

TRANSPORTATION ADVISORY COMMISSION
May 4, 2021

Place: via GoogleMeet

At 5:30 p.m.: Chair Coe called the meeting to order.

Attendees: Marlan Coe, Karl Gadd, LaNae Millett, Bernard Turner and Jeff Whitlock, Transportation Advisory Commission members; Sam Kelly, City Engineer; Brady Hale, Transportation Engineer; Cheryl Vargas, Minutes Secretary; Jeffrey Lambson, City Council Member

Those excused: Becky Buxton, Russ Verhoef Transportation Advisory Commission members

Approval of Minutes: Ms. Millett moved to approve the April 6, 2021 minutes. Mr. Whitlock seconded the motion. Those voting aye: Marlan Coe, Karl Gadd, LaNae Millett, Bernard Turner and Jeff Whitlock. The motion passed unanimously.

1. Traffic Impact Study 101 3:40 [\(click here for recording\)](#)

- a. What is a TIS? Traffic Impact Study
- b. Study that determines the potential traffic impacts of a proposed development on the roadway system.
 - a. When does the City require a TIS?
 - b. What is in a TIS?
 - c. Analysis Methodology
 - d. TIS Process
 - e. Data Collection
 - f. Intersection Analysis Tools
 - g. Trip Generation
 - h. Services Land Use Group
 - i. Daily
 - ii. AM Peak
 - iii. PM Peak
 - i. TIS Review

2. Transportation Improvement Projects 1:06:35 [\(click here for recording\)](#)

- a. Center Street/State. No eastbound left turns into the City Center from the western most entrance on Center Street
- b. Staff is looking to get funding from MAG for the Lakeview Parkway project
- c. Roundabout or signal at 400 South/400 West
- d. Observations from Commission members that look like they need attention:
 - i. Shoulder on Main Street in front of Windsor Elementary
 - ii. Right hand turn lane at the light at 400 West and close Quick Quack access
 - iii. 1200 S State intersection – backs up from University Parkway Intersection
 - iv. 400 West/400 South - backups
 - v. 800 South/800 East – backups from Costco and Quick Quack

3. Questions/Comments about Future Meeting Topics 1:15 [\(click here for recording\)](#)

Mr. Gadd asked if on the new apartment complex at 1600 N 400 West, had the traffic study been discussed. Mr. Kelly said the applicant has submitted a TIS, but the Development Review Committee has not accepted it yet. Mr. Gadd asked if people can turn east onto 1600 North from the project. Mr. Hale said no, they cannot turn east onto 1600 North out of that development.

Motion to Adjourn: Ms. Millett moved to adjourn. Mr. Turner seconded the motion. Those voting aye: Marlan Coe, Karl Gadd, LaNae Millett and Bernard Turner. The motion passed unanimously.

Adjourned: 7:00 p.m.

Marlan Coe, Chairperson

Approved: November 9, 2021