



**NOTICE OF A VINEYARD  
CITY COUNCIL MEETING  
November 10, 2021 at 6:00 PM**

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PUBLIC NOTICE is hereby given that the Vineyard City Council will hold a regularly scheduled meeting on Wednesday, November 10, 2021 at 6:00 p.m. at City Hall, 125 South Main Street, Vineyard, Utah. This meeting can also be viewed on our [live stream page](#).

**AGENDA**

**1. CALL TO ORDER AND ELECTION OF MAYOR PRO TEMPORE**

City Recorder Pamela Spencer will call the meeting to order and then call for a nomination and roll call vote from the City Council to elect a mayor pro tempore to run the City Council meeting. She will then turn the time over to the newly appointed mayor pro tempore.

**2. INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE – *to be announced.***

**3. WORK SESSION**

**3.1 Development Agreement**

Community Development Director Morgan Brim will lead a discussion about a proposed development agreement with X Development. No action will be taken at this time.

**3.2 2022 Summer Celebration**

Interim City Manager George Reid will lead a discussion about the 2022 Summer Celebration. No action will be taken at this time.

**4. PUBLIC COMMENTS**

*(15 minutes)*

“**Public Comments**” is defined as time set aside for citizens to express their views for items not on the agenda. Each speaker is limited to three minutes. Because of the need for proper public notice, immediate action **cannot** be taken in the Council Meeting. If action is necessary, the item will be listed on a future agenda, however, the Council may elect to discuss the item if it is an immediate matter of concern.

*Public comments can be submitted ahead of time to [pams@vineyardutah.org](mailto:pams@vineyardutah.org).*

**5. MAYOR AND COUNCILMEMBERS’ REPORTS/DISCLOSURES/RECUSALS**

**6. STAFF, COMMISSION, AND COMMITTEE REPORTS**

*(3 minutes each)*

- 6.1 Interim City Manager George Reid – Building Department Quarterly Report
- 6.2 Planning Commission Chair Bryce Brady
- 6.3 Code Enforcement – Planning Assistant Cache Hancey – Quarterly Report
- 6.4 City Engineer Naseem Ghandour – Quarterly Report

**7. CONSENT ITEMS**

- 7.1 [Approval of the October 27, 2021 City Council Meeting Minutes](#)

**8. APPOINTMENTS**

- 8.1 No names were submitted.

**9. DISCUSSION/PRESENTATIONS**

- 9.1 No items were submitted.

**10. BUSINESS ITEMS**

**10.1 DISCUSSION AND ACTION – [2022 Meeting Schedule](#)**

*(5 minutes)*

City Recorder Pamela Spencer will present the recommended City Council meeting schedule for the 2022 calendar year. The mayor and City Council will take appropriate action.

**10.2 PUBLIC HEARING – [Holdaway Farms Development](#)**

*(This item is being postponed until the December 8, 2021 meeting.)*

General Plan Land Use Map Amendment, Zoning Text Amendment, Zoning Map Amendment, and Neighborhood Plan Applications for the site known as Clegg Farm, located west of the current 400 South Main Street termination, Parcel Numbers 18:021:0009 and 18:015:0163.

**11. CLOSED SESSION**

The Mayor and City Council pursuant to Utah Code 52-4-205 may vote to go into a closed session for the purpose of (these are just a few of the items listed, see Utah Code 52-4-205 for the entire list):

- (a) discussion of the character, professional competence, or physical or mental health of an individual
- (b) strategy sessions to discuss collective bargaining
- (c) strategy sessions to discuss pending or reasonably imminent litigation
- (d) strategy sessions to discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares
- (e) strategy sessions to discuss the sale of real property, including any form of a water right or water shares
- (f) discussion regarding deployment of security personnel, devices, or systems;
- (g) the purpose of considering information that is designated as a trade secret, as defined in Section [13-24-2](#), if the public body's consideration of the information is necessary in order to properly conduct a procurement under [Title 63G, Chapter 6a, Utah Procurement Code](#);

## 12. ADJOURNMENT

This meeting may be held in a way that will allow a councilmember to participate electronically.

The next meeting will be a Special Session on Tuesday, November 16, 2021.

The Public is invited to participate in all City Council meetings. In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the City Recorder at least 24 hours prior to the meeting by calling (801) 226-1929.

I the undersigned duly appointed Recorder for Vineyard, hereby certify that the foregoing notice and agenda was emailed to the Salt Lake Tribune, posted at the Vineyard City Offices, the Vineyard website, the Utah Public Notice website, and delivered electronically to city staff and to each member of the Governing Body.

**AGENDA NOTICING COMPLETED ON:** November 9, 2021

**CERTIFIED (NOTICED) BY:** /s/ Pamela Spencer  
PAMELA SPENCER, CITY RECORDER



## VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** November 10, 2021

**Agenda Item:** 3.2 Summer Celebration

**Department:** Admin

**Presenter:** George Reid

### **Background/Discussion:**

The staff would like to discuss protentional options for the Summer Celebration which typically happens the first weekend in June.

Attached is a spreadsheet of the activities the city has done in previous years and the cost associated with them. There is also included potential activities that could be add based on what surrounding cities have successfully done for their city celebrations.

Included in the attached spreadsheet are tabs of research on surrounding cities celebration activities.

### **Impact:**

Youth recreation programs will continue throughout June and July. Although they will not be happening from June 2<sup>nd</sup> – 4<sup>th</sup>. Because of this the impact to the fields at Grove Park will need to be taken into account when choosing the Summer Celebration activities.

All of the parking is required at the park to ensure enough parking is available for the participants at the event. In addition to that parking we will ask Trailside Elementary and Freedom Elementary to use their parking lot.

There is currently \$20,000 in the budget for the Summer Celebration.

### **Attachments:**

See attached is the activity spreadsheet.

<b>Activity</b>	<b>Cost</b>	<b>Income based on prior years</b>
Carnival	0	2,000
Food Vendors	0	2400
Vendor booths	0	3,000
Stage	5,000	0
headline performer	4,000	0
Movie in the park	800	0
Firework Show	15000	0
Heritage activities	1,000	0
Summer Celebration Race		0
	25800	7,400

**Potential activities**

Performances through out the weekend	5,000	0
Scales and tails show	375	0
Chalk the walk	200	0
"Battle of the band"	0	0
Quilt show	0	0
Story telling festival	500	0
Parade/band only parade	0	0
Car show	0	0

**Notes**

Based on ticket sells  
8 Food trucks  
30 vendors

**Dates**      **Total Cost**

6/2 - 6/4  
6/2-6/4  
6/2-6/4  
4-Jun  
4-Jun  
3-Jun  
4-Jun  
2-Jun  
4-Jun

Income returned to rec department

18,400

local performance groups, cost for stage use

6/3 - 6/4  
2-Jun

cost for prizes, opportunity to have sponsors donate  
Local bands

6/2 - 6/4  
3-Jun  
6/2 - 6/4

Rough estimate for storyteller  
potential to charge per float  
Free entry

3-Jun  
4-Jun  
3-Jun

24,475

**MINUTES OF A VINEYARD  
CITY COUNCIL MEETING**  
City Council Chambers  
125 South Main Street, Vineyard, Utah  
October 27, 2021 at 6:00 PM

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**Present**

**Absent**

- Mayor Julie Fullmer
- Councilmember John Earnest
- Councilmember Tyce Flake
- Councilmember Chris Judd
- Councilmember Cristy Welsh

**Staff Present:** City Engineer Naseem Ghandour, Sergeant Holden Rockwell with the Utah County Sheriff’s Office, Community Development Director Morgan Brim, Finance Director David Mortensen, Water Manager Sullivan Love, City Recorder Pamela Spencer, Planning Commission Chair Bryce Brady

**1.  CALL TO ORDER/INVOCATION/INSPIRATIONAL THOUGHT/PLEDGE OF ALLEGIANCE**

Mayor Fullmer opened the meeting at 6:00 PM. Councilmember Earnest gave the invocation and led the Pledge of Allegiance.

**2. WORK SESSION**

**2.1** No items were submitted.

**REGULAR SESSION**


Mayor Fullmer explained that she was moving the appointment of the Youth Council to beginning of the meeting.

**7.  APPOINTMENTS**

**7.1 Vineyard Youth Council Executive Committee .....7**


With the advice and consent of the City Council, Mayor Julie Fullmer will appoint members of the Vineyard Youth Council to the Executive Committee. The swearing in of the Youth Council Executive Committee will take place immediately following the appointments.

Mayor Fullmer read the list of Executive Committee members and called for a motion.


46  **Motion:** COUNCILMEMBER EARNEST MOVED TO APPROVE THE YOUTH  
47 COUNCIL EXECUTIVE COMMITTEE APPOINTMENTS AS PRESENTED.  
48 COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER,  
49 COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE  
50 MOTION CARRIED UNANIMOUSLY.


51  
52 Ms. Spencer swore in the Vineyard Youth Council appointees.

### 53 54 55 **3. PUBLIC COMMENTS**


56  Mayor Fullmer called for public comments. Hearing none, she closed the public comments.

### 57 58 59 **4. MAYOR AND COUNCILMEMBERS' REPORTS/DISCLOSURES/RECUSALS**


60  Councilmember Welsh reported that she and staff met with the Utah Transportation  
61 Committee and showed them the growth in the city and what the city had accomplished. She  
62 reported on the fall cleanup that was taking place in the city until November 9.


63  
64  Mayor Fullmer reported on the work that staff and council had done with the Utah League  
65 of Cities and Towns and with legislatures to help protect the city's interests.

### 66 67 68 **5. STAFF, COMMISSION, AND COMMITTEE REPORTS**

69 **5.1**  Interim City Manager George Reid – Mr. Reid was excused. Mayor Fullmer  
70 reported that Mr. Reid had done an incredible job as the interim city manager and gave an update  
71 on where they were in the hiring process for the city manager position. She reported on the  
72 projects that were being done in the city.

73 **5.2** Planning Commission Chair Bryce Brady – Chair Brady had no new items to report.

74 **5.3**  Sergeant Holden Rockwell with the Utah County Sheriff's Office – Quarterly  
75 Report – Sergeant Rockwell gave his quarterly report for the third quarter of 2021. Mayor  
76 Fullmer thanked the Sheriff's Office for their quick response to a recent incident in The Willows  
77 subdivision.

78 **5.4**  Finance Director David Mortensen – Quarterly Report – Mr. Mortensen gave his  
79 quarterly report for the first quarter of Fiscal Year 2022.

80 **5.5**  City Recorder Pamela Spencer gave an election update.

### 81 82 83 **6. CONSENT ITEMS**

84 **6.1** Approval of the October 13, 2021 City Council Meeting Minutes

85  
86 Mayor Fullmer called for a motion.

87  
88 **Motion:** COUNCILMEMBER JUDD MOVED TO APPROVE CONSENT ITEM 6.1.  
89 COUNCILMEMBER EARNEST SECONDED THE MOTION. MAYOR FULLMER,  
90 COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE  
91 MOTION CARRIED UNANIMOUSLY.



94 **8. DISCUSSION/PRESENTATIONS**

95 8.1 No items were submitted.


96  
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98 **9. BUSINESS ITEMS**

99 **9.1  DISCUSSION AND ACTION – UTA Fence Betterments**

100 Public Works Director Chris Wilson will present a proposal from the Utah Transit  
101 Authority (UTA) contractor, Stacy and Witbeck, to make improvements to the fence that  
102 was removed near the Public Works yard for access to work on the UTA double track.  
103 The mayor and City Council will take appropriate action.

104  
105 Water Manager Sullivan Love explained the reason for requesting the fence betterments.  
106 Councilmember Welsh asked which budget the funds would come from to install the fence. Mr.  
107 Mortensen replied that funds would come out of the water tank budget.

108  
109 ** Motion:** COUNCILMEMBER EARNEST MOVED TO APPROVE THE PROPOSED  
110 UTA FENCE BETTERMENT AND BUDGET AND ALLOW STAFF TO PROCEED WITH  
111 THE WORK AS PROPOSED. COUNCILMEMBER JUDD SECONDED THE MOTION.  
112 MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH  
113 VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

114  
115 **9.2  DISCUSSION AND ACTION – Land Donation – 1600 North (Resolution  
116 2021-21)**

117 City Engineer Naseem Ghandour will present a land donation from Geneva Properties  
118 (Anderson Geneva) to the city for trail completion along 1600 North. The mayor and City  
119 Council will act to approve or (deny) this request by resolution. *This agenda item was*  
120 *presented to and approved by the City Council on October 13, 2021, but lacked the*  
121 *required resolution language, and is being presented again to Council with resolution*  
122 *accompanied. The agenda documents presented are as approved by the City Council on*  
123 *October 13, 2021.*

124  
125 City Engineer Naseem Ghandour explained that this item was brought back to the City Council  
126 to include approval of the resolution. He noted that no changes had been made to the other  
127 documents that were presented at the last City Council meeting.


128  
129 ** Motion:** COUNCILMEMBER JUDD MOVED TO ADOPT RESOLUTION 2021-21 AS  
130 PRESENTED. COUNCILMEMBER EARNEST SECONDED THE MOTION. ROLL CALL  
131 WENT AS FOLLOWS: MAYOR FULLMER, COUNCILMEMBERS EARNEST, FLAKE,  
132 JUDD, AND WELSH VOTED AYE. THE MOTION CARRIED UNANIMOUSLY.

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134

135 **10. CLOSED SESSION**

136 No closed session was held.

137 **11. ADJOURNMENT**

138  Mayor Fullmer called for a motion to adjourn the meeting.

139  
140 **Motion:** COUNCILMEMBER FLAKE MOVED TO ADJOURN THE MEETING AT 6:33 PM.  
141 COUNCILMEMBER WELSH SECONDED THE MOTION. MAYOR FULLMER,  
142 COUNCILMEMBERS EARNEST, FLAKE, JUDD, AND WELSH VOTED AYE. THE  
143 MOTION CARRIED UNANIMOUSLY.  
144

145  
146 MINUTES APPROVED ON: \_\_\_\_\_  
147

148 CERTIFIED CORRECT BY: /s/Pamela Spencer  
149 PAMELA SPENCER, CITY RECORDER

DRAFT



## VINEYARD CITY COUNCIL STAFF REPORT

**Meeting Date:** November 10, 2021

**Agenda Item:** 10.1 - 2022 Meeting Schedule

**Department:** Recorder

**Presenter:** City Recorder Pamela Spencer

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**Background/Discussion:**

It has been the practice of the council to discuss and approve set dates for City Council meetings at a meeting in November or December for the next calendar year.

Utah State Code requires that public notice be given of the annual meeting schedule at least once a year.

***Utah State Code 52-4-202 2(a) and (b)***

2 (a) ..., a public body which holds regular meetings that are scheduled in advance over the course of a year shall give public notice at least once each year of its annual meeting schedule as provided in this section.

(b)The public notice under Subsection [\(2\)\(a\)](#) shall specify the date, time, and place of the scheduled meetings.

**Fiscal Impact:**

N/A

**Recommendation:**

- To hold City Council meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays of each month, beginning at 6:00 PM as per city code, except November and December to only hold one regular meeting due to proximity of holidays.

**Sample Motion:**

“I move to approve the proposed 2022 City Council meeting schedule as presented.”



## VINEYARD CITY COUNCIL STAFF REPORT

### **Alternatives:**

If the council wishes to change the date or times meetings are held it must be done by Ordinance.

*Utah State Code 10-3-502. Regular and special council meetings.*

(1) The council of each municipality shall:

- (a) by ordinance prescribe the time and place for holding its regular meeting, subject to Subsection [\(1\)\(b\)](#); and
- (b) hold a regular meeting at least once each month

### **Attachments:**

2022 Calendar with suggested dates

# 2022 Calendar

Courtesy of [WinCalendar.com](http://WinCalendar.com)

## JANUARY

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## MAY

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## SEPTEMBER

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## FEBRUARY

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## OCTOBER

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## AUGUST

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## DECEMBER

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