



MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, SEPTEMBER 14, 2021, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting:	Mayor Richard J. Child	
Elected Officials in Attendance:	Liz Crandall	
	Craig Jensen	Absent
	Matt Packard	Absent
	Mike Snelson	
	Brett Nelson	Absent

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, Deputy Recorder Jennifer Grigg, Building and Grounds Director Bradley Neel, Golf Pro Craig Norman, Library Director Dan Mickelson, Operations Director Patrick Monney, Power Director Leon Fredrickson, Public Safety Director Lance Haight, Public Works Director Brad Stapley, City Engineer Jeff Anderson, Water Superintendent Shawn Black, Streets Superintendent Jason Riding, Stormwater Superintendent Jake Nostrom, Recreation Superintendent Stacey Child, and Museum of Art Director Rita Wright.

CALL TO ORDER

Mayor Child welcomed everyone and called the Work/Study meeting to order at 5:30 P.M. He reviewed the details for tonight’s meeting. He announced Stacey Child is the new Recreation Director.

COUNCIL BUSINESS

1. CALENDAR

- Sept 21 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Sept 29-Oct 01 - ULCT Annual Convention
- Oct 05 - Work/Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Oct 12 - Work/Study Meeting 5:30 p.m.

2. DISCUSSION AND PRESENTATIONS

a) Street Department Update - Brad Stapley, Public Works Director

Director Stapley started his presentation by explaining the paving of a street. He introduced the four Public Works division heads: City Engineer Jeff Anderson, Water Superintendent Shawn Black, Streets Superintendent Jason Riding, and Stormwater Superintendent Jake Nostrom He described the process of deciding when to pave a road. He included anecdotes from 2004 and explained that when a roadway is cut, the lifespan is reduced by seven years. The staff prepares the road above and below ground before paving begins. He turned the time over to Engineer Anderson who explained there are two aspects of pavement management: preservation & rehabilitation. Springville Public Works uses system PASER (Pavement Surface Evaluation and Rating) of 1-10 standards to evaluate all city roads and track conditions in a database. Councilmember Snelson said the left fork was black gold then the county added

chip seal. Director Stapley answered the surface treatment on top of asphalt seals the pavement and adds traction for winter driving in addition to adding life to the road. Mayor Child said the county applied a fog seal this week. Jason Riding added the fog seal is like painting the road black, just not protection. Springville's policy is to utilize clay kiln-dried chip that is more durable and eventually turns black. The fog seal will fade with traffic. Engineer Anderson explained keeping pavements in the high-quality range costs less than completely rebuilding a road in the near future. A well-known policy among professionals, *keep your good roads good*, preserves new roads, and costs pennies on the dollar. He continued by explaining a research project contracted w/BYU for a road deterioration curve. The information collected allowed for the creation of a database and an expensive prediction that every road in Springville would need to be replaced every 22 years. Staff asked the researchers to recommend processes, optimized treatments, and create a timeline. With the collected information, staff has refined the process of road maintenance and replacement which stretches the life of a road to 50 years each. Through that database and the refining process, the department is banking money for optimal affordable road maintenance and replacement. To add to the life of all new roads in Springville, there is a 5-year moratorium on street cuts by developers with a substantial fee and rehab required.

Superintendent Black continued the presentation by explaining a contractor with a logger tracks underground leaks. Director Stapley asked if it is annual. Superintendent Black answered there is a seven-year rotation. In addition, the staff looks at the aging infrastructure. The work order system started in 2014 and staff accesses repairs, broken water mains, leak detection, and handwritten logs and notes. The system is aged by decade. They also check for history ahead of any street project and individual services to prevent backflow from a home. Now staff works with UDOT to fix leaks ahead of their road projects. Staff also maintains and installs hydrants.

He turned the time over to Superintendent Nostrom, who said cameras are used to inspect the wastewater system and stormwater system as well. The pipe is laid on a grade to run downhill. A belly is a low spot. Staff also inspects the connection to the laterals. Director Stapley asked Superintendent Nostrom to explain that the homeowner owns the lateral from the home to the street connection at the main. Mayor Child asked about culinary water and secondary water. Superintendent Black explained the city maintains the pipe to the water meter. Director Stapley explained sewer laterals are the homeowner's responsibility. Superintendent Nostrom said that is the standard in Utah. He continued by explaining manhole inspection and stormwater inlet inspection. Councilmember Snelson asked about cleaning inlets. Director Stapley answered the City Council approved a full-time street sweeping employee. Superintendent Riding said that this time of year, within an hour the street needs swept again. It is a never-ending process. Councilmember Snelson confirmed there is a street grid rotation schedule for the street sweeper. Superintendent Nostrom agreed, stating his division is excited to keep as much as possible out of the gutters. He concluded by explaining the replacement/rehabilitation plan for the aging infrastructure which can include trenchless liner.

He turned the time over to Superintendent Riding who started his discussion by explaining that the streets department checks ADA (Americans with Disabilities Act of 1990) compliance. An ADA ramp is only replaced when roads are treated with mill and overlay, which is the code. Councilmember Snelson confirmed which projects get ADA ramp replacement. Staff also works to eliminate hazards on safe walking routes to schools, high traffic areas, and walkways to churches. Director Stapley said time is of the essence and staff lets road cuts sit for a season so the trenches settle through the winter. He showed examples of asphalt treatments. Treatments are input to the pavement management program. Director Stapley said all background work happens before pavement.

Councilmember Snelson asked about the top of Center Street. Director Stapley answered that project is sitting because it will cost \$350,000 to \$500,000 to make that connection. Other projects take priority and it is not in the 5-year capital plan. Councilmember Crandall thanked the department for preparing this presentation. Mayor Child added the public does not realize that when a project is needed,

but the funding is not allocated that year, our city is financially responsible enough to find the money for that project without bonding. He asked for the assessment of our roads provided by the BYU Civil Engineering Department. Engineer Anderson answered Springville City has a great rating compared to our neighbor communities.

3. MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

- a) **Discussion with Department Directors**
- b) **Mayor and Council Reports**

Administrator Fitzgerald started his discussion by explaining there will not be a Friday Update this week because of the supervisor strategy meetings this Thursday and Friday. He reported he attended a legislative policy meeting this week and the State legislature is looking to potentially block incentives for retail businesses, taking away a city's ability to secure its economic future by incentivizing retail business. The legislature is also threatening to tweak the 50/50 sales tax formula. He opined the coming legislative season will be interesting as the legislature flexes its muscles trying to preempt traditionally local government purview. He said this report is to keep the Council aware of preliminary high-level discussions with no legislation proposed yet.

He moved on to discuss ARPA (American Rescue Plan Act) funding. Administrator Fitzgerald reported that Engineer Anderson has submitted applications for ARPA grants for water/sewer projects by tomorrow's deadline. He learned at the legislative policy meeting that the state anticipates receiving more than 150 million dollars in applications to a fund limited to 50 million dollars. He continued by reporting about an additional meeting of high-growth cities that feel picked on by the legislature. This group of smaller cities and towns feel that the Utah League of Cities and Towns leans toward positions facilitated by large cities including zoning that can tie the hands of large growth towns and the legislature blocking incentives when large cities already have big box stores so they legislate to block small towns from getting big box stores. He met with UTA and MAG to finalize preferred alternatives for transit in South Utah County. Full-service Frontrunner South will end at Payson, not Santaquin, and time of day service and BRT (Bus Rapid Transit) are not recommended. He concluded by saying that is good news for Springville City along with the fact that UTA has already bought right of way. There is no confirmed timeline, but there will be an express bus from our rail location to the Provo Frontrunner Station. Congressman Curtis will hold a town hall meeting on October 6, 2021, and the City Council will host him for dinner. Councilmember Crandall confirmed that incentives are good for big box stores, bad for small businesses.

Director Stapley reported that earthwork will start for the three-million-gallon tank at the top of 400 South funded by impact fees in the next month or two. The excess dirt will be used for the bike park at the same location. He said public relations starts soon with information going out to the neighborhood and the improvements to the road are scheduled at the same time. Attorney Penrod reported the neighbors asked for a sit-down. Councilmember Crandall agreed.

Director Neel stated the bike park RFP (Request for Proposals) went out to public contractors with construction starting in the spring and the splash pad closes Saturday.

Director Mickelson reported this summer the library staff created walking tours on their website for art/sculpture, historical downtown, and historical homes.

Golf Pro Norman reported Superintendent Joel Grose is staying at the Hobble Creek Golf Course and there are four qualified bidders for the sprinklers project.

Director Stacey Child said she is very excited to be the new recreation director. Soccer, flag & tackle football, as well as fishing programs, started. At the CRC, the high school swim team practices start tomorrow. The new adaptive swim program is full, and the adaptive soccer league started this weekend. The PAR (Parks, Arts & Recreation) tax committee is working on a draft of the voter information pamphlet. The pickleball courts are busy.

Dr. Wright stated that the quilt show is closing this week. Outreach educators are continuing to serve the schools virtually for the next few months. Administrator Fitzgerald added there was a break-in at the museum targeting the donation box.

Chief Haight reported the investigation on the break-in includes more surveillance video from Facebook. The police department is close to full staffing including those employees in-field training and studying at the academy; scheduled to graduate in December. There should be full teams out on patrol by the first of the year. He is proposing to fill one vacant position with a lateral officer to get on the streets quickly. There are three SROs (School Resource Officers) covering the high school, middle school, and junior high.

Director Fredrickson reported the lights are on and the Power Department survived a pretty hot summer with 9% more kilowatts delivered to our system for the first two months of this fiscal year. Pricing continues to be strenuous on the market and staff is managing with our assets at the Whitehouse Power Plant and other resources. A car hit another steel pole on 1500 West. Staff released the smoke from a pad-mount transformer in the Hunter Valley area with a bad secondary bushing caused by the heat of the current amps. They are in the process of hiring a journeyman lineman electrician after retiring one more employee to continue performing and providing good reliability to the city.

Director Monney reported that human resources processed 65 new employees and 40 terminations. Administrator Fitzgerald said terminations include quit, retiring, and being fired. Director Monney added the job market is very competitive.

Director Riddle complimented the treasury division and the utility cashiers and noted that tomorrow is shut off day, which is usually very busy. He commended the work of that division for a concerted effort to aggressively remind people to pay the bill before turn-off. Historically there have been well over a hundred disconnects each month. Treasurer Penni's staff has been proactively making phone calls and sending out flyers to improve service to the customer and reduce impact to the Power Department. Disconnect revenues are down but our business should not be based on disconnect fees. Shutoffs are reduced by more than a third; down to 30 and 40 shut-offs from over 100 per month last year. Director Fredrickson added this improvement reduces bad debt to write off and the collection agency is very good. Administrator Fitzgerald complimented the cross-department collaborations and the power department truck rolls are down to about ten compared to 100 last year due to the automatic meter system. Councilmember Snelson asked for data on why customers do not pay their bills before shut off. Director Riddle answered there is a percentage of customers that get shut off frequently. Administrator Fitzgerald added the city sends a thousand late notices each month. Most of those are customers who just forgot. Next, reminder calls go out and more customers pay before remote shut off happens on the meters that frequently pay late. Director Riddle said the city serves 12000 meters with only 100 up for shut-off on any given month. Our bad debt rate is .2% which is extremely low, much better than most of the country. Treasurer Heather Penni firmed up and enforced policies that have effectively retrained the repeat offenders to avoid the \$40 every month to reconnect. Administrator Fitzgerald added that a customer could pay close to \$500 per year in disconnect fees.

Councilmember Snelson asked about hiring and recruiting incentives. Director Monney described the bonus to employees who recommend new hires. Jobs are published at all the local job listing boards and services. Administrator Fitzgerald said as the market has gotten tighter, the flexibility of the policy for how employees are onboarded is being discussed. While hiring police we have experienced some success with incentives. We are asking for concrete suggestions from supervisors during training this week.

Mayor Child asked for any other comments. Councilmember Crandall attended classes on dark sky planning along the Wasatch Front and explained ordinances some cities pass regulating light at night. Torrey Utah is really dark and Utah's first International Dark Sky Community. Only 18 communities in the world have achieved this distinction. 80% of Americans can't see the Milky Way because of light pollution

including LED light. She continued by reporting on the Orem Farmer's Market being a small business incubator. Administrator Fitzgerald said there is dark sky language in the Lakeside Development planning.

Director Neel showed a survey of Bartholomew Park users to determine hometowns. Water quality was a concern in 2017 as well as swimmer safety. The non-resident parking fee was established. The fee was increased this year and the number of non-resident vehicles in the city is down by about 1700 or a \$7000 revenue loss. Director Stapley noted that because of drought the amount of clean water moving through the pond is reduced so it is harder to keep the water clean.

4. ADJOURNMENT

COUNCILMEMBER SNELSON MOVED TO ADJOURN THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL AT 6:44 P.M.

COUNCILMEMBER CRANDALL SECONDED THE MOTION, ALL VOTED AYE.

5. CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session as provided by Utah Code Annotated Section 52-4-205

There was none.

This document constitutes the official minutes for the Springville City Council Work/Study meeting held on Tuesday, September 14, 2021

I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true and accurate, and complete record of this meeting held on Tuesday, September 14, 2021.

DATE APPROVED: October 19, 2021

Jennifer Grigg
Deputy Recorder