**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**June 14, 2021 at 2:00pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in an electronic board meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present: Tish Buroker (Riverton), Silvia Catten (Millcreek), Don Christensen (West Valley), Gene Drake (West Jordan), Jeff Gaston (Bluffdale), Brad Gilson (Draper), Paul Glover (Midvale), LeAnne Huff (South Salt Lake), Kristie Overson (Taylorsville), Linda Price (White City), Florence Reynolds (Sandy), Ilene Risk (Salt Lake County), Steve Shields (Herriman), Laverne Snow (Murray), and Tamara Zander (South Jordan).

The following board members were absent: Jeff Bossard (Brighton), Tali Bruce (Cottonwood Heights), and Paul Fotheringham (Holladay).

Also attending were Brian Hougaard, Eric Gardner, Kassie Draper, Steve VanMaren (Sandy Resident), and Erin Winterton from Child Richards CPAs & Advisors.

1. Welcome. Price duly called the meeting to order and welcomed everyone.
2. Citizen Comments. No members of the public wished to comment.
3. Board Conflicts of Interest Disclosures. No board members had any agenda conflicts to disclose.
4. Approve Minutes. Glover moved to approve and adopt the May minutes. Snow seconded the motion. The motion carried with all in favor (Drake, Huff, Overson, and Zander were absent for the vote).
5. 2020 Financial Audit Report. Erin Winterton, CPA presented the 2020 Financial Statements and Audit Report. Snow made the recommendation of accepting the report on behalf of the audit committee. Buroker moved to approve the 2020 Financial Statements and Audit Report. Gilson seconded the motion. The motion carried with all in favor (Drake was absent for the vote).
6. 2021 Certified Tax Rate – Resolution #21-02. Catten moved to approve Resolution #21-02 adopting the 2021 certified tax rate. Huff seconded the motion. The motion carried with the following vote:

AYE: Buroker, Catten, Christensen, Gaston, Gilson, Glover, Huff, Overson, Price, Reynolds, Risk, Shields, Snow, Zander

NAY: None

ABSTAIN: None

ABSENT: Bossard, Bruce, Drake, Fotheringham

1. Purchasing Policy Review. Hougaard presented the Purchasing Policy for discussion having no edits from staff. Price noted removing the section regarding petty cash. Overson moved to adopt the policy as presented. Christensen seconded the motion. The motion carried with all in favor.
2. COVID Relief Funding. Hougaard noted that it is unlikely that the District would be receiving any of this relief funding as it was not requested before the deadline. Lack of additional funding should not affect our budget or operations.
3. Conditions of the District. Hougaard reported on the following items.
* Mosquito-borne diseases. No statistics to report yet for 2021. West Nile virus testing will begin this week.
* Mosquito Control numbers through May include 51 acres treated, 875 mosquitoes caught in traps, and 25 service requests. Usual mosquito sources are notably drier this year although with the heat wave irrigation and duck clubs could be mosquito sources.
* Upcoming Conferences are expected to be in-person this fall.
	+ UMAA Annual Meeting – October 24-26 (Park City)
	+ UASD Annual Conference – November 3-5 (Provo)
* Safety Report. There were 3 minor first aid incidents this past month, 2 of which included urgent care visits. We also had a rear-end vehicle accident that did not include any damage to our vehicle.
1. Board Member Items for the July 12th Meeting. Snow requested a short presentation regarding required board training compliance.
2. Approve Bills. The bills were presented for approval and payment. Drake moved to pay the bills. Zander seconded the motion. The motion carried with all in favor.
3. Adjourn. Huff moved to adjourn, and meeting was adjourned at 2:39 pm.