

Welcome and Roll Call:

Meeting begins at 7:30. Mayor Field welcomes everybody and acknowledges that we do have a quorum, while excusing Fizz Bodily who is currently teaching a Hunter's Safety course, and Regan Wheeler. Mayor Field asks Councilmember King to open the meeting, and he does so with a prayer.

Open Comment Period:

Those in attendance include Mayor Kelly Field, Councilmember Jonna Westover, Councilmember Ted King, Councilmember John Morrison, Mary Simpson (Treasurer), Chris Barr (Recorder/Clerk), Paul Swainston (Public Works Director), Marcus Simons (J U B), Jeff Hall, Brooke Hyer, Cody Hyer, Dan Smith, Mike Smith, Keri Parr, Anita Spackman, Elizabeth Spackman, Olivia Spackman, Autumn Perry, Neil Buffham, Melanie Buffham, Lydia Spackman, Ben Buffham, Lizzie Bennett, Nancy Pitcher, Kristen Pitcher.

Mayor Field invites those in attendance to comment if they have anything to share with the council that is not on the agenda. No comments.

Approval of minutes and expenses:

Mayor Field asks the council if the minutes look like they represent the meeting they attended last month. Councilmember Westover makes a motion to accept the minutes as written, Councilmember King seconds the motion. No further discussion. All in favor. Motion carries.

Councilmember Morrison moves that we approve the expenses, Councilmember Westover seconds. No further discussion. All in favor. Motion carries.

Election Canvass:

Mayor Field reviewed the official results of the election held on November 2nd, 2021. For Mayor there was one candidate, Jeff W Hall, with 396 votes. There were 2 openings for a 4-year position on the City Council and we had three candidates there. Sigrid R Roderer received 184 votes, John Morrison received 358 votes, and Brooke E Hyer received 193 votes. John Morrison and Brooke Hyer elected to the city council from those tabulations. The following write-in candidates were for the open 2-year City Council position. Ned K Simper received 138 votes, Kade B Tarbet received 133 votes, Regan Wheeler received 54 votes, Brenda K Link received 27 votes, and 9 invalid write-in votes. From that tally, Ned Simper is the winner. Councilmember King motions to approve the election results, Councilmember Westover seconds. No further discussion. All in favor. Motion carries.

Swearing in of Youth Council members:

Mayor Field expresses the Council's appreciation for those serving on the Youth Council. He explains that it is a responsibility we have in this country, and a good opportunity to learn. Congratulations are given on their elections and willingness to participate.

Lewiston City Clerk Chris Barr administers the oath of office to those elected to the Lewiston City Youth Council. Photo taken of Youth Council with Lewiston City Council members.

J U B – Marcus Simons:

Water Conservation Plan

Mr. Simons explains that the State of Utah requires that cities of a certain size have a water conservation plan. J U B has created this plan for Lewiston City. A draft was submitted to the State in July for review. Last month J U B received a response from the State and the plan has been updated to include the State recommendations. The plan must be adopted through the City Council by the end of December.

The plan is an accounting of the water that Lewiston City has used, and actions that can be taken to conserve water to meet the State's goals for water conservation. Lewiston is doing very well overall regarding water usage. Lewiston is currently meeting the State's goals. Actions that can be taken include appointing a water conservation coordinator, and providing the public with conservation suggestions/data on a regular basis and then measuring the effects on water usage.

The Council decides to take some time to thoroughly review the plan before taking any action on it tonight. This will be on the agenda for the meeting in December.

Updates on Business Park, Water, and Sewer Projects

Mr. Simons reports that the phase 4 of the business park was discussed in last week's Planning and Zoning meeting and approved to move forward the preliminary plat stage. The preliminary plat is expected to come forward for approval in the next City Council meeting. The paving and shouldering have been completed for phase 2, the electric is not quite finished. All plots in phase 2 have been sold.

The sewer project did not get selected to be on the list for the \$50 million in ARPA funds that the State of Utah had. There is still hope that the State Legislature will make more funding available for ARPA. Councilmember Westover asks if we know where our sewer project ranked on the list. Mr. Simons explains that there weren't any rankings communicated, so we're not sure how close we were to getting any funding. Mayor Field expresses the frustration that funding was supposed to be for rural projects, but Salt Lake County ended up with a large share of it. Mr. Simons explain that with the infrastructure bill moving forward from the Federal Government the State of Utah programs will be seeing more money. The Division of Water Quality has reached out to Mayor Field, and a meeting is going to be arranged to discuss additional funding. Councilmember King asks if any of the funding is Covid Relief, and Mr. Simons explains that all ARPA funding is comprised of Covid Relief money.

The water project did make the list for ARPA funding but not high enough on the list to receive any funding. There is some question as to whether the top projects are eligible for ARPA

funding. If other projects are disqualified for ARPA funding, Lewiston's water project will move up the list. The distribution design is ready to be bid, the well at Cub River has been drilled and the casing is in. This week they will pump test the well. The tank will be designed after they get results on the pump test, so it can be prepared for bid. Mayor Field asks if they found an acceptable solution to disposing of the water from the test because Casper's had expressed concern. Mr. Simons replied that they will be directing it into the borrow ditch.

The project to replace a section of the highway line is being delayed due to some issues with the railroad. They expect to have those issues resolved shortly but expect that they may have run out of time due to winter weather. Councilmember King asks if the Karren well got capped. Mr. Simons says it has been completed.

Mayor Field's Report:

The item on the agenda to call a new library board member is being moved to next month's meeting.

A list of city employees, staff, council members, and board members is reviewed for accuracy to determine who will be receiving gift cards for Christmas as is done every year. Mayor Field asks the Council to review the list and notify Mary Simpson of any changes that need to be made. Mr. Swainston notes that Rocky Mountain Power is usually included in the list for the person who helps hanging and providing electric connection to the city's Christmas lighting, but due to the placement of the new pole our light strands will not be long enough to use anymore.

Councilmember Westover suggests that it is time we look into using RAPZ tax funds to acquire new Christmas decorations. Some of the city's lights/decorations are from the 1950's. Mayor Field says that has been brought up in the past, but then forgot about when the funds become available.

The sports court fencing is scheduled for December, but we are still short some funds due to inflation. We are short about 20-25 thousand dollars. Casper's Ice Cream has volunteered to donate, but the amount is unknown at this point. We do have enough money for the fencing, it is the surfacing that we are short on funds for. We are still working on a plan to get the rest of the needed funds.

Mayor Field acknowledges that our employees are the most valuable assets we have. We have some full-time and several part-time employees that keep this city going. Most have been employees for a long time, but they are not paid very well. With the recent inflation, there are help wanted signs all over this valley and across the nation. He is worried that we may start losing employees because we are not paying them enough. The challenge is coming up with a solution, which he does not have currently. This needs to be considered as it will be hard to find replacements should anybody leave.

Council Reports:**Jonna Westover - Roads, Library, Business Park Development, Youth Council:**

Road Department is ready for winter, salt and plow are just waiting for snow. The library had their fall festival a few weeks ago. The Youth Council helped with that. It was a good turnout and good weather for a successful festival. The library has recently purchased a couple of iPads with covid money that had to be spent. These will be available to check out like the hotspots.

Ted King - Water, Sewer, Theatre:

Water and sewer were covered by Mr. Simons report. Nothing to report on the theatre at this time.

John Morrison – Planning & Zoning, Economic Development:

The Planning and Zoning Commission met last week to discuss the North Country Estates Subdivision. A letter from Seth Tait (Olson & Hoggan) has been supplied as well as a draft of the development agreement that addresses the points made by Mr. Tait. We are ready to approve the final plat and move on to the next phase. Mr. Simons adds that we will need to review and possibly make some changes to the city ordinance because they currently list items required on the preliminary plat and list the same items on the final plat which typically isn't the case. Mr. Simons explains that most of Mr. Tait's concerns are due to the ordinance as it is currently written. Councilmember Morrison makes a motion to approve the final plat for North Country Estates. Councilmember King seconds. Mayor Field clarifies that approval is contingent upon completing the actions defined by Mr. Tait. No further discussion. Motion carries.

Councilmember Morrison acknowledges the trending interest in building lots, and the confusion of the rules regarding lot splits and when it becomes a subdivision, and how far back do we go as many of the lots in Lewiston have been split at some point in the past. This will be something else we should address when reviewing the ordinances.

Staff:

Mr. Swainston remarks on J U B's work on the GIS system that will be a great benefit for the cemetery. He and Dan Dukeman just got back from EMS training that was successful. Lots of training going on in the fire department. The keyless entry part of the door lock on the fire station is broken, and there are very few keys available to work the lock. We are six days out waiting for a locksmith to come fix it.

Councilmember King makes a motion to adjourn, Councilmember Westover seconds. All in favor. Meeting adjourned at 8:25pm. Next regular meeting scheduled for December 21, 2021.

Chris Barr

Lewiston City Recorder

