

SALINA CITY CORPORATION
WORK MEETING
September 22, 2021

COUNCIL AND STAFF PRESENT:

Mayor Jed Maxwell
Newell Hales
Jon Maxwell
Earl Taylor
Cade Hunter
Daniel Viers excused

Ashlee Larsen, City Recorder
Kathy Maxwell, City Treasurer
Brad Allen Maintenance Supervisor
Rodger Brazell Maintenance Supervisor
Eric McArt Salina City Police

VISITORS PRESENT FOR WORK MEETING: None

AGENDA TOPICS:

Mayor Jed Maxwell called the work meeting to order at 8:21 p.m. at the Salina City Hall.

Discussion on weed control in Salina City: **Jon Maxwell** stated several citizens in Salina City have been complaining about the weed issues around town. **Maxwell** is wondering if the maintenance can use the mower to clean them up, or possibly have Joe Parker use the tractor to help with the weeds. **Cade Hunter** spoke about the nuisance of all the puncture weeds in town. **Earl Taylor** stated he uses Kilz All weed killer and it seems to work great on those types of weeds. **Brad Allen** stated they have sprayed several weeds in town but every time it rains the weeds continue to come back and Maintenance is having a hard time keeping up. **Kathy Maxwell** spoke about Udot cutting down weeds over by Maverik adjacent to I-70 and damaging their fence. **Jon Maxwell** asked Brad Allen what they would like to do about the weed issues. **Allen** stated the Maintenance will continue to spray the weeds around town.

Discuss employee's time and payroll verification: **Cade Hunter** asked who is responsible for keeping track of the employee's timesheets and allowing them to take time off. **Ashlee Larsen** stated her and Kathy Maxwell review and sign the timesheets prior to payment. The supervisor of each department, and Mayor Maxwell also provides a signature in an approval. **Mayor Maxwell** suggested having a timeclock system, then Salina City would know who is coming and going every day. **Cade Hunter** asked if Salina City needs to make changes? **Earl Taylor** stated Maintenance is now receiving overtime from watering flowers due to the seasonal help being back in school. **Mayor Maxwell** stated he understands the flowers need to continue to get watered but suggested only watering them during the work hours and not coming in early. **Cade Hunter** asked how the Clover System worked over at the swimming pool. **Eric MacArt** stated the Clover System works great for scheduling, keeping track of timesheets, and processing payments.

Mayor Maxwell reviewed a system called Day Force that works great for his office and suggested looking into it. **Cade Hunter** asked how many employees are on salary. Ashlee Larsen stated Salina City has around 4 or 5. **Rodger Brazel** spoke about doing a rotating schedule, so

Maintenance isn't receiving so much overtime. **Brad Allen** stated if the on-call employee works on Fridays, Salina City should pay them \$75.00 for the day. **Mayor Maxwell** stated if the maintenance crew gets called out on top of doing their rounds they should be paid for that time as well. **Brad Allen** stated Maintenance get called out on water breaks all the time on the weekends. **Mayor Maxwell** and Council want to change the Ordinance to state if a resident's water line breaks on the weekends it should be billable for labor after hour charges.

Discuss water usage: **Earl Taylor** stated there has been open talk about water usage not being billed from the City. **Taylor** stated there hasn't been any findings on the water audit, so this is not true. **Taylor** is concerned about businesses using fire hydrants and not paying for the water usage. Maintenance has placed locks on the fire hydrants and businesses will now need to come to The Salina City office to pay for the usage before the lock is removed.

Rodger Brazell: stated he met with Scott Andersen regarding the damaged road where the culvert was placed last year. The road needs to be patched in front of his property. Andersen would like to grind out the road and repave to his property line. The rest of his cul-de-sac is about 2,400 square feet. The piece that Salina City needs to fix is 40 feet wide. **Brazell** stated he would like Salina City to fix it right, so the water will drain into the curb. Salina City portion is \$16,014.38. Andersen's cost will be \$5,971.88. The total bill is \$21,986.26. **Brazell** asked if this can be pushed through, from the previous motion to finish the project before they shut the plant down for the year. Council agreed this project is a continuation of the previous project when the culvert was placed.

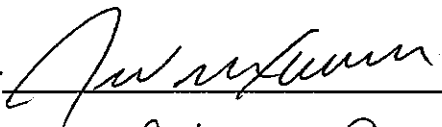
Cade Hunter stated the road where the IHC Clinic and EMS building is located needs to be finished. **Jon Maxwell** spoke about sidewalks in town that need to be completed.

Discussion ongoing non-permitted development: **Kelly Laier** stated Planning & Zoning has a project in town that started in 2009 it was initially approved in April of 2009. But Sevier County rejected this subdivision. The company has placed some utilities recently, but this hasn't been inspected and approved. **Laier** thinks this project needs to be stopped and would like some advice from the Council. **Kathy Maxwell** stated Salina City granted a building permit for the home to be constructed. There is no permit to work on the subdivision. **Rodger Brazell** met with the general contractor and let him know the house has been permitted but not the subdivision, and he is there to protect Salina City. **Mayor Maxwell** suggested Planning & Zoning needs to contact Salina City Attorney and or Dave Church. **Kathy Maxwell** stated they have reached out to Richard Chamberlain and he suggested contacting the County Attorney. **Earl Taylor** asked where this subdivision is located. **Kathy Maxwell** stated this subdivision is located on 300 North but it's not in the subdivision and Sevier County stated if this subdivision is not matching the Salina City current Ordinances they will need to receive new mylars. **Earl Taylor** stated Salina City has ran into legal issues before when the plat map wasn't recorded to Sevier County before a building permit is granted. **Kathy Maxwell** stated when she spoke with Sevier County today they said Salina City will need to receive all new mylars and a plat map before it can be recorded. **Newell Hales** stated Salina City had this same issue 20 years ago, along with sewer issues that weren't approved. **Kelly Laier** stated Salina City needs to make sure this subdivision has a roundabout at the end of the street.

Kelly Laier stated the mylars were signed in 2009 but it's not valid due to it not being recorded with Sevier County. **Mayor Maxwell** stated this project needs to be redrawn, redesigned and if it's not Salina City will send it to their Attorney. Salina City would do the same with every project around town. Salina City has the right to inspect the water lines. **Kathy Maxwell** stated her and Laier will reach out to David Church and keep them posted.

Mayor Maxwell and Council agreed no occupancy is allowed without the projects completed. Earl Taylor asked if the 8inch is required for new subdivision. **Kelly Laier** stated yes.

Cade Hunter motioned to adjourn the City Council at 9:33 p.m. **Newell Hales** seconded. Motion carried 3 to 0.

Date 11-10-2021 Mayor 
Date 11/10/2021 City Recorder 