THIS AGENDA IS SUBJECT TO CHANGE WITH MINIMUM 24 HOURS NOTICE

JOINT AGENDA OF UNIFIED FIRE SERVICE AREA AND LOCAL BUILDING AUTHORITY OF THE UFSA

December 21, 2021, 8:30 a.m.
(or immediately following the UFA Board meeting, if after 8:30 a.m.)

NOTICE IS HEREBY GIVEN THAT THE UNIFIED FIRE SERVICE AREA BOARD OF TRUSTEES AND THE BOARD OF DIRECTORS OF THE LOCAL BUILDING AUTHORITY OF THE UNIFIED FIRE SERVICE AREA SHALL ASSEMBLE BOTH ELECTRONICALLY AND IN-PERSON FOR A MEETING AT UFA HEADQUARTERS LOCATED AT
3380 SOUTH 900 WEST, SALT LAKE CITY, UT 84119

THE PUBLIC MAY ATTEND IN-PERSON OR ELECTRONICALLY VIA ZOOM WEBINAR AT:
https://zoom.us/j/98255960431?pwd=VW9iWk1KQ0JYTi9lSDIxMS96KzZXZz09
Password: 123911

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1. Call to Order – Chair Overson

2. Public Comment
   Please limit comments to three minutes each. The UFSA/LBA Board typically will not engage directly but may direct staff to address comments following the meeting.
   There are three options for comments during this meeting:
   a. In-Person.
   b. Live during the Webinar by logging in as described above. If you wish to make a comment, select the "Raise Hand" button at the bottom of the screen. You will then be added to the que and invited to speak.
   c. Email: Public comments will be accepted prior to the meeting via email at publiccomment@unifiedfire.org until 7:00 a.m. December 20, 2021. Emailed comments submitted prior to 7:00 a.m. December 20, 2021, will be read or summarized into the record, comments received after the deadline will be forwarded to the UFSA/LBA Board, but not read into the meeting record or addressed during the meeting.

3. Approval of Joint UFSA and LBA Minutes – Chair Overson
   a. November 16, 2021

4. Finance Committee (No meeting held) – Chair Sondak

5. Consider Resolution 12-2021A Approving Proposed Exhibit A to the UFA/UFSA Interlocal Agreement for Services for Calendar Year 2022 – CFO Hill

6. Public Hearing to Receive and Consider Comments on Proposed 2022 Judgment Levies – CFO Hill

7. Consider Resolution 12-2021B Approving and Imposing an Ad Valorem Tax Rate for Payment of Eligible Judgments on Taxable Property Between March 1, 2021, and September 15, 2021 – CFO Hill

8. Public Hearing to Receive and Consider Comments on Proposed Amendments to the 2021 Budget and the Final 2022 Budget – CFO Hill

9. Consider Resolution 12-2021C Approving Amendments to the 2021 Budget – CFO Hill

10. Consider Resolution 12-2021D Approving the 2022 Final Budget – CFO Hill

11. Station Construction and Seismic Retrofit Update – Assistant Chief Burchett/Division Chief Robinson

12. Fire Station Construction Budget Update – CFO Hill

13. Possible Closed Session
    The Unified Fire Service Area or Local Building Authority of the UFSA may temporarily recess the meeting to convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonable imminent litigation, and the purchase, exchange, or lease of real property, as provided by Utah Code Annotated §52-4-205 or for attorney-client matters that are privileged pursuant to Utah Code § 78B-1-137, and for other lawful purposes that satisfy the pertinent requirements of the Utah Open and Public Meetings Act.

    a. the character, professional competence, or physical or mental health of an individual
    b. pending or reasonable imminent litigation
    c. the purchase, exchange, or lease of real property as provided by Utah Code Annotated §52-4-205.

    (If only discussing topic (A), character, etc., then you may move to not record that portion of the closed session per Utah Code § 52-4-206 (6).)

    Re-Open the Meeting

14. Adjournment – Chair Overson

The next Board meeting will be held January 18, 2022, at 8:30 a.m. both electronically and at UFA Headquarters located at 3380 South 900 West, Salt Lake City, UT 84119

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL UFSA/LBA MEETINGS.
In accordance with the Americans with Disabilities Act, UFSA/LBA will make reasonable accommodation for participation in the meetings. Please call the clerk at least three working days prior to the meeting at 801-743-7213. Motions relating to any of the foregoing, including final action, may be taken at the meeting. This meeting may be held telephonically/electronically to allow a member of the UFSA/LBA Boards to participate. This agenda is subject to change with a minimum 24-hour notice.

CERTIFICATE OF POSTING

The undersigned, does hereby certify that the above agenda notice was posted on this 17th day of December 2021, on the UFSA bulletin boards, the UFSA website http://unifiedfireservicearea.com , posted on the Utah State Public Notice website http://www.utah.gov/pmn/index.html and was emailed to at least one newspaper of general circulation within the jurisdiction of the public body.

Cynthia Young, UFSA Board Clerk

JOINT UNIFIED FIRE SERVICE AREA AND LOCAL BUILDING AUTHORITY OF THE UFSA
Meeting Minutes 8:30 a.m.

This meeting was held at UFA Headquarters and electronically via ZOOM

Board Members Present

Council Member Allan Perry
Council Member Gary Bowen
Council Member Kathleen Bailey
Council Member Trish Hull
Mayor Dan Knopp
Mayor Harris Sondak
Mayor Jeff Silvestrini
Council Member Chrystal Butterfield
Mayor Kristie Overson
Mayor Robert Hale
Mayor Tom Westmoreland
Council Member Dea Theodore
Surveyor Reid Demman

Board Members Absent

Mayor Jenny Wilson

Staff

Acting Chief Riley Pilgrim
Tony Hill, UFA CFO
Cyndee Young, UFSA Clerk
Rachel Anderson, UFSA Legal Counsel/District Administrator

Staff Absent

Chief Dan Petersen

Guests

AC Higgs
Anthony Widdison
Bill Brass
Brad Larson
Clint Mecham
Darran Park
David Chipman, public
Dustin Dern
Dustin Dern
Embret Fossum
Erica Langenfass
Jay Torgersen
Kate Turnbaugh
Kiley Day
Kiyoshi Young
Krystal Griffin
Lana Burningham
Lana Burningham
Larson Wood
Linda Price
Michael Conn
Nathan Cherpeski - Herriman
Nile Easton
Nyla Benedict
Patrick Costin
Paul Fotheringham
Rachel Anderson
Richard Rich
Rob Ayres
Ryan Love
Steve Quinn
Tim Tingey, CWH
Tua Tho
Wade Russell
Zach Robinson

Chair Kristie Overson Presided

Called to Order

Chair Overson called the meeting to order at 9:41 a.m. Quorum present.

Public Comment

None.
Public comment was made available live and with a posted email address.

Approval of Minutes – Chair Overson

Council Member Hull moved to approve the minutes from the October 19, 2021, Joint UFSA/LBA Board Meeting as submitted.
Mayor Silvestrini seconded the motion.
All voted in favor, none opposed.

Finance Committee Report – Chair Sondak/CFO Hill

Meeting was held 11/1/21. The committee agreed that the market adjustments for salaries was of a higher priority than moving from 3 to 4-person crews. CFO Hill stated that there is a bond payment that will begin and has the forecast of lowering the reserves below the 15% Fund Balance, the Board will need to be prepared for this as it will most likely result in increased Member Fees in the next couple years.

Chair Sondak expressed his surprise at the cost for a Truth in Taxation Hearing of approximately $40,000. With this cost, it is best to be making fewer, but bigger incremental changes.

The UFSA Finance Committee is recommending the adoption of the Tentative Budget to the UFSA Board.

Discussion and Approval of the 2022 Tentative Budget – CFO Hill

CFO Hill reviewed the Tentative Budget. Highlights include 3% new growth property tax estimate, capital maintenance is estimated at $708,505, and the UFA Administration Fee is expected to be $489,432 (this increase is due to workload related to station construction projects). A 3.5% increase in the Member Fee will take place in January as approved FY21/22, and a 5.5% placeholder is considered for July-December 2022 as the worst-case scenario budget increase for UFSA's major expenses.

Once again, CFO Hill stated that UFSA is in great fiscal shape currently, but with impending expenses, the stress will become apparent on the fund balance and the Board will need to consider expenditure reductions or a property tax increase.

Council Member Hull inquired as to the new growth property tax and how it will affect balances. CFO Hill stated that the 3% new growth is conservative, but he continues to watch it closely. New growth numbers will be available May/June 2022.

Mayor Silvestrini moved to approve the 2022 Tentative Budget as presented.
Mayor Hale seconded the motion.
Roll call vote taken.

Bailey	Y	Overson	Y
Bowen	Y	Perry	Y
Butterfield	Y	Silvestrini	Y
Demman	Y	Sondak	Y
Hale	Y	Theodore	-
Hull	Y	Westmoreland	Y
Knopp	-	Wilson	-

Consider the Date of December 21, 2021, for a Public Hearing to:

a. Receive and Consider Comments on Proposed Amendments to the 2021 Budget and on the Final Budget for 2022

b. Receive and Consider Comments on Eligible Judgment Levies – CFO Hill

Mayor Sondak moved to set the date of December 21,2021, for a Public Hearing to receive and consider comments on proposed amendments to the 2021Budget and on the Final Budget for 2022 and eligible judgment levies.
Council Member Perry seconded the motion.
All voted in favor, none opposed.

Consider Options for Sale of Old Station 251 Property in Eagle Mountain – District Administrator Anderson
DA Anderson is asking the Board for direction on how best to proceed with this sale. There are currently two individuals interested in the purchase of the station. Does the Board wish to move forward with the two offers or list the property?

Mayor Silvestrini suggested listing the property and has no problem giving authority to both DA Anderson and AC Burchett to move forward with listing the property. Once all offers have been received, they will be brought back to the UFSA Board for evaluation and acceptance. It is currently unknown as to the value. Mayor Overson agrees, and no other concerns were raised by the Board.

Station Construction and Seismic Retrofit Update – Division Chief Robinson
Station Construction Update

- Midvale Station 125

Plumbing and electrical are roughed in, there have been some weather delays, but on week 12 of construction. Crews will begin pouring concrete floors this week.

- Magna Station 102

The RFP for General Contractor Services has closed. Currently in the process of reviewing submittals, anticipate awarding of the contract by end of week. Groundbreaking is tentatively scheduled for 12/7.

- Millcreek Station 112

Continuing to work with FEMA and Millcreek City staff to address the alluvial floodplain issues, no new details to report.

- Eagle Mountain Stations 251/253

Station 251 rezoning application has been approved by EM City Council and work has begun on the site plan application. On track to receive the 50% construction drawings for review early next week. Station 253 is awaiting ALTA survey report, once available, the design team will begin formal site plan design.

Fire Station Naming Consideration

DC Robinson is interested if municipalities would be interested in the naming of new fire stations. This is currently being done and has been done on older stations and is a great way for municipalities to have ownership and for the stations to better represent the history of the municipalities. Any formal request received would come before the Board for final approval.

Mayor Overson feels this is meaningful for the communities, the Board agreed. Stations with current names: Station 102/Plymouth FS, Station 117/Gail J Kidd FS, Station 120/Robert Webster FS.

Seismic Update

The first FEMA grant monies have been received, payment of just over $84,000 arrived yesterday.

- 5 Structural Retrofits
  - Station's 110/116
    - Projects on hold as work continues on cost share agreement with SLCo
    - The RFP for general contractor has closed, the notice of award for these two stations has not been issued
  - Station's 107/109/115
    - Projects are still in the design phase
    - Expecting 90% design set in early December
    - Still targeting early January for posting General Contractor RFP
- 20 Non-Structural Retrofits
  - Work is under way
  - Coleman Seismic has completed non-structural upgrades at
    - 108 Brighton, 113 Snowbird, 119 Emigration Canyon, 106 Millcreek, 104 Holladay
  - 111 Magna is scheduled to begin this week
  - Anticipate completion of non-structural retrofits by the end of 2021
- 3 Emergency Generators
  - Station's 103/107
    - Have received permits from Herriman and West Jordan
    - Generators and transfer switches have been ordered for both stations
  - Station 113
    - Currently in the permit review process with MSD
    - Generator order will be placed once the permit application is approved

<u>District Administrator Report</u> – Rachel Anderson

The seismic updates and cost sharing agreements are moving forward. Have received final agreements from Holladay and Riverton, expecting Herriman soon. See next agenda item for an update on the SLCo agreement.

Status Update and Consider Approval of Interlocal Agreement with SLCo for Cost Sharing of Seismic Upgrades – Legal Counsel Anderson

DA Anderson and Mayor Silvestrini have been working with SLCo to remove the indemnification language from the agreement. No draft agreement was available for review today as the final discussion was had yesterday. Mayor Silvestrini felt it was not right to have taxpayers hold the liability as UFSA is just a conduit for the grant monies. The final language agreed upon includes a provision to the construction contract that states SLCo is a 3rd party beneficiary to the retrofit contract. The indemnification limits are limited to the contractor insurance. Bottom line, no liability for UFSA and SLCo has recourse for the contractor if something goes wrong.

Mayor Silvestrini is recommending approval of the ILA assuming the changes as described are made.

Direction was given to DA Anderson to execute the contract with the agreed upon changes.
Council Member Bowen seconded the motion.

Mayor Silvestrini officially moved to approve the ILA with SLCo for cost sharing upgrades subject to language changes.
Council Member Bowen, again, seconded the motion.
All in favor, none opposed.

Approval of 2022 UFSA Board Meeting Schedule – Chair Overson

The same adjustment was made as was approved in the UFA Board Meeting, the 12/20/22 meeting, due to holiday scheduling, will be held 12/13/22.

Council Member Perry moved to approve the 2022 UFSA Board Meeting Schedule as discussed.
Council Member Hull seconded the motion.
All in favor, none opposed.

Closed Session

None

Motion to Adjourn

Mayor Silvestrini moved to adjourn the November 16, 2021, UFSA/LBA Board Meeting.
Council Member Hull seconded the motion.
All voted in favor, none opposed.

Exhibit A for Calendar Year 2022

Position	Jan-21 % of Time Worked	Jan-21 Salary & Benefits	Jan-22 % of Time Worked	Jan-22 Salary & Benefits	Responsibilities
Logistics Facilities Manager	70%	$86,956	80%	$105,533	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design, rendering, and construction.
Logistics Facilities Specialist	5%	$4,461	5%	$4,521	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
Logistics Facilities Specialist	5%	$3,618	5%	$3,859	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
Logistics Purchasing Coordinator	2%	$1,910	2%	$1,929	Assists with the processing of MR's and invoices for capital projects.
Logistics Data Administrator	1%	$741	1%	$760	Researches information for Logistics as requested.
Logistics Division Chief	30%	$46,970	40%	$67,278	Develops, manages, and administers capital improvements budgets; Provides overall direction and management to UFSA facility management. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for station construction.
Support Services Assistant Chief	30%	$64,937	40%	$89,199	Researches property descriptions/locations for fire station rebuilds and new construction. Captures and records the details of properties for fire station constructions. Leads and guides discussions for future fire station design and construction. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, for bonding and bond elections. Meets with individual board members to discuss property and fire station construction issues and strategies.
Finance Purchasing Agent/Contracts	40%	$35,732	60%	$67,290	RFP/RFQ/Purchasing processing. Contract coordination and tracking.
Finance Senior Accountant	10%	$13,749	9%	$11,010	AP/AR, bond requisitions, cash receipting/deposits, state transparency, external audit
Finance Senior Accountant	2%	$2,361	4%	$4,802	bank reconciliation, capital assets, online payment reporting, impact fee reconciliation, external audit
Finance Accounting Specialist	3%	$2,169	2%	$1,493	UFSA Desktop Deposits
Finance Payroll Coordinator	1%	$990	0%	$0	Impact fee reconciliation
Finance Assistant Finance Director	5%	$8,336	7%	$12,103	External audit, financial statements, accounting oversight, online payment admin
CFO	15%	$34,503	15%	$35,824	Financial Management, Treasurer
Records Coordinator	1%	$632	6%	$4,905	Managing UFSA record requests. Amount bumped for 2022 to complete a initial retention schedule and archive project.
ECC Receptionist	5%	$2,749	3%	$1,636	Impact fee collection/receipts, phone calls
UFSA Clerk	10%	$9,248	10%	$9,977	Time needed to fully meet the responsibilities of the Clerk
Director of Communications	1%	$1,628	1%	$1,645	Community Outreach
Community Outreach Specialist	1%	$701	1%	$585	Community Outreach/Construction Projects
Public Information Officer	0%	$0	1%	$1,244	Website Maintenance
		$322,391		$425,593	
Overhead Charge	15%	$48,359	15%	$63,839	Office Space, IT, supplies, etc.
TOTAL		$370,750		$489,432	

Logs	166,354	Logs	211,462
Fin	112,516	Fin	152,400
Admin	86,040	Admin	119,693
IO	2,678	IO	3,995
EM	3,161	EM	1,881
	370,750		489,432

RESOLUTION NO. 12-2021A DATE: December 21, 2021

A RESOLUTION OF THE UNIFIED SERVICE AREA APPROVING THE REVISED "EXHIBIT A" TO THE INTERLOCAL AGREEMENT WITH UNIFIED FIRE AUTHORITY FOR THE PROVISION OF SERVICES

WHEREAS, the Interlocal Cooperation Act, Utah Code Ann. §11-13-101 et. seq. (the "Interlocal Cooperation Act"), provides that any two or more public agencies may enter into agreements with one another for joint or cooperative action following the adoption of an appropriate resolution by the governing body of each participating public agency.

WHEREAS, the Unified Fire Authority (the "Authority") and the Unified Fire Service Area (the "Service Area") are public agencies for purposes of the Interlocal Cooperation Act.

WHEREAS, the Authority provides fire protection and emergency medical services to the Service Area and other public agencies for a fee. The Authority has also provided administrative services for Service Area in the past and been reimbursed for the costs of such services pursuant to an Interlocal Agreement approved by the Board on October 17, 2017 and subsequently executed by the Parties (the "Interlocal Agreement").

WHEREAS, the Interlocal Agreement provides that for each calendar year the Parties will approve an "Exhibit A" that sets forth the services to be provided and the cost to be paid by the Service Area to the Authority.

WHEREAS, after careful consideration, the Board of Trustees of the Service Area has reviewed the proposed revised "Exhibit A" to the Interlocal Agreement, attached to this resolution as "Exhibit 1," and determined that it is in the best interests of the Service Area to approve it as Exhibit A to the Interlocal Agreement for calendar year 2022 to replace the prior authorized Exhibit A.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Unified Fire Service Area as follows:

1. The Board hereby approves the replacement of the current Exhibit A with the proposed revised Exhibit A, in the form attached as Exhibit "1" hereto, on behalf of the Service Area, for calendar year 2022, subject to the mutual approval by the Board of the Authority.

2. The Service Area's keeper of records is authorized and instructed to keep and maintain a copy of this revised Exhibit A with the Interlocal Agreement available for inspection.

3. This Resolution will take effect upon approval. The revised Exhibit A will be effective January 1, 2021 and when the following Interlocal Cooperation Act requirements

have been satisfied: (i) the Agreement has been approved by all parties as required by Section 11-13-202(2); (ii) each party to the Agreement has submitted the Agreement to an attorney authorized to represent the said party for review as to proper form and compliance with applicable law as required by Section 11-13-202.5(3); and (iii) the approved Exhibit has been filed with the keeper of records of each of the parties as required by Section 11-13-209.

Passed by the Board of the Unified Fire Service Area, this 21st day of December, 2020.

BOARD OF TRUSTEES
UNIFIED FIRE SERVICE AREA

By: ______________________________________
Kristie Overson, Chair

ATTEST:

____
Cyndee Young, Clerk

EXHIBIT "1"

Exhibit A for Calendar Year 2022

Position	Jan-21 % of Time Worked	Jan-21 Salary & Benefits	Jan-22 % of Time Worked	Jan-22 Salary & Benefits	Responsibilities
Logistics Facilities Manager	70%	$86,956	80%	$105,533	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design, rendering, and construction.
Logistics Facilities Specialist	5%	$4,461	5%	$4,521	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
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Finance Senior Accountant	10%	$13,749	9%	$11,010	AP/AR, bond requisitions, cash receipting/deposits, state transparency, external audit
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Public Information Officer	0%	$0	1%	$1,244	Website Maintenance
		$322,391		$425,593	
Overhead Charge	15%	$48,359	15%	$63,839	Office Space, IT, supplies, etc.
TOTAL		$370,750		$489,432	
	Logs	166,354	Logs	211,462	
	Fin	112,516	Fin	152,400	
	Admin	86,040	Admin	119,693	
	IO	2,678	IO	3,995	
	EM	3,161	EM	1,881	
		370,750		489,432	

4871-4022-9127, v. 1

NOTICE OF PROPOSED TAX INCREASE
UNIFIED FIRE SERVICE AREA

UNIFIED FIRE SERVICE AREA is proposing a one time tax levy to pay for a final and unappealable judgement or order to refund property tax to a taxpayer(s).

The total amount required to be collected to refund the tax is $46,440

- The tax impact on a $393,000 residence will be $0.45 for one year.

- The tax impact on a $393,000 business will be $0.81 for one year.

All concerned citizens are invited to a public hearing on the tax increase.

PUBLIC HEARING

Date/Time:	12/21/2021 8:30 AM
Location:	UFA Administration Building 3380 South 900 West Salt Lake City

To obtain more information regarding the tax increase, citizens may contact UNIFIED FIRE SERVICE AREA at 801-743-7200.

RESOLUTION NO. 12-2021B DATE: December 21, 2021

APPROVING AND IMPOSING AN AD VALOREM TAX RATE FOR PAYMENT OF ELIGIBLE JUDGMENTS ON TAXABLE PROPERTY ENTERED BETWEEN MARCH 1, 2021 AND SEPTEMBER 15, 2021

WHEREAS, Utah Code Ann. § 59-2-918.5 authorizes taxing entities to impose an ad valorem tax levy to recoup the costs of refunding eligible judgments entered by the Board of Equalization, State Tax Commission, and courts of competent jurisdiction;

WHEREAS, The Board of Trustees of the Unified Fire Service Area (the "Service Area") has received notification from the Salt Lake County Auditor that the Service Area is required to pay $46,440 in eligible judgments that have been entered for the period commencing March 1, 2021 and ending September 15, 2021.

WHEREAS, the Service Area, in accordance with UCA 59-2-918.5 and 919, gave notice by posting a publication in a newspaper of general circulation within the county that it intended to impose a property tax judgment levy in the amount of $46,440 and, after posting and publication of the lawfully required notice held a public hearing on the proposed judgment levy on December 22, 2021, and considered all public input on the proposed judgment levy whether given at the public hearing or otherwise.

NOW, THEREFORE, the Board of Trustees of the Unified Fire Service Area resolves as follows:

1. The Board of Trustees of the Service Area having considered the amount of the eligible judgments and the ability of the Service Area to refund those amounts within the existing reserves of the Service Area and the budget projections for future years hereby determines that it is in the best interest of the Service Area and its ability to finance the provision of fire and emergency medical services by imposing a judgment levy. The Board of Trustees hereby authorizes and imposes for inclusion on the 2022 tax notice a judgment levy in the amount of $46,440 to satisfy eligible judgments issued by the Board of Equalization, the State Tax Commission and courts of competent jurisdiction for the period from March 1, 2021, through September 15, 2021.

2. The District Administrator or Chief Financial Officer is hereby directed to provide notice of the levy and a copy of this Resolution at the time and in the manner required for general tax levies pursuant to Utah Code Ann. § 59-2-920.

3. This Resolution shall take effect immediately upon its approval and adoption by the Board and will be filed and recorded in the official minutes and records of the Board for this meeting.

Passed and approved by the Board of Trustees of the Unified Fire Service Area this 21st day of December, 2021.

UNIFIED FIRE SERVICE AREA

Kristie Overson, Chair

ATTEST:

Cynthia Young, District Clerk

4868-6091-4951, v. 1

UNIFIED FIRE SERVICE AREA
NOTICE OF AMENDMENT OF 2021 BUDGET AND ADOPTION OF THE 2022 BUDGET PUBLIC HEARING

NOTICE IS HEREBY GIVEN THAT ON December 21, 2021, at 8:30 AM a public hearing will be held at the Unified Fire Authority Administration Building/Emergency Coordination Center, 3380 South 900 West, Salt Lake City, UT before the Board of Trustees of the Unified Fire Service Area to receive public comment and consider a resolution amending the 2021 budget and adoption of the Service Area's 2022 budget. Due to the COVID-19 pandemic, the Board of Trustees may assemble in person or electronically for the meeting. Information about how to access the electronic meeting will be provided on the agenda which will be posted on the Utah Public Notice Website at least 24 hours in advance of the meeting.

All persons interested and present will be given an opportunity to be heard in this matter. To obtain more information regarding the proposed amended budget, citizens may contact the Clerk of the Unified Fire Service Area at (801)-743-7213.

DATED this 10th day of December, 2021.

PUBLISHED BY ORDER OF THE UNIFIED FIRE SERVICE AREA

UNIFIED FIRE SERVICE AREA
BUDGET AMENDMENTS
12/21/2021

GENERAL FUND

True-up of Impact Fees Paid Online

Miscellaneous Income		$ 1,500	7039100
Bank Fees	$ 1,500		7092209

CAPITAL PROJECTS FUND

True-up 2021 Bond Issuance

Proceeds from Bond Issuance	$ 1,799,951		7539610
Transfer from Debt Service		$ 5,765	7587820
Bond Interest Payments - Capitalized Interest		$ 603,711	7596620
Contribution to Fund Balance		$ 1,190,475	7581900

DEBT SERVICE FUND

True-up 2021 Bond Issuance

Proceeds from Bond Issuance		$ 2,212,330	7739610
Bond Interest Payments - Capitalized Interest	$ 603,711		7796620
Bond Issuance Costs	$ 406,622		7796630
Transfer to Capital Projects Fund	$ 5,765		7787920
Contribution to Fund Balance	$ 1,196,232		7781900

Unified Fire Service Area

TO: UFSA Board of Trustees
FROM: Tony Hill, CFO
SUBJECT: 2022 Tentative Budget Message
DATE: November 16, 2021

I am pleased to present the 2022 Tentative Budget for Unified Fire Service Area (UFSA) for your review and consideration. The Tentative Budget will be approved by the Board at the November meeting and a time and place in December will be set for a public hearing to adopt the Final 2022 budget. Staff has prepared the budget in accordance with Fiscal Procedures for Local Districts (UCA 17B-6).

2022 Budget Highlights

Below are some of the highlights for your consideration during the 2022 budget development:

- 3% new growth property tax estimate
- UFA member fee increase
  - 3.5% increase January – June (already approved in FY21/22 UFA budget)
  - 5.5% placeholder July – December
  - $1,907,612 total estimated increase for 2022
- Sandy contract (85% to Sandy, 15% stays with UFSA)
  - Because of the value growth for areas inside of Sandy City, contract amount continues to grow
  - $877,416 in 2019, $904,707 in 2020, $945,555 in 2021, $990,000 estimate for 2022
- Seismic retrofits
  - $2,749,339 total
  - $402,324 UFSA 25% match
  - Part of 2021 budget, will need to carry forward to 2022
    - Non-structural should be completed in 2021 ($691,200)
- Capital maintenance at fire station's
  - $618,170 in 2021
    - $230,000 for renovation of temporary housing will not be expensed in 2021, will need to carry forward to 2022. Also adding $70,000 to budget.
  - $708,505 in 2022
- UFA Administration Fee
  - $370,750 in 2021

    - $489,432 in 2022
        - Increase due to workload related to station construction

Fund Balance Impact

The UFA member fee placeholder of 5.5% is considered the worst-case scenario budget increase for UFSA's major expense. Anything less than 5.5% will reduce the impact on fund balance. Currently, the ending fund balance percentage is well above the 15% minimum. This amount of fund balance will be sufficient for 2021 and 2022; however, it will not cover the additional debt service payment beginning in 2023. UFSA will need to consider expenditure reductions or a property tax increase for this new cost in order to maintain the 15% minimum ending fund balance. These numbers do not include any increased staffing levels.

UNIFIED FIRE SERVICE AREA	ENDING FUND BALANCE	FUND BALANCE %
2019 ACTUAL	$12,223,020	21.7%
2020 ACTUAL	$12,622,454	21.5%
2021 PROJECTION	$12,886,099	25.2%
2022 PROJECTION	$11,508,652	21.7%
2023 PROJECTION	$7,674,442	14.6%
2024 PROJECTION	$3,324,021	6.1%

Future Budget Items

- 2021 Bond for 5 station construction
    - First debt service payment in 2023. Payments for 2021 and 2022 covered by capital interest included in the bond issuance
- UFSA area staffing considerations – 17 stations
    - 12 are four person crews
    - 5 are three person crews
        - $422,000 currently to transition to a four-person crew
    - 253 Staffing: Plan to open with an ambulance crew
        - Staffing cost between $2.2 and $2.6 million

Staff looks forward to discussing these priorities in more detail with you during the upcoming budget process.

UNIFIED FIRE SERVICE AREA
TENTATIVE BUDGET
For the Year Ended December 31, 2022

	GENERAL FUND			CAPITAL PROJECTS FUND (LOCAL BLDG AUTHORITY)			DEBT SERVICE FUND (LOCAL BLDG AUTHORITY)		
	PRIOR YR 2020	CURRENT YR ESTIMATE	BUDGET 2022	PRIOR YR 2020	CURRENT YR ESTIMATE	BUDGET 2022	PRIOR YR 2020	CURRENT YR ESTIMATE	BUDGET 2022
REVENUES									
Taxes: Property	49,642,185	39,750,000	40,950,000						
Taxes: Property - Pass Thru	2,571,250	3,000,000	3,500,000						
Taxes: Judgement Levy	60,938	45,275	46,440						
Taxes: Delinquent	846,334	775,000	750,000						
Fee-in-Lieu of Taxes	2,823,527	2,350,000	2,400,000						
Interest Income	220,576	150,000	150,000		50,000	100,000	2,029	500	1,000
Impact Fees	2,409,251	1,900,000	2,000,000						
Payments from Herriman/Riverton		759,111	759,111						
Miscellaneous	12,415	11,394	11,394						
Transfer In from Capital Projects Fund		732,691					760		
Transfer In from General Fund				732,691					
Transfer In from Debt Service Fund					5,765				
Principle Payments from Related Party	116,664	121,417	126,363						
Proceeds from Bond Issuance					37,000,000			2,212,330	
Lease Revenue							2,580,673	2,576,750	2,577,750
Grant Revenue		2,347,015	2,347,015						
Use of Fund Balance			1,650,904			33,150,000			1,200,750
TOTAL REVENUES	58,703,140	51,941,903	54,691,227	732,691	37,055,765	33,250,000	2,583,462	4,789,580	3,779,500
EXPENSES									
Administrative & Overhead:									
Supplies	419	2,000	2,000						
Memberships (UASD)	13,472	15,000	15,000						
Outside Auditor	8,650	8,850	10,000						
*UFA Admin Fee	339,653	370,750	489,432						
Bank Fees	498	600	1,200						
*Professional Fees	199,439	155,100	197,500						
Other	62,223								
*Capital Maintenance	319,001	388,170	395,505						
Capital Maintenance - Seismic Retrofits		2,749,339	2,749,339						
Capital Outlay:									
Station 112 Temporary Housing	561,827	230,000	300,000						
Station 112 Land			13,000						
Construction Costs - Station 102				69,300	500,000	5,863,419			
Construction Costs - Station 112					250,000	6,228,587			
Construction Costs - Station 125					2,000,000	6,454,538			
Construction Costs - Station 251					1,000,000	5,749,369			
Construction Costs - Station 253					100,000	8,200,498			
Capital Lease	2,580,673	2,576,750	2,577,750				1,575,000	1,600,000	1,650,000
Interest Expense	279,069	50,000	100,000				1,008,500	1,580,461	2,128,500
Note/Bond Issuance Costs	17,500	25,000	25,000					406,622	
Sandy Contract	904,707	950,000	990,000						
Tax Payments to RDA/CDA/CRA	2,571,250	3,000,000	3,500,000						
Fund Balance Payments to Herriman/Riverton		101,773	101,773						
Impact Fee Refunds	4,139	2,500	4,000						
UFA Contract Fees	49,708,495	41,312,116	43,219,728						
Other Financing Uses:									
Transfer Out to Capital Projects Fund	732,691							5,765	
Transfer Out to Debt Service Fund				760					
Transfer Out to General Fund					732,691				
Contribution to Fund Balance						753,589			1,000
TOTAL EXPENSES	58,303,706	51,937,948	54,691,227	70,060	4,582,691	33,250,000	2,583,500	3,592,848	3,779,500

*Additional Documentation

Exhibit A for Calendar Year 2022

Position	Jan-21 % of Time Worked	Jan-21 Salary & Benefits	Jan-22 % of Time Worked	Jan-22 Salary & Benefits	Responsibilities
Logistics Facilities Manager	70%	$86,956	80%	$105,533	Specifications/RFP/Bids/Management/ for capital improvement projects; compiling operational and maintenance documents; works through any warranty items on newer projects. Seismic evaluations and retrofit assessments. Station architectural design, rendering, and construction.
Logistics Facilities Specialist	5%	$4,461	5%	$4,521	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
Logistics Facilities Specialist	5%	$3,618	5%	$3,859	Assists Facilities Manager when needed; provides information for Capital Improvement needs; Meets with contractors.
Logistics Purchasing Coordinator	2%	$1,910	2%	$1,929	Assists with the processing of MR's and invoices for capital projects.
Logistics Data Administrator	1%	$741	1%	$760	Researches information for Logistics as requested.
Logistics Division Chief	30%	$46,970	40%	$67,278	Develops, manages, and administers capital improvements budgets; Provides overall direction and management to UFSA facility management. Leads and guides discussions for future fire station designs. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, in preparation for station construction.
Support Services Assistant Chief	30%	$64,937	40%	$89,199	Researches property descriptions/locations for fire station rebuilds and new construction. Captures and records the details of properties for fire station constructions. Leads and guides discussions for future fire station design and construction. Researches optional uses and associated fees of portions of fire stations, such as office space leasing. Co-coordinates seismic evaluations and seismic upgrades projects. Provides project-specific content for use in presentations to the UFSA Board of Directors and communities/members, for bonding and bond elections. Meets with individual board members to discuss property and fire station construction issues and strategies.
Finance Purchasing Agent/Contracts	40%	$35,732	60%	$67,290	RFP/RFQ/Purchasing processing. Contract coordination and tracking.
Finance Senior Accountant	10%	$13,749	9%	$11,010	AP/AR, bond requisitions, cash receipting/deposits, state transparency, external audit
Finance Senior Accountant	2%	$2,361	4%	$4,802	bank reconciliation, capital assets, online payment reporting, impact fee reconciliation, external audit
Finance Accounting Specialist	3%	$2,169	2%	$1,493	UFSA Desktop Deposits
Finance Payroll Coordinator	1%	$990	0%	$0	Impact fee reconciliation
Finance Assistant Finance Director	5%	$8,336	7%	$12,103	External audit, financial statements, accounting oversight, online payment admin
CFO	15%	$34,503	15%	$35,824	Financial Management, Treasurer
Records Coordinator	1%	$632	6%	$4,905	Managing UFSA record requests. Amount bumped for 2022 to complete a initial retention schedule and archive project.
ECC Receptionist	5%	$2,749	3%	$1,636	Impact fee collection/receipts, phone calls
UFSA Clerk	10%	$9,248	10%	$9,977	Time needed to fully meet the responsibilities of the Clerk
Director of Communications	1%	$1,628	1%	$1,645	Community Outreach
Community Outreach Specialist	1%	$701	1%	$585	Community Outreach/Construction Projects
Public Information Officer	0%	$0	1%	$1,244	Website Maintenance
		$322,391		$425,593	
Overhead Charge	15%	$48,359	15%	$63,839	Office Space, IT, supplies, etc.
TOTAL		$370,750		$489,432	

Logs	166,354	Logs	211,462
Fin	112,516	Fin	152,400
Admin	86,040	Admin	119,693
IO	2,678	IO	3,995
EM	3,161	EM	1,881
	370,750		489,432

Professional Fees

	2018 Actual	2019 Actual	2020 Actual	2021 Budget	2022 Budget
Road Easement - Station 111	2,488	3,477	4,137	4,500	4,500
Legal Services/Administrator	68,071	68,185	88,715	70,000	125,000
District Administrator	27,600	27,600	18,400	27,600	0
Land Appraisals	4,800	4,728	0	0	0
Newspaper Ads	2,905	1,545	2,515	3,000	3,000
Website Restoration/Hosting/Maintenance	50	840	190	2,000	1,000
Truth in Taxation - Postcard Mailings	0	0	0	0	40,000
Legislative Consultant	24,000	0	0	0	0
Trust Management, Continuing Disclosure, Impact Fee	5,500	13,200	15,388	9,000	9,000
Station 112 Boundary Survey	3,250	0	0	0	0
Seismic Evaluation and Retrofit Assessment	9,995	50,700	0	0	0
Station Architectural Design and Rendering	0	34,875	15,125	0	0
Grant Writer for PDM Grant for Seismic Retrofits	0	36,900	4,100	24,000	0
Predictive Modeling for Station/Apparatus Locations	0	0	50,000	0	0
Other	0	0	870	15,000	15,000
	148,659	242,050	199,439	155,100	197,500

UFSA Top Capital Projects List 2022

11/1/2021

			Project	Cost	Running Total
			2022 Projects		
			Capital Outlay - Buildings		
UFSA	112t	1	Temp station Garage addition (rebudget from 2021, $230k original budget)	$ 300,000.00	$ 300,000.00
			Capital Outlay - Land		
UFSA	112	3	Land Purchase (rebudget from 2019)	$ 13,000.00	$ 313,000.00
			Capital Maintenance		
UFSA	All		Heating/Air Conditioning/Hot Water/Appliances	$ 40,000.00	$ 353,000.00
UFSA	108	2	Protection over propane tanks (rebudget from 2021, $25k original budget)	$ 30,000.00	$ 383,000.00
UFSA	109	2	Roof Replacement (possible inclusion in seismic grant)	$ 100,000.00	$ 483,000.00
UFSA	119	2	Replumb Hot Water in Station	$ 80,000.00	$ 563,000.00
UFSA	113	3	Signage, awning, repair and seal concrete on patio and walkway	$ 50,000.00	$ 613,000.00
UFSA	126	2	Seal/stripe parking lot	$ 20,000.00	$ 633,000.00
UFSA	252	1	Repair/replacement of Concrete	$ 20,000.00	$ 653,000.00
UFSA			**8.5 % Contingency**	**$ 55,505.00**	**$ 708,505.00**
			Future Year Projects		
UFSA	101	2	front concrete is spawling/chipping	$ 25,000.00	$ 678,000.00
UFSA	101	2	New carpet	$ 20,000.00	$ 698,000.00
UFSA	101	2	New weed barrier	$ 15,000.00	$ 713,000.00
UFSA	101	4	new rocks and barrier for border of property	$ 15,000.00	$ 728,000.00
UFSA	101	2	Replace upstairs carpet	$ 15,000.00	$ 743,000.00
UFSA	101	4	Fan and lighting upgrades upstairs	$ 10,000.00	$ 753,000.00
UFSA	101	4	Vegetable garden planter boxes	$ 10,000.00	$ 763,000.00
UFSA	101	3	Wire speakers to the out building for dispatch tones	$ 6,000.00	$ 769,000.00
UFSA	109	2	Kitchen remodel	$ 85,000.00	$ 854,000.00
UFSA	109	2	New flooring	$ 25,000.00	$ 879,000.00

UFSA	109	3	Energy efficient windows	$ 25,000.00	$ 904,000.00
UFSA	109	3	Landscape Boulders/Landscape upgrade on SE corner of plot	$ 20,000.00	$ 924,000.00
UFSA	109	3	Turnout lockers	$ 15,000.00	$ 939,000.00
UFSA	109	2	Repaint bay interior	$ 15,000.00	$ 954,000.00
UFSA	109	2	New light switches	$ 5,000.00	$ 959,000.00
UFSA	113	3	Out of bay storage (snow removal equipment)	$ 8,000.00	$ 967,000.00
UFSA	113	3	Fix bay floor drains (clean, improve. Drainage)	$ 7,500.00	$ 974,500.00
UFSA	113	2	Fix bay floor drains (clean, improv. Drainage)	$ 7,500.00	$ 982,000.00
UFSA	115	2	Bathrooms/Shower Room remodel	$ 50,000.00	$ 1,032,000.00
UFSA	115	3	Landscape upgrades to west, east, and front	$ 20,000.00	$ 1,052,000.00
UFSA	115	2	New Carpet	$ 10,000.00	$ 1,062,000.00
UFSA	115	3	Patio improvement	$ 3,000.00	$ 1,065,000.00
UFSA	115	3	Ice machine drain	$ 1,000.00	$ 1,066,000.00
UFSA	117	3	lights for apparatus paging	$ 5,000.00	$ 1,071,000.00
UFSA	117	2	Replace Broken concrete around station	$ 5,000.00	$ 1,076,000.00
UFSA	118	3	Kitchen remodel	$ 85,000.00	$ 1,161,000.00
UFSA	118	3	Patio cover, patio set, outdoor lighting on patio	$ 20,000.00	$ 1,181,000.00
UFSA	118	3	All tile replaced with polished concrete	$ 20,000.00	$ 1,201,000.00
UFSA	118	3	Replace lockers in bathroom	$ 8,000.00	$ 1,209,000.00
UFSA	126	3	Kitchen remodel	$ 85,000.00	$ 1,294,000.00
UFSA	126	2	Repair/Replace sanitary sewer line to road	$ 75,000.00	$ 1,369,000.00
UFSA	126	3	Men's/Women's bathroom remodel	$ 55,000.00	$ 1,424,000.00
UFSA	126	2	Flooring through out building. Tile/Carpet	$ 30,000.00	$ 1,454,000.00
UFSA	126	3	Landscaping on the east side of the station	$ 15,000.00	$ 1,469,000.00
UFSA	126	2	Paint Bay walls	$ 15,000.00	$ 1,484,000.00
UFSA	252	3	landscaping upgrades	$ 30,000.00	$ 1,514,000.00
UFSA	252	3	dimmable can lights	$ 15,000.00	$ 1,529,000.00
UFSA	252	3	Tint bay windows	$ 8,000.00	$ 1,537,000.00

Categories:

1	Health & Safety
2	Facility Damage-Routine Maintenance
3	Facility Improvement
4	Employee Comfort

UNIFIED FIRE SERVICE AREA	Actual		Projection		Projection		Projection		Projection
LONG RANGE PLAN	2020	%	2021	%	2022	%	2023	%	2024
BEGINNING FUND BALANCE	**12,223,020**	**3.27%**	**12,622,454**	**2.09%**	**12,886,099**	**-10.69%**	**11,508,652**	**-33.32%**	**7,674,442**
TRANSFER TO/FROM CAPITAL PROJECTS FUND	-732,691	0.00%	732,691	0.00%		0.00%		0.00%	
UNRESTRICTED FUND BALANCE:	**11,490,329**	**16.23%**	**13,355,145**	**-3.51%**	**12,886,099**	**-10.69%**	**11,508,652**	**-33.32%**	**7,674,442**
PROPERTY TAXES	49,642,185	-19.93%	39,750,000	3.02%	40,950,000	3.00%	42,178,500	3.00%	43,443,855
PROPERTY TAXES - PASS THRU	2,571,250	16.67%	3,000,000	16.67%	3,500,000	16.67%	4,083,450	16.67%	4,764,162
PROPERTY TAXES - DELINQUENT	846,334	-8.43%	775,000	-3.23%	750,000	-5.00%	712,500	-5.00%	676,875
FEE-IN-LIEU	2,823,527	-16.77%	2,350,000	2.13%	2,400,000	2.50%	2,460,000	2.50%	2,521,500
JUDGEMENT LEVY	60,938	-25.70%	45,275	2.57%	46,440	0.00%	46,440	0.00%	46,440
IMPACT FEES	2,409,251	-21.14%	1,900,000	5.26%	2,000,000	3.00%	2,060,000	3.00%	2,121,800
INTEREST INCOME	220,576	-32.00%	150,000	0.00%	150,000	3.00%	154,500	3.00%	159,135
BOND PAYMENTS FROM HERRIMAN/RIVERTON			759,111	0.00%	759,111	0.00%	759,111	0.00%	759,111
PRINCIPAL PAYMENTS RECEIVED FROM RELATED PARTY	116,664	4.07%	121,417	4.07%	126,363	4.07%	131,511	4.07%	136,869
GRANT REVENUE	0		2,347,015	0.00%	2,347,015	-100.00%	0	-100.00%	0
MISCELLANEOUS REVENUE	12,415	-8.22%	11,394	0.00%	11,394	0.00%	11,394	0.00%	11,394
CURRENT REVENUE:	**58,703,140**	**-12.77%**	**51,209,212**	**3.58%**	**53,040,324**	**-0.84%**	**52,597,407**	**3.89%**	**54,641,141**
UFA CONTRACT FEES	49,708,495	-16.89%	41,312,116	4.62%	43,219,728	4.00%	44,948,517	4.00%	46,746,458
SANDY CONTRACT	904,707	5.01%	950,000	4.21%	990,000	4.00%	1,029,600	4.00%	1,070,784
TAX PAYMENTS TO RDA/CDA	2,571,250	16.67%	3,000,000	16.67%	3,500,000	16.67%	4,083,450	16.67%	4,764,162
ADMINISTRATIVE/OPERATIONS	645,993	-10.25%	579,800	28.34%	744,132	0.00%	744,132	0.00%	744,132
FUND BALANCE DISTRIBUTION TO HERRIMAN/RIVERTON			101,773	0.00%	101,773	0.00%	101,773	0.00%	101,773
DEBT SERVICE PAYMENT (2016 BOND)	2,580,673	-0.15%	2,576,750	0.04%	2,577,750	0.29%	2,585,250	0.17%	2,589,750
DEBT SERVICE PAYMENT (2021 BOND)							2,375,625	0.34%	2,383,625
CAPITAL MAINENANCE/OUTLAY	880,828	-29.82%	618,170	14.61%	708,505	4.00%	736,845	4.00%	766,319
CAPITAL MAINENANCE - SEISMIC RETROFIT			2,749,339		2,749,339				
INTEREST EXPENSE	279,069	-82.08%	50,000	100.00%	100,000	10.00%	110,000	10.00%	121,000
TOTAL BUDGET:	**57,571,015**	**-9.78%**	**51,937,948**	**5.30%**	**54,691,227**	**3.70%**	**56,715,192**	**4.54%**	**59,288,002**
RESERVE (MINIMUM) 15% OF CURRENT REVENUE	8,805,471		7,681,382		7,956,049		7,889,611		8,196,171
ENDING SURPLUS (PROBLEM):	**3,816,983**		**4,945,027**		**3,279,147**		**-498,745**		**-5,168,590**
TOTAL BUDGETED FUND BALANCE:	**12,622,454**		**12,626,409**		**11,235,196**		**7,390,866**		**3,027,581**
PROJECTED UNDER EXPEND/OVER REVENUE	0	0.50%	259,690	0.50%	273,456	0.50%	283,576	0.50%	296,440
PROJECTED UNASSIGNED FUND BALANCE	**12,622,454**		**12,886,099**		**11,508,652**		**7,674,442**		**3,324,021**
	21.5%		25.2%		21.7%		14.6%		6.1%

RESOLUTION NO. 12-2021C DATE: December 21, 2021

RESOLUTION OF THE UNIFIED FIRE SERVICE AREA BOARD OPENING AND AMENDING 2021 BUDGET

WHEREAS, the Board of Trustees of the Unified Fire Service Area has determined to open and amend the District's 2021 Budget as stated in this Resolution; and

WHEREAS, all requirements applicable to the proposed Budget adjustments have been satisfied.

NOW, THEREFORE, be it resolved by the Board of Trustees of the Unified Fire Service Area as follows:

1. That the District's 2021 Budget be opened and modified as stated in Exhibit "A" attached to this Resolution which is incorporated herein by reference.

2. That, except as amended and modified pursuant to this Resolution, the District's 2021 Budget shall be reaffirmed and ratified.

3. That the Amended 2021 Budget may, but need not be, attached to this Resolution.

4. That all resolutions, motions, policies, procedures, and other prior enactments of the Board, or parts thereof, that are in conflict with this Resolution are, to the extent of such conflict, hereby repealed.

5. That this Resolution, and the modification and amendment of the District's 2021 Budget, shall take effect immediately upon its passage

Passed by the Board of Trustees of the Unified Fire Service Area this 21st day of December, 2021.

BOARD OF TRUSTEES
UNIFIED FIRE SERVICE AREA

By: ____
Kristie Overson, Chair

ATTEST:

____
Cyndee Young, Clerk

EXHIBIT "A"

UNIFIED FIRE SERVICE AREA
BUDGET AMENDMENTS
12/21/2021

GENERAL FUND

True-up of Impact Fees Paid Online

Miscellaneous Income		$ 1,500	7039100
Bank Fees	$ 1,500		7092209

CAPITAL PROJECTS FUND

True-up 2021 Bond Issuance

Proceeds from Bond Issuance	$ 1,799,951		7539610
Transfer from Debt Service		$ 5,765	7587820
Bond Interest Payments - Capitalized Interest		$ 603,711	7596620
Contribution to Fund Balance		$ 1,190,475	7581900

DEBT SERVICE FUND

True-up 2021 Bond Issuance

Proceeds from Bond Issuance		$ 2,212,330	7739610
Bond Interest Payments - Capitalized Interest	$ 603,711		7796620
Bond Issuance Costs	$ 406,622		7796630
Transfer to Capital Projects Fund	$ 5,765		7787920
Contribution to Fund Balance	$ 1,196,232		7781900

4884-3862-8615, v. 1

RESOLUTION NO. 12-2022D **DATE: December 21, 2022**

RESOLUTION OF THE UNIFIED FIRE SERVICE AREA BOARD ADOPTING THE 2022 BUDGET

WHEREAS, the Board of Trustees of the Unified Fire Service Area (the "Service Area") has reviewed, considered, and tentatively adopted a Tentative 2022 Service Area Budget;

WHEREAS, the Tentative 2022 Budget and all supporting schedules and data have been available for public inspection for a period in excess of seven days;

WHEREAS, after public notice as required by law, a public hearing has been held concerning adoption of the Service Area's 2022 Budget at which time all interested persons in attendance were given an opportunity to be heard on the estimates of revenues and expenditures and any other item contained in the 2022 Tentative Budget; and

WHEREAS, the Trustees have made such adjustments to the Tentative 2022 Budget as deemed desirable and are prepared to adopt the Service Area's 2022 Budget.

NOW, THEREFORE, be it resolved as follows:

1. That the 2022 Budget of the Unified Fire Service Area, a copy of which is attached hereto as Exhibit "A," be and hereby is adopted.

2. That the Unified Fire Service Area 2022 Budget shall be in effect during calendar year 2022, subject to later amendment as provided by law.

3. That a copy of the final 2022 Budget be filed with the Utah State Auditor within thirty days after the date of this Resolution.

4. That a certified copy of the 2022 Budget shall be filed in the Service Area office and be available to the public during regular business hours.

5. That this Resolution shall be effective immediately upon its passage.

Passed and approved by the Board of Trustees of the Unified Fire Service Area this 21st day of December, 2021.

UNIFIED FIRE SERVICE AREA

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Kristie Overson, Chair

ATTEST:

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Cynthia Young, District Clerk

Unified Fire Service Area

TO: UFSA Board of Trustees
FROM: Assistant Chief Burchett
DATE: December 21, 2021

SUBJECT: Rebuilding/Remodel of Station 112, Olympus Cove

During the last meeting with Millcreek City and FEMA concerning the flood plain surrounding Station 112, the unanimous conclusion was that it is not possible to rebuild or remodel the station with the current building code restrictions.

The last six months, USFA has been working closely with Mayor Silvestrini, Millcreek staff, and officials from FEMA and have exhausted all rebuild/remodel possibilities. As a group, adopted building codes, FEMA variances, and flood plain studies have all been studied, ultimately unable to find a resolution.

Speaking with Mayor Silvestrini last week, options for moving the station to a new location were discussed, but it was determined that the best response option is for the station to remain in the current location. This discussion was largely based on the fact that Millcreek is working toward building a large retention basin at the mouth of Neff's Canyon that will drastically reduce the flood plain area and remove the restrictions from adopted building codes. This project has a 5-7 year anticipated timeline for completion. With this information, both Mayor Silvestrini and UFSA recommend removing Station 112 from the current bond project.

CFO Tony Hill and I are working closely with the Bond Counsel to determine what options are available with the excess bond proceeds created with this recommendation. All options that the Bond Counsel provides, will be presented at the January Board meeting for discussion.

Another component for consideration is the temporary residence that was purchased to house crews while Station 112 was rebuilt. This discussion will be most meaningful after direction has been provided from the Bond Counsel.

CONSTRUCTION CONTROL CORPORATION

Unified Fire Service Area
BUDGET SUMMARY - DRAFT
15-Dec-2021

Prepared By: DAW 578-1201
Printed: 12/15/21 15:53

EXPENSE SUMMARY DESCRIPTION	CURRENT BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE / UNENCUMBERED	PERCENT BUDGET EXPENDED
CONSTRUCTION COSTS	$ 28,783,259	$ 1,767,177	$ 27,016,082	6%
DEMOLITION	$ 400,000	$ -	$ 400,000	0%
ARCHITECTS FEES	$ 2,063,930	$ 1,003,620	$ 1,060,310	49%
REIMBURSABLES	$ 44,100	$ 11,466	$ 32,634	26%
IMPACT/CONNECTION FEES	$ 256,217	$ 49,292	$ 206,924	19%
PERMIT & REVIEW FEES	$ 248,803	$ 44,248	$ 204,555	18%
PROJECT MANAGEMENT FEES	$ 637,531	$ 226,200	$ 411,331	35%
OWNER'S CONTINGENCY	$ 2,810,219	$ -	$ 2,810,219	0%
ENVELOPE CONSULTANT	$ 72,391	$ -	$ 72,391	0%
COMMISSIONING	$ 96,387	$ -	$ 96,387	0%
GEOTECHNICAL	$ 38,900	$ 22,150	$ 16,750	57%
MATERIALS TESTING & INSPECTION	$ 217,174	$ 11,607	$ 205,568	5%
HAZARDOUS MATERIAL TESTING/ABATEMENT	$ 40,000	$ 17,335	$ 22,665	43%
SURVEY	$ 37,500	$ 30,213	$ 7,287	81%
LAND PURCHASE	$ 600,000	$ 734,132	$ (134,132)	122%
PROJECT COSTS - BOND	$ 36,346,411	$ 3,917,440	$ 32,428,971	11%

CONSTRUCTION CONTROL CORPORATION

Unified Fire Service Area - Magna 102

BUDGET SUMMARY - DRAFT

15-Dec-2021

Prepared By: DAW 578-1201
Printed: 12/15/21 15:53

EXPENSE SUMMARY DESCRIPTION	CURRENT BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE / UNENCUMBERED	PERCENT BUDGET EXPENDED
CONSTRUCTION COSTS	$ 4,974,350	$ -	$ 4,974,350	0%
DEMOLITION	$ 200,000	$ -	$ 200,000	0%
ARCHITECTS FEES	$ 369,950	$ 318,221	$ 51,729	86%
REIMBURSABLES	$ 8,820	$ 1,764	$ 7,056	20%
IMPACT/CONNECTION FEES	$ 38,053	$ 10,500	$ 27,553	28%
PERMIT & REVIEW FEES	$ 47,428	$ 18,143	$ 29,286	38%
PROJECT MANAGEMENT FEES (1.63%)	$ 111,781	$ 49,565	$ 62,216	44%
OWNER'S CONTINGENCY	$ 510,242	$ -	$ 510,242	0%
ENVELOPE CONSULTANT	$ 12,684	$ -	$ 12,684	0%
COMMISSIONING	$ 17,758	$ -	$ 17,758	0%
GEOTECHNICAL	$ 7,500	$ 5,450	$ 2,050	73%
MATERIALS TESTING & INSPECTION	$ 38,053	$ -	$ 38,053	0%
HAZARDOUS MATERIAL TESTING/ABATEMENT	$ 20,000	$ 13,535	$ 6,465	68%
SURVEY	$ 6,800	$ 6,800	$ -	100%
PROJECT COSTS - BOND	$ 6,363,419	$ 423,977	$ 5,939,442	7%

Unified Fire Service Area - Millcreek 112

BUDGET SUMMARY - DRAFT

15-Dec-2021

CONSTRUCTION CONTROL CORPORATION

Prepared By: DAW 578-1201

Printed: 12/15/21 15:53

EXPENSE SUMMARY DESCRIPTION	CURRENT BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE / UNENCUMBERED	PERCENT BUDGET EXPENDED
CONSTRUCTION COSTS	$ 5,073,720	$ -	$ 5,073,720	0%
DEMOLITION	$ 200,000	$ -	$ 200,000	0%
ARCHITECTS FEES	$ 377,650	$ 120,582	$ 257,068	32%
REIMBURSABLES	$ 8,820	$ 882	$ 7,938	10%
IMPACT/CONNECTION FEES	$ 38,053	$ -	$ 38,053	0%
PERMIT & REVIEW FEES	$ 47,428	$ -	$ 47,428	0%
PROJECT MANAGEMENT FEES (1.63%)	$ 113,628	$ 40,476	$ 73,152	36%
OWNER'S CONTINGENCY	$ 516,492	$ -	$ 516,492	0%
ENVELOPE CONSULTANT	$ 12,684	$ -	$ 12,684	0%
COMMISSIONING	$ 17,758	$ -	$ 17,758	0%
GEOTECHNICAL	$ 7,500	$ 4,900	$ 2,600	65%
MATERIALS TESTING & INSPECTION	$ 38,053	$ -	$ 38,053	0%
HAZARDOUS MATERIAL TESTING/ABATEMENT	$ 20,000	$ 3,800	$ 16,200	19%
SURVEY	$ 6,800	$ 6,800	$ -	100%
PROJECT COSTS - BOND	$ 6,478,587	$ 177,440	$ 6,301,147	3%

CONSTRUCTION CONTROL CORPORATION

Unified Fire Service Area - Midvale 125

BUDGET SUMMARY - DRAFT

15-Dec-2021

Prepared By: DAW 578-1201

Printed: 12/15/21 15:53

EXPENSE SUMMARY DESCRIPTION	CURRENT BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE / UNENCUMBERED	PERCENT BUDGET EXPENDED
CONSTRUCTION COSTS	$ 6,793,754	$ 1,767,177	$ 5,026,577	26%
ARCHITECTS FEES	$ 550,110	$ 451,210	$ 98,900	82%
REIMBURSABLES	$ 8,820	$ 8,820	$ -	100%
IMPACT/CONNECTION FEES	$ 90,550	$ 38,792	$ 51,758	43%
PERMIT & REVIEW FEES	$ 53,259	$ 20,548	$ 32,711	39%
PROJECT MANAGEMENT FEES (1.63%)	$ 148,431	$ 84,933	$ 63,498	57%
OWNER'S CONTINGENCY	$ 702,661	$ -	$ 702,661	0%
ENVELOPE CONSULTANT	$ 17,169	$ -	$ 17,169	0%
COMMISSIONING	$ 19,076	$ -	$ 19,076	0%
GEOTECHNICAL	$ 8,900	$ 6,900	$ 2,000	78%
MATERIALS TESTING & INSPECTION	$ 51,508	$ 9,207	$ 42,301	18%
SURVEY	$ 10,300	$ 10,300	$ -	100%
PROJECT COSTS - BOND	$ 8,454,538	$ 2,397,886	$ 6,056,652	28%

CONSTRUCTION CONTROL CORPORATION

Unified Fire Service Area - Eagle Mountain 251

BUDGET SUMMARY - DRAFT

15-Dec-2021

Prepared By: DAW 578-1201
Printed: 12/15/21 15:53

EXPENSE SUMMARY DESCRIPTION	CURRENT BUDGET	TOTAL EXPENDITURES TO DATE	AVAILABLE / UNENCUMBERED	PERCENT BUDGET EXPENDED
CONSTRUCTION COSTS	$ 5,073,720	$ -	$ 5,073,720	0%
ARCHITECTS FEES	$ 386,770	$ 58,482	$ 328,288	15%
REIMBURSABLES	$ 8,820	$ -	$ 8,820	0%
IMPACT/CONNECTION FEES	$ 38,053	$ -	$ 38,053	0%
PERMIT & REVIEW FEES	$ 47,428	$ 5,558	$ 41,870	12%
PROJECT MANAGEMENT FEES (1.63%)	$ 117,730	$ 25,329	$ 92,401	22%
OWNER'S CONTINGENCY	$ 394,052	$ -	$ 394,052	0%
ENVELOPE CONSULTANT	$ 12,684	$ -	$ 12,684	0%
COMMISSIONING	$ 17,758	$ -	$ 17,758	0%
GEOTECHNICAL	$ 7,500	$ 4,900	$ 2,600	65%
MATERIALS TESTING & INSPECTION	$ 38,053	$ 2,400	$ 35,653	6%
SURVEY	$ 6,800	$ 6,313	$ 487	93%
LAND PURCHASE	$ 600,000	$ 734,132	$ (134,132)	122%
PROJECT COSTS - BOND	$ 6,749,369	$ 837,115	$ 5,912,254	12%

CONSTRUCTION CONTROL CORPORATION

Unified Fire Service Area - Eagle Mountain 253

BUDGET SUMMARY - DRAFT

15-Dec-2021

Prepared By: DAW 578-1201

Printed: 12/15/21 16:01

EXPENSE SUMMARY DESCRIPTION		CURRENT BUDGET		TOTAL EXPENDITURES TO DATE		AVAILABLE / UNENCUMBERED	PERCENT BUDGET EXPENDED
CONSTRUCTION COSTS	$	6,867,715	$	-	$	6,867,715	0%
ARCHITECTS FEES	$	379,450	$	55,125	$	324,325	15%
REIMBURSABLES	$	8,820	$	-	$	8,820	0%
IMPACT/CONNECTION FEES	$	51,508	$	-	$	51,508	0%
PERMIT & REVIEW FEES	$	53,259	$	-	$	53,259	0%
PROJECT MANAGEMENT FEES (1.63%)	$	145,960	$	25,897	$	120,063	18%
OWNER'S CONTINGENCY	$	686,772	$	-	$	686,772	0%
ENVELOPE CONSULTANT	$	17,169	$	-	$	17,169	0%
COMMISSIONING	$	24,037	$	-	$	24,037	0%
GEOTECHNICAL	$	7,500	$	-	$	7,500	0%
MATERIALS TESTING & INSPECTION	$	51,508	$	-	$	51,508	0%
SURVEY	$	6,800	$	-	$	6,800	0%
PROJECT COSTS - BOND	$	8,300,498	$	81,022	$	8,219,476	1%