



Board of Trustees Meeting

John and Telitha E. Lindquist Alumni Center | William H. Child Garden Room

1235 Village Drive, Ogden, UT 84408

[Zoom](#) | ID: 940 4090 0185 | Password: 979127

Wednesday, November 17, 2021 | 9:30 AM to 11:30 AM

AGENDA

1. **Call to Order and Identification of Any Potential or Perceived Conflicts of Interest**
(9:30 a.m.) *Ms. Karla Bergeson, Vice Chair*
2. **ACTION: Approval of Minutes (9:40 a.m.)** *Vice Chair Bergeson*
 - a. [October 26, 2021 Board Meeting](#)
3. **INFORMATION: (9:45 a.m.)** *Vice Chair Bergeson*
 - a. **College Liaison Report**
 - i. [Stewart Library](#) *Trustee Brent Bishop and Dean Wendy Holliday*
 - b. **Special Topic – Retention and Completion (9:55 a.m.)**
 - i. [Retention and Completion Strategies](#) *Dr. Ravi Krovi, Provost*
 - c. **Faculty Presentation (10:10 a.m.)**
 - i. [DCHP Retention and Graduation](#) *Dr. Amy Buckway – RN-BSN Program Director*
 - d. **Meeting Minutes** *Vice Chair Bergeson*
 - i. [Conflict of Interest Committee](#) (Oct. 6, 2021)
 - ii. [Community Relations Committee](#) (Oct. 27, 2021) [Membership & Service](#)
 - e. **Weber State University Reports (10:20 a.m.)** *Vice Chair Bergeson*
 - i. [President](#)
 - ii. [Alumni Association](#)
 - iii. [Staff Advisory Council](#)
 - iv. [WSUSA President](#)
 - v. [Upcoming Events](#)
4. **Business Committee (10:40 a.m.)** [Agenda](#) *Trustee Don Salazar*

- a. **ACTION Items:**
 - i. [WSU Auxiliary Enterprises Annual Report](#)
 - ii. [WSU Housing Services Proposed Rates](#) – June 2021 through May 2022
- b. **Consent Calendar Items** *Trustee Don Salazar*
 - i. [Financial Report](#) (September)
 - ii. [Monthly Investment Report](#) (September)
 - iii. [Personnel Report](#) (September)
 - iv. [Early Retirement Requests](#)
- c. **INFORMATION:** *Trustee Don Salazar*
 - i. [Business Committee Meeting Minutes – Oct. 26, 2021](#)
 - ii. [Economic Development Efforts](#)
- 5. **Academic Policy Committee (11:00 a.m.) [Agenda](#)** *Trustee Louenda Downs*
 - a. **Items for action by Board of Trustees:**
 - I. **No action items to report**
 - b. **INFORMATION:** *Trustee Louenda Downs*
 - i. [Academic Policy Committee Meeting Minutes – Oct. 26, 2021](#)
- 6. **CLOSED MEETING SESSION**
 - a. **A Closed Meeting may be held to discuss any one of the matters allowed by Utah Code § 52-4-205, including: (1) discussion of the character, professional competence, or physical or mental health of an individual; (2) strategy sessions to discuss pending or reasonably imminent litigation; (3) strategy sessions to discuss the purchase, exchange, lease, or sale of real property, including water rights or shares; (4) discussion regarding deployment of security personnel, devices, or systems; or (5) investigative proceedings regarding allegations of criminal misconduct.**
- 7. **Other (11:10 a.m.)** *Vice Chair Bergeson*
- 8. **Adjourn (11:25 a.m.)**



BOARD OF TRUSTEES MEETING MINUTES

October 26, 2021 – 9:30 a.m.

Davis Stewart Center Ballroom 151A – Hybrid Meeting

Trustee Members:

Ms. Kearston Cutrubus (Chair)
Ms. Karla Bergeson (Vice Chair)
Mr. Brent Bishop
Ms. Amanda Covington (via Zoom)
Ms. Louenda Downs
Ms. Karen Fairbanks
Mr. Ben Ferney
Mr. Curtis Funk (via Zoom)
Mr. Keith Titus (via Zoom)

Excused:

Mr. Don Salazar
Dr. Gail Niklason
Ms. Adrienne Andrews

Weber State University Representatives:

Dr. Brad Mortensen, President
Dr. Norm Tarbox, Vice President for Administrative Affairs
Dr. Ravi Krovi, Provost
Dr. Brett Perozzi, Vice President for Student Affairs
Dr. Bret Ellis, Vice President for Information Technology
Dr. Betsy Mennell, Vice President for University Advancement
Ms. Sherri Cox, Secretary to the Board
Mr. Steven Richardson, Director of Strategic Initiatives
Dr. Laine Berghout, Faculty Senate Chair/Professor/Chemistry
Mr. Luke Jenkins, Network Architect, Infrastructure Services – SAC Proxy (via Zoom)
Ms. Stephanie Hollist, Deputy General Counsel
Mr. Bryce Barker, Director of Internal Audit (via Zoom)
Mr. John Kowalewski, Executive Director, Marketing & Communications
Dr. Christopher Hoagstrom, Professor of Zoology
Dr. Demetrios Pagonis, Assistant Professor of Chemistry

Dr. Katrina Twing, Assistant Professor of Microbiology

Dr. Dave Ferro, Dean, College of Engineering, Applied Science & Technology

Guests:

Mr. Geoffrey Landward, Deputy Commission of Higher Education & General Counsel at Utah System of Higher Education

Ms. Jesselie Anderson, Board Member, Utah State Board of Higher Education (via Zoom)

Ms. Jade Matkin, Presidential Leadership Fellow

Public Attendees:

Mr. Jeremy Shinoda, Ogden City Diversity Commissioner (via Zoom)

Press:

No press were present

Call to Order:

The meeting was called to order at 9:40 a.m. by Ms. Kearston Cutrubus, Chair. She welcomed all in attendance and asked for identification of any potential or perceived conflicts of interest. Hearing none, Chair Cutrubus continued through the agenda.

Full Board Agenda Items**Meeting Minutes Approval (September 16, 2021):**

Meeting minutes from September 16, 2021, were reviewed by the Board of Trustees.

ACTION: Upon a motion by Ms. Louenda Downs to approve the meeting minutes from September 16, 2021, with a second by Mr. Ben Ferney, the motion passed unanimously.

Information**College Liaison Report:**

Trustee Curtis Funk, as liaison to the College of Engineering, Applied Science, & Technology (EAST) introduced Dr. Dave Ferro, Dean of the college. Dean Ferro gave a review of EAST with a focus on engineering the future while satisfying industry and government needs. The dean highlighted the programs offered in the college, areas of growth, demographics, student retention, faculty retention and recruitment, strategic workforce investment, and financial donations. Dean Ferro also highlighted the new buildings in the college and awards the college has earned for success in various programs. His charges for trustees included: Connecting with political and industry leaders, supporting sabbaticals, programs and classes, partnering with school districts, recruiting students outside Utah, and advocating for the next legislative engineering initiative.

Special Topic – Cyber Security:

Vice President Bret Ellis gave a presentation on cyber security. Concerns include ransomware and IOT devices (Alexa, baby monitors, smart cars or smart phones, etc.) If you don't have controls properly secured, hackers can break in and get your information. He urged everyone to discontinue practice of password re-use, use two-factor authentication, and beware of phishing attempts. If in doubt, don't click on it and check the email address to make sure it is from the actual company. Hardware, software, and wetware (humans) are hard to manage. CARES Act and HEERF funding has been used to help reinforce our university security.

Faculty Presentation by College of Science:

A faculty presentation was given by Dr. Christopher Hoagstrom, Dr. Demetrios Pagonis, and Dr. Katrina Twing from the College of Science. A new BS program in Environmental Science started in 2020-21. Statistics of the College of Science were

shared, as well as reports on Geospatial Science, Environmental Chemistry, and Microbial Ecology of Abandoned Mines in the Wasatch Mountains.

Weber State University Reports

President's Report:

President Mortensen shared the following highlights from his report:

- a. Introduction of Presidential Leadership Fellow Ms. Jade Matkin.
- b. Northwest Commission on Colleges and University accreditation results were positive with four commendations and 0 recommendations. It is rare to have this happen two seven-year cycles in a row.
- c. Fall enrollment statistics were released by USHE yesterday with a total headcount of 29,744. Retention is at an all-time high of 57.1%
- d. Ally Financial is partnering with WSU to help attain emerging HSI students.
- e. Community policing held the 5th annual "Eddies Barbecue" event during homecoming week. Campus police announced two new community policing initiatives: Having regular campus safety walks and forming a Community Police Advisory Committee.

Alumni Report:

Trustee and Alumni President, Curtis Funk, shared that alumni member Amir Jackson drew up a successful initiative including t-shirts, flags, and painting to make Ogden purple during homecoming week.

Staff Association Council (SAC) Report:

No discussion was held concerning the written report.

WSUSA Report:

Trustee and WSUSA President, Ben Ferney reported that homecoming was a success with many students and student leadership involved. Student body presidents across the state are working together on “Lauren’s Promise” in honor of slain student, Lauren McClusky at the University of Utah. There has been success with students coming forward to express concerns both in and out of the classroom with fraternity and sorority issues, students of color issues, and LGTBQ issues. Ben can help bring people together even though he may not have all the solutions.

Upcoming Events:

Upcoming events were listed for review with a reminder of the November 18 WSU hosted dinner and review with UBHE members and trustees.

Academic Policy Committee**ACTION Items: Trustee Louenda Downs**

- a. There were no action items to report from the committee for this meeting.

Business Committee**ACTION Items: Vice Chair Karla Bergeson – Business Committee Chair Proxy**

- a. **Audit Committee Report – Quarterly Athletics Report – Quarterly Construction Report**

Three action items were reviewed together. The Audit Committee report was reviewed without any discussion. During discussion of the Quarterly Athletic report, Vice President Norm Tarbox shared the following three goals for student-athletes: 1- Give them a marketable degree. 2- Help them to experience winning a championship while here. 3- Help them want to send their children to WSU. The Quarterly Construction report showed \$100,000,000 in construction projects going on at this time to expand and improve the university.

ACTION: On a motion to approve the Audit Committee report, the Quarterly Athletic report, and the Quarterly Construction report, made by Mr. Brent Bishop, with a second by Ms. Louenda Downs, the motion was unanimously approved.

- b. **Consent Calendar**

The consent calendar items were reviewed by the Board of Trustees.

ACTION: On a motion to approve the Consent Calendar by Ms. Karen Fairbanks with a second by Mr. Ben Ferney, the motion was unanimously approved.

- c. **Information Items**

Information items were reviewed without discussion.

Other

Other items discussed included the budget and capital requests. We have prepared our requests to present to the legislature at the 2022 session along with other institutions.

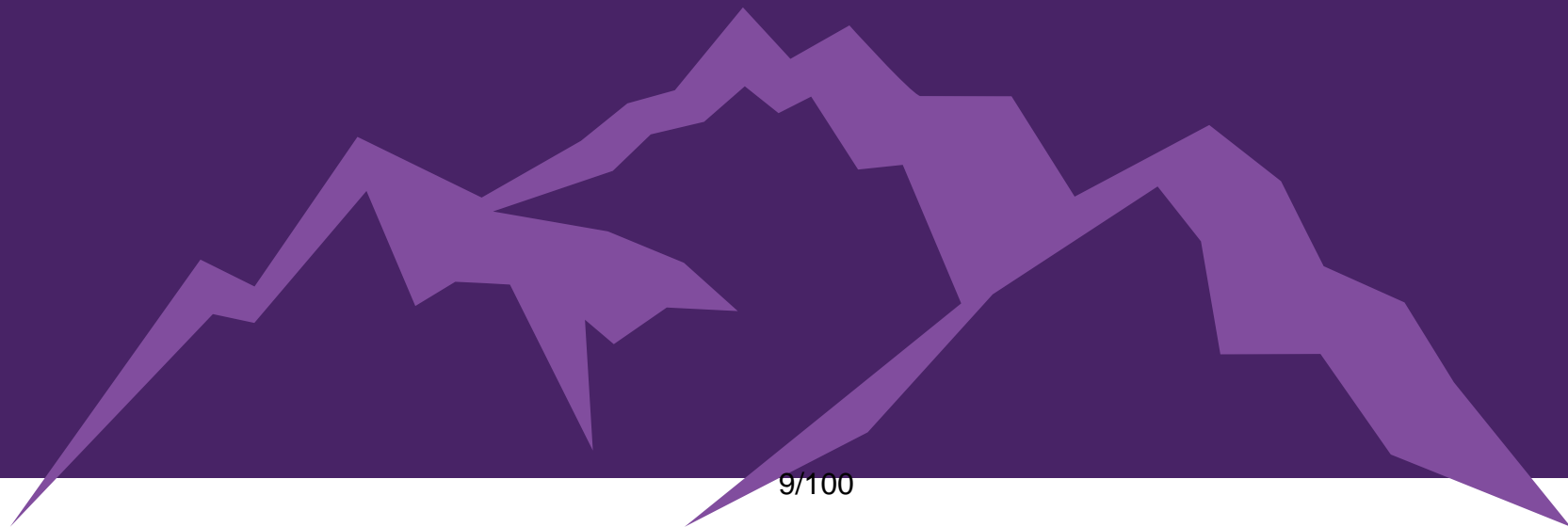
Adjourn

With no other items to discuss, the meeting was adjourned at 11:12 a.m.

DRAFT

WSU Board of Trustees Report Stewart Library

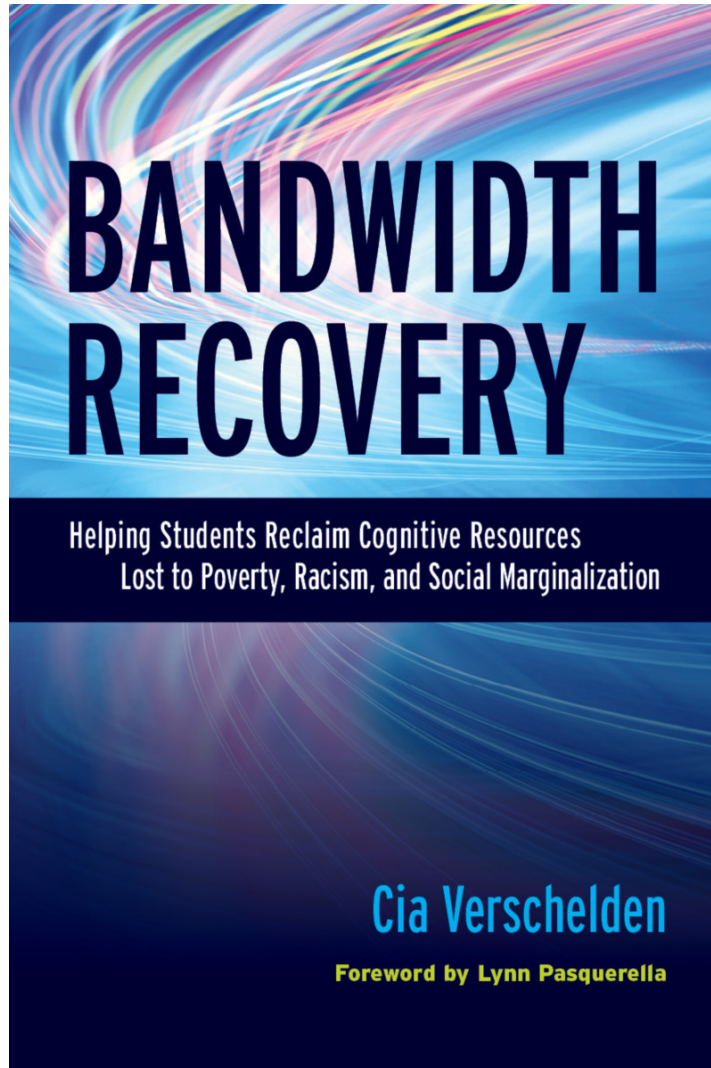
Wendy Holliday, Dean of the Library
November 17, 2021



WSU Strategic Plan: An Equity Framework

“Equity is the foundation of access to higher education, **creates conditions for meaningful learning and academic excellence for everyone**, and helps us fulfill our special responsibility to our local community.”





Bandwidth Thieves

- Technology
- Course materials
- Space
- Time



Improving conditions of access: long-term technology lending

Fall 2021: 300 laptops / 150 hotspots

Item Types	Spring 2020	Summer 2020	Fall 2020	Spring 2021
Laptops (semester)	49	28	253	227
Laptops (7-day)	0	0	38	16
Total	49	28	291	243
Hotspots (semester)	3	8	122	141
Hotspots (7-day)	n/a	n/a	2	9
Total	3	8	124	150



Improving conditions of access: course materials

Textbook lending library

- \$40,000 in HEERF funding.
- Covers a majority of general education courses.
- Electronic access via controlled digital lending.

Open Educational Resources

- \$90,000 in HEERF-funded grants to adopt, adapt or create
- Student savings: HTHS 1110/1111
 - 1,500 students per semester.
 - \$275 savings per student.
 - More than \$400,000 collective savings.
 - Improves access for concurrent enrollment.



Improving conditions of learning: ENGL 2015

ENGL 2015 = ENGL 2010 + LIBS 1704

Fall 2021

- 8 sections
- 170 students enrolled

Spring 2021

- 51 sections
- 1,520 students

- Integrated and applied learning of research-based writing.
- Embedded support for cognitive bandwidth.
- Preliminary data suggests improved performance for Pell-eligible and students of color.
- Concurrent enrollment opportunities.



Challenges and opportunities ahead

- Sustainability of initiatives post-HEERF funding.
- Library staff and faculty bandwidth.
- Vision of library as an equity engine rather than a stop gap solution.
- Campus partnerships.

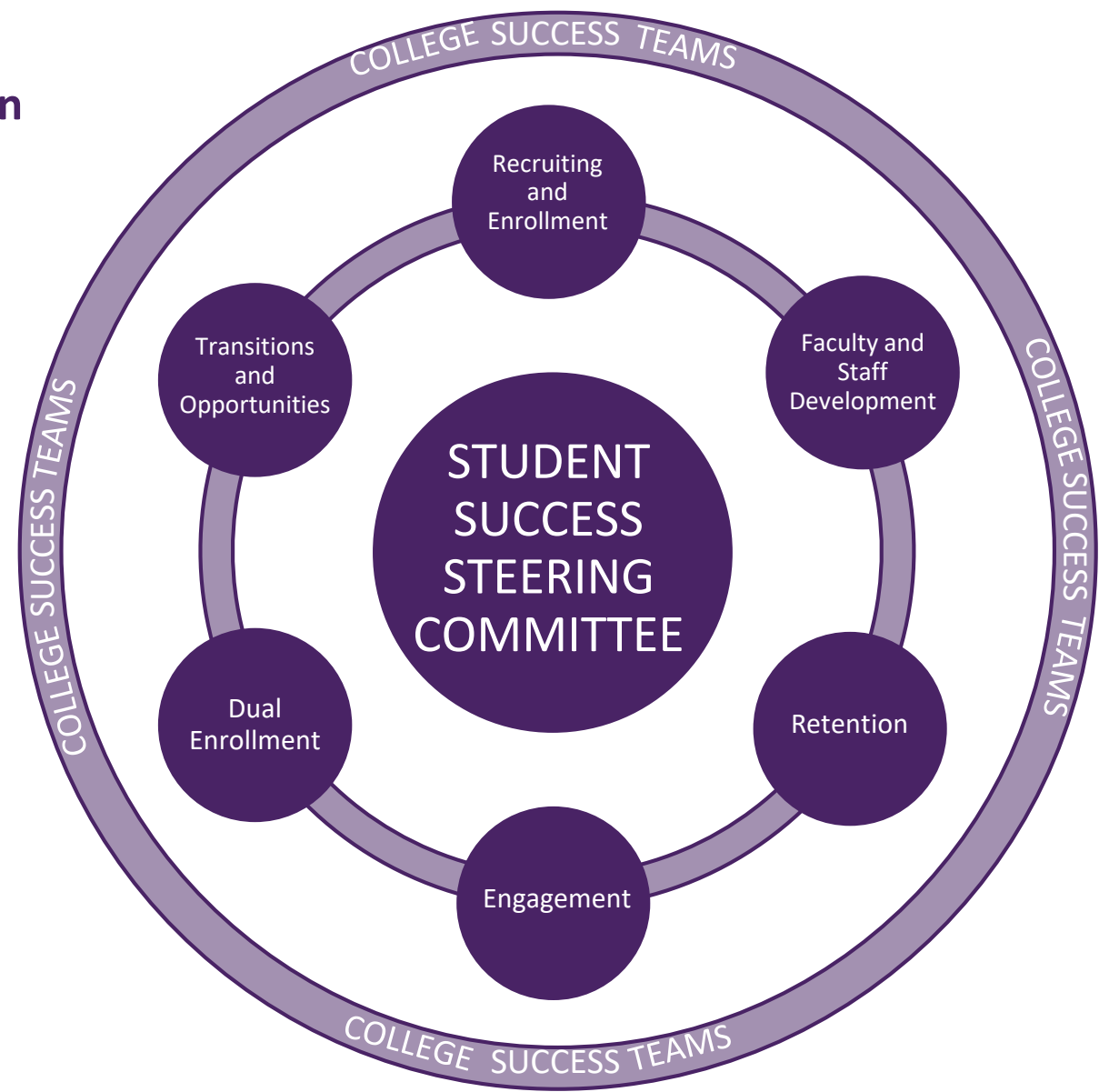




WEBER STATE
UNIVERSITY

Retention and Completion Strategies

Student Success Organization



Key goals for 2025-26:

- Increase Fall to Fall retention rate from 56% to 60%
- Increase concurrent enrollment matriculation from 22% to 34%
- At least 50% of WSU students will complete at least 2 high impact experiences
- First semester GPA of at least 2.2 from 70% to 80%
- Graduation rate of students who have completed at least 75% of their program from 46% to 70%
- Close completion gaps for low income, First generation, BIPOC students



Retention initiatives - Two examples

- Quantitative literacy and math placement initiatives

Dr. Sandra Fital-Akelbek
Professor and Chair
Department of Mathematics

- Early response technology initiatives

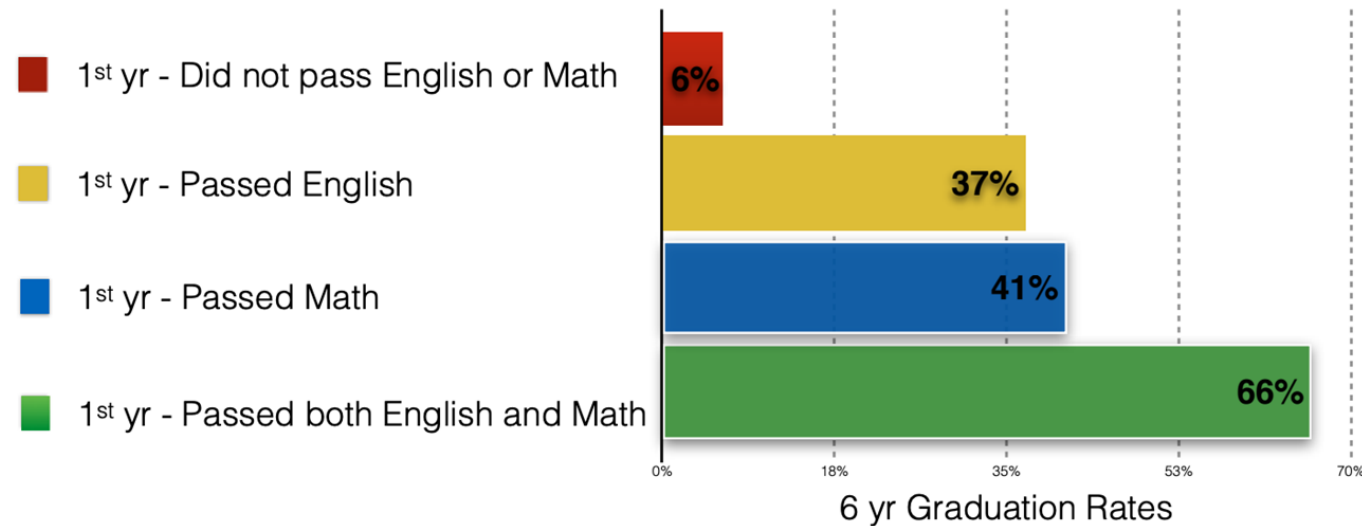
Leslie Park
Executive Director
Student Success Center



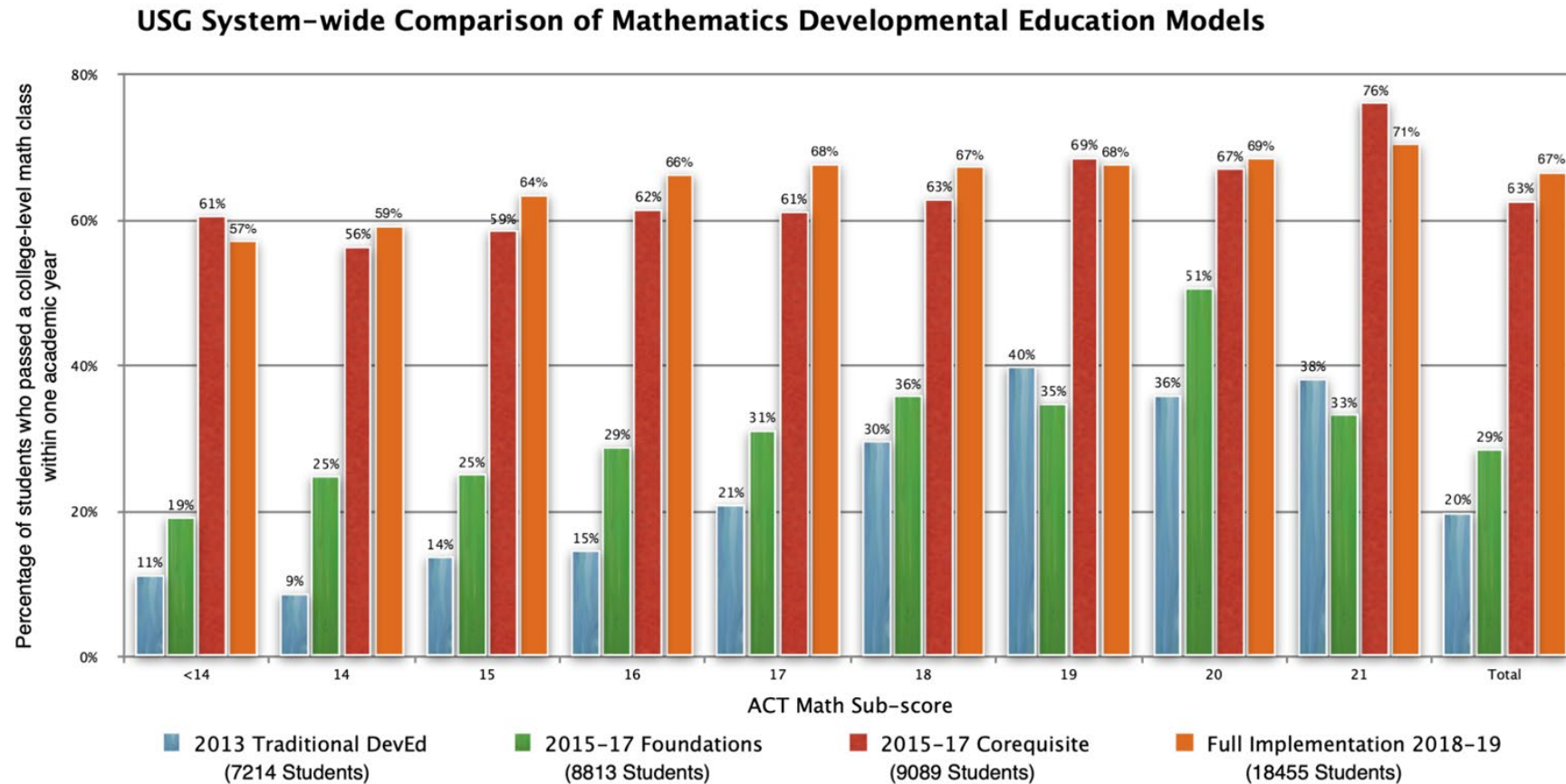
The Importance of English and Math

Source: Dr. Tristan Denley, University System of Georgia

English and Math



Co-Requisite model impact (USG data)



Quantitative Literacy (QL) improvement

- New and innovative QL courses
 - Math 1035 QL Contemporary Math with prereq (6cr)
 - Math 1120 QL Foundation of Data Science (3cr)
 - WSU 2350 Writing with Numbers HU/QL (4cr),
 - WSU 2340 Math and Dance CA/QL (5cr)
- High Impact Educational Experiences in Math Courses
 - Signature Assignments
 - Case Study with Real Data, Computer Simulation or Real Data Project
 - Simulation of Teaching Practices, observation and reflection in local schools
 - Collaboration in Professional Learning Communities
- The Math Department provides:
 - Undergraduate Research
 - Mathematics Mondays, student papers, presentations
 - Math Jeopardy or Integration Bee at the regional MAA meetings



Early response technology initiatives

- Facilitate communication and connections between instructors, students, advisors, and support services
- Manual tracking of students
 - Faculty provide feedback / kudos to students on course performance
 - Faculty raise flags as needed
 - Retention Advisors and other support staff monitor flags
 - Student outreach is then prioritized and coordinated for at-risk students
 - Connect students to campus resources as needed
- Proactive outreach
 - Never Attended (first three weeks)
 - Dropped out (first three weeks)
 - Progress Surveys
 - Graduation Outreach
 - Intake Student Survey
 - Semester to semester registration

Program data (2019-20)

Manual Tracking Items

Academic Flags	12,885
Kudos	30,151
To Dos	3,425
Referrals	263

Proactive outreach data

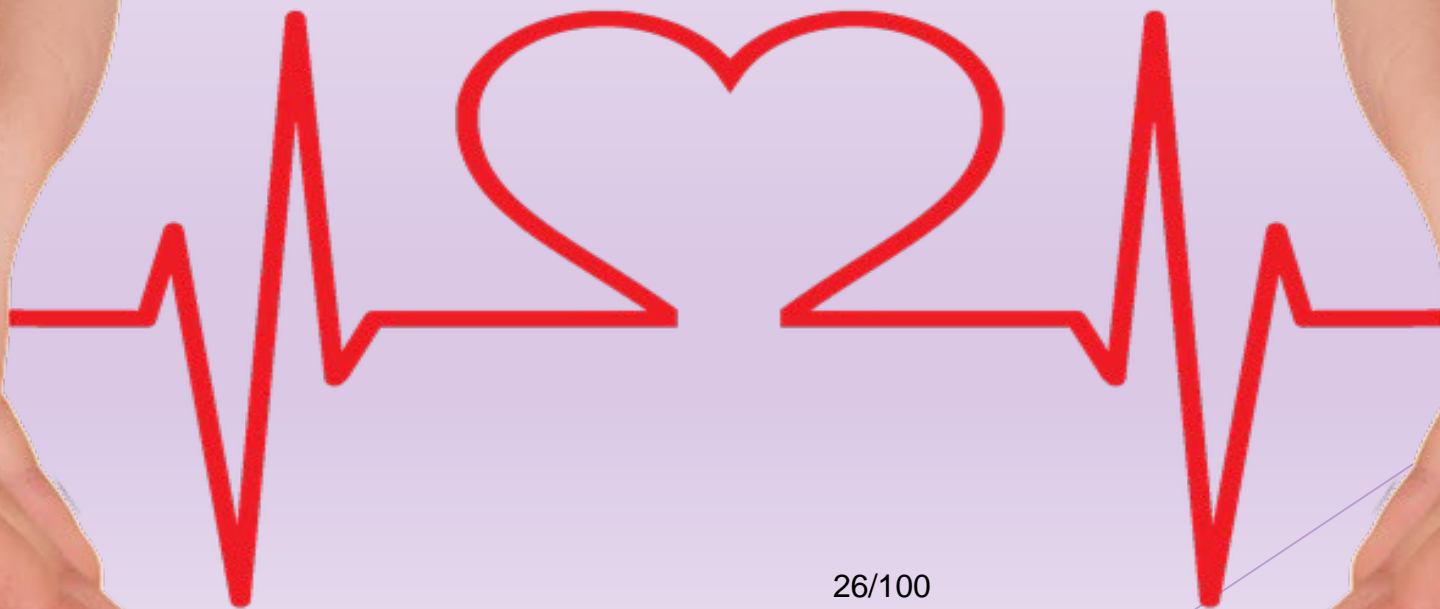
Intake Survey Pilot	328
<ul style="list-style-type: none">. 50% not confident with math. 5% experiencing food insecurity. 3% homeless	
Semester Outreach	17,952
Success Plans	84

Discussion



Dumke College of Health Profession

Graduation and Retention Rates Done Right!



5 of the Top 10 Degree Departments at WSU

Degrees awarded from 2017-2021

- ▶ #1 ATD School of Nursing 3,747
- ▶ #3 School of Radiologic Sciences 1,258
- ▶ #5 Medical Laboratory Sciences 858
- ▶ #6 Health Administrative Services 855
- ▶ #7 Health Sciences 756



DCHP Represents Quality

- ▶ Consist of 9 different departments/schools with retention ranging from 75% to 98% (PA will make 10 but does not yet have students)
- ▶ These departments have programs with industry certifications that succeed at rates 85-100% (for first time test-takers)
- ▶ Majority of DCHP departments have stackable credentials allowing students to work while advancing their degrees

Retention Rates

- ▶ Retention rates range from 75-98% for all departments with the exception of Health Sciences
- ▶ Helped by competitive admissions processes
- ▶ Health Sciences is striving to help students with options

Retention Strategies

- ▶ DCHP Admissions Advisement
- ▶ Dedicated StarFish advisor
- ▶ Program advising by staff and faculty advisors
- ▶ Inclusive student organizations/activities
- ▶ Regular email, calls/texts, and announcements



Questions or comments?



CONFLICTS OF INTEREST COMMITTEE MEETING

October 6, 2021 – 2:00 p.m.

Zoom Meeting

<u>Trustee Members:</u>	<u>Excused:</u>
Ms. Kearston Cutrbus (Chair)	
Ms. Karla Bergeson (Vice Chair)	
Ms. Karen Fairbanks	
Mr. Brent Bishop	

Weber State University Personnel:

Ms. Stephanie Hollist, Deputy General Counsel

Call to Order:

Ms. Kearston Cutrbus welcomed all in attendance.

Discussion:

The Committee discussed the requirements of PPM 3-36a and their role as members of the Conflicts of Interest Committee. Individuals discussed that the policy language states that the committee reviews the Conflict of Interest disclosure forms that are submitted from the Board of Trustees members. The members discussed that the review to be conducted is to determine whether the members have each submitted a form and it has been notarized. Discussion was held noting the personal responsibility of each individual Board of Trustees member to appropriately identify conflicts of interest that meet the disclosure requirements at the time the form is submitted and thereafter when a conflict of interest arises that needs to be disclosed. Other discussion included thoughts about how members should be notified and reminded of their obligations.

Review:

The members noted that they had reviewed the conflict of interest forms and the chair could sign the forms to that effect on behalf of the committee. Ms. Fairbanks and Mr. Bishop reviewed the conflicts of interest forms for Ms. Cutrbus and Ms. Bergeson.

Recommendations:

- It was recommended that the Board of Trustees meetings begin with a reminder for members to consider and identify any potential or perceived conflicts of interest with any of the items on the agenda for the meeting so that appropriate action may

be taken. This could be a simple notice included right after the meeting is called to order.

- It was recommended that future trainings include specific information regarding the conflicts of interest forms. Benchmarking could be conducted to see if there are any other best practices regarding the conflict of interest disclosure practices, forms, or trainings.
- It was recommended that each Board of Trustee member receive a copy of their own disclosure form after it has been submitted for their own records.

Adjournment:

At the conclusion of the discussion, the meeting adjourned.

DRAFT

Community Relations Committee Minutes

Weber State University Board of Trustees

Zoom Meeting

Wednesday, October 27, 2021 | 3:30PM-4:30PM

Trustee Committee members

- Amanda Covington, Committee Chair
- Karen Fairbanks – not present, excused
- Curtis Funk
- Keith Titus – not present, excused
- Kearston Cutrubus

Institutional Representatives

- Brad Mortensen, President
- Betsy Mennell, Vice President for University Advancement
- Nancy Collinwood, Executive Director of Alumni Relations
- John Kowalewski, Executive Director of Marketing & Communications
- Erica Marken, Executive Director of Development
- Devin Wiser, Executive Director of Government Relations & the Olene S. Walker Institute

Welcome

The meeting was convened at 3:30 p.m. via Zoom by Amanda Covington, committee chair.

Approval of Minutes

On a motion from Kearston Cutrubus and a second from Curtis Funk, the April 21, 2021 meeting minutes were unanimously approved.

2022 Legislative Session Preview Devin Wiser, Executive Director of Government Relations and the Olene S. Walker Institute of Politics and Public Service

Weber State goals for the upcoming 2022 legislative session include:

- Funding for the David O. McKay Education Building in the amount of \$27M. This request will be presented to the Infrastructure and General Government Appropriations (IGG) subcommittee for approval prior to going before the full legislature. The Utah Board of Education has placed this item first on the building priorities list.
- Legislative support to bring in Catalyst Campus, a collaborative ecosystem/incubator for small aerospace and defense companies, to support intelligence and technology needs and stimulate business growth. This is a collaborative effort with Ogden City.
- Update to the USTAR building, which was transferred by the legislature to Weber State during the previous session. Utah Advanced Materials and Manufacturing Initiative (UAMMI) is focusing on advanced carbon research and Idaho National Labs is also interested in partnering.
- Performance funding for Weber State University.
- Support to build a facility at Antelope Island for faculty research and training. This is a partnership with the Friends of Antelope Island. Support for planning was received during the previous legislative session.
- Fourteen counties participated in the inaugural session of Olene S. Walker Vote Elections Certification training. Funding for the initial sessions was provided by the Lieutenant Governor's office. We hope to secure ongoing support.
- Expansion of the Enhanced Articulation Partnership bill for state-wide rollout, sponsored by Senator Millner.

The Olene S. Walker Institute has nine legislative intern positions, half of which have been filled so far.

President Mortensen noted that northern Utah educational institutions (school districts, technical colleges and Weber State University) will hold a single legislators' breakfast (rather than individual events for each institution) to discuss legislative priorities. Trustees will be invited once a date has been determined (late November/early December timeframe).

Alumni Relations Update Nancy Collinwood, Executive Director of Alumni Relations

The Make Ogden Purple effort was created to increase the partnership between Ogden and Weber State communities. Local business embraced efforts by displaying posters and adding purple items to their menus. Approximately 200 community members were able to strut their mutts at the Purple Paw Parade.

Capitalizing on Volunteer Service of Trustees Betsy Mennell, Vice President of University Advancement

In order to advance the mission of Weber State, a list of volunteer service of WSU Trustees to other boards was compiled. This information will be shared with the Committee of the Whole at an upcoming meeting.

Marketing and Communications John Kowalewski, Executive Director of Marketing and Communications

In support of the strategic plan, the Marketing & Branding task force recognized the need to conduct market research in regard to recruiting students. A request for proposal (RFP) for market analysis was initiated, specifically to define segments where we can gain more market share, identify what makes our value proposition unique, and identify key target audiences. We anticipate the chosen vendor will be identified by early next month. By spring of 2022, we hope to provide an update on the selected vendor's output.

Fund Raising Initiatives Betsy Mennell, Vice President of University Advancement

'CATapult Scholarship Fund - The 'CATapult Scholarship aims to support those students who have completed approximately 50% of their graduation requirements finish those requirements, thus improving student recruitment, retention and completion rates. \$2.7M has been raised toward the \$10M goal, which includes an \$8M endowment.

Facility at Falcon Hill – The Larry H. & Gail Miller Family Foundation recently committed a \$2.5M challenge grant, contingent upon Weber State raising an additional \$2.5M for development of what was once the USTAR building to facilitate and house a program that is driven by strategic alliances with industry and academic partners to address critical workforce, technology, and manufacturing needs.

Presidential Outstanding Teaching Endowment (POTE) – The Presidential Teaching Excellence Award was established in 2017 with a \$1M contribution from Bob and Marcia Harris, who challenged Weber State to raise an additional \$2M for a total endowment of \$3M. The award recognizes faculty members who are outstanding teachers. We have \$544,000 left to raise to reach this \$3M endowment match.

Emerging Hispanic Serving Institution – Ally Bank made a \$500K commitment to support the goal of becoming an Emerging Hispanic Serving Institution by raising Hispanic/Latinx enrollment from 11% to 15%. Funding will support an Executive Director of HSI Initiatives, institutional infrastructure, Hispanic Servingness working group, financial aid, and advocacy and policy development. Additional funds need to be raised to implement the complete plan.

Consent Reports Betsy Mennell, Vice President of University Advancement

Development – \$2.6M has been raised for the current fiscal year vs. \$9.5M last year at this time. A \$7M pledge was booked September 2020, which explains the discrepancy. We currently have \$79M in proposed asks (have not yet been made), \$19M in Major Gift (35K+) proposals delivered, and 224K in Annual Gift (<35K) proposals delivered.

Marketing & Communications – Social media packaging of the Ever Upward stories was shared so that they can be reposted by Board members on personal social media to expand reach.

Future Agenda Items

Agenda items identified for the April 2022 meeting are:

- Update on the RFP market research
- 2022 Legislative update
- Trustee connections for fundraising efforts and pathways for partnerships

On a motion by Kearston Cutrubus and a second by Curtis Funk, Chair Covington adjourned the meeting at 4:29 p.m.

WSU Board of Trustees: Membership to External Boards			
	Board or Organization	Title	Duration
Karla Bergeson	SelectHealth Insurance Community Relations Committee	Trustee Chair	2017-present
			2019-present
Brent Bishop	Bishop Family Foundation		n/a
Amanda Covington	National Association of Corporate Directors, Utah Chapter Board of Directors		ends Dec 2021
	Davis Technical College Board of Trustees		ends June 30, 2023
	Women's Leadership Institute Advisory Board	Advisory Board	n/a
	Salt Lake Chamber Board of Directors		based on Larry H Miller's membership
	World Trade Center Utah	Chair, Strategic Partnership & Outreach Committee	ends July 2023 (three-year term)
	Envision Utah		ends Dec 2022
	LiveDaybreak Homeowners Association (HOA) Board	Treasurer	2021-2023 (two-year term)
Past board positions	Congressional Award Board of Directors		2019-2021
	Olene S. Walker Institute of Politics and Public Service	Board of Directors	
Kearston Cutrbus	Ogden/Weber Chamber Spikers		2011-present, Emeritus member as of Jan 2021
	United Way of Northern Utah	Board of Directors	2013-2022
	Davis Chamber	Executive Board and Board of Governors	2016-2022
	Ogden Weber Technical College	Board of Trustees	2017-2021
	USAF Air Force Material Command	Civic Leader Program	2019-2025
	Hill Air Force Base 388th Fighter Wing Falcons		2015-present, Past Chair
	Ogden Weber Chamber Women In Business		2011-present, Past Chair
	Davis Chamber Women In Business		2011-present
	Davis Chamber Legislative Affairs		2016-present
	Christmas Box International	Board Auction/Event Chair	2017-present
Past board positions	Ogden Dinosaur Park		2016-present
	Eccles Art Center	Board of Directors	2012-2020
	Junior League of Ogden	Board of Directors	2011-2017
	Ogden/Weber Chamber	Executive Board and Board of Governors	2015-2016
	Ogden/Weber Tech College Foundation	Board of Directors	2012-2017
	WSU Wildcat Club	Board of Directors & Auction Chair	2011-2016
	Your Community Connection	Board of Directors	2011-2017
	Ogden/Weber Tech College Foundation	Board of Directors	2012-2017
Louenda Downs	Hill Air Force Base Honorary Commander (388th Fighter Wing)		2012-2017
	American Heart Association Board		
	BSA Trapper Trails Executive Council	Board of Trustees	
	CenterPoint Theater	Board of Trustees	
	Cherry Hill Advisory	Advisory Board Member	
	Children's Aid Society of Utah	Board Member	
	Council of Governments Business Development Fund	Board Member	
	Davis Applied Technology College	Board of Trustees	
	Davis Area Convention and Visitor's Bureau	Board of Trustees	
	Davis Behavioral Health	Board of Trustees	
	Davis Chamber of Commerce	Board Member	
	Davis Chamber of Commerce Lakesiders		
	Davis Chamber Legislative Council		
	Davis Community Learning Center Board		
	Davis Council of Governments (COG)	Member, Vice-Chair and Chair	
	Davis County Art Advisory Board		
	Davis County Cabinet for Healthy Families		
	Davis County Children's Justice Center	Board Chair	
	Davis County Economic Development "Tomorrow" Plan	Board Chair	
	Davis County Library Board	Board Member	
	Davis County Trails Committee		
	Davis Economic Advisory Council		
	Davis Hospital and Medical Center Board	Board Chair	
	Davis Local Homeless Coordinating Council	Co-Chair	

	"Davis Reads" Advisory Board		
	Davis Safe Home, Safe School, Safe Community		
	Davis Unified Economic Development Council		
	Davis Women's Health Advisory Board		
	Economic Development Corp of Utah (EDCU)	Executive Board Member	
	Family Connection Center	Board Member	
	Governor's Free Market Protection and Privatization Board		
	Great Salt Lake Governor's Advisory Board	Advisory Board Member	
	Hill Air Force Base Honorary Commander		
	HAFB Falcon Member		
	HAFB General's LogStar Member		
	Intermountain Medical Layton Hospital Steering Committee		
	Jordan River Parkway Commission		
	Layton Arts Council	Secretary	
	Layton Communities That Cares Council		
	Lakeview Hospital	Board of Trustees	
	National Association of Counties Human Services and Education Board		
	Northern Utah Family Counseling Services (Habitat for Humanity)		
	Pioneer Adult Rehabilitation Center (PARC)	Board of Directors	
	SEED Weber, Davis, Morgan (tricity and University Entrepreneurial business project)		
	State Children's Justice Centers Board		
	Utah Association of Counties	Board Member	
	Utah Association of Counties Military Affairs Committee		
	Utah Association of Counties Development and Marketing	Chair	
	Utah Governor's Meth Task Force		
	Utah High School Activities Association Legislative Council	Council Chair	
	Wasatch Front Regional Growth Council		
	Wasatch Front Regional Council (urban transportation planning)		
	Wasatch Front Regional Council Active Transportation	Chair	
	Wasatch Integrated Waste Systems Board (Waste Management Board in Davis County)	Board Member	
	Zion's Bank - Davis County Regional Board		
<i>Past board positions</i>	Davis Technology College		2016-2017
	Utah Defense Alliance (UDA)		2007-2015
Karen W Fairbanks	Intermountain Healthcare	Board of Trustees	2009-present
Ben Ferney	Utah Student Association		2020-present
Curtis Funk	National Funeral Directors Association, Exhibitor Advisory Board	Board of Directors	2017-present
	Weber State Alumni Association Executive Board	Board Member, President	2018-present
Don Salazar	United States Hispanic Business Council	Founding Board Chair	2021-present
	United States Hispanic Chamber of Commerce	Board of Directors	2016-present
	Zions Bank	Board of Directors	2016-present
	Intermountain Health Care McKay-Dee Layton	Board of Directors	2014, 2018-present
<i>Past board positions</i>	United States Hispanic Chamber of Commerce	Board Chair	2016-2018
	Wells Fargo Cultural Advisory Board	Board of Directors	2004-2018
	Utah Nature Conservancy	Board of Trustees	2006-2008
	Utah Public Employees' Association - Northern Utah	Board Chair	2001
Keith Titus	Ogden School Foundation Board	Board Member	2019-2022
	Hill Air Force Base Honorary Commander		2020-Dec 2022
	MarketStar	Board Member	2019-present
	Salt Lake Chamber of Commerce	Board of Governors	2021-present
	Summit Technology Board	Board Member	2020-present
	Weber State University National Advisory Council	Council Member	2016-present
<i>Past board positions</i>	Weber State University, College of Engineering, Applied Science and Technology Advisory Board	Board Member	Jan 2017-Dec 2019
	Weber School Foundation	Board Member	2018-June 2021



President's Report WSU Board of Trustees November 17, 2021

University Overall

Iconic WSU Bell Tower Turns 50 | Ever since its unveiling, Stewart Bell Tower has stood proudly as an icon at the heart of WSU's Ogden campus. Dedicated on Dec. 14, 1971, the Bell Tower was Weber State's first structure to honor donors: Donnell B. Stewart, who served as student body president during the 1925–26 academic year and his wife, Elizabeth Dee Shaw Stewart, who attended high school at Weber Normal College and stayed when the school became a junior college in 1922. She eventually held various positions at the college. Well-known Ogden architect John L. Piers, a Weber College alum, designed the 100-foot-tall tower, which included four large bronze bells and an electronic carillon that replicate the full range of bell sounds. The carillon and keyboard are now played from the Shepherd Union. In 2008, the Bell Tower and the surrounding plaza received an extensive upgrade. Two cascading water features were added. The concrete and brick plaza was replaced with approximately 15,000 square feet of natural landscaping including grass, shrubs, trees and boulders. As part of the project, more than 140 trees and 5,300 plants were installed on the plaza. Now, 50 years later, the Bell Tower continues to mark time and memories at Weber State.

Access

1. **WSU Increases Diversity Student Enrollment** | The total number of students in Concurrent Enrollment (CE) courses, which award college credit in high school, has increased 6.4%. The number of students who self-identify as Black, Asian, American Indian or Pacific Islander in CE courses has increased 9.8%. Following five years of record-breaking graduation numbers, Weber State University's third-week fall enrollment for 2021 increased slightly to 29,774 students compared to the 2020 enrollment of 29,596. Click [here](#) to read more.
2. **Gov. Cox Issues GEAR UP Week Proclamation** | Governor Spencer Cox issued a Proclamation declaring the fourth week of September as GEAR UP Week in Utah. This has come as a result of a collaborative effort led by Brandon Flores, WSU Director, State GEAR UP Region 1, across all 3 GEAR UP grants in the state of Utah. In addition to his proclamation, Governor Cox has recorded two videos (English and Spanish) with his own remarks celebrating our GEAR UP students and their families. Both of Governor Cox's videos are available on the State GEAR UP Youtube [channel](#). GEAR UP Day was celebrated on Wednesday, September 22, from 5-7pm at Riverdale Park. This event was for students, their families, and school partners to meet their school's GEAR UP advisor, receive important information about GEAR UP, and featured giveaways, activities, free dinner, and music. There were 189 participants at this event. Click [here](#) to learn more about WSU GEAR UP.
3. **WSU Celebrates Women's Athletics** | On Wednesday, October 13, the Women's Center

and the Athletics department partnered to host a Celebrating Women in Sports dinner and conversation. The event featured accomplishments of WSU female student-athletes and coaches and table talk conversation highlighting the successes and challenges of being a female student-athlete. In future years, we hope to invite alumni, Hall of Fame awardees and host it as an official Homecoming event.

4. **WSU Makes Online Course Content More Accessible** | Access is one of Weber State's core themes, and faculty and staff from the Stewart Library, Disability Services and WSU Online have collaborated to help faculty make their online course content more accessible for students. As part of a pilot project, using a software program called Ally, faculty can get feedback on instructional material, including articles, videos and PowerPoint presentations. If the material poses challenges, such as words over a graphic that make it impossible for a text-to-speech reader to pick up, then Ally will flag the problem. Once the difficulty is identified, WSU Online Director RC Callahan and Nathan Boettcher, support supervisor, have established a remediation team that can work with the instructor to find a solution. Angela McLean, Disability Services director, and her team provided guidance on the accessibility measures needed in course content. They also provided CARES Act funding for the closed captioning of course videos. Through their liaison work within the university, Stewart Library faculty Jason Francis, Shaun Adamson and Diana Meiser worked with WSU Online to consult with faculty on issues of design, copyright and course content.

Learning

1. **WSU Secures National Humanities Grant** | Making Shakespeare relevant to high schoolers is a challenge the dean of Weber State University's Telitha E. Lindquist College of Arts & Humanities will undertake with the aid of a \$160,000 Summer Institute grant from the National Endowment for the Humanities. Dean Deborah Uman and Jennifer Flaherty, associate professor of English at Georgia College, will use the money to create a summer institute for high school English teachers, which focuses on integrating adaptations of Shakespeare for young adults into the classroom. The three-week institute, titled "Transforming Shakespeare's Tragedies: Adaptation, Education and Diversity," will invite 28 high school English teachers from around the nation to Weber State to study two plays commonly taught in high school: "Hamlet" and "Othello." Click [here](#) to read more.
2. **Dr. Ondrus Named John S. Hinckley Fellow** | Weber State named Dr. Matt Ondrus, professor of mathematics, as its 2020 John S. Hinckley Fellow. Dr. Ondrus serves as the advisor to math majors, but also co-chairs the Quantitative Literacy Task Force, which is focused on the math requirements for non-majors. The task force has helped identify concerns, challenges and successes to make improvements in general math education. Thanks in part to the recommendations of the committee, the math completion rate for first-year students has increased by 20% in the past six years. Weber State University's Office of the Provost presented the 2020 John S. Hinckley Fellow and the Exemplary Collaboration Award to faculty and staff who have supported the university's mission of helping diverse learners receive a quality education on Nov. 11 at noon. *To read more about the honor and collaboration winners, click [here](#). To see as university Provost Ravi Krovi surprised the recipients with the news, click [here](#).*

Community

1. **WSU Sponsors Local High Schools** | Three area high schools made capital improvements for their fall semester thanks to \$2,000 grants from Weber State University. Ogden, Ben Lomond, and Layton High School all received the grants in exchange for publicly recognizing WSU with banners hung in high-traffic areas of school, giveaway items for their college advising offices, and facilitating future academic collaborations. “Our high-school sponsorships help increase awareness about Weber State and all that we have to offer prospective students,” said John Kowalewski, WSU Marketing & Communications executive director. “At the same time, we are helping our feeder high schools with capital improvement projects that benefit their students.” Kowalewski called the resulting partnerships with high schools a “win-win” for Weber State. “Hopefully, it will inspire current Warriors, Falcons, Tigers and Lancers to want to become Wildcats,” he said. Weber State plans to pursue sponsorships with the 18 feeder high schools and some of the smaller schools over the next three years.
2. **Unify America College Bowl Challenge** | A total of 91 WSU students were among the 582 total participants from ten universities across the U.S. to take part in the inaugural College Bowl Challenge sponsored by Unify America. The other participating institutions included US Naval Academy, Duke University, Lone Star College-Tomball, University of West Georgia, University of Illinois-Chicago, Northwestern University, University of Virginia, Brown University, and Penn State. The [Unify America challenge](#) is a guided video conversation that prompts participants to step out of their bubble and engage in conversations with others who may vote differently.
3. **Weber State Hosts Big Sky Volleyball Tournament** | For the first time in school history, Weber State will be hosting the Big Sky Volleyball post-season tournament November 18-20 in Swenson Gymnasium. The Wildcats head into the tournament as 2021 conference co-champions and the #1 seed, which gives them the honors of hosting the tournament again next year in 2022. Coach Jeremiah Larsen’s team is lead by three seniors -- outside hitter Rylin Adams, setter Ashlyn Power, and middle blocker Sam Schiess. The first game for the Wildcats is Thursday, November 18 at 7:00 p.m. against Montana. The tournament champion earns the automatic birth for the Big Sky Conference in the NCAA tournament.



Weber State University Alumni Association Report
October 2021

➤ Emeriti Alumni Council

On October 6, 2021, Major General Stephen P. (Pat) Condon participated in the virtual Emeriti Alumni Council Lecture Series.

In partnership with the Ogden Golden Hours Senior Center, the EAC continues to coordinate resources and memorabilia for the Weber State Wildcat Den room in the Center. The open house and ribbon-cutting are TBD.

The Emeriti Alumni Student Emergency Fund (EASE) continues to aid in acute student needs. Faculty and Staff are encouraged to contact Cecilia Dockery if they know of a student who needs financial assistance. In addition, all WSU Alumni, faculty, and Staff are encouraged to donate to this fund.

➤ Scholarships

On Oct. 19, we hosted the WSU Alumni Scholarship Luncheon. We had 41 in attendance, including 25 students, as well as WSU Alumni Association donors, Board members, sponsors, administration, and staff.

➤ Student Alumni

On Oct. 15, the Student Alumni Council hosted a lawn game at the Homecoming Fan Fest, engaging over 80 individuals (tracked by names written on prize drawing tickets), and handed out 5 prizes.

➤ Regional Alumni Network Events

No Regional Alumni Network Events were held in October. Alumni Relations was heavily involved in the Make Ogden Purple campaign, planned and executed the Purple Paw Parade, and assisted with WSU Salutes.

➤ Young Alumni Council

The YAC had a meeting on October 19th where a tentative calendar was put together for Networking events and Service projects. Fall Fest at Black Island Farms (228 tickets sold) in conjunction with the WSU Davis Campus was held on October 22. Doughnuts from Krispy Kreme were provided by the Davis campus, and hot chocolate was donated by Daily Rise. YAC members are working toward assessing the name change and incorporating diversity in our group to cultivate a network that is representative of our student population and community. The YAC will also be hosting a Holiday Social in December, and are solidifying a networking event calendar for the year.

➤ Make Ogden Purple Incentive

In partnership with an Alumni Board of Directors member Amir Jackson, the WSU Alumni Association created a grassroots initiative to establish a college town culture within the Ogden Community. Amir's vision for a "Make Ogden Purple" initiative begins with our Ogden community and their participation to find fun, creative ways to show their support for WSU. For example, wear purple, display WSU gear, fly a Weber State flag, decorate your front door, make your profile picture purple, or host a Wildcat party.

The campaign launched on Oct 1 of this year to help enhance and support the WSU Homecoming Week Oct 11 - 16.

Activities Included:

- Creation of the @MakeOgdenPurple instagram account #makeogdenpurple 130 followers as of Oct. 28, 2021.
- Inaugural Purple Paw Parade: Inviting the WSU community and their pups to join us for a walk-in downtown Ogden. Registrations: 290 with 170 event day participants
- Ogden City Proclamation to Weber State University and the Alumni Board, recognizing the first week in October as "Make Ogden Purple Week"
- GOAL Foundation - Get Out And Live: Hiked Malan's Peak on October 12 and planted a MAKE OGDEN PURPLE flag over looking WSU.
- Local Coffee Shops: Coffee Sleeves for "Make Ogden Purple"
- Local Business Support: Brookey Bakes - purple cookies, treats and store decorations; Downtown Ogden Store - Free WSU flags and M.O.P merchandise; Egyptian Theater - Purple lighting of their building; Plant Kandy - Purple lighting and decorations. Just to name a few.

➤ Phonathon Fall 2021

The Fall 2021 had a record breaking session of the highest percentage of credit card participation at 54% with \$15,737.46 raised from credit card dollars out of the \$23,748.15.

➤ Campus Partnerships

The Davis Arts Council Concert series presented *Air Supply* on Sept. 30th. The evening was sponsored by WSU Davis and included representation from Alumni Relations. Alumni Relations gave away WSU Dowdle puzzles and WSU Alumni license plate frames. It was a wonderful evening and opportunity to visit with many alumni and friends from the Davis County area.



WEBER STATE UNIVERSITY

Staff Advisory Council

Staff Advisory Council Report November 2021

SAC met on November 2, 2021, both in-person and via Zoom. One member was excused, and four guests were present.

1. Liaison update

a. Human Resources – Jessica Oyler

Jessica provided an update on the availability of COVID testing at the Health Center as well as the availability of vaccine boosters. Over 6000 students have complied with the vaccine reporting requirement with a mix of already vaccinated, intend to be vaccinated, and exemption requests. Finally, Jessica reported that staff retention is at a 5 year high, while acknowledging that there are challenges filling student hourly positions.

b. President's Council – Brad Mortensen

Brad informed SAC that USHE is considering budget proposals that support salary increases, other additional costs, and strategic planning support. Brad announced an overall enrollment increase for Fall 2021, due to the increase in concurrent enrollment students. Brad discussed [the letter](#) sent to him from SAC on October 22 and indicated the letter would be further discussed at President's Council on 11/3/2021.

c. Faculty Senate – Laine Berghout

Laine announced that Faculty Senate conducted the first formal reading of the proposed adjunct-senator vote amendment. Faculty Senate will be inviting Adrienne Andrews and Bret Perozzi to share results of the Campus Climate Survey. SAC will issue a similar invitation

2. UHESA

- a. The state staff association's last meeting was in-person at SUU and focused on staff participation on university-level committees.

3. Subcommittee Updates

a. Staff Relations – Staff Recognition Sub-committee: Alex Ward

The committee is considering the use of Qualtrics for the recognition submission form. The Super Staff nomination request will go out in January 2022.

b. Staff Relations – Data/Retention Sub-committee: Megan Moulding

Chair excused; no report at this meeting.

c. Staff Relations – Advocacy/Grievance Sub-committee: Raeanna Johnson

The committee met to consider ways to simplify the process to submit grievances; there will be both an anonymous and a not-anonymous form. The committee reported on efforts identified previously with parking lot A10, primarily around water drainage issues. FM has indicated they will salt the ice more to help reduce issues and injuries. Lights will be going up at the Browning Center soon, which will improve security.

d. Policy Committee – Paige Davies

Paige shared the proposed [Internal Policy Review process](#) with the council. A final version will be uploaded and made available on the SAC website.

4. Other initiatives

- a. Making on-campus child care more staff friendly – Luke Jenkins

A concern about making on-campus child-care more accessible to staff was raised. The council agreed this is an issue and are willing to work on this effort. HR is willing to help with funding and to help find possible childcare options, acknowledging that external funding is needed to hire part-time or full-time staff to bridge the gap between semesters.

Respectfully,
Gail Niklason
SAC Chair, 2021/22

Update for



Photo Credit: Benjamin Zack

WSU Upcoming Events 2021

November

Wednesday (Nov. 10)- WSU's Center for Multicultural Excellence hosts "The Reveal Part Two – My African Identity," learn about the WSU community's countries and tribes of origin

- 6 p.m., Shepherd Union Ballrooms, free, kdjohnson@weber.edu.

Thursday (Nov. 18) - WSU Hosts Utah Board of Higher Education Dinner

- 6:00 pm – Shepherd Ballroom C

November 25-26 – Thanksgiving holiday

November 29 – Joint Legislative Breakfast

- 8:00 – 9:30 am – Davis Campus Stewart Center Ballroom and via Zoom

December

December 16 – 17 - Winter Commencement

January

January 4 – Haven J. Barlow 100th Birthday Party

January 19 – Weber State Day at the Capitol



Board of Trustees Business Committee Meeting

Wednesday, November 17, 2021 | 8:30 a.m. to 9:30 a.m.

Zoom [Link](#) Meeting ID: 999 5769 3505

Passcode: 623607

AGENDA

1. **Call to Order and Identification of Any Potential (8:30 a.m.)
or Perceived Conflicts of Interest** *Trustee Don Salazar*
2. **ACTION: Approval of Minutes (8:30 a.m.)** *Trustee Don Salazar*
 - a. **October 26, 2021 Board Meeting**
3. **ACTION: Business Committee (8:40 a.m.)** *Trustee Don Salazar*
 - a. **WSU Auxiliary Enterprises Annual Report (8:40 a.m.)** *Vice President Tarbox*
 - b. **WSU Housing Svcs. Proposed Rates 8/22- 7/23 (8:50 a.m.)** *Dr. Brett Perozzi*
4. **INFORMATION: (9:00 a.m.)** *Trustee Don Salazar*
 - a. **Economic Development Efforts (9:00 a.m.)** *Mr. Steve Nabor/Mr. Guy Letendre*
5. **ACTION: Consent Items (9:15 a.m.)** *Trustee Don Salazar*
 - a. **Financial Reports (September)**
 - b. **Monthly Investment Report September)**
 - c. **Personnel Reports**
 - d. **Early Retirement**
6. **Adjourn (9:30 a.m.)**

**WEBER STATE UNIVERSITY AUXILIARY ENTERPRISES
ANNUAL REPORT FOR THE YEAR ENDED 6/30/21**

Utah Board of Higher Education Policy R550, Auxiliary Enterprises Operation and Accountability, defines and governs the operation of auxiliaries at each USHE institution. The auxiliaries at Weber State University are: Bookstore, Student Center, Food Services, Housing, and Student Health Services. Policy R550 defines the accounting and reporting requirements for such auxiliaries and outlines an audit and review process that involves an institution's internal auditors and the USHE's Associate Commissioner for Finance and Facilities. Boards of Trustees are also asked to review, approve and forward annual auxiliary reports to the Utah Board of Higher Education

WSU's 2020-2021 Auxiliary Report is included here. Trustee approval is sought for this report.

WSUAUXENTERPRISESANNUALRPT2020-2021

Working Together To Create A Quality Environment Where Students Are Served

Utah System of Higher Education

FORM S-8: AUXILIARY ENTERPRISE OPERATIONS

Institution: Weber State University

Prepared by: Melynde Christensen

Due Date: October 17, 2021

Submission Date: October 10, 2021

Auxiliary Enterprise Category:

INSTITUTION TOTAL

2021

	Actual 2020-21	Budget 2021-22
I. BEGINNING AUXILIARY BALANCE	5,282,539.65	7,565,685.74
II. SUMMARY OF AUXILIARY OPERATIONS		
A. Revenues	14,518,885.14	17,612,763.27
B. Expenditures	14,163,981.58	17,607,975.29
C. Net Operating Income	354,903.56	4,787.98
D. Transfers	-	-
1. Mandatory	-	-
2. Net Non-Mandatory	(1,928,242.53)	-
E. Net Change in Fund Balance	2,283,146.09	4,787.98
III. ENDING AUXILIARY BALANCE	7,565,685.74	7,570,473.72
IV. BEGINNING BOND SYSTEM RESERVES	-	-
V. SUMMARY OF BOND SYSTEM RESERVE CHANGES		
A. Revenues		
1. Student Building Fees	-	-
2. Auxiliary Mandatory Transfers	-	-
3. Other	-	-
4. Total Revenues	-	-
B. Debt Service Payments	-	-
C. Transfers Out	-	-
D. Net Change in Bond System Reserves	-	-
VI. ENDING BOND SYSTEM RESERVES		
A. Reserve Minimum per Covenants	-	-
B. Held for Retirement of Bonds	-	-
C. Available for Other Purposes	-	-

Utah System of Higher Education

FORM S-8: AUXILIARY ENTERPRISE OPERATIONS

Institution: Weber State University

Prepared by: Melynde Christensen

Due Date: October 17, 2021

Submission Date: October 10, 2021

Auxiliary Enterprise Category: Wildcat Store - Bookstore

2021

	Actual 2020-21	Budget 2021-22
I. BEGINNING AUXILIARY BALANCE	2,045,638	2,070,110
II. SUMMARY OF AUXILIARY OPERATIONS		
A. Revenues	8,486,070	8,813,000
B. Expenditures	9,053,920	8,808,212
C. Net Operating Income	(567,849)	4,788
D. Transfers		
1. Mandatory		
2. Net Non-Mandatory	(592,321)	
E. Net Change in Fund Balance	24,472	4,788
III. ENDING AUXILIARY BALANCE	2,070,110	2,074,898
IV. BEGINNING BOND SYSTEM RESERVES		
V. SUMMARY OF BOND SYSTEM RESERVE CHANGES		
A. Revenues		
1. Student Building Fees		
2. Auxiliary Mandatory Transfers		
3. Other		
4. Total Revenues	-	-
B. Debt Service Payments		
C. Transfers Out		
D. Net Change in Bond System Reserves	-	-
VI. ENDING BOND SYSTEM RESERVES		
A. Reserve Minimum per Covenants		
B. Held for Retirement of Bonds		
C. Available for Other Purposes		
VII. NOTES AND COMMENTS		
A: Net Non-Mandatory Transfers were used for:		
B: Transfers of Bond Reserves were used for:		

Weber State University Campus Store
Auxiliary Report for the Fiscal Year ending June 30, 2021

Campus stores across the country continued to face major economic disruptions during FY20-21, which is dynamically altering the retail landscape and changing how academic course materials are being obtained and delivered. In addition, campus stores continued to be financially impacted by the global COVID-19 pandemic. Consequently, campus stores that fail to embrace change and adversity will not produce the creative, managerial vigilance needed to remain relevant and profitable. Conversely, stores that embrace the market adjustments and economic calamity will see new opportunities that will strengthen their relevancy, success, and service to their campus community.

FINANCIAL PERFORMANCE

While the projected impact of the pandemic was unknown at the beginning of FY20-21, we projected a more stable operating environment to recover from the economic impact experienced in the prior fiscal year. The health concerns surrounding COVID-19 remained, including university safety protocols and supply chain disruptions. The Weber State University Campus Store (campus store) leadership team continued to operate in a very challenging and awkward operating environment to effectively manage expenses through this financial period. The store finished the fiscal year with a \$592,320 net operating loss. As provided in the federal Higher Education Emergency Relief Fund (HEERF), the University deployed HEERF funding to replace lost revenue created by the COVID-19 pandemic. This transfer from HEERF funding created a net increase in fund balance that totaled \$24,471.

STRATEGIC PLANNING

The following **operational objectives** will continue to guide management discussions moving forward:

- **The campus store will lead, promote, innovate, and embrace “student affordability” and “student success”.** This initiative blends with the institutional priorities of “Affordability” and

“Student Success”. Integrating “digital content” into our instructional options will be one of our primary priorities. The continued success of our “Day One Access” program through the fiscal year, and especially during the pandemic, has been integral in the University’s delivery of regular face-to-face, hybrid and totally on-line courses. Enhancing dynamic sourcing, rental options, e-books, buyback options are also high priorities in our efforts to ensure course materials are affordable to our students.

- Our second priority will be the **on-going financial evaluation of our locations and lines of business and develop strategies for revenue enhancement**. Cost containment is also important. We must be mindful to be fiscally responsible in all dimensions of our operations.
- Our third priority will be the **continued focus on developing profitable non-typical revenue streams** that will provide a more diversified revenue foundation for the future as well as being responsive to emerging institutional needs.
- Our fourth priority will be to **implement a new Point-of-Sale system**, Oracle NetSuite—which is an all-in-one cloud business management solution that will help our organization to operate more effectively by automating core processes and providing real-time visibility into operational and financial performance. This will accelerate our growth, drive innovation, be competitive, and enhance relevancy of our operations.

Campus stores across the nation must continue to develop strategies to remain relevant during a dynamic changing market place, and will likely continue to wrestle with the impact of the global pandemic. We are committed to retooling operations, make necessary changes, embrace new opportunities, and continue the implementation of our comprehensive strategic plans.

Utah System of Higher Education

FORM S-8: AUXILIARY ENTERPRISE OPERATIONS

Institution: Weber State University

Prepared by: Melynde Christensen

Due Date: October 17, 2021

Submission Date: October 10, 2021

Auxiliary Enterprise Category: Shepherd Union

2021

	Actual 2020-21	Budget 2021-22
I. BEGINNING AUXILIARY BALANCE	648,839	1,983,931
II. SUMMARY OF AUXILIARY OPERATIONS		
A. Revenues	1,875,703	2,977,050
B. Expenditures	1,633,564	2,977,050
C. Net Operating Income	242,139	-
D. Transfers		
1. Mandatory		
2. Net Non-Mandatory	(1,092,952)	
E. Net Change in Fund Balance	1,335,091	-
III. ENDING AUXILIARY BALANCE	1,983,931	1,983,931
IV. BEGINNING BOND SYSTEM RESERVES		
V. SUMMARY OF BOND SYSTEM RESERVE CHANGES		
A. Revenues		
1. Student Building Fees		
2. Auxiliary Mandatory Transfers		
3. Other		
4. Total Revenues	-	-
B. Debt Service Payments		
C. Transfers Out		
D. Net Change in Bond System Reserves	-	-
VI. ENDING BOND SYSTEM RESERVES		
A. Reserve Minimum per Covenants		
B. Held for Retirement of Bonds		
C. Available for Other Purposes		
VII. NOTES AND COMMENTS		
A: Net Non-Mandatory Transfers were used for:		
B: Transfers of Bond Reserves were used for:		

Weber State University
Auxiliary Report
Fiscal Year ending June 30, 2021
Shepherd Union

Fiscal Performance

The Shepherd Union's financial performance for the past fiscal year saw the Union stay on budget and end the year with a positive net change in the Union's fund balance. Almost all areas of the Union met or exceeded.

Even though last year we were still suffering the pandemic impact, our revenue, and enrollment shortage, the overall fiscal picture of the Union is very healthy due to our huge efforts to cut expenses. The ending change in the Union's fund balance is \$242,139.23, also we received a revenue shortage relief due to the COVID-19 impact of \$1,09,952.23, therefore, the total fund balance was \$1,983,930.65.

Overview & Summary of Services

Solid customer service and meeting the needs of our students are the priorities of the Shepherd Union. We continue to seek ways to improve our services, provide excellent customer service and produce an environment that meets the needs of the entire University community. We measure our performance through various methods including surveys, advisory boards and the annual administration of the EBI Survey of College Unions.

Management Status

We had not changed the management team last year.

Facilities Status

- Acquisition of new reservation software.
- Renovation of fireplace lounge.
- Upgrade conference room furniture.
- Upgrade dining room furniture.

The Shepherd Union received some much-needed upgrades and maintenance this past year. Part of the furniture is beginning to look dated so some resources went into replacing the furniture to upgrade the dining conference room. Acquisition of a new reservation software to manage our events, and we renovate our fireplace lounge to create a comfortable space to accommodate our students. All the investments made in the Shepherd Union Building were

carefully prioritized to provide the best possible experience for our students, faculty, and staff. The building is going on 14 plus years, and much of the furniture needs updating.

Strategic Initiatives

- Upgrade the loading dock elevator.
- Paint some areas of the building.
- Replace kitchen freezers.
- Building automation systems.
- Heat exchangers.
- Upgrade the ID card system.

Future Forecasting

The Union building will continue to see some changes to update its interior. Some kitchen equipment and dock elevator need upgrade or replacement. The Union will continue to find a way to enhance our customer service legal, therefore, we will upgrade our ID system and building an automation system. Also, we are going to replace some components of the building heat system. In addition, the Union building will continue looking for new sources of revenue.

Utah System of Higher Education

FORM S-8: AUXILIARY ENTERPRISE OPERATIONS

Institution: Weber State University

Prepared by: Melynde Christensen

Due Date: October 17, 2021

Submission Date: October 10, 2021

Auxiliary Enterprise Category: Housing

2021

	Actual 2020-21	Budget 2021-22
I. BEGINNING AUXILIARY BALANCE	1,517,934	2,186,189
II. SUMMARY OF AUXILIARY OPERATIONS		
A. Revenues	3,101,093	4,814,855
B. Expenditures	2,622,189	4,814,855
C. Net Operating Income	478,903	-
D. Transfers		
1. Mandatory		
2. Net Non-Mandatory	(189,352)	
E. Net Change in Fund Balance	668,255	-
III. ENDING AUXILIARY BALANCE	2,186,189	2,186,189
IV. BEGINNING BOND SYSTEM RESERVES		
V. SUMMARY OF BOND SYSTEM RESERVE CHANGES		
A. Revenues		
1. Student Building Fees		
2. Auxiliary Mandatory Transfers		
3. Other		
4. Total Revenues	-	-
B. Debt Service Payments		
C. Transfers Out		
D. Net Change in Bond System Reserves	-	-
VI. ENDING BOND SYSTEM RESERVES		
A. Reserve Minimum per Covenants		
B. Held for Retirement of Bonds		
C. Available for Other Purposes		
VII. NOTES AND COMMENTS		
A: Net Non-Mandatory Transfers were used for:		
B: Transfers of Bond Reserves were used for:		

Weber State University
Auxiliary Report
Fiscal Year Ending June 30, 2021
Housing & Residence Life

Financial Performance:

Fall 2020 occupancy was 513. This was 386 less than the previous year. University Village (UV) was 57% full and Wildcat Village (WV) was 49% full.

True Net Income for 2020-2021 (after bond payment) was \$668,255.04 which left Housing Operations with an ending auxiliary balance of \$2,186,188.72. HEERF funding was available to recover a portion of lost revenues and to help reimburse for unexpected expenses directly related to COVID-19. Without these funds Housing would have shown a loss for the fiscal year due to the low occupancy.

The most significant impact COVID-19 has had on Housing & Residence Life has been financial. With the push for students to return home in March 2020, and the move to predominantly online or hybrid classes—essentially the campus “shut down,” our occupancy numbers plummeted. The cancellation of summer conference and guest housing further curtailed revenue opportunities. HEERF funding provided critical financial support to our department.

Overview and Summary of Services:

Continuing impact of COVID-19, resulted in Housing & Residence Life modifying delivery of programs and many direct services to a virtual or no-contact method. The staff was able to maintain engagement and support efforts and successfully initiated 168 programs for students. Direct attendance was difficult to track given the passive and no-contact delivery of these programs. These programs were based on one of four foundational concepts: live, learn, grow and graduate.

Quarantine & Isolation Housing for COVID-19. As required under COVID-19 guidelines, Housing & Residence Life set aside designated suites in Wildcat Village and University Village building 1 for COVID-19 isolation housing. These unassigned areas were used for temporary housing for students who tested positive for COVID-19. Housing & Residence Life staff worked collaboratively with University Emergency Management in contacting and following up with students and with Dining Services to coordinate meal delivery for students with meal plans while in temporary quarantine or isolation. Housing & Residence Life also provided disposable linens and basic comfort items to students in isolation as well as conducted daily phone or email check-in with affected residents. Housing & Residence Life supported 138 total students in quarantine and/or isolation housing summer 2020, fall 2020 and spring 2021.

Housing demographics were examined in the fall semester. They remained fairly consistent with the previous year. Some of the highlights were that 55% of our students were freshmen, 59% female, 61% white, 5% African American, 13% Hispanic, 8% international, 49% are in-state residents.

Strategic Initiatives:

The University is undergoing a strategic plan related to increasing enrollment. Beginning in Fall 2018 the Weber Edge program was discontinued for new students. Weber Edge gave out-of-state students, in-state tuition, and required them to live on campus. The new initiatives will give in-state and out-of-state students \$1,000 off tuition if they live on campus. The Ruffalo consulting group believes this, and other initiatives, will increase enrollment and student housing occupancy. It is too soon to report any sustained impact of this change. We are continuing to monitor and assess.

Management Status:

Based on internal review and recommendation, management of the Housing portfolio was transferred back to Weber State University effective May 1, 2019. The department has continued to resolve administrative transitional issues and integration with campus systems during the 2019 – 2020 academic year. Progress on some strategic initiatives was interrupted by the impacts of COVID-19 in the spring and summer. The department continued to work on those initiatives during 2020-2021. We completed several important initiatives toward the integration. Examples included: integration with the student conduct and appeal processes, major revision and legal review of the Housing Licensing Agreement, updates to the departmental web page, issuing an RFP to replace the legacy housing management software program, and collaborative implementation of Advocate software to support Housing, Dean of Students, Women's Center and Affirmative Action / EEO offices.

Facility Status:

University Village (UV) completed its 19th year at the end of the spring semester. Preventative maintenance and general upkeep has been maintained, however, UV does have several areas of aging concern. Individual air conditioning units and hot water heaters are nearing the end of their life expectancy. Reduced occupancy and absence of summer conference groups provided the opportunity to complete replacement of carpet and vinyl in remaining UV apartments. Housing maintains a 5-7 year capital improvement plan and continues to address these aging concerns on an annual basis.

Wildcat Village (WV) is a newer facility (10 years old). WV will begin to need capital improvement initiatives in the next 3-5 years, with minor improvements currently needed annually. Housing has begun budgeting and future planning (5-7 year capital improvement plan) for WV.

Future Forecasting:

The full impact of COVID-19 remains to be seen, but Housing will continue to emphasize marketing efforts in order to attract students back to living on campus. Particular attention has been paid to increasing interest in Wildcat Village. Housing is heavily dependent on face-to-face classes and the move to online and hybrid courses presents an additional challenge. Plans to launch an LLC in partnership with the Goddard School of Business starting in fall 2020 were delayed as a result of COVID-19, and have since been revised with the goal of launching this LLC for Fall 2022.

Other:

Partnerships continue with the following entities:

- Sodexo Dining Services
- Facilities Management

Utah System of Higher Education

FORM S-8: AUXILIARY ENTERPRISE OPERATIONS

Institution: Weber State University

Prepared by: Melynde Christensen

Due Date: October 17, 2021

Submission Date: October 10, 2021

Auxiliary Enterprise Category: Dining Services

2021

	Actual 2020-21	Budget 2021-22
I. BEGINNING AUXILIARY BALANCE	524,346	688,619
II. SUMMARY OF AUXILIARY OPERATIONS		
A. Revenues	26,678	100,000
B. Expenditures	19,727	100,000
C. Net Operating Income	6,952	-
D. Transfers		
1. Mandatory		
2. Net Non-Mandatory	(157,321)	
E. Net Change in Fund Balance	164,273	-
III. ENDING AUXILIARY BALANCE	688,619	688,619
IV. BEGINNING BOND SYSTEM RESERVES		
V. SUMMARY OF BOND SYSTEM RESERVE CHANGES		
A. Revenues		
1. Student Building Fees		
2. Auxiliary Mandatory Transfers		
3. Other		
4. Total Revenues	-	-
B. Debt Service Payments		
C. Transfers Out		
D. Net Change in Bond System Reserves	-	-
VI. ENDING BOND SYSTEM RESERVES		
A. Reserve Minimum per Covenants		
B. Held for Retirement of Bonds		
C. Available for Other Purposes		
VII. NOTES AND COMMENTS		
A: Net Non-Mandatory Transfers were used for:		
B: Transfers of Bond Reserves were used for:		

Weber State University
Auxiliary Report
Fiscal Year Ending June 31, 2021
University Dining Services

Fiscal Performance

Sodexo and the University have worked together to continue the solid partnership between the two entities as evident by the collaboration that occurred during a challenging set of circumstances brought about by a global pandemic and historically low numbers of student both in housing and on campus. The university realized a net revenue of \$26,678.43 and retained a strong fund balance of \$688,618.90.

The fall semester started with a large decrease in the number of meal plan participants. 247 students in Fall 2020 over the previous year's 421 students on meal plans. That represents a 40% decrease in mandatory meal plan participants year over year. That number dropped to 193 in the Spring Semester. Overall sales decreased by 54% year-over-year (-\$1,634,934) with the most significant decrease occurring in catering (-\$620,105 YOY). The revenues loss across the board can be attributed to the global pandemic and the drastic drop in traffic on campus due to high online/virtual learning and campus faculty and staff working from home.

Quality of Services

Dining Services at Weber State continues to be consistently high quality and is value oriented. This is reflected in the results of several assessment programs, surveys, and focus groups conducted by Sodexo and the University. A Food Advisory Committee meets monthly to discuss comments by clientele and look at ways to improve service and food selections. In fall of 2020, Weber Dining scored 93% in overall satisfaction which ranked us in the top 10 Sodexo accounts in Universities in the nation. We followed up those results with a respectable 92% for the spring semester.

Our Director regularly participates in Student Affairs led committees contributing to the areas of Sustainability, StrengthsQuest and Student Wellness.

In addition, Dining Services has continued to provide a range of services from catering, which numbered 481 events with 10,527 guests served and brought in \$110,056 in revenue (down \$609,090 from the previous year), to operating Convenience stores in the Union and Stewart Wasatch Hall, five retail operations within the Union, and one retail operation in Tracy Hall. 84,796 Retail transactions for FY21 totaled \$444,986 in revenues which was down 161,469 transactions and \$451,801 over the prior year. The Den provided meal plans that resulted in 14,147 meals served down from 84,796 meals in FY20. Starbucks sales totaled \$106,568 in FY21 compared to \$273,988.47 in FY20. There were no summer conference sales in FY20 since all summer conferences were cancelled.

Management Status

The Weber Dining team was led by General Manager, Jessica Alford who celebrated 10 years at Weber State in May 2021. Jason Sample managed the catering department into his third year at Weber State. Spencer "Trek" Kryger left his position as the Executive Chef in February

2021 for a job in healthcare. Tyson Skeen continued on as retail manager. Robert Steedley is closing in on his third year as Marketing Manager.

Strategic Initiatives

In response to the changes in customer counts and low student housing numbers, Weber Dining made some critical adjustments to dining locations and services. We closed Stone Pizza Co. and Noodle in order to use the space for Resident Dining. The retail dining locations that continued to operate were Einstein Bros Bagels, 626 Marketplace (Convenience Store), Tres Habaneros, Waldo's Cheesie Grill, Union Sushi and Starbucks. Wildcat Room was closed for the year.

The Den at The Union, located in the space previously held by Stone Pizza and Noodle, provided several opportunities during challenging times: cross-utilization of labor and food supplies, a space to more closely monitor social distancing and cleaning protocols, as well as outdoor seating options.

We adjusted the meal plans to allow students on meal plans to use their "meal swipes" on meal bundles at restaurants for breakfast and lunch. For example, students could use a meal swipe instead of dining dollars to purchase a bagel sandwich, piece of fruit and a drink at Einstein Brothers Bagel.

We were not able to open a new concept we had been teasing called Real Good Barbecue or RGB because of the pandemic. However, we held several "pop-up" RGB events throughout the year. We served house-smoked meats, including brisket, pork, chicken and sausages along with smoked mac and cheese, creamy slaw, baked beans and jalapeno corn bread. It is our intention to build this location out as soon as the business allows.

Future Forecasting

Given the unpredictable nature of the pandemic, future planning and forecasting has been made particularly challenging. Supply chains have been severely impacted and the labor market has taken a massive hit. We anticipate that these two issues will continue long after the pandemic is deemed to be over. Students were waiting much longer to make decisions about their education making it very difficult to forecast enrollment numbers. As a result, we planned an additional restaurant concept located in Stewart Wasatch to manage high resident student numbers if we had high numbers for Fall 2021. This planning allows us to continue to operate The Den at The Union while also providing a dining option in Wildcat Village.

We plan to continue to have RGB pop-up shops throughout the year.

The Catering and Retail departments are developing services and procedures that are flexible as the COVID-19 policies and mandates shift and adjust over time. We recognize that our hours of operation, menus and services will need to be flexible as well as we react to supply chain and labor availability issues.

Utah System of Higher Education

FORM S-8: AUXILIARY ENTERPRISE OPERATIONS

Institution: Weber State University

Prepared by: Melynde Christensen

Due Date: October 17, 2021

Submission Date: October 10, 2021

Auxiliary Enterprise Category: Student Health Services

2021

	Actual 2020-21	Budget 2021-22
I. BEGINNING AUXILIARY BALANCE	545,783	636,838
II. SUMMARY OF AUXILIARY OPERATIONS		
A. Revenues	1,029,340	907,859
B. Expenditures	834,582	907,859
C. Net Operating Income	194,758	-
D. Transfers		
1. Mandatory		
2. Net Non-Mandatory	103,703	
E. Net Change in Fund Balance	91,055	-
III. ENDING AUXILIARY BALANCE	636,838	636,838
IV. BEGINNING BOND SYSTEM RESERVES		
V. SUMMARY OF BOND SYSTEM RESERVE CHANGES		
A. Revenues		
1. Student Building Fees		
2. Auxiliary Mandatory Transfers		
3. Other		
4. Total Revenues	-	-
B. Debt Service Payments		
C. Transfers Out		
D. Net Change in Bond System Reserves	-	-
VI. ENDING BOND SYSTEM RESERVES		
A. Reserve Minimum per Covenants		
B. Held for Retirement of Bonds		
C. Available for Other Purposes		
VII. NOTES AND COMMENTS		
A: Net Non-Mandatory Transfers were used for:		
B: Transfers of Bond Reserves were used for:		

Weber State University
Auxiliary Report
Fiscal Year Ending June 30, **2021**
Student Health Center

Financial Performance:

For fiscal year 2021, the Student Health Center (SHC) received an allocation of \$898,490.70 from student fees. We generated \$27,146.49 from services and prescription sales. An additional \$103,703.28 represented funds since transferred to other accounts to realign salaries with their respective independent departments. These sources yielded a total of \$1,029,340.47 in monies represented as revenue. The expenses for the year totaled \$834,582.00, which left a net income of \$91,055.19. The SHC fund balance is \$636,837.86. Student fee funding remains the primary source of revenue for SHC.

Overview and Summary of Services:

SHC offers high-quality services provided by experienced healthcare staff who attend to students' needs in holistic ways. Medical providers are available at the Ogden campus to assess and treat a variety of common illnesses and injuries, assisting students in recovering and maintaining health. Such care allows students to focus on their academic performance and persist to graduation. Healthcare services at WSU-Davis and X-ray services at the Ogden campus have been discontinued due to insufficient utilization and lack of staffing feasibility.

SHC offers some laboratory testing when required to confirm a diagnosis or more thoroughly understand a students' medical concern. We house a waived lab as defined by the Clinical Laboratory Improvement Amendments (CLIA), which allows our Medical Assistants to perform the most frequently utilized lab tests. When necessary, samples are sent to the Intermountain Health Care (IHC) Central Lab for further evaluation.

Students who require prescription or over-the-counter medications to aid in their recovery or treatment can obtain them at the on-site Student Pharmacy. The pharmacy has prioritized the availability of affordable medications for students, including some psychiatric medications prescribed at the Counseling and Psychological Services Center.

The Student Wellness (SW) program, previously included as a component of SHC, began functioning as an independent department in 2020. While cross-referrals between SW and SHC remain frequent, the role of SW has broadened and deepened sufficiently to justify this shift.

Strategic Initiatives:

Dr. Benjamin Heaton began full-time service as the SHC Medical Director in January 2020. Dr. Heaton, a specialist in occupational health, brings years of experience providing medical service

for the US military. He has assumed leadership of all medical functions and some administrative functions at SHC. We look forward to Dr. Heaton's influence in further refining the direction and operations of SHC.

SHC has been working to transition toward an appointment-based service delivery model for quite some time. COVID-19 solidified this shift, as appointments are now mandatory to ensure physical distancing and other safety precautions at SHC. Pending technological collaboration, students will soon be able to schedule appointments online, and SHC staff will be able to gather enhanced demographic and medical history information on our student-patients. These data will be used to inform our programming efforts.

Management Status:

Dr. Benjamin Heaton serves as the Medical Director of SHC. He provides direct services, supervises the medical operations of SHC, and holds some administrative responsibility. Dr. Dianna Abel, Executive Director of Counseling, Health, and Wellness, supervises Dr. Heaton and maintains administrative oversight of SHC.

Facility Status:

While the SHC facility remains mostly adequate in total space, a remodel to redistribute the space more effectively would be ideal. Such a remodel could streamline the phlebotomy and lab spaces, enlarge the pharmacy, repurpose the previous X-ray space, reconfigure provider offices, and increase the efficiency of the front desk space.

Future Forecasting:

The SHC is settling into a new era, with a mostly new staff, a new appointment-driven service delivery model, and new pandemic safety protocols. The new Medical Director brings specialized knowledge to SHC and anticipates eventual AAAHC (Accreditation Association for Ambulatory Health Care) accreditation. The Executive and Medical Directors are working together to revitalize SHC, increase utilization, and provide the best care to WSU students.

**WEBER STATE UNIVERSITY HOUSING SERVICES
PROPOSED RATES FOR AUGUST 2022 THROUGH JULY 2023**

Weber State University proposes new student housing rates each year and seeks Board of Trustee approval in order for the rates to take effect. Facilities for which rates are being recommended include University Village and Wildcat Village.

The proposal is for a 2.5% increase to the housing rates and a 3.3% increase of dining rates.

MEMWSUHOUSINGRATES2022-2023

2022-2023 Proposed Room Rates

Residence Hall Revenues	2021-22 Current Aca. Yr.	Rate Increase	2022-23 Proposed Aca. Yr.	^\$ /Aca Yr.	Proposed 8 payments	Increase per payment	Fall Rate	Spring Rate
University Village	\$ 5,040	3.50%	\$ 5,216	\$ 176	\$ 630	\$ 22.05	\$2,608	\$2,739
University Village- Luxury	\$ 5,552	2.00%	\$ 5,663	\$ 111	\$ 694	\$ 13.88	\$2,832	\$2,973
RH1 and SWH Double	\$ 3,624	3.50%	\$ 3,751	\$ 127	\$ 457	\$ 15.86	\$1,875	\$1,969
SHW Single w/ shared bath	\$ 5,328	3.50%	\$ 5,514	\$ 186	\$ 698	\$ 23.31	\$2,757	\$2,895
RH3 Double	\$ 3,448	2.00%	\$ 3,517	\$ 69	\$ 432	\$ 8.62	\$1,758	\$1,846
RH3 Single	\$ 5,064	2.00%	\$ 5,165	\$ 101	\$ 633	\$ 12.66	\$2,583	\$2,712
Super Single	\$ 5,712	2.50%	\$ 5,855	\$ 143	\$ 708	\$ 17.85	\$2,927	\$3,074
Meal Plan	\$ 3,000	3.30%	\$ 3,100	\$ 100	\$ 388	\$ 12.50	\$1,550	\$ 1,550

The Housing rate increases include moving to "Free" laundry. We will no longer charge students to use the laundry machines, and we are rolling the price into the rent.
Last year Housing rates were not increased.

FINANCIAL REPORT

September 2021

This report includes three months of activity since the close of the 2020-2021 fiscal year. It is developed using cash-basis conventions and will be updated regularly as additional months are completed and accounted for during the 2021-2022 fiscal year.

It is recommended that the financial report be approved.

MEMFINRPTSEPT2021

Weber State University
Cash Basis Summary of Operations
For the Month Ended September 30, 2021
25 Percent of the Year Completed

UNAUDITED FOR
DISCUSSION ONLY

	Trustees Approved Budget 100%	Percent Of Budget Expended	Current Month Expenditures	Year To Date Expenditures	Prior Year To Date Expenditures	Percent Increase (Decrease)	Total Expenditures Prior Year
State Appropriated Funds							
Education and General (Excluding Athletics)	\$ 187,130,646	21.38 %	\$13,097,943	\$40,011,487	\$39,330,193	1.73 %	\$179,533,166
Athletics	5,521,090	23.09 %	461,638	1,274,759	1,180,222	8.01 %	4,987,594
Educationally Disadvantaged	480,298	24.42 %	38,076	117,280	114,972	2.01 %	429,594
Total State Appropriated Funds	193,132,034	21.44 %	13,597,657	41,403,526	40,625,387	1.92 %	184,950,354
Net Funds Available for Expenditure	\$193,132,034	21.44 %					
Other Unrestricted Funds							
Institutional Discretionary			49,474	418,193	273,002	53.18 %	1,016,510
Continuing Education Programs			600,757	2,314,094	1,912,361	21.01 %	8,495,836
Shop Funds			782,663	2,425,424	1,919,746	26.34 %	6,700,606
Service Enterprises			178,242	1,168,277	978,587	19.38 %	3,858,961
Auxiliary Enterprises			1,844,231	4,218,426	4,106,358	2.73 %	16,294,322
Athletics			796,021	2,820,495	1,824,504	54.59 %	5,786,263
Self Supporting/Miscellaneous			297,013	1,503,724	767,466	95.93 %	5,010,117
Total Other Unrestricted Funds			4,548,401	14,868,633	11,782,024	26.20 %	47,162,615
Restricted Funds							
Grants and Contracts			5,712,309	29,898,945	24,023,345	24.46 %	75,973,658
Gifts			660,710	3,215,516	3,195,638	0.62 %	12,958,537
Total Restricted Funds			6,373,019	33,114,461	27,218,983	21.66 %	88,932,195
Other Funds							
Agency Funds			2,515,223	10,815,876	12,148,480	(10.97) %	31,520,381
Associated Students			658,841	1,821,919	1,488,244	22.42 %	6,823,260
Plant Funds			2,149,651	7,262,158	10,124,622	(28.27) %	37,168,632
Total Other Funds			5,323,715	19,899,953	23,761,346	(16.25) %	75,512,273
Total All Funds			\$29,842,792	\$109,286,573	\$103,387,740	5.71 %	\$396,557,437

Weber State University
Cash Basis - Summary of Operations
Report Heading Descriptions

Report Heading	Heading Description
State Appropriated Funds: Education & General, Athletics, Educationally Disadvantaged	Funds appropriated by the State of Utah. The primary funding sources are state tax dollars and tuition. Examples of accounts include: instruction (e.g., English, Economics, Botany), administrative (e.g., President's Office, Payroll, Purchasing), facilities (e.g., utilities, landscaping, custodial)
Other Unrestricted Funds:	Funds received for which there are no stipulations by external agencies or donors as to the purposes for which they should be expended. These funds do have institutional restrictions.
Institutional Discretionary	The primary funding source is investment earnings. Various items and projects are financed with discretionary funds. Examples include: land purchases, equipment purchases, urgent institutional needs.
Continuing Education Programs	Accounts that are primarily non-credit producing programs. Examples of accounts include: personal enrichment, professional development, conferences.
Shop Funds	Primarily accounts that support academic activities. Sources of revenues are generally sales/services to students. Examples of accounts include: Science Stores, Student Testing Center, lab fees.
Service Enterprises	University departments whose sales/services are provided primarily to other University departments. Examples of accounts include: Mail Services, Vehicle Fleet, Printing Services.
Auxiliary Enterprises	University departments whose sales/services are provided primarily to the campus community. Examples of accounts include: Union Building, Student Housing, Bookstore.
Athletics	This group of accounts is comprised of all the individual sport accounts. Examples of accounts include: basketball, volleyball, football.
Self-Supporting	Academic programs that can produce credit hours but are not funded by State appropriated monies. Examples of accounts include: Military Science, Paramedics, Science Education Institute.
Miscellaneous	Miscellaneous accounts not captured in the other groups. Examples of accounts include: unrestricted gifts, endowment income accounts, capital campaign.
Restricted Funds:	Funds received which are limited by external agencies or donors as to the purpose for which they may be expended.
Grants & Contracts	External grants and contracts. Examples of accounts include: Student Upward Bound, Pell student financial aid, Toyota Automotive Training.
Gifts	External funds received from donors that are restricted for specific purposes. Examples of accounts include: scholarships, facilities, academic programs.
Other Funds:	Remaining accounts of the University
Agency Funds	Funds held by the University as custodian or fiscal agent. Examples of accounts include: sales tax collections, Stafford student loans, scholarship trust funds.
WSU Student Association	Programs supported with student fees and other miscellaneous sales. Examples of accounts include: student government, intramurals, Signpost.
Facilities	Funds received for the construction and improvement of facilities and major equipment acquisitions. Examples of accounts include: stadium remodel, Visual Arts Building, Davis Campus

MONTHLY INVESTMENT REPORT

September 2021

Regent guidelines regarding institutional investing require each USHE institution to submit summarized Investment Reports to Trustees on a monthly basis. This is in addition to the Quarterly Investment Reports that are currently being brought to the Trustees. Attached is the WSU Monthly Investment Report covering activity for the month of September 2021. Approval of these reports is being sought from the Business Committee.

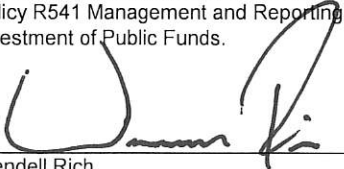
MEMMONTHLYINVRPTSEPT2021

Weber State University
Monthly Investment Activity Report
September 30, 2021

	Type	Purchase Date	Maturity Date	Interest Rate	Transaction Amount	Amount
Balance August 31, 2021						\$312,630,652
Purchases:						
	Wells Fargo	Checking	30-Sep-21	1-Oct-21	0.2500%	21,767,099
	Common Fund Gains and Losses					161,480
						<u>21,928,579</u>
Withdrawals:						
	Wells Fargo	Checking	31-Aug-21	1-Sep-21	0.2500%	17,401,732
	PTIF	PTIF	Various	Various	0.3144%	1,149,411
Common Fund Fees						53,675
Global Distressed Investors						
Total Withdrawals						<u>18,604,818</u>
Balance September 30, 2021						<u>\$315,954,413</u>

Weber State University Director of Financial Reporting and Investments Assertion:

To the best of my knowledge, Weber State University investments are in compliance with the State Money Management Act, the rules of the State Money Management Council, Regents Policy R541 Management and Reporting of Institutional Investments, and WSU Policy 5-14 Investment of Public Funds.



Wendell Rich
Weber State University Director of Financial Reporting and Investments

Weber State University
Monthly Investment Report
September 30, 2021

	Type	Purchase Date	Maturity Date	Interest Rate	Book Value	Fair Market Value
Wells Fargo	Checking	30-Sep-21	1-Oct-21	0.2500%	\$21,767,099	\$21,767,099
PTIF						
Endowment Pool	PTIF	Various	Various	0.3144%	9,819,842	9,819,842
Cash Pool	PTIF	Various	Various	0.3144%	137,372,750	137,372,750
Common Fund						
Global Private Equity	Alternatives	Various	Various		2,210,513	4,282,611
Global Private Equity II	Alternatives	Various	Various		1,472,735	2,868,949
Global Private Equity III	Alternatives	Various	Various		1,334,120	2,177,692
Strategic Solutions Global Equity	Equity	Various	Various		57,133,426	99,112,226
CF Real Estate Opp	Alternatives	Various	Various		1,486,481	1,978,623
Global Distressed Investors	Alternatives	Various	Various		63,518	26,072
High Quality Bond	Fixed	Various	Various		36,563,081	39,027,885
Natural Resources Partners X	Alternatives	Various	Various		998,673	1,173,158
Natural Resources Partners XI	Alternatives	Various	Various		795,310	966,035
Secondary Partners II	Alternatives	Various	Various		606,989	1,415,128
S&P 500 Index	Equity	Various	Various		2,205,800	2,532,078
Venture Partners XIII	Alternatives	Various	Various		2,453,589	3,825,116
S&P Global LargeMidCap Natural Resr	Alternatives	Various	Various		2,466,386	3,637,913
US Aggregate Bond	Fixed	Various	Various		1,049,082	1,056,073
State Street US Govt	Fixed	Various	Various		1,343,773	1,343,773
Venture Partners XII	Alternatives	Various	Various		1,779,061	3,094,124
Venture Partners XI	Alternatives	Various	Various		1,888,168	6,020,964
Environmental Sustainability Partners 2020	Alternatives	Various	Various		32,463	101,970
Secondary Partners III	Alternatives	Various	Various		520,650	913,502
SS Core Real Estate	Fixed	Various	Various		3,089,132	3,289,583
REIT Portfolio	Equity	Various	Various		2,079,330	2,157,856
Commonfund Real Estate Opportunity Fd II	Alternatives	Various	Various		422,442	444,492
Government Bonds						
Federal Farm Credit	Bond	27-Jan-20	27-Jan-26	1.9800%	5,000,000	5,024,908
Corporate Bonds						
Citigroup	Bond	4-Feb-19	8-Dec-21	1.1850%	5,000,000	5,005,182
HSBC Holdings	Bond	13-Sep-19	5-Jan-22	1.6380%	5,000,000	5,018,822
Mizuho Financial Group	Bond	7-Jun-19	28-Feb-22	1.0610%	5,000,000	5,018,643
Royal Bank of Canada	Bond	8-Oct-20	5-Oct-23	0.7980%	5,000,000	5,056,963
Total Investments					<u>\$315,954,413</u>	<u>\$375,530,032</u>

Weber State University Foundation
Monthly Investment Activity Report
September 30, 2021

	Purchase Date	Maturity Date	Interest Rate	Transaction Amount	Amount
Balance August 31, 2021					\$11,301,680
Revenues:					
Dividends				28,492	
Interest				9	
Realized Gains (Loss)				232,132	
Other Investment Income				0	
Total Revenue					260,633
Expenses:					
Investing Fees				2,976	
Annuity Payments				2,593	
Misc Expense				0	
Transfers to University				0	
Total Withdrawals					5,568
Balance September 30, 2021					\$11,556,745

Weber State University Director of Financial Reporting and Investments Assertion:

To the best of my knowledge, Weber State University investments are in compliance with the State Money Management Act, the rules of the State Money Management Council, Regents Policy R541 Management and Reporting of Institutional Investments, and WSU Policy 5-14 Investment of Public Funds.

Wendell Rich
Weber State University Director of Financial Reporting and Investments

Weber State University Foundation
Monthly Investment Report
September 30, 2021

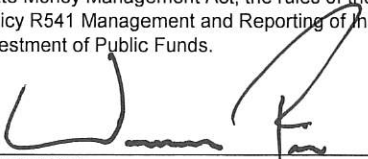
	Type	Purchase Date	Maturity Date	Interest Rate	Book Value	Fair Market Value
Bank Accounts						
Key Bank	Checking	Various	Various		30,562	30,562
PTIF	PTIF	Various	Various	0.3144%	71,265	71,265
Common Fund						
Multi-Strategy Equity	Equity	Various	Various		822,521	2,687,575
Multi-Strategy Bond	Bond	Various	Various		1,350,790	1,490,052
Multi-Strategy Bond (Annuity)	Bond	Various	Various		445,458	479,831
Multi-Strategy Equity (Annuity)	Equity	Various	Various		275,736	716,452
Stock and Money Markets						
Abbvie Inc Com	Stock				253,160	350,578
American Electric Power Co	Stock				64,226	59,667
Apple	Stock				180,198	594,300
Astrazeneca PLC ADR	Stock				225,435	240,240
AT&T Corp	Stock				221,178	162,060
Atlantica Sustainable Infrastructure PLC	Stock				67,647	65,569
Cisco Sys Inc	Stock				153,491	152,404
Citigroup Inc	Stock				251,274	266,684
Citizens Financial Group Inc	Stock				173,418	178,524
Consumer Staples Select Sector SP	Stock				90,431	89,492
Edison International	Stock				67,138	62,681
Enbridge Inc	Stock				205,347	195,020
Enterprise Prod Prtnrs L.P.	Stock				256,747	212,072
Gilead Science	Stock				256,399	258,445
Glaxosmithkline PLC ADS	Stock				201,195	213,976
Home Depot	Stock				70,823	80,424
Ishares	Stock				1,462,459	1,505,634
Kimberly Clark Corp	Stock				170,633	172,172
Lumen Technologies Inc	Stock				699,480	281,253
Merck & Co	Stock				399,378	446,905
Metlife Incorporated	Stock				139,514	185,190
Microsoft	Stock				87,342	225,536
Morgan Stanley Fund	Money Market			0.0200%	341,171	341,171
Organon & Co	Stock				10,400	11,968
PBF Energy Inc	Stock				426,742	197,144
Pfizer Inc	Stock				203,602	245,157
PPL Corporation	Stock				101,789	103,156
Proctor & Gamble	Stock				177,969	181,740
Qualcomm Inc	Stock				174,102	154,776
Regions Financial Corp New	Stock				170,247	181,135
Royal Dutch Shell PLC	Stock				312,802	245,135
Teva Pharmaceuticals ADR	Stock				252,152	53,570
Utilities Sel Sect Spdr Fund	Stock				165,481	159,700
Verizon Communications	Stock				161,701	156,629
Viatic Inc	Stock				12,637	9,580
Vodafone GP	Stock				211,981	180,765
Wells Fargo & Co New	Stock				140,725	125,307
Total Investments					<u>\$11,556,745</u>	<u>\$13,821,496</u>

Weber State University
Monthly Investment Activity Report
Funds Separately Invested
September 30, 2021

	Type	Shares	Transaction Amount	Amount
Balance August 31, 2021				\$3,663,085
Gifts:				
	Alphabet Inc	Stock	18	52,817
	Intel Corp	Stock	185	9,813
	Wells Fargo	Stock	218	10,004
				<u>72,634</u>
Sold:				
	Alphabet Inc	Stock	18	52,817
	Intel Corp	Stock	185	9,813
	Wells Fargo	Stock	218	10,004
				<u>72,634</u>
Total Withdrawals				<u>72,634</u>
Balance September 30, 2021				<u><u>\$3,663,085</u></u>

Weber State University Director of Financial Reporting and Investments Assertion:

To the best of my knowledge, Weber State University investments are in compliance with the State Money Management Act, the rules of the State Money Management Council, Regents Policy R541 Management and Reporting of Institutional Investments, and WSU Policy 5-14 Investment of Public Funds.


Wendell Rich
Weber State University Director of Financial Reporting and Investments

Weber State University
Monthly Investment Report
Funds Separately Invested
September 30, 2021

	Type	Purchase Date	Maturity Date	Interest Rate	Book Value	Fair Market Value
Stock						
Berkshire Hathaway	Stock	1996			\$49,434	\$839,336
Life Insurance Policy					3,613,651	3,790,877
Total Investments					<u>\$3,663,085</u>	<u>\$4,630,213</u>

Weber State University
Human Resources Agenda Report
from 10/1/2021 thru 10/31/2021

<u>Action</u>		<u>Comment</u>	<u>Position</u>	<u>Department</u>	<u>Date</u>
Exempt					
HIRE	Timothy Chapman	Replaces Pannawat Hiranbanthow	Manager	Academic Support Centers - Programs	19-Oct-2021
HIRE	Nasima Madbouhi	Replaces Jennifer Tietz	Admissions Counselor	Admissions Office	18-Oct-2021
HIRE	Tyler Oelling	New Position	Coordinator	Academic Support Centers - Programs	18-Oct-2021
HIRE	Ryan Perkins	New Position	Manager	Environmental Health and Safety	16-Oct-2021
Separation	Megan Gilden		Advisor	College of Arts and Humanities	29-Oct-2021
Separation	Kayla Griffin		Coordinator	Student Involvement and Leadership	22-Oct-2021
Separation	Brittney Maynard		Recruiter	College of Health Professions	25-Oct-2021
Separation	Kayla Stephens		Advisor	Athletics Admin and Support	13-Oct-2021
Separation	The Estate Of Thomas		Administrator	Online and Continuing Education	01-Oct-2021
Separation	Martha Thompson		Accountant	Bookstore-Wildcat Stores	31-Oct-2021
Transfer e-par	Conner Christiansen		Analyst/IT Architects	Application Development	18-Oct-2021
Transfer e-par	Amber Hansen		Accountant	Bursar and Collection Services	08-Oct-2021
Transfer e-par	Heidi Nelson		Coordinator	Purchasing	04-Oct-2021
Transfer e-par	Kaycee Paskins		Coordinator	Nursing	18-Oct-2021
Transfer e-par	Lance Ure		Programmer	Application Development	18-Oct-2021
ePAR Promotion	Jenny Frame		Coordinator	Associate Provost's Office	18-Oct-2021
ePAR Promotion	Eduardo Franco		Advisor	Access and Diversity	07-Oct-2021
Non-Exempt					
HIRE	Hannah Arnold	New Position	Custodian II	Facilities Management	04-Oct-2021
HIRE	Katelyn Blanch	Replaces Avery Michael Lytle	Administrative Specialist I	Women's Center	05-Oct-2021
HIRE	Elizabeth Fairchild	Replaces Jenna Brianne Whitney	Administrative Specialist II	Online and Continuing Education	07-Oct-2021
HIRE	Stephanie Hamilton	New Position	Associate Instructional Designer	Online and Continuing Education	27-Oct-2021
HIRE	Daelen McCumber	Replaces Connor B Larsen	Specialist	Payroll	11-Oct-2021
HIRE	Rachel Trotter	New Position	Coordinator/Non-Exempt	Office of Community Development	25-Oct-2021
HIRE	Tammy Watson	Replaces Hollie McKeeth	Administrative Specialist II	College of Arts and Humanities	25-Oct-2021
Separation	Jason Blandi		Carpenter II	Facilities Management	27-Oct-2021
Separation	Ryan Gurr		Assistant	Academic Support Centers - Programs	14-Oct-2021
Separation	Kyle Hole		Specialist	Career Services	11-Oct-2021
Separation	James Humphreys		Custodial Supervisor	Facilities Management	15-Oct-2021
Separation	Tonisha Paddock		Service Representative	Bookstore-Wildcat Stores	22-Oct-2021

11/3/2021

Weber State University
Human Resources Agenda Report
from 10/1/2021 thru 10/31/2021

Page 2 of 2

<u>Action</u>	<u>Comment</u>	<u>Position</u>	<u>Department</u>	<u>Date</u>
Non-Exempt				
Transfer e-par	Koby Byington	Technician/Enrollment Spec	Academic Technology Services	18-Oct-2021
Transfer e-par	Raymond Ruiz	Technician/Enrollment Spec	Academic Technology Services	01-Oct-2021

EARLY RETIREMENT REQUESTS

Each month, staff will bring Early Retirement Requests to the Business Committee for approval. There are 3 requests to be approved for the month of November.

EARLYRETIREMENTREQUESTNOV2021



APPLICATION FOR EARLY RETIREMENT PROGRAM

Date of Application October 26, 2021

Name of Employee Kristin Radulovich

Employee's Department Teacher Education

Please accept my application for Early Retirement and route for approval to the appropriate Vice President and Board of Trustees. Specific information relative to my request is shown below.

Date of Retirement June 30, 2022

Type of Retirement: ☒ Total Retirement ☐ Phased Retirement

If Phased Retirement, explain details -

Signature of Applicant Kristin Radulovich

Approvals:

Applicant's Date of Birth Applicant's Employment Date 08/11/1997

Applicant's eligibility approved by: Bethany Rasmussen

Assoc. V.P. of Human Resources: Jogin

Department Chair/Supervisor: Clay Rasmussen
Clay Rasmussen (Oct 26, 2021 11:19 AM)

Dean or Equivalent: Kristin Hadley

Vice President: Beverly Krowl
Beverly Krowl (Oct 27, 2021 12:27 PM)

Board of Trustees: _____



WEBER STATE UNIVERSITY

APPLICATION FOR EARLY RETIREMENT PROGRAM

Date of Application Oct. 19 2021

Name of Employee Robin Scott

Employee's Department English

Please accept my application for Early Retirement and route for approval to the appropriate Vice President and Board of Trustees. Specific information relative to my request is shown below.

Date of Retirement Jan. 14, 2022

Type of Retirement: ☒ Total Retirement ☐ Phased Retirement

If Phased Retirement, explain details -

Signature of Applicant Robin Scott

Approvals:

Applicant's Date of Birth [REDACTED] Applicant's Employment Date 01/03/2005

Applicant's eligibility approved by: Bethany Rasmussen

Assoc. V.P. of Human Resources: gogor

Department Chair/Supervisor: Hal Crimmet

Dean or Equivalent: Dakota Hma

Vice President: Ravindra Krovi
Ravindra Krovi (Oct 26, 2021 17:05 MDT)

Board of Trustees: _____

APPLICATION FOR
EARLY RETIREMENT PROGRAMDate of Application Oct 18 2021Name of Employee Sherrie WestEmployee's Department Child + Family Dept

Please accept my application for Early Retirement and route for approval to the appropriate Vice President and Board of Trustees. Specific information relative to my request is shown below.

Date of Retirement June 30th 2022Type of Retirement: ☒ Total Retirement ☐ Phased RetirementIf Phased Retirement, explain details -

_____Signature of Applicant Sherrie West

Approvals:

Applicant's Date of Birth [REDACTED] Applicant's Employment Date 07/01/1986Applicant's eligibility approved by: Bethany RasmussenAssoc. V.P. of Human Resources: JoyceDepartment Chair/Supervisor: Wei Qiu
Wei Qiu (Oct 19, 2021 12:39 MDT)Dean or Equivalent: Kristin HadleyVice President: Ravindra Krovi
Ravindra Krovi (Oct 19, 2021 14:15 MDT)

Board of Trustees: _____



**BOARD OF TRUSTEES
BUSINESS COMMITTEE MEETING MINUTES**

October 26, 2021 – 8:30 a.m.
Davis Campus Bldg. D3, Room 336 – Hybrid Meeting

Trustee Members:

Ms. Karla Bergeson (Vice Chair)
Mr. Brent Bishop
Mr. Curtis Funk (via zoom)

Excused:

Mr. Don Salazar (Chair)
Ms. Amanda Covington
Mr. Rich Hill

Weber State University Representatives:

Dr. Brad Mortensen, President
Dr. Norm Tarbox, Vice President for Administrative Affairs
Dr. Betsy Mennell, Vice President for University Advancement
Mr. Steve Nabor, Sr. Associate Vice President for Financial Services & CFO
Mr. Mark Halverson, Assoc. Vice President for Facilities and Campus Planning
Mr. Tim Crompton, Director, Intercollegiate Athletics (via zoom)
Mr. Bryce Barker, Director of Internal Audit
Ms. Anita Preece, Secretary to the Business Committee

Guests: N/A

Public Attendees: N/A

Call to Order and Identification of any Potential or Perceived Conflicts of Interest:

The meeting was called to order at 8:30 a.m. by Ms. Karla Bergeson (Vice Chair). She welcomed all in attendance. Ms. Bergeson opened the meeting and asked for identification of any potential or perceived conflicts of interest. Hearing none, Ms. Bergeson continued through the agenda.

Agenda Items

Meeting Minutes Approval (September 16, 2021):

Meeting minutes from the September 16, 2021 Business Committee meeting were reviewed by the Board of Trustees.

ACTION: Upon a motion by Mr. Bishop to approve the meeting minutes from September 16, 2021, with a second by Mr. Funk, the motion passed unanimously.

Quarterly Athletic Report:

Mr. Tim Crompton, Director of Intercollegiate Athletics, presented the Quarterly Athletic Report. He highlighted a few sports that have updates since the report was submitted.

- Mr. Crompton reported that the Wildcat men's and women's cross country teams competed at the NCAA Pre-Nationals in Florida. The WSU women took 13th place and the men took 16th at the NCAA Pre-nationals meet. The Wildcats will compete in the Big Sky Championship meets on October 29, 2021 in Portland, Oregon.
- The soccer team was tied for first place in the conference and will head into Big Sky tournament play as the 4th seed.
- The volleyball team has a season record of 15-5 and will play Sacramento State on Thursday and Portland on Saturday in Big Sky Conference play.
- Mr. Crompton mentioned that the WSU football team had a big win on Saturday against the #2 ranked team Eastern Washington. They will play Idaho State this Saturday.

Vice President Tarbox reported that he has three informal goals for the student athletes. They are: (1) For every student athlete to leave WSU with a high quality degree (2) experience one conference championship while they attend WSU and (3) have such a positive experience that they will want to send their future children to Weber State. Mr. Crompton thanked President Mortensen and Vice President Tarbox for their outstanding support.

Audit Committee Report:

Mr. Bryce Barker, Director of Internal Audit, presented the Audit Committee Report. He mentioned that Vice President Bret Ellis provided an annual report on information security for the university. Several projects have been completed with the help of CARES Act Funding.

Mr. Barker mentioned that Wayne Bushman, the IT Auditor for the Utah Board of Higher Education has been hired to perform IT audits for five universities across the state, including Weber State University.

Mr. Barker mentioned the Proposed FY22 Audit Schedule had been approved by the committee and gave an overview of the scheduled audits. He also gave a brief report on the audits reviewed in the audit committee.

Mr. Barker reported that 500 purchasing cards were audited this year, which is about 2/3 of the purchasing cards issued. The main concern found in p-card audits is for statements not being reconciled and approved within 30 days of the statement date.

Mr. Barker mentioned that there was one Red Flag Reporting/complaints received since the last audit committee meeting. All complaints have been reviewed and addressed by the appropriate university personnel.

Quarterly Construction Report:

Mr. Mark Halverson, Associate Vice President for Facilities and Campus Planning, presented the Quarterly Construction Report. He reported on the following:

- **New Davis Campus Entrance and Intersection with SR 193** – Mr. Halverson reported that the roadway and intersection are complete. The ribbon cutting for the new Haven J. Barlow Parkway was held on August 31, 2021.
- **Noorda Engineering & Applied Science Facility** – Mr. Halverson mentioned that structure of the building is in place and the building skin, framing, and systems are being installed. WSU has been fortunate that we had the steel on site with current material shortages. Ms. Bergeson mentioned that she had participated in a NAC Hard Hat Tour and was very impressed with the progress.
- **Bus Rapid Transit (BRT) Across Campus** – Mr. Halverson mentioned that for the most part, construction progress has gone smoothly. The campus portion of the route should be complete by August 2022 and anticipated operation of the BRT system summer 2023.
- **McKay Education Renovation** – Mr. Halverson reported that the Utah Board of Higher Education ranked our development request #1 in the state system. We are currently working with GSBS Architecture on scoping of the project.
- **Hotel Development** – The purchase and development of the land west of the Dee Event Center has been delayed slightly due to recent impacts on the hospitality industry. WSU is working with Pillar Investment to get the sale complete, design wrapped up, and construction underway.
- **Stadium East Side Bleacher Replacement** – Mr. Halverson mentioned that the bleachers are the oldest concrete on campus. He reported that VCBO Architects are working on design and fan friendly materials will be used on the bleachers.
- **Engineering Technology Phase I Renovation** – Mr. Halverson reported that this renovation includes the south half of the ET building and includes new centralized offices for all of campus IT. The design will be complete in December and construction will begin in January 2022.
- **New Physician's Assistant Program Renovation** – Mr. Halverson reported that the project will renovate portions of the IPE building to meet the need of the new PA program. Construction will begin January 2022 and be complete for fall 2022 classes.

ACTION: Upon a motion by Mr. Funk, to approve the Audit Committee Report, Quarterly Athletic Report, and Quarterly Construction Report, with a second by Mr. Bishop, the motion passed unanimously.

FY23 Budget Request:

Vice President Tarbox reported that all budget and facility requests must be submitted to the Utah Board of Higher Education. Vice President Tarbox reviewed the list with the Business Committee. He mentioned that there is a tight linkage between our Regents and the strategic plan. Vice President Tarbox mentioned that in May, the Business Committee will approve a new fiscal funded budget and the trustees will be able to make sure that WSU has honored the requests addressing the strategic plan.

FY23 Capital Requests:

Vice President Tarbox explained that Weber State University is seeking capital funding in two areas from the FY23 Utah Legislature. McKay Education Building Renovation - \$27.1 million is sought to renovate the McKay Education Building on WSU's Ogden campus. The project was recently ranked #1 among all higher education projects in the state.

Vice President Tarbox also mentioned that \$7.2 million is sought to continue the aggressive improvement of WSU's existing campuses and infrastructure. Vice President Tarbox reviewed the list with the Business Committee.

Consent Items:

ACTION: Upon a motion by Mr. Bishop to approve the following consent items, with a second by Mr. Funk, the motion passed unanimously approve the following consent items:

- Financial Report (August)
- Monthly Investment Report (August)
- WSU Institutional Residence Annual Report
- WSU Institutional Discretionary Report
- Personnel Reports
- Early Retirements

Adjournment:

The meeting adjourned at 9:30 a.m.

ECONOMIC DEVELOPMENT EFFORTS

Mr. Steve Nabor, Sr. Associate Vice President for Financial Services and CFO, and Mr. Guy Letendre, Director of Economic Development, will update the trustees on Economic Development Efforts.

MEMECONOMICDEVEFFORTS

Board of Trustees – Business Committee – November, 2021

ECONOMIC DEVELOPMENT



Goal Four – Community Anchor Mission

“Intentionally apply our intellectual assets, economic influence, and financial and human resources in partnership with regional communities to seek a sustainable economic, social, cultural and environmental system that ensures opportunity, equity and inclusion.”

- Desired Outcomes By Fall 2025
- Economic Development Outcomes

WSU has utilized our convening power to create and/or facilitate 18 initiatives to create an **entrepreneurial ecosystem**.

- Current: 11 Programs
- Desired: 18 Programs
- Difference: 7 Programs

WSU has utilized our convening power to establish a more coordinated **defense/aerospace ecosystem** by engaging industry partners and together developing programs that will strengthen the ecosystem.

- Current: 2 Programs
- Desired: 6 Programs
- Difference: +25% partners, 4 Programs



Entrepreneurial Ecosystem

Entrepreneurial ecosystems require:

- *Networks*
- *Innovation*
- *Entrepreneurs*
- *Infrastructure*
- *Finance*



‘Building formally known at the USTAR Building’ (Name coming soon!)

Expectation for Educational and Economic Development Purposes

Transfer planned for July 1, 2021

2021 Legislative Session

\$2.1 M for purchasing

\$267 K for ongoing Operations and
Maintenance Support

Current tenants include:

Engineering, Software, and Orthopedic

- Through research grants and revenue generated at the facility, increase the capability for prototyping and applied research.
- Prioritize tacit experiences for faculty and students
- Incubation location for CS and AI projects – partnering with HAFB and others to utilize space as a ‘secure’ room for DoD software development work.



WEBER STATE UNIVERSITY

EDA Grant

Partners:

- [UAMMI](#)
- [Grow Utah](#)

Objectives:

- [Networking Platform](#)
- [Networking Events](#)
- [Accelerator](#)
- [Equipment](#)

Weber State Secures \$750,000 Economic Development Administration Grant

October 11, 2021

OGDEN, Utah – Weber State University will have a new program to help community members innovate, build and produce aerospace and outdoor products thanks to the Build to Scale Venture Challenge grant from the United States Economic Development Administration (EDA).



Weber State will receive approximately \$750,000 from the grant and will partner with the Grow Utah program and Utah Advanced Materials and Manufacturing Initiative (UAMMI), to increase research engineering and competitiveness in northern Utah.

“This grant will be a big step in the growth of the regional entrepreneurial ecosystem,” said Guy Letendre, WSU’s Economic Development director “With regional expertise in aerospace, defense and outdoor products, having a location for entrepreneurs, private industry and the Air Force Base to create and evaluate prototypes will hopefully accelerate new ideas and businesses.”

The program will be housed in the former Utah Science, Technology and Research (USTAR) building near Hill Air Force Base, currently known as the Northern Utah Accelerator. It will connect stakeholders in private industry and entrepreneurs with

mentoring and support services in a centralized location. The funding from the grant will allow increased machining and testing equipment, to build prototypes and conduct usability testing.



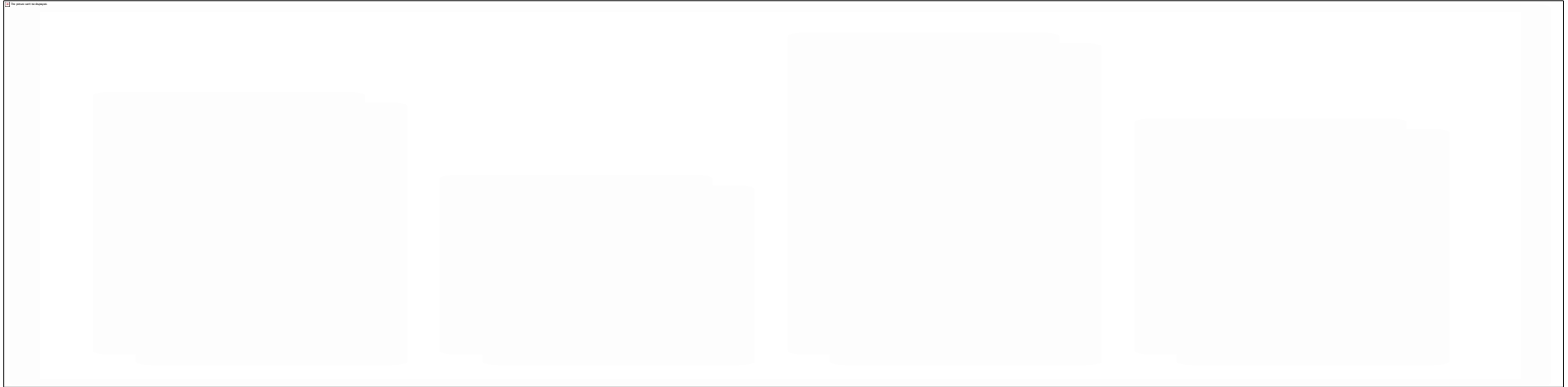
WEBER STATE UNIVERSITY

NORTHERN UTAH VENTURE CAPITAL

NORSATCH

FUND

Entrepreneurial Ecosystem



Partnerships

Catalyst Campus



Idaho National Laboratory

Airforce Research Laboratory





Academic Policy Committee Meeting

Location TBD

Zoom | Meeting ID: 976 7893 8492 | Passcode: Y1KkyXMv

Wednesday, November 17, 2021 | 8:30 AM to 9:30 AM

AGENDA

1. **Call to Order and Identification of Any Potential or Perceived Conflicts of Interest**
(8:30 AM) *Trustee Louenda Downs, Chair*
2. **ACTION: Approval of Minutes (8:35 AM)** *Chair Downs*
 - a. **October 26, 2021 Academic Policy Committee Meeting**
3. **Committee Discussion** *Chair Downs*
4. **Other** *Chair Downs*
5. **Adjourn (9:25 AM)**



ACADEMIC POLICY COMMITTEE MEETING

October 26, 2021 – 8:45 a.m.

Davis Campus Stewart Center – Hybrid Meeting

Trustee Members:

Ms. Louenda Downs (Chair)
Ms. Karen Fairbanks
Mr. Ben Ferney
Mr. Keith Titus (Virtual)
Ms. Kearston Cutrubs

Excused:

Weber State University Representatives:

Dr. Brad Mortensen, President
Dr. Ravi Krovi, Provost
Dr. Eric Amsel, Associate Provost
Ms. Stephanie Hollist, Deputy General Counsel

Guests:

Public Attendees:

Call to Order and Identification of Any Potential or Perceived Conflicts of Interest:

The meeting was called to order at 8:45 a.m. by Ms. Louenda Downs, Chair. opened the meeting and asked for identification of any potential or perceived conflicts of interest. Hearing none, the chair continued through the agenda.

Agenda Items

Meeting Minutes Approval (September 16, 2021):

The committee briefly discussed if the minutes could be approved as there were no following agenda items. Ms. Hollist investigated and later determined that the committee could approve the minutes because of their inclusion on the Board agenda. The committee subsequently reviewed the minutes from the September 16, 2021, Academic Policy Committee meeting.

ACTION: Upon a motion by Ms. Fairbanks to approve the meeting minutes from September 16, 2021, with a second by Mr. Ben Ferney, the motion passed unanimously.

Committee Discussion:

Provost Ravi Krovi presented information to the committee about the organization, structure, and functions of the Student Success Steering Committee. He also identified the key goals for Student Success for 2025-2026, including increasing the fall to fall retention rates; increasing concurrent enrollment matriculation; participation in at least 2 high impact experiences by Weber State students; increasing students' first semester grade point average (GPA); increasing the graduation rates of students who have completed at least 75% of their program; and closing completion gaps for low income, first generation, and Black, Indigenous, and People of Color (BIPOC) students. The committee thanked Provost Krovi for the information.

Adjournment:

With all agenda items completed and business finished, the meeting adjourned at 9:24 a.m.

DRAFT