MINUTES OF EMERY COUNTY LIBRARY BOARD

September 9th, 2013 at Castle Dale Library 8:00 am

The meeting commenced at 8:00 am at Castle Dale Library with library board members: Tracie Urie, Shirley VanZyverden, Joyce Guymon, and Jackie Allred. Also attending were Director, Carole Larsen; Asst Director, Roxanne Jensen; and Commissioner, JR Nelson. Also attending was Jeff Guymon, county computer tech and Tim Lacock with maintenance.

Tracie welcomed all to the meeting. Minutes from the July meeting were voted in favor after a motion from Jackie and a second by Joyce with all voting in favor.

Board members reported on their visits to libraries. All libraries are running well with minor repairs. Story times are starting again for the school year. Discussion was held over a letter received from a patron at Green River. Susan Hess has recently been hired at Huntington library as the assistant; Joyce reported that she is doing well.

Jeff Guymon reported that a new filtering system was installed that runs through UEN that will also filter wireless connections using the iBoss system. We received the LSTA grant funding this year and it will be used to rotate a new computer at each library replacing outdated patron computers.

Jeff presented pictures of a proposal for Cleveland parking that would have a cement parking pad in the back for librarians and handicapped parking with a cement driveway on the east replacing the current driveway that is mostly rocks. JR motioned to have Jeff continue to work on this plan and seek engineering approvals with bids. This motion was seconded by Tracie and passed unanimously.

A motion from Joyce was made for Shirley to be appointed as the Vice chair of the library board. Jackie seconded it with all in favor.

Tim Lacock reported on the maintenance jobs that have been finished at the libraries. This includes sprinkler repairs, lighting, electrical on sprinklers and other ongoing items. Nothing major has been needed for him to repair. He advised the board that the lights that are currently installed are continually getting harder to purchase because of federal restrictions. A plan for lighting replacement was discussed and will be looked at further when building next year's budget. The roofing project at Huntington library has been finished with air vents to alleviate the heating damage to shingles. Carol was pleased with the job that was done.

JR reported that county water shares cannot be used to lighten the water charges at Green River. Landscaping at Green River was again discussed with a direction to design it with no water usage.

The board will plan and host the Christmas party again this year on December 5th at the court house.

All head librarians will be attending a World-Think training at Springville library this month. Carol Larsen will also be going to a national conference in September to Nebraska. The funding for this has been acquired through a grant she received. Erate telephone refund money has also been received for this year.

Workshops continue to be offered to patrons: October brings a Job Seeker workshop and also a Super Hosting Seminar for all county employees to be informed of county activities for tourists.

Concern for staffing the libraries at all times under the new federal restrictions was discussed. Part-time employees will no longer be able to cover shifts as in the past.

Jackie motioned to close the meeting at 9:45 with a second from Shirley and all approving.

Signed by Board Member: Gracie Urie