

Town of Cedar Fort
Town Council Regularly Monthly Meeting
Thursday, November 18, 2021, at 6:00 p.m.
Town Hall, 50 East Center Street, Cedar Fort, Utah 84013



Agenda

- 1. Call to Order; Roll Call; Pledge of Allegiance; Prayer/Thought***
- 2. Report: Police, Fire, Water, Treasurer, Clerk, Sexton; Planning Chair**
- 3. Public Comment**
- 4. Prior Meeting Minutes**
- 5. Reports from Council Members***
- 6. Permitted Use Approval application for La Petite Boarding and Grooming Shoppe**
- 7. New Computers for Clerk and Mayor**
- 8. Switching to Google for Cloud/Email Services**
- 9. Multiple Town Contractors**
- 10. Toilets at the Recreation Center**
- 11. Town Credit Card**
- 12. Approve the Results of the 2021 General Election**
- 13. Mayor Position**
- 14. Adjourn**

THE PUBLIC IS WELCOME TO ATTEND ALL TOWN PLANNING AND ZONING MEETINGS.

Pursuant to the Americans with Disabilities Act, individuals needing special accommodations for this meeting should notify the Town Clerk (Cara Lyon 801- 768-2147 or clerk@cedarfort.town) at least 24 hours prior to this meeting.

Posted this _____ day of August 2021 at _____ AM/PM By: _____

**Town of Cedar Fort
Town Council Regularly Monthly Meeting
Thursday, November 18, 2021, at 6:00 p.m.
Town Hall, 50 East Center Street, Cedar Fort, Utah 84013**



UNAPPROVED

Time: 6:07 p.m.

Town Council Members Present: Mayor Protem/Vice Chairman Ellen Cibula, Councilwoman Laura Ault, Councilman Wyatt Cook, and Councilman Rett Messersmith

Town Council Present Zoom: N/A

Town Employees Present: Town Clerk Cara Lyon, Treasurer Angie Gurney

Visitors Present: Garrett Dutson, Mike Kennedy, Emma Izatt, Donna Burnham, Tiffany Ulmer, Trevor Hansen (Calvin Cook and Darrel Cook – did not sign in)

Visitors Present via Zoom: Brad Norris, Nathan Washburn, Ashley Cook, Jeremy Madsen, Kylee berry, Weston Ault, Sandi Wilson, Howard Anderson, Lori Adams, Weston Berry, Kimball Messersmith, Heidi Mitchell, Paula Cook and Woody Berry

1. Call to Order; Roll Call; Pledge of Allegiance; Prayer/Thought*

Councilman Cook led the Pledge and provided invocation

2. Reports: Police; Fire; Water; Treasurer; Clerk; Sexton; Planning Chair

Police:

G. Dutson is the New Deputy with Utah County Sheriff's office. He provided his report. Twenty-five calls were the officer generated, the sheriff deputy, and then we had about twelve that came in through the general public, from animal problems to alarms to follow up, traffic events and some medical calls.

Fire:

No one in attendance. Councilman Cook indicated that the Fire Department have received new recruits. Does not know how many. They are still working on purchasing an ambulance. Mayor Protem Cibula asked Councilman Cook to follow up with the Fire Chief about receipts from the Fire Department. Councilman Cook indicated the Fire Chief is in the process of emailing those receipts to him.

Water:

Not in attendance.

Treasurer:

We sent the audit file package from Pelorus to the Town's auditor.

Clerk:

I just want to thank all the candidates that participated in this year's elections. I am going to report the results I have received from the Utah County Elections Team. The Town Council will be voting on approving these results later on the Agenda. Our incoming administration are Wyatt Cook for Mayor for a 4-year term, Brad Norris for Councilmember Seat A for a 4-year term, Rhett Messersmith for Councilmember Seat B for a 4-year term, and Jed Berry for Councilmember Seat C for a 2-year term.

Sexton:

Not in attendance

Planning Chairman:

Not in attendance.

3. Prior Meeting Minutes

Councilwoman Ault moved to approve October 05, 2021, Town Council Special Meeting Minutes as written.

Councilman Cook seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve October 05, 2021, Special Meeting Minutes as written.

Councilman Cook moved to approve September 16, 2021, Town Council Regular Meeting Minutes as written.

Councilwoman Ault seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve September 16, 2021, Town Council Regular Meeting Minutes as written.

4. Town Bills/Budget Review

Town Bills:

Councilwoman Ault explained her reimbursement is for flash drives the Town Clerk uses to download audio recordings to. An external hard drive and a power strip.

Councilman Cook moved to approve the Town Bills for September 2021.

Councilman Messersmith seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve the Town Bills for September 2021.

Councilwoman Ault moved to approve the Town Bills for October 2021.

Councilman Cook seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve the Town Bills for October 2021.

Budget Review:

Mayor Protem Cibula discussed the budget for October, we are going to start looking at the credit card statement for the Fire Department, because there is no transparency into how the Fire Department is using that credit card. So, I talked to the Town Treasurer, and we are going to try to have that as part of the invoice reviewing the bills. Because we need to have transparency into what the fire department, what anybody with the credit card is spending. Right now, there is a transaction for tires, but we do not know what the tires were for.

Councilwoman Ault agreed with Mayor Protem Cibula. She provided an example with the State of Utah having a purchasing card, the credit card statement has to be turned in for reconciliation with all your original receipts, which is standard.

5. Reports from Council Members:

Councilman Cook:

He has updated the two roads that the Town had paved over the past couple of years. Mayor Protem Cibula indicated the Town should receive additional funds for the B&C road funds.

He has tried contacting Rile Berry for the Town's Easement for the Town's access to the Town Well Head. He has speaking with his son but will follow-up again.

Mayor Protem Cibula asked Councilman Cook to please follow-up with the Fire Department on getting the Fuelman Card. Per state regulations and the Town Policies. We cannot use the credit card for gas.

Councilwoman Ault mentioned that the Fire Chief can go online and complete a form. The website is fleet.utah.gov. The form seems straightforward.

He indicated he will reach out to the Fire Chief.

Councilman Messersmith:

We will be turning the water off at the Cemetery next week and will turn back on later in the Spring of 2022.

Councilwoman Ault:

I have been working through building permits with Ensign Engineering. The first building permit through this transition period was provided to them a little over a week ago, she feels they had a quick turnaround. She still needs to work out a few kinks in the system but feels that it will go well having Ensign Engineering. She is still working on a couple permits before the hiring of Ensign Engineering and those will be done in the next couple of months.

With the road signs, every time I tried to paint the road it rained. All the signs and the posts are in the community center. If anyone wants to volunteer to help do that, I think we could pick a couple of intersections a weekend and knock them out. We need Blue States out here. We need to provide them three days' notice to paint, to do the utilities.

I just want to thank Ellen for her service on Town Council for the last 8 years. that is a commitment. So, thank you Ellen, especially the last few weeks for being Mayor Protem. I know it is a ton of work. We talk multiple times a day and Ellen's usually here trying to get something fixed. I truly appreciate it and the whole Council appreciates it, and everyone in Town should appreciate it. Again, thank you.

Mayor Protem Cibula:

She has fixed the Wifi here at the Town Hall. When the server was moved from the former Mayor's house, she was not sure what really happened. However, it is working now. Also, as part of that, all the town domains were under the former Mayor's account and his business account, so she created a Town account, tax exempt town account with Ionis. And moved them all under there.

We purchased a new scanner for the Town, because she feels it is not right that Town Employees are using personal equipment to scan massive amounts of financial documents. She tried to get the two printers; the scanner set up. However, there is still some issues, but it has to do with the network, having the network set up here. But at least we have two printers and a scanner now. So hopefully that will make those girls' life a little easier.

Councilwoman Ault mentioned it will be beneficial for her as well with needing to scan building permits. Mayor Protem Cibula agreed with Councilwoman Ault.

We still need the Conflict-of-Interest Form from Commissioner Berry. By not having this turned in, it will affect the financial audit. I do not know if Chairman Anderson has reached out to him, but he still has not turned it in. So that is something that I wanted to be followed up on. And I have been working with the Treasurer on the audit. Like she said, we have made good progress. Just hopefully we can finish it up quickly.

She did receive two applications for Home Occupation Business Licenses, one for Denim and Daisy was approved as a Category 1. The other is for La Petite Boarding and Grooming Shoppe. It is on the agenda for the permitted use approval.

6. Permitted Use Approval Application for La Petite Boarding and Grooming Shoppe

Mayor Protem asked Mike Kennedy, brother in-law to Nathan Washburn owner of La Petite Boarding and Grooming Shoppe to speak to the Councilmembers regarding the request for a Permitted Use.

Mr. Kennedy explained to the quorum that there is a home and the accessory outbuildings that the previous owner used to raise dogs on, which is perfectly set up for our business which is boarding and grooming, just for dogs We understand in the Town Ordinance you only allow three employees, but we would like to ask to have four employees.

Nathan Washburn appeared via Zoom and Councilwoman Ault allowed him to speak. Mr. Thanked, Mike. So, it would be four additional employees not residents at the home or of Cedar Fort. That gives us three groomers and a bathers that would be there at the same time. We do have more employees, but as far as on site at the same time, four is key to what we are trying to do the next year, year and a half.

Like Mike was saying, boarding, and grooming, just for dogs. Our original home occupation application included horse boarding as well. That has been pulled from the list. Otherwise, as we met with the Town Planning Commission and talked through issues, it looks like we are really close to what is outlined. We have been able to adjust to get really close to the Category 2 designation for home occupation, with three exceptions. One being that extra employee that we would like to talk to you about and see if we can get approved. The

other was a little less clear with the Planning Commission, but we do just want to be above board. We plan to use the entire accessory buildings for this purpose, not just part of the square footage of the accessory buildings. And then the third exception was to have a second 12-inch square sign where Category 2 calls for one 12-inch square sign. We would like one at the end of the drive and the other on the door into the salon.

Mayor Protem Cibula asked Mr. Washburn, Originally you had in your application, you were saying you were going to have 30 to 40 cars and people a day. And the one you sent today you have dropped that dramatically to one to two per day with sporadic at any one time. Can you explain, how did your business plan change to account for that?

Mr. Washburn explained we were hoping to get an exception for that. It became clear in the conversation with the Planning Commission and our initial conversations with neighbors made it seem like asking for the 40 to 60 was not feasible. But we had some neighbors appear who were not comfortable with us pushing for that. And we are not looking to stretching beyond what they are comfortable with or change the nature of the neighborhood. Since the Planning Commission meeting, we have acquired a board transit van and we will ourselves be going around to pick up and drop off the dogs a few times a day. It will be like a drop-off and pickup type thing at various points around Eagle Mountain and Saratoga Springs. Customers will not be coming onto the property except with, for exceptions, which is a little hard for us to predict because this is a new mode of operations for us. But we do anticipate there will be one-offs where an owner needs to, they missed our shuttle or they need a pickup earlier, so we plan to allow them if we stay below the 14 a day. We anticipate a few a day that will need to do that themselves instead of using our shuttle service.

Councilwoman Ault asked if they have a license or anything with Saratoga or Eagle Mountain to do that?

Mr. Washburn indicated they do not have that ironed out. We have not landed on the places. We are still reaching out to owners of property to see, and then we will be above board with Eagle Mountain and Saratoga Springs on that. And a lot of that hinged on, again, how this meeting goes, if we can operate out of that home. Then we will move forward more aggressively with those, with that shuttle setup. The Ford Transit vehicles of that kind I am finding harder to come by than anticipated, being all wheel drive and such, so it will be mid to late December before we even have the vehicle. So, we have about a month to iron out those details and being operating out of that home, if again, we can work through any concerns you have.

Councilwoman Ault expressed her concern of wondering how this works before they approve something is Mr. Washburn looking for a contingency.

Mr. Washburn explained he will not ask for any contingencies. If we run into roadblocks that would block that idea; he will have to reconsider and come back with a new occupation license request to the Council. I feel very confident that we are going to be able to get this method to move forward. Again, I have not signed contracts with anybody, we are waiting to see how this meeting goes tonight. I do not need you to consider contingents for me if this does not work out. I will readdress it at that time if that were the case.

Chairman Anderson explained the basis of the Planning Commissioner's approval, was the conditions stipulated in Category 2, which we have all of those now. The exception you the Council will have to consider is the extra employee. And it sounds like that will be solved, it also sounds like they are working on solving the problem of the amount of traffic, and the number of visits per day. And we did approve the full use of the building.

Mayor Protem Cibula asked Mr. Washburn regarding his business entity registration, you have two issues. One, you had stated that it was a commercial business, not a home occupation, and you were going to check with your consultant and see if you could fix that. Did you have a chance to look at that?

Mr. Washburn stated he had reached out to his consultant, and he was going to update that. I did not worry about getting that back because I did not think that document was a formal part of what you needed to review. But I can get that paperwork.

Mayor Protem Cibula asked him to please provide her with the updated information from his consultant. And the second thing I needed was the TC69. As soon as you get the permanent one, we will need a copy of that as well.

Mr. Washburn thought it was his understanding that he would not have a TC69 because it was a new business entity, so he had not done that. He will get this document to her as well.

Councilman Cook asked about the shuttle service, if you are picking up in Eagle Mountain and Saratoga Springs, do they get a portion of the tax on the shuttle service? Or does it all come back to Cedar Fort since the business license is here?

Mr. Washburn explained that sales tax would come to Cedar Fort only.

Councilman Cook asked Mr. Washburn about the business name. You said this is a new business. However, this same name was a business located in Eagle Mountain, Utah. Is the name going to be changing?

Mr. Washburn indicated that they were not changing the name. We purposely kept the name the same because of the large customer base that is happy with La Petite Grooming. So, it is a similar name, but it is a completely new business entity, completely new ownership, completely new property. Everything else is otherwise disconnected from the previous company. We are buying their baths and things from them. We kept the name similar with the previous owner's permission. She said they would not fight that, but otherwise La Petite Boarding and Grooming Shoppe is the name of the new entity.

Mayor Protem Cibula mentioned they had Emma Izatt listed as an authorized agent, and she owned the previous business. So, what is the relationship there for the Town? So, do we know? Mr. Washburn explained to the Council that Emma Izatt is my wife's, Angeline Washburn, sister. So, this company is owned by Angeline Washburn and me, Nathan Washburn, and Emma Izatt is an authorized agent.

Mayor Protem Cibula explained the reason she is asking is because we know there were some complaints in Eagle Mountain and we received a copy of those complaints, and they were mostly noise complaints. Emma Izatt explained the complaints were for traffic and noise.

Mayor Protem Cibula wanted for the record, to have clarity on the relationship. Mr. Washburn understood, and they were not trying to hide any of the relationship there or anything going on.

Mayor Protem Cibula explained they are only approving the permitted use approval, because it is a dog kennel and boarding, it falls under a Category 2, which automatically triggers the permitted use approval. If this gets approved, then we go to the business license process and the kennel permit process.

Councilwoman Ault asked if there may be any issues with the business license or the kennel permit? Mayor Protem Cibula bought up two. One is you had mentioned, Nathan, that you were going to do kennel improvements, and you have to I guess add your bathing stations. Are those going to be done before you start your business? Because we must do a kennel inspection and I do not want to inspect and then you make a bunch of changes.

Mr. Washburn indicated that if this gets approved tonight then he will move forward with the construction process. This could take approximately six or eight weeks. Councilwoman Ault let Mr. Washburn aware he will need building permits to do that. Especially if you will be needing power and water. If you are changing water and electric you must get a remodel permit. Mr. Washburn let her aware they have rough sketch plans drawn up. He will get those formalized and then submit for a building permit. Mayor Protem Cibula let Mr. Washburn know they must make their improvements and then we inspect. And then once that inspection is done, then we can approve the business license.

Mayor Protem Cibula asked if there were any other comments or questions? In hearing non, she let Mr.

Washburn know that we need your signature on this Permitted Use Form for approval. He indicated he will be in Town on Tuesday and will reach out to her to make arrangements for him to sign the document.

Councilwoman Ault made a motion to approve the permitted use application for La Petite Boarding and Grooming Shoppe based on the following conditions:

1. Permitted Use Application needs to be signed as soon as possible,
2. Shuttle Service for limited to twelve customers total, this is both ways coming and going,
3. Allow an extra employee to total four employees at a time,
4. Allow two small signs, one on door of the shop and the other is at the end of the property, and
5. Usage of 100% of existing outbuildings.

Councilman Cook seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve the permitted use approval application for La Petite Boarding and Grooming Shoppe with the aforementioned conditions.

Mayor Protem Cibula let Mr. Washburn know he will need to get with her when he gets back, and we will get that signed and then we will go over the next steps for you.

7. New Computer for Clerk and Mayor

Mayor Protem Cibula explained to the council we have recently instituted a new process where the Town Clerk is using Pelorus to write and print checks. Right now, both the Town Clerk and Town Treasurer are using the main computer we have here at Town Hall. The Clerk has a computer, but it is a Mac, and Pelorus will not run-on Mac. She called Pelorus the other day and then talked it through and realized it is Windows. We will have the Mac available for the Town Treasurer to work remote from home. We need to buy a computer for the Clerk and thought the Mayor should have a computer as well so he/she can run meetings on Zoom or Google Meets.

She did research on computers that are going on Sale for Black Friday. Costco has a Dell Inspiron 15.6 inch, 1080P touchscreen laptop, it is an I7 processor, sixteen gig ram, one terabyte hard drive. They are on sale for \$649.99, it is \$150 off, and that just is going on now.

Councilwoman Ault also looked into computers at Office Depot because we are a tax exempt, the same computer is still cheaper at Costco than at Office Depot.

Councilwoman Ault moved to approve the purchase of two computers up to \$750 each with the associated dongles. If they do not come with a Microsoft Office Suite, I would say that we purchase the \$70 renewable one for each of them.

Councilman Messersmith seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Abstain
Councilman Messersmith:	Yea

The motion passed to approve the purchase of two computers, up to \$750 with the dongle. If they do not come with 360 then we approve purchase \$70 renewable one for each of them.

8. Switching to Google for Cloud/Email Services

Mayor Protem Cibula explained that we have been currently using the server, that is, we all synchronize up the drive to synchronize the files we use individually for each department. It is not user intuitive, and everyone has problems with it, I would like to discuss moving to Google. I will let Councilwoman Ault take over because she did all the research.

Councilwoman Ault provided the information she had gathered from speaking to a Google Representative with all councilmembers. We will be keeping our emails ending in “cedarfort.town” and explained the usage of Google Meets where residents can watch and participate remotely. She continued to explain how user-friendly Google Drive will be for all Town Council Members, and Town Employees.

Councilwoman Ault made a motion to switch our private email services to Google for up to twelve users at \$12 a month. The cost would be approximately \$1750 a year.

Councilman Messersmith seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve switching our private email services to Google for up to twelve users at \$12 a month. The cost would be approximately \$1750 a year

9. Multiple Town Contractors

Councilwoman Ault mentioned we have a great contractor in Town, but I had pushback on like water service and things with people saying well, can I get a bid? And the way our Town Ordinance is written says you must go through a contractor that is licensed and insured and approved by the Town. She has spoken with Ensign Engineering, who we have been using for the water system and for building permits, and they sent out a scope of work this afternoon. For \$500 they would prepare the request for qualifications. They would do the objective of what the request for qualifications are, what the service expectations are between Cedar Fort and the contractor, the scope of services that the contractor will perform, a list of minimum qualifications and a list of contacts that must be included in the RFQ. And the submittal instructions and then we can do a courtesy posting.

Councilwoman Ault moved to approve \$500 to spend with Ensign Engineering to produce a request for qualifications for multiple town contractors.

Councilman Messersmith Second.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve \$500 to spend with Ensign Engineering to produce a request for qualifications for multiple town contractors.

10. Toilets at the Recreation Center

Councilwoman Ault explained there has been a problem for a while, but it is hard to get plumbers to come out here. All the toilets at the Recreation Center need to be replaced and set on new seals and propped, and some of the workings from the wall to the toilet. The good news is the urinals are just fine, so we do not need new urinals.

Councilwoman Ault made a motion to approve up to \$5,000 for replacement of the toilets in the Recreation Center.

Councilman Messersmith seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve up to \$5,000 for replacement of the toilets in the Recreation Center.

11. Town Credit Card

Mayor Protem Cibula explained to the Council Members the reasoning of having a Town Credit Card instead of having a Council Member or Town Employee use their personal banking cards.

Councilwoman Ault made a motion to move ahead with getting a Town Credit Card for Town Expenses.

Councilman Messersmith Second.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve obtain a Town Credit Card for Town Expenses.

12. Approve the Results of the 2021 General Election

Clerk Lyon provided the members of the Town Council and the public attending in person and on Zoom the result of the 2021 General Election results provided to her from the Utah County Elections Team. For the new administration coming in we have Wyatt Cook for Mayor for a 4-year term, Brad Norris for Councilmember Seat A for a 4-year term, Rhett Messersmith for Councilmember Seat B for a 4-year term, and Jed Berry for Councilmember Seat C for a 2-year term.

She feels even though Utah County did their Municipal Elections this year, she think it is just safe for us to approve what the County did. She indicated she had emailed all members of the Town Council the voting stats and she did post them on the Utah Public Notes website, so it is public record.

Councilwoman Ault moved to approve the results of the Cedar Fort 2021 General Election.

Councilman Cook seconded.

Mayor Protem Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve the results of the Cedar Fort 2021 General Election.

13. Mayor Position

Mayor Protem Cibula mentioned Clerk Lyon had posted for the opening of the Mayor position. She has been serving as Mayor Protem since the former Mayor Gustin resigned. We received one applicant, and it was from a Wyatt Cook. And I will read this for the record.

To whom it may concern, I am interested in filling the position of Mayor of the Town of Cedar Fort for the remainder of the current term. I am qualified for this position because I have served as a town council member for almost four years. I am the current Republican Party Caucus Chair and have been in this position for four years. I have also been the Chair of several committees outside of Cedar Fort. For example, I was Chair of the Prison Relocation Transportation Integrity Testing and Firearms committees. While in this position I coordinated with peers, planned, delegated, and compiled information. I have supervised a tactical team. While in this position I made vital decisions while under extreme stress. I also had to have unwavering support of my team to handle each situation.

I am an instructor for several topics at my current employment. In this position, I need to be comfortable speaking in front of large groups. In my current employment I write and review documents for and from judges throughout Utah. This skill would be vital for the position of Mayor. Thank you for your consideration. Wyatt Cook.

Councilwoman Ault moved to nominate Wyatt Cook to be the Mayor of Cedar Fort until January 04, 2022, when he will be officially sworn in as the Mayor of Cedar Fort.

Councilman Messersmith second.

Councilwoman Ault:	Yea
Councilwoman Cibula:	Yea
Councilman Cook:	Yea
Councilman Messersmith:	Yea

The motion passed to approve the nomination of Wyatt Cook to be the Mayor of Cedar Fort until January 4th, 2022, when he will be officially sworn in as the Mayor of Cedar Fort.

Clerk Lyon swore Mayor Cook into the position of Mayor by reciting the Oath of Office with term ending January 04, 2022. Then she will swear him in as the incoming Mayor for a 4-year term.

14. Adjourn

Councilwoman Ault moved to Adjourn.

Mayor Cook seconded.

Councilwoman Cibula:	Yea
Councilwoman Ault:	Yea
Councilman Messersmith:	Yea
Mayor Cook:	Yea

The motion passed to Adjourn.

Meeting Adjourned at 7:40 p.m.