

Minutes of the Regular Meeting of the Board of Trustees
UPPER COUNTRY WATER IMPROVEMENT DISTRICT

Altamont, Utah
November 18, 2021

Vice-Chairman Derek Herrera called the meeting to order at 7:00 p.m. The following Board Members were present:

Derek Herrera, Vice Chairman
Clyde Watkins, Treasurer
Curtis Miles
Ron Christensen
Jimmy Brotherson

Donald Miles was excused, and Charles Miles was absent.

Also present in person was Chasity McKinnon, Kirk Christensen and Kimberly Layton, taking minutes.

Invocation was given by Derek Herrera.

MINUTES APPROVED

A Motion was made by Curtis Miles to approve the minutes of October 14, 2021. Motion seconded by Clyde Watkins. Motion carried unanimously.

FINANCIAL REPORT

Prior Month Expenses: Chasity reported that revenue is now back to average. Expenses were higher this month due to the new backhoe and the fall assessments to Dry Gulch, along with three pay periods in the month of October instead of two pay periods. Water usage has dropped, which is expected for this time of year. *A Motion was made by Derek Herrera to approve the prior month's expenses. Motion seconded by Clyde Watkins. Motion carried unanimously.*

2022 Tentative Budget: A meeting was scheduled for Monday, November 29 at 6:30 for the finance committee to prepare the 2022 tentative budget. Chasity reported that there are some adjustments that will need to be made.

SYSTEM ISSUES

Kirk reported that the system is running well and there are no issues to report.

OLD BUSINESS

Kirk reported that he received Hordocks' Engineering report, regarding the possible subdivision development behind Pinn Willies and the affects it will have on the district's water system. The report includes that the district's system was designed for 500 gpm fire flow. With a new subdivision, everything that is built within that subdivision will have to be able to handle 1000 gpm fire flow.

Right now, the new subdivision would have to build off of the 8" line we have in place. In the future, the District would have to add a project to the master plan to a run a 12" line from the old town site in Talmage clear down to 87 and then past where Guy Lindsay used to live. That would be an expensive change which would require another pressure reducing station. Additionally, if the District's system had to absorb 100 connects for this subdivision, that could possibly eat up every connect available without upsizing the line from the springs down and adding a source there. It could have quite an affect on our system. The District's last master plan was in 2015 so he would have to see how many connects we have added since then. They have also changed the way we calculate ERCs. The developers would also be required to come up with close to 50 shares of water to take care of the 100 connects. We have to have an acre foot per connect. Kirk hasn't heard anything from Allred Surveying on there is a question or not, If we had to annex the property in, then we could add all of those costs of upgrading the system to that, but the property doesn't need to be annexed. Kirk stated that we would have to drill a well, increase the line size across the tribe, and increase the line size in Talmage. The developer would have to pay the costs of building infrastructure, impact fees on every one of the connects, etc. but that wouldn't be enough to cover the cost of the line upgrades.

Derek Herrera asked if we only have one site for a future well. Kirk stated we have one well site right now. We went there to keep it at the top of the system and have gravity flow into the system without pumping. Source protection is also easier there because there are no septic systems or anything like that.

Mountain Home road – Kirk stated that he spoke with Civco Engineering before they even started this project to let them know that they couldn't make our line any deeper. There are several places right now that our line is 15-20 feet deep. The water line sits right at the bottom of the new retaining wall and with the slope and them filling in the shoulders, they have made it very difficult to get in and make repairs to the line in the future. Kirk is working with them for a solution. Kirk has talked with the County and Civco to make them aware of the problem. If nothing else, Kirk thinks that a line should be laid on top so if we did have a problem we could tie into that line.

OTHER BUSINESS

Review Standards and Specifications Policy: The board discussed amending the standards and specifications policy to include that the developer shall pay for costs of all inspection work whether by district staff, district engineer or its authorized representative. A

Motion was made by Clyde Watkins to update standards and specifications policy, section 4.01, line "d" as reviewed. Motion seconded by Curtis Miles. Motion carried unanimously.

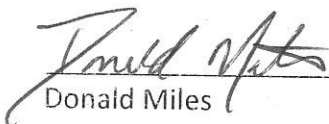
Kirk further stated that the Policies and Procedures, Operation and Culinary Water Services, Subdivision Policy currently mentions that the developer will supply 1.5-acre feet of water per connect. That should be amended to read the develop will supply 1 acre foot of water per connect so that it matches the standards and specifications. *A Motion was made by Clyde Watkins to amend the Policies and Procedures Subdivision Policy, Section 14, line "d" as reviewed. Motion seconded by Curtis Miles. Motion carried unanimously.*

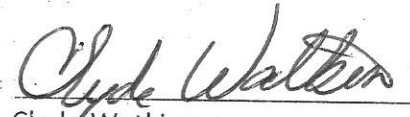
The back porch situation at Upper Country Water's Office: Kirk reported that the back porch is in need of some repairs due to damage from snow and ice. He has asked for bids from a couple of contractors. The repair would include a wood frame and trex and extending the roof out on the same slope to cover the air conditioner and addition of a rain gutter. *A Motion was made by Curtis Miles to allow the executive committee to approve bids for back porch repairs. Motion seconded by Clyde Watkins. Motion carried unanimously.*

Upper Country Christmas Party Update: The District Christmas Party will be held on December 13 at 6:00 p.m. at the Mountain Home Resort. There will be a social half-hour to mingle followed by a dinner.

A Motion to adjourn was made by Jimmy Brotherson at 7:33 p.m.

Read and approved the 9th day of December, 2021.


Donald Miles
Board Chairman


Clyde Watkins
Treasurer

Minutes of the meeting prepared by Kimberly Layton

