

# Motor Vehicle Review Committee



December 11, 2012

## MINUTES

### **Motor Vehicle Review Committee Members in attendance:**

Kim Hood, Chair, absent	Department of Administrative Services
Tyler Burningham	Department of Natural Resources
Roxie Huntsman, absent	Department of Corrections
Mike McKay	Department of Public Safety
Steve McCarthy, absent	Department of Transportation
Paul Mash, Substitute Chair	Division of Purchasing
David Rees	University of Utah
Robin Erickson	Utah Clean Cities
Scott Harding	Larry H Miller

### **Fleet Operations and Guests in attendance:**

Sam Lee	Division of Fleet Operations
Scott Bingham	Division of Fleet Operations
Gary Robertson	Division of Fleet Operations
Jeff Done	Division of Fleet Operations

On Tuesday, December 11, 2012 the Motor Vehicle Review Committee held their regularly scheduled meeting in room 250 of the State Capitol, Salt Lake City, Utah. The meeting was called to order at 11:10 am by Substitute Chair Mash.

**1. Approval of Minutes from the September 25, 2012 meeting.**

**MOTION:** Dave Rees motioned to approve the minutes from September 25, 2012.  
Robin Erickson seconded the motion.

Motion passed unanimously.

**2. Personal Use Rule Change to R27-3-5**

Sam Lee stated the purpose of this is to receive input from the committee on rule changes. Fleet met with the Tax Commission about 5 weeks ago. They asked why we had the rule when Fleet does not have the authority to grant Take Home. Fleet is removing the language where Fleet approves personal use take home use.

Paul Mash asked where the Legislatures authority is kept. Sam Lee responded it is in statute or intent language.

**MOTION:** Robin Erickson motioned to approved the changes as outlined in the packet.  
Dave Rees seconded the motion.

Motion passed unanimously.

**3. Annual Cost Efficiency Report**

Gary Robertson stated Fleet is required by Statute to create an annual cost efficiency plan. The final version of the report has not yet been released. Gary Robertson went through the Executive Summary of the plan with the Committee.

Paul Mash asked how Fleet promotes the State Fuel Network to Cities, Towns, and Counties. Gary Robertson stated there is a marketing effort done by Jeff Done. Jeff goes out and meets with them to show the cost efficiencies of switching to the State Fuel Network.

Dave Rees asked if goal number 4 to increase savings by fueling on the state network include the whole network or just the Fleet vehicles usage. Gary Robertson stated yes it is the entire State Fuel Network.

Robin Erickson stated she was impressed with the Summary.

**4. Other Items from Committee Members**

Dave Rees asked if there can be a future agenda item to have the Tax Commission come in and work out a process for renewing vehicle licenses which is not as cumbersome as the current process. Sam Lee stated Dave Rees has brought this up before and we need to get the Tax Commission on board with making changes.

Robin Erickson asked if the cost efficiency goals could be updated quarterly. Sam Lee stated he is fine with the yearly process of updated goals from the agencies. Fleet has the information in our system to pull the goal progress at any time.

**MOTION:** Dave Rees motioned to adjourn. Scott Harding seconded the motion.

Motion passed unanimously.

**Meeting Adjourned at 11:30 a.m.**