

Community Renewable Energy Board Meeting Minutes

The Community Renewable Energy Board, met in a regular public meeting on Monday, October 4, 2021, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be Millcreek City Hall.

PRESENT:

Board Members

In person

Dan Dugan, Chair
Glenn Wright
Emily Quinton
Christopher Thomas
Jeff Silvestrini
Drew Quinn
Samantha DeSeelhorst

Electronic

Chris Cawley
Pamela Gibson
Randy Aton
John Guenther
Kelly Bush
Cheri Jackson
Andy Beerman
Mara Brown
Sarah Stock
Kalen Jones
Holly Smith
Mila Dunbar-Irwin
Angela Choberka

Staff

John Brems, Millcreek City Attorney
Alexander Wendt, Millcreek Deputy City Recorder
Kurt Hansen, Millcreek Facilities Director

Attendees: Melanie Reif, Ross Watkins, Richard Hyer, Sara Montoya, Janene Eller-Smith, Richard Hyer

Minutes by Alexander Wendt.

REGULAR MEETING – 1:00 p.m.

TIME COMMENCED: 1:00 p.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

Chair Dugan called the meeting to order.

Identification and Update on Community Participation in Community Renewable Energy Agency, including welcoming new members and review list of remaining eligible communities.

Dan Dugan – Voting Member
Jeff Silvestrini - Voting Member
Christopher Thomas – Alternate Member – Not Voting Today
Emily Quinton – Alternate Member – Not Voting Today
Samantha DeSeelhorst – Alternate Member – Voting Today
Glenn Wright – Voting Member
Drew Quinn – Voting Member
Pamela Gibson – Voting Member
Kelly Bush – Voting Member
Chris Cawley – Alternate Member - Voting Today
Randy Aton – Voting Member
Kalen Jones -Voting Member
Holly Smith – Alternate Member – Not Voting Today
Janene Eller-Smith – Alternate Member – Not Voting Today
Sarah Stock – Voting Member
Emily Quinton – Alternate Member – Not Voting Today
Mara Brown – Alternate Member –Voting Today
Andy Beerman – Voting Member
Cheri Jackson – Alternate Member –Not Voting Today
John Guenther, Alternate Member- Not Voting Today

Chair Dugan reviewed the anchor communities, they include Castle Valley, Grand County, Moab, Millcreek, Park City, Salt Lake City, and Summit County. Communities that have elected to participate as non-anchor communities are, Cottonwood Heights, Francis, Holladay, Alta, Springdale, Kearns Metro Township, Salt Lake County, and Ogden. Communities eligible to join are Bluffdale, Coalville, Emigration Canyon Township, Kamas, Oakley, Orem, West Jordan, West Valley City. Communities have until the end of the calendar year to join. Chair Dugan asked for members of the board to encourage other communities to join.

2. Business Matters

2.1 Approval of September 7, 2021, Meeting Minutes

Board Member Wright made the motion to approve the September 7, 2021, Meeting Minutes. Board Member Silvestrini seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Board Member Silvestrini said that communities have been invoiced. There are some communities that have paid. Alta, Kearns, Holladay, Summit County, Cottonwood

Heights, and Millcreek have paid.

2.3 Reports From Committees (Program Design, Low-Income Plan, and Communications).

Christopher Thomas, Salt Lake City staff and alternate board member, gave a report from the Program Design Committee. The Program Design Committee met three times in September. They discussed how to reach the net renewable energy by 2030. The request for proposal (RFP) for an energy attorney has been posted and is due on October 6, 2021. The Program Design Committee has asked for a special meeting on October 18th, 2021. They will bring a recommendation to the Community Renewable Energy Board for a vote regarding an energy attorney. Board Member Wright asked how many applicants there are for the attorney. Mr. Brems said there are no applicants yet. Mr. Brems said two applicants have asked questions.

Board Member DeSeelhorst gave the report from the Low-Income Plan Committee. They reviewed the general purpose of the Low-Income Plan Committee in their meeting. They discussed resources they could use in their work and discussed using GIS to map areas where the low-income plan is more important. The committee discussed holding some listening sessions to get municipality input. They have a meeting coming up on October 11, 2021. The Low-Income Plan Committee will be speaking with someone from Rocky Mountain Power.

Board Member Cawley gave the report from the Communication Committee. He said the Committee has not selected a permanent meeting time yet. They are open to other members participating in their meetings. The Communication Committee discussed their purpose in their meeting. The Communication Committee will stay in touch with the Program Design Committee and Low-Income Plan Committee. Board Member Quinton asked if the committee would track articles about the board to centralize and save the articles. Board Member DeSeelhorst said that tracking these is a good idea, and they could be put on the program website.

2.4 Discussion and Consideration of Resolution 21-16 Requesting that Millcreek Invoice Any Additional Participating Community for its Phase 1 Initial Payment

Board Member Silvestrini said that a previous resolution had been adopted and since that time Salt Lake County has been added to the Committee and needs to be invoiced. This resolution adds a provision for Millcreek to invoice any community in the future without a resolution every time a community joins the Community Renewable Energy Board. Chair Dugan asked if there is a deadline in the resolution for payment. Board Member Silvestrini said the resolution gives new communities 45 days to pay.

Board Member Silvestrini made the motion approve Resolution 21-16 Requesting that Millcreek Invoice Any Additional Participating Community for

its Phase 1 Initial Payment. Board Member Bush seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.5 Discussion and Consideration of Resolution 21-17; Changing the Phase 1 Anchor Payment Date from October 31, 2020 to November 30, 2021

Mr. Thomas explained the Phase 1 initial payment deadline had been pushed back to July 31st, 2021, and then to September 30th, 2021. Salt Lake City and others have not made the payment yet. According to the governance agreement the Phase 1 initial payments received will change the anchor payment calculations. This allows more Phase 1 initial payments to roll in. The change is only relevant to municipalities that are not counties. County payments are due January 2022.

Board Member Quinn made the motion to approve Resolution 21-17. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.6 Discussion and Consideration of Special Board meeting to be held on October 18, 2021, commencing at 1 p.m. at Millcreek City Hall to consider procurement of professional service.

Chair Dugan said this is the date that Mr. Thomas had requested for a Special Meeting during his report from the Program Design Committee. Board Member DeSeelhorst asked if the meeting conflicts with the Millcreek Council Meetings. Board Member Silvestrini said it does not conflict. Secretary Quinton asked for Board Members to respond to the calendar date invitation.

Board Member DeSeelhorst made the motion to hold a Special Board Meeting on October 18, 2021. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.7 Discuss amending the final date for eligible communities to join from January 2022 to a future date and updating website timeline for signing Utility Agreement and submitting Program Application from January 2022 to a future date.

Mr. Thomas said the Program Design Committee may need six months of work and negotiation before the Program Design Committee will feel comfortable submitting a program design to the stage regulators for consideration. They are asking to postpone the deadline to a future date. In some of the eligible communities that have not signed on there will be newly elected officials and the Board would like to give these new elected officials more time to come up to speed on the goals of the Community Renewable Energy Board. These are reasons to push the date into the future. Board Member DeSeelhorst asked that the Program Design Committee create a tentative, very general timeline. Mr. Thomas said that is a great proposal. Additionally, after the Board hires the energy attorney, they can really nail down a timeline. Board Member Silvestrini said it makes sense to extend the deadline because as more work gets done it will become clearer what the rate may be. Perhaps

other communities will be likely to join if they see the rate is lower than they had thought. Board Member Quinn asked how the calculation of payments is affected by extending the timeline. The anchor payments bring the total budget up to \$350,000. This helps pay the state amounts that come due and pay the energy attorney. They do not create new budgetary problems by delaying the date because the initial money has been allocated. Board Member DeSeelhorst asked if anchor communities receive a credit back if a community joins towards the end of the deadline. Board Member Silvestrini said that anchor communities would get a credit applied to their Phase 2 payments. Chair Dugan said that moving the date is wise because some municipalities are worried about their low-income communities.

Secretary Quinton reminded the Board that she is an alternate board member of a county. County governments do not have to pay until January 2022. Secretary Quinton budgeted to pay for the Summit County anchor payment in 2021 due to budget constraints. Board Member Quinton asked for a way that Millcreek could invoice all the communities even the counties because a county may need to pay before the beginning of the new year. Board Member DeSeelhorst asked if the Board needs a new resolution to invoice counties. Mr. Brems said he would investigate whether the resolution specifies municipalities or counties. Board Member Silvestrini said he was wondering if the Board should consider a resolution in November to address this issue. Chair Dugan suggested amending resolution 21-17. Board Member Silvestrini agreed.

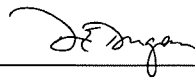
Board Member Silvestrini made the motion to rescind Resolution 21-17. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

Board Member Silvestrini made the motion to adopt an amended version of Resolution 21-17 which authorizes Millcreek to invoice counties that are not municipalities for their payment prior to the end of fiscal year 2021. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

3. Adjournment

ADJOURNED: Board Member Wright moved to adjourn the meeting at 1:38 p.m. Board Member Silvestrini seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: _____
Dan Dugan, Chair



Date 11-29-21

ATTEST:

Emily Quinton, Secretary