

Spring City Purchasing Policy

A purchasing policy is necessary to ensure that city funds are protected and spent within standards of accountability and responsibility to taxpayers and citizens.

When procurement involves the expenditures of federal-assistance funds the city shall comply with applicable federal laws and regulations (reference?) and applicable city requirements. Procurement involving the expenditures of Spring City funds, shall follow the purchasing policy defined below:

Procedures:

- A. All purchases will be made through a purchase order issued (from or by?) the city purchasing agent (official or deputy treasurer?). Purchases exceeding \$500 require advanced approval. Department Superintendents may, under an open Purchase Order approved by the mayor and city-purchasing agent, make purchases up to \$500. This will facilitate the purchase of items needed for repairs and items required for the day-to-day operations of the city. Receipts for all items purchased must be given to the purchasing agent in a reasonably timely manner.
- B. All purchase orders must be approved by the city council member with responsibility over the specific department and the mayor before payment for purchase is made. The Purchase Order and invoice must be reconciled and in agreement for payment.

Bid Thresholds and disclosure requirements are as follows:

- C. Items costing up to \$2,499.99 require due diligence and proper documentation by first requesting a Purchase Order, obtaining an estimated cost, and returning receipts in a timely manner.
- D. Items costing \$2,500 to 4,999.99 shall require three bids (written, telephone (fax), or email). Bids shall be documented but will not require council approval for amounts budgeted within the department. A Purchase Order is required before purchase is made.
- E. Items costing \$5000 or more shall require formal public solicitation in a Request for Proposal (RFP). The RFP will specify an itemized list of requirements. Three formal written bids are required. Council approval is required before a Purchases Order will be issued granting purchase authorization.
- F. Bid selection shall be made by the City Council (in an official council meeting?). If the lowest bid is not selected reasons will be documented.
- G. The City Council will have the final approval for any purchases of \$5,000 or more.
- H. **Food Purchases**—Food may be purchased at the City's expense under the following conditions:
 - 1. For the approved official City functions, meetings, parties, and celebrations.
 - 2. With prior approval of the City Council (excluding emergencies).
 - 3. Food purchases shall be made according to City purchasing policies.

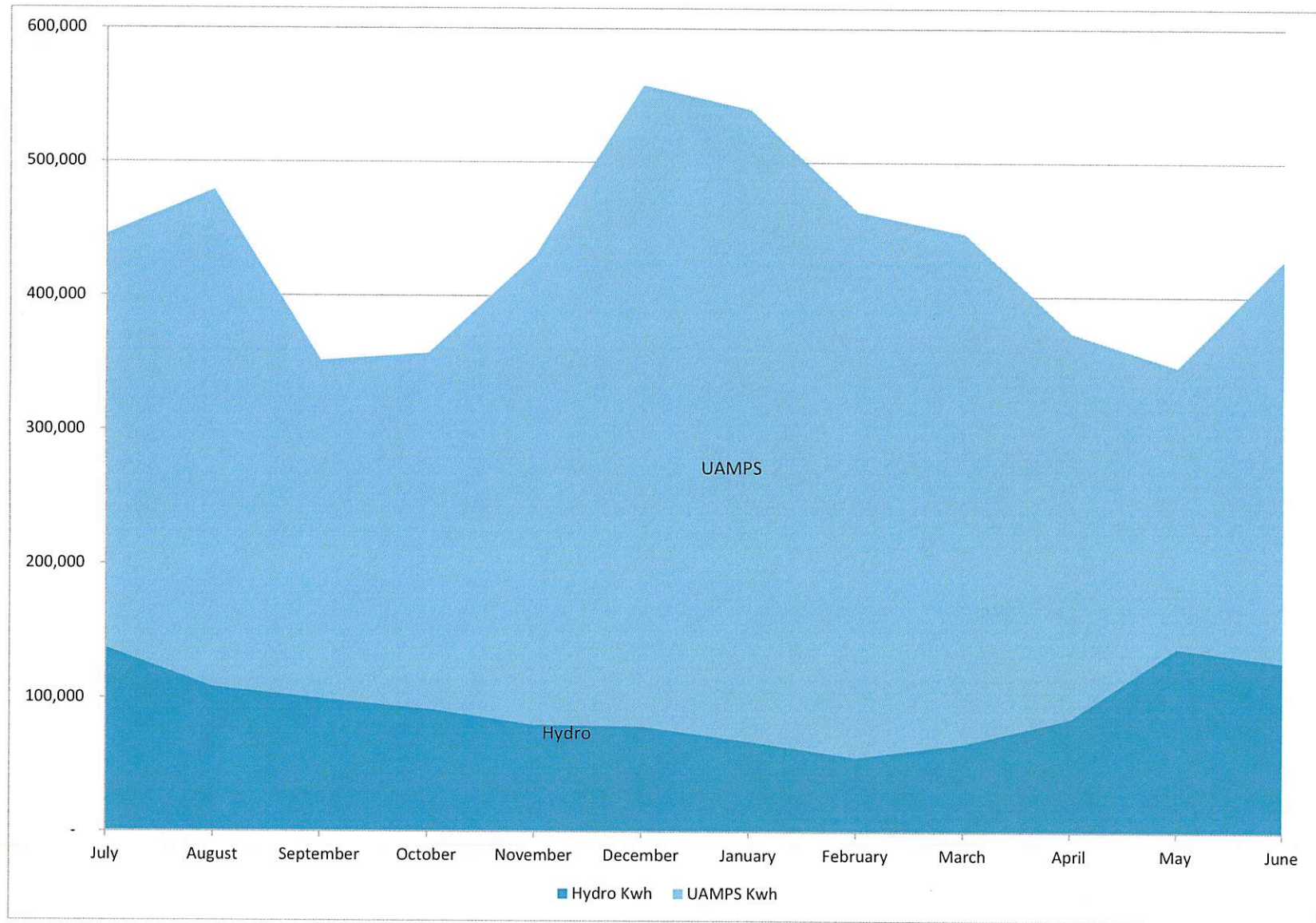
Hydro Report and Power

Fiscal 2020 to 2021

Month	Hydro			UAMPS			UAMPS Peak Kw	Peak with Hydro	Hydro Peak
	Kwh	KW Average	Revenue @ .09per Kwh	Kwh	KW Average	Billed Kwh			
						\$			
July	137,300	189.3	\$ 12,357.00	308,302	1,032.0	\$ 17,962.02	1,032.0	1,032.0	189.3
August	108,100	145.4	\$ 9,729.00	370,744	1,016.0	\$ 34,019.72	1,016.0	1,016.0	145.4
September	99,500	139.1	\$ 8,955.00	252,165	894.0	\$ 16,497.32	894.0	894.0	139.1
October	91,500	122.9	\$ 8,235.00	265,719	631.0	\$ 16,540.19	631.0	631.0	122.9
November	79,800	119.4	\$ 7,182.00	350,767	813.0	\$ 18,145.70	813.0	813.0	119.4
December	78,800	113.7	\$ 7,092.00	478,629	905.0	\$ 23,158.65	905.0	1,018.0	113.7
January	67,700	91.1	\$ 6,093.00	471,550	874.0	\$ 22,903.92	874.0	965.0	91.1
February	55,900	83.9	\$ 5,031.00	407,376	822.0	\$ 32,548.72	822.0	905.9	83.9
March	66,100	88.9	\$ 5,949.00	380,900	756.0	\$ 18,901.43	756.0	844.0	88.9
April	84,900	117.9	\$ 7,641.00	287,937	564.0	\$ 17,185.41	564.0	681.8	117.9
May	137,900	185.3	\$ 12,411.00	209,744	453.0	\$ 13,688.05	453.0	638.3	185.3
June	127,500	177.2	\$ 11,475.00	299,886	888.0	\$ 29,647.17	888.0	1,065.0	177.2
			\$			\$			
Totals	1,135,000	129.6	\$ 102,150.00	4,083,719	804.0	\$ 261,198.30	804.0	875.3	

Total Kwh Consumption

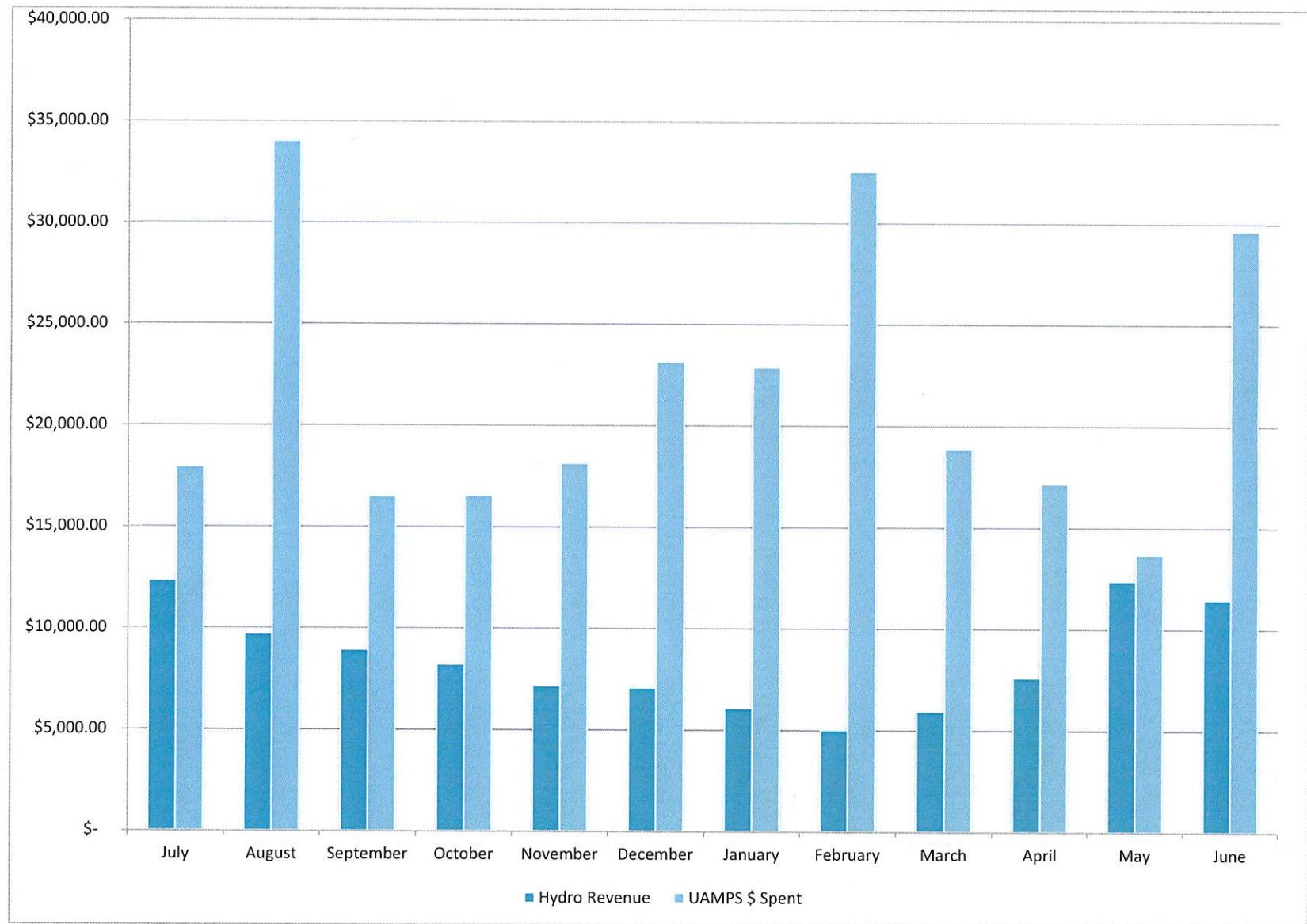
fiscal year 2020 to 2021



Hydro Revenue Comparison to UAMPS Purchased Power

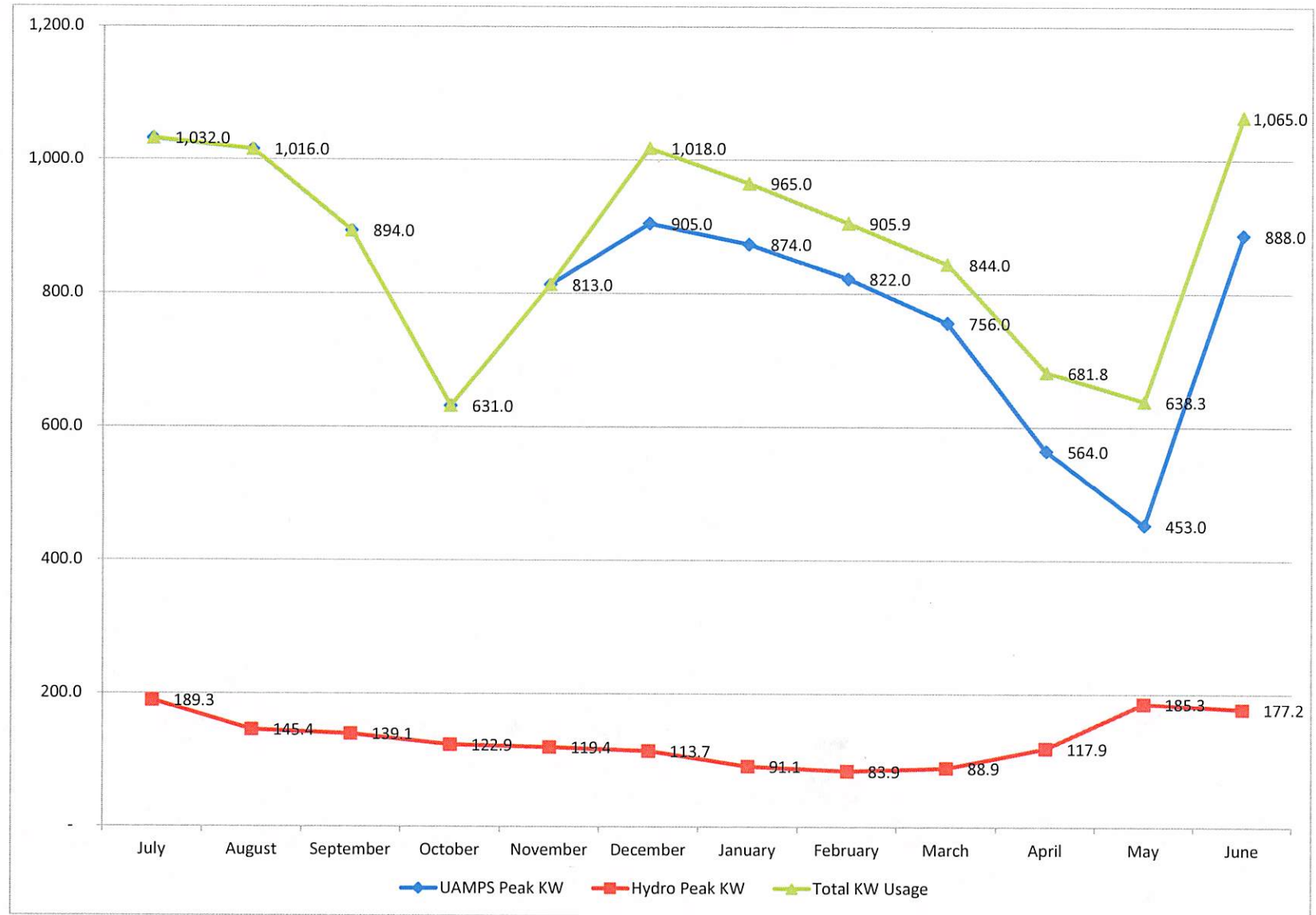
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Peak KW Use with Hydro

fiscal year 2020 to 2021



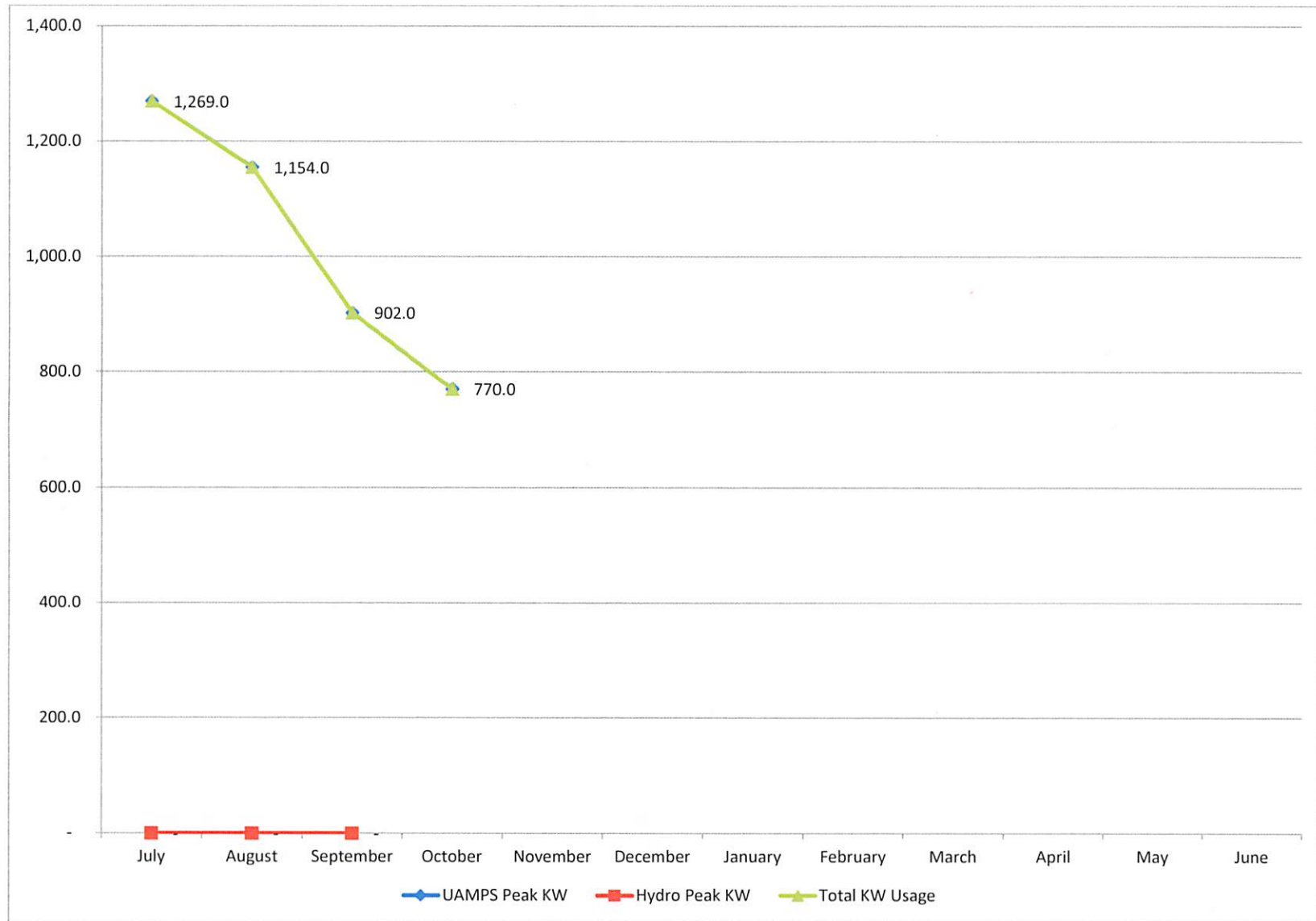
Hydro Report and Power

FISCAL YEAR 2021 TO 2022

Month	Hydro			UAMPS			UAMPS Peak Kw	Peak with Hydro	Hydro Peak
	Kwh	KW Average	Revenue @ .09 per Kwh	Kwh	KW Average	Billed @.055 per Kwh			
July	8,800	101.1	\$ 792.00	499,620	1,269.0	\$ 42,102.68	1,269.0	1,269.0	-
August	-	-	\$ -	425,207	1,154.0	\$ 30,448.64	1,154.0	1,154.0	-
September	-	-	\$ -	351,494	902.0	\$ 29,382.21	902.0	902.0	-
October				386,174	770.0	\$ 29,189.80	770.0	770.0	-
November									
December									
January									
February									
March									
April									
May									
June									
Totals				1,662,495	341.3	\$ 131,123.33	341.3	341.3	101.1

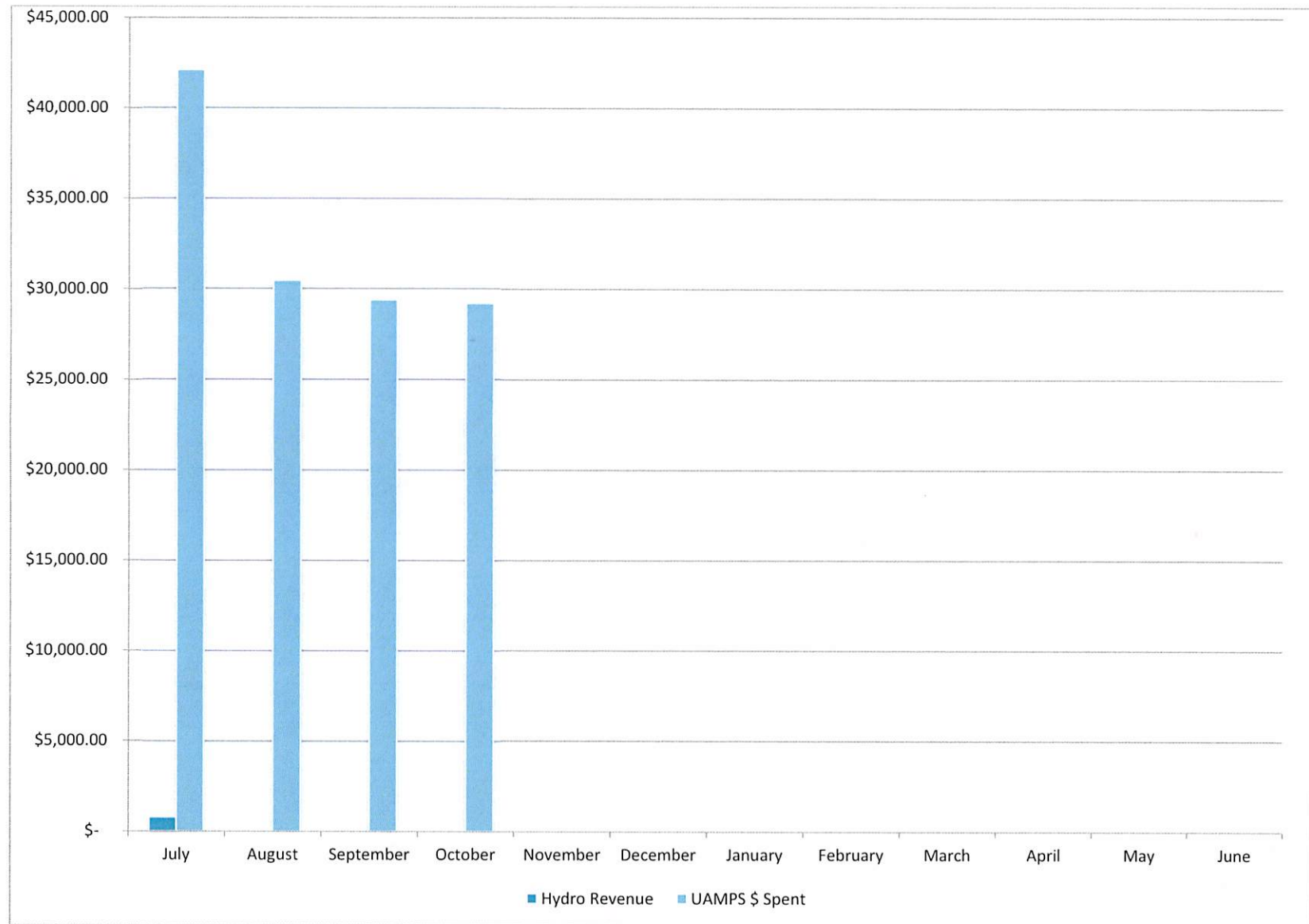
Peak KW Use with Hydro

fiscal year 2019 to 2020



Hydro Revenue Comparison to UAMPS Purchased Power

fiscal year 2019 to 2020



Total Kwh Consumption

fiscal tear 2019to 2020

