Human Resources – Pretrial Services

Mission Statement

To promote pretrial justice in Davis County by assisting in judicial pretrial release decisions and endorsing least restrictive conditions consistent with court appearance and community safety.

Prior Year Inputs/Outputs

FTE (2021): 8 = 6 with 2 new positions to address Covid backlog

YTD clients served: 722

Cases closed successfully = 103
Cases closed unsuccessfully = 100

It costs roughly $100 per day to house an individual in the Davis County Jail and costs approximately $5.71 per day to supervise an individual on Pretrial Services (according to Utah Courts data from sept 2019 https://www.utcourts.gov/utc/pretrial-release/wp-content/uploads/sites/35/2019/09/Meeting-Materials-9-5-19.pdf.)

Core Functions & Services

CORE FUNCTIONS & SERVICES

1. Conduct pretrial risk assessments and provide judicial officers with appropriate pretrial release options.
2. Provide community supervision based on risk and effective use of evidence-based practices.
3. Reasonably assure defendant's return to court by providing notification of upcoming court dates and applying supervision strategies aimed at public safety.

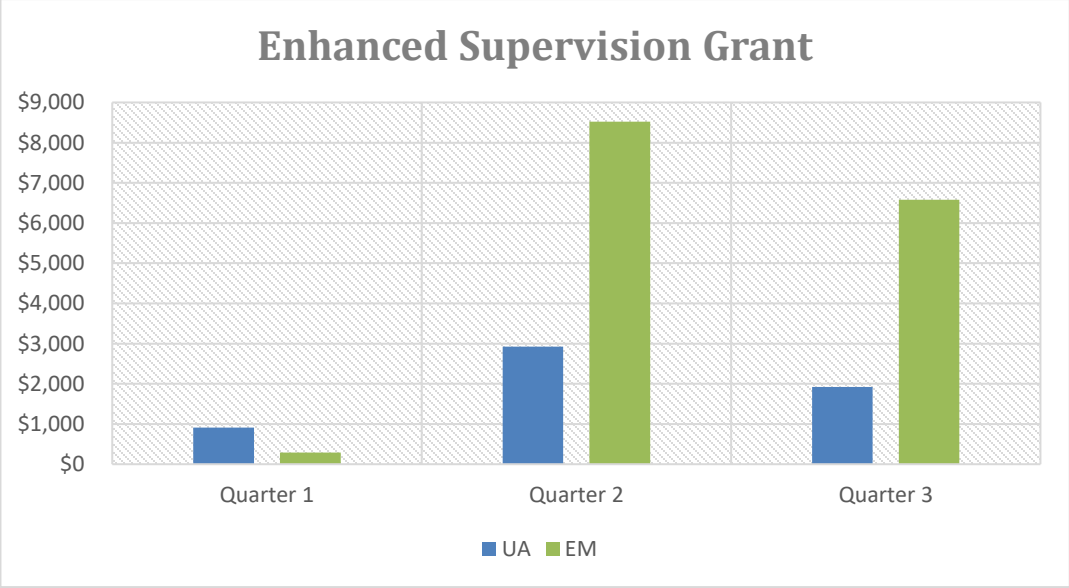
During 2021, Pretrial Services became increasingly important as a non-financial release from jail due to the pandemic. Defendants who did not pose a risk to public safety, but who may have otherwise remained in jail, were able to be released in order to decrease the jail pretrial population and exposure to Covid. Those Davis County citizens were able to benefit from returning to work, maintaining housing and sustaining family relations during this unprecedented pandemic.

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Current Year Projected Outcomes

Due to Covid, one of our main initiatives for 2021 was to provide remote pretrial interviews with the jail. This was to be accomplished through a collaboration with the Sherriff's office. A Bureau of Justice Administration (BJA) grant was received to hire two Correctional Officers in the jail to facilitate the remote interview with Pretrial Services staff. However, hiring staff on grant funds became untenable for the Sheriff's office and the collaboration was not achieved. Pretrial Services worked with the grant administrator, CCJJ, to revise the grant to provide assistance to defendants released from jail with drug testing (UA) conditions and ankle monitoring (EM) conditions (see table below).

During Covid, Judges were able to release defendants to Pretrial Services with enhanced conditions that have been paid for by the grant. The benefit was two-fold: 1) Judges were more inclined to release certain defendants with these enhanced supervision conditions, and 2) defendants were able to be safely released to the community and remain compliant with supervision without a high financial burden.



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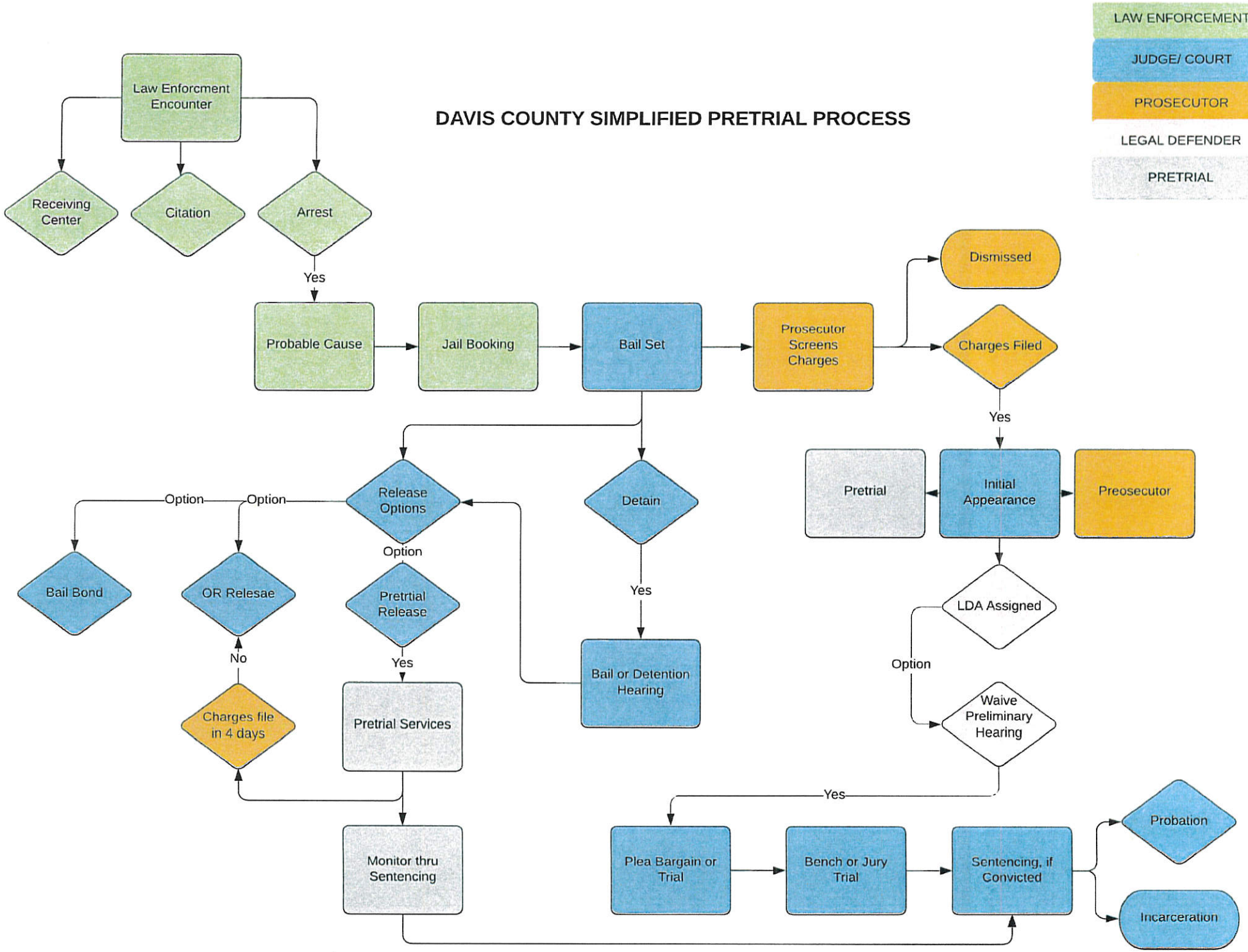
Next Year Budget Initiatives

The chart below shows the program growth in 2021. The blue line represents a 44% increase in clients from the end of 2020 to August 2021. The green line shows the increase in Fail to File referrals in the same time period. Based on the program growth, budget requests for 2022 include the following position upgrades:



1. **Office Specialist II, grade 13 to Legal Technician, grade 16**
   Current employee is working beyond job description to handle Fail to File cases. These are clients ordered by a Judge to Pretrial before a case is filed. Per Utah Rule of Criminal Procedures, cases not filed in four (4) business days are no longer on pretrial supervision, but require monitoring and document processing in the interim. These referrals have increased in 2020 and 2021 resulting in a needed adjustment to the Office Specialist duties. The Legal Technician job description more closely matches the day-to-day work of this position and an upgrade is appropriate to match the duties.
   - A budget increase of $2,280 is requested to offset the difference in pay grades.

2. **Case Manager, grade 20 to Case Manager Supervisor, grade 23**
   With the upcoming employment of two (2) new Case Manager positions to address the Covid backlog, the total number of Case Managers will equal six (6). Direct supervision of six Case Managers plus the Office Specialist is unsustainable given the workload of the Coordinator. Promoting a Case Manager into a Supervisor position is requested to provide direct supervision of the Case Management team as well as general assistance to the Coordinator.
   - A budget increase of $2,997 is requested to offset the difference in pay grades.


DAVIS COUNTY SIMPLIFIED PRETRIAL PROCESS
LAW ENFORCEMENT
JUDGE/ COURT
PROSECUTOR
LEGAL DEFENDER
PRETRIAL
Law Enforcment Encounter
Receiving Center
Citation
Arrest
Yes
Probable Cause
Jail Booking
Bail Set
Prosecutor Screens Charges
Dismissed
Charges Filed
Yes
Pretrial
Initial Appearance
Preosecutor
Release Options
Option
Option
Option
Bail Bond
OR Relesae
Pretrial Release
No
Yes
Charges file in 4 days
Pretrial Services
Detain
Yes
Bail or Detention Hearing
LDA Assigned
Option
Waive Preliminary Hearing
Yes
Monitor thru Sentencing
Plea Bargain or Trial
Bench or Jury Trial
Sentencing, if Convicted
Probation
Incarceration