



Mayor
Nolan Davis

City Administrator
Makayla Bealer

City Council
Russell Smith
Ian Spaulding
Scott Symond
Les Whitney
Terry Wiseman

NOTICE AND AGENDA

PUBLIC NOTICE IS HEREBY GIVEN that the City Council of Milford, Utah will hold a meeting at **4:00 PM** at the **Milford City Administrative Office, Council Chambers, 26 South 100 West, Milford, Utah** for the purposes described below on **Tuesday, November 16, 2021**.

1. **MAYOR'S WELCOME & CALL TO ORDER:** Roll Call & Pledge of Allegiance
2. **VISITORS**
 - a. Michelle Evans – Tourism Update/Utah Film Commission
 - b. Kyle Roerink – Water Grab from Pine Valley
3. **CONSENT ISSUES**
 - a. Financial report: October 2021
 - b. Approval of bills and payroll
 - c. Approval of minutes: October 5, 2021 Council Work Meeting
4. **NEW BUSINESS**
 - a. Discuss Aged Assistance Program for 2022
 - b. Approval of 80 hour comp time payout
 - c. Approval of various board members and Milford City Appointments 2022
 - d. Discuss Main Street trees and sidewalk damage
 - e. Discuss city owned property – Parcel 0005-0018-0007
 - f. Consideration of AT&T Expansion Project and amendment to the agreement
 - g. Sidewalk Rehabilitation Grant
 - h. Approval of hire – Library Assistant
5. **OLD BUSINESS**
 - a. Culinary Water Project update
 - b. Award of Milford City Swimming Pool Resurfacing and Repair Project
6. **ORDINANCE AND RESOLUTIONS**
 - a. Ordinance 07-2021 "Amending Milford City Recreation"
7. **COMMENTS**
 - a. Staff member reports and comments
 - b. Council member reports and comments

8. ADJOURNMENT

Notice: The City Council may adjourn to Executive Session pursuant to the provisions of §52-4-204 and §52-4-205, Utah Code Annotated (1953), as amended.

CERTIFICATE OF DELIVERY & POSTING

I, Monica D. Seifers, duly appointed and acting City Recorder do hereby certify that the above Notice and Agenda was posted in three public places within the Milford City Limits on this 10th day of November, 2021. These public places being 1) Milford City Office; 2) U.S. Post Office; and 3) Milford Public Library. The foregoing Notice and Agenda was also delivered to each member of the governing body and posted on www.utah.gov/pmn and linked to www.milfordcityutah.com and the Milford City Facebook page.

In compliance with the Americans with Disabilities Act, the City of Milford will make efforts to provide reasonable accommodations to disabled members of the public in accessing City programs. Request for assistance can be made by contacting the City Recorder at 435.387.2711 at least 24 hours in advance of the meeting to be held.

***City Council Members or the Mayor may participate in the public meeting electronically and/or telephonically.*



City Council Agenda Request Form Milford City

This form must be submitted by 3 pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly) : Michelle Evans

ORGANIZATION (if applicable): Beaver County Ramblers

ADDRESS: _____

PHONE : 435-438-6482 CELL PHONE: _____

E-MAIL ADDRESS: michelleevans@beaver.utah.gov

To be used if additional information is required . Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend 09/21/21 Amount of Time Requested 15 minutes

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council) : Tourism Update and Utah Film Options

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION INFO ONLY X

PLEASE DESCRIBE DESIRED OUTCOME: _____

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES NOX

IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY

RECORDER Initial here _____

CONTINUED ON REVERSE

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES NO X

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

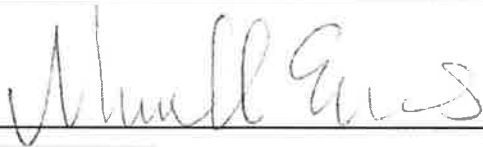
INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

Return completed form and 12 printed copies of handouts to:

City Recorder
PO Box 69, 26 South 100 West
Milford, UT 84751

Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by 3 pm the Wednesday prior to meeting.



SIGNATURE

8/19/2021

DATE

.....
OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial:



City Council Agenda Request Form Milford City

This form must be submitted by 3 pm the Wednesday prior to the Council Meeting

REQUESTOR'S NAME (Print legibly): Kyle Roerink
ORGANIZATION (if applicable): Great Basin Water Net Work
ADDRESS: Po Box 75 Baker NV 89311
PHONE: _____ CELL PHONE: 702-324-9062
E-MAIL ADDRESS: Kyle4GBWN@gmail.com
To be used if additional information is required. Agenda will be posted on www.utah.gov/pmn
You may Subscribe to Milford City Council notices using this website. By subscribing, you will be notified of all postings made by Milford City Council to the website, in compliance with Utah State Law.

Date Requesting to Attend 11/14 Amount of Time Requested 30 min

TOPIC TO BE ADDRESSED (Your description must identify the subject matter of your appearance in sufficient detail to alert the public what topic you will discuss and what **action** you are requesting of the Council):

Building opposition against
the Pine Valley Water Supply Project +
Preparing folks to participate
in the BLM's DEIS

IS YOUR PRESENTATION REQUIRING ACTION OF THE COUNCIL OR IS IT ONLY PROVIDING INFORMATION? (check one): REQUIRES ACTION INFO ONLY ☒

PLEASE DESCRIBE DESIRED OUTCOME: ~~educate~~ educate
the public + officials

ARE WRITTEN MATERIALS TO BE PROVIDED TO COUNCIL (check one): YES ☒ NO
IF YES, I HAVE PROVIDED 11 COPIES AND EMAILED AN ORIGINAL TO THE CITY
RECORDER Initial here _____

CONTINUED ON REVERSE

IS FUNDING FROM THE CITY BEING REQUESTED? (check one) YES

NO ☒

IF YES, WHAT IS THE ESTIMATED COST TO THE CITY: _____

PLEASE PROVIDE DOCUMENTATION SUPPORTING YOUR ESTIMATE

Note: Separate requests must be completed for each topic presented.

INSTRUCTIONS – PLEASE READ CAREFULLY

This request must be submitted to the City Recorder no later than 3 pm the Wednesday prior to the City Council Meeting. Meetings are held the 3rd Tuesday each month. Applications submitted after the deadline, if complete, will be placed on the following City Council Meeting agenda.

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PO Box 69, 26 South 100 West
Milford, UT 84751

Handouts may be e-mailed prior to deadline for agenda. E-mail to:
mseifers@milford.utah.gov by 3 pm the Wednesday prior to meeting.



SIGNATURE

10/4/21

DATE

OFFICE USE ONLY

Date Rec'd by City Recorder: _____

Info Complete : YES ☐ NO ☐

If no, what info is required: _____

Approved for Agenda : YES ☐ NO ☐

If no, reason for denial: _____

CITY OF MILFORD
COMBINED CASH INVESTMENT
AUGUST 31, 2021

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	202,670.50
01-11120	CASH IN CHECKING - UIB	506,116.70
01-11130	CASH IN CHECKING - VENMO-UIB	806.10
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,580,180.70
01-11750	UTILITY CASH - A/R CLEARING	(192.80)

	TOTAL COMBINED CASH	2,290,143.93
01-11810	ST TREAS-DESIGNATED-WATER	(164,396.87)
01-11815	ST TREAS-DESIGNATED-SEWER	(266,398.57)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(124,500.88)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(7,307.30)
01-11819	ST TREAS- RECREATION COMPLEX	(17,763.35)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(80,785.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(30,979.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	51,020.00
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,584,343.66)
01-21310	ACCOUNTS PAYABLE	25,356.22

	TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	711,987.90
30	ALLOCATION TO DEBT SERVICE FUND	(1,719.46)
51	ALLOCATION TO WATER FUND	538,702.10
52	ALLOCATION TO SEWER FUND	426,028.12
91	ALLOCATION TO GENERAL FIXED ASSETS	(90,655.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	1,584,343.66
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,584,343.66)

	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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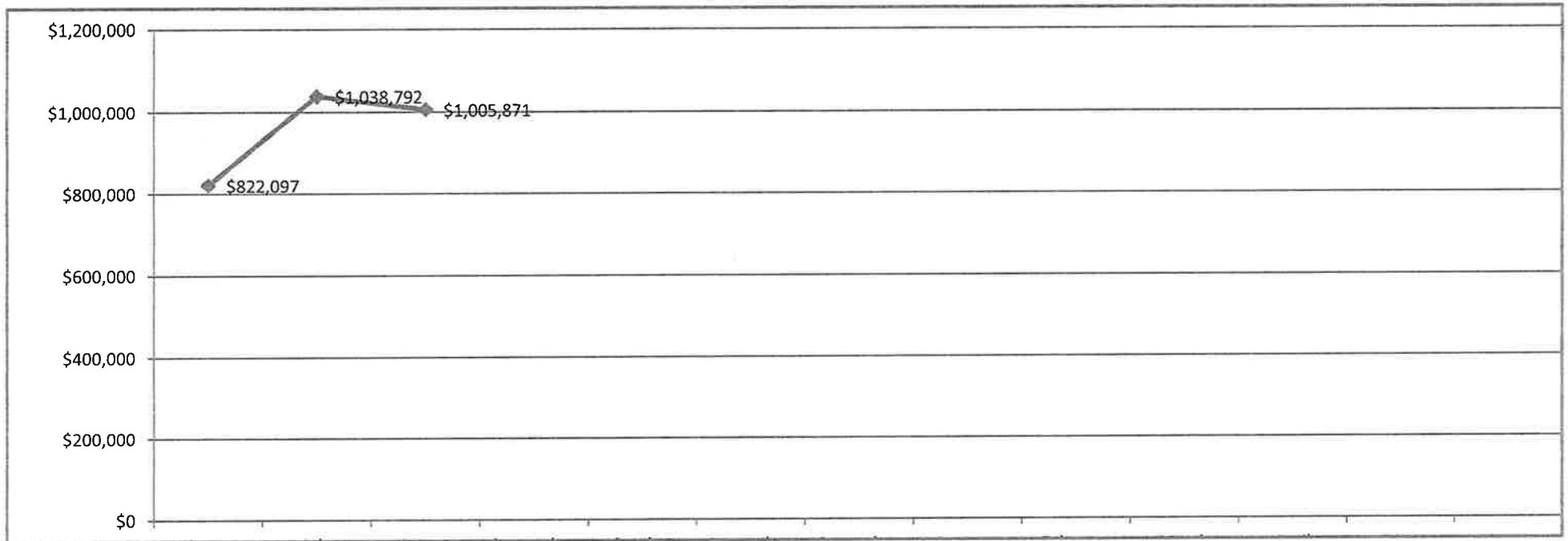
Utah State Treasury Report 2020-2021

[illegible]

Historical Fund Balance
City of Milford
Unaudited
2021-2022

June	July	August	September	October	November	December	January	February	March	April	May	June
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\$822,097	\$1,038,792	\$1,005,871										
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Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$265,441.78

Budget Revenue 2021-2022

\$1,470,034.02

Retained Earnings

\$13,272.09

\$264,606.12

\$1,005,871.22

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2021

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	711,987.90	
10-12100	ST TREAS-DESIGNATED-GEN FUND	124,500.88	
10-12110	ST TREAS-DESIGNATED-LIBRARY	5,584.16	
10-12140	ST TREAS-RECREATION COMPLEX	19,486.49	
10-12160	ADMIN BUILDING CASH	54,447.36	
10-13110	ACCOUNTS RECEIVABLE	7,478.68	
10-13113	AR/CREDIT CARD, AIRPORT	(1,876.92)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	68,983.98	
10-13115	PROPERTY TAX RECEIVABLE	141,315.01	
10-15110	INVENTORY-AIRPORT FUEL	28,380.42	
TOTAL ASSETS			1,160,287.96

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(16,655.86)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	1,061.44	
10-22250	WORKER COMPENSATION PAYABLE	646.39	
10-22300	RETIREMENT PAYABLE	36.91	
10-22310	DISABILITY PAYABLE	(95.46)	
10-22500	HEALTH INSURANCE PAYABLE	(946.65)	
10-22510	LIFE INSURANCE PAYABLE	(27.17)	
10-22600	401 K PAYABLE	(1,943.38)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(877.91)	
10-23000	DEFERRED REVENUES	49,332.90	
TOTAL LIABILITIES			32,399.74

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	122,017.00	
UNAPPROPRIATED FUND BALANCE:			
10-29800	FUND BALANCE-UNRESERVED	859,286.15	
10-29900	FUND BALANCE-DESIGNATED	95,676.00	
	REVENUE OVER EXPENDITURES - YTD	50,909.07	
BALANCE - CURRENT DATE		1,005,871.22	
TOTAL FUND EQUITY			1,127,888.22
TOTAL LIABILITIES AND EQUITY			1,160,287.96

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	.00	124,918.00	124,918.00	.0
10-31-200 PROPERTY TAXES-DELINQUENT	.00	131.76	6,500.00	6,368.24	2.0
10-31-300 SALES AND USE TAX	38,203.67	70,611.97	327,000.00	256,388.03	21.6
10-31-400 CABLEVISION FRANCHISE TAX	.00	34.66	700.00	665.34	5.0
10-31-402 PACIFICORP FRANCHISE TAX	15,896.38	30,726.03	160,000.00	129,273.97	19.2
10-31-403 QUESTAR FRANCHISE TAX	1,113.95	1,113.95	26,500.00	25,386.05	4.2
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,214.47	2,413.70	20,000.00	17,586.30	12.1
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,232.59	3,895.11	45,000.00	41,104.89	8.7
TOTAL TAXES	57,661.06	108,927.18	710,618.00	601,690.82	15.3
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	50.00	125.00	6,200.00	6,075.00	2.0
10-32-210 BUILDING PERMITS	5,111.58	7,615.24	8,000.00	384.76	95.2
10-32-220 IMPACT FEES - GENERAL FUND	622.35	622.35	1,085.00	462.65	57.4
10-32-230 OTHER DEVELOPMENT REVENUE	.00	15.00	1,000.00	985.00	1.5
TOTAL LICENSES AND PERMITS	5,783.93	8,377.59	16,285.00	7,907.41	51.4
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	34,700.00	34,700.00	.0
10-33-560 CLASS "C" ROAD FUNDS	.00	.00	100,000.00	100,000.00	.0
10-33-701 LIBRARY GRANT REVENUE	.00	.00	6,300.00	6,300.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	5,000.00	5,000.00	3,000.00	(2,000.00)	166.7
10-33-706 CARES ACT REVENUE	.00	82,490.50	155,481.02	72,990.52	53.1
TOTAL INTERGOVERNMENTAL REVENUE	5,000.00	87,490.50	299,481.02	211,990.52	29.2

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	545.00	1,275.00	1,400.00	125.00	91.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	40.00	1,266.00	4,000.00	2,734.00	31.7
10-34-605 CITY RECREATION - FLAG FOOTBAL	250.00	725.00	850.00	125.00	85.3
10-34-606 CITY RECREATION- FULL FOOTBALL	618.35	3,258.35	6,000.00	2,741.65	54.3
10-34-607 CITY RECREATION-BABE RUTH	.00	1,000.00	4,800.00	3,800.00	20.8
10-34-608 CITY RECREATION - VOLLEYBALL	605.00	740.00	1,300.00	560.00	56.9
10-34-609 CITY RECREATION - WRESTLING	.00	.00	5,000.00	5,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-34-630 CITY RECREATION - CAL RIPKEN	.00	30.00	8,500.00	8,470.00	.4
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	.00	3,000.00	3,000.00	.0
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	2,410.51	1,500.00	(910.51)	160.7
10-34-720 GOLF FEES	.00	175.00	3,000.00	2,825.00	5.8
10-34-730 SWIM FEES	1,009.00	2,527.00	12,000.00	9,473.00	21.1
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	110,000.00	110,000.00	.0
10-34-760 JULY 4TH REVENUE	.00	12,849.50	26,000.00	13,150.50	49.4
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-34-790 GOLF ASSOCIATION REVENUE	.00	3,151.00	800.00	(2,351.00)	393.9
10-34-810 SALE OF CEMETERY LOTS	.00	.00	3,000.00	3,000.00	.0
10-34-820 PERPETUAL CARE	.00	.00	1,000.00	1,000.00	.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	.00	2,500.00	2,500.00	.0
10-34-840 COLLECTION COSTS - GARBAGE	7,791.92	15,533.91	88,000.00	72,466.09	17.7
10-34-850 COLLECTION COSTS - COMM. DUMP	916.50	1,825.50	10,500.00	8,674.50	17.4
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	4,050.07	7,169.17	50,000.00	42,830.83	14.3
10-34-920 HANGER AND TIE DOWN	660.00	1,320.00	7,500.00	6,180.00	17.6
TOTAL CHARGES FOR SERVICES	16,485.84	55,255.94	365,050.00	309,794.06	15.1
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	691.25	1,466.25	15,000.00	13,533.75	9.8
10-36-310 CONCESSION REVENUE	1,123.50	2,642.83	8,500.00	5,857.17	31.1
10-36-500 RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
TOTAL MISCELLANEOUS REVENUE	1,814.75	4,109.08	26,500.00	22,390.92	15.5

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	309.49	628.54	5,000.00	4,371.46	12.6
10-38-400 LIBRARY FINES AND FEES	81.31	138.36	1,000.00	861.64	13.8
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	476.63	514.59	45,000.00	44,485.41	1.1
TOTAL INTEREST/OTHER	867.43	1,281.49	52,100.00	50,818.51	2.5
TOTAL FUND REVENUE	87,613.01	265,441.78	1,470,034.02	1,204,592.24	18.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	5,200.00	31,200.00	26,000.00	16.7
10-41-130 BENEFITS - MAYOR AND COUNCIL	237.38	474.76	3,500.00	3,025.24	13.6
TOTAL LEGISLATIVE	2,837.38	5,674.76	34,700.00	29,025.24	16.4
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,660.80	9,321.60	62,920.80	53,599.20	14.8
10-43-111 SALARIES & WAGES - ADMIN ASST	3,392.00	6,784.00	45,792.00	39,008.00	14.8
10-43-113 SALARIES & WAGES - RECORDER	876.80	1,753.55	11,836.80	10,083.25	14.8
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,955.13	7,528.11	44,445.49	36,917.38	16.9
10-43-131 BENEFITS - ADMIN ASST	3,087.68	6,175.64	38,169.39	31,993.75	16.2
10-43-134 BENEFITS - RECORDER	274.68	1,077.36	9,870.08	8,792.72	10.9
10-43-210 DUES, SUBSCRIPTIONS & DONATION	350.00	350.00	2,500.00	2,150.00	14.0
10-43-215 DOT DRUG PROGRAM	.00	.00	350.00	350.00	.0
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	123.20	123.20	6,000.00	5,876.80	2.1
10-43-239 COMPUTER SERVICE CONTRACT	.00	.00	500.00	500.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	1,347.29	1,622.73	14,000.00	12,377.27	11.6
10-43-241 PROGRAMING AND EQUIPMENT	1,131.41	2,687.12	17,644.09	14,956.97	15.2
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 MAIN STREET BEAUTIFICATION	12.99	12.99	5,000.00	4,987.01	.3
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	312.39	595.46	3,500.00	2,904.54	17.0
10-43-272 UTILITIES - TELEVISION	.00	.00	400.00	400.00	.0
10-43-273 UTILITIES - FIRE ALARM	.00	.00	840.00	840.00	.0
10-43-280 TELEPHONE - OFFICE	312.80	594.25	4,000.00	3,405.75	14.9
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	.00	6,834.00	.00	6,834.00	.0
10-43-510 INSURANCE AND BONDS	.00	.00	34,000.00	34,000.00	.0
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-610 MISCELLANEOUS - GENERAL FUND	28.79	93.82	6,000.00	5,906.18	1.6
10-43-620 EMPLOYEES SPOT AWARDS	400.00	400.00	1,000.00	600.00	40.0
10-43-630 CARES ACT EXPENSE	8,000.00	8,000.00	155,481.02	147,481.02	5.2
10-43-920 TRANSFER TO DEBT SERVICE FUND	6,834.00	6,834.00	82,008.00	75,174.00	8.3
TOTAL ADMINISTRATIVE	35,099.96	60,787.83	559,757.67	498,969.84	10.9
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	.00	.00	12,850.00	12,850.00	.0
10-50-320 ATTORNEY RETAINER	500.00	500.00	6,000.00	5,500.00	8.3
10-50-321 LEGAL FEES	156.25	156.25	3,500.00	3,343.75	4.5
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	.00	7,500.00	7,500.00	.0
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	656.25	656.25	31,850.00	31,193.75	2.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	1,000.00	6,000.00	5,000.00	16.7
10-51-130 BENEFITS - JANITORIAL	55.66	111.32	600.00	488.68	18.6
10-51-270 UTILITIES - SENIOR CITIZEN CEN	407.61	804.40	5,000.00	4,195.60	16.1
10-51-480 REPAIRS AND MAIN - BUILDINGS	436.06	825.08	10,000.00	9,174.92	8.3
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	1,399.33	2,740.80	24,100.00	21,359.20	11.4
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	.00	.00	8,500.00	8,500.00	.0
10-61-130 BENEFITS - CROSSING GUARDS	.00	.00	1,000.00	1,000.00	.0
10-61-230 FUEL - STREETS	827.48	827.48	6,500.00	5,672.52	12.7
10-61-480 STREETS - OIL AND CHIPS	43,682.24	53,506.51	60,000.00	6,493.49	89.2
10-61-481 STREETS - MAINTENANCE	4,969.75	11,868.87	22,000.00	10,131.13	54.0
10-61-482 STREETS - EQUIPMENT	1,017.42	3,018.69	15,000.00	11,981.31	20.1
10-61-483 STREETS - LIGHTS	4,017.18	6,126.66	25,000.00	18,873.34	24.5
10-61-484 SHOP TOOLS	215.42	215.42	1,500.00	1,284.58	14.4
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	115,000.00	115,000.00	.0
TOTAL STREETS DEPARTMENT	54,729.49	75,563.63	254,500.00	178,936.37	29.7
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	848.00	1,696.00	11,448.00	9,752.00	14.8
10-70-111 SALARIES & WAGES - PART TIME	2,189.90	4,867.09	13,000.00	8,132.91	37.4
10-70-130 BENEFITS - PARKS REG	787.98	1,575.96	9,542.35	7,966.39	16.5
10-70-131 BENEFITS - PARKS	252.26	560.66	1,300.00	739.34	43.1
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	5,000.00	5,000.00	.0
10-70-260 PARKS MAINTENANCE	666.88	666.88	3,000.00	2,333.12	22.2
10-70-610 CABOOSE PARK EXPENDITURES	12.02	23.92	500.00	476.08	4.8
10-70-620 RECREATION COMPLEX EXPENSE	247.22	309.38	5,000.00	4,690.62	6.2
10-70-630 CEMETERY MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-70-640 PAVILION EXPENSE	23.51	45.46	300.00	254.54	15.2
10-70-650 VETERAN'S PARK EXPENDITURES	171.41	374.11	1,500.00	1,125.89	24.9
10-70-740 CAPITAL OUTLAY - PARKS	.00	.00	5,300.00	5,300.00	.0
TOTAL PARKS	5,199.18	10,119.46	57,890.35	47,770.89	17.5
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	.00	311.74	3,500.00	3,188.26	8.9
10-71-430 GARBAGE - COLLECTION FEES	7,465.19	7,465.19	85,000.00	77,534.81	8.8
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	.00	780.00	13,000.00	12,220.00	6.0
TOTAL GARBAGE COLLECTION	7,465.19	8,556.93	101,500.00	92,943.07	8.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	91.00	182.00	1,092.00	910.00	16.7
10-72-120 SALARIES & WAGES-CONCESSIONS	463.12	1,014.82	3,000.00	1,985.18	33.8
10-72-130 BENEFITS - RECREATION	10.13	20.26	150.00	129.74	13.5
10-72-131 BENEFITS - CONCESS/LIFEGUARDS	51.61	113.04	300.00	186.96	37.7
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	.00	85.00	1,500.00	1,415.00	5.7
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	.00	1,300.00	1,300.00	.0
10-72-254 CITY RECREATION-GIRLS SOFTBALL	57.00	2,796.92	4,000.00	1,203.08	69.9
10-72-255 CITY RECREATION-FLAG FOOTBALL	296.00	296.00	850.00	554.00	34.8
10-72-256 CITY RECREATION-FOOTBALL FULL	165.30	1,345.30	6,000.00	4,654.70	22.4
10-72-257 CITY RECREATION-BABE RUTH	.00	250.00	3,900.00	3,650.00	6.4
10-72-258 CITY RECREATION-VOLLEYBALL	.00	.00	1,100.00	1,100.00	.0
10-72-259 CITY RECREATION-WRESTLING	.00	.00	4,200.00	4,200.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-72-262 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,500.00	1,500.00	.0
10-72-266 LIONS CLUB TOURNAMENT EXPENSE	.00	70.00	1,500.00	1,430.00	4.7
10-72-270 MAINTENANCE-BALL LIGHTS	.00	.00	1,500.00	1,500.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-72-545 GOLF ASSOCIATION	.00	1,071.48	1,500.00	428.52	71.4
10-72-550 JULY 4TH EXPENSE	201.74	281.74	24,000.00	23,718.26	1.2
10-72-560 CONCESSION EXPENSE	372.95	1,320.83	9,300.00	7,979.17	14.2
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	8,000.00	8,000.00	.0
TOTAL RECREATION	1,708.85	8,847.39	97,092.00	88,244.61	9.1

GOLF FUND

10-73-110 SALARIES & WAGES- GOLF COURSE	1,000.00	2,000.00	9,193.88	7,193.88	21.8
10-73-130 BENEFITS - GOLF COURSE	111.30	222.60	1,000.00	777.40	22.3
10-73-250 REPAIRS AND MAINTENANCE	37.66	91.01	6,000.00	5,908.99	1.5
10-73-270 UTILITIES - GOLF COURSE	448.20	814.51	3,200.00	2,385.49	25.5
10-73-480 EQUIPMENT & SUPPLIES	.00	.00	1,500.00	1,500.00	.0
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	31.92	500.00	468.08	6.4
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	1,597.16	3,160.04	22,393.88	19,233.84	14.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	1,783.08	3,566.16	8,372.00	4,805.84	42.6
10-74-111 SALARIES & WAGES - LIFEGUARDS	4,167.92	9,133.12	15,000.00	5,866.88	60.9
10-74-112 SALARIES & WAGES-ASST MANAGER	1,224.16	2,743.43	5,683.60	2,940.17	48.3
10-74-130 BENEFITS-MANAGER	198.45	396.90	500.00	103.10	79.4
10-74-131 BENEFITS - LIFEGUARDS	463.88	1,016.50	1,500.00	483.50	67.8
10-74-132 BENEFITS-ASST MANAGER	136.23	305.32	400.00	94.68	76.3
10-74-250 EQUIPMENT SUPPLIES & MAIN.	630.60	2,304.06	9,000.00	6,695.94	25.6
10-74-270 UTILITIES - SWIMMING POOL	1,486.33	3,511.03	14,000.00	10,488.97	25.1
10-74-280 TELEPHONE - SWIMMING POOL	48.14	126.60	250.00	123.40	50.6
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	.00	2,000.00	2,000.00	.0
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	73,596.00	73,596.00	.0
TOTAL SWIMMING POOL	10,138.79	23,103.12	130,301.60	107,198.48	17.7
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,752.12	3,447.72	22,777.56	19,329.84	15.1
10-75-111 SALARIES & WAGES - PART TIME	616.99	1,292.64	9,014.46	7,721.82	14.3
10-75-130 BENEFITS - LIBRARIAN	531.78	1,037.92	6,856.50	5,818.58	15.1
10-75-131 BENEFITS - PART TIME	68.67	143.86	1,000.00	856.14	14.4
10-75-230 TRAVEL & CONFERENCES-LIBRARY	44.80	44.80	1,500.00	1,455.20	3.0
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	500.00	500.00	.0
10-75-251 OFFICE SUPPLIES - LIBRARY	164.14	266.67	900.00	633.33	29.6
10-75-252 BOOK PURCHASE - LIBRARY	21.99	21.99	1,500.00	1,478.01	1.5
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	1,000.00	1,000.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	203.69	397.14	3,800.00	3,402.86	10.5
10-75-280 TELEPHONE - LIBRARY	117.71	235.42	1,500.00	1,264.58	15.7
10-75-290 UTILITIES- INTERNET	95.25	190.50	1,200.00	1,009.50	15.9
10-75-470 LIBRARY GRANT- CLEF	6.99	1,538.96	3,600.00	2,061.04	42.8
10-75-475 PROGRAMMING SUPPLIES-STORY HR	616.96	936.96	1,300.00	363.04	72.1
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	165.87	165.87	600.00	434.13	27.7
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	1,400.00	1,400.00	.0
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	4,406.96	12,470.45	75,148.52	62,678.07	16.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	644.00	1,288.00	8,400.00	7,112.00	15.3
10-76-131 BENEFITS - PART TIME	114.24	228.48	1,400.00	1,171.52	16.3
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	65.03	65.03	5,000.00	4,934.97	1.3
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	.00	7,000.00	7,000.00	.0
10-76-270 UTILITIES - AIRPORT	428.92	632.55	3,000.00	2,367.45	21.1
10-76-280 TELEPHONE - AIRPORT	118.36	233.08	1,500.00	1,266.92	15.5
10-76-290 CREDIT CARD PROCESSING FEE	220.60	362.51	2,500.00	2,137.49	14.5
10-76-481 FUEL PURCHASE - JET A	.00	.00	20,000.00	20,000.00	.0
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	30,000.00	30,000.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	24.95	42.40	1,000.00	957.60	4.2
TOTAL AIRPORT	1,614.10	2,852.05	80,800.00	77,947.95	3.5
TOTAL FUND EXPENDITURES	126,852.64	214,532.71	1,470,034.02	1,255,501.31	14.6
NET REVENUE OVER EXPENDITURES	(39,239.63)	50,909.07	.00	(50,909.07)	.0

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2021

DEBT SERVICE FUND

<u>ASSETS</u>			
30-11900	CASH - COMBINED FUND	(1,719.46)	
30-12120	ST. TREAS CIB LIBRARY	32,655.46	
30-14150	PROPERTY HELD FOR SALE	29,800.00	
TOTAL ASSETS			60,736.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
30-29610	FUND BALANCE-RESERVED-SID	68,076.46	
30-29800	BEGINNING OF YEAR	(21,008.46)	
	REVENUE OVER EXPENDITURES - YTD	13,668.00	
BALANCE - CURRENT DATE		60,736.00	
TOTAL FUND EQUITY			60,736.00
TOTAL LIABILITIES AND EQUITY			60,736.00

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

DEBT SERVICE FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
	<u>SOURCE 39</u>					
30-39-100	TRANSFER FROM GENERAL FUND	6,834.00	13,668.00	(82,008.00)	(95,676.00)	16.7
	TOTAL SOURCE 39	6,834.00	13,668.00	(82,008.00)	(95,676.00)	16.7
	TOTAL FUND REVENUE	6,834.00	13,668.00	(82,008.00)	(95,676.00)	16.7

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	.00	10,000.00	10,000.00	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	.00	.00	19,000.00	19,000.00	.0
30-40-622 B1806 ADMIN BUILD INTEREST	.00	.00	13,600.00	13,600.00	.0
TOTAL EXPENDITURES	.00	.00	42,600.00	42,600.00	.0
TOTAL FUND EXPENDITURES	.00	.00	42,600.00	42,600.00	.0
NET REVENUE OVER EXPENDITURES	6,834.00	13,668.00	(124,608.00)	(138,276.00)	11.0

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2021

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	538,702.10	
51-12100	ST TREAS-DESIGNATED-WATER	164,396.87	
51-12120	ST TREAS-RESTRICTED-BOND S3054	80,785.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-12180	WELL PROJECT CASH	3,859,960.33	
51-13110	ACCOUNTS RECEIVABLE	91,255.87	
51-14200	DEFERRED OUTFLOW OF RESOURCES	16,625.61	
51-16110	WATER LAND	40,000.00	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,500,021.01	
51-16510	MACHINERY AND EQUIPMENT	111,333.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-16810	WIP	542,079.94	
51-17500	ACCUMULATED DEPRECIATION	(1,982,119.91)	
TOTAL ASSETS			6,116,648.84

LIABILITIES AND EQUITY

LIABILITIES

51-21320	DEPOSITS PAYABLE	17,045.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	35,212.25	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	99,000.00	
51-25300	LOAN PAYABLE 256	4,217,000.00	
51-25500	WATER FUND INTEREST PAYABLE	63,863.63	
51-25700	NET PENSION LIABILITY	29,198.60	
TOTAL LIABILITIES			4,469,319.48

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	15,576.84	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	37,624.33	
51-29800	RETAINED EARNINGS-WATER FUND	628,591.19	
51-29900	RETAINED EARNINGS-DESIGNATED	212,691.96	
	REVENUE OVER EXPENDITURES - YTD	752,845.04	
BALANCE - CURRENT DATE		1,631,752.52	
TOTAL FUND EQUITY			1,647,329.36
TOTAL LIABILITIES AND EQUITY			6,116,648.84

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	91,759.57	173,956.63	585,000.00	411,043.37	29.7
51-37-200 WATER CONNECTION FEES	287.85	287.85	1,000.00	712.15	28.8
51-37-201 IMPACT FEES	1,436.83	1,436.83	2,500.00	1,063.17	57.5
51-37-300 PENALTIES & FORFEITURES	649.85	1,465.62	5,500.00	4,034.38	26.7
51-37-400 GRANTS	610,603.67	1,250,071.00	6,736,839.12	5,486,768.12	18.6
51-37-600 INTEREST - WATER FUND	78.82	161.67	3,000.00	2,838.33	5.4
TOTAL OPERATING REVENUE	704,816.59	1,427,379.60	7,333,839.12	5,906,459.52	19.5
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	403.17	403.17	20,000.00	19,596.83	2.0
TOTAL INTEREST - OTHER	403.17	403.17	20,000.00	19,596.83	2.0
TOTAL FUND REVENUE	705,219.76	1,427,782.77	7,353,839.12	5,926,056.35	19.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,383.68	8,767.36	62,294.40	53,527.04	14.1
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,188.48	6,376.96	45,792.00	39,415.04	13.9
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,630.40	5,260.85	35,510.40	30,249.55	14.8
51-40-130 BENEFITS - FOREMAN	4,805.27	8,445.89	44,245.78	35,799.89	19.1
51-40-131 BENEFITS - OPERATOR A & B	3,151.68	6,303.36	38,169.39	31,866.03	16.5
51-40-134 BENEFITS - UTILITY CLERK	824.02	3,232.38	29,610.23	26,377.85	10.9
51-40-230 WATER FUEL	824.99	824.99	5,000.00	4,175.01	16.5
51-40-250 EQUIPMENT SUPPLIES & MAIN.	1,848.75	5,029.23	18,000.00	12,970.77	27.9
51-40-270 UTILITIES - CULINARY	5,927.01	11,983.57	44,000.00	32,016.43	27.2
51-40-271 UTILITIES-PRESSURE PUMP	743.54	1,486.76	12,000.00	10,513.24	12.4
51-40-273 UTILITIES-IRRIGATION	2,237.65	4,834.12	25,000.00	20,165.88	19.3
51-40-274 UTILITIES-INTERNET	60.00	120.00	720.00	600.00	16.7
51-40-280 TELEPHONE - WATER	103.22	175.09	1,300.00	1,124.91	13.5
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	70.00	130.00	3,600.00	3,470.00	3.6
51-40-311 LEGAL AND AUDIT SERVICES	.00	.00	4,000.00	4,000.00	.0
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,700.00	1,700.00	.0
51-40-610 MISCELLANEOUS EXPENSE	65.00	117.00	3,500.00	3,383.00	3.3
51-40-620 SERVLINE INSURANCE	1,246.50	1,246.50	13,500.00	12,253.50	9.2
51-40-650 DEPRECIATION	.00	.00	78,000.00	78,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
51-40-742 2020 CULINARY WATER PROJECT	610,603.67	610,603.67	6,736,839.12	6,126,235.45	9.1
51-40-813 BOND 3S024 INTEREST	.00	.00	2,970.00	2,970.00	.0
TOTAL EXPENDITURES	642,713.86	674,937.73	7,212,251.32	6,537,313.59	9.4
TOTAL FUND EXPENDITURES	642,713.86	674,937.73	7,212,251.32	6,537,313.59	9.4
NET REVENUE OVER EXPENDITURES	62,505.90	752,845.04	141,587.80	(611,257.24)	531.7

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2021

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	426,028.12	
52-12110	ST. TREAS-DESIGNATED SEWER	266,398.57	
52-13110	ACCOUNTS RECEIVABLE	23,757.21	
52-14200	DEFERRED OUTFLOW OF RESOURCES	16,195.97	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	137,122.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,903,845.26)	
TOTAL ASSETS			1,192,191.75

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	23,176.38	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	28,444.04	
TOTAL LIABILITIES			59,620.42

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	15,174.30	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	13,094.19	
52-29800	RETAINED EARNINGS-SEWER FUND	890,214.92	
52-29900	RETAINED EARNINGS-DESIGNATED	194,890.49	
	REVENUE OVER EXPENDITURES - YTD	19,197.43	
BALANCE - CURRENT DATE		1,117,397.03	
TOTAL FUND EQUITY			1,132,571.33
TOTAL LIABILITIES AND EQUITY			1,192,191.75

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	24,355.44	49,046.94	275,000.00	225,953.06	17.8
52-37-201 IMPACT FEES	961.93	961.93	2,000.00	1,038.07	48.1
52-37-600 INTEREST - SEWER FUND	87.46	181.58	5,000.00	4,818.42	3.6
TOTAL OPERATING REVENUE	25,404.83	50,190.45	282,000.00	231,809.55	17.8
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	.00	4,000.00	4,000.00	.0
TOTAL INTEREST - OTHER	.00	.00	4,000.00	4,000.00	.0
TOTAL FUND REVENUE	25,404.83	50,190.45	286,000.00	235,809.55	17.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,312.00	8,624.00	58,212.00	49,588.00	14.8
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,544.00	5,088.00	34,344.00	29,256.00	14.8
52-40-130 BENEFITS - OPERATOR A & B	2,363.78	4,727.56	28,627.04	23,899.48	16.5
52-40-131 BENEFITS - LEADMAN	3,539.34	7,078.68	42,944.23	35,865.55	16.5
52-40-230 FUEL - SEWER	824.99	824.99	4,000.00	3,175.01	20.6
52-40-250 EQUIPMENT SUPPLIES & MAIN	1,775.25	1,775.25	12,000.00	10,224.75	14.8
52-40-270 UTILITIES-ELECTRICAL & GAS	347.29	699.81	8,000.00	7,300.19	8.8
52-40-280 TELEPHONE - SEWER	31.44	31.44	400.00	368.56	7.9
52-40-310 LEGAL AND AUDIT SERVICES	.00	.00	4,000.00	4,000.00	.0
52-40-510 TRAVEL AND CONFERENCE	.00	.00	500.00	500.00	.0
52-40-610 MISCELLANEOUS EXPENSES	68.79	120.79	2,000.00	1,879.21	6.0
52-40-620 SERVLIN PROTECTION	422.50	422.50	4,100.00	3,677.50	10.3
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	1,600.00	2,600.00	1,000.00	61.5
TOTAL EXPENDITURES	16,229.38	30,993.02	271,727.27	240,734.25	11.4
TOTAL FUND EXPENDITURES	16,229.38	30,993.02	271,727.27	240,734.25	11.4
NET REVENUE OVER EXPENDITURES	9,175.45	19,197.43	14,272.73	(4,924.70)	134.5

CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2021

GENERAL FIXED ASSETS

ASSETS

91-11900	CASH - COMBINED FUND	(	90,655.00)	
91-16110	LAND		260,210.36	
91-16210	BUILDINGS		2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS		2,842,546.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT		122,794.53	
91-16510	MACHINERY AND EQUIPMENT		627,753.73	
91-16610	AUTOMOBILES AND TRUCKS		126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE		958,338.86	
91-16810	WIP		407,802.68	
TOTAL ASSETS				7,586,606.00

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
91-29800	BEGINNING OF YEAR		745,592.15	
91-29850	ADDITIONS - CURRENT YEAR		6,841,013.85	
BALANCE - CURRENT DATE			7,586,606.00	
TOTAL FUND EQUITY				7,586,606.00
TOTAL LIABILITIES AND EQUITY				7,586,606.00

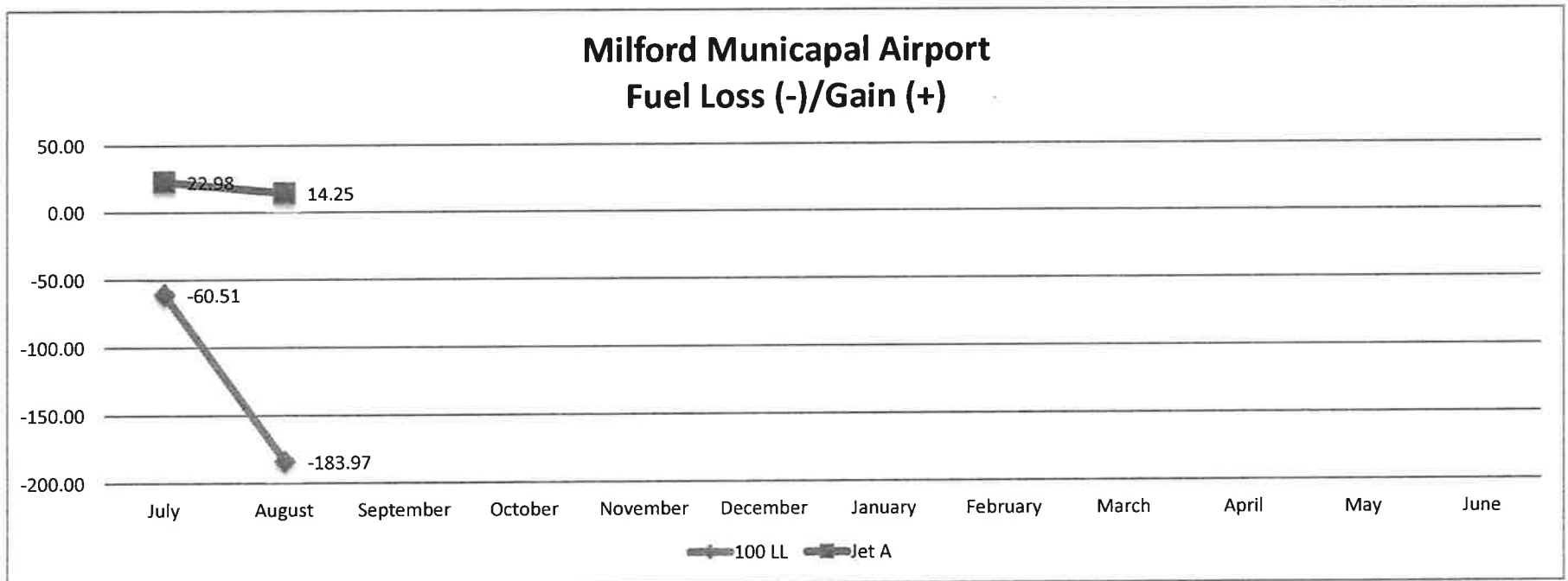
CITY OF MILFORD
BALANCE SHEET
AUGUST 31, 2021

GENERAL LONG TERM DEBT

<u>ASSETS</u>		
95-18100	AMT PROVIDED-GENERAL LT DEBT	976,880.02
TOTAL ASSETS		976,880.02
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
95-21500	ACCRUED EMPLOYEE BENEFITS	20,367.66
95-25102	BONDS PAYABLE -CIB LIBRARY	210,000.00
95-25105	ADMINISTRATION BUILDING LOAN	699,000.00
95-25700	NET PENSION LIABILITY	47,512.36
TOTAL LIABILITIES		976,880.02
TOTAL LIABILITIES AND EQUITY		976,880.02

Milford Municipal Airport Fuel Loss/Gain 2021-2022

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-60.51	-183.97										
Jet A	22.98	14.25										



Milford Municipal Airport Monthly Fuel Analysis Month August 2021

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
8/1/2021	\$0.00	0	\$0.00	0						\$0.00
8/2/2021	\$0.00	0	\$0.00	0						\$0.00
8/3/2021	\$42.85	8.01	\$0.00	0					\$1.44	\$41.41
8/4/2021	\$529.28	98.93	\$0.00	0					\$17.90	\$511.38
8/5/2021	\$846.31	158.19	\$0.00	0					\$25.50	\$820.81
8/6/2021	\$0.00	0	\$0.00	0						\$0.00
8/7/2021	\$428.32	80.06	\$0.00	0					\$14.35	\$413.97
8/8/2021	\$0.00	0	\$0.00	0						\$0.00
8/9/2021	\$0.00	0	\$0.00	0						\$0.00
8/10/2021	\$150.01	28.04	\$0.00	0					\$5.03	\$144.98
8/11/2021	\$167.94	31.39	\$0.00	0					\$5.63	\$162.31
8/12/2021	\$0.00	0	\$0.00	0						\$0.00
8/13/2021	\$53.50	10	\$0.00	0					\$1.79	\$51.71
8/14/2021	\$479.90	89.7	\$0.00	0					\$13.68	\$466.22
8/15/2021	\$42.85	8.01	\$0.00	0					\$1.48	\$41.37
8/16/2021	\$0.00	0	\$0.00	0						\$0.00
8/17/2021	\$0.00	0	\$0.00	0						\$0.00
8/18/2021	\$0.00	0	\$0.00	0						\$0.00
8/19/2021	\$0.00	0	\$0.00	0						\$0.00
8/20/2021	\$88.38	16.52	\$0.00	0					\$2.96	\$85.42
8/21/2021	\$0.00	0	\$0.00	0						\$0.00
8/22/2021	\$0.00	0	\$0.00	0						\$0.00
8/23/2021	\$0.00	0	\$0.00	0						\$0.00
8/24/2021	\$0.00	0	\$0.00	0						\$0.00
8/25/2021	\$0.00	0	\$0.00	0						\$0.00
8/26/2021	\$0.00	0	\$0.00	0						\$0.00
8/27/2021	\$386.43	72.23	\$0.00	0					\$12.94	\$373.49
8/28/2021	\$0.00	0	\$0.00	0						\$0.00
8/29/2021	\$233.90	42.76	\$0.00	0					\$3.36	\$230.54
8/30/2021	\$241.55	45.15	\$0.00	0						\$241.55
8/31/2021	\$208.86	39.04	\$149.99	42.25						\$358.85
										\$0.00
	\$3,900.08	728.03	\$149.99	42.25	\$0.00	\$0.00	\$0.00	\$0.00	\$106.06	\$3,944.01

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$4,050.07			-\$1,938.21
	\$3,988.78	CC Rem	\$2,111.86
	\$0.00	Cash	-\$1,876.92
			-\$1,876.92

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	4749.00	0.00	728.03	4020.97	3837.00	-183.97	\$4.63	\$17,765.31
Jet A	1168.00	0.00	42.25	1125.75	1140.00	14.25	\$3.07	\$3,499.80
Total	0.00	0.00	770.28	5146.72	4977.00	-169.72		\$21,265.11

CITY OF MILFORD
COMBINED CASH INVESTMENT
SEPTEMBER 30, 2021

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	236,617.44
01-11120	CASH IN CHECKING - UIB	509,415.60
01-11130	CASH IN CHECKING - VENMO-UIB	589.00
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	262.73
01-11610	CASH-STATE TREASURER-COMBINED	1,616,283.81
01-11750	UTILITY CASH - A/R CLEARING	(319.93)
TOTAL COMBINED CASH		2,363,148.65
01-11810	ST TREAS-DESIGNATED-WATER	(174,476.57)
01-11815	ST TREAS-DESIGNATED-SEWER	(271,485.06)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(124,712.57)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(7,313.51)
01-11819	ST TREAS- RECREATION COMPLEX	(17,846.47)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(80,785.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(30,145.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	57,020.00
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,648,715.17)
01-21310	ACCOUNTS PAYABLE	25,356.22

TOTAL UNALLOCATED CASH .00

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	722,565.23
30	ALLOCATION TO DEBT SERVICE FUND	5,114.54
51	ALLOCATION TO WATER FUND	584,370.52
52	ALLOCATION TO SEWER FUND	427,319.88
91	ALLOCATION TO GENERAL FIXED ASSETS	(90,655.00)
TOTAL ALLOCATIONS TO OTHER FUNDS		1,648,715.17
ALLOCATION FROM COMBINED CASH FUND - 01-11900		(1,648,715.17)

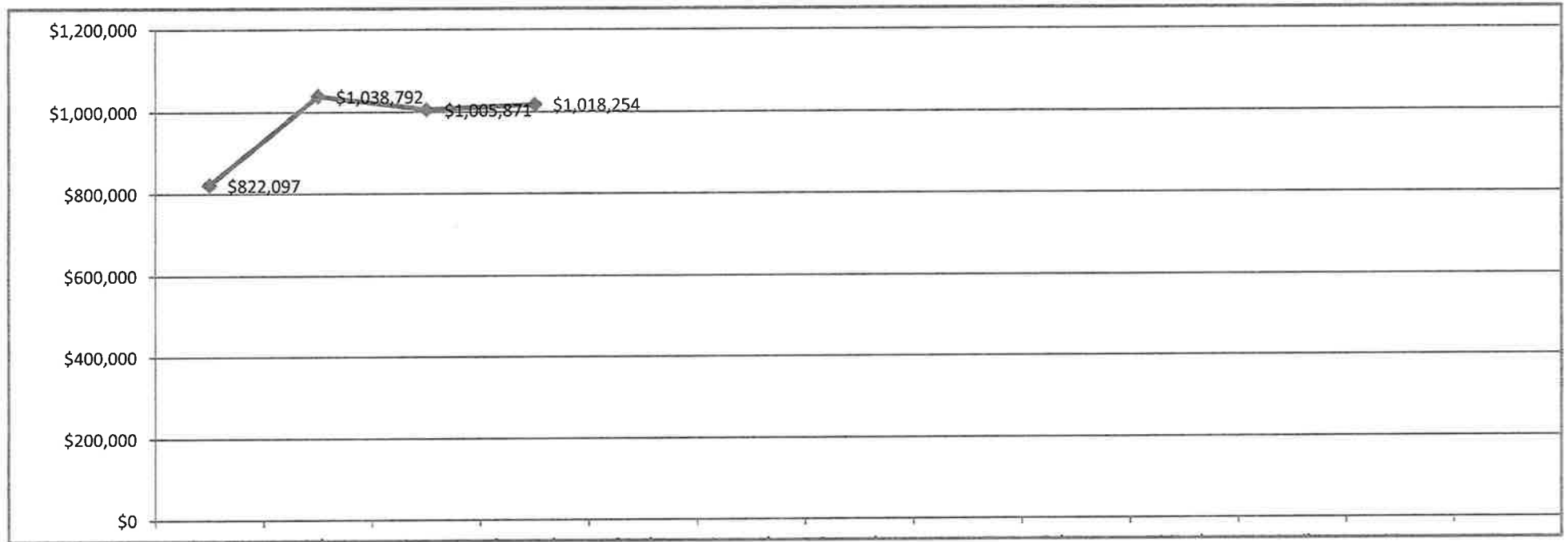
ZERO PROOF IF ALLOCATIONS BALANCE .00

Utah State Treasury Report 2020-2021

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**Historical Fund Balance
City of Milford
Unaudited
2021-2022**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$822,097	\$1,038,792	\$1,005,871	\$1,018,254									



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

\$369,274.91

Budget Revenue 2021-2022

\$1,470,034.02

Retained Earnings

\$18,463.75

\$264,606.12

\$1,018,254.00

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2021

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	722,565.23	
10-12100	ST TREAS-DESIGNATED-GEN FUND	124,712.57	
10-12110	ST TREAS-DESIGNATED-LIBRARY	5,667.28	
10-12140	ST TREAS-RECREATION COMPLEX	19,492.70	
10-12160	ADMIN BUILDING CASH	54,447.36	
10-13110	ACCOUNTS RECEIVABLE	8,258.55	
10-13113	AR/CREDIT CARD, AIRPORT	(2,611.07)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	68,460.46	
10-13115	PROPERTY TAX RECEIVABLE	141,315.01	
10-15110	INVENTORY-AIRPORT FUEL	28,380.42	
	TOTAL ASSETS		1,170,688.51

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(16,655.86)	
10-22230	STATE WITHHOLDING PAYABLE	1,093.55	
10-22240	EMPLOYMENT SECURITY	(416.44)	
10-22250	WORKER COMPENSATION PAYABLE	662.48	
10-22300	RETIREMENT PAYABLE	36.91	
10-22310	DISABILITY PAYABLE	(91.36)	
10-22500	HEALTH INSURANCE PAYABLE	(1,014.48)	
10-22510	LIFE INSURANCE PAYABLE	(27.16)	
10-22600	401 K PAYABLE	(2,376.62)	
10-22601	FLEX PLAN	774.98	
10-22700	MISC. PAYROLL DEDUCTIONS	(901.39)	
10-23000	DEFERRED REVENUES	49,332.90	
	TOTAL LIABILITIES		30,417.51

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	122,017.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	859,286.15	
10-29900	FUND BALANCE-DESIGNATED	102,510.00	
	REVENUE OVER EXPENDITURES - YTD	56,457.85	
	BALANCE - CURRENT DATE	1,018,254.00	
	TOTAL FUND EQUITY		1,140,271.00
	TOTAL LIABILITIES AND EQUITY		1,170,688.51

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	.00	.00	124,918.00	124,918.00	.0
10-31-200 PROPERTY TAXES-DELINQUENT	70.90	202.66	6,500.00	6,297.34	3.1
10-31-300 SALES AND USE TAX	29,039.41	99,651.38	327,000.00	227,348.62	30.5
10-31-400 CABLEVISION FRANCHISE TAX	87.40	122.06	700.00	577.94	17.4
10-31-402 PACIFICORP FRANCHISE TAX	13,166.50	43,892.53	160,000.00	116,107.47	27.4
10-31-403 QUESTAR FRANCHISE TAX	975.39	2,089.34	26,500.00	24,410.66	7.9
10-31-408 TELECOMMUNICATIONS TAX REVENUE	586.15	2,999.85	20,000.00	17,000.15	15.0
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	1,422.01	5,317.12	45,000.00	39,682.88	11.8
TOTAL TAXES	45,347.76	154,274.94	710,618.00	556,343.06	21.7
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	75.00	200.00	6,200.00	6,000.00	3.2
10-32-210 BUILDING PERMITS	98.22	7,713.46	8,000.00	286.54	96.4
10-32-220 IMPACT FEES - GENERAL FUND	.00	622.35	1,085.00	462.65	57.4
10-32-230 OTHER DEVELOPMENT REVENUE	15.00	30.00	1,000.00	970.00	3.0
TOTAL LICENSES AND PERMITS	188.22	8,565.81	16,285.00	7,719.19	52.6
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	34,700.00	34,700.00	.0
10-33-560 CLASS "C" ROAD FUNDS	35,927.52	35,927.52	100,000.00	64,072.48	35.9
10-33-701 LIBRARY GRANT REVENUE	.00	.00	6,300.00	6,300.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	.00	5,000.00	3,000.00	(2,000.00)	166.7
10-33-706 CARES ACT REVENUE	.00	82,490.50	155,481.02	72,990.52	53.1
TOTAL INTERGOVERNMENTAL REVENUE	35,927.52	123,418.02	299,481.02	176,063.00	41.2

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,275.00	1,400.00	125.00	91.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	1,266.00	4,000.00	2,734.00	31.7
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	725.00	850.00	125.00	85.3
10-34-606 CITY RECREATION- FULL FOOTBALL	2,759.90	6,018.25	6,000.00	(18.25)	100.3
10-34-607 CITY RECREATION-BABE RUTH	.00	1,000.00	4,800.00	3,800.00	20.8
10-34-608 CITY RECREATION - VOLLEYBALL	205.00	945.00	1,300.00	355.00	72.7
10-34-609 CITY RECREATION - WRESTLING	.00	.00	5,000.00	5,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-34-630 CITY RECREATION - CAL RIPKEN	.00	30.00	8,500.00	8,470.00	.4
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	.00	.00	3,000.00	3,000.00	.0
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	2,410.51	1,500.00	(910.51)	160.7
10-34-720 GOLF FEES	.00	175.00	3,000.00	2,825.00	5.8
10-34-730 SWIM FEES	275.00	2,802.00	12,000.00	9,198.00	23.4
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	110,000.00	110,000.00	.0
10-34-760 JULY 4TH REVENUE	.00	12,849.50	26,000.00	13,150.50	49.4
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-34-790 GOLF ASSOCIATION REVENUE	.00	3,151.00	800.00	(2,351.00)	393.9
10-34-810 SALE OF CEMETERY LOTS	400.00	400.00	3,000.00	2,600.00	13.3
10-34-820 PERPETUAL CARE	120.00	120.00	1,000.00	880.00	12.0
10-34-830 CEMETERY OPENING AND CLOSING	.00	.00	2,500.00	2,500.00	.0
10-34-840 COLLECTION COSTS - GARBAGE	8,451.44	23,985.35	88,000.00	64,014.65	27.3
10-34-850 COLLECTION COSTS - COMM. DUMP	912.00	2,737.50	10,500.00	7,762.50	26.1
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	6,495.39	13,664.56	50,000.00	36,335.44	27.3
10-34-920 HANGER AND TIE DOWN	660.00	1,980.00	7,500.00	5,520.00	26.4
TOTAL CHARGES FOR SERVICES	20,278.73	75,534.67	365,050.00	289,515.33	20.7
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	1,441.25	2,907.50	15,000.00	12,092.50	19.4
10-36-310 CONCESSION REVENUE	.00	2,642.83	8,500.00	5,857.17	31.1
10-36-500 RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
TOTAL MISCELLANEOUS REVENUE	1,441.25	5,550.33	26,500.00	20,949.67	20.9

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	291.78	920.32	5,000.00	4,079.68	18.4
10-38-400 LIBRARY FINES AND FEES	60.25	198.61	1,000.00	801.39	19.9
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	297.62	812.21	45,000.00	44,187.79	1.8
	<u>649.65</u>	<u>1,931.14</u>	<u>52,100.00</u>	<u>50,168.86</u>	<u>3.7</u>
TOTAL INTEREST/OTHER					
	<u>103,833.13</u>	<u>369,274.91</u>	<u>1,470,034.02</u>	<u>1,100,759.11</u>	<u>25.1</u>
TOTAL FUND REVENUE					

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	7,800.00	31,200.00	23,400.00	25.0
10-41-130 BENEFITS - MAYOR AND COUNCIL	237.38	712.14	3,500.00	2,787.86	20.4
TOTAL LEGISLATIVE	2,837.38	8,512.14	34,700.00	26,187.86	24.5
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	4,660.80	13,982.40	62,920.80	48,938.40	22.2
10-43-111 SALARIES & WAGES - ADMIN ASST	3,392.00	10,176.00	45,792.00	35,616.00	22.2
10-43-113 SALARIES & WAGES - RECORDER	876.70	2,630.25	11,836.80	9,206.55	22.2
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	3,867.93	11,233.70	44,445.49	33,211.79	25.3
10-43-131 BENEFITS - ADMIN ASST	3,026.62	9,080.14	38,169.39	29,089.25	23.8
10-43-134 BENEFITS - RECORDER	258.86	1,304.66	9,870.08	8,565.42	13.2
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	350.00	2,500.00	2,150.00	14.0
10-43-215 DOT DRUG PROGRAM	.00	.00	350.00	350.00	.0
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	129.60	252.80	6,000.00	5,747.20	4.2
10-43-239 COMPUTER SERVICE CONTRACT	.00	.00	500.00	500.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	2,220.15	3,842.88	14,000.00	10,157.12	27.5
10-43-241 PROGRAMING AND EQUIPMENT	1,522.81	4,209.93	17,644.09	13,434.16	23.9
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 MAIN STREET BEAUTIFICATION	.00	12.99	5,000.00	4,987.01	.3
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	291.93	887.39	3,500.00	2,612.61	25.4
10-43-272 UTILITIES - TELEVISION	.00	.00	400.00	400.00	.0
10-43-273 UTILITIES - FIRE ALARM	231.00	231.00	840.00	609.00	27.5
10-43-280 TELEPHONE - OFFICE	312.76	907.01	4,000.00	3,092.99	22.7
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	.00	6,834.00	.00	6,834.00	.0
10-43-510 INSURANCE AND BONDS	.00	.00	34,000.00	34,000.00	.0
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-610 MISCELLANEOUS - GENERAL FUND	1,033.63	1,127.45	6,000.00	4,872.55	18.8
10-43-620 EMPLOYEES SPOT AWARDS	.00	400.00	1,000.00	600.00	40.0
10-43-630 CARES ACT EXPENSE	.00	8,000.00	155,481.02	147,481.02	5.2
10-43-920 TRANSFER TO DEBT SERVICE FUND	6,834.00	13,668.00	82,008.00	68,340.00	16.7
TOTAL ADMINISTRATIVE	28,658.79	89,130.60	559,757.67	470,627.07	15.9
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	6,047.50	6,047.50	12,850.00	6,802.50	47.1
10-50-320 ATTORNEY RETAINER	500.00	1,000.00	6,000.00	5,000.00	16.7
10-50-321 LEGAL FEES	187.50	343.75	3,500.00	3,156.25	9.8
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	7,729.70	7,729.70	7,500.00	229.70	103.1
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	14,464.70	15,120.95	31,850.00	16,729.05	47.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	500.00	1,500.00	6,000.00	4,500.00	25.0
10-51-130 BENEFITS - JANITORIAL	46.66	139.98	600.00	460.02	23.3
10-51-270 UTILITIES - SENIOR CITIZEN CEN	351.39	1,155.79	5,000.00	3,844.21	23.1
10-51-480 REPAIRS AND MAIN - BUILDINGS	373.43	1,198.51	10,000.00	8,801.49	12.0
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	.00	.00	2,500.00	2,500.00	.0
TOTAL GENERAL GOVERNMENTAL BUILDINGS	1,271.48	3,994.28	24,100.00	20,105.72	16.6
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	975.00	975.00	8,500.00	7,525.00	11.5
10-61-130 BENEFITS - CROSSING GUARDS	90.97	90.97	1,000.00	909.03	9.1
10-61-230 FUEL - STREETS	553.58	1,381.06	6,500.00	5,118.94	21.3
10-61-480 STREETS - OIL AND CHIPS	6,493.49	60,000.00	60,000.00	.00	100.0
10-61-481 STREETS - MAINTENANCE	6,987.29	18,856.16	22,000.00	3,143.84	85.7
10-61-482 STREETS - EQUIPMENT	351.29	3,369.98	15,000.00	11,630.02	22.5
10-61-483 STREETS - LIGHTS	241.66	6,368.32	25,000.00	18,631.68	25.5
10-61-484 SHOP TOOLS	341.74	557.16	1,500.00	942.84	37.1
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	115,000.00	115,000.00	.0
TOTAL STREETS DEPARTMENT	16,035.02	91,598.65	254,500.00	162,901.35	36.0
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	848.00	2,544.00	11,448.00	8,904.00	22.2
10-70-111 SALARIES & WAGES - PART TIME	451.88	5,318.97	13,000.00	7,681.03	40.9
10-70-130 BENEFITS - PARKS REG	772.72	2,318.16	9,542.35	7,224.19	24.3
10-70-131 BENEFITS - PARKS	43.92	516.98	1,300.00	783.02	39.8
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	5,000.00	5,000.00	.0
10-70-260 PARKS MAINTENANCE	68.85	735.73	3,000.00	2,264.27	24.5
10-70-610 CABOOSE PARK EXPENDITURES	57.15	81.07	500.00	418.93	16.2
10-70-620 RECREATION COMPLEX EXPENSE	17.34	326.72	5,000.00	4,673.28	6.5
10-70-630 CEMETERY MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-70-640 PAVILION EXPENSE	16.80	62.26	300.00	237.74	20.8
10-70-650 VETERAN'S PARK EXPENDITURES	130.58	504.69	1,500.00	995.31	33.7
10-70-740 CAPITAL OUTLAY - PARKS	.00	.00	5,300.00	5,300.00	.0
TOTAL PARKS	2,407.24	12,408.58	57,890.35	45,481.77	21.4
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	311.74	623.48	3,500.00	2,876.52	17.8
10-71-430 GARBAGE - COLLECTION FEES	7,513.02	14,978.21	85,000.00	70,021.79	17.6
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	910.00	1,690.00	13,000.00	11,310.00	13.0
TOTAL GARBAGE COLLECTION	8,734.76	17,291.69	101,500.00	84,208.31	17.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	91.00	273.00	1,092.00	819.00	25.0
10-72-120 SALARIES & WAGES-CONCESSIONS	93.18	1,108.00	3,000.00	1,892.00	36.9
10-72-130 BENEFITS - RECREATION	8.49	25.47	150.00	124.53	17.0
10-72-131 BENEFITS - CONCESS/LIFEGUARDS	8.69	103.43	300.00	196.57	34.5
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	775.00	860.00	1,500.00	640.00	57.3
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	.00	1,300.00	1,300.00	.0
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	2,796.92	4,000.00	1,203.08	69.9
10-72-255 CITY RECREATION-FLAG FOOTBALL	338.31	634.31	850.00	215.69	74.6
10-72-256 CITY RECREATION-FOOTBALL FULL	2,090.23	3,435.53	6,000.00	2,564.47	57.3
10-72-257 CITY RECREATION-BABE RUTH	1,045.44	1,295.44	3,900.00	2,604.56	33.2
10-72-258 CITY RECREATION-VOLLEYBALL	165.00	165.00	1,100.00	935.00	15.0
10-72-259 CITY RECREATION-WRESTLING	.00	.00	4,200.00	4,200.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-72-262 CITY RECREATION - CAL RIPKEN	.00	.00	8,500.00	8,500.00	.0
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,500.00	1,500.00	.0
10-72-266 LIONS CLUB TOURNAMENT EXPENSE	.00	70.00	1,500.00	1,430.00	4.7
10-72-270 MAINTENANCE-BALL LIGHTS	.00	.00	1,500.00	1,500.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	.00	.00	5,000.00	5,000.00	.0
10-72-540 CHRISTMAS LIGHT PROJECT	122.62	122.62	1,500.00	1,377.38	8.2
10-72-545 GOLF ASSOCIATION	.00	1,071.48	1,500.00	428.52	71.4
10-72-550 JULY 4TH EXPENSE	.00	281.74	24,000.00	23,718.26	1.2
10-72-560 CONCESSION EXPENSE	20.39	1,341.22	9,300.00	7,958.78	14.4
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	8,000.00	8,000.00	.0
TOTAL RECREATION	4,758.35	13,584.16	97,092.00	83,507.84	14.0

GOLF FUND

10-73-110 SALARIES & WAGES- GOLF COURSE	1,000.00	3,000.00	9,193.88	6,193.88	32.6
10-73-130 BENEFITS - GOLF COURSE	93.30	279.90	1,000.00	720.10	28.0
10-73-250 REPAIRS AND MAINTENANCE	37.56	128.57	6,000.00	5,871.43	2.1
10-73-270 UTILITIES - GOLF COURSE	393.91	1,208.42	3,200.00	1,991.58	37.8
10-73-480 EQUIPMENT & SUPPLIES	268.89	268.89	1,500.00	1,231.11	17.9
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	31.92	500.00	468.08	6.4
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	1,793.66	4,917.70	22,393.88	17,476.18	22.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	394.46	3,960.62	8,372.00	4,411.38	47.3
10-74-111 SALARIES & WAGES - LIFEGUARDS	838.48	9,971.60	15,000.00	5,028.40	66.5
10-74-112 SALARIES & WAGES-ASST MANAGER	273.25	3,016.68	5,683.60	2,666.92	53.1
10-74-130 BENEFITS-MANAGER	36.80	369.52	500.00	130.48	73.9
10-74-131 BENEFITS - LIFEGUARDS	78.21	930.32	1,500.00	569.68	62.0
10-74-132 BENEFITS-ASST MANAGER	25.49	281.41	400.00	118.59	70.4
10-74-250 EQUIPMENT SUPPLIES & MAIN.	.00	2,304.06	9,000.00	6,695.94	25.6
10-74-270 UTILITIES - SWIMMING POOL	1,458.29	4,969.32	14,000.00	9,030.68	35.5
10-74-280 TELEPHONE - SWIMMING POOL	48.14	174.74	250.00	75.26	69.9
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	12.87	12.87	2,000.00	1,987.13	.6
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	73,596.00	73,596.00	.0
TOTAL SWIMMING POOL	3,165.99	25,991.14	130,301.60	104,310.46	20.0
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	1,681.47	5,129.19	22,777.56	17,648.37	22.5
10-75-111 SALARIES & WAGES - PART TIME	677.82	1,970.46	9,014.46	7,044.00	21.9
10-75-130 BENEFITS - LIBRARIAN	480.07	1,460.03	6,856.50	5,396.47	21.3
10-75-131 BENEFITS - PART TIME	63.24	183.84	1,000.00	816.16	18.4
10-75-230 TRAVEL & CONFERENCES-LIBRARY	44.80	89.60	1,500.00	1,410.40	6.0
10-75-250 EQUIPMENT SUPPLIES & MAIN.	178.00	178.00	500.00	322.00	35.6
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	266.67	900.00	633.33	29.6
10-75-252 BOOK PURCHASE - LIBRARY	175.27	197.26	1,500.00	1,302.74	13.2
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	1,000.00	1,000.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	162.60	559.74	3,800.00	3,240.26	14.7
10-75-280 TELEPHONE - LIBRARY	117.71	353.13	1,500.00	1,146.87	23.5
10-75-290 UTILITIES- INTERNET	95.25	285.75	1,200.00	914.25	23.8
10-75-470 LIBRARY GRANT- CLEF	.00	1,538.96	3,600.00	2,061.04	42.8
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	936.96	1,300.00	363.04	72.1
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	140.00	305.87	600.00	294.13	51.0
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	1,400.00	1,400.00	.0
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	3,816.23	16,205.46	75,148.52	58,943.06	21.6

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	644.00	1,932.00	8,400.00	6,468.00	23.0
10-76-131 BENEFITS - PART TIME	102.64	307.92	1,400.00	1,092.08	22.0
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	.00	65.03	5,000.00	4,934.97	1.3
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	.00	7,000.00	7,000.00	.0
10-76-270 UTILITIES - AIRPORT	.00	632.55	3,000.00	2,367.45	21.1
10-76-280 TELEPHONE - AIRPORT	116.36	349.44	1,500.00	1,150.56	23.3
10-76-290 CREDIT CARD PROCESSING FEE	289.82	652.33	2,500.00	1,847.67	26.1
10-76-481 FUEL PURCHASE - JET A	10,020.86	10,020.86	20,000.00	9,979.14	50.1
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	30,000.00	30,000.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	59.18	101.58	1,000.00	898.42	10.2
TOTAL AIRPORT	11,232.86	14,061.71	80,800.00	66,738.29	17.4
TOTAL FUND EXPENDITURES	99,176.46	312,817.06	1,470,034.02	1,157,216.96	21.3
NET REVENUE OVER EXPENDITURES	4,656.67	56,457.85	.00	(56,457.85)	.0

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2021

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	5,114.54	
30-12120	ST. TREAS CIB LIBRARY	32,655.46	
30-14150	PROPERTY HELD FOR SALE	29,800.00	
	TOTAL ASSETS		67,570.00

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
30-29610	FUND BALANCE-RESERVED-SID	68,076.46	
30-29800	BEGINNING OF YEAR	(21,008.46)	
	REVENUE OVER EXPENDITURES - YTD	20,502.00	
	BALANCE - CURRENT DATE	67,570.00	
	TOTAL FUND EQUITY		67,570.00
	TOTAL LIABILITIES AND EQUITY		67,570.00

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	20,502.00	(82,008.00)	(102,510.00)	25.0
TOTAL SOURCE 39	6,834.00	20,502.00	(82,008.00)	(102,510.00)	25.0
TOTAL FUND REVENUE	6,834.00	20,502.00	(82,008.00)	(102,510.00)	25.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	.00	10,000.00	10,000.00	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	.00	.00	19,000.00	19,000.00	.0
30-40-622 B1806 ADMIN BUILD INTEREST	.00	.00	13,600.00	13,600.00	.0
TOTAL EXPENDITURES	.00	.00	42,600.00	42,600.00	.0
TOTAL FUND EXPENDITURES	.00	.00	42,600.00	42,600.00	.0
NET REVENUE OVER EXPENDITURES	6,834.00	20,502.00	(124,608.00)	(145,110.00)	16.5

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2021

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	584,370.52	
51-12100	ST TREAS-DESIGNATED-WATER	174,476.57	
51-12120	ST TREAS-RESTRICTED-BOND S3054	80,785.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-12180	WELL PROJECT CASH	3,859,960.33	
51-13110	ACCOUNTS RECEIVABLE	79,171.55	
51-14200	DEFERRED OUTFLOW OF RESOURCES	16,625.61	
51-16110	WATER LAND	40,000.00	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,500,021.01	
51-16510	MACHINERY AND EQUIPMENT	111,333.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-16810	WIP	542,079.94	
51-17500	ACCUMULATED DEPRECIATION	(1,982,119.91)	
TOTAL ASSETS			6,160,312.64

LIABILITIES AND EQUITY

LIABILITIES

51-21320	DEPOSITS PAYABLE	16,297.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	35,212.25	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	99,000.00	
51-25300	LOAN PAYABLE 256	4,217,000.00	
51-25500	WATER FUND INTEREST PAYABLE	63,863.63	
51-25700	NET PENSION LIABILITY	29,198.60	
TOTAL LIABILITIES			4,468,571.48

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	15,576.84	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	37,624.33	
51-29800	RETAINED EARNINGS-WATER FUND	628,591.19	
51-29900	RETAINED EARNINGS-DESIGNATED	212,691.96	
	REVENUE OVER EXPENDITURES - YTD	797,256.84	
BALANCE - CURRENT DATE		1,676,164.32	
TOTAL FUND EQUITY			1,691,741.16
TOTAL LIABILITIES AND EQUITY			6,160,312.64

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	77,510.70	251,467.33	585,000.00	333,532.67	43.0
51-37-200 WATER CONNECTION FEES	45.00	332.85	1,000.00	667.15	33.3
51-37-201 IMPACT FEES	.00	1,436.83	2,500.00	1,063.17	57.5
51-37-300 PENALTIES & FORFEITURES	655.71	2,121.33	5,500.00	3,378.67	38.6
51-37-400 GRANTS	646,046.05	1,896,117.05	6,736,839.12	4,840,722.07	28.2
51-37-600 INTEREST - WATER FUND	79.70	241.37	3,000.00	2,758.63	8.1
TOTAL OPERATING REVENUE	724,337.16	2,151,716.76	7,333,839.12	5,182,122.36	29.3
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	301.44	704.61	20,000.00	19,295.39	3.5
TOTAL INTEREST - OTHER	301.44	704.61	20,000.00	19,295.39	3.5
TOTAL FUND REVENUE	724,638.60	2,152,421.37	7,353,839.12	5,201,417.75	29.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	4,383.88	13,151.04	62,294.40	49,143.36	21.1
51-40-111 SALARIES & WAGES-OPERATOR A&B	3,188.48	9,565.44	45,792.00	36,226.56	20.9
51-40-112 SALARIES & WAGES-UTILITY CLERK	2,630.50	7,891.35	35,510.40	27,619.05	22.2
51-40-130 BENEFITS - FOREMAN	4,713.23	12,993.00	44,245.78	31,252.78	29.4
51-40-131 BENEFITS - OPERATOR A & B	3,090.62	9,271.86	38,169.39	28,897.53	24.3
51-40-134 BENEFITS - UTILITY CLERK	776.72	3,914.42	29,610.23	25,695.81	13.2
51-40-230 WATER FUEL	551.93	1,376.92	5,000.00	3,623.08	27.5
51-40-250 EQUIPMENT SUPPLIES & MAIN.	1,835.12	6,864.35	18,000.00	11,135.65	38.1
51-40-270 UTILITIES - CULINARY	5,919.99	17,903.56	44,000.00	26,096.44	40.7
51-40-271 UTILITIES-PRESSURE PUMP	764.21	2,250.97	12,000.00	9,749.03	18.8
51-40-273 UTILITIES-IRRIGATION	2,575.76	7,409.88	25,000.00	17,590.12	29.6
51-40-274 UTILITIES-INTERNET	60.00	180.00	720.00	540.00	25.0
51-40-280 TELEPHONE - WATER	103.18	278.27	1,300.00	1,021.73	21.4
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	568.00	698.00	3,600.00	2,902.00	19.4
51-40-311 LEGAL AND AUDIT SERVICES	2,101.25	2,101.25	4,000.00	1,898.75	52.5
51-40-481 METER SUPPLIES AND MAINTENANCE	.00	.00	3,000.00	3,000.00	.0
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,700.00	1,700.00	.0
51-40-610 MISCELLANEOUS EXPENSE	52.00	169.00	3,500.00	3,331.00	4.8
51-40-620 SERVLINE INSURANCE	1,249.00	2,495.50	13,500.00	11,004.50	18.5
51-40-650 DEPRECIATION	.00	.00	78,000.00	78,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
51-40-742 2020 CULINARY WATER PROJECT	646,046.05	1,256,649.72	6,736,839.12	5,480,189.40	18.7
51-40-813 BOND 3S024 INTEREST	.00	.00	2,970.00	2,970.00	.0
TOTAL EXPENDITURES	680,609.72	1,355,164.53	7,212,251.32	5,857,086.79	18.8
TOTAL FUND EXPENDITURES	680,609.72	1,355,164.53	7,212,251.32	5,857,086.79	18.8
NET REVENUE OVER EXPENDITURES	44,028.88	797,256.84	141,587.80	(655,669.04)	563.1

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2021

SEWER FUND

ASSETS

52-11900	CASH - COMBINED FUND	427,319.88	
52-12110	ST. TREAS-DESIGNATED SEWER	271,485.06	
52-13110	ACCOUNTS RECEIVABLE	23,940.49	
52-14200	DEFERRED OUTFLOW OF RESOURCES	16,195.97	
52-16110	LAND	29,536.50	
52-16210	BUILDINGS	4,643.20	
52-16310	SEWER SYSTEM	2,137,834.26	
52-16510	MACHINERY AND EQUIPMENT	137,122.46	
52-16610	AUTOMOBILES AND TRUCKS	54,520.72	
52-17500	ACCUMULATED DEPRECIATION	(1,903,845.26)	
TOTAL ASSETS			1,198,753.28

LIABILITIES AND EQUITY

LIABILITIES

52-21330	ACCRUED EMPLOYEE BENEFITS	23,176.38	
52-21400	DEFERRED REVENUE	8,000.00	
52-25700	NET PENSION LIABILITY	28,444.04	
TOTAL LIABILITIES			59,620.42

FUND EQUITY

52-26110	DEFERRED INFLOW OF RESOURCES	15,174.30	
UNAPPROPRIATED FUND BALANCE:			
52-29110	RETAINED EARNINGS-RESERVED	13,094.19	
52-29800	RETAINED EARNINGS-SEWER FUND	890,214.92	
52-29900	RETAINED EARNINGS-DESIGNATED	194,890.49	
	REVENUE OVER EXPENDITURES - YTD	25,758.96	
BALANCE - CURRENT DATE		1,123,958.56	
TOTAL FUND EQUITY			1,139,132.86
TOTAL LIABILITIES AND EQUITY			1,198,753.28

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	24,206.50	73,253.44	275,000.00	201,746.56	26.6
52-37-201 IMPACT FEES	.00	961.93	2,000.00	1,038.07	48.1
52-37-600 INTEREST - SEWER FUND	86.49	268.07	5,000.00	4,731.93	5.4
TOTAL OPERATING REVENUE	24,292.99	74,483.44	282,000.00	207,516.56	26.4
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	.00	4,000.00	4,000.00	.0
TOTAL INTEREST - OTHER	.00	.00	4,000.00	4,000.00	.0
TOTAL FUND REVENUE	24,292.99	74,483.44	286,000.00	211,516.56	26.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	4,312.00	12,936.00	58,212.00	45,276.00	22.2
52-40-111 SALARIES & WAGES-OPERATOR A&B	2,544.00	7,632.00	34,344.00	26,712.00	22.2
52-40-130 BENEFITS - OPERATOR A & B	2,317.98	6,953.94	28,627.04	21,673.10	24.3
52-40-131 BENEFITS - LEADMAN	3,458.42	10,381.86	42,944.23	32,562.37	24.2
52-40-230 FUEL - SEWER	551.93	1,376.92	4,000.00	2,623.08	34.4
52-40-250 EQUIPMENT SUPPLIES & MAIN	1,806.06	3,581.31	12,000.00	8,418.69	29.8
52-40-270 UTILITIES-ELECTRICAL & GAS	374.25	1,074.06	8,000.00	6,925.94	13.4
52-40-280 TELEPHONE - SEWER	31.41	62.85	400.00	337.15	15.7
52-40-310 LEGAL AND AUDIT SERVICES	2,101.25	2,101.25	4,000.00	1,898.75	52.5
52-40-510 TRAVEL AND CONFERENCE	.00	.00	500.00	500.00	.0
52-40-610 MISCELLANEOUS EXPENSES	52.00	172.79	2,000.00	1,827.21	8.6
52-40-620 SERVLINE PROTECTION	429.00	851.50	4,100.00	3,248.50	20.8
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	1,600.00	2,600.00	1,000.00	61.5
TOTAL EXPENDITURES	17,978.30	48,724.48	271,727.27	223,002.79	17.9
TOTAL FUND EXPENDITURES	17,978.30	48,724.48	271,727.27	223,002.79	17.9
NET REVENUE OVER EXPENDITURES	6,314.69	25,758.96	14,272.73	(11,486.23)	180.5

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2021

GENERAL FIXED ASSETS

ASSETS

91-11900	CASH - COMBINED FUND	(	90,655.00)	
91-16110	LAND		260,210.36	
91-16210	BUILDINGS		2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS		2,842,546.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT		122,794.53	
91-16510	MACHINERY AND EQUIPMENT		627,753.73	
91-16610	AUTOMOBILES AND TRUCKS		126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE		958,338.86	
91-16810	WIP		407,802.68	
TOTAL ASSETS				7,586,606.00

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:				
91-29800	BEGINNING OF YEAR	745,592.15		
91-29850	ADDITIONS - CURRENT YEAR	6,841,013.85		
BALANCE - CURRENT DATE			7,586,606.00	
TOTAL FUND EQUITY				7,586,606.00
TOTAL LIABILITIES AND EQUITY				7,586,606.00

CITY OF MILFORD
BALANCE SHEET
SEPTEMBER 30, 2021

GENERAL LONG TERM DEBT

ASSETS

95-18100 AMT PROVIDED-GENERAL LT DEBT

976,880.02

TOTAL ASSETS

976,880.02

LIABILITIES AND EQUITY

LIABILITIES

95-21500 ACCRUED EMPLOYEE BENEFITS

20,367.66

95-25102 BONDS PAYABLE -CIB LIBRARY

210,000.00

95-25105 ADMINISTRATION BUILDING LOAN

699,000.00

95-25700 NET PENSION LIABILITY

47,512.36

TOTAL LIABILITIES

976,880.02

TOTAL LIABILITIES AND EQUITY

976,880.02

Milford Municipal Airport Monthly Fuel Analysis Month September 2021

Gallons		Gallons		After		Processing			
100 LL	Sold & Test	Jet A	Sold & Test	Tie Down	Hours Fee	Oil	Misc.	Fee	Total
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$1,231.79	230.24	\$0.00	0					\$42.23	\$1,189.56
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$418.90	78.3	\$322.16	90.75					\$25.24	\$715.82
\$138.67	25.92	\$0.00	0					\$4.65	\$134.02
\$136.00	25.42	\$276.90	78					\$13.84	\$399.06
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$364.12	68.06	\$862.97	243.09					\$41.11	\$1,185.98
\$63.72	11.91	\$355.71	100.2					\$14.05	\$405.38
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$146.00	27.29	\$199.44	56.18					\$11.57	\$333.87
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$519.90	146.45					\$17.42	\$502.48
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$438.54	81.97	\$0.00	0					\$15.39	\$423.15
\$314.63	58.81	\$42.15	10.67					\$12.17	\$344.61
\$224.16	41.9	\$144.89	36.68					\$8.03	\$361.02
\$139.90	26.15	\$0.00	0					\$8.10	\$131.80
\$0.00	0	\$154.84	39.2					\$5.19	\$149.65
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$0.00	0	\$0.00	0						\$0.00
\$3,616.43	675.97	\$2,878.96	801.22	\$0.00	\$0.00	\$0.00	\$0.00	\$218.99	\$6,276.40

Balance of Funds for Fuel Purchase

Fuel Purchases		
<u>Amount</u>	<u>Gallons</u>	<u>Type</u>
\$10,020.86	2976.00	Jet A 100 LL

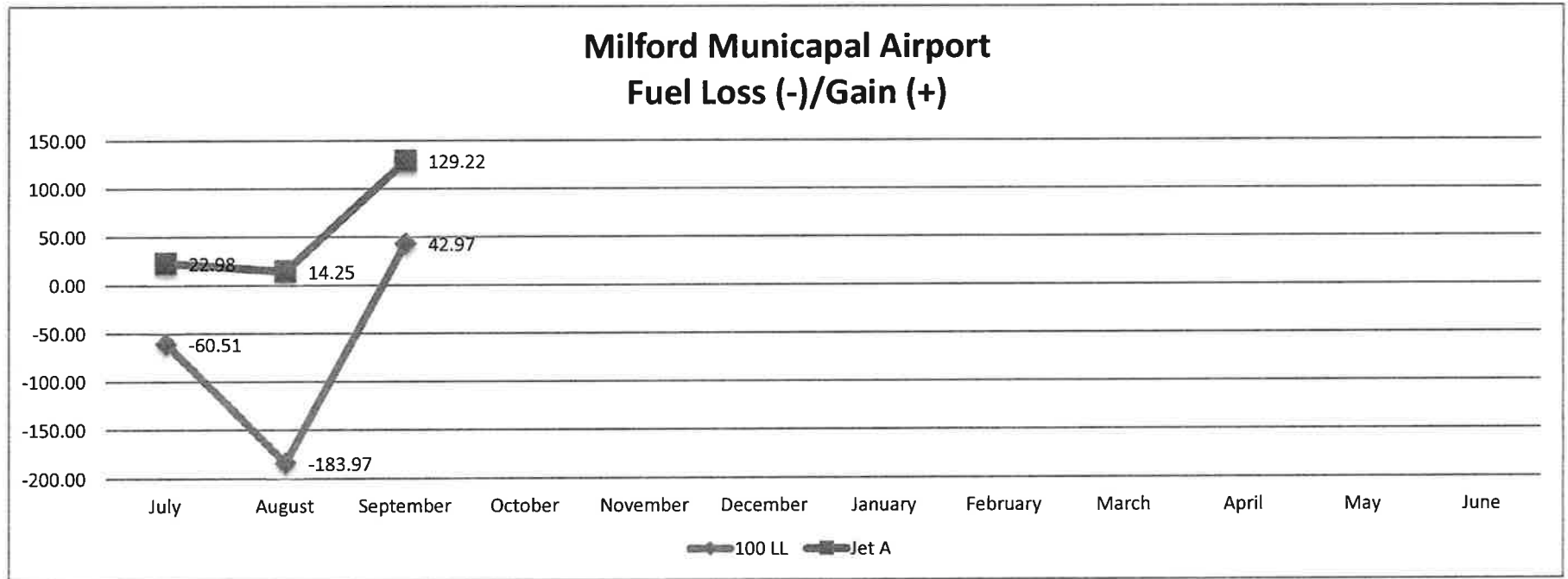
Accumulated Credit Card Balance			
Month Total			
<u>Month Balance</u>	<u>Payments</u>	<u>Description</u>	<u>Balance</u>
			-\$1,876.92
\$6,495.39			\$4,618.47
	\$7,229.54	CC Rem	-\$2,611.07
	\$0.00	Cash	-\$2,611.07

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	3837.00	0.00	675.97	3161.03	3204.00	42.97	\$4.63	\$14,834.52
Jet A	1140.00	2976.00	801.22	3314.78	3444.00	129.22	\$3.37	\$11,606.28
Total	0.00	2976.00	1477.19	6475.81	6648.00	172.19		\$26,440.80

Milford Municipal Airport Fuel Loss/Gain 2021-2022

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-60.51	-183.97	42.97									
Jet A	22.98	14.25	129.22									



CITY OF MILFORD
COMBINED CASH INVESTMENT
OCTOBER 31, 2021

COMBINED CASH ACCOUNTS

01-11110	CASH IN CHECKING - WELLS FARGO	272,468.07
01-11120	CASH IN CHECKING - UIB	136,669.66
01-11130	CASH IN CHECKING - VENMO-UIB	1,763.00
01-11310	PETTY CASH	300.00
01-11400	RETURNED CHECKS - CLEARING	365.23
01-11610	CASH-STATE TREASURER-COMBINED	1,646,596.72
01-11750	UTILITY CASH - A/R CLEARING	(319.93)

	TOTAL COMBINED CASH	2,057,842.75
01-11810	ST TREAS-DESIGNATED-WATER	(184,562.76)
01-11815	ST TREAS-DESIGNATED-SEWER	(276,576.66)
01-11816	ST TREAS-DESIGNATED-GEN FUND	(124,953.05)
01-11817	ST TREAS-DESIGNATED-LIBRARY	(7,319.97)
01-11819	ST TREAS- RECREATION COMPLEX	(17,908.62)
01-11860	ST TREAS-RESTRICTED-BOND 3SO24	(80,785.92)
01-11865	ST TREAS-RESTRICTED-MAIN S3024	(90,044.14)
01-11880	STATE TREAS-RESTRICTED-LIBRARY	(29,311.46)
01-11885	STATE TREAS-RESTRICTED-ADMIN B	63,020.00
01-11900	TOTAL ALLOCATION TO OTHER FUND	(1,334,756.39)
01-21310	ACCOUNTS PAYABLE	25,356.22

	TOTAL UNALLOCATED CASH	.00
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CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	771,760.33
30	ALLOCATION TO DEBT SERVICE FUND	11,948.54
51	ALLOCATION TO WATER FUND	218,965.50
52	ALLOCATION TO SEWER FUND	422,737.02
91	ALLOCATION TO GENERAL FIXED ASSETS	(90,655.00)

	TOTAL ALLOCATIONS TO OTHER FUNDS	1,334,756.39
	ALLOCATION FROM COMBINED CASH FUND - 01-11900	(1,334,756.39)

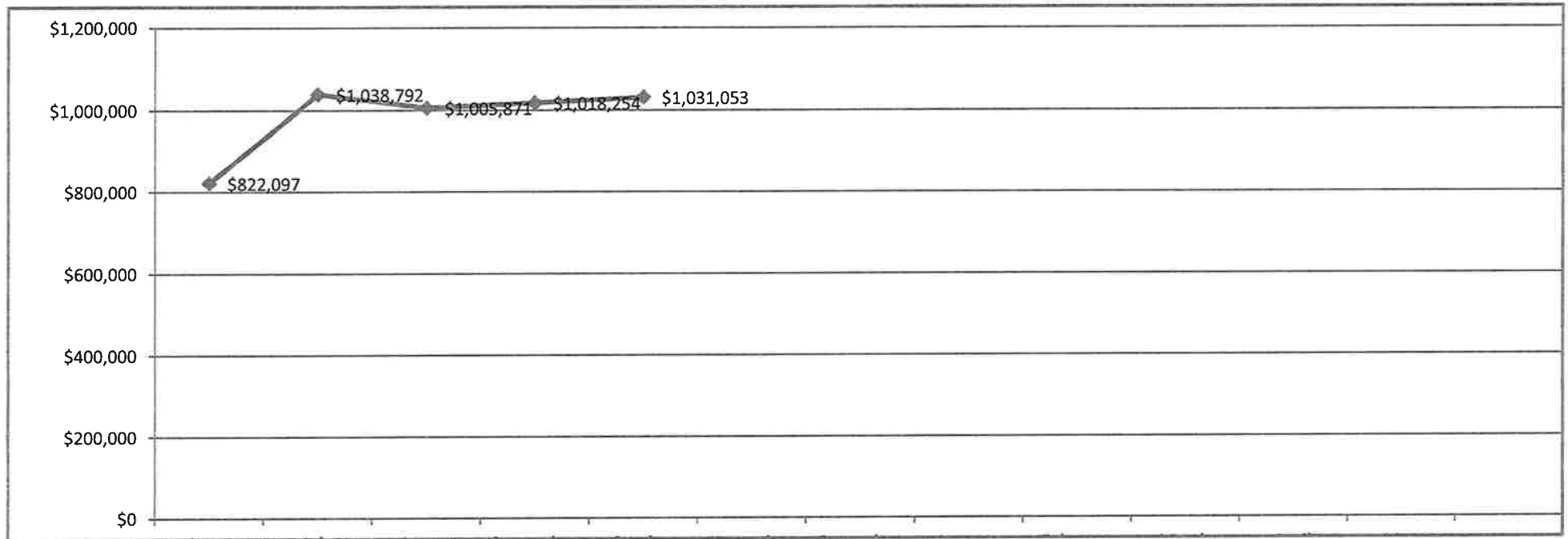
	ZERO PROOF IF ALLOCATIONS BALANCE	.00
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Utah State Treasury Report 2020-2021

[illegible]

**Historical Fund Balance
City of Milford
Unaudited
2021-2022**

June	July	August	September	October	November	December	January	February	March	April	May	June
\$822,097	\$1,038,792	\$1,005,871	\$1,018,254	\$1,031,053								



Retained Earnings

Low = 5% of General Fund Revenue

High = 18% of General Fund Budget

Current Month Retained Earnings

Actual Revenue YTD

Retained Earnings

\$454,716.25

\$22,735.81

Budget Revenue 2021-2022

\$1,470,034.02

\$264,606.12

\$1,031,053.22

CITY OF MILFORD
BALANCE SHEET
OCTOBER 31, 2021

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	771,760.33	
10-12100	ST TREAS-DESIGNATED-GEN FUND	124,953.05	
10-12110	ST TREAS-DESIGNATED-LIBRARY	5,729.43	
10-12140	ST TREAS-RECREATION COMPLEX	19,499.16	
10-12160	ADMIN BUILDING CASH	54,447.36	
10-13110	ACCOUNTS RECEIVABLE	8,390.40	
10-13113	AR/CREDIT CARD, AIRPORT	(1,226.54)	
10-13114	ACCOUNTS RECEIVABLE-MISC.	67,285.96	
10-13115	PROPERTY TAX RECEIVABLE	141,315.01	
10-15110	INVENTORY-AIRPORT FUEL	28,380.42	
	TOTAL ASSETS		1,220,534.58

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	(16,655.86)	
10-21500	WAGES PAYABLE	12,063.55	
10-22210	FICA PAYABLE	2,474.44	
10-22220	FEDERAL WITHHOLDING PAYABLE	796.69	
10-22230	STATE WITHHOLDING PAYABLE	2,819.27	
10-22240	EMPLOYMENT SECURITY	(581.16)	
10-22250	WORKER COMPENSATION PAYABLE	1,278.93	
10-22300	RETIREMENT PAYABLE	2,595.29	
10-22310	DISABILITY PAYABLE	(18.80)	
10-22500	HEALTH INSURANCE PAYABLE	13,212.43	
10-22510	LIFE INSURANCE PAYABLE	19.88	
10-22600	401 K PAYABLE	(2,131.96)	
10-22601	FLEX PLAN	2,074.94	
10-22700	MISC. PAYROLL DEDUCTIONS	(111.91)	
10-22701	MISC. DEDUCTION - EMP. LOAN	295.73	
10-23000	DEFERRED REVENUES	49,332.90	
	TOTAL LIABILITIES		67,464.36

FUND EQUITY

10-26100	DEFERRED INFLOW-PROPERTY TAXES	122,017.00	
	UNAPPROPRIATED FUND BALANCE:		
10-29800	FUND BALANCE-UNRESERVED	859,286.15	
10-29900	FUND BALANCE-DESIGNATED	109,344.00	
	REVENUE OVER EXPENDITURES - YTD	62,423.07	
	BALANCE - CURRENT DATE	1,031,053.22	
	TOTAL FUND EQUITY		1,153,070.22
	TOTAL LIABILITIES AND EQUITY		1,220,534.58

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>TAXES</u>					
10-31-100 PROPERTY TAXES-CURRENT	4,039.02	4,039.02	124,918.00	120,878.98	3.2
10-31-200 PROPERTY TAXES-DELINQUENT	.00	202.66	6,500.00	6,297.34	3.1
10-31-300 SALES AND USE TAX	35,168.11	134,819.49	327,000.00	192,180.51	41.2
10-31-400 CABLEVISION FRANCHISE TAX	.00	122.06	700.00	577.94	17.4
10-31-402 PACIFICORP FRANCHISE TAX	20,398.39	64,290.92	160,000.00	95,709.08	40.2
10-31-403 QUESTAR FRANCHISE TAX	900.27	2,989.61	26,500.00	23,510.39	11.3
10-31-408 TELECOMMUNICATIONS TAX REVENUE	1,845.12	4,844.97	20,000.00	15,155.03	24.2
10-31-700 FEE-IN-LIEU OF PERSONAL PROP.	(2,362.52)	2,954.60	45,000.00	42,045.40	6.6
TOTAL TAXES	59,988.39	214,263.33	710,618.00	496,354.67	30.2
<u>LICENSES AND PERMITS</u>					
10-32-100 BUSINESS LICENSE AND PERMITS	150.00	350.00	6,200.00	5,850.00	5.7
10-32-210 BUILDING PERMITS	714.08	8,427.54	8,000.00	(427.54)	105.3
10-32-220 IMPACT FEES - GENERAL FUND	.00	622.35	1,085.00	462.65	57.4
10-32-230 OTHER DEVELOPMENT REVENUE	.00	30.00	1,000.00	970.00	3.0
TOTAL LICENSES AND PERMITS	864.08	9,429.89	16,285.00	6,855.11	57.9
<u>INTERGOVERNMENTAL REVENUE</u>					
10-33-550 COUNTY ALLOTTMENT - LIBRARY	.00	.00	34,700.00	34,700.00	.0
10-33-560 CLASS "C" ROAD FUNDS	.00	35,927.52	100,000.00	64,072.48	35.9
10-33-701 LIBRARY GRANT REVENUE	.00	.00	6,300.00	6,300.00	.0
10-33-702 LIBRARY SMALL GRANT REVENUE	500.00	5,500.00	3,000.00	(2,500.00)	183.3
10-33-706 CARES ACT REVENUE	.00	82,490.50	155,481.02	72,990.52	53.1
TOTAL INTERGOVERNMENTAL REVENUE	500.00	123,918.02	299,481.02	175,563.00	41.4

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>CHARGES FOR SERVICES</u>					
10-34-600 CITY RECREATION-MENS SOFTBALL	.00	.00	1,200.00	1,200.00	.0
10-34-601 CITY RECREATION-COED SOFTBALL	.00	1,275.00	1,400.00	125.00	91.1
10-34-603 CITY RECREATION-SUMMER YOUTH	.00	.00	1,500.00	1,500.00	.0
10-34-604 CITY RECREATION-GIRLS SOFTBALL	.00	1,266.00	4,000.00	2,734.00	31.7
10-34-605 CITY RECREATION - FLAG FOOTBAL	.00	725.00	850.00	125.00	85.3
10-34-606 CITY RECREATION- FULL FOOTBALL	300.00	6,318.25	6,000.00	(318.25)	105.3
10-34-607 CITY RECREATION-BABE RUTH	.00	1,000.00	4,800.00	3,800.00	20.8
10-34-608 CITY RECREATION - VOLLEYBALL	15.00	960.00	1,300.00	340.00	73.9
10-34-609 CITY RECREATION - WRESTLING	.00	.00	5,000.00	5,000.00	.0
10-34-610 CITY RECREATION-BOY BASKETBALL	1,720.00	1,720.00	2,500.00	780.00	68.8
10-34-630 CITY RECREATION - CAL RIPKEN	.00	30.00	8,500.00	8,470.00	.4
10-34-635 CITY RECREATION -MACHINE PITCH	.00	.00	500.00	500.00	.0
10-34-640 CITY RECREATION-GIRL BASKETBAL	1,015.00	1,015.00	3,000.00	1,985.00	33.8
10-34-650 CITY RECREATION - TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-34-660 LIONS CLUB TOURNAMENT REVENUE	.00	2,410.51	1,500.00	(910.51)	160.7
10-34-720 GOLF FEES	.00	175.00	3,000.00	2,825.00	5.8
10-34-730 SWIM FEES	.00	2,802.00	12,000.00	9,198.00	23.4
10-34-732 SWIM POOL - COUNTY M&O	.00	.00	110,000.00	110,000.00	.0
10-34-760 JULY 4TH REVENUE	.00	12,849.50	26,000.00	13,150.50	49.4
10-34-770 CHRISTMAS LIGHT PROJECT	.00	.00	1,500.00	1,500.00	.0
10-34-780 CHRISTMAS LIGHT PARADE	3,480.00	3,480.00	5,000.00	1,520.00	69.6
10-34-790 GOLF ASSOCIATION REVENUE	.00	3,151.00	800.00	(2,351.00)	393.9
10-34-810 SALE OF CEMETERY LOTS	.00	400.00	3,000.00	2,600.00	13.3
10-34-820 PERPETUAL CARE	60.00	180.00	1,000.00	820.00	18.0
10-34-830 CEMETERY OPENING AND CLOSING	100.00	100.00	2,500.00	2,400.00	4.0
10-34-840 COLLECTION COSTS - GARBAGE	8,395.97	32,381.32	88,000.00	55,618.68	36.8
10-34-850 COLLECTION COSTS - COMM. DUMP	905.02	3,642.52	10,500.00	6,857.48	34.7
10-34-900 AIRPORT COUNTY DONATION	.00	.00	1,000.00	1,000.00	.0
10-34-910 AIRPORT FUEL SALES	5,849.96	19,514.52	50,000.00	30,485.48	39.0
10-34-920 HANGER AND TIE DOWN	660.00	2,640.00	7,500.00	4,860.00	35.2
TOTAL CHARGES FOR SERVICES	22,500.95	98,035.62	365,050.00	267,014.38	26.9
<u>MISCELLANEOUS REVENUE</u>					
10-36-300 BUILDING RENTALS AND LEASES	1,091.25	3,998.75	15,000.00	11,001.25	26.7
10-36-310 CONCESSION REVENUE	.00	2,642.83	8,500.00	5,857.17	31.1
10-36-500 RECREATION COMPLEX REVENUE	.00	.00	3,000.00	3,000.00	.0
TOTAL MISCELLANEOUS REVENUE	1,091.25	6,641.58	26,500.00	19,858.42	25.1

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>INTEREST/OTHER</u>					
10-38-100 INTEREST EARNINGS/GENERAL FUND	324.76	1,245.08	5,000.00	3,754.92	24.9
10-38-400 LIBRARY FINES AND FEES	22.00	220.61	1,000.00	779.39	22.1
10-38-410 KINNEY KIDS DONATIONS	.00	.00	500.00	500.00	.0
10-38-500 SUMMER READING DONATIONS	.00	.00	600.00	600.00	.0
10-38-900 MISCELLANEOUS REVENUE	149.91	962.12	45,000.00	44,037.88	2.1
TOTAL INTEREST/OTHER	496.67	2,427.81	52,100.00	49,672.19	4.7
TOTAL FUND REVENUE	85,441.34	454,716.25	1,470,034.02	1,015,317.77	30.9

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>LEGISLATIVE</u>					
10-41-110 SALARIES - MAYOR AND COUNCIL	2,600.00	10,400.00	31,200.00	20,800.00	33.3
10-41-130 BENEFITS - MAYOR AND COUNCIL	237.38	949.52	3,500.00	2,550.48	27.1
TOTAL LEGISLATIVE	2,837.38	11,349.52	34,700.00	23,350.48	32.7
<u>ADMINISTRATIVE</u>					
10-43-110 SALARIES & WAGES - ADMIN/TREAS	6,991.21	20,973.61	62,920.80	41,947.19	33.3
10-43-111 SALARIES & WAGES - ADMIN ASST	5,088.00	15,264.00	45,792.00	30,528.00	33.3
10-43-113 SALARIES & WAGES - RECORDER	1,315.47	3,945.72	11,836.80	7,891.08	33.3
10-43-130 BENEFITS - ADMINISTRATOR/TREAS	7,052.39	18,286.09	44,445.49	26,159.40	41.1
10-43-131 BENEFITS - ADMIN ASST	5,596.10	14,676.24	38,169.39	23,493.15	38.5
10-43-134 BENEFITS - RECORDER	388.40	1,693.06	9,870.08	8,177.02	17.2
10-43-210 DUES, SUBSCRIPTIONS & DONATION	.00	350.00	2,500.00	2,150.00	14.0
10-43-215 DOT DRUG PROGRAM	43.00	43.00	350.00	307.00	12.3
10-43-220 NOTICES AND PUBLICATIONS	.00	.00	1,500.00	1,500.00	.0
10-43-230 TRAVEL AND CONFERENCES	216.16	468.96	6,000.00	5,531.04	7.8
10-43-239 COMPUTER SERVICE CONTRACT	.00	.00	500.00	500.00	.0
10-43-240 OFFICE SUPPLIES AND EXPENSE	121.19	3,964.07	14,000.00	10,035.93	28.3
10-43-241 PROGRAMING AND EQUIPMENT	1,130.80	5,340.73	17,644.09	12,303.36	30.3
10-43-242 PLANNING AND ZONING EXPENSE	.00	.00	1,000.00	1,000.00	.0
10-43-243 MAIN STREET BEAUTIFICATION	.00	12.99	5,000.00	4,987.01	.3
10-43-244 ECONOMIC DEVELOPMENT	.00	.00	10,000.00	10,000.00	.0
10-43-270 UTILITIES - OFFICE	265.82	1,153.21	3,500.00	2,346.79	33.0
10-43-272 UTILITIES - TELEVISION	.00	.00	400.00	400.00	.0
10-43-273 UTILITIES - FIRE ALARM	.00	231.00	840.00	609.00	27.5
10-43-280 TELEPHONE - OFFICE	312.64	1,219.65	4,000.00	2,780.35	30.5
10-43-290 LEASE PAYMENT 405 SOUTH MAIN	.00	6,834.00	.00	6,834.00	.0
10-43-510 INSURANCE AND BONDS	.00	.00	34,000.00	34,000.00	.0
10-43-520 INMATE INCIDENTALS	.00	.00	1,000.00	1,000.00	.0
10-43-610 MISCELLANEOUS - GENERAL FUND	1,246.48	2,373.93	6,000.00	3,626.07	39.6
10-43-620 EMPLOYEES SPOT AWARDS	.00	400.00	1,000.00	600.00	40.0
10-43-630 CARES ACT EXPENSE	.00	8,000.00	155,481.02	147,481.02	5.2
10-43-920 TRANSFER TO DEBT SERVICE FUND	6,834.00	20,502.00	82,008.00	61,506.00	25.0
TOTAL ADMINISTRATIVE	36,801.66	125,732.26	559,757.67	434,025.41	22.5
<u>NON-DEPARTMENTAL</u>					
10-50-310 AUDIT SERVICES	4,130.00	10,177.50	12,850.00	2,672.50	79.2
10-50-320 ATTORNEY RETAINER	500.00	1,500.00	6,000.00	4,500.00	25.0
10-50-321 LEGAL FEES	55.90	399.65	3,500.00	3,100.35	11.4
10-50-340 FIRE CONTROL CONTRIBUTION	.00	.00	1,800.00	1,800.00	.0
10-50-350 BUILDING INSPECTIONS	.00	7,729.70	7,500.00	229.70	103.1
10-50-360 SMALL CLAIMS FEES	.00	.00	200.00	200.00	.0
TOTAL NON-DEPARTMENTAL	4,685.90	19,806.85	31,850.00	12,043.15	62.2

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>GENERAL GOVERNMENTAL BUILDINGS</u>					
10-51-110 SALARIES & WAGES - JANITORIAL	1,000.00	2,500.00	6,000.00	3,500.00	41.7
10-51-130 BENEFITS - JANITORIAL	93.32	233.30	600.00	366.70	38.9
10-51-270 UTILITIES - SENIOR CITIZEN CEN	356.33	1,512.12	5,000.00	3,487.88	30.2
10-51-480 REPAIRS AND MAIN - BUILDINGS	59.94	1,258.45	10,000.00	8,741.55	12.6
10-51-481 BUILDINGS - SENIOR CITIZEN CEN	29.37	29.37	2,500.00	2,470.63	1.2
TOTAL GENERAL GOVERNMENTAL BUILDINGS	1,538.96	5,533.24	24,100.00	18,566.76	23.0
<u>STREETS DEPARTMENT</u>					
10-61-110 SALARIES & WAGES-CROSSING GDS	1,175.00	2,150.00	8,500.00	6,350.00	25.3
10-61-130 BENEFITS - CROSSING GUARDS	109.65	200.62	1,000.00	799.38	20.1
10-61-230 FUEL - STREETS	425.73	1,806.79	6,500.00	4,693.21	27.8
10-61-480 STREETS - OIL AND CHIPS	.00	60,000.00	60,000.00	.00	100.0
10-61-481 STREETS - MAINTENANCE	83.10	18,939.26	22,000.00	3,060.74	86.1
10-61-482 STREETS - EQUIPMENT	973.13	4,343.11	15,000.00	10,656.89	29.0
10-61-483 STREETS - LIGHTS	2,045.06	8,413.38	25,000.00	16,586.62	33.7
10-61-484 SHOP TOOLS	666.83	1,223.99	1,500.00	276.01	81.6
10-61-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	115,000.00	115,000.00	.0
TOTAL STREETS DEPARTMENT	5,478.50	97,077.15	254,500.00	157,422.85	38.1
<u>PARKS</u>					
10-70-110 SALARIES & WAGES - PARKS	1,272.22	3,816.22	11,448.00	7,631.78	33.3
10-70-111 SALARIES & WAGES - PART TIME	608.30	5,927.27	13,000.00	7,072.73	45.6
10-70-130 BENEFITS - PARKS REG	1,424.10	3,742.26	9,542.35	5,800.09	39.2
10-70-131 BENEFITS - PARKS	59.10	576.08	1,300.00	723.92	44.3
10-70-250 EQUIPMENT SUPPLIES & MAIN.	.00	.00	5,000.00	5,000.00	.0
10-70-260 PARKS MAINTENANCE	65.19	800.92	3,000.00	2,199.08	26.7
10-70-610 CABOOSE PARK EXPENDITURES	11.95	93.02	500.00	406.98	18.6
10-70-620 RECREATION COMPLEX EXPENSE	44.22	370.94	5,000.00	4,629.06	7.4
10-70-630 CEMETERY MAINTENANCE	.00	.00	2,000.00	2,000.00	.0
10-70-640 PAVILION EXPENSE	14.81	77.07	300.00	222.93	25.7
10-70-650 VETERAN'S PARK EXPENDITURES	123.18	627.87	1,500.00	872.13	41.9
10-70-740 CAPITAL OUTLAY - PARKS	.00	.00	5,300.00	5,300.00	.0
TOTAL PARKS	3,623.07	16,031.65	57,890.35	41,858.70	27.7
<u>GARBAGE COLLECTION</u>					
10-71-420 GARBAGE - DUMPSTER FEES	311.74	935.22	3,500.00	2,564.78	26.7
10-71-430 GARBAGE - COLLECTION FEES	8,173.44	23,151.65	85,000.00	61,848.35	27.2
10-71-440 GARBAGE - COMMUNITY DUMPSTERS	1,040.00	2,730.00	13,000.00	10,270.00	21.0
TOTAL GARBAGE COLLECTION	9,525.18	26,816.87	101,500.00	74,683.13	26.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>RECREATION</u>					
10-72-110 SALARIES & WAGES-RECREATION	182.00	455.00	1,092.00	637.00	41.7
10-72-120 SALARIES & WAGES-CONCESSIONS	.00	1,108.00	3,000.00	1,892.00	36.9
10-72-130 BENEFITS - RECREATION	16.98	42.45	150.00	107.55	28.3
10-72-131 BENEFITS - CONCESS/LIFEGUARDS	.00	103.43	300.00	196.57	34.5
10-72-250 CITY RECREATION-MENS SOFTBALL	.00	.00	1,100.00	1,100.00	.0
10-72-251 CITY RECREATION-COED SOFTBALL	.00	860.00	1,500.00	640.00	57.3
10-72-253 CITY RECREATION - SUMMER YOUTH	.00	.00	1,300.00	1,300.00	.0
10-72-254 CITY RECREATION-GIRLS SOFTBALL	.00	2,796.92	4,000.00	1,203.08	69.9
10-72-255 CITY RECREATION-FLAG FOOTBALL	30.11	664.42	850.00	185.58	78.2
10-72-256 CITY RECREATION-FOOTBALL FULL	260.95	3,696.48	6,000.00	2,303.52	61.6
10-72-257 CITY RECREATION-BABE RUTH	.00	1,295.44	3,900.00	2,604.56	33.2
10-72-258 CITY RECREATION-VOLLEYBALL	275.82	440.82	1,100.00	659.18	40.1
10-72-259 CITY RECREATION-WRESTLING	.00	.00	4,200.00	4,200.00	.0
10-72-260 CITY RECREATION-BOY BASKETBALL	.00	.00	2,500.00	2,500.00	.0
10-72-262 CITY RECREATION - CAL RIPKEN	450.75	450.75	8,500.00	8,049.25	5.3
10-72-263 CITY RECREATION-GIRL BASKETBAL	.00	.00	2,600.00	2,600.00	.0
10-72-264 CITY RECREATION-TRACK/FIELD	.00	.00	1,200.00	1,200.00	.0
10-72-265 CITY RECREATION- MACHINE PITCH	.00	.00	1,500.00	1,500.00	.0
10-72-266 LIONS CLUB TOURNAMENT EXPENSE	3,277.55	3,347.55	1,500.00	(1,847.55)	223.2
10-72-270 MAINTENANCE-BALL LIGHTS	.00	.00	1,500.00	1,500.00	.0
10-72-530 CHRISTMAS LIGHT PARADE	959.99	959.99	5,000.00	4,040.01	19.2
10-72-540 CHRISTMAS LIGHT PROJECT	1,588.53	1,711.15	1,500.00	(211.15)	114.1
10-72-545 GOLF ASSOCIATION	.00	1,071.48	1,500.00	428.52	71.4
10-72-550 JULY 4TH EXPENSE	.00	281.74	24,000.00	23,718.26	1.2
10-72-560 CONCESSION EXPENSE	.00	1,341.22	9,300.00	7,958.78	14.4
10-72-610 MISCELLANEOUS EXPENSE-REC.	.00	.00	8,000.00	8,000.00	.0
TOTAL RECREATION	7,042.68	20,626.84	97,092.00	76,465.16	21.2

GOLF FUND

10-73-110 SALARIES & WAGES- GOLF COURSE	1,500.00	4,500.00	9,193.88	4,693.88	49.0
10-73-130 BENEFITS - GOLF COURSE	139.95	419.85	1,000.00	580.15	42.0
10-73-250 REPAIRS AND MAINTENANCE	.00	128.57	6,000.00	5,871.43	2.1
10-73-270 UTILITIES - GOLF COURSE	251.39	1,459.81	3,200.00	1,740.19	45.6
10-73-480 EQUIPMENT & SUPPLIES	.00	268.89	1,500.00	1,231.11	17.9
10-73-610 MISCELLANEOUS EXPENSE-GOLF	.00	31.92	500.00	468.08	6.4
10-73-740 CAPITAL OUTLAY-GOLF COURSE	.00	.00	1,000.00	1,000.00	.0
TOTAL GOLF FUND	1,891.34	6,809.04	22,393.88	15,584.84	30.4

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>SWIMMING POOL</u>					
10-74-110 SALARIES & WAGES-MANAGER	.00	3,960.62	8,372.00	4,411.38	47.3
10-74-111 SALARIES & WAGES - LIFEGUARDS	.00	9,971.60	15,000.00	5,028.40	66.5
10-74-112 SALARIES & WAGES-ASST MANAGER	.00	3,016.68	5,683.60	2,666.92	53.1
10-74-130 BENEFITS-MANAGER	.00	369.52	500.00	130.48	73.9
10-74-131 BENEFITS - LIFEGUARDS	.00	930.32	1,500.00	569.68	62.0
10-74-132 BENEFITS-ASST MANAGER	.00	281.41	400.00	118.59	70.4
10-74-250 EQUIPMENT SUPPLIES & MAIN.	.00	2,304.06	9,000.00	6,695.94	25.6
10-74-270 UTILITIES - SWIMMING POOL	368.94	5,338.26	14,000.00	8,661.74	38.1
10-74-280 TELEPHONE - SWIMMING POOL	.00	174.74	250.00	75.26	69.9
10-74-610 MISCELLANEOUS EXPENSE-SWIMMING	.00	12.87	2,000.00	1,987.13	.6
10-74-740 CAPITAL OUTLAY - SWIMMING POOL	.00	.00	73,596.00	73,596.00	.0
TOTAL SWIMMING POOL	368.94	26,360.08	130,301.60	103,941.52	20.2
<u>LIBRARY</u>					
10-75-110 SALARIES & WAGES - LIBRARIAN	2,628.18	7,757.37	22,777.56	15,020.19	34.1
10-75-111 SALARIES & WAGES - PART TIME	.00	1,970.46	9,014.46	7,044.00	21.9
10-75-130 BENEFITS - LIBRARIAN	750.36	2,210.39	6,856.50	4,646.11	32.2
10-75-131 BENEFITS - PART TIME	.00	183.84	1,000.00	816.16	18.4
10-75-230 TRAVEL & CONFERENCES-LIBRARY	33.60	123.20	1,500.00	1,376.80	8.2
10-75-250 EQUIPMENT SUPPLIES & MAIN.	.00	178.00	500.00	322.00	35.6
10-75-251 OFFICE SUPPLIES - LIBRARY	.00	266.67	900.00	633.33	29.6
10-75-252 BOOK PURCHASE - LIBRARY	18.09	215.35	1,500.00	1,284.65	14.4
10-75-253 LIBRARY EXPENSE FROM TREASURY	.00	.00	1,000.00	1,000.00	.0
10-75-255 PROGRAMMING VERSO & INTERNET	.00	250.00	1,200.00	950.00	20.8
10-75-256 COMPUTER SERVICE CONTRACT	.00	2,500.00	2,500.00	.00	100.0
10-75-270 UTILITIES - LIBRARY	175.94	735.68	3,800.00	3,064.32	19.4
10-75-280 TELEPHONE - LIBRARY	117.71	470.84	1,500.00	1,029.16	31.4
10-75-290 UTILITIES- INTERNET	95.25	381.00	1,200.00	819.00	31.8
10-75-470 LIBRARY GRANT- CLEF	269.95	1,808.91	3,600.00	1,791.09	50.3
10-75-475 PROGRAMMING SUPPLIES-STORY HR	.00	936.96	1,300.00	363.04	72.1
10-75-480 LIBRARY GRANT EXPENDITURES	.00	.00	3,000.00	3,000.00	.0
10-75-610 MISCELLANEOUS - LIBRARY	50.00	355.87	600.00	244.13	59.3
10-75-740 CAPITAL OUTLAY - EQUIPMENT	.00	.00	1,400.00	1,400.00	.0
10-75-910 TRANSFER TO MBA FUND	.00	.00	10,000.00	10,000.00	.0
TOTAL LIBRARY	4,139.08	20,344.54	75,148.52	54,803.98	27.1

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>AIRPORT</u>					
10-76-111 SALARIES & WAGES - PART TIME	966.00	2,898.00	8,400.00	5,502.00	34.5
10-76-131 BENEFITS - PART TIME	153.96	461.88	1,400.00	938.12	33.0
10-76-230 TRAVEL AND CONFERENCES	.00	.00	1,000.00	1,000.00	.0
10-76-250 REPAIRS AND MAINTENANCE	15.96	80.99	5,000.00	4,919.01	1.6
10-76-260 OFFICE & RUNWAY IMPROVEMENTS	.00	.00	7,000.00	7,000.00	.0
10-76-270 UTILITIES - AIRPORT	215.90	848.45	3,000.00	2,151.55	28.3
10-76-280 TELEPHONE - AIRPORT	117.73	467.17	1,500.00	1,032.83	31.1
10-76-290 CREDIT CARD PROCESSING FEE	196.59	848.92	2,500.00	1,651.08	34.0
10-76-481 FUEL PURCHASE - JET A	.00	10,020.86	20,000.00	9,979.14	50.1
10-76-482 FUEL PURCHASE - 100 LL	.00	.00	30,000.00	30,000.00	.0
10-76-610 MISCELLANEOUS - AIRPORT	77.29	178.87	1,000.00	821.13	17.9
TOTAL AIRPORT	1,743.43	15,805.14	80,800.00	64,994.86	19.6
TOTAL FUND EXPENDITURES	79,476.12	392,293.18	1,470,034.02	1,077,740.84	26.7
NET REVENUE OVER EXPENDITURES	5,965.22	62,423.07	.00	(62,423.07)	.0

CITY OF MILFORD
BALANCE SHEET
OCTOBER 31, 2021

DEBT SERVICE FUND

ASSETS

30-11900	CASH - COMBINED FUND	11,948.54	
30-12120	ST. TREAS CIB LIBRARY	32,655.46	
30-14150	PROPERTY HELD FOR SALE	29,800.00	
	TOTAL ASSETS		74,404.00

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
30-29610	FUND BALANCE-RESERVED-SID	68,076.46	
30-29800	BEGINNING OF YEAR	(21,008.46)	
	REVENUE OVER EXPENDITURES - YTD	27,336.00	
	BALANCE - CURRENT DATE	74,404.00	
	TOTAL FUND EQUITY		74,404.00
	TOTAL LIABILITIES AND EQUITY		74,404.00

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>SOURCE 39</u>					
30-39-100 TRANSFER FROM GENERAL FUND	6,834.00	27,336.00	(82,008.00)	(109,344.00)	33.3
TOTAL SOURCE 39	6,834.00	27,336.00	(82,008.00)	(109,344.00)	33.3
TOTAL FUND REVENUE	6,834.00	27,336.00	(82,008.00)	(109,344.00)	33.3

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

DEBT SERVICE FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
30-40-620 SID BOND PRINCIPAL	.00	.00	10,000.00	10,000.00	.0
30-40-621 BOND B1806 ADMIN BUILD PAYMENT	.00	.00	19,000.00	19,000.00	.0
30-40-622 B1806 ADMIN BUILD INTEREST	.00	.00	13,600.00	13,600.00	.0
TOTAL EXPENDITURES	.00	.00	42,600.00	42,600.00	.0
TOTAL FUND EXPENDITURES	.00	.00	42,600.00	42,600.00	.0
NET REVENUE OVER EXPENDITURES	6,834.00	27,336.00	(124,608.00)	(151,944.00)	21.9

CITY OF MILFORD
BALANCE SHEET
OCTOBER 31, 2021

WATER FUND

ASSETS

51-11900	CASH - COMBINED FUND	218,965.50	
51-12100	ST TREAS-DESIGNATED-WATER	184,562.76	
51-12120	ST TREAS-RESTRICTED-BOND S3054	80,785.92	
51-12170	ST.TREAS-RESTRICTED-MAIN S3024	90,044.14	
51-12180	WELL PROJECT CASH	3,859,960.33	
51-13110	ACCOUNTS RECEIVABLE	52,955.68	
51-14200	DEFERRED OUTFLOW OF RESOURCES	16,625.61	
51-16110	WATER LAND	40,000.00	
51-16210	BUILDINGS	4,292.50	
51-16310	WATER DISTRIBUTION SYSTEM	2,500,021.01	
51-16510	MACHINERY AND EQUIPMENT	111,333.74	
51-16610	AUTOMOBILES AND TRUCKS	59,270.72	
51-16810	WIP	542,079.94	
51-17500	ACCUMULATED DEPRECIATION	(1,982,119.91)	
TOTAL ASSETS			5,778,777.94

LIABILITIES AND EQUITY

LIABILITIES

51-21320	DEPOSITS PAYABLE	15,997.00	
51-21330	ACCRUED EMPLOYEE BENEFITS	35,212.25	
51-21400	DEFERRED REVENUE	8,000.00	
51-25200	LOAN PAYABLE 35024	99,000.00	
51-25300	LOAN PAYABLE 256	4,217,000.00	
51-25500	WATER FUND INTEREST PAYABLE	63,863.63	
51-25700	NET PENSION LIABILITY	29,198.60	
TOTAL LIABILITIES			4,468,271.48

FUND EQUITY

51-26110	DEFERRED INFLOW OF RESOURCES	15,576.84	
UNAPPROPRIATED FUND BALANCE:			
51-29110	RETAINED EARNINGS-RESERVED	37,624.33	
51-29800	RETAINED EARNINGS-WATER FUND	628,591.19	
51-29900	RETAINED EARNINGS-DESIGNATED	212,691.96	
	REVENUE OVER EXPENDITURES - YTD	416,022.14	
BALANCE - CURRENT DATE		1,294,929.62	
TOTAL FUND EQUITY			1,310,506.46
TOTAL LIABILITIES AND EQUITY			5,778,777.94

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
51-37-100 WATER SALES	52,762.38	304,229.71	585,000.00	280,770.29	52.0
51-37-200 WATER CONNECTION FEES	.00	332.85	1,000.00	667.15	33.3
51-37-201 IMPACT FEES	.00	1,436.83	2,500.00	1,063.17	57.5
51-37-300 PENALTIES & FORFEITURES	629.83	2,751.16	5,500.00	2,748.84	50.0
51-37-400 GRANTS	.00	1,896,117.05	6,736,839.12	4,840,722.07	28.2
51-37-600 INTEREST - WATER FUND	86.19	327.56	3,000.00	2,672.44	10.9
TOTAL OPERATING REVENUE	53,478.40	2,205,195.16	7,333,839.12	5,128,643.96	30.1
<u>INTEREST - OTHER</u>					
51-38-900 MISCELLANEOUS REVENUE	.00	704.61	20,000.00	19,295.39	3.5
TOTAL INTEREST - OTHER	.00	704.61	20,000.00	19,295.39	3.5
TOTAL FUND REVENUE	53,478.40	2,205,899.77	7,353,839.12	5,147,939.35	30.0

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

WATER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
51-40-110 SALARIES & WAGES - FOREMAN	6,575.52	19,726.56	62,294.40	42,567.84	31.7
51-40-111 SALARIES & WAGES-OPERATOR A&B	4,782.72	14,348.16	45,792.00	31,443.84	31.3
51-40-112 SALARIES & WAGES-UTILITY CLERK	3,945.33	11,836.68	35,510.40	23,673.72	33.3
51-40-130 BENEFITS - FOREMAN	8,707.85	21,700.85	44,245.78	22,544.93	49.1
51-40-131 BENEFITS - OPERATOR A & B	5,684.12	14,955.98	38,169.39	23,213.41	39.2
51-40-134 BENEFITS - UTILITY CLERK	1,164.97	5,079.39	29,610.23	24,530.84	17.2
51-40-230 WATER FUEL	450.43	1,827.35	5,000.00	3,172.65	36.6
51-40-250 EQUIPMENT SUPPLIES & MAIN.	705.31	7,569.66	18,000.00	10,430.34	42.1
51-40-270 UTILITIES - CULINARY	5,443.89	23,347.45	44,000.00	20,652.55	53.1
51-40-271 UTILITIES-PRESSURE PUMP	640.07	2,891.04	12,000.00	9,108.96	24.1
51-40-273 UTILITIES-IRRIGATION	2,318.11	9,727.99	25,000.00	15,272.01	38.9
51-40-274 UTILITIES-INTERNET	60.00	240.00	720.00	480.00	33.3
51-40-280 TELEPHONE - WATER	103.06	381.33	1,300.00	918.67	29.3
51-40-310 PROFESSIONAL/TECHNICAL SERVICE	40.00	738.00	3,600.00	2,862.00	20.5
51-40-311 LEGAL AND AUDIT SERVICES	1,435.00	3,536.25	4,000.00	463.75	88.4
51-40-481 METER SUPPLIES AND MAINTENANCE	131.22	131.22	3,000.00	2,868.78	4.4
51-40-510 TRAVEL AND CONFERENCE	.00	.00	1,700.00	1,700.00	.0
51-40-610 MISCELLANEOUS EXPENSE	219.29	388.29	3,500.00	3,111.71	11.1
51-40-620 SERVLINE INSURANCE	1,259.50	3,755.00	13,500.00	9,745.00	27.8
51-40-650 DEPRECIATION	.00	.00	78,000.00	78,000.00	.0
51-40-740 CAPTIAL OUTLAY-EQUIPMENT	.00	.00	3,500.00	3,500.00	.0
51-40-742 2020 CULINARY WATER PROJECT	391,046.71	1,647,696.43	6,736,839.12	5,089,142.69	24.5
51-40-813 BOND 3S024 INTEREST	.00	.00	2,970.00	2,970.00	.0
TOTAL EXPENDITURES	434,713.10	1,789,877.63	7,212,251.32	5,422,373.69	24.8
TOTAL FUND EXPENDITURES	434,713.10	1,789,877.63	7,212,251.32	5,422,373.69	24.8
NET REVENUE OVER EXPENDITURES	(381,234.70)	416,022.14	141,587.80	(274,434.34)	293.8

CITY OF MILFORD
BALANCE SHEET
OCTOBER 31, 2021

SEWER FUND

<u>ASSETS</u>		
52-11900	CASH - COMBINED FUND	422,737.02
52-12110	ST. TREAS-DESIGNATED SEWER	276,576.66
52-13110	ACCOUNTS RECEIVABLE	23,862.98
52-14200	DEFERRED OUTFLOW OF RESOURCES	16,195.97
52-16110	LAND	29,536.50
52-16210	BUILDINGS	4,643.20
52-16310	SEWER SYSTEM	2,137,834.26
52-16510	MACHINERY AND EQUIPMENT	137,122.46
52-16610	AUTOMOBILES AND TRUCKS	54,520.72
52-17500	ACCUMULATED DEPRECIATION	(1,903,845.26)
TOTAL ASSETS		<u>1,199,184.51</u>
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
52-21330	ACCRUED EMPLOYEE BENEFITS	23,176.38
52-21400	DEFERRED REVENUE	8,000.00
52-25700	NET PENSION LIABILITY	28,444.04
TOTAL LIABILITIES		<u>59,620.42</u>
<u>FUND EQUITY</u>		
52-26110	DEFERRED INFLOW OF RESOURCES	15,174.30
UNAPPROPRIATED FUND BALANCE:		
52-29110	RETAINED EARNINGS-RESERVED	13,094.19
52-29800	RETAINED EARNINGS-SEWER FUND	890,214.92
52-29900	RETAINED EARNINGS-DESIGNATED	194,890.49
	REVENUE OVER EXPENDITURES - YTD	26,190.19
BALANCE - CURRENT DATE		<u>1,124,389.79</u>
TOTAL FUND EQUITY		<u>1,139,564.09</u>
TOTAL LIABILITIES AND EQUITY		<u>1,199,184.51</u>

CITY OF MILFORD
REVENUES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>OPERATING REVENUE</u>					
52-37-100 SEWER FEES	24,117.96	97,371.40	275,000.00	177,628.60	35.4
52-37-201 IMPACT FEES	.00	961.93	2,000.00	1,038.07	48.1
52-37-600 INTEREST - SEWER FUND	91.60	359.67	5,000.00	4,640.33	7.2
TOTAL OPERATING REVENUE	24,209.56	98,693.00	282,000.00	183,307.00	35.0
<u>INTEREST - OTHER</u>					
52-38-900 MISCELLANEOUS REVENUE	.00	.00	4,000.00	4,000.00	.0
TOTAL INTEREST - OTHER	.00	.00	4,000.00	4,000.00	.0
TOTAL FUND REVENUE	24,209.56	98,693.00	286,000.00	187,307.00	34.5

CITY OF MILFORD
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 4 MONTHS ENDING OCTOBER 31, 2021

SEWER FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEXPENDED	PCNT
<u>EXPENDITURES</u>					
52-40-110 SALARIES & WAGES - LEADMAN	6,468.00	19,404.00	58,212.00	38,808.00	33.3
52-40-111 SALARIES & WAGES-OPERATOR A&B	3,815.78	11,447.78	34,344.00	22,896.22	33.3
52-40-130 BENEFITS - OPERATOR A & B	4,270.81	11,224.75	28,627.04	17,402.29	39.2
52-40-131 BENEFITS - LEADMAN	6,233.33	16,615.19	42,944.23	26,329.04	38.7
52-40-230 FUEL - SEWER	424.45	1,801.37	4,000.00	2,198.63	45.0
52-40-250 EQUIPMENT SUPPLIES & MAIN	192.64	3,773.95	12,000.00	8,226.05	31.5
52-40-270 UTILITIES-ELECTRICAL & GAS	393.54	1,467.60	8,000.00	6,532.40	18.4
52-40-280 TELEPHONE - SEWER	31.28	94.13	400.00	305.87	23.5
52-40-310 LEGAL AND AUDIT SERVICES	1,435.00	3,536.25	4,000.00	463.75	88.4
52-40-510 TRAVEL AND CONFERENCE	.00	.00	500.00	500.00	.0
52-40-610 MISCELLANEOUS EXPENSES	65.00	237.79	2,000.00	1,762.21	11.9
52-40-620 SERVLINE PROTECTION	448.50	1,300.00	4,100.00	2,800.00	31.7
52-40-650 DEPRECIATION	.00	.00	70,000.00	70,000.00	.0
52-40-750 CAPITAL OUTLAY - SEWER	.00	1,600.00	2,600.00	1,000.00	61.5
TOTAL EXPENDITURES	23,778.33	72,502.81	271,727.27	199,224.46	26.7
TOTAL FUND EXPENDITURES	23,778.33	72,502.81	271,727.27	199,224.46	26.7
NET REVENUE OVER EXPENDITURES	431.23	26,190.19	14,272.73	(11,917.46)	183.5

CITY OF MILFORD
BALANCE SHEET
OCTOBER 31, 2021

GENERAL FIXED ASSETS

<u>ASSETS</u>			
91-11900	CASH - COMBINED FUND	(90,655.00)	
91-16110	LAND	260,210.36	
91-16210	BUILDINGS	2,331,184.98	
91-16310	IMPROVEMENTS OTHER THAN BLDGS	2,842,546.86	
91-16410	OFFICE FURNITURE AND EQUIPMENT	122,794.53	
91-16510	MACHINERY AND EQUIPMENT	627,753.73	
91-16610	AUTOMOBILES AND TRUCKS	126,629.00	
91-16710	CAPITAL ASSET - INFRASTRUCTURE	958,338.86	
91-16810	WIP	407,802.68	
TOTAL ASSETS			7,586,606.00
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
91-29800	BEGINNING OF YEAR	745,592.15	
91-29850	ADDITIONS - CURRENT YEAR	6,841,013.85	
BALANCE - CURRENT DATE		7,586,606.00	
TOTAL FUND EQUITY			7,586,606.00
TOTAL LIABILITIES AND EQUITY			7,586,606.00

CITY OF MILFORD
BALANCE SHEET
OCTOBER 31, 2021

GENERAL LONG TERM DEBT

<u>ASSETS</u>		
95-18100	AMT PROVIDED-GENERAL LT DEBT	976,880.02
TOTAL ASSETS		976,880.02
<u>LIABILITIES AND EQUITY</u>		
<u>LIABILITIES</u>		
95-21500	ACCRUED EMPLOYEE BENEFITS	20,367.66
95-25102	BONDS PAYABLE -CIB LIBRARY	210,000.00
95-25105	ADMINISTRATION BUILDING LOAN	699,000.00
95-25700	NET PENSION LIABILITY	47,512.36
TOTAL LIABILITIES		976,880.02
TOTAL LIABILITIES AND EQUITY		976,880.02

Milford Municipal Airport Monthly Fuel Analysis Month October 2021

Date	100 LL	Gallons Sold & Test	Jet A	Gallons Sold & Test	Tie Down	After Hours Fee	Oil	Misc.	Processing Fee	Total
10/1/2021	\$0.00	0	\$0.00	0						\$0.00
10/2/2021	\$0.00	0	\$0.00	0						\$0.00
10/3/2021	\$205.60	38.43	\$0.00	0					\$6.89	\$198.71
10/4/2021	\$357.49	66.82	\$277.72	70.31					\$21.76	\$613.45
10/5/2021	\$92.02	17.2	\$0.00	0					\$3.08	\$88.94
10/6/2021	\$125.56	23.47	\$0.00	0					\$4.33	\$121.23
10/7/2021	\$127.86	23.9	\$0.00	0					\$4.28	\$123.58
10/8/2021	\$0.00	0	\$0.00	0						\$0.00
10/9/2021	\$0.00	0	\$0.00	0						\$0.00
10/10/2021	\$213.79	39.96	\$0.00	0					\$7.16	\$206.63
10/11/2021	\$452.99	84.67	\$0.00	0					\$15.17	\$437.82
10/12/2021	\$821.33	153.52	\$0.00	0					\$27.51	\$793.82
10/13/2021	\$0.00	0	\$0.00	0						\$0.00
10/14/2021	\$0.00	0	\$0.00	0						\$0.00
10/15/2021	\$0.00	0	\$0.00	0						\$0.00
10/16/2021	\$0.00	0	\$0.00	0						\$0.00
10/17/2021	\$198.10	37.03	\$0.00	0					\$6.72	\$191.38
10/18/2021	\$0.00	0	\$0.00	0						\$0.00
10/19/2021	\$298.00	55.7	\$0.00	0					\$9.98	\$288.02
10/20/2021	\$0.00	0	\$330.26	83.61					\$11.39	\$318.87
10/21/2021	\$0.00	0	\$0.00	0						\$0.00
10/22/2021	\$0.00	0	\$311.66	78.9					\$10.44	\$301.22
10/23/2021	\$480.32	89.78	\$172.73	43.73					\$21.88	\$631.17
10/24/2021	\$0.00	0	\$0.00	0						\$0.00
10/25/2021	\$0.00	0	\$0.00	0						\$0.00
10/26/2021	\$0.00	0	\$0.00	0						\$0.00
10/27/2021	\$0.00	0	\$0.00	0						\$0.00
10/28/2021	\$261.56	48.89	\$0.00	0						\$261.56
10/29/2021	\$102.35	19.13	\$0.00	0						\$102.35
10/30/2021	\$872.69	163.12	\$0.00	0						\$872.69
10/31/2021	\$147.93	27.65	\$0.00	0						\$147.93
										\$0.00
	\$4,757.59	889.27	\$1,092.37	276.55	\$0.00	\$0.00	\$0.00	\$0.00	\$150.59	\$5,699.37

Balance of Funds for Fuel Purchase

Fuel Purchases		
Amount	Gallons	Type
		Jet A
		100 LL

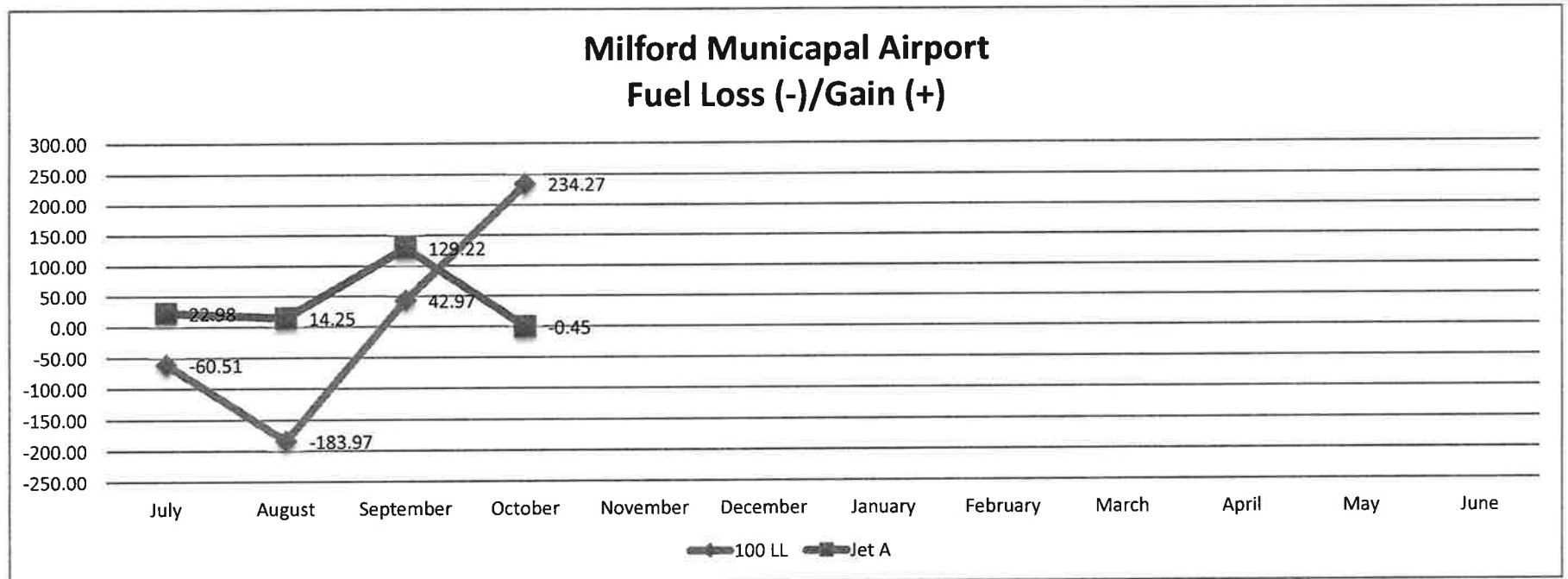
Accumulated Credit Card Balance			
Month Total			
Month Balance	Payments	Description	Balance
\$5,849.96			-\$2,611.07
			\$3,238.89
	\$4,465.43	CC Rem	-\$1,226.54
	\$0.00	Cash	-\$1,226.54

Inventory of Fuel

	Beginning Reading	Gallons Purchased For Month	Gallons Sold For Month	Actual Ending Reading	Ending Reading	Pump Loss	Cost Per Gallon	Total Inventory
100 LL	3204.00	0.00	889.27	2314.73	2549.00	234.27	\$4.63	\$11,801.87
Jet A	3444.00	0.00	276.55	3167.45	3167.00	-0.45	\$3.37	\$10,872.79
Total	0.00	0.00	1165.82	5482.18	5716.00	233.82		\$22,474.66

Milford Municipal Airport Fuel Loss/Gain 2021-2022

	July	August	September	October	November	December	January	February	March	April	May	June
100 LL	-60.51	-183.97	42.97	234.27								
Jet A	22.98	14.25	129.22	-0.45								



Minutes of Milford City Council Special Session
Tuesday, October 5, 2021, 8:00 AM
Milford City Hall, 26 South 100 West, Milford, Utah 84751
City Council Chambers

Members and Staff Present: Mayor Nolan Davis, Council Members Russell Smith, Ian Spaulding, Scott Symond, Les Whitney, and Terry Wiseman, City Administrator Makayla Bealer, City Recorder Monica Seifers, Administrative Assistant Lisa Thompson, Attorney Leo Kanell. Ben Coray and Jesse Ralphs, Sunrise Engineering, were also present.

Mayor Davis called the meeting to order at 8:03 AM.

WORK SESSION

1) Bid opening and selection of contractor for the Milford Swimming Pool Resurfacing and Repair Project

Administrator Bealer reported there were no bids received. She was contacted by the pool supplier representative who stated he was not a plaster contractor so he could not bid but he would be willing to coordinate with contractors to perform the work for the city. We were hoping to have the work completed before winter. Jesse Ralphs suggested that with the limited completion deadline many contractors are too busy to meet the demand, it might be worth extending the deadline to early spring. Administrator Bealer agreed that it could be re-advertised with a deadline of April 30.

- *MOTION: Council Member Scott Symond made a motion to table the selection of contractor allowing staff to readvertise the bid request with a later completion date. Motion was seconded by Council Member Russell Smith. All were in favor, motion carried.*

2) Water Project Update

Ben Coray reported that the project completion date of December 15, 2021 was still the target date; we are at about 70% of the time with 50% of the progress completed (based on contractor payments – there may be a lag). Construction has been challenging with getting supplies. Federal funding requires the project to follow the American Iron and Steel Act, which requires anything used on the project that is made of iron or steel to be American-made. Those parts are short in supply and causing a delay. We have applied for a waiver to allow non-domestic fittings.

The new tank has been constructed. The booster building has been framed and insulated, just waiting for the booster pumps which are supposed to be in transit but have not shipped yet. The new well (Granite Peak) has been installed and the well building constructed. The distribution system improvements have mostly been completed. There are some valve replacements that still need to be completed. Water meter replacements are ongoing. The dive inspection of the existing tank revealed that there are a few items that need to be done once the new tank is brought online.

Jesse Ralphs reviewed the budget stating that there were concerns when we did the Master Plan. The original construction contract was awarded at \$5,212,549 and the current value is \$5,211,049.35 so despite the ups and downs of material availability we are in a net positive position. The contingency fund is at \$507,055, so it is in good shape. This is a good time for the water committee to assess items that may be completed using contingency - if they qualify for project funding.

Jesse reported on the new tank modifications explaining that there was a miscue on the first truck of concrete. There is a high-strength grout mix that is used to get a good bond around the base of the tank. There was a miscommunication between the contractor and the concrete plant resulting in the plant sending a low-strength mix instead. The contractor noticed it when they stripped the forms. There are two implications from this – one being structural, and then water tightness of the tank. From a structural standpoint, the tank is designed to have a sheer connection between the wall and the footing, and the structural steel is designed to hold it as long as it can maintain that sheer point. The concern is with that lower strength fill, which varies in height, in some places you can't even see it because it mixes in with the normal concrete, and in other places it is quite a bit higher. So, the first concern is to stabilize that joint and the second one is the water tightness. The structural engineers came up with a wall to slab retrofit (detail attached). The option to tear out the tank and start over was not the favorable option. Council Member Spaulding stated this retrofit was not an additional cost to Milford City, it was covered by the contractor and the structural engineer is saying that this retrofit as a remedy is sufficient. Jesse Ralphs stated that was correct and independent of this mishap the contractor will be responsible for proving that the structure is watertight through a leak test. Until this happens, it is not accepted. He further explained that what this retrofit does is pours two curb walls at the base of the wall that are 18 inches wide and two feet tall, reinforcing down into the footing. That is the structural element of the retrofit. Inside the tank will include a Xypex paste which is a water stop grout along the interior wall and floor. There are two chamfered channels that will have a sikaswell. Attorney Kanell and Ben Coray are working on the warranty of the tank by the contractor.

3) Approval of consent issues: bills and payroll, financial report August 31, 2021, and minutes of August 17, 2021 Regular Council Meeting

- **MOTION:** Council Member Les Whitney moved to approve the consent issues as presented. Motion was seconded by Council Member Terry Wiseman. All were in favor, motion carried.

4) Ordinances and Resolutions

Ordinance 3-2021 "Hub International Leak Protection Program"

Ordinance 5-2021 "Tobacco Specialty Businesses"

Ordinance 6-2021 "Reserved Parking on Tiger Blvd"

Resolution 12-2021 "Cancel November 2, 2021 Municipal General Election"

Resolution 13-2021 "Retaining Building Deposit from Admin Building Rentals"

- **MOTION:** Council Member Scott Symond moved to adopt Ordinance 3-2021 "Hub International Leak Protection Program", Ordinance 5-2021 "Tobacco Specialty Businesses", Ordinance 6-2021 "Reserved Parking on Tiger Blvd", Resolution 12-2021 "Cancel November 2, 2021 Municipal General Election", and Resolution 13-2021 "Retaining Building Deposit from Admin Building Rentals" as presented. Motion was seconded by Council Member Les Whitney. All were in favor, roll call votes were as follows: Council Member Russell Smith – aye, Ian Spaulding – aye, Scott Symond – aye, Les Whitney – aye, and Terry Wiseman – aye. Motion carried.

Meeting Adjournment ~ as there was no further business the meeting adjourned at 8:31 AM.

THESE MINUTES ARE IN DRAFT FORM AND HAVE NOT BEEN APPROVED BY THE CITY COUNCIL – SUBJECT TO CHANGE

MILFORD CITY WATER PROJECT UPDATE

10-5-2021

1. General Overview

- a. Time ~ 70% (December 15, 2021 Subs Completion)
- b. Progress ~50% (based on project disbursements)
- c. Construction Environment
 - i. Materials shortages (pipe, fittings, valves, mechanical assemblies)
- d. AIS Considerations
 - i. Valves, etc
 - ii. Waivers & deminimus
- e. Overall: good progress in light of construction environment

2. Progress Update

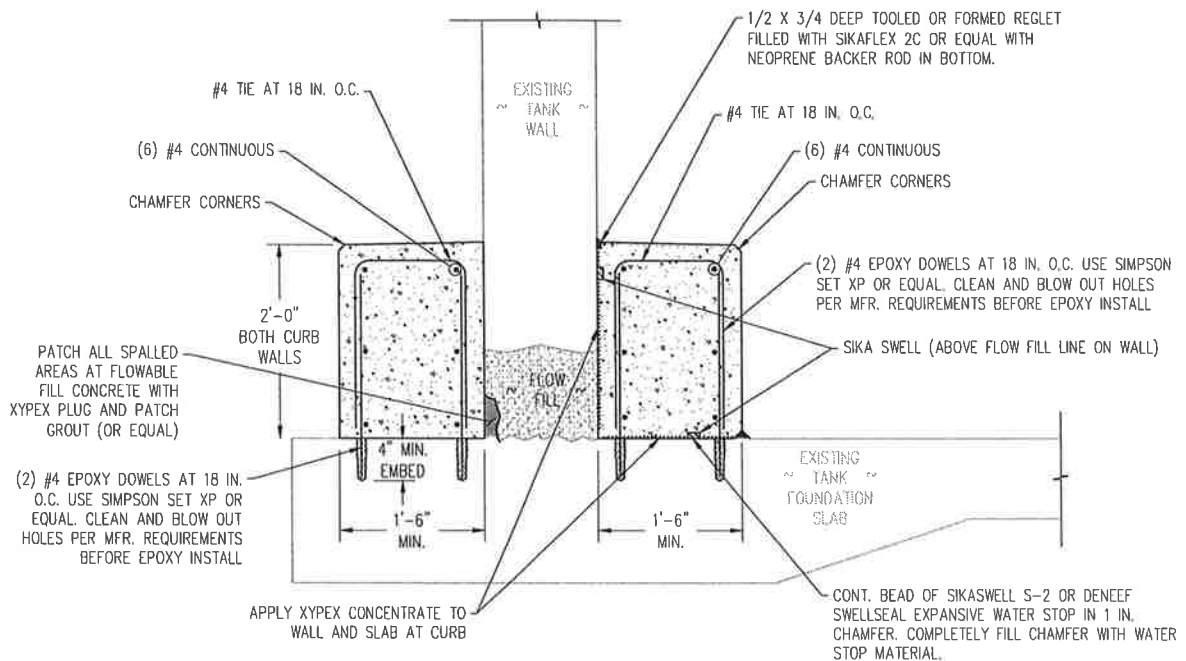
- a. New Tank (more to follow)
- b. Booster Building
 - i. Booster Skid – in transit?
- c. New Well & Well Bldg
- d. Distribution System Improvements
- e. Water Meter Improvements
- f. Existing Tank Repairs

3. Budget Update

- a. Original Construction Contract Amount: \$5,212,549
- b. Current Contract Value: \$5,211,049.35
 - i. Net Positive Position
- c. Current Project Contingency: ~\$507,055

4. New Tank Modifications

- a. Background – miscue on first truck
- b. Implications – structural & watertightness
- c. Solution – structural curb wall and multilayer sealant



101

WALL TO SLAB RETROFIT DETAIL

NTS

** REINFORCEMENT ON EXISTING WALL AND SLAB NOT SHOWN FOR CLARITY

*** CRACKED GROUT ON THE INSIDE OF THE TANK SHALL BE REMOVED AND REPLACED WITH XYPEX PLUG AND PATCH GROUT

CURB CONCRETE SPECIFICATIONS

F'C = 4500 PSI

FY = 60 KSI

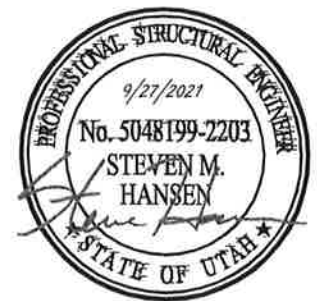
MAX W/C RATIO = 0.45

NORMAL WEIGHT CONCRETE

3/4 IN. OR GREATER AGGREGATE

AIR ENTRAINMENT REQ'D (5.0 TO 7.0%)

XYPEX ADMIXTURE REQUIRED



6875 SOUTH 900 EAST
SALT LAKE CITY, UTAH 84047
TEL 801.523.0100 • FAX 801.523.0990
www.sunrise-eng.com



Aged Assistance Program Guidelines 2022

Milford City is again offering an Aged Assistance Program for our elderly citizens to help offset/ease the financial burden with the rate increase due to the 2019-2020 Culinary Water Project.

Guidelines to determine eligibility:

- Income must meet the Federal Poverty Level of 150% or below per the household size.
- All members of the household including the account holder must be at least 60 years of age.
- Utility Account must be established for a minimum of a year in the applicants' name.

Program:

- This program is an annual program. The City Council determines annual if the program is feasible for the water fund.
 - Enrollment Period: December 1, 2021 through January 15, 2022.
 - Applicant must submit an Aged Assistance Program application to the Milford City Office during the enrollment period along with the required forms, such as Driver License, Birth Certificate, Bank Statements, Pay Stubs etc. The City staff will review the documents and verify the information on the back of the application; however, the documents will not be on file at Milford City.
- Allow a maximum of ten (10) water accounts to be placed on the Aged Assistance Program. This was determined off of the amount that Milford City finds feasible for the water fund. This program would cost Milford City \$1800.00 annually.
 - Applications will be prioritized by most needy 1 through 10, using the Federal Poverty Guidelines. The following guides will be followed:
 - 100 % poverty will be prioritized higher than 125% poverty.
 - 125 % poverty will be prioritized higher than 150% poverty.
 - Milford City Council will review and approve the applications in the January 18, 2022 Council Meeting.
- Charge a base rate of \$37.00 per month (includes \$1 increase). Overages to be billed at the \$1.50/1,000 gallons.
- The base rate for the Aged Assistance Program will increase one (\$1) dollar per year until it meets up with the base rate for residential homes. (Rate 101).
- This program is to help ease the burden on our elderly at this time and eventually phase out, so everyone is eventually paying the full base rate adopted by Resolution 16-2019.

Milford City Appointments

10/1/2021

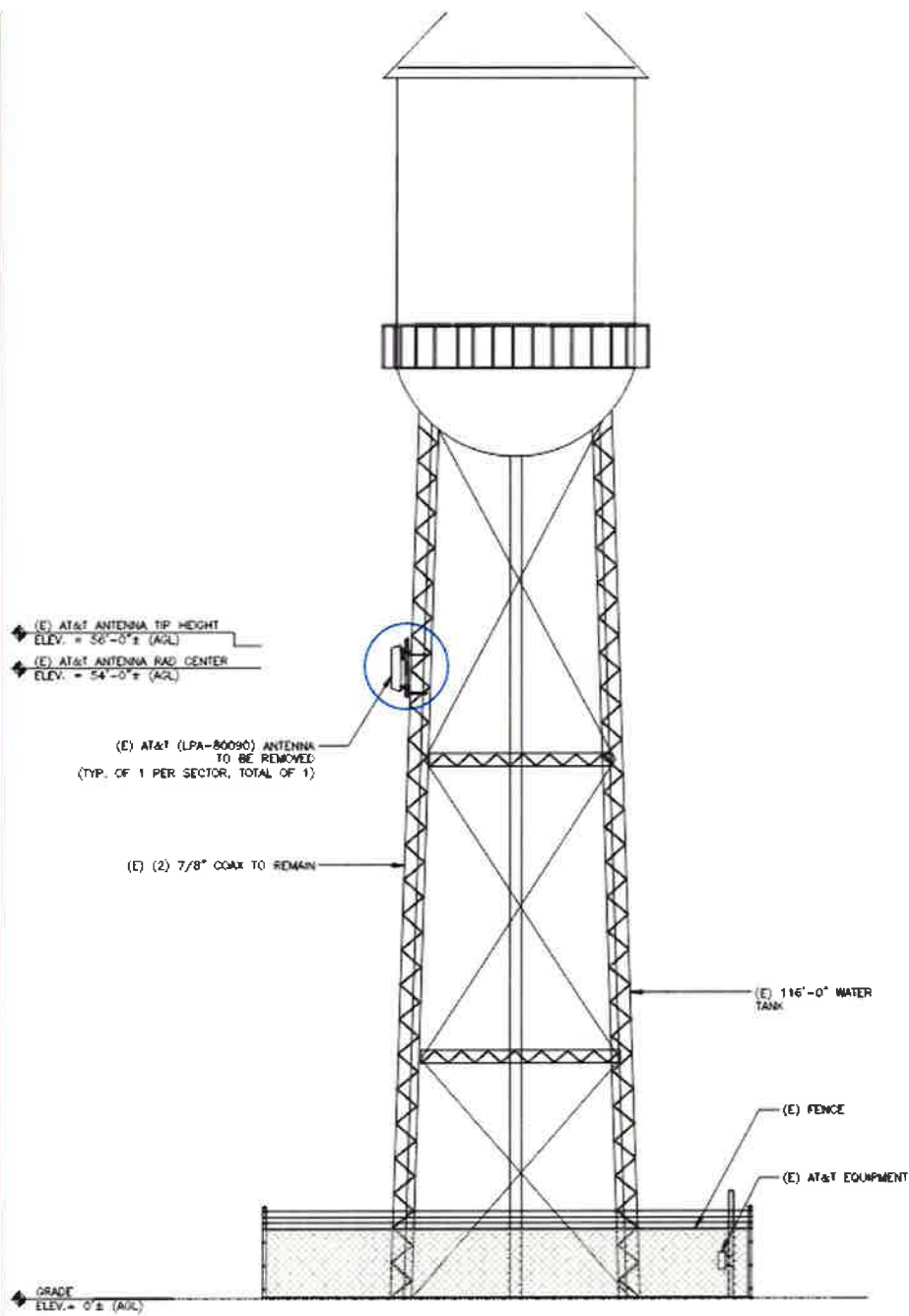
Committee	Name	Original Appointment Date	Term Expiration Date	Terms	Replaced
Beautification Board	Spaulding, Ian "Jeep"	n/a	Council Member		
Beautification Board	Rose, Ricky	n/a	resident		
Beautification Board	Nelson, Karen	n/a	Resident		
Beautification Board	Whitney, Les	n/a	Fire Chief		
Beautification Board	Wiseman, Terry	n/a	Council Member		
Board of Adjustment	None	n/a	Alternate		
Board of Adjustments	Mayer, Gary	1/1/2005	12/31/2024		
Board of Adjustments	Conard, Audrey	4/11/2012	12/31/2022	2	
Board of Adjustments	Bridge, Lola	1/1/2005	12/31/2024		
Board of Adjustments	Cox, Jennifer	1/1/2004	12/31/2023		
Board of Adjustments	Davis, Norm	10/7/2014	12/31/2023	2	
Industrial Park Board		n/a	Mayor		
Industrial Park Board	General Manager	n/a	Smithfield		
Industrial Park Board		n/a	Council Member		
Industrial Park Board	Heaton, Tom		Utah Power and Light		
Industrial Park Board		n/a	Planning & Zoning		
Industrial Park Board	McDermott, Richard	n/a	Property Owner		
Library	Bailey, Jaynell	10/17/17	12/31/2022	2	Alison Cox
Library	VACANT SPOT		12/31/2024		Terry Wiseman
Library	Holdaway, Tamra	10/16/18	12/31/2025	1	ShaRee Wright
Library	Symond, Scott	Council Member	Council Member		
Library	Wright, Evelyn	10/17/2017	12/31/2025	1	John Carter
Library	Wiseman, Wayne Jr.	02/21/2017	12/31/2024	2	New Position
Library	Harding, Aaron	06/18/19	12/31/2024	2	Jen Bostic
Library	Horton, Robin	10/17/17	12/31/2022		Don Noyes
Library	Meaghan Ah-Fook	5/21/19	12/31/2024	2	Sara Harding
Library	Connie Puffer	07/20/2021	12/31/2022		Natalie Hardman
Planning	Walker, Garland	1/19/16	12/31/2022	2	Les Whitney
Planning	Chancey Carter	01/19/2021	12/31/2023		Kelly Thompson
Planning	Schofield, Nick	1/19/16	12/31/2024	2	Lisa Carter
Planning	Stewart, Patricia	10/16/2012	12/31/2023	2	
Planning	Whitney, Les	n/a	City Representative		Karrie Davis
Planning	Craw, Michelle	1/19/16	12/31/2024	2	Terry Wiseman
Planning	Ambrose, Luke	2/15/2011	12/31/2022	2	



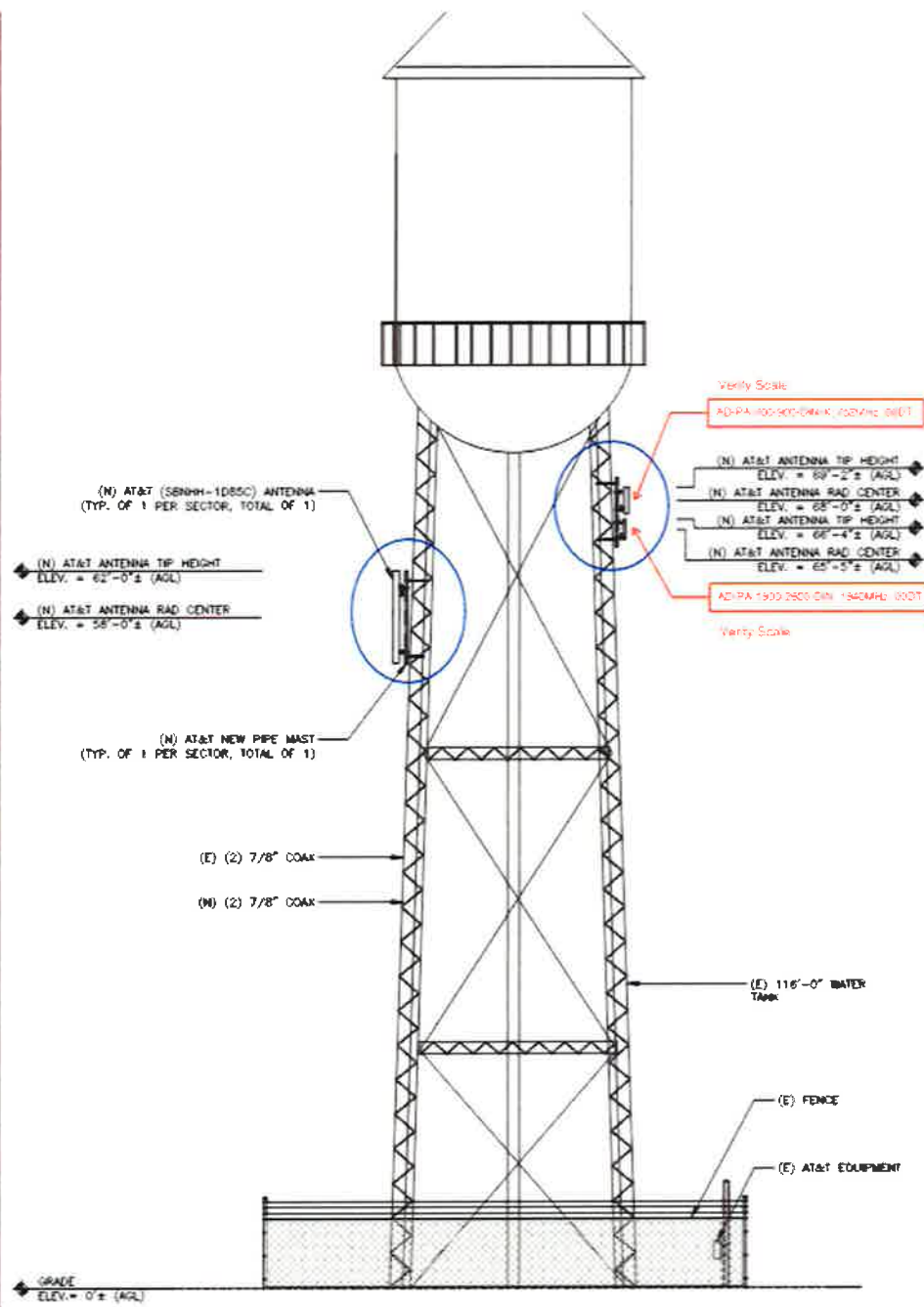
Milford City Appointments 2022

Waste Management Board Economic Development Five County Steering Public Safety/Law Enforcement	Nolan Davis
Water Airport Beautification	Terry Wiseman
Recreation Programs/Operations Swimming Pool and Golf Course City Parks	Ian "Jeep" Spaulding
Cemetery Sewer Streets	Russell Smith
Planning and Zoning Committee Buildings and Equipment LIC Committee	Les Whitney
Library County Board of Adjustments Beautification Milford Hospital Board Beaver County Travel Council/Tourism	Scott Symond
City Administrator/Treasurer/Budget Officer	Makayla Bealer
Beautification/Zoning Administrator CHERC & LEPC Representative	Lisa Thompson
City Recorder/Utility Clerk/Records Officer	Monica Seifers
City Attorney	Leo Kanell
Building Official	Kyle Blackner
Civil Engineer	Sunrise Engineering
Health Inspector	Southwest Public Health





1 EXISTING ELEVATION
A-5 SCALE (11" x 17"): 3/16" = 1'-0"



2 PROPOSED ELEVATION
A-5 SCALE (11" x 17"): 3/16" = 1'-0"

**UDOT
REQUEST FOR SAFE SIDEWALK PROJECT FUNDS
APPLICATION/DATA SHEET**

City/County Milford City Date 11-9-2021

Location of Project Center Street - S1221 Near Milford High School

Posted speed limit (if any) 30 MPH

Type of improvement proposed Install Sidewalk and relocate MHS crosswalk

Proposed improvement begins at 350 West Center

And ends at 300 West Center (Maps are helpful)

Estimated cost of improvement (attach estimate) \$ 10,000

Provide a preliminary anticipated schedule with environmental, design, ROW, construction and completions as part of the schedule if funding is available July 1, 2017

Amount to be provided by the City/County \$ 2500.00
(Minimum 25%)

Will the City/County agree to acquire any necessary Right of Way (may be used towards the 25% match)? Yes ☒ No

Please provide a short description of the project. (no more than 2 paragraphs) Include the benefits of the project and any potential challenges the project may have.

See Attachment

Please provide any additional data that will help understand the need of the project.

See Attachment

Contact for City/County: Margylin Beeler City Admin/ Treasurer
Name (please print) Title

Phone number: 435-387-2111

Please attach site photos



Red line indicates proposed sidewalk (approx 140')

Description of Project:

We have a lot of kids that walk this way to and from the high school each day. With no sidewalk the kids often walk along the side of the road. The sidewalk currently has an ADA access on the east side. If granted the funding we would complete approx. 140' of sidewalk and this would give pedestrians a sidewalk along the entire south side of center street.

Additional Data:

This additional sidewalk would tie everything together so Milford City could propose moving the cross walk to this location. By doing so pedestrians and traffic would have a clear view of each other. The current location of the crosswalk is in a bad place. Traffic cannot see pedestrians crossing the crosswalk when they are traveling east until they come right up on the crosswalk which doesn't allow them enough time to stop. (See picture)



Red line indicates proposed cross walk.



To: Milford City
405 South Main
Milford, UT 84751

Job: Curb, Gutter, & Sidewalk
Date: October 29, 2021

Tushar Contracting Inc. hereby submits a proposal for the following items:

Install approximately 140' of curb, gutter, and sidewalk

\$ 10,000.00

- Prep and compact base
- Form and pour curb & gutter
- Form and pour sidewalk
- Clean up

Exclusions:

- Building permit, impact and inspection fees
- Material sampling and testing
- Engineering and/or design fees

We propose to furnish labor and materials - complete in accordance with the above specifications for the sum of:

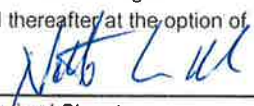
Total Bid = \$ 10,000.00

All work is to be completed in a workman-like manner according to standard practices. Any alteration from the above specification involving extra costs will be executed only upon written orders and will become an extra charge over and above the agreement. Payment due in full upon completion of work. This agreement is subject to acceptance within 30 days and is void thereafter at the option of the undersigned.

Authorized Signature:

Printed Name

Date



Authorized Signature:

Nathan L. Robinson
President - Tushar Contracting Inc.

October 29, 2021

Date



168 N. 100 E. St.
Suite 211
St. George, UT 84770
435-229-8071

Pool Plastering Estimate

Milford City

Estimate: \$30,900

Description:

- Quartz
- Chip out of old plaster
- Dumpster removal of old plaster
- New fittings
- New drains
- New Plaster on pool and kiddie pool

*additional fees may apply (if repairs are needed)

* Tile and tile labor are not included in estimate



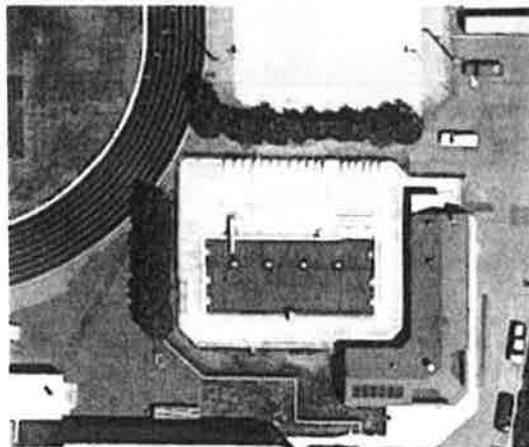
PUBLIC NOTICE

Invitation to Bid

Milford City is accepting SEALED BID from general contractor for a Swimming Pool resurfacing and repair project at the Milford City Pool located at 140 North 225 West, Milford Utah:

Project: Swimming Pool Resurfacing and Repairs

- Replaster the lap and kiddie pool
 - Undercut tile edges
 - Completely remove all existing plaster down to the gunite shell and properly dispose of the construction materials into a roll-off dumpster
 - Completely replaster lap and kiddie pool. Each batch should contain the following:
 - (4) white cement
 - (4) white sand
 - (4) white quartz
 - Pool Size: Lap Pool-Approximately 3306 sq ft
Kiddie Pool- Approximately 374 sq ft



- Install new drain covers and wall fittings as needed
- Repair loose drainage deck
- Add quartz in the finished plaster
- Replace the broken pool edging on the south side of the kiddie pool
- Install new tile as needed around the upper cap of the pools. New tile needs to be installed along the 5' markings to show the deep end (same location as the rope). Swim lap tiles are not needed for swim lanes. The color of the tile shall

**CITY OF MILFORD
ORDINANCE 07-2021**

WHEREAS, it is necessary to amend, repeal and adopt sections in Title 2 Chapter 29 of the Milford Municipal Code to ensure proper operation of the Recreation Department.

NOW THEREFORE, be it ordained by the Council of the City of Milford, in the State of Utah, as follows:

SECTION 1: **AMENDMENT** “2.29 Milford City Recreation” of the Milford Municipal Code is hereby *amended* as follows:

AMENDMENT

2.29 Milford City Recreation Policy

SECTION 2: **REPEAL** “2.29.010 Recreation Established - Management” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.010 Recreation Established – Management~~ (*Repealed*)

~~The Milford City Recreation is hereby established to be kept and maintained for the purpose of enhancing the public’s health, safety, morals and general welfare. The recreation programs shall be managed and operated by the Milford Valley Sports Association pursuant to the provisions of this chapter.~~

SECTION 3: **REPEAL** “2.29.020 Board Established - Terms Of Office” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.020 Board Established – Terms Of Office~~ (*Repealed*)

~~There is hereby created and established a Milford City Recreation Board also known as the Milford Valley Sports Association which shall consist of seven (7) members, all of whom shall be residents of the City of Milford or South Milford Flat area. Pursuant to state law, only one (1) member of the city governing body may be a member of the board. All directors shall be appointed by the Mayor, with the advice and consent of the city council, for terms of three (3) years or until their respective successors are appointed. If any member is an elected official, he or she shall be deemed replaced by his or her successor in office. Subject to the above, any vacancy on the board will be filled by appointment by the Mayor, upon recommendations from the Milford Valley Sports Association and with the advice and consent of the city council.~~

SECTION 4: **REPEAL** “2.29.030 Board - Removal - Vacancies” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.030 Board - Removal - Vacancies (Repealed)~~

~~Any member of the board may be removed for misconduct or neglect of duty by the Mayor or City Council. Vacancies in the board of directors, occasioned by removals, resignations, or otherwise, shall be filled for the unexpired term in the same manner as original appointments.~~

SECTION 5: **REPEAL** “2.29.040 Board - Members To Serve Without Compensation” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.040 Board - Members To Serve Without Compensation (Repealed)~~

~~Directors shall serve without compensation, but their actual and necessary expenses incurred in the performance of their official duties may be paid from recreation funds~~

SECTION 6: **REPEAL** “2.29.050 Board - Chairman Duties” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.050 Board - Chairman Duties (Repealed)~~

~~Following their appointment, the directors shall meet and elect a chairman and such other officers, as they deem necessary, for one-year terms. The chairman shall present the agenda as hereinafter provided, of all matters pertaining to the recreation to be considered at each and every meeting of the board.~~

SECTION 7: **REPEAL** “2.29.060 Board - Secretary - Other Employees” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.060 Board - Secretary - Other Employees (Repealed)~~

~~The Mayor may appoint a secretary to the Milford Valley Sports Association and such other employees as may be necessary to carry on the duties and functions thereof if such employees are funded in the Recreation Budget.~~

SECTION 8: **REPEAL** “2.29.070 Board - Meetings - Absence” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.070 Board - Meetings - Absence (Repealed)~~

~~The board shall meet in regular meetings at a time designated by the board. Special meetings may be convened at any time as determined by the city council or the chairman of the board upon giving notice to all members of the board and the city council. At least seven (7) members of the board must attend said special meeting in response to said notice, and a certified copy of the minutes of each special board meeting shall be furnished all members of the board and the city council. Absence of a member of the board from three (3) regular meetings in any four (4) month period shall have the effect of vacating the office of the member unless such absence is authorized or approved by board action.~~

SECTION 9: **REPEAL** “2.29.080 Board - Meetings - Agenda - Powers” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.080 Board - Meetings - Agenda - Powers (Repealed)~~

- ~~1. The agenda for each meeting of the board shall be prepared by the chairman, or the chairman's designee, and said agenda may cover all matters pertaining to the operation of the Milford City Recreation Department.~~
- ~~2. The Milford Valley Sports Association shall:
 - ~~a. Maintain and care for the all recreation equipment.~~
 - ~~b. Establish policies for its operation; and~~
 - ~~c. In general, carry out the spirit and intent of the Milford City Recreation Department~~~~
- ~~3. Except as set forth in this chapter or by resolution, all other administrative control in respect to the recreation activities is reserved to the Mayor or the Mayor's appointed designee.~~
- ~~4. The Milford Valley Sports Association shall act as an advisory board to the city council on all policy and budgetary matters pertaining to the recreation department and to the Mayor in respect to the administrative powers reserved to the Mayor under subsection (4) of this section~~

SECTION 10: **REPEAL** "2.29.100 Board - Annual Reports" of the Milford Municipal Code is hereby *repealed* as follows:

R E P E A L

~~2.29.100 Board - Annual Reports (Repealed)~~

~~The Milford Valley Sports Association shall make an annual report to the city council of the city of the condition and operation of the recreation department, including a financial statement.~~

SECTION 11: **REPEAL** "2.29.110 Board To Adopt Rules For Recreational Activities" of the Milford Municipal Code is hereby *repealed* as follows:

R E P E A L

~~2.29.110 Board To Adopt Rules For Recreational Activities (Repealed)~~

- ~~1. The Milford Valley Sports Association shall make and adopt rules and regulations not inconsistent with law, for the governing of the recreation department. Subject to such rules and regulations, the recreation activities shall be available to the use of the inhabitants of the city.~~
- ~~2. The board may exclude from the recreation activities any and all persons who shall willfully violate such rules.~~

SECTION 12: **REPEAL** “2.29.120 Unlawful Acts” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.120 Unlawful Acts (Repealed)~~

- ~~1. It shall be unlawful for any person to make, tear, or in any manner injure, deface, mutilate or destroy any equipment or other property of the recreation department.~~
- ~~2. Any person violating any provision of this section shall be guilty of a misdemeanor.~~

SECTION 13: **REPEAL** “2.29.130 Code Of Conduct” of the Milford Municipal Code is hereby *repealed* as follows:

REPEAL

~~2.29.130 Code Of Conduct (Repealed)~~

~~The Milford City Council has mandated the following Code of Conduct for all Milford City Recreation programs. Coaches and Managers should read the Code of Conduct carefully and be responsible for insuring themselves and any participant or speetator follows the rules. These rules are inclusive of any practice or games sponsored by the Milford City Reereation:~~

- ~~1. No Coach, Manager, Player or Speetator shall:~~
 - ~~a. At any time, verbally abuse, push, shove, strike or threaten to strike an official, player or speetator.~~
 - ~~b. Be guilty of heaping personal verbal or physical abuse upon an official for any real or imaginary belief of a wrong decision or judgment.~~
 - ~~c. Be guilty of an objectionable demonstration of dissent at an official's decision by throwing gloves, helmets, hats, balls, bats or any other forceful unsportsmanlike action.~~
 - ~~d. Be guilty of using unnecessary rough tactics in the play of a game against the body of an opposing player.~~
 - ~~e. Be guilty of physical attack upon an official, coach, player or speetator.~~
 - ~~f. Be guilty of the use of profane obscene or vulgar language or gesture in any manner at any time.~~
 - ~~g. Appear on the field of play, stands or any other location during Milford City Recreation activities while in an intoxicated state.~~
 - ~~h. Be guilty of gambling upon any play or outcome of any game.~~
 - ~~i. Smoking on the field of play during Milford City Reereation activities of which they are managing or coaching.~~
 - ~~j. Be guilty of discussing publicly with sectors in derogatory or abusive manner~~

~~any play, decision or a personal opinion on any player during the game.
k. Speak disrespectfully or manipulating of any league rosters, schedules or
procedures.~~

~~(Ord. Ordinance 7-2005 Code of Conduct, Amended, 08/18/2005)~~

SECTION 14: **ADOPTION** “2.29.010 Purpose” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.010 Purpose*(Added)*

The purpose of this policy and procedures manual shall be to establish a unified set of guidelines and standard operation procedures for the Milford Recreation Department.

SECTION 15: **ADOPTION** “2.29.020 Definitions” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.020 Definitions*(Added)*

1. Recreation Director: The department employee who performs functions responsible for implementation of the youth programs.
2. Administration: The administration staff of the City of Milford.
3. Program Director: The volunteer who oversees individual programs.

SECTION 16: **ADOPTION** “2.29.030 Recreation Committee” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.030 Recreation Committee*(Added)*

1. The Recreation Committee shall consist of the Recreation Director, City Administrator, Administrative Assistant and the Council Member over recreation.

SECTION 17: **ADOPTION** “2.29.040 Duties” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.040 Duties*(Added)*

Individuals listed below shall provide the following functions:

1. Recreation Director:

- a. Recruit program directors when needed;
- b. Assist program directors with needs;
- c. Meet with all new program directors;
- d. Help coordinate baseball and softball tournaments;
- e. Coordinate work projects;
- f. Oversee equipment returns;
- g. Make budget recommendations;
- h. Encourage fundraisers;
- i. Help with obtaining grants and other funds;
- j. Coordinate with Administration on all equipment purchases.

2. Administration:

- a. Open programs for registration;
- b. Advertise for Program Directors;
- c. Create and distribute registration forms to schools;
- d. Provide rosters to program directors;
- e. Determine registration fees based on program costs;
- f. Help set up fundraisers;
- g. Purchasing;
- h. Schedule events with schools for facility use;
- i. Work with pool manager to oversee concession stand operations;
- j. Meet with all new program directors;
- k. Hold exit meetings with program directors to go over end of season checklist and upcoming purchases;
- l. Set operating budget for individual sports.

3. Program Director:

- a. Recruit coaches, assistant coaches, umpires, scorekeepers, etc.;
- b. Split teams evenly;
- c. Order uniforms after approval and distribute to participants;
- d. Create a schedule and provide a copy to city office for facility approval;
- e. Prep facilities/fields;
- f. Collect uniforms and equipment at the end of season;
- g. Communicate with parents regarding program rules and expectations;

- h. Attend exit meeting with Administration Office.
 - i. This must be done in order to collect director fee.
- 4. Council Member over Recreation:
 - a. Oversee projects;
 - b. Collaborate with Recreation Director and Administration;
 - c. Discuss upcoming projects with Service Organizations in March of each year;
 - d. Make recommendations.
- 5. City Council:
 - a. Set budget;
 - b. Approve Capital Improvement Projects.

SECTION 18: **ADOPTION** “2.29.050 Regular Season Registration Period” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.050 Regular Season Registration Period(*Added*)

1. All regular season programs will open for registration the month prior to the program starting and will run for a minimum of 25 days.
2. Registrations will be accepted at the city office or online at the Milford City Website.
 - a. All participants must be registered prior to attending practice.

SECTION 19: **ADOPTION** “2.29.060 Traveling League Registrations” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.060 Traveling League Registrations(*Added*)

1. Program directors shall provide the city office a list of names of all travel league participants once they have been determined.
2. Traveling league fees must be paid before participants can play. NO EXCEPTIONS

SECTION 20: **ADOPTION** “2.29.070 Registration Fees” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.070 Registration Fees(*Added*)

1. Regular season program fees:
 - a. Registration fees will be determined by the cost of the program and will be set by the direction of the Administration.
 - b. The fees collected will be used to cover the cost of apparel, officials, scorekeepers and necessary equipment and supplies to operate the program.
2. Travel League fees:
 - a. Fees for all travel leagues must be calculated to ensure they cover the cost of all expenses related to the travel league such as but not limited to:
 - i. League fees;
 - ii. Officials;
 - iii. Tournament fees;
 - iv. Apparel.

SECTION 21: **ADOPTION** “2.29.080 Late Registrations And Fees” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.080 Late Registrations And Fees(*Added*)

1. Late registrations will be accepted for up to five (5) business days without a late fee; however, the participant is not guaranteed a uniform and/or apparel.
 - a. Example: If registration closes on a Friday, registrations will be accepted through the following Friday with no late fee.
2. Registration will be accepted for another 7 days after the "no late fee period" with a \$10 fee added to the registration fee; however, the participant is not guaranteed a uniform and/or apparel.
 - a. Example: No late fee period ends on a Friday, registrations with a late fee will be accepted through the following Friday.
3. Participants that are new to the community and missed the deadline may sign up with no late fee; however, the participant is not guaranteed a uniform and/or apparel.

SECTION 22: **ADOPTION** “2.29.100 Refund Policy” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.100 Refund Policy(*Added*)

1. If a program is cancelled for any reason, a full refund will be issued.
2. Refunds will be granted before the first game minus a \$10 processing charge and uniform fee if applicable.
3. No refunds will be given after the first game.

SECTION 23: **ADOPTION** “2.29.110 Age Divisions” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.110 Age Divisions*(Added)*

1. Age requirements are set for each individual sport.
 - a. Players are not allowed to play up. In rare circumstances, exceptions will be made to allow players to play up by one level if the older level does not have enough kids for a league.

SECTION 24: **ADOPTION** “2.29.120 Schedules” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.120 Schedules*(Added)*

1. Once the schedule has been approved for facility use the City Office will post the schedule on social media.
2. Program directors shall ensure that all parents receive a schedule.

SECTION 25: **ADOPTION** “2.29.130 Facility Use” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.130 Facility Use*(Added)*

1. All facilities that are being used for recreation must be kept clean and be supervised at all times.
2. If at anytime damage occurs at a facility, the Recreation Director must be notified

immediately.

- a. The Recreation Director shall then notify the Administration immediately.
- b. If the damage occurred at a facility owned by another entity, the City Office will make contact with that entity.

SECTION 26: **ADOPTION** “2.29.140 Equipment” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.140 Equipment*(Added)*

1. Equipment owned by Milford City Recreation shall be properly used and maintained, accounted for and properly stored.
2. Equipment such as bats, TV's, stands, scales etc. shall be marked with tags that show property of Milford City.
3. Any equipment that is in poor condition or broken shall be reported to the Recreation Director. The Recreation Director shall dispose of such equipment by either giving to an athlete at no charge or throwing away.
 - a. Equipment that is disposed of shall be reported to the Administration for removal from assets records.

SECTION 27: **ADOPTION** “2.29.150 Fundraising” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.150 Fundraising*(Added)*

1. All fundraisers must be coordinated with the Recreation Director and Administration for approval before any advertising is done.
2. Each program is allowed to have one fundraiser per season.
3. All monies collected from the fundraiser must be turned in to the city office within two business days of the fundraiser ending date.

SECTION 28: **ADOPTION** “2.29.160 Financial Accounts” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.160 Financial Accounts(*Added*)

1. The Recreation Department will have the following accounts:
 - a. Capital Improvement Fund:
 - i. All monies that are designated to this account will be used for large projects.
 - (1) Capital Improvement Projects will be reviewed and considered by the City Council using the following process;
 - (A) Recommendation and input by Recreation Director, Administration and Council Member over Recreation;
 - (B) Cost Analysis;
 - (2) Final approval will be determined through the budget and/or at a Regular Council Meeting.
 - ii. Records for Capital Improvement will be maintained at the city office.
 - iii. Capital Improvement Projects must be fair and may not always pertain to one program.
 - b. Janitorial Fund:
 - i. As per agreement with Beaver County School District, Milford City Recreation will contribute up to \$5,000 annually for a Sweeper Position. This employee is employed by Beaver County School District; however, they perform custodial duties that are related to city sponsored activities.
 - c. Individual Sport Revenue:
 - i. All monies received for specific sports will be receipted into their individual sports revenue account.
 - d. Individual Sport Operating:
 - i. Each specific sport will have an operating budget within Milford City's General Fund that is based on the previous years program cost.
 - ii. Expenses such as apparel, official fees, equipment costs and director fees for specific sports will be paid out of their individual sports operating account.

SECTION 29: **ADOPTION** “2.29.170 Annual Money Disbursements” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.170 Annual Money Disbursements(*Added*)

1. On the date this policy is adopted, a money transfer will be done as follows:
 - a. 35% of each individual sports money will be transferred to the Capital Improvement Fund;
 - b. 30% of each individual sports money will be transferred to the Janitorial Fund.
2. In April of each year while preparing for the new fiscal budget year, the following transfers will be made. Percentages will be adjusted if the amounts being transferred does not leave at least one years operating expenses in the individual sports account.
 - a. 25% of the seasons profit for each individual sport will be transferred to the Capital Improvement Fund;
 - b. 20% of the seasons profit for each individual sport will be transferred to the Janitorial Fund.
- 3.

SECTION 30: **ADOPTION** “2.29.180 Purchasing” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.180 Purchasing(*Added*)

1. Purchases:
 - a. Milford City Purchasing Policy must be adhered to when purchasing all items for recreation.
 - b. All items that need to be purchased shall be run through the city office. administration must issue a purchase order prior to order being placed.
2. Uniform and Apparel Purchasing:
 - a. Uniforms and apparel that are selected for each individual sport must be within a price range that the registration fees will cover.

SECTION 31: **ADOPTION** “2.29.190 Compensation” of the Milford Municipal Code is hereby *added* as follows:

ADOPTION

2.29.190 Compensation(*Added*)

1. Recreation Director shall receive a monthly compensation.
2. Program Directors shall receive end of season compensation in the amount of \$250 so long as the end of season checklist is completed and approved by the Administration.
3. Officials payout for city league games:

paid out:

- i. Scorekeeper-\$10 per game
 - ii. Umpire-\$15 per game
 - iii. Referee-\$15 per game
 - b. All program directors will receive an official payout form that shall be used to document the names and dates of those who will receive payment at the end of the season. A copy of this form must be provided to the city office to request payment. Once all individuals have received payment and signed the form this form must be turned back into the city office.
4. Official payout for tournament games:
- a. When licensed officials are used for tournaments a higher fee can be paid out with prior approval from Administration.

SECTION 32: **EFFECTIVE DATE** This Ordinance shall be in full force and effect after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF MILFORD COUNCIL

	AYE	NAY	ABSENT	ABSTAIN
Russell Smith	_____	_____	_____	_____
Les Whitney	_____	_____	_____	_____
Scott Symond	_____	_____	_____	_____
Ian Spaulding	_____	_____	_____	_____
Terry Wiseman	_____	_____	_____	_____

Presiding Officer

Attest

Nolan Davis, Mayor, City of Milford

Monica D. Seifers, City Recorder City
of Milford