

Proposed Policy Changes

3635 - Student Overnight Activities

1. Purpose:

The purpose of this policy is to regulate student involvement in overnight student activities.

2. Policy:

2.1. Approved student activities are NOT to last overnight unless they are associated with travel which requires an overnight stay.

2.1.1. Activities which require an overnight stay are subject to appropriate supervision by chaperones.

2.1.2. Slumber parties (sleepovers) or any other overnight activity not associated with required travel are strictly forbidden.

3. Procedure:

3.1. ~~Approved Activities~~ Activity Approval

3.1.1. Activities are defined as any curricular, co-curricular, or extracurricular functions to include instructional activities, sports, athletics, debate, band, cheer, clubs, science fairs, choir, etc. that are approved by administration.

~~3.1.2. 3.1.1. Approved All overnight~~ activities must be pre-approved by the principal or the principal's designee. ~~They are limited to activities sponsored by the school such as school clubs, classes, teams, special events such as Grad Night or school sponsored graduation trips, and other student groups with an approved faculty advisor.~~

~~3.1.2. Student groups involved in extra-curricular or co-curricular activities such as band, choir, drama, forensics, athletics, cheer, clubs, science fairs, history fairs, etc. are approved for overnight travel when necessary.~~

3.1.3. Prior to any overnight travel, a travel request must be submitted and approved in accordance with the District travel policy.

3.2. Appropriate Supervision

~~3.2.1. Appropriate supervision for overnight travel is to be provided by chaperones~~ Overnight travel activities must have a minimum of two chaperones per bus.

~~3.2.1.1. A chaperon~~chaperone is must be an instructor, coach, advisor, or other individual employed by and authorized to work for the Washington County School District. an

~~3.2.1.2. If approved in accordance with District Policy 1105, an~~adult volunteer (over the age of 21) may also serve as a chaperone.

~~3.2.1.3. Because overnight chaperones have potential for unsupervised access to students, all chaperones must have already submitted to and received a satisfactory background check as a condition of employment or as part of the volunteer approval process prior to performing chaperone duties. who accompanies and supervises a group of young people in an organized event.~~

~~3.2.1.2-3.3.1.4.~~A chaperon~~chaperone~~ remains with the assigned group, monitors behavior and must be available at all times day and night.

~~3.2.1.3-3.3.1.5.~~A chaperon~~chaperone~~ must report inappropriate activities or behaviors to the trip sponsor (supervisor).

3.2.2. Overnight travel will be allowed only in grades 8 through 12. ~~The supervision ratio for such approved travel will be as follows:~~

3.2.2.1. Two chaperons are required per bus in transit. Each chaperone must be positioned on the bus to maximize observable oversight.

3.2.2.2 Reserved ~~One chaperon for every 20 students on site.~~

3.3. Non-approved activities

3.3.1. Parties that extend into the early morning hours are strictly forbidden by this policy regardless of the availability of faculty supervision. At no time will parties that last through the night be approved by school administration. In the interest of creating a controlled environment for graduation celebrations, special consideration will be given to school-sponsored grad nights.

3.3.2. At no time will school administration sanction, provide supervision for, or make school property available for any overnight activity. (i.e. "Senior Sunrise" or all night yearbook-signing parties)

3.3.3. School administration may allow the use of school property and facilities for Grad Night and other non-school sponsored overnight activities. Individuals who volunteer at these activities must be officially registered volunteers with the School District as outlined in policy 1105.

7020 - ~~In-State Field and Activity Trips~~ Student Activity Transportation

1. Purpose:

~~Safe travel to and from student activities is a District priority. The trip needs to be curriculum-related and educationally sound with a focus to improve student achievement. Students who participate in activities are more likely to succeed academically.~~

2. Policy:

~~School buses, public transportation, or insured commercial transportation are the preferred choices for all school-sponsored activities involving student travel and shall be planned and approved as directed under the provisions of this policy. Trips should be taken in as close as possible proximity to the school. All overnight trips must be approved by appropriate administration. Students are expected to follow the same rules on the school bus as they follow in school.~~

3. Procedure

3.1 ~~Definitions~~ Activities, Volunteers, Bus Drivers, Advisors, and Students:

3.1.1 ~~Reserved~~ Activities are defined as any curricular, co-curricular, or extracurricular functions to include instructional activities, sports, athletics, debate, band, cheer, clubs, science fairs, choir, etc. that are approved by administration.

3.1.2. ~~Reserved~~ Volunteer Supervisor must be at least 21 years old. Any volunteer with unsupervised access to students must pass a criminal background check prior to performing bus transit supervisory duties. Additional information about volunteers is available in District Policy 1105, <https://procedure.washk12.org/policy/1000/1105>

3.1.3. Responsibilities of the bus driver: ~~The driver should~~

~~The driver's primary focus should be on driving, not student supervision. not be in a position to supervise students.~~ The advisor has the responsibility of supervising students. Drivers must be aware of safety issues with students. If students are not in compliance with safety guidelines, the driver should make the advisor aware of it so that the problem can be solved and if necessary, safely stop the bus until safe to drive. The driver should not be making personal trips that add to the mileage expense while working. The driver is the only person authorized to open the under-storage bins and emergency exits except in the event of an actual emergency.

3.1.4. Responsibility of the advisor:

- A school advisor is present while students are on the bus and is responsible for the welfare of the students while traveling. He/she has the responsibility of making sure the students follow safety guidelines.

- It is the advisor's responsibility, not the bus driver's, to correct students that are out of line. Advisors should not ~~ask-be asking~~ drivers to supervise students.
- The advisor ~~should-will~~ not ask the driver to go beyond travel indicated on the travel request.
- The advisor ~~should-ensure-will ensure~~ that trash and extra items are removed from the bus at the end of each trip

3.1.5. Responsibility of Students:

Students Must:

- Be respectful of the bus driver;
- Understand the bus rules and follow them;
- Remain seated when the bus is moving;
- Never leave valuables unattended on the bus;
- Not play loud music with external speakers, boomboxes, or phones with external speakers while traveling;
- Behave appropriately and comply with advisor's instructions;
- Make advisor aware of any medications that are carried with the student;
- Be on time for bus departures;
- Submit permission slips to advisor as required; and,
- Notify the adviser of any inappropriate conduct on the bus.

3.2. It is the school's responsibility to submit travel requests as described in School Procedures for Travel Requests (found on the home page).

3.3. ~~Any request requiring District administrator approval for funding needs to be in 15 days prior to the trip.~~ All other requests need to be in 10 days before the trip.

3.4. ~~Field trips should not be scheduled during the first two weeks of school. Additionally, with the exception of senior activity trips, secondary field trips should not be scheduled during the last two weeks of school.~~ Reserved

3.5. Written permission should be received from parents allowing students to participate in ~~field-activity~~ trips.

3.6. All activity transportation Trips should must have a proper ratio of adults for sufficient adult supervision. and group. Each adult supervisor must be positioned on the bus to maximize observable oversight. control.

3.6.1. Refer to policy 3635, paragraph 3.2.2 for rules specific to supervision of overnight travel activities.

3.6.2. One adult supervisor is allowed for non-bus district travel such as travel using a suburban.

3.6.2. All Grade K-7 activity trips must be supervised by at least two adults per bus. One adult must be the teacher or activity advisor, the other adult may be a volunteer.

3.6.3. All daytime Grade 8-12 activity trips with estimated travel time of one hour or less may be supervised with one adult instructor, coach, or activity advisor per bus.

3.6.3. All Grade 8-12 activity trips completed in one day with an estimated travel time of more than one hour **or any activity trip that requires nighttime travel** will require two adult supervisors per bus. At least one supervisor must be an instructor, coach, or activity advisor. An adult volunteer may act as the second supervisor.

3.7. Senior Trips. High schools will be permitted one day a year to schedule a senior activity day.

~~3.8. Should the Board or designee deem it necessary to cancel a trip due to unanticipated risk factors after the trip has been booked, it will not be responsible for any financial loss.~~Reserved

3.9. Elementary (K-7) field activity trips shall be limited to 150 miles one way. No overnight trips are permitted. Exceptions must be approved by the Superintendent or designee.

~~3.10. The coordinator of District-scheduled events that require multiple school buses shall submit dates of organized events to the Transportation Department prior to each school year. This will create a blackout day on the transportation calendar.~~Reserved

3.11. Coordinating Bus Rides. When requests are received from schools to attend various functions, coordination of buses will be done on the District level where two or more schools could be asked to travel in the same bus to the same function.

3.12. Junior varsity, sophomore, and freshman teams traveling independent of the varsity will be restricted to region boundaries or 150-mile limit.

~~3.13. For traveling purposes, the following locations will be considered region schools: Beaver, Canyon View, Cedar City, Dixie, Enterprise, Hurricane, Kanab, Lincoln County, Moapa Valley, Parowan, Pine View, Snow Canyon, Valley, Delta, and Virgin Valley.~~Reserved

3.14. Participation within region boundaries established by the UHSAA is permissible.

3.15. Travel to clinics, camps, workshops, etc. will not be subsidized by District funds.