

MINUTES
AIRPORT BOARD MEETING
500 W AIRPORT ROAD, SANPETE COUNTY, UTAH
Tuesday, October 19, 2021
6:00 P.M.

Board Members Present: Chair Tom Herbert, Ted Meikle, Ephraim Council Liaison Richard Wheeler, Manti Council Liaison Mary Wintch

Board Members Excused: Scott Larson, Jeremy Hallows, Airport Manager Shaun Kjar

Staff Present: County Commissioner Edwin Sunderland, Secretary Candice Maudsley

Others Appearing: Tracy James

CALL TO ORDER

The Manti Ephraim Airport Board convened on Tuesday, October 19, 2021. Board Chair Tom Herbert called the meeting to order at 6:17 PM.

I. MOTION AGENDA

A. APPROVAL OF THE SEPTEMBER 14, 2021, MINUTES

Board Member Wintch moved to approve September 14, 2021. The motion was seconded by Board Member Wheeler. The vote was unanimous. The motion carried

B. FLY-IN POST EVENT EVALUATION

- Smaller crowds, but three other fly-ins were going on the same day
- Donations accepted from companies, at the gate, and breakfast
- I-Four Media donated the set-up fee for the t-shirts
- Start inviting organizations to next year's fly-in very early
- Most pilots took advantage of the fuel discount
- Breakfast went well. The prepositioning went well. It was recommended that next year a minimum of three people be assigned to cooking breakfast. It would be a great idea to have someone serve breakfast (particularly bacon). Make sure to get plenty of bacon.
- Food handlers permit for breakfast
- A headcount would be helpful for food preparation the following year
- PTA lunch was very well organized
- A band in leu of a speaker is a good idea for next year.
- Coke trailer went well
- Remote control planes were not present this year. Their return will be discussed next year.
- Parking signs or parking director needed

- Handheld radios and a base station are needed for the airport
- Kids hangar may need a change, possibly a flight simulator
- Aviation specific vendors invited
- Aviation curriculum for children aged 12-18 years old, possibly a STEM program
- SLCC (Salt Lake Community College) has some amazing demos that may be available next year
- STOL competitions for take-off and landings
- Publish an event agenda in advance
- Flyers on Manti and Ephraim City electric signs
- 2022 Fly-in on September 10th
- Print and sell t-shirts
- More garbage cans for event and trash pick up
- Make event checklist
- Port-a-potties needed next year
- Newspaper ads preferred to also have articles

C. BOARD REPORTS

A) Hangar Construction

Shaun was not present. He can give a report at the next meeting concerning new hangars. Hangar lease billing and contracts will be on the next agenda.

B) Land Acquisition

The engineers are working on protecting approach and departures. The FAA will pay for the land within 100 feet vertically of the departure plane. The surveyors need to inform the Board what land would be included in these 100 feet.

C) Equipment Acquisition

The airport is relying on Manti and Ephraim City's equipment. Tom stated the airport needs dedicated equipment, and suggested the airport have a tractor with a front loader to clean the snow off the runway, a mower deck to mow the area around the runway, and the equipment necessary to keep the area safe and free of rodents, snow, and weeds. It is possible to rent the equipment needed a couple times a year. A lease agreement may be pursued.

D) AWOS

The handset on the AWOS is nonfunctional. It is a safety issue that needs to be repaired.

Adjournment

There being no further business to come before the Airport Board for consideration, Board Member Wheeler moved the Airport Board Meeting adjourn at 7:40 p.m. The motion was seconded by Board Member Meikle. The vote was unanimous. The motion carried.

The next Airport Board meeting is scheduled to be held on November 9, 2021, starting at 6:00 PM.

MINUTES APPROVED:

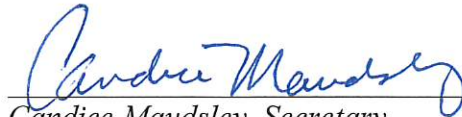


Tom Herbert, Chair

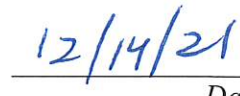


Date

ATTEST:



Candice Maudsley, Secretary



Date