



## **Tuesday, November 23, 2021, 7:00pm**

Notice is hereby given that the City Council of Blanding, Utah will hold a Regular Council Meeting on November 23, 2021 at the City Office, 50 West 100 South Street, which meeting will begin promptly at 7:00 pm.

*Due to the COVID-19 outbreak and the emergency declaration by the State of Utah, members of the public may be limited to maintain social distancing. Go to <https://bit.ly/2UUIBh2> to view the meeting live on YouTube. If the public wishes to comment, they may email a short and concise comment to [cityoffice@blanding-ut.gov](mailto:cityoffice@blanding-ut.gov). Comments shorter than three minutes in length that are received before the start of the meeting may be read during the open forum portion of the meeting.*

*In compliance with the ADA, individuals needing special accommodations during this meeting may call the City Offices at (435) 678-2791 at least twenty-four hours in advance. Every effort will be made to provide the appropriate services. One or more members may participate in the meeting electronically, according to Blanding City Ordinance 1-5-5-F regarding electronic meeting participation. All agenda times are approximate.*

### **POLICY MEETING**

- I. Call to Order
- II. Roll Call
- III. Prayer or Thought  
Anyone in attendance is invited to notify the Mayor prior to the meeting if they would like to offer a prayer or thought.
- IV. Pledge of Allegiance
- V. Approval: Consent Agenda and minutes from November 9th & 16th meetings
- VI. Declaration of Conflicts of Interest

### **Public Input**

Anyone wishing to address the Council on any item is invited to do so. Public Input is an opportunity for the public to bring information to the Council. Clarifying questions may be asked by the Council, but it is not an appropriate time for substantive discussion.

### **Reports**

1. Mayor
2. City Council
3. City Manager
4. Staff
  - a. Council Finance Report/Accounts Payable Report, Kim Palmer Pg. 8

### **Discussion Items**

1. Recreation Project Funding, David Johnson Pg. 16

### **Closed Session**

Motion to enter into closed session for any of the following: purchase, exchange, or lease of real property; discussion regarding deployment of security personnel, devices, or systems; pending or reasonably imminent litigation; the character, professional competence, or the physical or mental health of an individual.

### **Adjournment**



### CITY COUNCIL MEETING

Blanding City Office, 50 W 100 S, Blanding Utah 84511  
Tuesday, November 9, 2021

Present:

City Mayor:

City Councilmembers:

Joe B. Lyman

Kd Perkins

Robert Turk

Logan Monson

Cheryl Bowers

Kellen Nielson

City Manager:

David S. Johnson

City Finance Director:

Kim Palmer

City Engineer:

Terry Ekker

City Community Development Director:

Bret Hosler

City Recreation Director:

David Palmer

City Police Chief:

JJ Bradford

Others: Paul Murdock, Erik Grover

Prayer/Thought - The prayer/thought was offered by Kim Palmer

Declaration of Conflict: None

1. The Pledge of Allegiance was recited.
2. **Councilmember Bowers moved to approve the minutes of the October 26, 2021 meeting and consent agenda. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

**Those voting AYE**

**Councilmember Perkins  
Councilmember Bowers  
Councilmember Monson  
Councilmember Turk  
Councilmember Nielson**

**Those voting NAY**

**NONE**

**Constituting all members thereof, Mayor Lyman declared the motion carried.**

## **PUBLIC INPUT**

No comments

## **REPORTS**

### **1. Mayor - None**

### **2. City Council - None**

### **3. Administration**

City Manager, David Johnson reported that an additional grant for \$40,000 has been submitted to the Division of Drinking Water.

### **4. Staff**

#### **a. Accounts Payable/Finance Report - Kim Palmer**

Councilmember Bowers asked for information about the repairs completed on the City bucket truck. Staff responded with information about the repairs.

Ms. Palmer shared information about the recent election. The certification of the recent election would need to take place no later than the 16th. A meeting will be scheduled.

#### **b. Water Report - Terry Ekker**

Mr. Ekker reported that the City crew had been working for over 18 hours to repair a water leak. One property owner has been affected by the leak.

#### **c. Recreation Report - David Palmer**

Mr. Palmer told Council that girls basketball was underway and registrations for boys basketball were taking place.

#### **d. Police Report - Chief Bradford**

When asked about the many trailers parked on side streets, Chief Bradford responded that he is currently reviewing the code for what fines can be issued. Service calls are down compared to last year due to the extensive work officers are completing on other time consuming cases.

## **Discussion Items**

### **1. Zoning Changes & Planning Commission Recommendations - Bret Hosler**

In a discussion about zoning changes being recommended by the Planning Commission, Mr. Hosler told Council that the changes were necessary to bring code into compliance with State law. The change will allow for more housing to be constructed on lots not currently allowed.

Councilmember Monson asked if any recommended changes were more strict than what is required. Mr. Hosler responded that the changes meet the state requirements. City Manager Dave Johnson stated that in his opinion the zoning is too relaxed and would be considered a loophole by other Cities.

Council also briefly discussed commercial zoning areas. It was recommended that the changes be brought back as a business item to be approved to move to public hearing.

## **2. Recreation Project Funding - David Johnson, Kim Palmer**

Mr. Johnson reviewed the staff report included in the packet. Quotes on several projects listed were several months old and would need to be updated. Councilmember Monson shared that the quote he had received for the shade structures was only guaranteed for 15 days. The current supply chain issues are pushing costs upwards on available materials.

As Council discussed the Wellness Center showers, Councilmember Bowers asked if the City's insurance would cancel if showers were not installed. Mr. Johnson's reply was that the insurance would likely not cancel, but may not pay in the event of a claim. It was also noted that the requirement for showers is a health department requirement.

Several options were discussed about the infield dirt replacement at Centennial Park. Council also the Central Park pavilion.

Council asked Mr. Johnson to move forward with bids and information on the infield dirt project, Central Park pavilion, Wellness Center showers and fire suppression system.

## **BUSINESS ITEMS**

### **1. Resolution 11-9-2021-1 Power Project Award - Terry Ekker**

Mr. Ekker told Council that the Westwater power project is already \$100,000 over budget and the completion date has been pushed back to May 1st. Supply chain issues are having an impact on the project's start date. Cache Valley Electric will be completing the work.

**Councilmember Monson moved to approve Resolution 11-9-2021-1 Power Project Award. Councilmember Nielson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

**Those voting AYE**

**Councilmember Perkins  
Councilmember Bowers  
Councilmember Turk  
Councilmember Monson  
Councilmember Nielson**

**Those voting NAY**

**NONE**

**Constituting all members thereof, Mayor Lyman declared the motion carried.**

**2. Resolution 11-9-2021-2 Windscape Reimbursement Agreement - Terry Ekker**

Mr. Ekker explained that the resolution will formalize an agreement made in 2019. The agreement has been reviewed by the City Attorney. The City will pay the full amount and then bill UNHS for their portion.

**Councilmember Perkins moved to approve Resolution 11-9-2021-2 Windscape Reimbursement Agreement. Councilmember Nielson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

**Those voting AYE**

**Councilmember Perkins  
Councilmember Bowers  
Councilmember Turk  
Councilmember Monson  
Councilmember Nielson**

**Those voting NAY**

**NONE**

**Constituting all members thereof, Mayor Lyman declared the motion carried.**

**3. Resolution 11-09-2021-3 County Redistricting Letter - David Johnson**

Councilmember Bowers reported on the previous County Commission meeting. During the redistricting discussion Commissioner Adams suggested that Blanding City have a map drawn and submitted to the Commission. The map drawing would be time consuming and difficult to complete in such a short period of time. The map currently being proposed splits Blanding in two-ways. However, Chapters are left intact. Councilmember Bowers also reported that Alex Goble, Assistant County Attorney told the County mapmaker that five maps would be necessary. Any approved redistricting would be in place for 10 years before it could be re-evaluated with the next census.

**Councilmember Bowers moved to approve Resolution 11-9-2021-3 County Redistricting Letter. Councilmember Turk seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

**Those voting AYE**

**Councilmember Perkins  
Councilmember Bowers  
Councilmember Turk  
Councilmember Monson  
Councilmember Nielson**

**Those voting NAY**

**NONE**

**Constituting all members thereof, Mayor Lyman declared the motion carried.**

#### **ADJOURNMENT**

**Councilmember Perkins moved to adjourn the meeting. Councilmember Nielson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

**Those voting AYE**

**Councilmember Perkins  
Councilmember Bowers  
Councilmember Monson  
Councilmember Turk  
Councilmember Nielson**

**Those voting NAY**

**NONE**

**Constituting all members thereof, Mayor Lyman declared the motion carried.**

Council adjourned the meeting at 8:50 p.m.

By: \_\_\_\_\_  
Kim Palmer, Deputy Recorder

Audio: <https://www.youtube.com/watch?v=DSGTu9DXR48>



### **CITY COUNCIL MEETING**

Blanding City Office, 50 W 100 S, Blanding Utah 84511

Tuesday, November 16, 2021

Present:

City Mayor:

City Councilmembers:

Joe B. Lyman

Kd Perkins

Robert Turk

Logan Monson

Cheryl Bowers

Kellen Nielson

City Finance Director:

Kim Palmer

Others: None

Prayer/Thought - The prayer/thought was offered by Kellen Nielson

Declaration of Conflict: None

1. The Pledge of Allegiance was recited.

### **BUSINESS ITEMS**

1. **Resolution 11-16-2021-1 The Board of Canvassers Certifying the Official Canvassers' Report of the November 2, 2021 Municipal General Election for Blanding City, Utah**

**Councilmember Turk moved to approve Resolution 11-16-2021-1 The Board of Canvassers Certifying the Official Canvassers' Report of the November 2, 2021 Municipal General Election for Blanding City, Utah. Councilmember Perkins seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

**Those voting AYE**

**Councilmember Perkins**

**Councilmember Bowers**

**Councilmember Turk**

**Councilmember Monson**

**Councilmember Nielson**

**Those voting NAY**

**NONE**

**Constituting all members thereof, Mayor Lyman declared the motion carried.**

#### **ADJOURNMENT**

**Councilmember Perkins moved to adjourn the meeting. Councilmember Monson seconded the motion. Mayor Lyman repeated the motion and asked for discussion. Hearing none, he called for a vote. Voting was as follows:**

**Those voting AYE**

**Councilmember Perkins  
Councilmember Monson  
Councilmember Turk  
Councilmember Bowers  
Councilmember Nielson**

**Those voting NAY**

**NONE**

**Constituting all members thereof, Mayor Lyman declared the motion carried.**

Council adjourned the meeting at 5:05 p.m.

By: \_\_\_\_\_  
Kim Palmer, Deputy Recorder



## **CITY COUNCIL MEETING - STAFF REPORT**

**Author:** Kim Palmer, Finance Director  
**Department:** Finance  
**Subject:** Accounts Payable Register  
**Date:** November 23, 2021

### **Budget Impact**

Accounts payable register for November 4, 2021 - November 18, 2021

All expenses are approved budget items.

Included in this report are the following items,

- Firefighter Stipends
- Football coaches refunds & payment to SJH for football officials.
- Itron, Inc. - This is the yearly contract we have for the meter reading handhelds and software.
- Moab Ranger District - This is the deposit on the Christmas Tree tags that are being sold at the Visitor Center. The deposit will be returned.
- South Point Inc., - Refund for a misread on natural gas

### **Department Review**

Finance

### **Attachments**

Invoice Register

**City of Blanding**  
**Invoice Register - 11/4/2021 to 11/18/2021 - All Invoices**

11/18/2021

| <u>Invoice No.</u> | <u>Vendor</u>         | <u>Check No.</u> | <u>Ledger Date</u> | <u>Due Date</u> | <u>Amount</u> | <u>Account No.</u> | <u>Account Name.</u>      | <u>Description</u>     |
|--------------------|-----------------------|------------------|--------------------|-----------------|---------------|--------------------|---------------------------|------------------------|
| 11082021           | ADAMS, FIELDING       | 50747            | 11/8/2021          | 11/8/2021       | \$340.82      |                    |                           |                        |
|                    |                       |                  |                    |                 | 340.82        | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIREFIGHTER STIPEND    |
| 787035             | Aflac                 | 0                | 11/8/2021          | 11/8/2021       | \$1,795.26    |                    |                           |                        |
|                    |                       |                  |                    |                 | 1,795.26      | 102226             | HEALTH INSURANCE PAYABL   | HEALTH INSURANCE       |
| 11082021           | BENALLY, SAGE         | 50748            | 11/8/2021          | 11/8/2021       | \$293.85      |                    |                           |                        |
|                    |                       |                  |                    |                 | 293.85        | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIRE FIGHTER STIPEND   |
| 11082021           | BILBAO, BRIAN         | 50749            | 11/8/2021          | 11/8/2021       | \$75.00       |                    |                           |                        |
|                    |                       |                  |                    |                 | 75.00         | 103673             | FOOTBALL REVENUE          | COACHES REFUND         |
| 11082021           | BLACK, PEYTON         | 50750            | 11/8/2021          | 11/8/2021       | \$46.77       |                    |                           |                        |
|                    |                       |                  |                    |                 | 46.77         | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIRE FIGHTER STIPEND   |
| 11082021           | BOWRING, BRAXTON      | 50751            | 11/8/2021          | 11/8/2021       | \$559.47      |                    |                           |                        |
|                    |                       |                  |                    |                 | 559.47        | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIRE FIGHTER STIPEND   |
| 11092021           | BRADFORD, DIANE H     | 50781            | 11/9/2021          | 11/9/2021       | \$197.20      |                    |                           |                        |
|                    |                       |                  |                    |                 | 197.20        | 1042240            | Court OFFICE EXPENSE & SU | REIMBURSE FOR POSTAGE  |
| 11082021           | CLARKE, BYRON         | 50752            | 11/8/2021          | 11/8/2021       | \$372.39      |                    |                           |                        |
|                    |                       |                  |                    |                 | 372.39        | 1053120            | Fire VOLUNTEER FIRE WAGE  | VOLUNTEER FIREFIGHTER  |
| 11082021           | CLARKE, GABE          | 50753            | 11/8/2021          | 11/8/2021       | \$465.93      |                    |                           |                        |
|                    |                       |                  |                    |                 | 465.93        | 1053120            | Fire VOLUNTEER FIRE WAGE  | VOLUNTEER FIREFIGHTER  |
| 11082021           | EDWARDS, NATHAN       | 50754            | 11/8/2021          | 11/8/2021       | \$510.93      |                    |                           |                        |
|                    |                       |                  |                    |                 | 510.93        | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIRE FIGHTER STIPEND   |
| 11082021           | EDWARDS, SYDNEE       | 50755            | 11/8/2021          | 11/8/2021       | \$449.16      |                    |                           |                        |
|                    |                       |                  |                    |                 | 449.16        | 1053120            | Fire VOLUNTEER FIRE WAGE  | VOLUNTEER FIREFIGHTER  |
| EXEC-105121        | EXECUTECH             | 50782            | 11/15/2021         | 11/15/2021      | \$829.00      |                    |                           |                        |
|                    |                       |                  |                    |                 | 829.00        | 5340310            | PROFESSIONAL/TECHNICAL    | COMPUTER SUPPORT       |
| 11082021           | FELSTEAD, DUSTIN      | 50756            | 11/8/2021          | 11/8/2021       | \$464.16      |                    |                           |                        |
|                    |                       |                  |                    |                 | 464.16        | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIREFIGHTER STIPEND    |
| 11082021           | GILSON, BRIAN         | 50757            | 11/8/2021          | 11/8/2021       | \$40.00       |                    |                           |                        |
|                    |                       |                  |                    |                 | 40.00         | 103673             | FOOTBALL REVENUE          | COACHES REFUND         |
| 11082021           | HAYCOCK, DESHAWN      | 50758            | 11/8/2021          | 11/8/2021       | \$278.85      |                    |                           |                        |
|                    |                       |                  |                    |                 | 278.85        | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIRE FIGHTER STIPEND   |
| 11082021           | HOLIDAY, RAMETRI      | 50759            | 11/8/2021          | 11/8/2021       | \$121.77      |                    |                           |                        |
|                    |                       |                  |                    |                 | 121.77        | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIREFIGHTER REFUND     |
| 11082021           | HOSLER, KYLE          | 50760            | 11/8/2021          | 11/8/2021       | \$75.00       |                    |                           |                        |
|                    |                       |                  |                    |                 | 75.00         | 103673             | FOOTBALL REVENUE          | COACHES REFUND         |
| 17065428           | ISCO INDUSTRIES       | 50784            | 11/11/2021         | 11/11/2021      | \$73.42       |                    |                           |                        |
|                    |                       |                  |                    |                 | 73.42         | 5440250            | EQUIPMENT - SUPPLIES & M  | HEATER ADAPTER         |
| 606285             | ITRON, INC.           | 50785            | 11/11/2021         | 11/11/2021      | \$3,806.40    |                    |                           |                        |
|                    |                       |                  |                    |                 | 3,806.40      | 5340480            | OTHER SPECIAL DEPART SU   | YEARLY CONTRACT - 2022 |
| 11082021           | JACOBSEN, CHAS        | 50761            | 11/8/2021          | 11/8/2021       | \$465.93      |                    |                           |                        |
|                    |                       |                  |                    |                 | 465.93        | 1053310            | Fire PROFESSIONAL/TECHNI  | FIRE FIGHETER STIPEND  |
| 08082021           | JOHNSON, DAVID S      | 50780            | 11/8/2021          | 11/8/2021       | \$410.75      |                    |                           |                        |
|                    |                       |                  |                    |                 | 410.75        | 1044230            | Admin TRAVEL              | UCMA                   |
| 11082021           | JONES, RAELYNN        | 50762            | 11/8/2021          | 11/8/2021       | \$247.08      |                    |                           |                        |
|                    |                       |                  |                    |                 | 247.08        | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIRE FIGHTER STIPEND   |
| 1460               | LA PETITE FLOWER SHOP | 50786            | 11/12/2021         | 11/12/2021      | \$30.00       |                    |                           |                        |
|                    |                       |                  |                    |                 | 30.00         | 1044250            | Admin EQUIPMENT - SUPPLIE | FLOWERS                |
| 11082021           | LEE, MICHAEL          | 50763            | 11/8/2021          | 11/8/2021       | \$46.77       |                    |                           |                        |
|                    |                       |                  |                    |                 | 46.77         | 1053120            | Fire VOLUNTEER FIRE WAGE  | FIRE FIGHTER STIPEND   |

**City of Blanding**  
**Invoice Register - 11/4/2021 to 11/18/2021 - All Invoices**

11/18/2021

| <u>Invoice No.</u> | <u>Vendor</u>           | <u>Check No.</u>    | <u>Ledger Date</u> | <u>Due Date</u> | <u>Amount</u>   | <u>Account No.</u> | <u>Account Name.</u>          | <u>Description</u>            |
|--------------------|-------------------------|---------------------|--------------------|-----------------|-----------------|--------------------|-------------------------------|-------------------------------|
| 22946M             | MARTIN'S FORD           | 50787               | 11/15/2021         | 11/15/2021      | \$1,807.36      |                    |                               |                               |
|                    |                         |                     |                    |                 | 600.00          | 5140250            | EQUIPMENT - SUPPLIES & M      | DUMP TRUCK                    |
|                    |                         |                     |                    |                 | 600.00          | 5240250            | EQUIPMENT - SUPPLIES & M      | DUMP TRUCK                    |
|                    |                         |                     |                    |                 | 607.36          | 5440110            | SALARIES AND WAGES            | DUMP TRUCK                    |
| 11082021           | MCARTHUR, RYAN          | 50764               | 11/8/2021          | 11/8/2021       | \$202.08        |                    |                               |                               |
|                    |                         |                     |                    |                 | 202.08          | 1053120            | Fire VOLUNTEER FIRE WAGE      | FIRE FIGHTER STIPEND          |
| 11082021           | MOAB RANGER DISTRICT    | 50735               | 11/8/2021          | 11/8/2021       | \$1,000.00      |                    |                               |                               |
|                    |                         |                     |                    |                 | 1,000.00        | 1050250            | Econ Dev & Visitor Cntr EQUIP | CHRISTMA TREES DEPOSIT        |
| 11082021           | MOON, TODD              | 50765               | 11/8/2021          | 11/23/2021      | \$280.65        |                    |                               |                               |
|                    |                         |                     |                    |                 | 280.65          | 1053120            | Fire VOLUNTEER FIRE WAGE      | FIREFIGHTER STIPEND           |
| 798597             | MOTOR PARTS             | 50788               | 11/8/2021          | 11/8/2021       | \$39.69         |                    |                               |                               |
|                    |                         |                     |                    |                 | 39.69           | 5240250            | EQUIPMENT - SUPPLIES & M      | REPAIR SUPPLIES               |
| 798679             | MOTOR PARTS             | 50788               | 11/9/2021          | 11/9/2021       | \$40.48         |                    |                               |                               |
|                    |                         |                     |                    |                 | 40.48           | 5140250            | EQUIPMENT - SUPPLIES & M      | REPAIR SUPPLIES               |
| 798853             | MOTOR PARTS             | 50788               | 11/10/2021         | 11/10/2021      | \$7.56          |                    |                               |                               |
|                    |                         |                     |                    |                 | 7.56            | 1065250            | ParksRec EQUIPMENT - SUPP     | SUPPLIES & EQUIPMENT          |
| 798856             | MOTOR PARTS             | 50788               | 11/10/2021         | 11/10/2021      | \$14.99         |                    |                               |                               |
|                    |                         |                     |                    |                 | 14.99           | 1065250            | ParksRec EQUIPMENT - SUPP     | SUPPLIES & EQUIPMENT          |
|                    | <b>Vendor Total:</b>    |                     |                    |                 | <b>\$102.72</b> |                    |                               |                               |
| 11082021           | O'DONNELL, MIKE         | 50766               | 11/8/2021          | 11/8/2021       | \$851.55        |                    |                               |                               |
|                    |                         |                     |                    |                 | 851.55          | 1053120            | Fire VOLUNTEER FIRE WAGE      | FIRE FIGHTER STIPEND          |
| INV176878          | PACKARD WHOLESALE CO    | ACH.167.1115211153  | 11/10/2021         | 11/10/2021      | \$44.76         |                    |                               |                               |
|                    |                         |                     |                    |                 | 44.76           | 1066260            | Wellness Center BUILDINGS -   | CLEANING SUPPLIES             |
| INV176882          | PACKARD WHOLESALE CO    | ACH.167.1115211153  | 11/10/2021         | 11/10/2021      | \$337.23        |                    |                               |                               |
|                    |                         |                     |                    |                 | 102.49          | 1066250            | Wellness Center EQUIPMENT -   | VENDING SUPPLIES              |
|                    |                         |                     |                    |                 | 234.74          | 1066260            | Wellness Center BUILDINGS -   | CLEANING SUPPLIES             |
|                    | <b>Vendor Total:</b>    |                     |                    |                 | <b>\$381.99</b> |                    |                               |                               |
| 11082021           | PALMER, DEVAN           | 50767               | 11/8/2021          | 11/8/2021       | \$75.00         |                    |                               |                               |
|                    |                         |                     |                    |                 | 75.00           | 103673             | FOOTBALL REVENUE              | COACHES REFUND                |
| 11082021           | PALMER, GARRIN & CHEYNA | 50768               | 11/8/2021          | 11/8/2021       | \$40.00         |                    |                               |                               |
|                    |                         |                     |                    |                 | 40.00           | 103673             | FOOTBALL REVENUE              | COACHES REFUND                |
| 11082021           | PALMER, JOSH            | 50769               | 11/8/2021          | 11/8/2021       | \$93.54         |                    |                               |                               |
|                    |                         |                     |                    |                 | 93.54           | 1053120            | Fire VOLUNTEER FIRE WAGE      | VOLUNTEER FIREFIGHTER         |
| RFD 553343871.     | PERKINS, NICOLLE        | 50789               | 11/10/2021         | 11/10/2021      | \$242.91        |                    |                               |                               |
|                    |                         |                     |                    |                 | 242.91          | 532290             | CUSTOMER DEPOSITS             | Deposit Refund: 553343871 - P |
| 846390             | REDD'S ACE HARDWARE     | ACH.6056.1108211136 | 11/4/2021          | 11/4/2021       | \$13.98         |                    |                               |                               |
|                    |                         |                     |                    |                 | 13.98           | 1044250            | Admin EQUIPMENT - SUPPLIE     | SUPPLIES AND EQUIP            |
| 846449             | REDD'S ACE HARDWARE     | ACH.6056.1108211136 | 11/8/2021          | 11/8/2021       | \$5.14          |                    |                               |                               |
|                    |                         |                     |                    |                 | 5.14            | 5140250            | EQUIPMENT - SUPPLIES & M      | SUPPLIES AND EQUIP            |
| 846455             | REDD'S ACE HARDWARE     | ACH.6056.1108211136 | 11/8/2021          | 11/8/2021       | \$34.98         |                    |                               |                               |
|                    |                         |                     |                    |                 | 34.98           | 5140250            | EQUIPMENT - SUPPLIES & M      | SUPPLIES AND EQUIP            |
| 846468             | REDD'S ACE HARDWARE     | ACH.6056.1115211153 | 11/8/2021          | 11/8/2021       | \$83.34         |                    |                               |                               |
|                    |                         |                     |                    |                 | 83.34           | 1052250            | Police EQUIPMENT - SUPPLIE    | SUPPLIES AND EQUIP            |
| 846478             | REDD'S ACE HARDWARE     | ACH.6056.1115211153 | 11/8/2021          | 11/8/2021       | \$27.99         |                    |                               |                               |
|                    |                         |                     |                    |                 | 27.99           | 5540250            | EQUIPMENT - SUPPLIES & M      | SUPPLIES AND EQUIP            |
| 846483             | REDD'S ACE HARDWARE     | ACH.6056.1115211153 | 11/8/2021          | 11/8/2021       | \$9.64          |                    |                               |                               |
|                    |                         |                     |                    |                 | 9.64            | 1052250            | Police EQUIPMENT - SUPPLIE    | SUPPLIES AND EQUIP            |

**City of Blanding**  
**Invoice Register - 11/4/2021 to 11/18/2021 - All Invoices**

11/18/2021

| <u>Invoice No.</u> | <u>Vendor</u>                     | <u>Check No.</u>    | <u>Ledger Date</u> | <u>Due Date</u> | <u>Amount</u>            | <u>Account No.</u> | <u>Account Name.</u>       | <u>Description</u>          |
|--------------------|-----------------------------------|---------------------|--------------------|-----------------|--------------------------|--------------------|----------------------------|-----------------------------|
| 846484             | REDD'S ACE HARDWARE               | ACH.6056.1115211153 | 11/8/2021          | 11/8/2021       | \$8.59<br>8.59           | 1052250            | Police EQUIPMENT - SUPPLIE | SUPPLIES AND EQUIP          |
| 846545             | REDD'S ACE HARDWARE               | ACH.6056.1115211153 | 11/9/2021          | 11/9/2021       | \$4.99<br>4.99           | 1065250            | ParksRec EQUIPMENT - SUPP  | SUPPLIES AND EQUIP          |
| 846592             | REDD'S ACE HARDWARE               | ACH.6056.1115211153 | 11/10/2021         | 11/10/2021      | \$3.18<br>3.18           | 1065250            | ParksRec EQUIPMENT - SUPP  | SUPPLIES AND EQUIP          |
| 846601             | REDD'S ACE HARDWARE               | ACH.6056.1115211153 | 11/10/2021         | 11/10/2021      | \$12.99<br>12.99         | 5140250            | EQUIPMENT - SUPPLIES & M   | SUPPLIES AND EQUIP          |
| 846605             | REDD'S ACE HARDWARE               | ACH.6056.1115211153 | 11/10/2021         | 11/10/2021      | \$5.59<br>5.59           | 5140250            | EQUIPMENT - SUPPLIES & M   | SUPPLIES AND EQUIP          |
| 846609             | REDD'S ACE HARDWARE               | ACH.6056.1115211153 | 11/10/2021         | 11/10/2021      | \$20.55<br>20.55         | 5340250            | EQUIPMENT - SUPPLIES & M   | SUPPLIES AND EQUIP          |
| 846636             | REDD'S ACE HARDWARE               | ACH.6056.1115211153 | 11/10/2021         | 11/10/2021      | \$18.58<br>18.58         | 5140250            | EQUIPMENT - SUPPLIES & M   | SUPPLIES AND EQUIP          |
|                    | <b>Vendor Total:</b>              |                     |                    |                 | <b>\$249.54</b>          |                    |                            |                             |
| 11042021           | SAN JUAN HIGH SCHOOL              | 50770               | 11/8/2021          | 11/8/2021       | \$675.00<br>675.00       | 103673             | FOOTBALL REVENUE           | FOOTBALL OFFICIALS          |
| 11082021           | SHARPE, TRANNER                   | 50771               | 11/8/2021          | 11/8/2021       | \$40.00<br>40.00         | 103673             | FOOTBALL REVENUE           | COACHES REFUND              |
| 11082021           | SHUMWAY, JASON                    | 50772               | 11/8/2021          | 11/8/2021       | \$75.00<br>75.00         | 103673             | FOOTBALL REVENUE           | COACHES REFUND              |
| 118/2021           | SHUMWAY, TRAVIS                   | 50773               | 11/8/2021          | 11/8/2021       | \$40.00<br>40.00         | 103673             | FOOTBALL REVENUE           | COACHES REFUND              |
| 11082021           | SLAVENS, JOHNNY                   | 50774               | 11/8/2021          | 11/8/2021       | \$75.00<br>75.00         | 103673             | FOOTBALL REVENUE           | COACHES REFUND              |
| 16300              | SMASH ATHLETIC UNIFORMS           | 50790               | 11/4/2021          | 11/4/2021       | \$1,032.72<br>1,032.72   | 1065370            | ParksRec BASKETBALL EXPE   | BASKETBALL UNIFORMS         |
| Refund: 5533432    | SOUTHEAST POINT INC DBA FOUR C    | 50742               | 11/4/2021          | 11/4/2021       | \$6,715.65<br>6,715.65   | 531310             | ACCOUNTS RECEIVABLE        | Refund: 553343295 - SOUTHEA |
| 11082021           | SPILLMAN, COREY                   | 50775               | 11/8/2021          | 11/8/2021       | \$935.40<br>935.40       | 1053120            | Fire VOLUNTEER FIRE WAGE   | FIRE FIGHTER STIPEND        |
| 11082021           | SPILLMAN, KOLEMAN                 | 50776               | 11/8/2021          | 11/8/2021       | \$634.47<br>634.47       | 1053120            | Fire VOLUNTEER FIRE WAGE   | FIRE FIGHTER STIPEND        |
| 11152021           | SPILLMAN, SHYANNE                 | 50791               | 11/15/2021         | 11/15/2021      | \$75.00<br>75.00         | 1053310            | Fire PROFESSIONAL/TECHNI   | FIRE DEPT CLEANING          |
| 3491891355         | STAPLES ADVANTAGE                 | ACH.4493.1115211153 | 11/10/2021         | 11/10/2021      | \$258.79<br>258.79       | 5340250            | EQUIPMENT - SUPPLIES & M   | CLEANING SUPPLIES           |
| 1021BLAN           | SUMMIT ENERGY                     | 50792               | 11/4/2021          | 11/4/2021       | \$32,852.99<br>32,852.99 | 5440255            | NATURAL GAS PURCHASES      | OCT NATURAL GAS PURCHAS     |
| 092359             | TERYLS TREE SERVICE               | 50794               | 11/15/2021         | 11/15/2021      | \$150.00<br>150.00       | 5340250            | EQUIPMENT - SUPPLIES & M   | TREE STUMP REMOVAL - TRI    |
| 11082021           | TOHONNIE, FRANKIE                 | 50777               | 11/8/2021          | 11/8/2021       | \$559.47<br>559.47       | 1053120            | Fire VOLUNTEER FIRE WAGE   | FIRE FIGHTER STIPEND        |
| 00025321           | Utah Chiefs of Police Association | 50795               | 11/8/2021          | 11/8/2021       | \$200.00<br>200.00       | 1052210            | Police BOOK, SUBSCRIPTION  | ASSOCIATION MEMBERSHIP      |
| 11172021           | UTAH STATE TAX COMMISSION         | 0                   | 11/17/2021         | 11/17/2021      | \$7,786.79<br>507.76     | 102300             | SALES TAX PAYABLE          | SALES TAX - VC & WC         |

**City of Blanding**  
**Invoice Register - 11/4/2021 to 11/18/2021 - All Invoices**

11/18/2021

| <u>Invoice No.</u> | <u>Vendor</u>         | <u>Check No.</u> | <u>Ledger Date</u> | <u>Due Date</u> | <u>Amount</u>      | <u>Account No.</u> | <u>Account Name</u>             | <u>Description</u>    |
|--------------------|-----------------------|------------------|--------------------|-----------------|--------------------|--------------------|---------------------------------|-----------------------|
|                    |                       |                  |                    |                 | 5,871.01           | 532300             | SALES TAX PAYABLE               | SALES TAX             |
|                    |                       |                  |                    |                 | 1,408.02           | 542300             | SALES TAX PAYABLE               | SALES TAX             |
| 11012021           | VERIZON WIRELESS DATA | 50796            | 11/8/2021          | 11/8/2021       | \$592.82           |                    |                                 |                       |
|                    |                       |                  |                    |                 | 295.41             | 1052280            | Police TELEPHONE                | DATA                  |
|                    |                       |                  |                    |                 | 40.00              | 1053250            | Fire EQUIPMENT - SUPPLIES       | DATA                  |
|                    |                       |                  |                    |                 | 217.34             | 5340250            | EQUIPMENT - SUPPLIES & M        | DATA                  |
|                    |                       |                  |                    |                 | 40.07              | 5440250            | EQUIPMENT - SUPPLIES & M        | DATA                  |
| 11082021           | VERNON, BRONSON       | 50778            | 11/8/2021          | 11/8/2021       | \$248.85           |                    |                                 |                       |
|                    |                       |                  |                    |                 | 248.85             | 1053120            | Fire VOLUNTEER FIRE WAGE        | VOLUNTEER FIREFIGHTER |
| 11082021           | WORKMAN, COREY        | 50779            | 11/8/2021          | 11/8/2021       | \$30.00            |                    |                                 |                       |
|                    |                       |                  |                    |                 | 30.00              | 1053120            | Fire VOLUNTEER FIRE WAGE        | VOLUNTEER FIREFIGHTER |
| <b>Total:</b>      |                       |                  |                    |                 | <b>\$70,301.20</b> |                    |                                 |                       |
|                    |                       |                  |                    |                 |                    |                    | <b>GL Account Summary</b>       |                       |
|                    |                       |                  |                    |                 | 1,795.26           | 102226             | HEALTH INSURANCE PAYABL         |                       |
|                    |                       |                  |                    |                 | 507.76             | 102300             | SALES TAX PAYABLE               |                       |
|                    |                       |                  |                    |                 | 1,210.00           | 103673             | FOOTBALL REVENUE                |                       |
|                    |                       |                  |                    |                 | 197.20             | 1042240            | Court OFFICE EXPENSE & SU       |                       |
|                    |                       |                  |                    |                 | 410.75             | 1044230            | Admin TRAVEL                    |                       |
|                    |                       |                  |                    |                 | 43.98              | 1044250            | Admin EQUIPMENT - SUPPLIE       |                       |
|                    |                       |                  |                    |                 | 1,000.00           | 1050250            | Econ Dev & Visitor Cntr EQUIP   |                       |
|                    |                       |                  |                    |                 | 200.00             | 1052210            | Police BOOK, SUBSCRIPTION       |                       |
|                    |                       |                  |                    |                 | 101.57             | 1052250            | Police EQUIPMENT - SUPPLIE      |                       |
|                    |                       |                  |                    |                 | 295.41             | 1052280            | Police TELEPHONE                |                       |
|                    |                       |                  |                    |                 | 8,033.96           | 1053120            | Fire VOLUNTEER FIRE WAGE        |                       |
|                    |                       |                  |                    |                 | 40.00              | 1053250            | Fire EQUIPMENT - SUPPLIES       |                       |
|                    |                       |                  |                    |                 | 540.93             | 1053310            | Fire PROFESSIONAL/TECHNI        |                       |
|                    |                       |                  |                    |                 | 30.72              | 1065250            | ParksRec EQUIPMENT - SUPP       |                       |
|                    |                       |                  |                    |                 | 1,032.72           | 1065370            | ParksRec BASKETBALL EXPE        |                       |
|                    |                       |                  |                    |                 | 102.49             | 1066250            | Wellness Center EQUIPMENT -     |                       |
|                    |                       |                  |                    |                 | 279.50             | 1066260            | Wellness Center BUILDINGS -     |                       |
|                    |                       |                  |                    |                 | <b>15,822.25</b>   |                    | <b>Total</b>                    |                       |
|                    |                       |                  |                    |                 | 717.76             | 5140250            | EQUIPMENT - SUPPLIES & M        |                       |
|                    |                       |                  |                    |                 | 639.69             | 5240250            | EQUIPMENT - SUPPLIES & M        |                       |
|                    |                       |                  |                    |                 | 6,715.65           | 531310             | ACCOUNTS RECEIVABLE             |                       |
|                    |                       |                  |                    |                 | 242.91             | 532290             | CUSTOMER DEPOSITS               |                       |
|                    |                       |                  |                    |                 | 5,871.01           | 532300             | SALES TAX PAYABLE               |                       |
|                    |                       |                  |                    |                 | 646.68             | 5340250            | EQUIPMENT - SUPPLIES & M        |                       |
|                    |                       |                  |                    |                 | 829.00             | 5340310            | PROFESSIONAL/TECHNICAL          |                       |
|                    |                       |                  |                    |                 | 3,806.40           | 5340480            | OTHER SPECIAL DEPART SU         |                       |
|                    |                       |                  |                    |                 | <b>18,111.65</b>   |                    | <b>Total</b>                    |                       |
|                    |                       |                  |                    |                 | 1,408.02           | 542300             | SALES TAX PAYABLE               |                       |
|                    |                       |                  |                    |                 | 607.36             | 5440110            | SALARIES AND WAGES              |                       |
|                    |                       |                  |                    |                 | 113.49             | 5440250            | EQUIPMENT - SUPPLIES & M        |                       |
|                    |                       |                  |                    |                 | 32,852.99          | 5440255            | NATURAL GAS PURCHASES           |                       |
|                    |                       |                  |                    |                 | <b>34,981.86</b>   |                    | <b>Total</b>                    |                       |
|                    |                       |                  |                    |                 | 27.99              | 5540250            | EQUIPMENT - SUPPLIES & M        |                       |
|                    |                       |                  |                    |                 | <b>\$70,301.20</b> |                    | <b>GL Account Summary Total</b> |                       |



## **CITY COUNCIL MEETING - STAFF REPORT**

**Author:** Kim Palmer, Finance Director  
**Department:** Finance  
**Subject:** Council Financial Report - October 2021  
**Date:** November 23, 2021  
**Type of Item:** Report

### **Department Review**

All accounts are within budgeted amounts for October.

If you have any questions regarding this report please contact me.

### **Attachments**

Council Financial Report - October 2021



## Financial Report - October 2021

### GENERAL FUND - REVENUE

|                                    | Prior Year Period Actual | Current Year Period Actual | Period Budget        | Notes                                   |
|------------------------------------|--------------------------|----------------------------|----------------------|-----------------------------------------|
| Property Taxes                     | \$ -                     |                            |                      |                                         |
| Sales Tax                          | \$ 234,293.03            | \$ 326,142.98              | \$ 231,704.25        | 28% above budget - includes June        |
| Room Tax                           | \$ 7,568.67              | \$ 12,967.30               | \$ 7,568.67          | More than we anticipated                |
| Franchise Fees                     | \$ 6,387.80              | \$ 6,696.91                | \$ 4,200.00          |                                         |
| Licenses and permits               | \$ 11,149.16             | \$ 12,895.47               | \$ 10,661.02         | Building permits are up                 |
| Intergovernmental revenue          | \$ 173,490.59            | \$ 309,822.98              | \$ 28,322.98         | Includes ARPA funds                     |
| Charges for services               | \$ 5,145.27              | \$ 8,002.41                | \$ 2,546.40          | Monthly payers - changed to yearly      |
| Fines and forfeitures              | \$ 28,913.03             | \$ 22,032.74               | \$ 45,628.00         | Collecting less than was anticipated    |
| Interest                           | \$ 17,483.14             | \$ 11,473.14               | \$ 13,168.00         |                                         |
| Wellness Center Revenue            | \$ 56,522.41             | \$ 64,126.04               | \$ 67,860.74         |                                         |
| Sales/Property                     | \$ -                     | \$ -                       | \$ 5,268.00          |                                         |
| Visitor Center                     | \$ 5,036.09              | \$ 4,985.02                | \$ 7,765.90          |                                         |
| Baseball Revenue                   | \$ (895.00)              | \$ (644.00)                | \$ (1,812.42)        |                                         |
| Softball Revenue                   | \$ (2,055.00)            | \$ (640.00)                | \$ (3,120.73)        |                                         |
| Soccer Revenue                     | \$ 7,234.20              | \$ 3,500.00                | \$ 8,489.81          | Soccer registration began in prior year |
| Football Revenue                   | \$ 2,588.47              | \$ 2,895.00                | \$ 5,712.00          |                                         |
| Volleyball Revenue                 | \$ -                     | \$ -                       | \$ -                 |                                         |
| Basketball Revenue                 | \$ 1,035.00              | \$ 1,530.00                | \$ 2,677.25          | Girls basketball registrations only.    |
| Tournament Revenue                 | \$ -                     | \$ -                       | \$ 2,000.00          |                                         |
| Sundry Revenues                    | \$ 668.03                | \$ 2,486.68                | \$ 7,500.00          |                                         |
| Contributions and transfers        | \$ 53,500.00             | \$ 53,500.00               | \$ 109,500.00        | transfers not yet made                  |
| <b>TOTAL GENERAL FUND REVENUES</b> | <b>\$ 608,064.89</b>     | <b>\$ 841,772.67</b>       | <b>\$ 555,639.87</b> |                                         |

### GENERAL FUND - EXPENSES

|                                    | Prior Year Period Actual | Current Year Period Actual | Period Budget        | Notes                                                       |
|------------------------------------|--------------------------|----------------------------|----------------------|-------------------------------------------------------------|
| Council                            | \$ 3,177.12              | \$ 3,756.21                | \$ 5,699.74          |                                                             |
| Court                              | \$ 37,038.30             | \$ 40,581.08               | \$ 39,720.00         |                                                             |
| Administrative                     | \$ 64,052.97             | \$ 28,501.52               | \$ 160,138.00        | This budget includes ARP anticipated expenses of 133,332.00 |
| Attorney                           | \$ 1,350.00              | \$ 1,350.00                | \$ 1,952.00          |                                                             |
| Planning and zoning                | \$ 19,880.71             | \$ 24,115.54               | \$ 20,725.00         |                                                             |
| Police                             | \$ 188,372.76            | \$ 215,774.36              | \$ 320,618.00        |                                                             |
| Fire                               | \$ 17,118.38             | \$ 14,713.12               | \$ 36,102.16         |                                                             |
| Class C roads                      | \$ -                     | \$ -                       | \$ -                 |                                                             |
| Streets and shop                   | \$ 29,017.30             | \$ 33,983.80               | \$ 42,056.00         |                                                             |
| Airport                            | \$ 3,265.10              | \$ 12,477.24               | \$ 7,672.00          | Fuel pump repair                                            |
| City Engineer                      | \$ 8,043.48              | \$ 8,719.28                | \$ 10,292.00         |                                                             |
| Visitors Center                    | \$ 30,948.54             | \$ 52,634.17               | \$ 38,740.67         | 4th of July & Fall Festival                                 |
| Parks and recreation               | \$ 95,815.31             | \$ 106,747.94              | \$ 95,501.32         | Water at the parks                                          |
| Wellness Center                    | \$ 180,239.16            | \$ 185,435.80              | \$ 201,670.11        |                                                             |
| <b>TOTAL GENERAL FUND EXPENSES</b> | <b>\$ 678,319.13</b>     | <b>\$ 725,033.85</b>       | <b>\$ 975,187.26</b> |                                                             |



## Financial Report -October 2021

|                                      | Prior Year Period Actual | Current Year Period Actual | Period Budget          | Notes                                                             |
|--------------------------------------|--------------------------|----------------------------|------------------------|-------------------------------------------------------------------|
| <b>51 Water Fund</b>                 |                          |                            |                        |                                                                   |
| Income or Expense                    |                          |                            |                        |                                                                   |
| Operating income                     | \$ 400,513.83            | \$ 313,319.29              | \$ 254,000.00          |                                                                   |
| Operating expense                    | \$ 350,359.39            | \$ 350,641.48              | \$ 359,948.26          |                                                                   |
| <b>Total Income From Operations:</b> | <b>\$ 50,154.44</b>      | <b>\$ (37,322.19)</b>      | <b>\$ (105,948.26)</b> |                                                                   |
| Depreciation added back in           | \$ 196,456.72            | \$ 196,277.15              | \$ 178,412.00          |                                                                   |
| <b>Net Income</b>                    | <b>\$ 246,611.16</b>     | <b>\$ 158,954.96</b>       | <b>\$ 72,463.74</b>    |                                                                   |
| <b>52 Sewer Fund</b>                 |                          |                            |                        |                                                                   |
| Income or Expense                    |                          |                            |                        |                                                                   |
| Operating income                     | \$ 13,007.15             | \$ 181,320.93              | \$ 148,568.00          |                                                                   |
| Operating expense                    | \$ 152,101.54            | \$ 160,605.39              | \$ 176,157.36          |                                                                   |
| <b>Total Income From Operations:</b> | <b>\$ (139,094.39)</b>   | <b>\$ 20,715.54</b>        | <b>\$ (27,589.36)</b>  |                                                                   |
| Depreciation added back in           | \$ 42,573.64             | \$ 42,538.80               | \$ 39,012.00           |                                                                   |
| <b>Net Income</b>                    | <b>\$ (96,520.75)</b>    | <b>\$ 63,254.34</b>        | <b>\$ 11,422.64</b>    |                                                                   |
| <b>53 Electric Fund</b>              |                          |                            |                        |                                                                   |
| Income or Expense                    |                          |                            |                        |                                                                   |
| Operating income                     | \$ 876,298.62            | \$ 948,959.73              | \$ 901,021.05          |                                                                   |
| Operating expense                    | \$ 893,442.88            | \$ 1,144,372.74            | \$ 945,540.24          | Warmer, pacific corp, bucket truck, increase in fuel costs, equip |
| <b>Total Income From Operations:</b> | <b>\$ (17,144.26)</b>    | <b>\$ (195,413.01)</b>     | <b>\$ (44,519.19)</b>  |                                                                   |
| Depreciation added back in           | \$ 61,499.08             | \$ 60,649.34               | \$ 55,936.00           |                                                                   |
| <b>Net Income</b>                    | <b>\$ 44,354.82</b>      | <b>\$ (134,763.67)</b>     | <b>\$ 11,416.81</b>    |                                                                   |
| <b>54 Natural Gas Fund</b>           |                          |                            |                        |                                                                   |
| Income or Expense                    |                          |                            |                        |                                                                   |
| Operating income                     | \$ 122,056.45            | \$ 131,870.33              | \$ 122,704.85          |                                                                   |
| Operating expense                    | \$ 199,920.62            | \$ 184,386.71              | \$ 205,313.74          |                                                                   |
| <b>Total Income From Operations:</b> | <b>\$ (77,864.17)</b>    | <b>\$ (52,516.38)</b>      | <b>\$ (82,608.89)</b>  |                                                                   |
| Depreciation added back in           | \$ 44,812.60             | \$ 46,228.35               | \$ 39,500.00           |                                                                   |
| <b>Net Income</b>                    | <b>\$ (33,051.57)</b>    | <b>\$ (6,288.03)</b>       | <b>\$ (43,108.89)</b>  |                                                                   |
| <b>55 Storm Water Fund</b>           |                          |                            |                        |                                                                   |
| Income or Expense                    |                          |                            |                        |                                                                   |
| Operating income                     | \$ 49,280.00             | \$ 49,438.39               | \$ 49,264.00           |                                                                   |
| Operating expense                    | \$ 11,853.44             | \$ 31,192.31               | \$ 24,808.00           |                                                                   |
| <b>Total Income From Operations:</b> | <b>\$ 37,426.56</b>      | <b>\$ 18,246.08</b>        | <b>\$ 24,456.00</b>    |                                                                   |
| Depreciation added back in           | \$ 6,872.28              | \$ 27,725.31               | \$ 6,300.00            |                                                                   |
| <b>Net Income</b>                    | <b>\$ 44,298.84</b>      | <b>\$ 45,971.39</b>        | <b>\$ 30,756.00</b>    |                                                                   |
| <b>57 Solid Waste Fund</b>           |                          |                            |                        |                                                                   |
| Income or Expense                    |                          |                            |                        |                                                                   |
| Operating income                     | \$ 82,284.80             | \$ 86,937.56               | \$ 84,428.00           |                                                                   |
| Operating expense                    | \$ 70,525.45             | \$ 96,346.15               | \$ 80,136.00           | Landfill costs                                                    |
| <b>Total Income From Operations:</b> | <b>\$ 11,759.35</b>      | <b>\$ (9,408.59)</b>       | <b>\$ 4,292.00</b>     |                                                                   |
| Depreciation added back in           | \$ 196.76                | \$ 196.76                  | \$ 180.00              |                                                                   |
| <b>Net Income</b>                    | <b>\$ 11,956.11</b>      | <b>\$ (9,211.83)</b>       | <b>\$ 4,472.00</b>     |                                                                   |



## CITY COUNCIL MEETING - STAFF REPORT

**Author:** Kim Palmer, Finance Director & David Johnson, City Manager  
**Department:** Administration  
**Subject:** Recreation Capital Projects FY2022  
**Date:** November 23, 2021  
**Type of Item:** Discussion

### BACKGROUND

The City Council discussed the following information during the November 9, 2021 City Council meeting. They requested that staff obtain more information about the baseball field dirt, updated estimates on the park pavilion, the required number of shower heads for the Wellness Center, and a more detailed breakdown of the Fire Suppression Costs. Those updates are included below.

The City Council approved three recreation projects in the FY22 budget. These projects included a Parks & Recreation Master Plan, which will be used as a match with state agencies for grants and improvements and help guide future City recreation projects over the next 10 years; a new park pavilion; and new shade structures at the City baseball fields. The pavilion and shade structure projects had been previously approved and delayed due to covid and increased costs over what was previously budgeted. As such, the FY22 budget accounted for the new increases, based on current estimates at that time.

Unfortunately, when staff moved forward on the projects immediately after the FY22 budget was approved, we learned that the estimates had dramatically increased again. Staff found that if we installed them in-house with city staff that the costs would drop significantly. Unfortunately, we also learned that the cement work involved was much more complicated and time consuming than staff could manage, given other critical daily responsibilities.

A fourth recreation project was also approved during the budget process, but it was predicated solely on whether the project received grant funding. Therefore, no general fund dollars were allocated to this project. That meant that if the City was not awarded the grant, the project could not move forward. Unfortunately, the City was not awarded the grant.

Finally, during the process of working on the approved recreation projects, the City learned that the Wellness Center did not have the required fire suppression system that legally allows the city to host groups larger than 299 people in the building at once. The City was also informed shortly later by our insurance company that the Wellness Center was also built without legally required indoor showers, which must be corrected.



The City has been fortunate to see an increase in sales tax revenue, when other communities have experienced a decline. This increase has allowed for operations to continue at a normal capacity, provide opportunities for our citizens and prepare for future needs. A healthy savings strategy, (not too much and not too little) is necessary to prepare for those unforeseen items that will happen. Based on the information provided, staff recommends that City Council choose one or two projects to fund, based on the level of priority and the budget available for them. We do not recommend funding all of these projects this fiscal year. Staff can provide a multi-year plan for funding these projects at a future date.

## BUDGET IMPACT

### Wellness Center

Currently the City has \$410,819 in Wellness Center savings. These funds have been set aside for necessary repairs to the building. The balance has been generated from the funds remaining after construction and \$50,000 each year through 2015 from the County.

**Fire Suppression System** - As has been previously discussed, in order to increase the current occupancy level of 299 a fire suppression system would need to be installed. As you will see in the table below, the very minimum estimates for the fire suppression runs nearly \$300,000 and the maximum runs over \$400,000. As such, staff recommends planning closer to the maximum, believing that \$400,000 should be sufficient, even with inflation and unknown drywall costs.

We followed up with every company that previously put together costs for the City. Each of them indicated that inflation has caused their prices to increase, but we are still waiting to get updated estimates from them. None of them could provide costs associated with running the required dedicated water line for the fire suppression system. We also requested cost estimates for the new alarm system, but others did not provide a formal estimate. Over the phone, others quoted \$80,000+ for an updated alarm system, but they did not include that in their estimate. As such, the city engineer put together the estimate indicated below. However, his estimate does not include the cost of a post indicator valve.

| Company                   | Fire Suppression System | Dedicated Water Line | Alarm        | Inflation & Drywall Work |
|---------------------------|-------------------------|----------------------|--------------|--------------------------|
| City Estimates            | N/A                     | \$45,740             | N/A          | ~ \$50,000               |
| Delta                     | \$291,549               | Not Included         | \$81,570     | Not Included             |
| Preferred Fire Protection | \$125,000               | Not Included         | Not Included | Not Included             |
| Summit Fire & Security    | \$105,000               | Not Included         | Not Included | Not Included             |
| Paradise Fire Protection  | \$90,000                | Not Included         | Not Included | Not Included             |



**Showers** - During an inspection by the City's insurance of the Wellness Center in August it was determined that our facility must have showers in each restroom for those patrons visiting the pool. This is state code. After extensively reading through past minutes and going through files, staff could not find information regarding why the showers were not installed at the time the building was constructed. The cost for this change has not yet been determined.

Staff has spoken with the state Health Department. Based on the square footage of the City's pool, the City is required to have a minimum of seven (7) showers per gender in the restroom facilities. However, the state Health Department indicated that the local health officer can reduce the minimum number of fixtures required, but either way internal showers are still legally required per state code. Please see the attached reply email with responses to several questions for the benefit of the City Council and the public. We are working with the new local health officer to determine how many showers are needed. Once he finalizes his determination, city staff will get an estimate on retrofitting the facility with showers.

**Summary:**

| <b>Wellness Center Savings</b> | <b>\$ 410,819</b> | <b>Budget</b> | <b>Bid/Estimate</b> |
|--------------------------------|-------------------|---------------|---------------------|
| Fire Suppression               | \$ 400,000        | \$0           | \$400,000           |
| Showers                        | \$ ???            | \$0           | ???                 |
| *Balance after expenditures    | \$ ???            |               |                     |

\*No estimate or bid is available for the showers

**Recreation**

Currently the City has \$138,739.89 in recreation savings. An amount of \$10,000 is deposited to this account at the end of each fiscal year. The savings is used for necessary repairs, maintenance and purchases of equipment. Revenue generated from participant registration is used for supplies, minor equipment and repairs, officials etc. When the costs to offer the programs increase, the cost to participate may also increase.

**Budgeted Items FY2022**

The following items are budgeted for purchase or completion during fiscal year 2022.

- Central Park Pavillion -- \$56,000  
The updated cost estimate is \$75,669.95. This is a state contract and we can move forward right away, if the City Council decides to hold off on items, such as the shade structure. The budgeted amount for this project is \$56,000, however the actual project estimate received in August was \$69,965 with installation or \$53,975 without.
- Centennial Park Shade Structure - \$126,000



The budgeted amount for this project is \$126,000, however the actual project estimates range from \$132,000 to \$142,248.96 received in August and a bid of \$182,108 received in October.

- Recreation Master Plan - \$50,000  
The RFP for this plan is currently being finalized, so no bid is available at this point.
- Centennial Ball Park Infield Dirt Project - \$30,000  
Staff followed up again with the company in Cedar City to get cost estimates on just the dirt and transportation. The updated cost estimate is \$85 per ton delivered or \$55 per ton no delivery. Based on preliminary estimates the budget for this project was set at \$30,000. The Council approved this project to be completed with grant funding. The grant was completed, submitted, but was not awarded. Bids received in February range from \$64,474 to \$192,337.50, from the same vendor and are differentiated by scope of work performed.

**Summary:**

| <b>Recreation Savings</b>                 | <b>\$ 138,739.89</b> | <b>Budget</b> | <b>Bid</b>                              |
|-------------------------------------------|----------------------|---------------|-----------------------------------------|
| Central Park Pavillion                    | \$0                  | \$ 56,000.00  | \$ 69,965.00                            |
| Centennial Park Shade Structures          | \$0                  | \$ 126,000.00 | \$ \$142,108                            |
| Recreation Master Plan                    | \$0                  | \$ 50,000.00  | Out for RFP                             |
| Centennial Ball Park Infield Dirt Project | \$0                  | \$ 30,000.00  | \$85/\$55 per ton* See attached detail. |
| *Balance after expenditures               | \$ (153,333.11)      |               |                                         |

\*calculation includes bids and budget figures where no current bid is listed.

**Other**

The City also has two other projects included in the fiscal 2022's budget. First, the hail damage that occurred to several City properties in June of 2020 is budgeted for at \$25,000. However the total of those repairs are estimated at \$76,557. These repairs are being covered by insurance. We have already received a portion of those funds and will receive the remainder when the project is completed.

The second project is the Welcome to Blanding Signs. These signs are budgeted at \$20,000. The estimate for them is actually \$20,901.60. These are being paid for by ARPA funding (Marketing is an approved expenditure for ARPA funds).



### **Conclusion**

The City of Blanding has been frugal in spending over the years and in return has established healthy savings. These savings have been used for unexpected repairs and necessary equipment, such as the repair needed to the front entrance to the Wellness Center a few years back, the purchase of a utility vehicle for the parks department, and some repairs to the siding at the visitor center to name a few. It was anticipated that savings would be used to install shade structures and a new park pavilion in FY2021. These did not occur as a result of some unforeseen circumstances and now the cost of those items has risen and continues to rise, due to happenings out of our control.

As of June 30th, the City has a total of 1,716,303.49 in the general fund & capital projects savings for all non-enterprise City Departments. This includes combined recreation and Wellness Center savings of \$549,558.89. The total of all the recreation projects listed above, using budget numbers where bids are not available and a very rough estimate of \$200,000 on the showers, the total budgetary need is roughly \$950,000.

### **RECOMMENDATION**

Based on the information provided, staff recommends that City Council choose one or two projects to fund, based on the level of priority and the budget available for them. We do not recommend funding all of these projects this fiscal year. Staff can provide a multi-year plan for funding these projects at a future date. Staff recommends that the City council fund those projects of most critical importance.

### **DEPARTMENT REVIEW**

Administration, Finance, Recreation

# City of Blanding Engineering & Public Works



Cost Estimate  
Fire Suppression Supply Line - Wellness Center

November 15, 2021

| No. | Item                                    | Unit      | Quantity | Unit Price  | Total Price  |
|-----|-----------------------------------------|-----------|----------|-------------|--------------|
| 1   | 3" C-900 PVC Pipe                       | Lin. Feet | 320      | \$ 32.00    | \$ 10,240.00 |
| 2   | 3" Gate Valve w/ Valve Box              | Each      | 1        | \$ 1,500.00 | \$ 1,500.00  |
| 3   | 3" Hot Tap                              | Each      | 1        | \$ 7,000.00 | \$ 7,000.00  |
| 4   | Replace Curb & Gutter                   | Lump      | 1        | \$ 750.00   | \$ 750.00    |
| 5   | Replace Sidewalk                        | Lump      | 1        | \$ 1,750.00 | \$ 1,750.00  |
| 8   | Trench Surface Restoration (UTBC & HMA) | Sq. Feet  | 4900     | \$ 5.00     | \$ 24,500.00 |
|     |                                         |           |          |             | \$ 45,740.00 |

Note: This estimate does not include a post indicator valve.

----- Forwarded message -----

From: **Sarah Cheshire** <[scheshire@utah.gov](mailto:scheshire@utah.gov)>  
Date: Fri, Nov 12, 2021 at 11:19 AM  
Subject: Re: Blanding City Pool And Showers  
To: <[djohnson@blanding-ut.gov](mailto:djohnson@blanding-ut.gov)>  
Cc: Ronnie Nieves <[rnieves@sanjuancounty.org](mailto:rnieves@sanjuancounty.org)>

Hi David,

The Local Health Department (LHD) has the authority to permit and open the pool. Some of these questions will have to be answered by your LHD. As far as the rule goes, I have answered your questions below in red text. Hopefully, this is what you are looking for. Please let me know if you have any additional questions or concerns.

Can the outdoor showers fulfill the shower requirement, if we provide soap?

The requirement for showers in Subsection R392-302-25(4) states, "(4) The facility shall provide showers for each gender and shall enclose these showers for privacy. A minimum of one shower head for each gender must be provided for each 50 bathers or fraction thereof." With the requirement to enclose these showers for privacy, an outdoor shower would not meet this section of the rule unless enclosed.

Why is the soap required?

The intent of the rule is to provide a place where bathers can take a "cleansing shower" with soap to remove fecal material and lower the risk of a fecal/oral spread disease. Here is the definition of a cleansing shower in R392-302-2(4): "(4) 'Cleansing shower' means the cleaning of the entire body surfaces with soap and water to remove any matter, including fecal matter, that may wash off into the pool while swimming."

What is our occupancy, based on the sqft of the pool?

The bather load of the pool is considered the number of persons using a pool at any one time or specified period of time. (See R392-302-2(3) definition for Bather Load). Where you have an outdoor pool Subsection R392-302-7(1) (c) states, "Twenty square feet, 1.86 square meters, of pool water surface area must be provided for each bather in an outdoor swimming pool during maximum load." That would mean the maximum bather load in your pool is 410 bathers. (8,200 sq.ft / 20 bather per sq. ft = 410 bathers).

How many shower heads do we need, based on our occupancy?

Based on the pool occupancy, you are required to have 7 showers for the male bathers, and 7 showers for the female bathers, or 14 total showers. (See Table 4 in Section R392-302-25)  
Your local health officer can reduce the minimum number of fixtures required.

Why is the break line of sight required?

A break in the line of sight is required so that a "cleansing shower" can be achieved. This would require a bather to remove clothing, thus needing privacy.

What can we do temporarily to open the pool next summer as we are working to meet the State Health Code requirements?

Permitting and opening a pool facility is done through your Local Health Department. It would be up to the local health officer to decide when and how to permit and open a pool.

Is there anything else that we should know or be aware of?

Not that I know of. If other questions arise, please let me know. I have left a voice message for your Local Health Department (Ronnie Nieves) to make sure we are on the same page regarding these rules.

Thanks for the phone call and conversation to make sure we are protecting public health in our pool facilities.

Have a fantastic weekend!

Sincerely,

Sarah Cheshire



## Rocky Ridge Rock

Estimate: \$85 w/delivery & \$55 wo/delivery

11/18/2021

| 3" Fill Level |                  |             | W/Delivery   | WO/Delivery  |
|---------------|------------------|-------------|--------------|--------------|
| Field         | Sq Feet of Field | Tons Needed | \$85.00      | \$55.00      |
| BB            | 11600            | 166.75      | \$ 14,173.75 | \$ 9,171.25  |
| Field #2      | 12200            | 175.38      | \$ 14,906.88 | \$ 9,645.63  |
| Field #3      | 12475            | 179.33      | \$ 15,242.89 | \$ 9,863.05  |
| Field #4      | 12078            | 173.62      | \$ 14,757.81 | \$ 9,549.17  |
|               |                  | Total       | \$ 59,081.32 | \$ 38,229.09 |

| 2" Fill Level |                  |             | W/Delivery   | WO/Delivery  |
|---------------|------------------|-------------|--------------|--------------|
| Field         | Sq Feet of Field | Tons Needed | \$85.00      | \$55.00      |
| BB            | 11600            | 113.39      | \$ 9,638.15  | \$ 6,236.45  |
| Field #2      | 12200            | 119.26      | \$ 10,136.68 | \$ 6,559.03  |
| Field #3      | 12475            | 121.94      | \$ 10,365.17 | \$ 6,706.87  |
| Field #4      | 12078            | 118.06      | \$ 10,035.31 | \$ 6,493.43  |
|               |                  | Total       | \$ 40,175.30 | \$ 25,995.78 |

**NOTE!!**

*\*Calculations are based on engineering rates of 115 lbs per square foot. This may change based on compaction, moisture content and variation in ground level.*