

MINUTES
OF THE SALT LAKE CITY
BUSINESS ADVISORY BOARD
Wednesday, October 13th, 2021
8:30 a.m. - 10:00 a.m.

To access and participate in the meeting please visit
<https://saltlakecity.webex.com/saltlakecity/j.php?MTID=me3e863d1bfb7cb01fc6a90d141ea9a23>

Meeting Password: uhTcxy3CV66

I, Darin Piccoli, Chair of the Business Advisory Board (BAB), hereby determine that conducting the Business Advisory Board meeting at an anchor location presents a substantial risk to the health and safety of those who may be present, and that the City and County building has been ordered closed to the public for health and safety reasons.

1. Roll call

The following members of the Business Advisory Board were present:

Darin Piccoli, Chair	Sue Rice
Jeff Carleton	Abudujannah Soud
Angela Brown	
Scott Lyttle	

The following members of the Business Advisory Board were absent:

Kestrel Liedtke, Vice-Chair	Alberto Brito
Karen Gunn	

Also Present:

Veronica Cavanagh, Department of Economic Development; Lorena Rizzo Jenson, Department of Economic Development; Will Wright, Department of Economic Development; Cathie Rigby, Department of Economic Development; Peter Makowski, Department of Economic Development; Andrew Wittenberg, Department of Economic Development; Lindsey Day, Department of Economic Development; Samantha Smith, Department of Economic Development; Jolynn Walz, Department of Economic Development; Sara Montoya, City Attorney; Eric Daems, Planning Department; Allison Rowland, Salt Lake City Council Office; Kristen Lavelett, Local First Utah; Edward Bennett, Suazo Business Center, Jessica Thesing, The Downtown Alliance.

2. Briefings by the Staff

No briefings.

3. Approval of the minutes of September 8th, 2021 meeting

Mr. Carlton made a motion to approve the minutes from September 8th, 2021 meeting. Ms. Brown seconded the motion. Upon roll call, the motion passed unanimously.

1. Business Item

A. Open Meetings Act Training

Ms. Sara Montoya from the Salt Lake City Attorney's Office provided a training regarding the Utah Open and Public Meetings Act (OPMA). She explained that the Business Advisory Board (BAB) is a public body, and this training needs to happen annually.

B. Off Street Parking Update

Deputy Director Riffo-Jenson introduced Eric Daems from Salt Lake City's Planning Division. Mr. Daems shared a presentation on potential changes to the City's on Off Street Parking Ordinance. He explained that these changes do not affect any on-street parking regulations, but to add more flexibility to the businesses, particularly restaurants where minimum parking is being reduced and maximums will be increased. The goal of ordinance change is to provide more flexibility overall and allow for businesses to be able to provide parking based on its need.

Mr. Lyttle asked if bike parking offsets some of the restaurant parking spots. Mr. Daems said no.

C. Construction Mitigation

Ms. Rigby provided a presentation and overview of the Department of Economic Development's Construction Mitigation Grant program. She explained that the City Council allocated \$100,000 to help support businesses who may be impacted by major City construction projects. The application process began at the end of September 2021 and the program will continue until the funds run out. Ms. Rigby stated that so far seven applications had been received and five of those have completed the process and been approved.

For more information regarding the Construction Mitigation Grant program and where to find the application visit: <https://www.slc.gov/ed/constructiongrant/>.

Ms. Rice asked if there were any obstacles that the applicants were running into with the application process. Ms. Rigby answered that showing the difference in revenue during the construction with a profit and loss sheet has been hard to come up with for some businesses.

Deputy Director Riffo-Jenson added the Business Development team have been canvassing areas that have been affected and mailers will be sent out to the businesses regarding the Construction Mitigation Grant.

D. BAB Meetings Quorum

Deputy Director Riffo-Jenson provided an overview of the structure of BAB, vacancies and its quorum rules. She highlighted that ex-officio members are non-voting members and are not counted as part of the quorum. She also clarified that there are currently two open Board positions, District 2 and District 5, and BAB members can recruit for those positions. They can apply at: <https://www.slc.gov/boards/boards-commissions/business-advisory-board/>.

Chairperson Piccoli called for a motion. Ms. Rice made a motion that ex-officio members are non-voting and not part of a quorum. Mr. Soud seconded. Upon roll call, the motion passed unanimously.

2. City Council Announcements

No Announcements.

3. BAB Member Announcements

A. Subcommittees

Chairperson Piccoli stated that in past BAB meetings discussions took place concerning the BAB subcommittees, their roles and potential members for each. Chairperson Piccoli reviewed the following:

Council Meeting Subcommittee (*with Assistance from the City Council Representative*)

Edward Bennett

Small Business Development

Sue Rice

Karen Gunn

BAB Bylaws Subcommittee

Kestrel Liedtke

Chairperson Piccoli confirmed the members listed and asked for additional volunteers.

Mr. Carlton said he would like to participate on the Council Meeting Subcommittee and Mr. Lyttle volunteered for the BAB Bylaws subcommittee.

Ms. Rice stated yes, she was still interested in participating in the Small Business Development Subcommittee and she will reach out to Ms. Gunn to create an outline for Chairperson Piccoli to review and ensure they are on the same page on what he would like this group to do.

Chairperson Piccoli said he would email a copy of a letter that he had sent in the past regarding the bylaws to the BAB members and he will also include a recap on who is involved in what

group and what their responsibilities are.

4. **Adjournment**

There being no further business, the meeting was adjourned.

darin piccoli

darin piccoli (Dec 1, 2021 10:37 MST)

Darin Piccoli, Chairperson

This document and the recording constitute the official minutes of the Economic Development Business Advisory Board meeting held October 13th, 2021.

BAB Minutes 10.13.21

Final Audit Report

2021-12-01

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