**South Salt Lake Valley Mosquito Abatement District**

**Board Meeting Minutes**

**February 8, 2021 at 2:01pm**

The Board of Trustees of the South Salt Lake Valley Mosquito Abatement District, Salt Lake County, State of Utah, met in an electronic board meeting via Zoom with an anchor location established at the District offices at 7308 Airport Road, West Jordan, Utah.

The following board members were present: Jeff Bossard (Brighton), Tali Bruce (Cottonwood Heights), Silvia Catten (Millcreek), Don Christensen (West Valley), Paul Fotheringham (Holladay), Jeff Gaston (Bluffdale), Brad Gilson (Draper), Paul Glover (Midvale), LeAnne Huff (South Salt Lake), Kristie Overson (Taylorsville), Linda Price (White City), Florence Reynolds (Sandy), Ilene Risk (Salt Lake County), Laverne Snow (Murray), and Tamara Zander (South Jordan).

The following board members were absent: Tish Buroker (Riverton), Gene Drake (West Jordan), and Steve Shields (Herriman).

Also attending were Brian Hougaard, Eric Gardner, and Kassie Draper.

1. Welcome. Price duly called the meeting to order and welcomed everyone.
2. Citizen Comments. No members of the public wished to comment.
3. Board Conflicts of Interest Disclosures. No board members had any agenda conflicts to disclose.
4. Approve Minutes. Bossard moved to approve and adopt the January minutes. Catten seconded the motion. The motion carried with all in favor (Fotheringham, Gaston, Huff, Risk, Snow and Zander were absent for vote).
5. Election of Audit Committee for 2021. Price identified all current committee members – Buroker, Christensen, Shields and Snow. Bruce moved to reappoint current committee members. Overson seconded the motion. The motion carried with all in favor (Huff, Risk, Snow and Zander were absent for vote).
6. Safety Manual Review. Hougaard reviewed the manual editing process and highlighted additions made. Christensen moved to adopt the updated Safety Manual. Fotheringham seconded the motion. The motion carried with all in favor (Zander was absent for vote).
7. Legislative Review. Hougaard reviewed three bills (HB27, SB18, SB52), their status, and how they may potentially impact the District.
8. Conditions of the District. Hougaard reported on the following items.
	* District Activities include training and meetings, truck and equipment maintenance, winter goals, school presentations, 3D printing, GIS testing and updates, 2021 season preparation, seasonal hiring, purchase of pesticide and supplies.
	* Manual/Policy Review. The Employee Handbook will be emailed to review prior to next Board Meeting.
	* Audit Update. Contract with financial auditor has been signed, inventory has been completed already, and field work has been scheduled for April 9th. All required reporting is current with the State Auditor’s Office.
	* Upcoming Conferences
		+ AMCA Annual Meeting – March 2-5 (Virtual)
		+ UMAA Annual Meeting – October (Park City)
		+ UASD Annual Conference – November (Provo)
	* Safety Report. No incidents to report.

Snow mentioned the District may be interested in presenting at the upcoming Utah Public Health Association Conference in May. Risk shared that COVID precautions are likely to extend through July.

1. Board Member Items for the March 8th Meeting. Price requested a report on the AMCA meeting. Hougaard mentioned that articles for local newsletters would be available.
2. Approve Bills. The bills were presented for approval and payment. Snow moved to pay the bills. Fotheringham seconded the motion. The motion carried with all in favor.
3. Adjourn. Huff moved to adjourn, and meeting was adjourned at 2:34pm.