

STATE OF UTAH
COUNTY OF SEVIER
TOWN OF ANNABELLA

TOWN COUNCIL MEETING
October 14, 2021

Minutes for the Town Council Meeting held Thursday, October 14, 2021, beginning at 6:00 p.m. in the Town Council Chambers, located at 295 East 300 North, Annabella, Utah. Mayor Brent Christensen conducting.

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| 1. ROLL CALL | 7. ADOPT ORDINANCE 2021-03, |
| 2. OPENING REMARKS | CODIFICATION OF TOWN CODE |
| 3. PLEDGE OF ALLEGIANCE | 8. DISCUSS REQUEST TO |
| 4. APPOINTMENT RICK ROBERTS, | PURCHASE A PARCEL OF |
| KIMBALL & ROBERTS, FINANCIAL | PROPERTY FROM ANNABELLA |
| STATEMENTS AND REPORT | TOWN |
| 5. APPROVAL OF MINUTES | 9. DEPARTMENT BUSINESS |
| 6. APPROVAL OF WARRANT | 10. ADJOURN |
| REGISTER | |

TOWN COUNCIL 6:00 p.m.

Public in attendance:

Officer Murdock

Lenny Hartle

Heather Brown

1. ROLL CALL. Roll call was answered by Mayor Christensen. In attendance were Councilmembers Jill Anderson, Ken Blackburn, Kelvin Johns and Hayven Dunn. Tina Mitchell, Clerk, and Scott Thomsen, Maintenance Supervisor, were also in attendance.
2. OPENING REMARKS. Councilmember Anderson offered a prayer.
3. PLEDGE OF ALLEGIANCE. Councilmember Dunn led the group in the Pledge of Allegiance.
4. APPOINTMENT | RICK ROBERTS, KIMBALL & ROBERTS, FINANCIAL STATEMENTS AND REPORT. Rick Roberts was in attendance to discuss the Town's financial statements and recent audit. Mr. Roberts explained that statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information for the year ending June 30, 2021 was audited. He added that Kimball & Roberts audited Annabella Town's compliance in the following areas:

Budgetary Compliance
Fund Balance
Fraud Risk Assessment
Restricted Taxes and Related
Revenues

Governmental Fees
Open and Public Meetings Act
Public Treasurer's Bond
Impact Fees
Utah Retirement System

Mr. Roberts explained that the results of the auditing procedures disclosed one instance of noncompliance which is required to be reported in accordance with the State Compliance Audit Guide: Entities are required to adopt a fee schedule and have it approved by the Town Board. Annabella does have a fee schedule; however, it is not annually reviewed by the Town Council.

The Town Council has submitted a response agreeing to review the fee schedule on an annual basis to meet the compliance requirement.

Mr. Roberts also discussed Annabella's bonds and the bond holding requirements.

5. APPROVAL OF MINUTES. Minutes from the September Town Council meeting were presented for approval. **Councilmember Blackburn made a motion to approve the minutes as presented. Councilmember Dunn seconded the motion and the motion carried unanimously.**

6. APPROVAL OF WARRANT REGISTER. The warrant register was presented for approval. **Councilmember Johns made a motion to approve the warrant register as presented. Councilmember Anderson seconded the motion and the motion carried unanimously.**

7. ADOPT ORDINANCE 2021-03, CODIFICATION OF TOWN CODE. The Town Council reviewed an ordinance revising, codifying, and compiling the general ordinances of Annabella. Tina Mitchell explained that Annabella ordinances had been scanned and codified. She added that adopting this ordinance would convert the ordinances to code. The Town Council has received an electronic version of the code to review, which also references any previous ordinances regarding that section of the code.

8. DISCUSS REQUEST TO PURCHASE A PARCEL OF PROPERTY FROM ANNABELLA TOWN. Tina Mitchell explained that Justin Meacham, an Annabella resident, had recently asked about purchasing the property at approximately 110 S. 100 E. The vacant property sits between Jerrilyn Davis and Chip Gleave. It also sits adjacent to Mr. Meacham's property. It was noted if the Town sold the property, it would need to go through a bidding process. Also, the property is likely less than the minimum lot size requirement and would only be valuable to an adjacent lot. Councilmember Anderson noted that the Daughters of the Utah Pioneers had interest in placing a cabin on the property at one time, but no longer have that interest. It was noted that Ms. Davis has a water connection along the property that would require an easement if it were sold. Councilmember Johns explained that the property is a public right of way, and all

neighboring properties can use it to access their property. Mayor Christensen asked the Town Council to vote on pursuing the sale of the parcel of property. **The Council voted unanimously no, not in favor of selling.** Tina Mitchell was asked to contact Mr. Meacham to let him know that the Council voted not to sell the property, however; he is welcome to use it to access his property he would like.

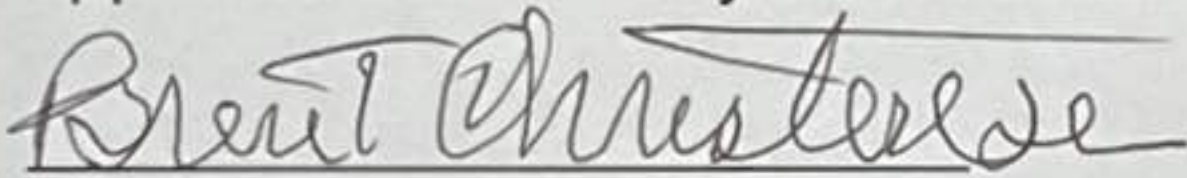
9. DEPARTMENT BUSINESS.

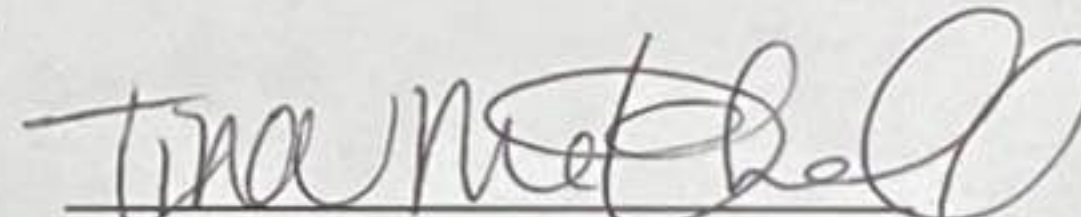
Councilmember Anderson reported that there is a new activities committee that will oversee the Town activities. The committee is chaired by Shalane Stubbs.

Jackson's Excavating has been working on clearing the road to the springs. Councilmember Blackburn asked about placing "No Motorized Vehicle" signs near the gate to the springs. He also asked for thoughts on purchasing cameras and trail boxes to help monitor the area. **The Town Council agreed on the purchase of the signs, cameras, and trail boxes.** Councilmember Blackburn will follow up.

10. ADJOURN. **At 7:05 p.m. Councilmember Anderson made a motion to adjourn the meeting. Councilmember Blackburn seconded the motion and the motion carried unanimously.**

Minutes of the Town Council meeting held Thursday, October 14, 2021, were approved this 11th day of November 2021.


Brent Christensen, Mayor


Tina Mitchell, Town Clerk