



**AGENDA FOR THE WORK/STUDY MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
MULTIPURPOSE ROOM, 110 SOUTH MAIN STREET  
NOVEMBER 12, 2013 – 5:15 PM**

**CALL TO ORDER**

**COUNCIL BUSINESS**

1. Minutes

2. Calendar

- November 19 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- November 28-29 – Thanksgiving Holiday, City Offices Closed
- December 3 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- December 10 – Work/Study Meeting 5:15 p.m.
- December 17 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- December 24 – Christmas Eve
- December 25 – Christmas Day, City Offices Closed
- December 31 – New Year’s Eve
- January 1, 2014 – New Year’s Day, City Offices Closed
- January 6 – Oath of Office Ceremony

3. **DISCUSSIONS/PRESENTATIONS**

- a) Airport – Cris Child, Airport Manager
- b) Water – Shawn Barker, Water Superintendent

4. **MAYOR, COUNCIL, ADMINISTRATIVE REPORTS**

- a) Discussion with Department Directors
- b) Commission, Board, and Committee Minutes and Recommendations
  - i. Economic Advisory Committee minutes of September 10, 2013 and October 8, 2013
  - ii. Economic Advisory Committee Recommendation of October 8, 2013
  - iii. Emergency Preparedness Committee minutes of September 19, 2013
  - iv. Golf Committee minutes of September 12, 2013
  - v. Library Board of Trustees minutes of August 8, 2013 and September 12, 2013
  - vi. Spanish Fork/Springville Airport Board minutes of August 1, 2013 and October 3, 2013

This meeting was noticed in compliance with Utah Code 52-4-202 on November 7, 2013. Agendas and minutes are accessible through the Springville city website at [www.springville.org/agendasminutes](http://www.springville.org/agendasminutes). Council meeting agendas are available through the Utah Public Meeting Notice website at <http://www.utah.gov/PMN/index.html>. E-mail subscriptions to the Utah public meeting notices are available through their website.

In compliance with the Americans with disabilities act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Recorder (801) 489 – 2700 at least three business days prior to the meeting.

vii. Water Board minutes of September 10, 2013

c) Mayor and Council Reports

- i. Springville Arts Commission – Dean Olsen, Councilmember
- ii. South Utah Valley Solid Waste District – Ben Jolley, Councilmember

**5. CLOSED SESSION, IF NEEDED – TO BE ANNOUNCED IN MOTION**

*The Springville City Council may temporarily recess this meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah State Code Annotated §52-4-205*

**ADJOURNMENT**

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**MINUTES OF THE WORK / STUDY MEETING  
OF THE CITY COUNCIL  
OF THE CITY OF SPRINGVILLE, UTAH  
COUNCIL CHAMBERS, 110 SOUTH MAIN STREET  
JUNE 18, 2013 – 5:15 P.M.**

6

8           The following are the minutes of the Work/Study Meeting of the Springville City  
Council. The meeting was held on **Tuesday, June 18, 2013 at 5:15 p.m.** in the Springville City  
10 Civic Center Council Chambers, 110 South Main Street, Springville, Utah. Adequate notice of  
this meeting, as required by law, was posted in the Civic Center and on the City’s website, and  
12 was delivered to members of the Council, media, and interested citizens.

14           Mayor Wilford W. Clyde presided. In addition to Mayor Clyde, the following were  
present: Councilmember Rick Child, Councilmember Christopher Creer, Councilmember Dean  
16 Olsen, Councilmember Mark Packard, City Administrator Troy Fitzgerald, Assistant City  
Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce  
18 Riddle, and City Recorder Venla Gubler. Also present were: Community Development Director  
Fred Aegerter, Public Safety Director Scott Finlayson, Recreation Director Charles Keeler,  
20 Administrative Services Manager Rod Oldroyd, Buildings and Grounds Director Alex Roylance,  
Public Works Director Brad Stapley, and Museum of Art Director Dr. Rita Wright.  
22 Councilmember Jolley was excused.

24 **CALL TO ORDER- 5:15 P.M.**

          Mayor Clyde called the meeting to order at 5:17 p.m.

26

**COUNCIL BUSINESS**

28       1) **Minutes**

          There were no minutes.

30

32       2) **Calendar**

- July 2 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
  - July 4 – Independence Day, City Offices Closed
  - 34   • July 9 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
  - July 16 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
  - 36   • July 24 – Pioneer Day, City Offices Closed
  - July 29-August 3 – Springville World Folkfest
  - 38   • August 6 – Work/Study Meeting 5:15 p.m., City Council Meeting 7:00 p.m.
- Mayor Clyde asked if there were questions on the schedule. There was none.

40

42       3) **Discussion on this evening’s Regular Meeting agenda items**

- a) Invocation – Cl. Creer

b) Pledge of Allegiance – Cl. Jolley

c) Consent Agenda

1. Approval of all City purchase orders properly signed (Springville City Code §2-10-110(5))
2. Appointment of members to the Economic Advisory Committee – Mayor Wilford Clyde
3. Approval of a Resolution extending a waiver to active military personnel – Venla Gubler, City Recorder
4. Approval of an Agreement between Springville City and the Springville Chamber of Commerce wherein the Chamber will run the City’s Fourth Friday Event through the summer months – John Penrod, Assistant City Administrator/City Attorney
5. Approval of a contract with Hansen, Allen, & Luce for the engineering design, contract administration, and services during construction of the City’s North Main Street Culinary Water Main Pipelines Project – Brad Stapley, Public Works Director

Mayor Clyde asked Director Finlayson if he would lead the Pledge. Director Finlayson replied in the affirmative. Mayor Clyde commented that he was not ready to approve the appointments. He asked the Council to remove the item in the motion to approve the agenda. Attorney Penrod noted that the Chamber was not ready either. This item could also be removed in the motion to approve the agenda. There was a brief discussion on crowd control at Art City Days. Mayor Clyde asked if there were other items to discuss. There was none.

#### 4) **DISCUSSIONS/PRESENTATIONS**

##### a) **Presentation of the Draft IFFP and IFA for the Storm Water utility**

Engineer Anderson apologized for having to postpone this presentation to the next Work Session. Director Keeler reported that he was preparing a rundown on Art City Days, but the initial response is very positive to the move downtown.

Administrator Fitzgerald commented that he was not fully prepared for a presentation, but he would like to get the Council’s initial feedback on a request from the County. The County has expressed an interest in expanding coverage of fire response in the County. They have proposed a complicated contract. He offered some of the details of the proposed contract. He reported that the City would not be required to respond to wildland fires, but structural fires in the South County area, including Spanish Fork Canyon, south of Utah Lake, and the west part of southern Utah County. The request is just for fire, no emergency medical service (EMS) or ambulance.

Mayor Clyde commented that Springville is already responding west on 400 South. Chief Finlayson suggested that it does not make sense to leave Springville uncovered to respond to a fire that may take 20-minutes or more to get to. If a fire is more than five-miles out, and in many places there are no hydrants, a structure will burn to the ground before emergency personnel arrive. Chief Finlayson observed that the County is trying to save money, but this is not a good

proposal for the residents of the County or the residents of Springville, and Springville does not have the equipment or staffing to take on this contract.

Chief Finlayson explained that the current fire departments providing service to the County areas feel they are underpaid for their service. If the County provided the service they are asking City Departments to provide, it would cost millions. He offered to talk to other police and fire departments before making any commitments. Administrator Fitzgerald reported that the County wants to schedule an exploratory meeting to look at the numbers. He assured the Council that the capacity of the Department would be considered and Springville would not be left uncovered. He asked if the Council was interested in looking at a new contract. Mayor Clyde asked for more data regarding the number of fires responded to, the cost to be ready in case of emergency, and the cost of response.

Attorney Penrod reported that the contracts with the UV Rays and Scuba Ted's are causing problems for the pool. He noted that letters have been sent terminating the contracts in order to reopen negotiation with the entities. He explained the problems being experienced by the pool with these contracts. The Council discussed charging a "per head" fee to both entities, and the scheduling conflicts.

Director Stapley reported that he has talked with Salt Lake City regarding their policy on allowing ground source heat pump installations within ground water protection zones. He noted that Salt Lake City does not allow these installations. He observed that Springville's protection zone 4 covers the proposed location in Mapleton. He commented that he is planning to bring this issue back with proposed ordinance language in July. Mayor Clyde asked if Springville can prohibit installations in Mapleton. Director Stapley replied that Springville can prohibit installations within their protection zones even if they fall outside the City boundaries. Mayor Clyde asked if the State allows installations. Director Stapley replied that the installations are licensed by the State, but he has heard of one such installation that fouled a well in Salt Lake County. He added that he also has concerns about the Canyon Road septic systems. He reported that the citizen fixed his leach field so the pollution is under control for now. He will be meeting with the County Health Department and the homeowners to discuss solutions.

Mayor Clyde asked about replacement of the water line on Main Street. Director Stapley replied that the work is scheduled for next year, but there is some work to install a service line near 1400 North. He explained that the owner of the Car Corral wants to subdivide. Mayor Clyde asked when the contract would be let out. Director Stapley replied that the design contract is on tonight's consent agenda. Mayor Clyde asked when the project would be put out for bid. Director Stapley replied that the contract is scheduled for the end of July.

Administrator Fitzgerald suggested answering any questions about the insurance coverage here before tonight's meetings. Mayor Clyde noted the discussion later could be shorter. Attorney Penrod reported that the biggest change in changing risk management and insurance is the philosophy. He noted that Springville City has had the same insurance and risk

management for the last 27-28 years. He directed attention to the packet for more details. He reported that Springville left a private insurance company in the mid-'80's because their insurance company left the municipal market. Springville joined Utah Risk Management Mutual Association (URMMA), a pooling group that was larger when Springville joined. There are only 21 entities still using URMMA. He explained Springville's coverage under URMMA. He reported that Springville is basically self-insured for claims from \$0 to \$650,000. After \$650,000, URMMA provides umbrella coverage, but Springville must pay back any claims made against that coverage over a five-year period.

Mayor Clyde commented that the deductible is not really a deductible. Administrator Fitzgerald explained that URMMA acts as a bank. Claims are "loaned" to the City and must be paid back over a five-year period. Attorney Penrod reported that the cost of this coverage to Springville includes the premium and one-fifth of the recaptured losses. Councilmember Olsen asked how much Springville owes to URMMA in recaptured losses. Attorney Penrod replied that Springville owes \$140,000. This amount will still be paid back to URMMA over the next five years even if Springville decides to leave. He reviewed the rest of the coverage offered by URMMA. Administrator Fitzgerald commented that URMMA provides traditional insurance for the buildings.

Mayor Clyde asked about coverage used by other cities in this area. Administrator Fitzgerald replied that, interestingly, most of the cities around Springville are covered by URMMA, although the Utah Local Governments Trust (ULGT) matches the protection offered. Mayor Clyde asked about the Governmental Immunity Act and how it affects insurance coverage. Attorney Penrod explained that the City is only liable up to \$650,000 per occurrence and \$2.2 million aggregate by State law. Administrator Fitzgerald explained the tactics used to claim more than \$650,000, and added that lawsuits are starting to challenge the City's business units since the cap does not apply to enterprise funds. He reported that Springville carries more than \$6 million for its power enterprise fund.

Councilmember Olsen asked if the cities leaving URMMA jeopardize that pool. Attorney Penrod replied that not all cities are leaving at once, but new members are not joining. This is a concern as Springville moves forward because URMMA's overhead will increase. Administrator Fitzgerald reported that URMMA is running lean with only one employee in each area; however, there are few enough in the pool now that they may not even need one employee in each area. He reported that Springville contributed to URMMA's reserve fund, and that will stay with URMMA until it dissolves. He suggested that this is one downside of not staying with URMMA.

Attorney Penrod reviewed the process taken to review the market and analyze the "requests for proposal" that were submitted. He explained that the analysis included four factors—cost, risk tolerance, philosophy, and culture. They also considered the types of insurance available for cities and why these types of insurance are chosen. He explained that the analysis shows ULGT as Springville's best option for cost and risk tolerance, but that the change will be a huge change in respect to philosophy and culture. He reviewed the costs for the Council. Councilmember Child asked about the limit on small claims. Attorney Penrod replied that the amount is \$500. Administrator Fitzgerald explained that Springville has, in the past, paid small claims as a "goodwill" gesture. Many of these small claims would be denied under

2 ULGT's more formalized insurance coverage. Councilmember Child suggested not reporting the  
3 small claims, and paying them to keep total claim numbers and amounts down. Administrator  
4 Fitzgerald replied that reporting these claims does not change the premium for URMMA because  
5 these claims are paid back. Attorney Penrod offered a list of favorable reasons to stay with  
6 URMMA.

7 Councilmember Olsen asked if defense costs for a case that goes to litigation are above  
8 the limit. The reply was yes. Councilmember Olsen asked if the City pays the defense costs  
9 above the limit. The reply was no, the defense costs are included in the insurance costs.  
10 Administrator Fitzgerald clarified that the City would pay under URMMA, but not under ULGT.  
11 Attorney Penrod mentioned that ULGT has about 500 members, but Springville would be one of  
12 the biggest if they decide to accept the bid from ULGT. This bid for insurance and risk  
13 management saves the City the most money. Administrator Fitzgerald added that the City is not  
14 bound to ULGT either. If the Council decides they want to move back to URMMA after a year  
15 or two, they can. Councilmember Olsen asked if this decision relates to the presentations on  
16 options given to the Council about a year ago. The reply was yes. Attorney Penrod noted that  
17 representatives of ULGT and URMMA are here tonight to answer questions.

18 Mayor Clyde asked for a return to the spreadsheet analyzing the bids. He verified that  
19 workers' compensation insurance will be only \$90,000 a year under ULGT. This was confirmed  
20 and it was noted that under the current Workers Compensation Fund the City pays \$120,000 a  
21 year. The experience rating modification factor (E-Mod) for Springville is currently 1.6.  
22 Attorney Penrod commented that ULGT currently has reserves of \$42.5 million. The 500  
23 members are not all cities or towns; some are other public agencies.

24 Mayor Clyde confirmed that Springville will still be required to repay URMMA for  
25 claims. The reply was yes. Springville still owes \$140,000 total that must be paid for the next  
26 five years. Director Riddle noted that this year's payment will be \$60,000. The payment amount  
27 each year is based on the age and total amount of the claims. Councilmember Olsen asked if the  
28 repayment includes interest. The reply was that there is no interest charged.

29 Mayor Clyde commented that the bid from ULGT will cost less because of the  
30 deductible. The Council discussed the City's claims experience and how that affects costs.  
31 Mayor Clyde asked if there is a cap. Attorney Penrod replied that the cap is \$10 million per  
32 occurrence. Mayor Clyde confirmed that this cap stays even though there is no deductible. This  
33 was verified. Councilmember Creer asked how much ULGT could raise rates over the years. The  
34 reply was that the contract with ULGT limits rate increases to 10-percent. Administrator  
35 Fitzgerald reported that ULGT members have only experienced two rate increases in the last five  
36 years. However, that could change based on the effect of the members' large claims.  
37 Councilmember Olsen commented that ULGT offers more of a traditional insurance than  
38 URMMA. This was confirmed.

39 Mayor Clyde asked if the bid from ULGT includes insurance for the City-owned  
40 buildings, and not just risk. The reply was that all structures owned by the City are included in  
41 the quote. Mayor Clyde asked about vehicles and equipment. Administrator Fitzgerald replied  
42 that coverage for vehicles and equipment only includes those pieces over \$50,000 in value. The  
43 City will self-insure for pieces under that value. ULGT will cover all accidents. Liability

insurance is \$1 million for uninsured and underinsured drivers, and covers off-duty accidents as well. Mayor Clyde suggested a higher amount on the liability. He reported his experience with an accident in his business. Attorney Penrod replied that the City has governmental immunity there too. However, he will clarify the liability levels. Administrator Fitzgerald commented that governmental immunity saves costs and is one of the reasons rates are low for government entities. There was a discussion on workers' compensation coverage. Attorney Penrod confirmed that liability coverage is \$1 million per occurrence and \$2 million per aggregate. The off-duty coverage is through Travelers. Councilmember Olsen asked if the coverage for property is risk as opposed to peril. The reply was that the coverage is all risk with some exclusion. The discussion was postponed for the regular meeting.

5) **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

- a) Youth Council – Chris Creer, Councilmember Representative
  - b) Springville Economic Development Advisory Committee
- There were no reports.

6) **CLOSED SESSION – TO BE ANNOUNCED IN MOTION**

*The Springville City Council may temporarily recess the meeting and convene in a closed session to discuss pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205*

COUNCILMEMBER PACKARD MOVED TO TEMPORARILY ADJOURN TO A CLOSED SESSION AT 6:28 P.M. FOR THE PURPOSE OF DISCUSSING THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY. COUNCILMEMBER OLSEN SECONDED THE MOTION. THE VOTE IS RECORDED AS FOLLOWS: COUNCILMEMBER CREER-AYE; COUNCILMEMBER OLSEN – AYE; COUNCILMEMBER PACKARD – AYE; COUNCILMEMBER CHILD – AYE. THE MOTION CARRIED UNANIMOUSLY WITH ONE ABSENT (COUNCILMEMBER JOLLEY).

THE WORK/STUDY MEETING WAS RECONVENED BY CONSENSUS AT 6:49 P.M.

**ADJOURNMENT**

COUNCILMEMBER PACKARD MOVED TO ADJOURN THE WORK/STUDY MEETING AT 6:59 P.M. COUNCILMEMBER OLSEN SECONDED THE MOTION, AND ALL PRESENT VOTED AYE.

# Monthly Department Reports

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| <p>1) <b>Administrative Services</b><br/>Community/Public Relations<br/>Economic Development<br/>Information Technology<br/>Volunteer Coordinator<br/>Human Resources<br/>Recorder<br/>    Business Licensing<br/>    Justice Court</p> <p>2) <b>Assistant City Administrator</b><br/><b>Finance Department</b><br/>Accounting<br/>Treasury<br/>Utility Billing</p> <p><b>Springville Library</b></p> <p><b>Hobble Creek Golf Course</b><br/>Golf<br/>Restaurant</p> <p><b>Recreation &amp; Community Events Department</b><br/>Community Events<br/>Pool<br/>Recreation<br/>Senior Citizens</p> <p>3) <b>Assistant City Administrator</b><br/><b>Legal Department</b><br/>Legal<br/>Risk Management<br/>CTC Coordinator<br/>Victim Advocate</p> | <p><b>Department of Buildings and Grounds</b><br/>Cemetery<br/>Facilities<br/>Canyon Parks<br/>City Parks<br/>Urban Forest</p> <p><b>Community Development Department</b><br/>Building<br/>Code Enforcement<br/>Planning</p> <p>4) <b>Springville Museum of Art</b></p> <p>5) <b>Power Department</b><br/>Distribution<br/>Electrical Operations<br/>Generation<br/>Metering</p> <p>6) <b>Department of Public Safety</b><br/>Ambulance/EMT<br/>Emergency Preparedness<br/>Fire<br/>Police</p> <p>7) <b>Department of Public Works</b><br/>Engineering<br/>Streets<br/>Water<br/>Water Reclamation</p> |
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# Springville City Monthly Department Report

## City Recorder – November 2013

### **Performance Management Statistics**

- 17 Business Licenses issued in October: 5 commercial, 2 industrial/manufacturing, and 10 home office/occupations
- 12 Official Council, Board, Commission, and Committee meetings held in October
- 7 GRAMA Requests were fulfilled in October 2013 with 322 pages (0 in October 2012)
- Historic Records Project – 138 files with 519 pages scanned, checked, and filed

### Significant Events

- Total of 1,095 business licenses, including solicitors, are currently active
- Business License Revenue through 09/30/13: \$5,980.20 (budget \$101,000)
- The City has gained 47 commercial/industrial businesses since the first of the calendar year

**Springville City  
New Business List  
October 2013**

Business Name	Description	Location	License Description	Phone	Owner
ALARM-REVIEWS.NET	HOME OFFICE/HOME OCCUPATION	1323 WEST 1300 SOUTH	REVIEW & LINK ALARM COMPANIES	801-319-4705	LUNT, BRAD
AP Sealing	HOME OFFICE/HOME OCCUPATION	335 North 300 East #1	CONCRETE PREVENTATIVE MAINTENANCE UP TO \$1,000	801-885-9833	Brinton, Dustin
CENTRAL UTAH REPORTING	HOME OFFICE/HOME OCCUPATION	488 NORTH 750 WEST	COURT REPORTING	801-360-7905	EATON, JEFF
DECKER, JEFF	STANDARD LICENSE	145 NORTH MAIN	SCULPTURE STUDIO	801-362-6247	DECKER, JEFF
ENGINE & TRANSMISSION INSTALLERS	STANDARD LICENSE	1320 SOUTH 2000 WEST #2	ENGINE & TRANSMISSION INSTALLATION	801-400-6189	LIECHTY, ERIC
GILES HADERLIE & ASSOCIATES	STANDARD LICENSE	330 E 400 S, STE 3	STANDARD LICENSE	801-785-4622	Giles, Geret
JMH PLUS HOME IMPROVEMENT	HOME OFFICE/HOME OCCUPATION	887 SOUTH ARTISTIC CIRCLE	HANDYMAN - JOBS UNDER \$1000.00	385-225-6605	WINFREE, JOSEPH
Jordan K Harmon LCSW	STANDARD LICENSE	14 North Main Street	STANDARD LICENSE	801-477-6290	HARMON, JORDAN
LAS GLORIAS CLEANING SERVICE	HOME OFFICE/HOME OCCUPATION	388 EAST 300 NORTH #34	CLEANING SERVICES	708-582-9965	GARCIA, JOSE L
MERRIEGOLD'S BOUTIQUE LLC	STANDARD LICENSE	211 NORTH MAIN	RETAIL BOUTIQUE	801-515-6360	DALEY, GINA
MOBILE DENTISTRY	HOME OFFICE/HOME OCCUPATION	940 EAST 1250 SOUTH	MOBILE DENTAL SERVICES	832-377-8729	STRAW, AARON
MORTIMER, SPENCER	HOME OFFICE/HOME OCCUPATION	196 SOUTH 1300 EAST	HANDYMAN; JOBS CANNOT EXCEED \$1,000	801-471-5434	MORTIMER, SPENCER
NORTH PARK MANUFACTURING	INDUSTRIAL/MANUFACTURING	965 NORTH MAIN	POWDER BLENDING AND PACKAGING	801-491-9740	SPENDLOVE, DON
PALFREYMAN, MIKE	HOME OFFICE/HOME OCCUPATION	2060 SOUTH STATE	TRANSPORTATION OF LIVESTOCK	801-372-6389	PALFREYMAN, MIKE
RED BULL DISTRIBUTION COMPANY INC	INDUSTRIAL/MANUFACTURING	1086 NORTH 450 WEST #126, 127	DISTRIBUTION/SALES OF RED BULL ENERGY DRINK	801-258-1782	KOZAK, STEFAN
WATER PREPARED LLC	HOME OFFICE/HOME OCCUPATION	2305 EAST 1050 SOUTH	HOME OFFICE - HOME WATER STORAGE SALES	801-382-8112	COPE, ZANE
WHOLE HEALTH EMPOWERMENT LLC	HOME OFFICE/HOME OCCUPATION	698 WEST 750 SOUTH	HEALTH & WELLNESS COACHING	801-489-5888	CHAPMAN, BECKY

## Springville City Monthly Department Report

### Finance Department –November 2013

#### Performance Management Statistics (September 2013 vs. September 2012 Measures)

- **Number of Invoices Processed:** 9/13: 1,124                      9/12: 1,038
- **% Paid on time:** 9/13: 94%                                      9/12: 98%
- **Number of POs opened:** 9/13: 43                                      9/12: 33
- **% Opened after Invoice date:** 9/13: 12%                      9/12: 9%
- **Utility Accounts and Revenue Billed:**

<u>Utility</u>	<u>Customers</u>		<u>Revenue (\$)</u>	
	9/13	9/12	9/12	9/11
Water	8,452	8,305	394,239.00	452,739.19
Sewer	8,756	8,588	268,395.75	266,532.83
Electric	10,761	10,543	2,216,236.38	2,208,794.09
Storm Water	8,472	8,315	73,887.11	72,878.72
Garbage	8,323	8,164	107,955.19	105,144.71
Recycling	879	n/a	5,126.50	n/a
Yard Light	96	95	2,037.06	2,102.06

- **Utility Delinquent Notices:** 9/13: 962                      9/12: 850
- **Non-payment Disconnects:** 9/13: 96                      9/12: 67
- **Transactions Processed:** 9/13: 11,612                      9/12: 11,047
  - By Cashiers:** 9/13: 5,244 (45 %) 9/12: 5,292 (48%)
  - Online:** 9/13: 6,368 (55 %) 9/12: 5,755 (52%)

#### Significant Events.

- FY 2013 audit is well under way with plans to present to Council in December.
- Working on department wide policy review.

#### Council Discussion Items

SPRINGVILLE CITY CORPORATION  
FUND SUMMARY  
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	597,903.13	2,165,274.14	10,106,000.00	7,940,725.86	21.4
LICENSE REVENUE	41,627.50	121,914.14	663,010.00	541,095.86	18.4
INTERGOVERNMENTAL REVENUE	103,133.80	332,820.86	1,232,800.00	899,979.14	27.0
CHARGES FOR SERVICES	63,861.18	200,862.68	616,750.00	415,887.32	32.6
FINES AND FORFEITURES	45,373.83	129,619.24	512,000.00	382,380.76	25.3
MISCELLANEOUS REVENUE	61,060.37	222,472.49	1,084,850.00	862,377.51	20.5
CONTRIBUTIONS & TRANSFERS	284,989.06	854,967.18	3,453,468.00	2,598,500.82	24.8
TRANSFERS & OTHER REVENUE SO	.00	.00	176,990.00	176,990.00	.0
	<u>1,197,948.87</u>	<u>4,027,930.73</u>	<u>17,845,868.00</u>	<u>13,817,937.27</u>	<u>22.6</u>
<u>EXPENDITURES</u>					
LEGISLATIVE	19,202.86	55,276.04	130,081.00	74,804.96	42.5
ART CITY DAYS	2,578.35	29,285.42	94,150.00	64,864.58	31.1
ADMINISTRATION	57,469.25	158,326.88	761,820.00	603,493.12	20.8
INFORMATION SYSTEMS	21,315.86	58,966.22	333,230.00	274,263.78	17.7
LEGAL	30,314.31	97,931.95	530,185.00	432,253.05	18.5
FINANCE	34,834.45	105,047.41	490,398.00	385,350.59	21.4
TREASURY	36,326.84	93,384.37	349,528.00	256,143.63	26.7
BUILDING INSPECTIONS	20,159.64	57,914.02	264,769.00	206,854.98	21.9
PLANNING & ZONING	40,862.02	133,428.80	589,451.00	456,022.20	22.6
PUBLIC WORKS	21,265.26	56,310.27	265,283.00	208,972.73	21.2
FACILITIES MAINTENANCE	39,076.63	112,764.28	515,915.00	403,150.72	21.9
CITY ENGINEER	43,699.37	139,272.02	636,212.00	496,939.98	21.9
POLICE EXPENDITURES	244,099.47	757,736.98	3,452,190.00	2,694,453.02	22.0
POLICE DISPATCH	44,720.06	130,130.51	634,598.00	504,467.49	20.5
FIRE DEPARTMENT	64,674.00	204,387.03	989,565.00	785,177.97	20.7
AMBULANCE EXPENDITURES	252.57	588.16	.00	( 588.16)	.0
MUNICIPAL COURT EXPENDITURES	22,698.24	66,553.52	315,077.00	248,523.48	21.1
STREETS EXPENDITURES	99,556.72	230,169.82	1,093,916.00	863,746.18	21.0
PARKS EXPENDITURES	63,954.41	213,010.36	884,871.00	671,860.64	24.1
CANYON PARKS	23,291.53	69,523.06	269,094.00	199,570.94	25.8
ART MUSEUM EXPENDITURES	36,174.06	104,442.17	463,664.00	359,221.83	22.5
SWIMMING POOL	16,682.34	72,762.68	282,166.00	209,403.32	25.8
RECREATION EXPENDITURES	46,945.42	158,992.42	688,464.00	529,471.58	23.1
CEMETERY	18,997.01	62,470.80	244,023.00	181,552.20	25.6
ARTS COMMISSION	750.00	6,026.15	32,250.00	26,223.85	18.7
LIBRARY EXPENDITURES	55,693.03	167,481.89	912,345.00	744,863.11	18.4
SENIOR CITIZENS	7,405.50	20,518.22	89,256.00	68,737.78	23.0
TRANSFERS, OTHER	138,769.17	416,307.51	2,878,510.00	2,462,202.49	14.5
	<u>1,251,768.37</u>	<u>3,779,008.96</u>	<u>18,191,011.00</u>	<u>14,412,002.04</u>	<u>20.8</u>
	<u>( 53,819.50)</u>	<u>248,921.77</u>	<u>( 345,143.00)</u>	<u>( 594,064.77)</u>	<u>72.1</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

SPECIAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
TAX REVENUE	.00	.00	104,710.00	104,710.00	.0
MISCELLANEOUS REVENUE	55.53	167.36	50,659.00	50,491.64	.3
	<u>55.53</u>	<u>167.36</u>	<u>155,369.00</u>	<u>155,201.64</u>	<u>.1</u>
<u>EXPENDITURES</u>					
TRANSFERS, OTHER	.00	.00	605,369.00	605,369.00	.0
	<u>.00</u>	<u>.00</u>	<u>605,369.00</u>	<u>605,369.00</u>	<u>.0</u>
	<u>55.53</u>	<u>167.36</u>	<u>( 450,000.00)</u>	<u>( 450,167.36)</u>	<u>.0</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

DEBT SERVICE & BOND REDEM FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	65,101.75	195,305.25	1,325,402.00	1,130,096.75	14.7
	65,101.75	195,305.25	1,325,402.00	1,130,096.75	14.7
<u>EXPENDITURES</u>					
BOND EXPENDITURES	203,360.63	203,360.63	1,325,402.00	1,122,041.37	15.3
	203,360.63	203,360.63	1,325,402.00	1,122,041.37	15.3
	( 138,258.88)	( 8,055.38)	.00	8,055.38	.0

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

MUNICIPAL BUILDING AUTHORITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MBA REVENUE	.00	.00	452,280.00	452,280.00	.0
	.00	.00	452,280.00	452,280.00	.0
<u>EXPENDITURES</u>					
MBA DEBT SERVICE	337,670.00	337,670.00	450,830.00	113,160.00	74.9
MBA MISC. EXPENSES	.00	.00	1,450.00	1,450.00	.0
	337,670.00	337,670.00	452,280.00	114,610.00	74.7
	( 337,670.00)	( 337,670.00)	.00	337,670.00	.0

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

COMMUNITY THEATER CIP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3300	.00	.00	100,000.00	100,000.00	.0
	.00	.00	100,000.00	100,000.00	.0
<u>EXPENDITURES</u>					
EXPENDITURES	72.00	125.22	500.00	374.78	25.0
DEPARTMENT 6400	.00	.00	100,000.00	100,000.00	.0
	72.00	125.22	100,500.00	100,374.78	.1
	( 72.00)	( 125.22)	( 500.00)	( 374.78)	( 25.0)

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

CAPITAL IMPROVEMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CAPITAL IMPROVEMENT REVENUES	76,749.45	232,496.82	1,352,009.00	1,119,512.18	17.2
CONTRIBUTIONS & TRANSFERS	.00	.00	1,050,005.00	1,050,005.00	.0
	<u>76,749.45</u>	<u>232,496.82</u>	<u>2,402,014.00</u>	<u>2,169,517.18</u>	<u>9.7</u>
<u>EXPENDITURES</u>					
INFORMATION SYSTEMS	11,325.67	11,325.67	28,900.00	17,574.33	39.2
FINANCE	.00	.00	7,500.00	7,500.00	.0
FACILITIES EXPENDITURES	916.20	916.20	150,000.00	149,083.80	.6
ENGINEERING EXPENDITURES	.00	.00	6,000.00	6,000.00	.0
POLICE EXPENDITURES	.00	.00	17,200.00	17,200.00	.0
FIRE DEPARTMENT	.00	.00	44,000.00	44,000.00	.0
DEPARTMENT 4221	.00	.00	20,000.00	20,000.00	.0
AMBULANCE EXPENDITURES	.00	.00	6,500.00	6,500.00	.0
STREETS EXPENDITURES	498,478.46	1,329,159.69	1,946,414.00	617,254.31	68.3
PARKS EXPENDITURES	964.64	244,045.51	105,000.00	( 139,045.51)	232.4
ART MUSEUM EXPENDITURES	.00	.00	20,500.00	20,500.00	.0
CEMETERY EXPENDITURES	.00	.00	50,000.00	50,000.00	.0
	<u>511,684.97</u>	<u>1,585,447.07</u>	<u>2,402,014.00</u>	<u>816,566.93</u>	<u>66.0</u>
	<u>( 434,935.52)</u>	<u>( 1,352,950.25)</u>	<u>.00</u>	<u>1,352,950.25</u>	<u>.0</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

SPECIAL SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SPECIAL REVENUES	55,578.05	192,235.82	1,156,800.00	964,564.18	16.6
	55,578.05	192,235.82	1,156,800.00	964,564.18	16.6
<u>EXPENDITURES</u>					
PARK IMPACT FEE PROJECTS	.00	.00	75,000.00	75,000.00	.0
TRANSFERS	75,000.00	75,000.00	1,081,800.00	1,006,800.00	6.9
	75,000.00	75,000.00	1,156,800.00	1,081,800.00	6.5
	( 19,421.95)	117,235.82	.00	( 117,235.82)	.0

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

FLEET SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CHARGES FOR SERVICES	16,171.78	44,345.64	205,242.00	160,896.36	21.6
	16,171.78	44,345.64	205,242.00	160,896.36	21.6
<u>EXPENDITURES</u>					
EXPENDITURES	16,171.78	44,369.53	196,540.00	152,170.47	22.6
TRANSFERS, OTHER	282.37	4,857.37	8,700.00	3,842.63	55.8
	16,454.15	49,226.90	205,240.00	156,013.10	24.0
	( 282.37)	( 4,881.26)	2.00	4,883.26	(24406

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

VEHICLES AND EQUIPMENT FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3600	333.81	1,011.55	.00	( 1,011.55)	.0
SOURCES OF REVENUES	.00	.00	966,612.00	966,612.00	.0
SOURCE 3900	11,254.99	11,494.99	.00	( 11,494.99)	.0
	<u>11,588.80</u>	<u>12,506.54</u>	<u>966,612.00</u>	<u>954,105.46</u>	<u>1.3</u>
<u>EXPENDITURES</u>					
VEH. AND EQUIP. EXPENDITURES	.00	242.14	20,000.00	19,757.86	1.2
DEPARTMENT 4160	18,872.32	18,872.32	.00	( 18,872.32)	.0
FACILITIES MAINTENANCE	.00	.00	5,000.00	5,000.00	.0
DEPARTMENT 4185	.00	.00	31,000.00	31,000.00	.0
POLICE	.00	.00	220,700.00	220,700.00	.0
STREETS	.00	.00	185,000.00	185,000.00	.0
PARKS	.00	21,037.60	37,000.00	15,962.40	56.9
CANYON PARKS	.00	10,798.40	30,000.00	19,201.60	36.0
RECREATION	.00	.00	42,000.00	42,000.00	.0
CEMETERY	.00	10,393.35	37,000.00	26,606.65	28.1
WATER	.00	.00	46,000.00	46,000.00	.0
ELECTRIC	.00	.00	117,000.00	117,000.00	.0
STORM WATER	.00	.00	210,000.00	210,000.00	.0
GOLF COURSE	.00	.00	65,000.00	65,000.00	.0
	<u>18,872.32</u>	<u>61,343.81</u>	<u>1,045,700.00</u>	<u>984,356.19</u>	<u>5.9</u>
	<u>( 7,283.52)</u>	<u>( 48,837.27)</u>	<u>( 79,088.00)</u>	<u>( 30,250.73)</u>	<u>( 61.8)</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	424,571.41	1,725,488.93	7,466,593.00	5,741,104.07	23.1
	424,571.41	1,725,488.93	7,466,593.00	5,741,104.07	23.1
<u>EXPENDITURES</u>					
WATER EXPENDITURES	261,344.96	459,194.53	1,722,390.00	1,263,195.47	26.7
VEHICLES & EQUIPMENT	375.92	1,127.88	.00	( 1,127.88)	.0
PROJECTS	139,501.41	548,073.10	3,155,558.00	2,607,484.90	17.4
IMPACT FEE PROJECTS	194,209.72	198,076.53	3,280,000.00	3,081,923.47	6.0
TRANSFERS, OTHER	49,907.85	162,361.10	701,922.00	539,560.90	23.1
	645,339.86	1,368,833.14	8,859,870.00	7,491,036.86	15.5
	( 220,768.45)	356,655.79	( 1,393,277.00)	( 1,749,932.79)	25.6

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

SEWER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	302,070.93	897,489.87	3,867,497.00	2,970,007.13	23.2
	302,070.93	897,489.87	3,867,497.00	2,970,007.13	23.2
<u>EXPENDITURES</u>					
SEWER EXPENDITURES	29,578.20	81,185.14	335,457.00	254,271.86	24.2
WASTE WATER TREATMENT PLANT	112,985.36	224,219.31	899,055.00	674,835.69	24.9
VEHICLES & EQUIP-WASTE WATER	.00	64,405.00	151,905.00	87,500.00	42.4
PROJECTS	25,800.00	25,800.00	1,422,000.00	1,396,200.00	1.8
IMPACT FEE PROJECTS	.00	.00	20,000.00	20,000.00	.0
BOND PRINCIPAL	.00	.00	125,000.00	125,000.00	.0
PRINCIPAL	.00	.00	89,000.00	89,000.00	.0
TRANSFERS, OTHER	43,803.68	183,481.00	816,662.00	633,181.00	22.5
	212,167.24	579,090.45	3,859,079.00	3,279,988.55	15.0
	89,903.69	318,399.42	8,418.00	( 309,981.42)	3782.4

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

ELECTRIC UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	2,470,440.53	7,595,819.13	25,333,989.00	17,738,169.87	30.0
	2,470,440.53	7,595,819.13	25,333,989.00	17,738,169.87	30.0
<u>EXPENDITURES</u>					
ELECTRIC DISTRIBUTION	141,555.17	403,393.11	1,994,084.00	1,590,690.89	20.2
ELECTRIC GENERATION	126,332.66	463,683.10	1,827,545.00	1,363,861.90	25.4
VEHICLES - DISTRIBUTION	375.92	1,127.88	.00	( 1,127.88)	.0
NEW DEVELOPMENT	36,016.72	39,630.02	215,000.00	175,369.98	18.4
GENERATION PROJECTS	130,655.37	181,422.04	1,315,824.00	1,134,401.96	13.8
IMPACT FEE PROJECTS	76,046.96	70,652.90	621,822.00	551,169.10	11.4
TRANSFERS, OTHER	1,784,338.49	4,874,882.00	19,359,303.00	14,484,421.00	25.2
	2,295,321.29	6,034,791.05	25,333,578.00	19,298,786.95	23.8
	175,119.24	1,561,028.08	411.00	( 1,560,617.08)	37981

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

STORM WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
SOURCE 3700	97,276.29	287,234.65	1,319,470.00	1,032,235.35	21.8
	97,276.29	287,234.65	1,319,470.00	1,032,235.35	21.8
<u>EXPENDITURES</u>					
STORM DRAIN EXPENDITURES	21,634.96	155,654.72	480,961.00	325,306.28	32.4
DEPARTMENT 6050	.00	47,036.00	114,536.00	67,500.00	41.1
DEPARTMENT 6800	.00	30,000.00	176,988.00	146,988.00	17.0
DEPARTMENT 9000	21,519.21	64,471.81	556,103.00	491,631.19	11.6
	43,154.17	297,162.53	1,328,588.00	1,031,425.47	22.4
	54,122.12	( 9,927.88)	( 9,118.00)	809.88	(108.9)

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

WASTE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	113,690.38	334,410.93	1,373,500.00	1,039,089.07	24.4
	<u>113,690.38</u>	<u>334,410.93</u>	<u>1,373,500.00</u>	<u>1,039,089.07</u>	<u>24.4</u>
<u>EXPENDITURES</u>					
WASTE EXPENDITURES	72,319.50	190,284.58	891,387.00	701,102.42	21.4
SOLID WASTE EXPENDITURES	.00	.00	20,294.00	20,294.00	.0
TOOLS & EQUIPMENT	.00	37,468.30	42,887.00	5,418.70	87.4
VEHICLES & EQUIPMENT	344,223.68	346,595.41	.00	( 346,595.41)	.0
TRANSFERS, OTHER	18,051.05	53,753.63	315,833.00	262,079.37	17.0
	<u>434,594.23</u>	<u>628,101.92</u>	<u>1,270,401.00</u>	<u>642,299.08</u>	<u>49.4</u>
	<u>( 320,903.85)</u>	<u>( 293,690.99)</u>	<u>103,099.00</u>	<u>396,789.99</u>	<u>(284.9)</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

GOLF COURSE UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
ENTERPRISE REVENUE	98,312.83	372,027.08	999,500.00	627,472.92	37.2
	98,312.83	372,027.08	999,500.00	627,472.92	37.2
<u>EXPENDITURES</u>					
GOLF COURSE EXPENDITURES	66,314.87	187,951.13	814,699.00	626,747.87	23.1
GOLF CART PROJECTS	1,190.00	1,190.00	130,000.00	128,810.00	.9
TRANSFERS, OTHER	5,172.34	15,517.02	104,744.00	89,226.98	14.8
	72,677.21	204,658.15	1,049,443.00	844,784.85	19.5
	25,635.62	167,368.93	( 49,943.00)	( 217,311.93)	335.1

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

REDEVELOPMENT AGENCY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	.00	.00	10,000.00	10,000.00	.0
	.00	.00	10,000.00	10,000.00	.0
<u>EXPENDITURES</u>					
	.00	.00	.00	.00	.0
	.00	.00	10,000.00	10,000.00	.0

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

CEMETERY TRUST FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET</u>	<u>VARIANCE</u>	<u>PCNT</u>
<u>REVENUE</u>					
CHARGES FOR SERVICES	3,929.38	16,976.65	61,000.00	44,023.35	27.8
	<u>3,929.38</u>	<u>16,976.65</u>	<u>61,000.00</u>	<u>44,023.35</u>	<u>27.8</u>
<u>EXPENDITURES</u>					
	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.00</u>	<u>.0</u>
	<u>3,929.38</u>	<u>16,976.65</u>	<u>61,000.00</u>	<u>44,023.35</u>	<u>27.8</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
MISCELLANEOUS REVENUE	161.45	1,340.07	95,661.00	94,320.93	1.4
CONTRIBUTIONS & TRANSFERS	.00	.00	4,000.00	4,000.00	.0
	<u>161.45</u>	<u>1,340.07</u>	<u>99,661.00</u>	<u>98,320.93</u>	<u>1.3</u>
<u>EXPENDITURES</u>					
EXPENDITURES	5,341.34	11,001.27	95,400.00	84,398.73	11.5
	<u>5,341.34</u>	<u>11,001.27</u>	<u>95,400.00</u>	<u>84,398.73</u>	<u>11.5</u>
	<u>( 5,179.89)</u>	<u>( 9,661.20)</u>	<u>4,261.00</u>	<u>13,922.20</u>	<u>(226.7)</u>

SPRINGVILLE CITY CORPORATION  
 FUND SUMMARY  
 FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2013

AIRPORT CIP FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	VARIANCE	PCNT
<u>REVENUE</u>					
CONTRIBUTIONS & TRANSFERS	.00	103,785.00	4,088,333.00	3,984,548.00	2.5
	.00	103,785.00	4,088,333.00	3,984,548.00	2.5
<u>EXPENDITURES</u>					
CAPITAL EXPENSE	2,050.00	110,414.84	4,116,665.00	4,006,250.16	2.7
	2,050.00	110,414.84	4,116,665.00	4,006,250.16	2.7
	( 2,050.00)	( 6,629.84)	( 28,332.00)	( 21,702.16)	( 23.4)

## Springville City Monthly Department Report Department Golf Course October 2013

### *Performance Management Statistics*

- 1. Revenue for October totals \$76,424.00. Revenue since July 1, 2013 totals \$467,989.30.
- 2. Winterizing the golf course.
- 3. Maintenance of equipment.
- 4. Performance Measures.
- 5. Council Discussions.

1. <b>Revenue for October totals:</b>	<b>2013</b>	<b>Sales Tax</b>	<b>Net Total</b>
Regular Green Fees	\$50,243.00	\$3,176.95	\$47,067.95
Sr. & Jr. Green Fees	4,512.00	285.30	4,226.70
Range	489.00	30.92	458.08
Electric Carts	21,040.00	1,340.40	19,709.60
Annual Pass	750.00	47.42	702.58
Punch Cards	2,445.00	154.60	2,290.40
<b>Total Revenue</b>	<b>\$76,424.00</b>	<b>\$4,482.43</b>	<b>\$71,591.57</b>

Total Revenue October 2012 totaled \$55,388.00. October this year totals \$76,424.00.

2. **Winterizing the golf course:** We have turned the water off, drained and blown the lines free of water and will winterize the restrooms and drinking fountains by November 10<sup>th</sup>. The greens have all been treated for winter mold with the final application. We are in the process of aerifying the fairways and roughs and cleaning up the leaves every day. The County Sheriff brought twelve juveniles up to the golf course to work off their fines. They picked up all the range balls outside the fence on the driving range during the day and picked up over 5,000 balls. We thanked all of them and told them to come back in the spring and we would let them hit some balls.
3. **Maintenance of equipment:** We are in the process of maintenance of all equipment, steam cleaning all the pieces prior to maintenance work. We have 70 electric carts with six batteries per cart with twelve wires and terminals to be cleaned-wire brushed to remove all acid build-up and spray all connections with non-corrosive treatment. All batteries will be filled with water to the exact level of specifications.
4. **Performance Measures:** We are doing pretty good in most areas:
  - Revenue:** Revenue last year for July through October totaled \$479,797.00. This year we are at \$467,989.30. We should surpass last year's revenue when we finish with November.
  - Pace of Play:** Pace of plays has been very good all year, very seldom taking more than 4.5 for eighteen holes and 2:10 for nine holes.
  - Internet Reservations:** Reservations have climbed to nearly 50% on the internet.
  - Course Conditions:** The golf course has been in excellent playing conditions all season. We have made playing conditions of the busy days easier by tee and pin placements.
  - Capital Improvements:** We should be able to make some nice capital improvements in the spring to enhance the course and clubhouse.



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## Sales by Category by Day

[Toggle Zero Values](#)

Select Range

Category	Units Sold	Units Returned	Sales	Tax	Total
Accounting					
<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Accounts Receivable					
<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Carts					
<i>Subtotal</i>	<i>1,748</i>	<i>44</i>	<i>\$19,709.60</i>	<i>\$1,330.40</i>	<i>\$21,040.00</i>
Driving Range					
<i>Subtotal</i>	<i>79</i>	<i>1</i>	<i>\$458.08</i>	<i>\$30.92</i>	<i>\$489.00</i>
Green Fees					
Daily Fees	0		\$0.00	\$0.00	\$0.00
					0
18 Hole Jrs & Srs	4		\$2,742.86	\$185.14	\$2,928.00
					126

18 Hole Pass Rounds	0	\$0.00	\$0.00	\$0.00
				235
18 Hole Punch Rounds	0	\$0.00	\$0.00	\$0.00
				0
18 Hole Regular	24	\$36,273.54	\$2,448.46	\$38,722.00
				1,336
9 Hole Jrs & Srs	1	\$1,483.84	\$100.16	\$1,584.00
				133
9 Hole Pass Rounds	0	\$0.00	\$0.00	\$0.00
				61
9 Hole Punch Rounds	0	\$0.00	\$0.00	\$0.00
				64
9 Hole Regular	13	\$10,792.51	\$728.49	\$11,521.00
				805
Courtesy	0	\$0.00	\$0.00	\$0.00
				48
Pass Rounds	0	\$0.00	\$0.00	\$0.00
				0
Membership Sales	0	\$0.00	\$0.00	\$0.00
				0
Membership Pass Sales	0	\$0.00	\$0.00	\$0.00
				0
Punch Cards Sales	0	\$131.15	\$8.85	\$140.00
				1
<b>Subtotal</b>	<b>2,809</b>	<b>\$51,423.89</b>	<b>\$3,471.11</b>	<b>\$54,895.00</b>
	<b>4,636</b>	<b>\$71,591.57</b>	<b>\$4,832.43</b>	<b>\$76,424.00</b>

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- [Sales](#)
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- [Users](#)

## Sales by Category by Day

[Toggle Zero Values](#)

Select Range Jul 1, 2013

Oct 31, 2013

Category	Units Sold	Units Returned	Sales	Tax	Total
Accounting					
<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Accounts Receivable					
<i>Subtotal</i>	<i>0</i>	<i>0</i>	<i>\$0.00</i>	<i>\$0.00</i>	<i>\$0.00</i>
Carts					
<i>Subtotal</i>	<i>12,569</i>	<i>212</i>	<i>\$143,430.44</i>	<i>\$9,681.56</i>	<i>\$153,112.00</i>
Driving Range					
<i>Subtotal</i>	<i>1,271</i>	<i>31</i>	<i>\$7,538.17</i>	<i>\$508.83</i>	<i>\$8,047.00</i>
Green Fees					
Daily Fees	0		\$0.00	\$0.00	\$0.00
					0
18 Hole Jrs & Srs	10		\$17,873.54	\$1,206.46	\$19,080.00
					805

18 Hole Pass Rounds	0	\$0.00	\$0.00	\$0.00
				951
18 Hole Punch Rounds	0	\$0.00	\$0.00	\$0.00
				16
18 Hole Regular	65	\$175,720.84	\$11,861.16	\$187,582.00
				6,452
9 Hole Jrs & Srs	9	\$8,610.77	\$581.23	\$9,192.00
				775
9 Hole Pass Rounds	0	\$0.00	\$0.00	\$0.00
				608
9 Hole Punch Rounds	0	\$0.00	\$0.00	\$0.00
				572
9 Hole Regular	68	\$82,230.74	\$5,550.57	\$87,781.31
				6,113
Cou ttesy	0	\$0.00	\$0.00	\$0.00
				172
Pass Rounds	0	\$0.00	\$0.00	\$0.00
				0
Membership Sales	0	\$0.00	\$0.00	\$0.00
				0
Membership Pass Sales	0	\$702.58	\$47.42	\$750.00
				16
Punch Cards Sales	0	\$2,290.40	\$154.60	\$2,445.00
				11
<i>Subtotal</i>	<i>16,491</i>	<i>152</i>	<i>\$287,428.86</i>	<i>\$19,401.45</i>
				<i>\$306,830.31</i>
	30,331	395	\$438,397.48	\$29,591.83
				\$467,989.31

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## Springville City Monthly Department Report

### Recreation Department – November 2013

#### Performance Management Statistics

- 1. Senior Center Performance Goals:

Member Retention

2012	364 Members
2013 (YTD)	379 Members (4% increase to date)

Mailing list Growth

2012	196
2013 (YTD)	264 (25% increase)

- 2. Recreation Program Performance Goals.

Youth Sports Participation Totals

2012	3478 (excluding Teen Basketball)
2013	3597 (excluding Teen Basketball) 3.5% increase

- 3. Events

Heritage Days

2012	Number of Booths	20
	Number of Programs	1
	Attendance	1,000+
2013	Number of Booths	28
	Number of Programs	8
	Attendance	2,400+

#### Significant Events

#### Council Discussion Items

Appointment of the new Art City Days Executive Committee (Currently, Councilman Jolley, Chairman Craig Conover, Director Chuck Keeler)

## Springville City Monthly Department Report

### Legal Department – November 2013

#### Performance Management Statistics

- Springville Justice Court cases filed: 

	<u>Sept 2013</u>	<u>Sept 2011</u>	<u>Sept 2011</u>
(traffic/misdemeanor/small claim)	228/31/2	372/23/2	327/40/5

  
(October 2013's Court statistics were not available at the time this report was drafted)
- Percentage of Convictions/Closed cases (includes guilty pleas held in abeyance) for DUI, drug related, domestic violence and theft cases resolved in September 2013:
  - DUI 100% (9 cases)
  - Drug Related 100% (11 cases)
  - Domestic Violence 100% (10 cases)
  - Theft 100% (13 cases)
- Victim Advocate regularly helps approximately 33 new victims (29 primary and 4 secondary) and 9 ongoing victims and provides approximately 255 services to victims. (These numbers are approximate numbers. The victim advocate has not yet provided her most recent statistics.)
- Number of claims filed against the City and amount spent on claims:
  - October 2013 – 1 claims submitted. 2013 total – 19 claims (\$6,880).
  - For year 2012 – 21 claims submitted (\$25,000).
  - 2009 – 36 claims submitted (\$96,000.00); 2010 – 28 claims submitted (\$103,858.00); 2011 – 26 claims submitted (\$135,000).

#### Significant Events

##### **ASAP ("Art City Substance Abuse Program") –**

- ❖ **The 2<sup>nd</sup> Annual Masquerade Ball:** This year's event went very well, better than expected. Attendance was up from the last year's ball. Several businesses provided baskets for the silent auction. Many wonderful volunteers helped with the event. Music was donated by Audio Visions. People who attended appeared to have a wonderful time.
- ❖ **October Take Back Event:** ASAP's October Take Back Event was a success. ASAP collected approximately 55 lbs. worth of drugs/medicine from residents.
- ❖ **SHARP Survey:** The City has received the results of the most recent SHARP Survey. From an initial review of the survey, it looks like substance usage rates, for the most part, have either remained the same or dropped from the last SHARP Survey. There appears to still be some concerns with risk and protective factors that ASAP will work to improve. A more detailed report will be provided to the Council in the future.

## Springville City Monthly Department Report

### Buildings and Grounds Department – November 2013

#### Performance Management Statistics

- **Canyon Parks/Parks Revenues and Reservations**

- 2013 Camping Season Revenues = \$95,105

- 2013 Pavilion Reservations = 427                      2013 Campsite Reservations= 644                      2013 City Pavilion Reservations = 47

- 

- **Cemeteries**

- October burials = 11    October plots sold = 11                      October revenue = \$17,425

- Revenue YTD = \$186,067

- 2013 YTD burials = 162                      2013 plots sold YTD = 108

- **Urban Forestry**

- 2013 trees planted YTD = 273                      2012 trees planted = 309                      2013 trees pruned YTD = 399

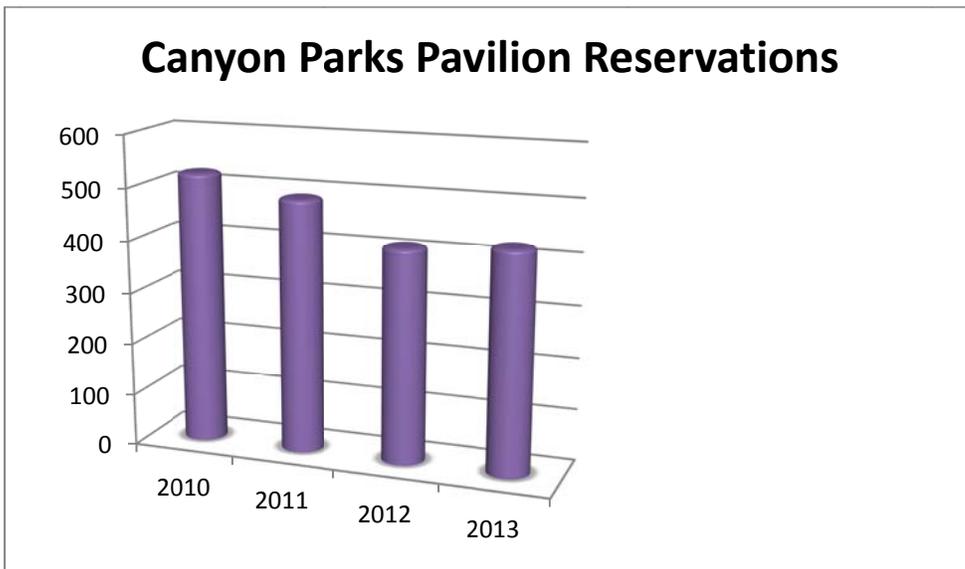
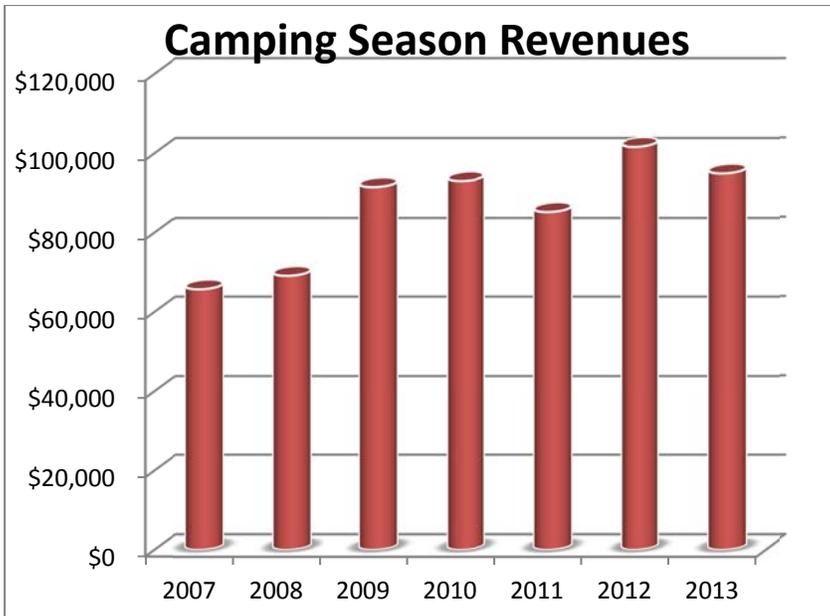
- 2013 trees removed YTD = 335                      2012 trees removed = 374                      2012 trees pruned = 634

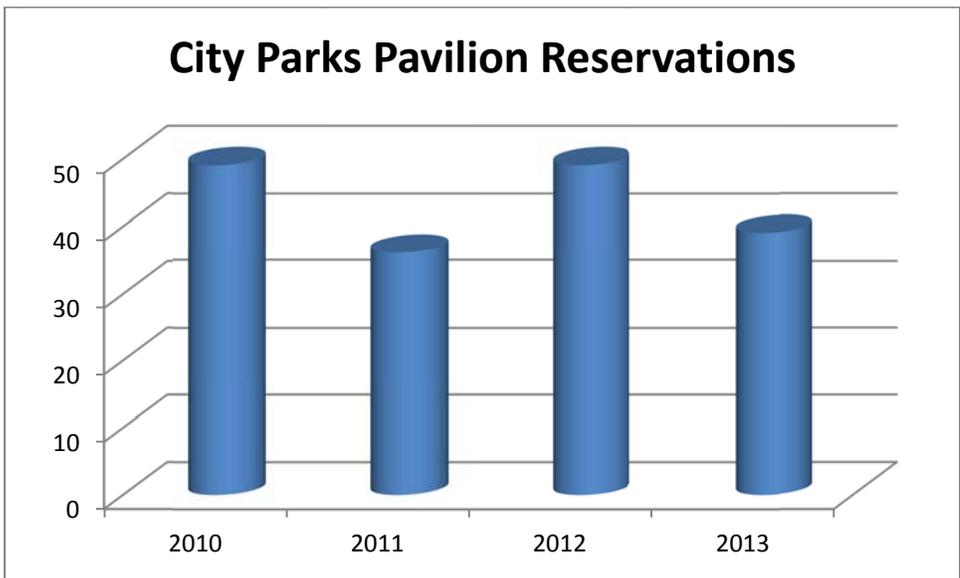
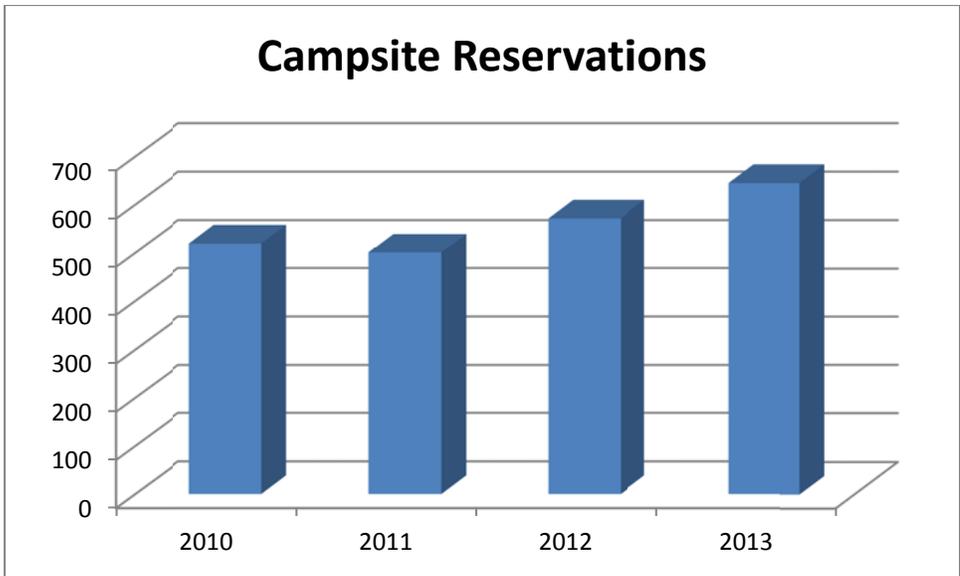
2013 stumps removed YTD = 331

2012 stumps removed = 81

#### Significant Events

- We enjoyed a successful camping month in October and collected \$3,332 in camping fees. Camping season fees of \$95,105 are down from 2012, but are ahead of every other year since 2007. Below are some graphs showing our Canyon Parks and City Parks pavilion performances over the past several years.





- Our Canyon Parks pavilion reservations seem to be decreasing, but campsite reservations continue to rise. City Parks pavilion reservations seem to bounce around some. Canyon Parks revenue has increased since we began our online reservation program, and should continue to slowly rise.
- Our Urban Forestry staff removed 151 stumps in the month of October, making the annual total for stumps 331. Many of these stumps were a result of the early snowstorm in November of 2012. To date, there should be less than a dozen stumps left in any planter strip or green space that we know of. These unsightly hazards are now out of our inventory.
- The parking lot reconstruction at the Senior Citizens Center is completed and the concrete is curing. This project should significantly improve drainage issues around the

Senior Center as well as provide a safer and better maintainable parking area for the building. We are thankful that we could receive a CDBG grant for this project.

- The rain gutter project at the Art Museum is mostly complete. The goal of this project is to get the majority of the storm water to flow away from the building. With this project completed we hope that concerns with water in the basement of the building and possible hazards to the art collection can become a thing of the past.
- The re-furnishing project at the 400 South compound is almost completed. The northwest/Streets building project is done. This project included construction of a new entrance, new restroom, new office, and new break/workroom. The center/solid waste building has received a refurbished restroom, new entrance, and upgrades to the office/workroom area. The north/Parks building has received a new roof, insulation, upgraded offices, and an upgraded break/work room. The north building will also receive new exterior paint. In addition to building upgrades, the compound will receive new fencing and landscaping. This will make a more efficient/effective work environment for our staff as well as give the entire compound a much needed facelift.

#### Council Discussion Items

**Springville City Monthly Department Report**  
**Community Development –October 2013**

**Performance Management Statistics**

- |    |   |  |
|----|---|--|
| 1  | New Building Permits –Oct. 2013   | 26 permits issued for a valuation of \$1,966,101   |
|    | Oct. 2012   | 30 permits issued for a valuation of \$2,280,164   |
|    | 2013 YTD -  | 281 permits issued for a valuation of \$33,719,119 |
|    | 2012 YTD –  | 271 permits issued for a valuation of \$25,146,035 |
| 2. | Editing Historic Center Community Plan document with ad hoc committee members       |  |
| 3. | Presentation of Design Standards for Commercial Construction to Planning Commission |  |

The records clerk scanned 4,836 pages of records for Community Development, 519 records for the Recorder’s Office and 9 for Public Works for a total of 5,364 records scanned.

Code Enforcement worked on 171 potential violations with 54 citizen generated complaints. The majority of time was spent on signs in the right-of-way.

The Planning Commission held its regular meetings on October 22<sup>nd</sup>. The October 8<sup>th</sup> meeting was cancelled due to lack of a quorum.

**October 22nd**

1. Call to order:
  - Approval of Agenda
  - Approval of Minutes: September 24, 2013 and October 8, 2013
- 2.\* Consideration of the Consent Agenda
3. Legislative Session
4. Administrative Session
  - a. Reviewed and approved of 2014 Meeting Schedule
  - b. Presentation on Commercial Design Standards for Springville City

**Springville City Building Permits  
October 2013**

<b>Residential – New Single Family</b>		<b>Contractor</b>	<b>Address</b>	<b>Valuation</b>	<b>Permit #</b>
1	Apple Homes	Apple Homes	910 West 1325 South #143 JBA	\$ 153,864.00	0190-2013
2	Tyler & Kayo Nilsson	Mike Klauck	550 East 1000 South	\$ 240,633.00	0191-2013
3	CDG Homes	CDG Homes	623 West 150 North #24TGLB-2	\$ 158,721.00	0194-2013
4	CDG Homes	CDG Homes	653 West 150 North #21TGLB-2	\$ 158,721.00	0195-2013
5	Leisure Villas Inc.	Leisure Villas Inc.	11 North 500 West #1WVA	\$ 215,818.00	0196-2013
6	Pedro Amaya & Claudia Housewright	Owner/Builder	732 West 375 North #56HM	\$ 287,881.00	0197-2013
7	JB Ventures	Edge Construction	1018 West 1500 South #16JBB	\$ 158,724.00	0199-2013
8	Clint Martin	Excel Homes	1124 South 1620 East #1BEF	\$ 506,808.00	0201-2013

**TOTAL** \$ 1,881,170.00

<b>Residential – Additions/Alterations</b>		<b>Contractor</b>	<b>Address</b>	<b>Valuation</b>	<b>Permit #</b>
1	Bud & Debbie Spencer	Peacock Brothers Construction	122 North 1050 East (Basement Finish)	\$ 6,090.00	0189-2013
2	Leah Crandall Trust	Owner/Builder	585 South 200 East (Re-Roof)	\$ 2,500.00	0192-2013
3	Greg Atkins	Doug Helsten	762 West 1350 South (Partial Basement Finish)	\$ 3,920.00	0193-2013

**TOTAL** \$ 12,510.00

<b>Commercial – Addition/Alterations</b>		<b>Contractor</b>	<b>Address</b>	<b>Valuation</b>	<b>Permit #</b>
1	Jeff Decker	Owner/Builder	145 North Main (Change of Use)	\$ 1,000.00	0200-2013
2	Robert Hack	Robert Hack	1795 West 500 South #B-3 (Relocate Water Heater)	\$ 1,000.00	0202-2013

**TOTAL** \$ 2,000.00

<b>Sign</b>		<b>Contractor</b>	<b>Address</b>	<b>Valuation</b>	<b>Permit #</b>
1	Century Equipment	Custom Signworks LLC	1350 South 2000 West (Attached Sign)	\$1,500.00	0188-2013
2	Allied Electric	Allied Electric	745 South 1950 West (Freestanding/Attached Sign)	\$55,920.87	0203-2013

**TOTAL** \$57,420.87

<b>Other</b>		<b>Contractor</b>	<b>Address</b>	<b>Valuation</b>	<b>Permit #</b>
1	American Towers LLC	CW Silvers	410 North 1650 West (Cell Tower Upgrade)	\$ 13,000.00	0198-2013

**Total** \$ 13,000.00

<b>Plumbing/Mechanical Permits</b>		<b>Contractor</b>	<b>Address</b>	<b>Valuation</b>	<b>Permit #</b>
1	Ross McMullin		1266 West 1400 South		162
2	Michael Bennett		790 East 1000 South		163
3	Duaine Williams		1122 East 1000 South		164
4	Leslie Mounteer		2554 South 150 East		165
5	Leslie Mounteer		2554 South 150 East		166

<b>Electrical Permits</b>		<b>Contractor</b>	<b>Address</b>	<b>Valuation</b>	<b>Permit #</b>
1	Greg Wilder		1959 Holliday Hills Road		2516
2	Jeffrey Hunter		33 South 700 East		2517
3	Green Acres Mobile Home Park		360 West 400 North #45		2518
4	Charles Gasser		266 South Meadow Drive		2519
5	Dale Robertson		1715 West 500 South		2520

**GRAND TOTAL** \$1,966,100.87

**JBA - Jessie's Brook Plat A**  
**TGLB-2 - The Grasslands Plat B-2**  
**WVA - West View Amended Plat A**

**HM - Harvest Meadows**  
**JBB - Jessie's Brook Plat B**  
**BEF - Brookwood Estates Plat F**

**FEES COLLECTED**

Parks/Trails Impact Fee:	\$28,616
Sewer Impact Fee:	\$11,333
Water Impact Fee:	\$12,943
Water Meter Fee:	\$2,160
Temporary Power Fee:	\$400
Electrical Extension Fee:	\$0
Electrical Impact Fee:	\$16,037
Electrical Meter Fee:	\$1,750
Road Impact Fee:	\$5,040
Public Safety Impact Fee:	\$1,120
Plumbing Fee:	\$0
Mechanical Fee:	\$0
Secondary Water Impact Fee:	\$4,812
Storm Water Impact Fee:	\$14,749
Plan Check Deposit:	\$2,100
Plan Review Fee:	\$7,966
Building Permit Fee:	\$15,418
1% State Fee:	\$154
<b>TOTAL</b>	<b>\$124,598</b>

**Bonds Collected**

Completion Bond	\$13,399
Performance Bond	\$12,120
<b>TOTAL</b>	<b>\$25,519</b>

Total Permits Issued: 26

Total Plans Reviewed: 14

Total Inspections Completed

Bruce Taylor: 154

Jason Van Ausdal: 100

**TOTAL 254**

## Springville City Monthly Department Report *Springville Museum of Art – October 2013*

### Performance Management Statistics

- 135 - Community & Family Night – Eyes Wide Open
- 165 - Sunday Concert Series – Pianist, Wesley White
- 170 - Concert- Collaborative Opera Artists of Utah
- 50 - Evening for Educators
- 105 - Brian Kershnik tours
- 5172 – Monthly Attendance
- 32 - Docent Training Class
- 8 – Docent-led Gallery Tours

#### **Eyes Wide Open**

**Sep 11 – Nov 1, 2013**

In this exhibit the artists have interpreted the world in a variety of styles and mediums. In turn their artistic visions awakened the visitor's senses and clarified their views. The viewers, engaged with these works in delight, in deep thought, and in a new found appreciation for the artistic process.

#### **Operatic Concert**

**Oct. 27, 2013 | 4-5:30pm**

A Hallow's Eve Opera Thriller was enjoyed by those who attended this performance by di Gaetano Donizetti's, "Lucia di Lammermoor."

#### **Concert Series: Wesley White**

**Oct 20, 2013 | 5-6 pm**

Wesley White is fourteen years old and has been playing the piano since second grade. Those who attended on Sunday evening were very impressed with this musical prodigy, as the music just flowed from hands filled with magic.

#### **Evening for Educators – Art and the Elementary Core**

**Oct. 23, 6-m – 9pm** Over 50 elementary teachers and pre-service teachers attended and learned how the SMA Permanent Collection can be used to not only teach art, but also math, science, social studies and language arts.

- **October - Docent Training began for upcoming exhibitions**
- **Continuing our Visitor Studies – A plan used to assess Museum entrance space and visitor reactions.**
- **United in Service, Dedicated to Community; Review of goals and training of staff.**
- **Lion head sculpture in the Sculpture Garden is being installed.**
- **IT has installed new phone system.**

#### **The Springville Museum of Art: A Place, Its People, and Their Collection**

**Sep 18, 2013 – Jun 2016**

This exhibit celebrated 110 years of Springville history. The public enjoyed this exhibition which contained historic documents, significant works of art, and stories from beloved citizens

*This exhibition is supported in part by Utah Arts & Museums, with funding from the State of Utah.*

#### **Coming next month the 28<sup>th</sup> Annual Spiritual and Religious Art of Utah**

*November 20, 2013 – January 15, 2014*



# Springville City Monthly Department Report **\*\*Electric – November– 2013\*\***

## Performance Management Statistics – As of 31 October 2013 – 33.3 % of FY 2014 Elapsed

- Monthly Retail Revenue – \$1,851,949 0.07 % ↑ Increase from last year ( 2012: \$1,850,623 )
- FY 2014 YTD Retail Revenue – \$8,892,663 37.81 % of budget for retail sales ( FY14 Budget: \$23,517,697 )

### Goals #1 – Efficiently manage wholesale power costs to maintain annually budgeted expenditures.

Measures	FY 2011	FY 2012	FY 2013	FY 2014 (Target/ <u>YTD Actual</u> )
Budgeted Power Resource Cost / MWh	\$ 69.65	\$ 64.69	\$ 68.99	\$ 67.49
Actual Power Resource Cost / MWh (as of 9-30-2013)	\$ 67.40	\$ 60.00	\$ 60.97	<u>\$ 60.17</u>

### Goal #2 – Provide friendly, professional customer service to all existing and new customers

Measures	2007	2009	2011	2013 Rating (Target/ <u>YTD Actual</u> )
Bi-Annual Customer Survey: Electrical Services Ratings - (3-Poor;4-Just Average;5-Good;6-Very Good)	4.90	5.04	5.06	5.25 / n/a

### Goal #3 – Provide efficient and reliable generation and substation system maintenance.

Measures	FY 2011	FY 2012	FY 2013	FY 2013 (Target/ <u>YTD Actual</u> )
Total percentage of completed maintenance cycles.	65 %	55 %	56 %	100 % / <u>62%</u>

### Goal #4 – Plan and provide safe and efficient system maintenance in a professional manner

Measures	FY 2011	FY 2012	FY 2013	FY 2014 (Target/ <u>YTD Actual</u> )
Department Lost time accidents	0	0	0	0 / <u>00</u>
Percent of 3-phase circuit poles tested	n/a	n/a	100 %	n/a – completed
Percent of failed circuit poles replaced	n/a	n/a	50 %	100 % / _____
Percent of 1-phase circuit poles tested	n/a	n/a	n/a	100 % / _____

### Goal #5 – Maintain and improve the Distribution system reliability

Measures	FY 2011	FY 2012	FY 2013 (target)	FY 2014 (Target/ <u>YTD Actual</u> )
SAIDI: System Average Interruption Duration Index	1.36	12.05	10.21	23.97* / <u>2.794</u>
CAIDI: Customer Average Interruption Duration Index	87.43	180.30	90.55	67.38* / <u>214.914</u>

## Significant Projects and Tasks Review –

### ▪ Generation Division - WHPP - Resources

- ✓ Total system **15 minute demand** for the month of **October peaked** at **38,280 KW** on the 15th at 9:45 am. The **hourly demand** for the month was **36,724 KW** on the 15th at 10:00 am. **Down 1.1 %** as compared to last year's system peak of 37,123 KW. **Total energy** into the system for the month posted at the Baxter and Dry Creek Substations: **20,561,371 kWh**. **Hydro Power** Plant production posted **101,526 kWh** with spring flows, down 19.0% from output in September of **125,351 kWh**. The **Nebo Schedule** for October came in at **8,353,186 kWh** for **40.6% of the resource** portfolio delivered. The **Whitehead** Power Plant did not operate for the system energy requirement.
- ✓ Met with the **State Department of Air Quality** regarding the **State Implementation Plan (SIP)** and the specific regulation on 2.5 particulates. A Notice of Intent letter was submitted for the future installation of additional generation to hold a spot in the current air permit.

### ▪ Electrical Operations & Substations

- ✓ **WHPP** facility jobs: Maintenance activities focused on winterizing the plant; changed filters on the air handlers; oil pumped out of the separation sumps; remodel of the control/server room is nearing completion; made temporary repairs on WHPP boilers; repaired high bay lighting; repaired ventilation fan controller; repaired HVAC roof units.
- ✓ **North Substation Project**: Installed the 125 VDC battery bank in the switchgear building; performed all commissioning tests on all Vacuum Circuit Breakers; installed insulated 3" bussing and fittings on rooftop; laid down rock inside the substation
- ✓ **Substations**: Worked on Dry Creek substation relays and RTU; installed heat tape and related equipment in the rain gutters on the battery building
- ✓ **City Department Projects**: Installed 2 conductor shielded cable for West Hobble Creek (WHC) tank level indication; removed all support equipment at Burt Springs site that was for the WHC tank; replaced 4<sup>th</sup> south valve RTU and tested communications

### ▪ Distribution Division

- ✓ **Metering** and Customer Service **staff completed: 336** BlueStake underground utility locates (**up 17 % from last month of 287**); **262** Customer generated work orders; **64** service inspections; **15 temporary** power residential meters set; **2 new** City meters set; **4 Yellow tags** for disconnects generated by customer non-payment; **0** residential energy audits; **99** customer shut off notices (Collector called 583 customers);
- ✓ Installed and energized underground system in **Boulder Springs Phase 2**; moved guy pole for driveway relocation to install roundabout at 1300 E. 400 S.; Worked on **Wild Rose** subdivision high voltage cable replacement; completed the **Millpond** subdivision HV cable replacement; replaced lightning arresters at **Dry Creek Substation**; completed several jobs on the **North Substation site** to start the relocation of power transformer Nov. 12<sup>th</sup>.



**The North Substation Project site is ready for the power transformer.**

**The relocation process starts on Tuesday, Nov. 12<sup>th</sup> with oil removal.**

**The crane is scheduled for Thursday, Nov. 14<sup>th</sup>.**

# Springville City Monthly Department Report

## Public Works – November 2013

### Performance Management Statistics

	AUG	SEPT	OCT
• Administration - Customer Service Work Orders Received:	252	278	222
• Water - Leaks Repaired in the Water Distribution System	18	12	15
• <b>Water Stopped Meters (current #/#fixed this month)</b>	<b>11/5</b>	<b>12/7</b>	<b>17/1</b>
• Wastewater Collection - Footage of Sewer Pipe Televised:	14,019	10,015	0
• Wastewater Treatment Plant - Sewage Treated (mgd*)	3.87	3.76	3.60
• Engineering - In-house design projects:	10	10	10
• Streets - <i>Citizen Work Orders Completed**</i>	66	30	66

\* (million gallons per day)

\*\* (includes traffic sign & sidewalk replacements, street sweeping call-outs, pot-hole filling)

### Significant Events

- **PW Administration:** Began negotiations with UDOT for improvements at the intersection of 400 South & Main Street. The improvements would consist of adding a dedicated right-turn lane in front of Walgreen's for vehicles going eastbound on 400 S making a right turn on to Main Street heading south toward Mapleton. This would allow for two through eastbound lanes on 400 South passing through the Main Street intersection.
- **Engineering Division:**
  - Engineering is continuing to work on IFA updates for all utilities.
  - The renovation for the Streets and Solid Waste buildings still progressing. We should have a punch list walk through in a couple weeks.
  - The Senior Center Parking Lot project has been paved and is curing before we let traffic on it.
  - The 1500 W Sewer – Phase II project has been put out to bid. Bids are due back mid-November.
  - Springville PI System – Phase 1A (Bartholomew Pond) was awarded to VanCon Construction. Construction has commenced with the installation of several pipelines and excavating for clay to line the pond. The 26" HDPE pipeline up Canyon Road is installed and the trail should be repaved this week.
  - Engineering is working with a design consultant on the design of the 400 S 1300 E roundabout.
- **Streets Division:** The City's new 2,500 square foot salt shed was completed. The cinder machine rack has been re-installed and the sanding machines have been hung in place in preparation for winter. Hauled road base to stockpile. Continued repair work on alligatored areas of roadway in various locations throughout the City. Replaced numerous sections of sidewalks that were trip-hazards to pedestrians.
  - **Recycling:** Over 900 customers participating in the recycling program
- **Water Division:** The Main Street Pipeline Replacement project has begun with 1,100 feet of 8" diameter C900 PVC pipe installed to date. Work began at 900N on the west side and proceeded south. A temporary above ground pipeline was installed from 400 N to 700 N to keep customers in this section in service as the new west-side main pipeline is installed. In other news, all unpaved water excavations throughout the community have now been paved in preparation for winter.
- **Wastewater/Storm Water Division:** Both Sewer Collections field personnel were out for medical reasons. The Wastewater Treatment Plant Manager, Rick Roberts took a 4-week long class on Bio-solids Land Application. The street sweeper removed over 40 tons of dirt and debris from City streets.



**Minutes of the  
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING**

**September 10, 2013 – 7:00 p.m.**

*Committee Members in attendance: Rick Salisbury, Ruth Morrison, Craig Conover, Alan Shurtliff, Mike Snelson, Kevin Jennings, Dan Bott, Elizabeth Elder, Clair Anderson, and Shirlene Jordan. Committee Members absent: Kristian Kallaker and Dave Nemelka. Also in attendance was Mayor Wilford Clyde. Staff in attendance included: City Administrator Troy Fitzgerald, Administrative Services Manager Rod Oldroyd, and Executive Secretary Hilary Barksdale.*

Mayor Clyde welcomed everyone at 7:00 p.m. At Mayor Clyde's behest, Mr. Anderson and Mr. Shurtliff introduced themselves to the Committee with brief biographies. Mayor Clyde stated that at the last meeting Committee members were urged to email their ideas for the Committee's mission and goals, and he had received two emails from Ms. Elder and Mr. Jennings. Ms. Elder stated that she had printed a list of Springville businesses, and suggested that the Committee should know what the people of Springville will support. She continued that small and medium-sized businesses were the backbone of the City, and that in addition to seeking out larger businesses to locate here, small business should also be pursued. Mr. Jennings wanted to know how Springville City garnered tax revenue. He suggested an annual state of business meeting with a breakfast or lunch.

Mayor Clyde suggested skipping agenda item number one and proceeding with number two, as he had asked Administrator Fitzgerald to have a presentation on tax revenue ready for the Committee pursuant to Mr. Jennings' email.

Administrator Fitzgerald brought the Committee's attention to an information packet he had prepared. He stated that in 2005 the City had done a leakage analysis, where it had looked at the tax revenue generated in the City, and how much was leaking out to other communities. He observed that the City captures a good amount of its restaurant dollars. He directed the Committee to the packet, which he said shows how City revenue is built up. Administrator Fitzgerald said the City gets about 16% of the property taxes charged to citizens. He said business owners are charged on 100% of valuation, and residences on just 55%. He said when property taxes are raised, it affects businesses more than homeowners, and commented that the tax rates were set by the State. Mayor Clyde commented that the City could raise the taxes that it charges to a larger percentage.

Ms. Jordan asked if Springville's tax rates were in line with other cities. Administrator Fitzgerald replied that we were slightly below average in the county. He directed the Committee's attention to the third

page of the packet, showing how sales tax was distributed. He observed that of the sales tax charged when purchasing in the City, 1% goes to local government. Mayor Clyde clarified that the City receives 1% of the 6.75% charged at point of sale. This was confirmed. Mr. Conover asked if the State money flows back. Administrator Fitzgerald replied that it does not. Administrator Fitzgerald noted that sales tax income peaked in 2008 and has dropped off in the last few years. He noted that FY 2013 revenues were almost equal to the levels recorded in 2008. He reported that the periodic spikes in revenue on the graph indicated that some businesses were reporting quarterly. He said the State's formula is 1% of total sales going to local government; however, only one-half of one percent goes directly to the local jurisdiction. The other one-half of a percent goes to the state and is disbursed based on population. Administrator Fitzgerald pointed out various amounts of sales tax revenue coming in from restaurants, fast food establishments, and grocery stores. He reported that the City collects only property tax from the industrial park businesses. He said that industrial park business was important to add jobs to the community, but the City is incentivized greatly toward retail business.

Administrator Fitzgerald reported that the State delivers sales tax based on point of delivery. He referred to a list of the top sales tax producers in Springville from the packet. Ms. Jordan asked about a sign in Reams stating that more money stays in Springville when shopping there than if you shop at Springville's Walmart. Administrator Fitzgerald replied that research shows that money stays in the community more when you shop locally. Mr. Shurliff said he was surprised that Flying J did not show up on the list of top sales tax producers. Administrator Fitzgerald explained that the City receives revenue from fuel sales based upon total mileage, not fuel sales. He said that Representative Becky Lockhart has been pushing the local option gas tax, which may be a good option for the City. Mr. Conover noted that it may push consumers away as gas prices will rise. Mayor Clyde noted that fuel tax revenue is ear-marked for road funds, and regardless of the tax revenue produced by the City truck stops, the revenue received back by the City is based solely on the number of roads in town.

Mr. Shurtliff asked how the City gauges impact fees, and wanted to know if the City generates income from impact fees. Administrator Fitzgerald answered that under state law, impact fees can only be used for growth-related projects that are identified by study. Mayor Clyde noted that the City had just performed a study on its stormwater/sewer impact fees, and said that both would be lowered. Mr. Conover stated that the City needs to be competitive with its impact fees to attract business. Mr. Salisbury suggested that impact fees be charged with property tax over the course of several years, instead of paying up-front, thus helping potential home buyers. Mayor Clyde responded that this was an idea the City should look at that could possibly be promoted at the state level.

Mayor Clyde suggested the Committee look back at agenda item number one—setting goals and benchmarks as a Committee. He noted the ordinance states generally what the Committee needs to do, and that previously it was suggested the Committee set goals and benchmarks to help determine its effectiveness. Mr. Snelson noted that he had several ideas that he did not have the opportunity to email. He added that the ordinance outlining the six duties of the Committee should define the Committee's mission statement. He said that he had written several goals that could be looked at and refined—firstly, what does the Committee want Springville to look like? Should the Committee define Springville's image based on Mayor Clyde's view of providing jobs, bringing income into the City, providing conveniences for the citizens, and incorporating Springville's competitive advantage. He suggested

creating Springville's image definition prior to November's meeting via social media, and remaining in contact with each other as a Committee more than once a month. Secondly, he suggested the Committee recommend a new, more business-friendly sign ordinance designed to allow businesses more advertising space with more visible signage—to be completed within six months from today's date. Mr. Snelson suggested organizing a committee comprised of representatives from each of the City zones. The Committee would review the current sign ordinance and suggest changes including simplification and fewer restrictions, keeping in mind Springville's image. Thirdly, Mr. Snelson suggested the Committee simplify zones.

Mayor Clyde asked what the Committee wanted commercial districts to be, and that the Committee needed to define each district within the zones. Mr. Snelson asked Administrator Fitzgerald to define an overlay zone. Administrator Fitzgerald offered an explanation of the various overlay zones and their restrictions. He noted that the overlay zones could be removed or modified. Mr. Snelson added that if overlay zones are hindering the building of homes, they should be examined by the Committee. There was a discussion regarding Springville's demographic, and the areas included in it, as looked at by Costco. Mr. Salisbury asked why areas containing railroad lines and power lines cannot be used for higher density housing. Mayor Clyde again asked the purpose of the Committee, and stated that that was a Planning Commission issue, but that the Committee could certainly make recommendations to the Planning Commission.

Mr. Snelson continued that Committee Members should be assigned to Administrator Fitzgerald for attracting new business, and to Manager Oldroyd to help with existing business; he noted that the Committee should encourage affordable housing in order to reduce the number of trailer units in the City over a period of time.

Mr. Shurliff asked what the City is doing to capture big business. Mayor Clyde replied that the City is working with Boyer Company and listed the various projects Boyer has completed. He said that he had also met with Wadsworth Development. Mr. Shurliff observed that internet sales are detrimental to big box stores. Mayor Clyde noted that many big box stores are struggling, but that he had contact with Target and Kohls. Administrator Fitzgerald added that the Council was willing to incentivize business that is not currently in Springville. Mr. Shurliff observed that Barber Brothers in Spanish Fork had recently been bought out by the largest Chevrolet dealer in North America and asked what the City is doing to attract car dealerships. Mayor Clyde replied that was one purpose for the formation of the Committee--to generate ideas that the City can use to attract big business.

Ms. Elder asked about stores such as TJMaxx and RCWilley. Administrator Fitzgerald said that medium-sized box stores such as these are lined up to come to Springville, but only when big box anchor stores commit first. Kohls and Target were suggested big box anchor stores. He added that developers incentivize big box stores. Mr. Shurliff asked if the City has looked at satellite locations for Utah Valley University (UVU) or the University of Utah. Mayor Clyde replied that when he was a trustee for UVU, Payson City had offered land to UVU at no cost if they would locate a satellite there, but all the discussion at UVU was centered on locations in North County to attract students from the Salt Lake area.

Mayor Clyde asked for any other ideas for goals the Committee would like to accomplish. Ms. Elder asked if the sign ordinance changes rest with the Planning Commission. Mayor Clyde responded that ideas for changes should start with the Economic Development Advisory Committee. Ms. Elder asked if PRI had a timeline for selling their property on 400 South. Mayor Clyde responded that PRI was very open to marketing their property. Administrator Fitzgerald noted that PRI moves very slowly. Ms. Morrison suggested that a better channel of communication should be established to market Springville's events to this and surrounding communities. Mr. Snelson suggested that the Committee have a Facebook page to get input from citizens.

Mayor Clyde suggested that the next meeting be dedicated to defining the Committee's desired image for Springville. He suggested asking Fred Aegerter, Community Development Director, to address the Committee and discuss the General Plan. Mr. Snelson suggested discussing the matter via email prior to the next meeting. Mayor Clyde asked the Committee to go to the City's website and review the General Plan. Mr. Snelson stated that our community has an image with the Art City, and that image could be built upon. He said there was no reason that businesses in the Walmart area could not tie into the Art City image.

Ms. Jordan asked for ways to support and promote current businesses. She asked if the City Source Newsletter could highlight an existing business each month, or maybe list all businesses within the City. Mr. Bott commented that the Committee should come up with ways that the City can incentivize big box stores to locate here. Mr. Conover noted that Spanish Fork had jumped out of the box, and Springville needs to look outside of the box. He suggested that Springville should offer more incentives than it thinks may be necessary.

Mayor Clyde asked the Committee for nominations for a chairperson. Mr. Anderson offered up Mr. Jennings' name, and Mr. Conover nominated Mr. Snelson. There were no other nominations or offers to serve as chairperson. Each Committee Member submitted a written vote. Administrator Fitzgerald and Manager Oldroyd tallied the votes. Mr. Mike Snelson was elected Chairman. Mr. Snelson asked Administrator Fitzgerald to email some guidelines to him. Mayor Clyde summarized the ideas generated during the meeting. Mr. Anderson requested that car dealerships be added to the list of ideas. Mayor Clyde pointed out that one challenge of car dealerships was that they needed to be a certain distance from each other. Mr. Conover mentioned that there was a disconnect between the Chamber of Commerce and the City. Mayor Clyde said that should be added to the list under communication. Ms. Elder noted that there was a problem with how the City interacts with local businesses, and added that the Committee should look at how local government interacts with existing and new business. Mr. Jennings was told to refer potential new business parties to Manager Oldroyd or Administrator Fitzgerald. Manager Oldroyd passed out the Springville City Profile booklet.

The meeting concluded at 8:18p.m.



**Minutes of the  
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MEETING**

**October 8, 2013 7:00p.m.**

*Committee Members in attendance: Rick Salisbury, Ruth Morrison, Craig Conover, Mike Snelson, Kevin Jennings, Dan Bott, Elizabeth Elder, Kristian Kallaker, and Shirlene Jordan. Committee Members absent: Dave Nemelka, Alan Shurtliff, and Clair Anderson. Staff in attendance included: City Administrator Troy Fitzgerald, Administrative Services Manager Rod Oldroyd, and Executive Secretary Hilary Barksdale.*

Chair Mike Snelson brought the meeting to order at 7:00p.m. He asked the Committee to suggest future agenda items, and then turned the time over to Administrator Fitzgerald to clarify restrictions for the Committee regarding communication outside of the meeting. Administrator Fitzgerald expounded upon the Open and Public Meetings Act with regard to posting agendas, recording meetings, minutes, and transparency. He confirmed that disseminating information to Committee members outside of meetings was okay, but that conversations outside of a public meeting were restricted. He said that discussions leading to a recommendation that may result in the expenditure of public funds should take place at a public meeting and were prohibited outside of that forum. Chair Snelson confirmed that those same rules applied to email conversations. Administrator Fitzgerald replied that this was accurate.

Chair Snelson asked if it was possible to create a link with the Planning Commission. Administrator Fitzgerald replied that members can serve as voting members or representatives, joint meetings could be scheduled, or staff could communicate ideas. He said the efforts of this Commission and the Planning Commission could be coordinated. He said that he and Manager Oldroyd receive reports from the Planning Commission, but they are not present for Planning Commission meetings.

Chair Snelson moved to the second agenda item to discuss terms of service on the Commission. He advised that half the Commission should serve a 2-year term and the other half a 4-year term. Chair Snelson said he had volunteered for a 4-year term, Ms. Morrison for 2-years, Mr. Jennings for 2-years, and Mr. Conover tentatively for 4-years pending results of November's election. Mr. Bott volunteered for 4-years, Mr. Kallaker for 2-years, Ms. Jordan for 2-years, Ms. Elder for 4-years, and Mr. Salisbury for 4-years.

Chair Snelson reported on feedback from the Committee regarding sub-committees to work with Manager Oldroyd and existing business, and with Administrator Fitzgerald for new business. He said the sub-committee assigned to Manager Oldroyd included Ms. Jordan, Ms. Elder, Mr. Jennings, Ms. Morrison,

Mr. Anderson, and Chair Snelson. Working with Administrator Fitzgerald was Mr. Salisbury, Mr. Shurtliff, Mr. Bott, Mr. Kallaker, Mr. Conover, and Mr. Nemelka.

Chair Snelson asked Mr. Conover to take some time to share his views on agenda item #3, regarding City branding. Mr. Conover stated that he works with branding and various businesses every day. He said the branding utilized by Springville City was very confusing. He said he did not understand why the City currently has two logos, and that Springville should either represent itself as the Art City or not. He mentioned that both Provo and Spanish Fork had recently re-branded themselves, and that Springville needs to decide on one brand. Mr. Conover stated that it was confusing to people when they come to the City as to what Springville is, what it represents, and what it wants to be. Administrator Fitzgerald commented that in discussions at staff level, different departments want to brand themselves. He added that the library has its own brand, as does the Museum; and that Hobbie Creek Golf Course has two different brands. He said that Council direction after the newer logo was added was not to change the logo on City vehicles. Administrator Fitzgerald added that staff agreed with Mr. Conover's stance. Mr. Conover said that a decision needs to be made on a logo and how the City presents itself. Chair Snelson added that branding is more than just a logo, it is who we are and what we want to look like, and the City needs to zero in on one logo. He asked for the reason behind the addition of a second logo. Administrator Fitzgerald answered that it was a service logo, and that in reality, Springville City is really eleven different businesses. He said when pushing one logo to various departments, there is push back, because for example, the golf course and the museum market themselves to people outside of Springville, in addition to marketing to the community. Administrator Fitzgerald concluded that he supported a recommendation to the Council regarding the logo, as currently, our branding is very disjointed. Ms. Elder motioned to make a recommendation to the Council for consistent use of one brand and logo as the Art City. Ms. Jordan seconded the motion. All voted aye.

Addressing agenda item #4, Ms. Jordan said that she had asked her friends on her Facebook page what they would like to see in Springville. She reported that overwhelmingly people replied that they would like to see Target come here, along with entertainment and fine dining. She said most people that she had talked to have the perception that the City was not doing anything to capture business, and was letting new business slip away to Spanish Fork. Ms. Jordan related Heber City's campaign to shop downtown, and offered to email details to Chair Snelson. Mr. Kallaker asked what the City was doing to protect and encourage small businesses outside of the I-15 interchange area. Administrator Fitzgerald answered that the City was protecting zoning around Main Street, had located government offices here, and was improving infrastructure. He added that years ago the City had tried to introduce a downtown RDA to offer incentives to businesses, but that the citizenry came out against offering tax-based incentives. He explained the state limitations on tax incentives. He added that commercial zones can be established, and then incentives can be offered. Chair Snelson noted that there is a ripple effect from larger businesses that keeps people in town to shop at the smaller businesses. Ms. Elder noted the concerted effort of the City of Provo and their downtown alliance. Chair Snelson noted that the Chamber of Commerce is having regular activities in the downtown area.

Ms. Elder reported that in her research she found people's perception was that the City is anti-business, and she suggested more public relations. People she contacted suggested that a theatre, bowling alley, restaurants, and Target store were most desired. Ms. Elder suggested that the City create a vision that will

help to retain the power to say no to certain development or businesses. She said it was hard to settle on a vision, as currently the City needs any kind of business. Mr. Kallaker asked about Springville's competitive strength. Ms. Elder noted that many citizens feel Springville is a great place to recreate and that this could be a niche the City could build on. Mr. Kallaker noted that we are a hub for recreation, and asked what businesses we could attract to build on and reinforce that image.

Chair Snelson asked if the Committee had the opportunity to read an email sent to each member by Mr. Shurtliff, and asked for feedback. He noted one important item was a deal with Larry H. Miller (LHM), and that should be focused on more than anything else; he asked what Administrator Fitzgerald's sub-committee could do to move this along. Administrator Fitzgerald responded that the City could email LHM, and let them know where they could locate given the zoning. Chair Snelson thought it an excellent idea to pay LHM a personal visit. There was a discussion on locating retail versus housing in the area west of the freeway.

Mr. Jennings noted that the conversation indicated a need for a regional pull. Administrator Fitzgerald agreed with a recreational regional pull, but noted that it is difficult to land a regional draw being on the south end of the valley and south of Salt Lake. Mr. Kallaker said that businesses south of Springville may want to locate closer, and asked what businesses are to the south that Springville could draw on. Administrator Fitzgerald said that Wiggy Wash was a good example of this, that they had started in Spanish Fork and had located secondly in Springville. Neways was also listed as an example of businesses locating here from the south. Fastest growing businesses in the area were discussed. Administrator Fitzgerald stated that the Committee had great ideas, but asked what the City can do to be proactive and convince business to locate here. The City can build infrastructure, make sure property is available, discuss incentives, etc., but what beyond that? Mr. Conover replied that Mayor Clyde needed to be persistent; he has "pull" in the marketplace as a big business owner.

Administrator Fitzgerald informed the Committee that businesses have specific business models, which was a challenge to the City. He stated that the owner of a retail pad between Allen's Market and Burger King was unwilling to rent the space. He asked how the City can make things happen when an owner will not. He stated that no matter how much the City pushes, if locating in Springville doesn't fit a business' model, they will not come. Administrator Fitzgerald continued that the City must address water and power rates; the Committee may want to make recommendations immediately to the City Council as the City's commercial power rates are thirty to fifty percent higher than market. Mr. Kallaker responded that our city needs a competitive edge; match what other cities have done and more. Administrator Fitzgerald said that the Council has tried to define what they want Springville to be, but this definition comes at a cost. Is demanding higher quality building in the west fields more important than just getting housetops to get building going? He said that, in fairness, the Council is considering the long-term benefit by not sacrificing quality.

Ms. Elder asked Mr. Salisbury if Springville was competitive with other cities for development. Mr. Salisbury replied that it cost a little more to develop here. He said the hard thing in Springville is working with the Planning and Zoning Commission. He said the Building Department was among the best he has worked with, but noted that other developers had let him know that they had problems with the engineers and Planning Commission at Springville City. Administrator Fitzgerald replied that the

process had been streamlined dramatically in the last five years, and agreed that we must be competitive within the marketplace. Ms. Elder asked who can fix the problems with the Planning Commission. Administrator Fitzgerald replied that the Mayor makes appointments to the Planning Commission, which are ratified by the City Council. Mr. Kallaker asked if there were performance metrics for the Planning Commission. Administrator Fitzgerald replied that performance is measured at the staff level. Mr. Conover asked Mr. Salisbury if he could get more information from fellow developers as to where the problem lies--with the Commission or personnel. Administrator Fitzgerald emphasized that from a systems standpoint, the City is absolutely competitive. Mr. Salisbury responded that the Commission sends too many items back to developers that go unresolved.

Chair Snelson said the discussion on the economic development portion of the General Plan would be delayed to the next meeting's agenda. He asked what needs to be done regarding the discussions of the meeting this evening. He noted some assignments: research and bring back findings regarding the top 50 growing businesses in our area; get feedback from L.H. Miller; have a list of 5-10 companies that the City should pursue from Administrator Fitzgerald's sub-committee; and each Committee Member should think about City branding, slogan, and logo, so that the Committee has a recommendation to the Mayor and Council.

Chair Snelson closed the meeting at 8:11p.m.



## **SPRINGVILLE EMERGENCY PREPAREDNESS MEETING MINUTES**

September 19, 2013

**ATTENDANCE:** Martin Palmer, Shaunna Johnson, Jeff Stinson, Charles and Carol Compas, Steve Garrad, Hank Clinton, Dell Gordon and Kim Rayburn

### **WELCOME/COMMITTEE BUSINESS**

#### **MINUTES**

Martin Palmer made a motion to accept the meeting minutes from June 20, 2013. Dell Gordon seconded the motion and the motion passed.

#### **COMMITTEE BUSINESS**

Fire Chief Clinton conducted the meeting and ideas were exchanged about the direction the committee should take for the upcoming year. One key point was to have all 8 sector leaders (stakes) participate. Communication and attendance to the monthly meetings are some of the top needs as well as preparing for the yearly drill.

One sector mentioned having a communications drill within each sector involving the block captains and using the colored cards in each residence windows.

Chief Clinton also provided information on the breakdown of how the incident command system will work in an emergency and the importance of each sector being prepared.

**NEXT MEETING:** The next scheduled meeting will be held on Thursday, October 17, 2013.

#### **MEETING ADJOURNED**

## **Golf committee meeting 9/12/2013**

Pat Bird, Clay Packard, Jay Lamb, Jon Winget, Chris Jensen, Sonny Braun, Craig Norman

Jay..... Formulate an actual plan to generate increased play and revenue.

Discussion of ways to market... Thinking outside the box, need to come up with ideas, give people a reason to come.

Alternative options for course projects, upgrades. How can men's and ladies associations help with course service projects?

- Volunteer and work projects needed on the course (both associations)
- Chris and Sonny will put together areas of need for next meeting.
- Establish mechanism for communication for service projects.

Discussion of wish list and 5year plan.

Signage for golf course in place of spray paint. Replace trash cans. Swinging tee signs.....rock replacement. Ropes/cart signs.

Youth Program: Jon Winget....Hobble Creek Jr Golf league.

1. Etiquette classes as prerequisite, participation on a weekly, monthly or seasonal basis.
2. Discussion of family activities involving Jr. Program
3. Jon will present ideas at next meeting.

Assignments

Sonny/Chris: Check on prices for signage

Follow up discussion about spray paint, trash cans, ropes moving/cart signage.

Scheduled next meeting for October 17, 7:00 pm

Springville Public Library Board of Trustees Regular Meeting  
Board Meeting Room, located on the 2<sup>nd</sup> Floor of the Springville Library  
August 8, 2013 7:00 p.m.

Present: Pam Vaughn, Karen Ellingson, Jenette Swain, Janet Johnson, Roger Layton, Margy Layton, MariLee Allred, Mark Packard

Excused: Betsy Hopkins, Ann Kronmiller

1. Approval of June minutes and August agenda

The June minutes and the August agenda were approved.

2. Roger Layton
  - a. Foundation report

The crèche exhibit won't be happening this year – possibly in the future. The Foundation will explore other options for December.

- b. Other fundraising ideas

Karen suggested a Christmas tree decorating contest like The Festival of Trees to benefit the Library Foundation. Pam suggested home tours, garden tours, or yard tours. The Foundation is not limited to Springville locations. Pam talked about Sun Valley's library – they have a secondhand store where proceeds benefit their library and they also organize a Christmas home tour (ticketed event). Tickets are sold in advance and the period of time that people can attend is for several days. There would need to be an award committee/contest with the Christmas/home tour; tour homes should be juried or invitation only.

3. Mark Packard: Update on information from the city regarding or of interest to the library

Mark asked, "What is the most sold item at all Walmarts & Springville?" The answer is bananas. The rumor about Walmart leaving Springville is not true. The Springville Walmart is #1 or #2 in sales in Utah. They are going to add a smaller Spanish Fork branch. The Springville Walmart is doing nearly twice as much business as they anticipated. Love's Travel Center is going in on the 400 S. exit on the west side of Springville.

The Primary elections (city) are next Tuesday (Aug 13). Early voting has been slow. The State of Utah moved city elections forward from September to August. This change might have confused voters. 8 candidates are running (city council); the mayor is running unopposed.

Pam commended Karen for attending all the City Council meetings for the last two years. She commented that they are open meetings and it's nice when people are interested in city affairs and attend.

4. Director's report—Pam Vaughn
  - a. Update on activities and/or issues at the library

Summer reading is winding up. This year has been one of the highest quality and organized summer programs. Teens have been a forgotten group in libraries in the past. There has been a renewed focus on teens this year at our library. Ages 8-12 is another group that's often overlooked. Our library staff has been great to build bridges between very young children to young readers, teens, and into adulthood. Over 600 kids came to the celebration that completed the program. The teen program (Book Bash) was

fun and can be built on next year. The participation was also good on the reading portion, as well as attending the party.

Ellen Wilson will be leaving Springville's library to go to a new job at a library in Murray.

Pam noted that since she has been at the library (7 years) there have been 7 library people go through library school.

The Board commended Pam and her staff for doing such a fantastic job in making the library such an asset to the community. The library is running with very similar resources to what they were using in the old facility. One additional part-time staff member is all the additional staff that was hired.

5. Policy

a. Review and approve, amend or reject updated policies including:

- i. Collection Development Policy – Pam will have this at the next staff meeting in September for the Board's review.

6. Brandon Mull Day Report

Jenette reported on this event. Book sales were down for a variety of reasons.

- 1) People brought their own books, a few people bought books, but they wanted to buy the whole series or fill in missing books in the series. This was problematic because only the most current books were available for purchase.
- 2) The table with books was set up downstairs where they thought the author would come down – but he stayed upstairs.
- 3) The library was only able to accept cash or check, not credit cards.
- 4) A lot of people were gone – it wasn't as well attended as they thought it might be. But those who came had a really enjoyable time.

Mull spent a lot of time talking with the teens. A grant from the state allowed different people to come in and talk with the teens and teach workshops on movie making, book trailers, animations, etc. These topics reached a very wide range of teens (6 different speakers with varying topics) and it was a successful program. This programming was tied in to classes at the high school.

Richard Paul Evans will be a guest speaker at the library sometime in the future.

7. Library room rental policy discussion: rules regarding food in the library

a. Introduction

- i. Karen mentioned that according to the library laws in the state, the Board is responsible for the care and use of the library facility and write supporting policy. We are also trying to balance the needs of the community along with that responsibility.
- ii. Pam – there have been quite a few meetings about this policy with the city directors, including recreation/grounds, civic center, and fire department. Some good things have come of this. Business hours have been set to M-F, 9 a.m. to 5 p.m. – uniform among city buildings. Prices are pretty much the same across other city buildings. Uniformity with other city buildings is really helpful in determining a policy in line with other venues.
- iii. New policy
  1. Library staff will manage events from 9-5 M-F. After 5 pm and all day Saturday will now be covered by rental attendants. Under the old policy library staff was responsible for managing events during all library hours.

2. Event management includes technology needs and set up and take down. Library patrons managing these items might increase wear and tear of the building.
  3. Proposed costs are reasonable – they are based on market values from other event centers and libraries. We're competitive. Booking periods for the library are 3 months out. Event time closing is 10:00 p.m. – events needs to be finished by then. This price sheet & policy will be on line for people to see, but library staff will supplement it with additional explanation.
- b. The board discussion on the food policy included the following points:
- i. There is quite a bit of reluctance from the city council against banning food from library events altogether. Library programming should be able to have food. Council didn't want to limit food altogether, but do want a detailed list of foods that would be prohibited.
  - ii. Margy proposed a list of approved caterers like many other event centers require. All caterers would meet the library's requirements and be trained accordingly. That would limit people who would want smaller family events and to provide their own food. Board members were in agreement that there are several other options for venues for people to rent if they want events with food. Five approved caterers seems to be typical for many event centers. The city attorney requested a list of food that the library has used for their programming. Rita Wright, director at the Art Museum, spoke in Director's meeting about their bad experiences with chocolate foundations. The museum has very strict regulations regarding certain types of food items and where they can be placed and how they are used.
  - iii. Because the library has carpet and books, we aren't able to have the same kinds of foods as other venues. There have been problems with ants in the multi-purpose room because of food.
  - iv. Janet recommended that no food preparation be done at the library.
  - v. The library has been utilized a lot for a variety of community events – especially commercial patrons. The commercial patrons haven't been a problem. Many of the commercial patrons have been very complimentary of the facility and being able to use it.
  - vi. Mark Packard expressed his opinion that it's hard to exclude one or two groups (based on social or commercial status). If one group is permitted, all should be. But measures can be put into place with equipment, approved catering, etc. to help control the wear and tear on the library. His opinion is that consistency is important in what's allowed in the library.
  - vii. Pam mentioned that her frustration is that with any event that's done with food, cleaning has to be taken care of that same day in order to avoid damage to the carpet and to control insects. Pam feels that there needs to be someone available that same day to care for the cleaning. Other libraries aren't doing social events inside the libraries – those that do host events have different facilities and/or different buildings that are adjacent to the library.
  - viii. Pam – if social events are allowed at other city venues instead of the library, then perhaps the library could state no social events at the library.
  - ix. Mark - the mayor has requested that all the buildings in the city be open and available to the public. A suggestion was posed that perhaps people could rent the facility, but could prohibit food from being served in the library.
  - x. Pam - if the mayor and Council insist on it, then perhaps they will need to help fund same day custodial services.
  - xi. Pam is also nervous about having food here and the impact it will have on the collection.

- xii. Margy – asked if the outside pavilion available for rental? (Where the concert series are held?) This could be used for events with food. A sufficient cleaning fee could be charged from patrons to help incentivize them cleaning up. It would be refunded if they clean up, and kept if not cleaned well.
  - xiii. It might be easier to have a no food policy than define what a social event is.
  - xiv. Margy proposed a secondary approval process for those who want to have food (prior approval of menu and choices) – that’s where approved catering comes in (approved vendors with approved menus).
  - xv. Library programming needs to be exempt if there’s a no food policy – it’s an important part of the classes, and goodwill with patrons.
- c. Specific recommendations on the food policy:
- i. From individual board members:
    - 1. Karen: No food outside of library and approved caterers & events.
    - 2. MariLee: No food outside of library programming.
    - 3. Janet: Leave the policy as it stands right now – certain foods are prohibited but otherwise open to all events and foods.
  - ii. General board suggestions
    - 1. We would do whatever we decide for a trial period such as a year and then revisit to determine if a change needs to be made.
    - 2. Local partnerships with other community entities have been a positive part of the mission of the library – this is something positive we would like to continue.
  - iii. Library Board consensus. The board voted to support the general concept of the following statement. Karen will reword and distribute a more formal written statement, then send this statement to Troy, the city attorney. The recommendation will then be taken to City Council.
    - 1. The preference of the Library Board is for no food outside of library programming in order to protect the facility and the collection from damage, insect infestation, undue wear and tear on the facility and other similar problems. However, if the library is compelled to allow food at social events, then the following stipulations need to be met:
      - 1) Food provided must be provided by a set list of approved caterers and menus.
      - 2) The City will need to provide same day custodial service or allocate budget funds to cover an outside vendor to come in and clean immediately following the library closing hours.

## 8. Fall Book Sale

Jenette – The book sale will be held the end of September: evening of the 25<sup>th</sup> (possibly a teacher’s preview) through the 28<sup>th</sup>. A few people will need to help volunteer during peak times. The library staff can help with a few things but are limited in what they are able to do. Saturday the 28<sup>th</sup> there will also be a final sale promotion. Tuesday the 24<sup>th</sup> will be the set-up time for the book sale. Margy, MariLee, Janet, Karen, and Ann volunteered to help.

## 9. Motion to adjourn, Jenette; second, Karen; motion passed; meeting was adjourned at 8:58 p.m.

### Notice of Special Accommodations:

In compliance with the Americans with Disabilities Act, the city will make reasonable accommodations to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the Library Director [801.489.2720](tel:801.489.2720) at least three business days prior to this meeting. Notice of Electronic or telephone participation: Electronic and telephone participation is not available for meetings of this public body. Other information: This meeting was noticed in compliance with Utah Code 52.4.202 on August 1, 2013. Agendas and minutes are accessible through the Springville City website at [www.springville.org/agendasminutes](http://www.springville.org/agendasminutes) and through the Utah Public Notice Meeting website at [www.utah.gov/PMN/index.html](http://www.utah.gov/PMN/index.html). Email subscriptions to the Utah public meeting notices are available through their website. Contact information: Betsy Hopkins: [betsy.spackman@gmail.com](mailto:betsy.spackman@gmail.com) Secretary, Library Board of Directors. The next meeting for the Library Board of Directors is scheduled for September 12, 2013

Springville Public Library Board of Trustees Regular Meeting  
Board Meeting Room, located on the 2<sup>nd</sup> Floor of the Springville Library  
September 12, 2013 7:00 p.m.

Present: Keith Leatham (guest), Janet Johnson, MariLee Allred, Pam Vaughn, Karen Ellingson, Betsy Hopkins, Ann Kronmiller

Excused: Jenette Swain, Margy Layton, Mark Packard

I. Approval of August minutes and September agenda

Agenda was modified to remove Mark Packard's item. Approval of August minutes was postponed one month. Betsy will send out revised minutes via email.

II. Roger Layton

a. Foundation report

The foundation is planning a Christmas tree festival, with approximately 20, 3-foot artificial trees. They are hoping to find a company to donate the trees. Then, individuals, families, and/or community entities would pay \$10 to take a tree and decorate it for a silent auction in the library. The planned theme is "storybook trees," so decorations would be based on children's picture books. Perhaps decorators could donate a copy of the book for auction as well.

III. Director's report—Pam Vaughn

a. Update on activities and/or issues at the library

2011 Pew Research Center study reported library use in ages 16 and above. Surprisingly, 16-year-olds were the highest users. Lowest users were ages 65 and older. This demonstrates that libraries are vital and not dying. Around the country there are lots of new library buildings. Asian and European libraries in particular are a key part of the city infrastructure, instead of a place to relax.

As the economy has tightened, more patrons have been asking for help on a variety of issues. "How do I fill out this form?" "How do I get these benefits?" The Springville library is planning classes for the public on Obamacare. The board suggested that someone from Avenue H should present.

The computers bought with grant money will go into the study rooms downstairs. The Library is will ask BYU trainers to offer classes on Adobe products and other software that is better on Macs. The study room will be called a makerspace and will offer the possibility of group work (like family history).

Pam demonstrated new state library website. The State Library is now under the Utah Department of Heritage and Arts. Materials for library trustees have been updated. From the State Library site, follow links for services and then library trustee center.

The rates for the upstairs library room are incorrect on the city Facilities Fee Schedule. Here are the correct rates:

- Commercial during business hrs: \$370
- After business hrs: \$560
- Non-profit during business hrs: \$265
- Non-profit after business hrs: \$400

#### IV. Policy

- a. Review and approve, amend or reject updated policies including:
  - i. Collection Development Policy

Springville is continuing its push to clean up policies city-wide, to include more clear language where possible. Currently the updated behavior, internet, and facilities use policies are on library website.

The board approved the collection development policy with the following changes:

- Typos corrected throughout the document
- Capitalize Library throughout, when referencing Springville Public Library

Lost books and fees:

As it stands now, patrons must pay for a lost book before they can use their cards. If the book is found within 30 days, patrons can be reimbursed. However, if patrons bring back books years later, the library will take the books back. Some things to consider:

- Some people don't have money to replace books
- Some people move or don't care
- If the library sends out 100 requests to collections, they get back about 22 requests; the library only breaks even

Two questions:

- Do we want to take books back always? Or not?
- Do we want to remove fines or purchased fee whenever the book is returned? Or not?

The board had mixed feelings. Betsy likes the idea of being able to return a book past the 30-day window and have fines/fees reimbursed. Janet pointed out that the library does expect some loss. But perhaps the library should hold patrons responsible. And then we'd get more books back. Should we block a whole family's library access? Perhaps patrons could get back half of the replacement fee? In the end, the board agreed that we want people to use the library, and we don't want to punish beyond what is reasonable.

#### V. Questions from the board

Ebooks: How frequently are they collected and maintained? Once a month. Is there a way to integrate ebooks into the library catalog? Some patrons may not think to search a separate database. Pam will investigate.

Is it possible to request books via interlibrary loan if the library already has a copy? This would help book groups obtain additional copies. Unfortunately, it is not possible to make ILL requests when the library has a copy.

Is the library mission statement is posted anywhere in the building. Pam will follow up.

#### VI. Fall Book Sale

The book sale is planned for Sep 25-28. Jenette will be in touch with those that volunteered.

#### VII. October meeting

The October meeting is planned for October 10, during fall break. Betsy will be out of town (and MariLee will take minutes). We will plan on meeting and adjust as the day gets closer if we won't have a quorum.

## VIII. Adjournment

### Notice of Special Accommodations:

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# Clear cache and cookies

## How to clear cache and cookies

### Google Chrome

Review the [instructions in the Google Chrome Help Center](#).

### Windows Internet Explorer, Mozilla Firefox, Apple Safari or Opera

Review and follow the instructions provided by your browser:

- [Windows Internet Explorer](#)
- [Mozilla Firefox](#)
- [Apple Safari](#)
- [Opera](#)

## Details and alternatives

**Effect of clearing cache and cookies:** Keep in mind that clearing your cache and cookies erases your settings for websites. Here are some examples:

- If you opted to have sites remember your username and password, they will be cleared from your browser's memory when you clear cache and cookies, and you'll have to sign in again.
- Websites might load a little slower because all of the images and content pieces have to be loaded from scratch.

**Recommended first step:** If you're seeing problems in how webpages are displayed in your browser, we suggest first using your browser's incognito or private browsing mode to see if the problem you're seeing is caused by something other than cache or cookies.

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If you've been redirected to this page from the sign-in box, please ignore this recommendation and follow the instructions in the section above.

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**How helpful is this article:**

Not at all  
helpful

Not very  
helpful

Somewhat  
helpful

Very  
helpful

Extremely  
helpful

---

1.5k

**English**

**Spanish Fork/Springville Airport Board Meeting Minutes**  
Held Springville City Council Work Room  
October 3, 2013 4:00 pm

**Board Members in Attendance:**

Doug Ford - Spanish Fork  
Clair Anderson – Springville  
Richard Davis – Spanish Fork Councilman  
Dean Olsen - Springville Councilman

**Staff:**

Cris Child – Airport Manager  
Bruce Riddle – Springville City Finance  
Dave Bradford - Airport Facilities Manager  
Cory Pierce – SF City Engineering Dept.  
Jared Johnson – SF City Engineering Dept.  
Jason Sant - SF City Assistant Attorney

**Absent/Excused:**

Brian Park – Springville  
Matt Taylor – Chairman - Spanish Fork

Dave Anderson – SF City Planner

**Public Attendees:**

Jim Robinson, Jim Mellor, Ed Helmick - Diamond Flight Center

**Item 1. Minutes from the August Meeting.** A motion to approve the minutes was made by Clair Anderson and seconded by Dean Olsen. The vote was unanimous.

**Item 2. Facilities Report.** Dave Bradford reported on the installation of Spanish Fork Community Network infrastructure at the Airport as well as progress on moving the Rotating Beacon. The need for Aircraft Radios in the Snow Plows and Tractor was also discussed. The Board is supportive of obtaining this equipment and instructed Dave to obtain several price quotes and proceed with the Acquisition.

**Item 3. Financial Report.** The attached Financial Report was presented by Bruce Riddle. A motion to approve was made by Richard Davis and seconded by Dean Olsen. The vote was unanimous in favor.

**Item 4. Progress Report Runway Shift.** Cory Pierce reported that we are ready to award the bid on Phase 2 to Goran Construction pending receipt of their Bonding documents.

**Item 5. Phase 2 of Runway Shift Grants and Awards.** A motion was made by Clair Anderson and seconded by Richard Davis recommending that the City Councils move forward with the Grants and Bid Awards for Phase 2 of the Runway Shift and expansion Project.

**Item 6. Land Acquisition.** Cris Child reported to the Board that we have reached agreements with all of the Land Owners from whom we need to acquire land for the Runway Project and formal contracts are currently either being prepared or waiting for signatures. It also appears that Rick Hansen is very close to a workable solution with his lenders which will enable a closing date to be set on his parcel.

**Item 7. Jim Mellor Hangar Construction Request.** Jim Mellor presented the attached sketch and request to build Hangars on the Airport. A motion to approve the request was made by Clair Anderson and seconded by Richard Davis. The vote was unanimous in favor.

**Item 8. Cris Child Hangar Construction Request.** Cris Child presented the attached sketch and request to build a Hangar on the Airport. A motion to approve the request was made by Clair Anderson and seconded by Dean Olsen. The vote was unanimous in favor.

**Other Items:** The 2014 Airport Board meeting schedule was set by the Board as the First Thursday of each month at 4pm in Springville. A motion to approve the schedule was made by Richard Davis and seconded by Dean Olsen. The vote was unanimous in favor.

Meeting was adjourned at 5:00 pm. Next meeting will be held at 4pm November 7th.

**Spanish Fork / Springville Airport  
Financial Report  
Period Ended August 30, 2013**

**Revenues**

General Fund revenues in August were (\$143) resulting from credits to tie down fee accounts. Year-to-date revenues are \$1,179, which is approximately 1% of budgeted revenue with 17% of the budget year transpired.

In the CIP Fund, grant revenues of \$103,785 were received for airport improvement projects in August. The year-to-date grant revenue total is \$103,785.

**Expenditures**

General Fund expenditures for August were \$2,975. Expenditures included management contract fees and day-to-day operating expenses. Year-to-date expenditures are \$5,660, which is approximately 6% of budgeted expenditures with 17% of the budget year transpired. As of the end of the reporting period, there was a \$4,481 operating deficit.

There were capital expenditures of \$108,365 made in the CIP Fund in August. Total capital expenditures to date are \$108,365.

SPRINGVILLE CITY CORPORATION  
BALANCE SHEET  
AUGUST 31, 2013

AIRPORT TRUST FUND

ASSETS

83-1111000	CASH - AIRPORT TRUST	326,461.89	
83-1162000	PTIF FUND - AIRPORT	123,339.26	
83-1190000	CASH ALLOCATION FROM GENERAL F	( 399,678.41)	
83-1311000	ACCOUNTS RECEIVABLE	2,133.67	
	TOTAL ASSETS		<u>52,256.41</u>

LIABILITIES AND EQUITY

LIABILITIES

83-2110000	ACCOUNTS PAYABLE	1,327.53	
	TOTAL LIABILITIES		1,327.53

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
83-2951000	BEGINNING OF YEAR	57,640.01	
	REVENUE OVER EXPENDITURES - YTD	( 4,481.31)	
	BALANCE - CURRENT DATE	53,158.70	
	TOTAL FUND EQUITY		<u>53,158.70</u>
	TOTAL LIABILITIES AND EQUITY		<u>54,486.23</u>

SPRINGVILLE CITY CORPORATION  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2013

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>MISCELLANEOUS REVENUE</u>					
83-3600-610 AIRPORT INTEREST EARNINGS	51.96	159.04	500.00	340.96	31.8
83-3600-631 AIRPORT RENTALS	.00	.00	75,911.00	75,911.00	.0
83-3600-632 AVIATION FUEL TAX	.00	.00	3,000.00	3,000.00	.0
83-3600-633 AIRPORT TIE DOWN FEES	( 224.00)	( 207.00)	10,000.00	10,207.00	( 2.1)
83-3600-640 FUEL FLOWAGE FEES	.00	.00	6,000.00	6,000.00	.0
83-3600-690 AIRPORT MISC REVENUE	.00	1,200.00	.00	( 1,200.00)	.0
83-3600-691 PENALTIES	28.69	26.58	250.00	223.42	10.6
<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>( 143.35)</b>	<b>1,178.62</b>	<b>95,661.00</b>	<b>94,482.38</b>	<b>1.2</b>
<u>CONTRIBUTIONS &amp; TRANSFERS</u>					
83-3800-650 LEASE REVENUE	.00	.00	4,000.00	4,000.00	.0
<b>TOTAL CONTRIBUTIONS &amp; TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>4,000.00</b>	<b>4,000.00</b>	<b>.0</b>
<b>TOTAL FUND REVENUE</b>	<b>( 143.35)</b>	<b>1,178.62</b>	<b>99,661.00</b>	<b>98,482.38</b>	<b>1.2</b>

SPRINGVILLE CITY CORPORATION  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 2 MONTHS ENDING AUGUST 31, 2013

AIRPORT TRUST FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
83-4000-150 BAD DEBT EXPENSE	.00	.00	1,000.00	1,000.00	.0
83-4000-230 TRAVEL, DUES & CONVENTIONS	.00	.00	3,400.00	3,400.00	.0
83-4000-240 OFFICE EXPENSE	.00	11.96	1,200.00	1,188.04	1.0
83-4000-250 AIRPORT SUPPLIES	.00	.00	1,000.00	1,000.00	.0
83-4000-251 VEHICLE FUEL	.00	.00	1,200.00	1,200.00	.0
83-4000-260 BUILDINGS & GROUNDS	975.97	1,647.97	17,500.00	15,852.03	9.4
83-4000-310 PROFESSIONAL FEES	.00	.00	4,000.00	4,000.00	.0
83-4000-330 PROFESSL FEES-MANAGEMENT CONTR	2,000.00	4,000.00	24,000.00	20,000.00	16.7
83-4000-340 PROFESS FEES -MAINTENANCE CONT	.00	.00	34,000.00	34,000.00	.0
83-4000-510 INSURANCE & BONDS	.00	.00	8,100.00	8,100.00	.0
TOTAL EXPENDITURES	<u>2,975.97</u>	<u>5,659.93</u>	<u>95,400.00</u>	<u>89,740.07</u>	<u>5.9</u>
TOTAL FUND EXPENDITURES	<u>2,975.97</u>	<u>5,659.93</u>	<u>95,400.00</u>	<u>89,740.07</u>	<u>5.9</u>
NET REVENUE OVER EXPENDITURES	<u>( 3,119.32)</u>	<u>( 4,481.31)</u>	<u>4,261.00</u>	<u>8,742.31</u>	<u>(105.2)</u>

SPRINGVILLE CITY CORPORATION

BALANCE SHEET

AUGUST 31, 2013

AIRPORT CIP FUND

ASSETS

85-1190000	CASH ALLOCATION FROM GENERAL F	46,253.95	
	TOTAL ASSETS		<u>46,253.95</u>

LIABILITIES AND EQUITY

LIABILITIES

85-2110000	ACCOUNTS PAYABLE	50,198.00	
	TOTAL LIABILITIES		50,198.00

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
85-2951000	BEGINNING OF YEAR	635.79	
	REVENUE OVER EXPENDITURES - YTD	( 4,579.84)	
	BALANCE - CURRENT DATE	( 3,944.05)	
	TOTAL FUND EQUITY		( 3,944.05)
	TOTAL LIABILITIES AND EQUITY		<u>46,253.95</u>

SPRINGVILLE CITY CORPORATION  
 REVENUES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2013

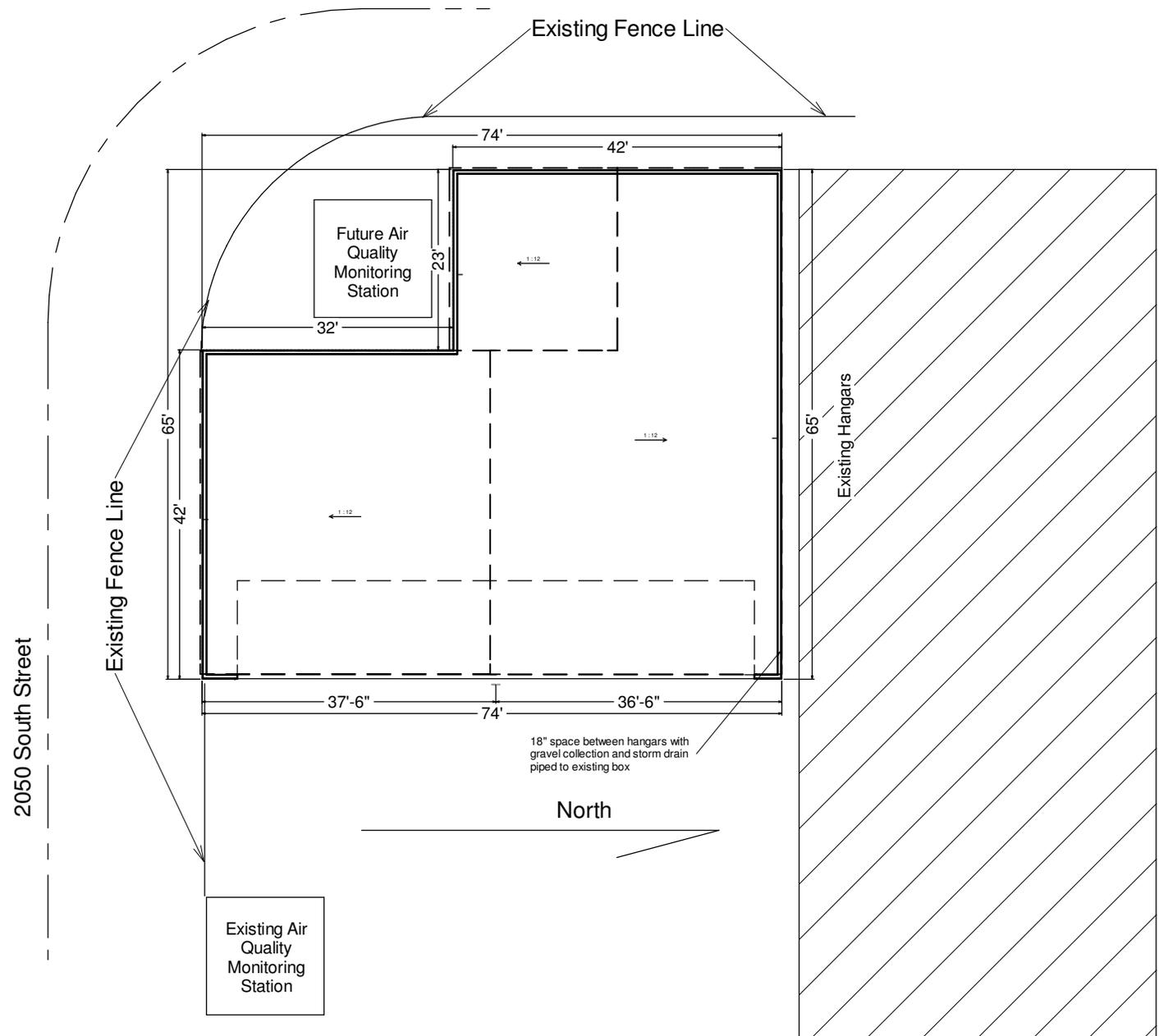
AIRPORT CIP FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CONTRIBUTIONS &amp; TRANSFERS</u>						
85-3800-331	GRANTS FROM STATE AND FEDERAL	103,785.00	103,785.00	3,888,333.00	3,784,548.00	2.7
85-3800-611	TRANSFER FROM CITIES	.00	.00	200,000.00	200,000.00	.0
TOTAL CONTRIBUTIONS & TRANSFERS		103,785.00	103,785.00	4,088,333.00	3,984,548.00	2.5
TOTAL FUND REVENUE		103,785.00	103,785.00	4,088,333.00	3,984,548.00	2.5

SPRINGVILLE CITY CORPORATION  
 EXPENDITURES WITH COMPARISON TO BUDGET  
 FOR THE 2 MONTHS ENDING AUGUST 31, 2013

AIRPORT CIP FUND

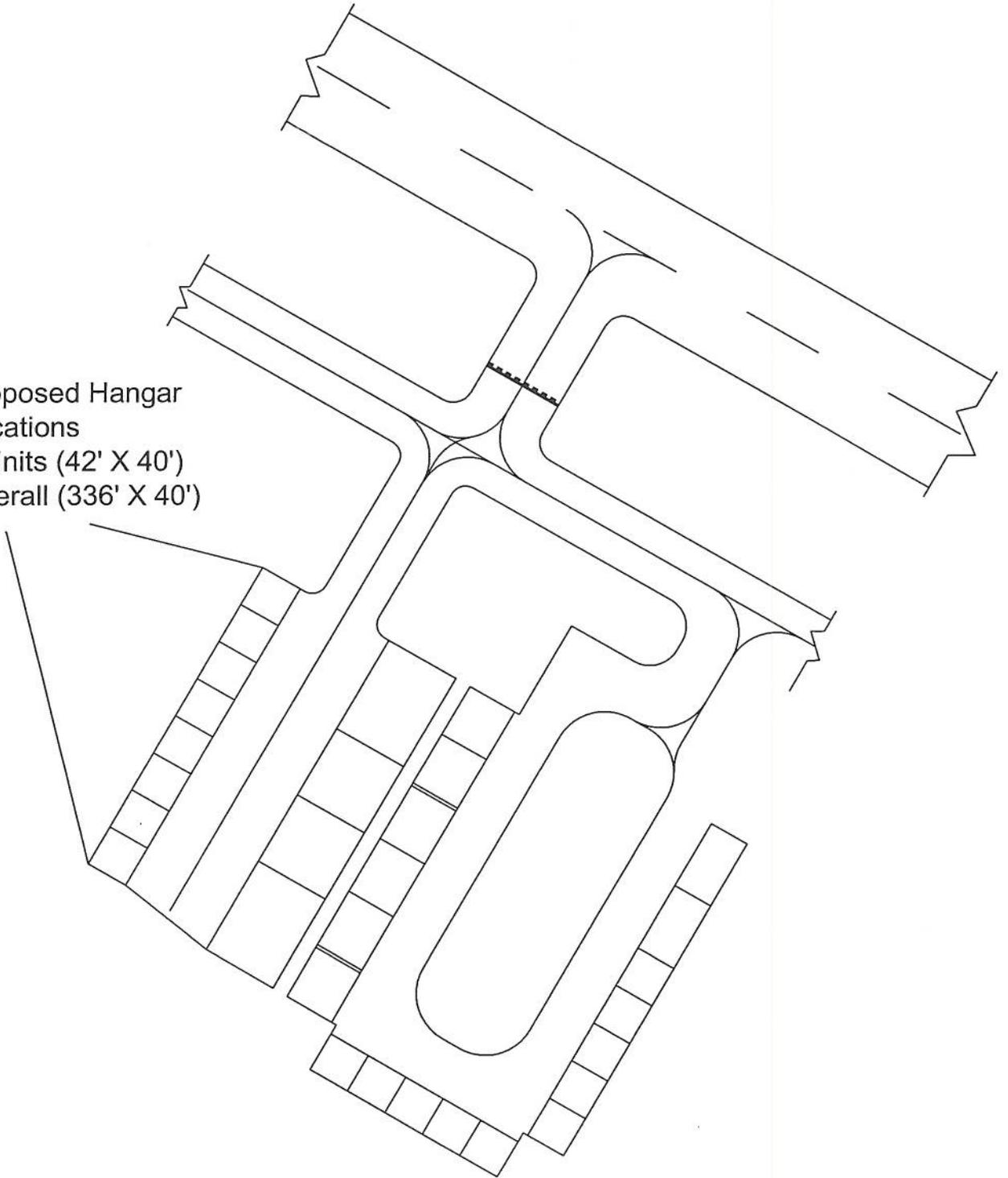
	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>CAPITAL EXPENSE</u>					
85-5000-804 RUNWAY EXTENSION 12/30 (GRADIN	16,200.00	16,200.00	2,388,889.00	2,372,689.00	.7
85-5000-805 RUNWAY EXTENSION 12/30 (PHASE	92,164.84	92,164.84	1,277,776.00	1,185,611.16	7.2
85-5000-806 APRON RECONSTRUCTION PHASE II)	.00	.00	450,000.00	450,000.00	.0
TOTAL CAPITAL EXPENSE	108,364.84	108,364.84	4,116,665.00	4,008,300.16	2.6
TOTAL FUND EXPENDITURES	108,364.84	108,364.84	4,116,665.00	4,008,300.16	2.6
NET REVENUE OVER EXPENDITURES	( 4,579.84)	( 4,579.84)	( 28,332.00)	( 23,752.16)	( 16.2)



Scale 1" = 20'-0"



Proposed Hangar  
Locations  
8 Units (42' X 40')  
Overall (336' X 40')



1 **MINUTES OF THE SPRINGVILLE CITY WATER BOARD**

2  
3 Tuesday, September 10, 2013

4 6:30 a.m.

5 110 South Main Street

6 Springville, Utah 84663

7



8

9 **ATTENDANCE**

10

11 Councilmember

Secretary

12 Richard Child

Marcie Clark

13

14 Board Members

City Staff

15 Alton Beck - absent

Brad Stapley – Public Works Director

16 Nile Hatch

Shawn Barker – Water Superintendent

17

18 Calvin Crandall - absent

19 Rollin Hotchkiss - Excused

20

21 Guests:

22

23 Due to lack of members, the minutes for June were not reviewed and approved.

24

25 Cl. Child is still working with the mayor on getting more board members.

26

27 Cl. Child had a question about the new water line by the new Jr. High School. Nebo School District had a concern  
28 about a water connection. Mr. Stapley said he had talked to Steve Carter with Nebo School District about it. Mr.  
29 Barker mentioned he has had a hard time getting a hold of Nebo about water flows. The City is still determining  
30 which water zone to use for their water, but they will have adequate pressure, along with all the residents surround  
31 the school.

32

33 Detention Basins – City Council was approached by a citizen who has high water bills because of a detention basin  
34 on his property. City Council asked the Water Board to discuss this issue. Juan Garrido, Storm Water  
35 Superintendent, gave a presentation to City Council earlier this year. Mr. Stapley showed some of that presentation  
36 to the Water Board.

37

38 Right now the code says if the area is residential, the detention basin has to be grass. If it's commercial, the basin can  
39 be rock. The Council wanted to have more grass areas in residential areas. The Council is now asking if we want to  
40 change the code for residential and do we want to change the rate to commercial water rates. The mayor also brought  
41 up that the tiered water rate punishes those that have large lots and use a lot of water. Cl. Child does not think we  
42 should change the tiered rate.

43

44 Mr. Stapley explained that eventually some of the detention basins will go away when a larger regional basin is built.  
45 At that time the property owner could either subdivide his lot and build another home or use it differently. There are  
46 currently 90 detention basins, between the City and private owners. Mr. Stapley mentioned the key is to enforce the  
47 code. Mr. Hatch said the best thing to do would be to have a separate meter for the home and detention basin and  
48 have the home on a tiered rate. Mr. Stapley will have to check with billing to see if that is possible.

49

50 **Adjourn** – This meeting adjourned at 7:17 a.m.

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