

**RIVERTON FIRE SERVICE AREA BOARD
MEETING MINUTES**

November 16, 2021

The Riverton Fire Service Area Board convened at 6:40 PM.

Present:

Chair Trent Staggs
Board Member Tish Buroker
Board Member Tawnee McCay
Board Member Troy McDougal
Board Member Sheldon Stewart
Board Member Claude Wells

Staff:

David R. Brickey, City Manager
Don Hutson, Police Chief
Jamie Larsen, Clerk
Ryan Carter, City Attorney
Kevin Hicks, Finance Director
Casey Saxton, Communications Director
Sheril Garn, Parks & Public Services Dir.
Trace Robinson, Public Works Director
Jason Lethbridge, Dev. Services Director

Call to Order

Chair Staggs called the meeting to order and called a roll call. Board Members Buroker, McCay, McDougal, Stewart and Wells were present.

Consent Items

Mayor Staggs presented the following Consent Agenda:

- a. Minute Approval: October 5, 2021; and
- b. Set Public Hearing Date regarding the Tentative Budget for Calendar Year 2022 (December 7, 2021 at 7:30 PM).

Board Member Stewart asked for Item (b) Public Hearing date to be changed to December 14, 2021.

Board Member Stewart **MOVED that the City Council approve the Consent Agenda with the change to the Public Hearing date.** Board Member Buroker **SECONDED** the motion. Mayor Staggs called for discussion on the motion. There being none, he called for a roll-call vote. The vote was as follows: Buroker-yes, McCay-yes, Stewart-yes, McDougal-yes, and Wells-yes. The motion passed unanimously.

Discussion / Action Items

Fraud Assessment – Kevin Hicks, Administrative Services Director

Kevin Hicks presented the fraud assessment and explained that is required every year to present and certify it. He said that the City does have a finding in the current City audit report because the fraud assessment was emailed instead of presented in a City Council meeting.

Councilmember Stewart clarified that the finding was for the City and not for RFSA. Mr. Hicks confirmed that the finding was for the City.

RFSA Resolution No. 21-07 – Adopting Tentative Budgets for Calendar Year 2022

Kevin Hicks explained that RFSA is a calendar year entity and the tentative budget should be adopted in this meeting. He said there is not much change to this year's budget compared to last year. He is proposing the same revenue although there will be an increase with the new tax rate. This will be updated in May or June. The UFA contract is very similar to last year even with the pay increases. Mr. Hicks said that Tony Hill confirmed that UFA is looking at a potential 5.5% increase in pay because of the ripple effect of the law enforcement salary adjustments. The usage is down in a couple of the stations so that will help offset the increases.

Board Member Stewart reported that cities such as West Jordan, South Jordan, and Salt Lake City increased firefighter salaries when they increased law enforcement salaries. He said that fuel costs have also increased.

Board Member Stewart **MOVED to approve RFSA Resolution No. 21-07 – Adopting Tentative Budgets for Calendar Year 2022**. Board Member McDougal **SECONDED** the motion. Chair Staggs called for discussion on the motion; there being none, he called for a roll call vote. The vote was as follows: Board Member Wells-Yes, Board Member Buroker-Yes, Board Member McCay-Yes, Board Member McDougal-Yes and Board Member Stewart-Yes. The motion passed unanimously.

Adjournment

Board Member Buroker **MOVED to adjourn the RLESA Meeting**. The motion was **SECONDED** by Board Member Stewart and it passed unanimously. The meeting adjourned at 6:48 PM.

Approved: 12.14.21 RFSA Meeting