

Utility Departments of Hildale/Colorado City

Utility Board Meeting Minutes
320 East Newel Ave, Hildale Utah
Thursday, July 29, 2021, 6:00 PM

Present: Utility Board

Board Members:	Present	Absent	Excused
Haven Barlow			X
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Staff Present: City Manager Duthie, Weston Barlow, Nathan Fischer, Ralph Johnson Jr., Mariah LaCorti, Miranda Jeffs

Court Monitor: Roger Carter

Public Present: Vance Barlow

#1. Call to Order

Meeting called to order at 6:00 pm. Roll was taken, quorum present.

#2. Prayer & Pledge of Allegiance

Nathan Burnham offered a prayer, the crowd joined in the pledge of allegiance.

#3. Roll Call

Quorum present

#4. Public Comment

None

#5. Board Member Comment

Board Member Cawley commented about a meeting that the Water Board in Centennial Park had at the Bee's Market Place regarding the future of the valley's water supply and quality. Board Member Dutson talked about the water demand as the valley grows and how the water can be improved.

#6. Approval of Minutes

The Board Members reviewed the minutes.

A. June 24, 2021

Nathan Burnham moved to approve June 24, 2021, meeting minutes.

Michael Cawley seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#7. Financial Report

A. June 24, 2021–July 26, 2021, Invoice Register

Mariah presented the invoice register. She informed the Board of increases and decreases in monthly payments for membership fees on software programs that the Utility Department uses for customer services.

JVar Dutson moved to pay the bills as funds become available.

Nathan Burnham seconded. Roll call vote:

Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#8. Interim Directors Report

A. Manager Report

City Manager Duthie presented on the grant applications related to the Master Plan concerning the purchase of the million-gallon storage tank that was approved by the City Council and of the dates to have the applications submitted to the Five County Association of Governments for further approval. He informed the Board that staff may contact Board Members for copies of their Driver’s License for vehicle insurance purposes in the event that they need to operate City vehicles.

Interim Project Manager Postema presented. He gave an update on the deep well and put together a plan to ensure the correct steps are taken to move forward. He talked about a meeting that will take place July 30, 2021, with Mohave County and BLM to see if they

will invest in the area for the search of more water. He discussed developing an emergency response plan for natural disasters, preparing a sewer needs assessments, doing well and pump tests to find out how many gallons of water can be pumped per minute, and the costs involved to carry out those tests.

B. Administrative Report

Mariah presented. She talked about the status of customer hook-ups for water and the use of water meters. She informed the Board that staff will no longer do courtesy calls for customer utilities being disconnected. Instead, the City will look for and use an automatic notifications system that will send customers reminders to pay their bills. There was a discussion on the administrative assistant position and what the duties are for that job position.

C. Operations Report

Weston presented. He gave an update on quotes for well repaired or replacement and talked about precautions that can be taken to preserve the wells. The broken pipe to the irrigation system at the Maxwell Park is underway for repair after being broken from the flood. There was a discussion on cost estimates for replacing approximately 2 miles worth of irrigation pipe up the Maxwell Canyon. He talked about water restriction status since water has increased with the rain. City Manager Duthie gave an update on the Fiber Optics and the potential to get ahold of grants that will work with rural areas for broadband.

#9. Consideration and Possible Action on Large Purchases

A. Wastewater Manhole Materials

Nathan presented quotes for A-line manhole repairs. He talked about the materials and procedures to repair the manhole and the time it would take for technicians to finish the project.

JVar Dutson moved to approve the purchase for manhole caps and pipe from Scholzen Products for \$74,791.20.

Jason Black seconded. Roll call vote:

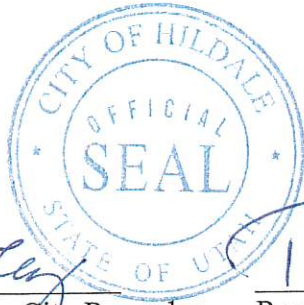
Board Members:	Yes	No	Abstain
Sterling Jessop, Jr.	X		
Ralph Johnson	X		
Arvin Black	X		
Jason Black	X		
Nathan Burnham	X		
JVar Dutson	X		
Stacy Seay	X		
Michael Cawley	X		

Motion carried.

#10. Adjournment

With no other business, meeting adjourned at 8:15 pm. Next meeting is scheduled for August 26, 2021, at 6:00 pm.

Minutes were approved at the meeting on August 26, 2021.



Athena Cawley

Athena Cawley, Hildale City Recorder

Rosie White

Rosie White, Colorado City Town Clerk



Summary of Board Actions:

Approval of June 24, 2021 Meeting Minutes

Approval to Pay the Bills

Approval of the Purchase for manhole caps and pipes