east side of SR-198, replaced local multi-use trail to the east of Main St to Fairgrounds, and included a bike lane from Main St at 400 S to 1400 N trail from a regional multi-use to a bike lane.
- Main St to show as a 5 lane road, not a 7 lane road because as they studied it they didn't want it to turn into an Orem State Street Road. They are looking into other options for Main Street traffic like commuter rail and other north-south corridors that can be emphasized.

Councilman Marshall expressed his support for a 5 lane Main Street and felt it meant we are not giving up on Main Street. He felt it was the best change we had to the plan by finding other solutions and not widening Main Street.

- Trail moved to the south side of Dry Creek and north side of 3450 N. Trail removed on Main St north of 3450 N. They found as they worked on the transfer station it would save money to run the trail more directly along with the sewer construction. Chris added that the plan was to eventually connect to the Utah Lake road and would allow them to have access to the sewer mains at the lift station and sewer plant.

Councilman Marshall wanted to know if we were there by feet or easement.

Chris responded it was by an easement and gave another reason for the change being that some wetlands have been collected in the area and the culverts backing up. He let us know the sewer construction allows them to replace the culverts and replace them with bigger ones to handle the water to prevent flooding and act as a levee.

- Roundabouts on Canyon Rd at 1700 E and 2300 E changed to signalized intersections because it is a high truckload route and roundabouts are not

allowed on these roads. He went on to say it is more expensive to retrofit a roundabout when development is already in like it is in this area.

The council talked about how they liked how it would make it consistent as you traveled down the road.

- 1200 W changed from a 3 lane major collector to a 5 lane minor arterial to better manage future (2050) traffic ADT and improve the level of service to align with the study they did on the area that it would likely connect to Salem as growth occurs.

Councilman Marshall wanted to know if it eventually would connect to Salem service.

Chris Thompson responded that at 800 south it crosses into Salem and as they talked to Salem they stated it could connect to the state road.

Councilman Marshall wondered if it would take some of the traffic from Main Street.

Chris responded it could and they hoped it would do that.

Councilman Argyle wanted to know if you could have a roundabout on 5 lane road.

Chris let us know we have done it on a 4 lane road and it works well.

Councilman Argyle wanted to know why they were putting it there and if it was because of future development in the area.

Chris responded that the off-ramp for the new interchange on Center Street could merge earlier and connect to the road. He went on to say a roundabout would work well there and if it doesn't work out that way it would be easier to go from a roundabout to a signal.

- Connect/extend 1150 W (Commercial Collector, 90 ft ROW, 3 lanes) from 1000 N to 4000 S (SR-77) because as airplane technology takes off the planes have become lighter and don't need the long runways to land and take off. He indicated they have hired JUB Engineering to do a study to make sure they don't need the room for the runway. In the meantime, they don't want any development to be surprised that this is in line to be an important road to Elk Ridge.

Mayor Mendenhall commented that this topic is something he gets asked a lot about traffic and how he has noticed the times that are tough to navigate. He felt the option to make Main Street 7 lanes was picking whether you knock down one side of the building to accommodate more lanes. He felt the alternatives were a better option and vision for the future and wanted to get the word out we are planning for the future.

Councilman Argyle **Moved** to go into Public Hearing

Councilman Gordon **Seconded** and the motion **Passed** all in favor at 8 pm

Mayor Mendenhall welcomed public comment.

Councilman Gordon **Moved** to go out of Public Hearing

Councilman Argyle **Seconded** and the motion **Passed** all in favor at 8 pm

Councilman Marshall wanted a further discussion about the things that would be important to keep an eye on as we interact with (MAG) Mountain Association of Governments. He pointed out Center Street is the hinge point for commuter rail and that it can't go in without better access. He knew it was important to Staff, Seth and Chris, and invited the Mayor to keep pushing hard to house and senate leaders how important it is and an answer to our growth problems. Councilman Marshall let us know he ran his campaign on fixing Main Street and he felt this was a good step in that direction.

Seth Perrins added weight to what Councilman Marshall said that communication between staff members was ongoing with the Utah Transportation but an important role of the Council can be to push this project over the top, to act faster, and make decisions over the long haul to make Center Street happen. He expressed Chris and his concern that if we don't plan for a ramp on the new Center Street interchange UTA won't be able to put a station there.

Councilman Gordon expressed his recognition that staff have made great decisions in the past and have prepared many years down the road that have worked out well for us. He brought up Wasatch Pallet discussions that started many years ago to open up the transit corridor.

Seth Perrins let us know that forethought saved the City and residents a million dollars on the Wasatch Pallet project.

Councilman Marshall quantify millions of dollars and tell UTA and get credit for

Councilman Gordon liked that we are proactive instead of reactive and applauded staff.

Seth Perrins gave another example where the Council could help save the project millions in the move of the railroad track and how critical it is for them to get involved.

Councilman Marshall urged the Mayor and Council to get on the phone in the next 45 days and let phlegm know our priorities and get our name on the list.

Mayor Mendenhall recalled this project was a long time coming and it would be a heavy lift to make sure we get the funding in this session.

Councilman Marshall **Moved to Approve the Transportation Element of the General Plan Amendments**

Councilwoman Beck **Seconded** and the motion **Passed** all in favor at 8:08 pm with a roll call vote.

NEW BUSINESS:

A. 3400 East Annexation, acceptance for further study

Dave Anderson explained they would like to suggest this area, on the east side of town and north of the Quiet Valley Development, for future study as there has been development in the area and a need for infrastructure.

Councilman Marshall and Argyle asked about the boundaries of the City

Dave Anderson let us know that there currently was a gap in the area for infrastructure.

Councilman Marshall wanted to know if it would be wise to look further down the road to have an annexation in the area.

Councilman Argyle told us it was the property owner's call that would bring a proposal for an annexation.

Councilman Marshall expressed his need to see how fits into the rest of the property

Dave Anderson let us know it wouldn't be hard to do.

Councilman Marshall asked if it was worth doing.

Dave Anderson told us they anticipated this area to grow 7 - 8 years ago and it is a unique area because it is not driven by development so land use would not usually change in this scenario.

Councilman Marshall reiterated he would like to know the land use so they could determine if it was compatible with other land uses by it.

Dave Anderson hoped we would predict based on the general plan one homogenous land use.

Councilman Marshall understood Dave to say because it was staying as one land use it didn't make sense to annex it right now.

Dave Anderson responded it would be better to be consistent throughout the area.

Councilwoman Beck **Moved to Approve the 3400 East Annexation, acceptance for further study**

Councilman Gordon **Seconded** and the motion **Passed** all in favor at 8:13 pm

B. Resolution 22-01 Amending Campground Fees

Dale Robertson laid out the reasons this change was overdue to compete with maintenance costs and clarified the main concern was at Canyon View Park where people like to homestead for 14 days and then go stay in Lindon and come back because we are the cheapest. He also let us know we are behind on the rate increase for costs and proposed the Canyon View Park Recreational Vehicle rate increase from 25 to 40 dollars with the campsite from 15 to 20 dollars.

Councilman Marshall felt this helped them compete with the market.

Councilman Argyle **Moved to Approve Resolution 22-01 Amending Campground Fees**

Councilman Marshall **Seconded** and the motion **Passed** all in favor at 8:17 pm with a roll call vote.

C. Resolution 22-02 Approving Amendments to the Spanish Fork City Employee Personnel Policy

Tyler Jacobson informed us about 3 personal policies that were not clear. One, was they wanted to take out a word that made it seem it was optional to follow it. Second, the update of the treasurer and recorder position. Third, when reporting dangerous conditions there was no need to file a report first when they needed to take immediate action.

Councilwoman Beck wanted to know what would initiate the changes in the policy.

Tyler Jacobson told us many people look at the policies and when they find out-of-date items or discrepancies they bring them up and they are reviewed.

Mayor Mendenhall gave Seth Perrins a hard time for not catching them.

Seth Perrins explained the changes are the difference in the legal mindset in his time and how it was the practice to not bind our hands, but now (URMA) Utah Risk Management Agency suggested it be changed.

Councilman Argyle **Moved** to **Approve Resolution 22-02 Approving Amendments to the Spanish Fork City Employee Personnel Policy**

Councilman Gordon **Seconded** and the motion **Passed** all in favor at 8:21 pm with a roll call vote.

E. Wasatch Pallet Railroad Spur Change Order 2

Chris Thompson let us know in building the railroad spur they realized ballast needed to be supplied by our contractor and the railroad would put it in as they didn't trust our contractor to do it. Originally, they thought the railroad would provide it.

Councilman Gordon told of his knowledge and experience with using ballast material.

Councilman Gordon **Moved** to **Approve the Wasatch Pallet Railroad Spur Change Order 2**

Councilman Beck **Seconded** and the motion **Passed** all in favor at 8:23 pm

Councilman Marshall wanted to know why this type of change order came to the City Council.

Chris told us currently we have a 10 % or 10,000 dollar maximum before it would come to Council and with all the change orders combined on this project, it is more than the 10%. He let them know they could change that amount if they didn't want it to come to Council.

Councilman Gordon remembered they made a change 6 years ago because they wanted more oversight.

Seth Perrins stated staff could propose different options for change orders in the future.

Councilman Marshall felt it was a good idea to let Chris Thompson approve those change orders.

Councilman Argyle wanted to know if the maximum would go up or down.

Mayor Mendenhall responded 10% would be fine.

Seth Perrins reiterated they would come up with ideas for them to consider.

G. Ordinance 02-22 repealing Title 7 Subsection SFMC § 7.28.120 Finance Committee

The Mayor and Council felt Vaughn Pickell's description in the agenda packet explained it well "The Finance Committee section was adopted years ago. It has not functioned as a committee in over a decade. The administration believed it had been dissolved, but at least it has been functionally dissolved already. With a professional city manager, finance director, and finance department, there does not seem to be a need for a finance committee. The Council, with the assistance of these professionals, adopts an annual budget and oversees the finances of the City."

Mayor Mendenhall and Councilman Marshall expressed this was an old relic and we had one and don't need it anymore.

Mayor Mendenhall stated we should be looking at it in the budget.

Councilman Gordon **Moved** to **Approve Ordinance 02-22 repealing Title 7 Subsection SFMC § 7.28.120 Finance Committee**

Councilwoman Beck **Seconded** and the motion **Passed** all in favor with a roll call vote at 8:27 pm.

H. Ordinance 03-22 Amending Section 3.08.090 of the Spanish Fork Municipal Code - Disposal or Lease of Public Property

Vaughn Pickell informed us the code was outdated as the trend is not to use newspapers to notice anymore with the State requirements, but we have it in our policy. He proposed we take that part out and replace it with posting a sign on the property for 14 days and do the minimum the state code requires.

Councilwoman Beck reiterated we only will post a notice on the property.

Vaughn Pickell stated we would do what the State's noticing requirements were.

Councilwoman Beck **Moved** to Approve **Ordinance 03-22 Amending Section 3.08.090 of the Spanish Fork Municipal Code - Disposal or Lease of Public Property**

Councilman Gordon **Seconded** and the motion **Passed** all in favor with a roll call vote at 8:29 pm.

Councilman Marshall clarified we are at the minimum requirement.

Tyler Jacobson responded it would depend on the property if they used other avenues to notice on other sites.

Councilman Argyle talked about his newspaper experiences.

Mayor Mendenhall felt no one would go to the last page in the newspaper to find a notice.

I. Ordinance 04-22 Amending Section 7.28.160 of the Spanish Fork Municipal Code - Fiesta Day Committee

Vaughn Pickell explained this change would make our ordinance align with our current practice. The change would be to have 6 instead of 10 people on the committee and make it so the 6 people can be couples so it brings it into conformity to what we are already doing. It would also add the positions of assistant parks and recreation director and special events supervisor to the committee.

Councilwoman Beck **Moved** to **Approve Ordinance 04-22 Amending Section 7.28.160 of the Spanish Fork Municipal Code - Fiesta Day Committee**

Councilman Argyle **Seconded** and the motion **Passed** all in favor with a roll call vote at 8:33 pm.

J. Settlement Contract with South Utah Valley Electric Service District

Seth Perrins drew the Mayor and Councils' attention to the contract and pointed out that the agreements are approved by both parties but the exhibits need to be updated and the attorneys need time to get it done. He told us this is a culmination of 8 months of diligent work to resolve service disputes that have been in question for 4 years. Recently the Supreme Court ruled the city has the right to provide power and light to all annexed areas in the city. Seth let us know to do this we need to start the buyout process and work through July 2024. He wanted them to know the Supreme Court may give further insight.

Councilman Argyle wanted to know if first, we identified those places we are not serving and we are working on those we don't serve.

Seth Perrins responded it is around 35 properties in question.

Councilman Argyle needed clarification on the green highlighted items in the report.

Seth Perrins stated there was no significance for the green highlighted areas.

Councilman Argyle asked if Jake Theurer was working on 35 properties

Seth Perrins responded the contract requires we have a year to serve them. We hope through Jake it would be done in 9 months. He clarified that it may seem like a long

time to get 35 properties but let us know they are spread out over 20 areas of town and it would take time to get infrastructure for them. Seth told us Jake had a good plan and has time if they run into problems.

Councilman Marshall wanted to help the public understand so he asked Seth for the top 3 things that would help the residents understand.

Seth Perrins stated it removes the burden of a long legal battle with millions in expenses, the city feels it is better to have all Spanish Fork City on the same provider to give better service when a problem occurs, and lastly, it helps to lock in dollar amounts regarding rates.

Councilman Argyle added it improved our relationship with them.

Seth Perrins agreed they are collaborating more and went on to say they had to stop arguing and realize they are all good people. They had to have long hard conversations. He noticed it was helpful to talk about the challenges and not just think that is the way things should be.

Councilwoman Beck was glad they were able to get to a good outcome.

Seth Perrins added they would have former Mayor Leifson ceremonially sign the contract because of all the hard work he had in the discussions.

Mayor Mendenhall and Councilman Marshall wanted people to know the huge amount of effort and time that had gone into it and we don't often acknowledge that credit.

Councilman Argyle **Moved to Approve Settlement Contract with South Utah Valley Electric Service District with updated exhibits**

Councilman Marshall **Seconded** and the motion **Passed** all in favor with a roll call vote at 8:46 pm

DISCUSSION:

A. Staffing Plans for Community Development

Dave Anderson wanted to discuss the needs and ways to help the community feel comfortable in how we engage with the community. He informed us some of those needs are better service and correspondence, providing clear and consistent communication both community-wide and on the neighborhood level, developing better relationships with businesses, and more effectively responding to requests. maintaining data to see how things are changing, and using the building inspector time more efficiently to keep up with growth.

Dave presented the solution of creating a new position in the planning division, replacing the department secretary with a division secretary position, and replacing the existing part-time division secretary with a full-time permit Technician position in the building inspection division. He went over the potential budget for 2022 and 2023 to accomplish this change.

Councilman Marshall wanted to know overall what was the change in employees

Dave Anderson responded that they would replace two existing positions and add one new position for a total of 3 where they had 2.

Councilman Gordon clarified it was an increase of one.

Dave Anderson informed us that with the fiscal impact he wanted to act now to advertise for the position because it wouldn't be fulfilled in-house. He hoped to get ahead of the February budget revision.

Councilman Gordon asked if they were strictly salaried.

Dave Anderson responded it is salary but it would include everything to fulfill the position.

Councilman Gordon wanted to know if a vehicle was included.

Dave Anderson said no but there was a tremendous need for the new positions to generate revenue and to get ahead of the pace.

Councilman Argyle wanted to know where the money would come from.

Dave Anderson told us it would come from permit applications and inspections would be the majority of the way it was funded.

Seth Perrins added there had been an uptick in revenues in the last couple of years. He let us know they had discussed this issue in March and April for the fiscal year budget and decided it was not time for it yet. Seth asked Dave to flush out the costs and he had. Seth let us know he felt now was the time and the funds were there. Seth felt it would shift our service level and relationships with residents and developers. He asked it to be done before the budget but not exceed beyond the budget.

Councilman Marshall asked why we needed it before the budget.

Seth Perrins told them it would help with staffing the position and have them in place for the busy spring.

Councilman Marshall questioned why it was not on today's budget.

Seth Perrins let him know it would need a public hearing and they didn't want to spend beyond the current budget to accomplish this.

Councilman Gordon wondered how we fix it later or make sure it gets put on the paperwork.

Councilman Marshall was not a fan of committing to us in the future and wanted to know what would happen if they didn't approve it in February.

Seth Perrins told us it would go back to the way it was without the position.

Councilman Marshall asked if it was less to make changes now.

Seth Perrins stated there was a precedent to do it before the fiscal year budget. He wanted to know if they were comfortable enough that they could prepare for the change.

Councilwoman Beck was surprised they waited this long and was glad and supported it.

Mayor Mendenhall felt it was justified for the change for the sure fact of all the economic expansion. He felt they were running lean and mean.

Dave Anderson agreed with Seth that they wanted to leap forward in their level of service and felt with the change they could.

Councilman Marshall wanted to make sure the new position would be a communication professional.

Dave responded they would or would become one.

Councilman Marshall felt it was important to do a better job communicating.

B. Spanish Fork City Mission Statement

Tyler Jacobson explained that for the last 6 years he has been thinking of doing a mission statement. He related an earlier employment experience where they would be given an incentive to memorize the company mission statement. He added how he found how important it was to know for customers and him as an employee the purpose and the why in the procedures, company policies, and culture in dealing with customers. He went on to say research has indicated it should take 6 months to a year to develop it so it can stand the test of time.

Tyler Jacobson told us Liz Lund and Ashlin Shelley put together a presentation of how we can go about developing a mission statement. He talked about the process of getting a lot of ideas and narrowing them down to one simple, memorable mission statement.

Tyler Jacobson laid out the timeline as Feb 2022 for the initial focus through Jan 2023 to get employees on board.

Seth Perrins and Tyler Jacobson stated they wanted to use their time wisely and inspire people to be better.

Councilwoman Beck felt it seemed impactful and memorable but wondered if that many people came together could it be impactful and meaningful.

Councilman Argyle clarified we don't have one now.

Mayor Mendenhall felt it would be valuable and the only cost would be buying lunch to bring people together.

Tyler Jacobson wanted the okay to move forward.

The Mayor and Council agreed it would be good to move forward on a mission statement

Seth Perrins gave additional benefits as being that the new generation looks for something that describes why we do it and gives them something to rally around. He went on to say they would involve as many people as they could.

Councilman Marshall gave his experience with it taking 12 months and a lot of input to make the mission statement concise. He agreed that when done right it can be powerful to have one to help reinforce what we do and why.

Councilman Argyle informed us he was employed at a company where the new leadership incorporated a mission statement and he still remembers what it was and how it changed the culture.

Mayor Mendenhall echoed that when we hire people they want to know the quality of our purpose.

Mayor Mendenhall assigned the new council member duties and committees for the next two years.

Councilman Gordon Recreation, Arts, and Parks (RAP) Committee, South Utah Solid Waste District, Risk Management Committee, Personnel Committee.

Councilwoman Beck Fiesta Days Executive Committee, Library Board, Act at Mayor Pro Tem, Miss Spanish Fork Pageant, Utah League of Cities and Towns (ULTC) Policy Committee.

Councilman Argyle Rotary Club, Veterans Council, South Utah Valley Municipal Water Association (SUVMTWA), Wastewater Treatment Plant Advisory Committee, Youth City Council.

Councilman Marshall Airport Board, Arts Council, Parks and Recreation Committee, animal shelter, Risk Management Committee, Utah Lake Commission

Councilman Kevin Senior Advisory Board, Chamber of Commerce, South Utah Valley Animal Services Special District, Personnel Committee, Mt Nebo Water Agency

Councilman Gordon made a Motion to go into Closed Session for land transaction, reasonably imminent litigation, the character, professional competence, or physical or mental health of an individual.

Councilman Argyle **Seconded** and the motion **Passed** all in favor at 9:24 pm with a roll call vote

Kevin Oyler	Absent
Brandon Gordon	aye
Stacy Beck	aye
Chad Argyle	aye
Shane Marshall	aye

ADJOURN:

ATTEST: January 4, 2022

Tara Silver, City Recorder

