



Planning and Development Services

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**MEETING MINUTE SUMMARY
TOWN OF BRIGHTON PLANNING COMMISSION MEETING
Wednesday, October 20, 2021 7:00 p.m.**

****Meeting minutes approved on November 17, 2021****

Approximate meeting length: 51 minutes

Number of public in attendance: 5

Summary Prepared by: Wendy Gurr

Meeting Conducted by: Commissioner Machlis

***NOTE:** Staff Reports referenced in this document can be found on the State website, or from Planning & Development Services.

ATTENDANCE

Commissioners and Staff:

Commissioners	Public Mtg	Business Mtg	Absent
Donna Conway		x	
Don Despain (Chair)			x
Ulrich Brunhart		x	
Tom Ward		x	
Ben Machlis (Vice Chair)		x	
Phil Lanuoette (Alternate)			x
John Carpenter (Alternate)		x	

Planning Staff / DA	Public Mtg	Business Mtg
Wendy Gurr		x
Lupita McClenning		
Polly McLean		x

BUSINESS MEETING

Meeting began at – 7:01 p.m.

- 1) Approval of Minutes from the August 18, 2021 Planning Commission Meeting. (Motion/Voting)
Motion: To approve Minutes from the August 18, 2021 Planning Commission Meeting as presented.
Motion by: Commissioner Brunhart
2nd by: Commissioner Conway
Vote: Commissioners voted unanimous in favor (of commissioners present)

- 2) Discussion regarding a Housing Program for Essential Employees – **Planning Commissioners**

Ms. McLean and Commissioners had a brief discussion regarding sharing emails with regards to scheduling and using blind copy, so everyone receives initial information.

Commissioners discussed ADU’s allowed with intention, buildable lots and limited space, affordable housing in the canyon, only interior ADU’s, short-term and long-term rentals, conditional uses and internal ADU process, concern on short-term rentals and stressing utility infrastructure, owner occupied as primary residence, converting both places into duplexes with a downside, limit to owner instead of primary owner and enforcement, prohibit concurrent rentals.

Number of IADU's currently and preexisting and how they came into existence, incentivize commercial inclusion and demand for essential employee housing, add to scoping and general plan with provisions and right approach for the community to achieve consensus, encourage community connections and full-time member, negative effects, employers issues to address housing and zoning issues.

Commissioner Machlis asked if this should be an action item. Recommendation to put into the work of issues to consider and find an approach in the general plan with community buy in and see specific regulatory and incentive structure put in place after the approach through the general plan process.

Ms. Gurr read the comments from the chat:

from John Carpenter to everyone: 7:48 PM

I'd take this on in the General Plan Steering Committee. I know this is something Mayor Knopp has expressed interest in tackling, also.

3) Other Business Items (as needed)

No other business items to discuss.

Confirmed the next Planning Commission Meeting will be November 17th.

Commissioner Brunhart motioned to adjourn, Commissioner Conway seconded that motion.

MEETING ADJOURNED

Time Adjourned – 7:52 p.m.