

**MEETING MINUTES  
UTAH SECURITY SERVICES LICENSING BOARD**

**OCTOBER 14, 2021  
HEBER M. WELLS BLDG.  
ZOOM – 9:00 A.M.  
SALT LAKE CITY, UT 84114**

**CONVENED: 9:01 AM    ADJOURNED: 11:00 AM**

**BOARD MEMBERS PRESENT:**

Leo Koetje, *Chairperson*  
Chief Collen Jacobs  
Joshua Smith  
Sheriff Travis Tucker  
Nick Blanchette

**BOARD MEMBERS EXCUSED:**

**DOPL STAFF PRESENT:**

Jana Johansen, Bureau Manager  
Sicily Hill, Compliance  
Ashley Beyer, Outreach Manager

Bobbie Loy, Board Secretary  
Tracy Taylor, Quality Assurance Specialist

**GUESTS:**

Robert Anderton	Thomas West	Tracy Ita	Dane Womack
Susan Smith	Royd Waters	David Hall	Timothy Adams
Osvaldo Barragan-Ochoa		Keith Bansemer	David Kleiman
David DeWitt	Christopher Attucks		

**ADMINISTRATIVE BUSINESS: (0:09:04)**

**OATH OF OFFICE FOR COLLEEN JACOBS – JANA JOHANSEN**

Ms. Johansen administered the Oath of Office to Colleen Jacobs.

**APPROVAL OF JUNE 10, 2021, MEETING MINUTES**

Mr. Blanchette made a motion to approve the June 10, 2021, meeting minutes as written. The motion, seconded by Sheriff Tucker, passed unanimously.

**YEARLY CHAIRPERSON ELECTION**

Ms. Johansen opened the floor for nominations or a motion. Mr. Blanchette made a motion for Mr. Koetje to continue as chairperson. The motion, seconded by Sheriff Tucker, passed unanimously.

**OUTREACH – MARK STEINAGEL AND ASHLEY BEYER**

This topic is tabled until the December meeting due to Director Steinagel being unable to attend today.

## COMPLIANCE REPORT – SICILY HILL

Ms. Hill provided the board with an update on probationer Hans Karl Schubert and Timothy Adams. Mr. Adams is meeting with the Board today.

## INTERVIEWS: (0:18:10)

### ROBERT ANDERTON – QUALIFIER REVIEW

Mr. Anderton attended his appointment with the Board. Ms. Johansen reviewed Mr. Anderton's experience with the Board. Mr. Anderton answered questions from the Board regarding his experience. Mr. Koetje made a motion to approve Mr. Anderton as the QA for Sunstates Security LLC. The motion, seconded by Mr. Smith, passed unanimously.

### THOMAS "TJ" WEST – NEW QUALIFIER

Mr. West attended his appointment with the Board. Ms. Johansen reviewed Mr. West's experience with the Board. Mr. Koetje made a motion to approve Mr. West as the QA for Ready Alliance Protection Group LLC. The motion, seconded by Mr. Blanchette, passed unanimously.

### TRACY ITA – QUALIFIER REVIEW

Mr. Ita attended his appointment with the Board. Ms. Johansen reviewed Mr. Ita's experience with the Board. Mr. Ita answered questions from the Board regarding his experience. Mr. Koetje made a motion to approve Mr. Ita as QA for PFC Safeguards LLC. The motion, seconded by Mr. Smith, passed unanimously.

### DANE WOMACK – NEW QUALIFIER

Mr. Womack attended his appointment with the Board. Ms. Johansen reviewed Mr. Womack's experience with the Board. Mr. Womack answered questions from the Board regarding his experience. Mr. Koetje made a motion to approve Mr. Womack as the QA for Onsite Private Security Inc. The motion, seconded by Mr. Blanchette, passed unanimously.

### SUSAN B SMITH – NEW QUALIFIER

Ms. Smith attended her appointment with the Board. Ms. Johansen reviewed Ms. Smith's experience with the Board. Ms. Smith answered questions from the Board regarding her experience. Mr. Koetje made a motion to approve Ms. Smith as the QA for Contemporary Services Corporation. The motion, seconded by Mr. Blanchette, passed unanimously.

### ROYD WATERS – QUALIFIER REVIEW

Mr. Waters attended his appointment with the Board. Ms. Johansen reviewed Mr. Waters' experience with the Board. Mr. Waters answered questions from the Board regarding his experience. Mr. Koetje made a motion to approve Mr. Waters as QA for American Guard Services, Inc., pending the fingerprint return. The motion, seconded by Mr. Smith, passed unanimously.

## CHARILE TAUTUAA – OUT OF COUNTRY EXPERIENCE DETERMINATION

Mr. Tautuaa did not attend his appointment with the Board. Ms. Johansen reviewed his request that she received via email with the Board. The Board would like Mr. Tautuaa to provide a resume and attend the next Board meeting. Ms. Johansen will inform Mr. Tautuaa that he would need to speak to the Board regarding his out of country experience.

#### TIMOTHY ADAMS – INITIAL PROBATION INTERVIEW

Mr. Adams attended his appointment with the Board. Ms. Johansen reviewed the circumstances that led to Mr. Adams probationary status. Mr. Adams answered questions from the Board regarding his probationary status and the incident that caused him to be placed on probation. Mr. Koetje made a motion to have the stipulation brought back to Director Steinagel for Mr. Adams to not be able to carry a firearm. The motion seconded, by Mr. Smith, passed unanimously.

#### CODERRO BAXTER – HISTORY REVIEW

Mr. Baxter did not attend his appointment with the Board. Mr. Baxter emailed Ms. Loy and requested to have his application withdrawn so no determination is needed from the Board.

#### OSVALDO BARRAGAN-OCCHOA – HISTORY REVIEW

Mr. Barragan-Ochoa attended his appointment with the Board. Ms. Johansen reviewed Mr. Barragan-Ochoa's history with the Board. Mr. Koetje made a motion to deny Mr. Barragan-Ochoa's application. The motion, seconded by Sheriff Tucker, passed unanimously. Mr. Smith made a new motion to deny the application and Mr. Barragan-Ochoa could reapply after 2 years. The motion, seconded by Sheriff Tucker, passed unanimously.

#### COURTNEY KELLEY – HISTORY REVIEW

Mr. Kelley did not attend his appointment with the Board. Ms. Johansen reviewed Mr. Kelley's history with the Board. The Board discussed Mr. Kelley's history. Mr. Koetje made a motion to deny Mr. Kelley's application. The motion, seconded by Mr. Smith, passed unanimously.

#### YONI ALAJANDRO MEDIANO – HISTORY REVIEW

Mr. Mediano did not attend his appointment with the Board. Ms. Johansen reviewed Mr. Mediano's history with the Board. The Board discussed Mr. Mediano's history. Mr. Koetje made a motion to deny the application and Mr. Mediano can reapply after his 24 month probation related to his charges is completed. The motion, seconded by Mr. Smith, passed unanimously.

#### EMILY ANN ADAMSON – HISTORY REVIEW

Ms. Adamson did not attend her appointment with the Board. Ms. Johansen reviewed Ms. Adamson's history with the Board. Mr. Smith made a motion to deny the application. The motion, seconded by Mr. Blanchette, passed unanimously.

#### LORENZO EUCHARIS TUPUOLA – HISTORY REVIEW

Mr. Tupuola did not attend his appointment with the Board. Ms. Johansen reviewed Mr. Tupuola's history with the Board. The Board discussed Mr. Tupuola's history. Mr. Koetje made a motion to deny the application. The motion, seconded by Mr. Smith, passed unanimously.

#### **DENG ALOR MANDANG – HISTORY REVIEW**

Mr. Mandang did not attend his appointment with the Board. Mr. Mandang emailed Ms. Loy and requested to have his application withdrawn so no determination is needed from the Board.

#### **GABRIEL BAILEY HAMILTON – HISTORY REVIEW**

Mr. Hamilton did not attend his appointment with the Board. Ms. Johansen reviewed Mr. Hamilton's history with the Board. The Board discussed Mr. Hamilton's charges. Mr. Koetje made a motion to deny the application. The motion, seconded by Mr. Smith, passed unanimously.

#### **DISCUSSION & ACTION ITEMS: (1:14:00)**

##### **CRIMINAL HISTORY GUIDELINES OVERVIEW – TRACY TAYLOR**

Ms. Taylor reviewed criminal history guidelines with the Board that she completed as an overhaul of the Divisions guidelines. The Board and general public attendees asked Ms. Taylor some questions regarding the new guidelines. Mr. Koetje made a motion to adopt the changes as drafted by Ms. Taylor. The motion, seconded by Sheriff Tucker, passed unanimously.

##### **AUTO INSURANCE QUESTION – MIKE GUNN**

Mr. Gunn previously met with the Board regarding his concern that there is not a Rule about vehicle insurance or about security personnel using their personal vehicles versus a company vehicle. Ms. Johansen pointed out that the licensing act definitions does call out that a security motor vehicle cannot be personal tangible property as it would require modification and cannot be modified for company use.

##### **GOOD MORAL CHARACTER – R156-63A-302f REVIEW**

Ms. Johansen reviewed R156-63a-302f(t) with the Board. Sheriff Tucker states 76-5b-201 covers pornography charges. Mr. Koetje made a motion to include 76-5b-201 as a reference. The motion, second by Mr. Smith, passed unanimously.

##### **FIREARM TRAINING AND AMMO ISSUES**

Ms. Johansen reviewed an email sent to B6 from John Cox with Pride Investigations regarding ammunition shortages/cost and firearm training. The Board discussed previous ammo issues but feel this is no longer an issue.

##### **18 USC 44 SECTION 992**

Ms. Johansen reviewed an email she received from David DeWitt regarding 18 USC 44 Section 992. Mr. DeWitt addressed the Board and is requesting that they separate 18 USC 44 Section 992 from (m) and be made its own subsection in the licensing rule as "(o) a discussion of 18 USC 44 Section 922". Mr. Koetje made a motion to modify the rule as requested. The motion, seconded by Mr. Smith, passed unanimously.

## 2022 BOARD MEETING DATES

Ms. Johansen informed the Board that the tentative dates for the 2022 meetings are February 10, April 14, June 9, August 11, October 13, and December 8.

### **ADJOURN:**

Motion to adjourn at 11:00 AM.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

12/9/2021

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Date Approved

12/9/2021

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Date Approved

Leo Koetje

 Digitally signed by Leo Koetje  
DN: cn=Leo Koetje, o=Peak Security, ou,  
email=lkoetje@peaksecurity.com, c=US  
Date: 2021.12.09 11:08:12 -07'00'

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Chairperson, Security Services Licensing Board



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Bureau Manager, Division of Occupational & Professional  
Licensing