

ROCKY RIDGE PLANNING & ZONING MEETING

September 22, 2021

7:30 PM

MLA Building

Approved

Opening:

Presiding: Forrest Lewis

Present from the Planning and Zoning Commission: Terry Allred, Marvin Allred, and Aaron Bronson. Sam Barber asked to be excused. Lane Allred arrived late.

Present from the Town Staff: Marilyn Bronson, Terry Allred, and Lane Allred.

Others Present: None

Invocation was given.

Meeting was called to order at 7:41 p.m.

Approval of Minutes:

Minutes from August's meeting were read by Board Members prior to this meeting. Deputy Clerk Marilyn Bronson noticed a change regarding who was presiding. Board Member Terry Allred motioned to approve the Minutes as amended; Board Member Aaron Bronson seconded the motion; all others voted in favor.

Unfinished Business:

1. Annexation Policy: Deputy Clerk Marilyn Bronson was assigned to talk with Town Clerk Bethany Sturgeon about communicating with Rural Planning and Consultants regarding an Annexation Policy. (The same Company that helped us with our Master Plan)

2. Camp Trailers on Lots: This was discussed at last month's meeting. This will need to be addressed again at the next Board Meeting held at the beginning of October. Board Member Terry Allred was assigned to this. This item will be need to be put on next month's Agenda.

3. Digital Maps regarding Street Names: Board Member Forrest Lewis updated the board on the progress of this task. He would like this to be put on the next month's Agenda.

New Business:

1. Commercial/Industrial Lots: The Ordinance presented to the Town Council and the concerns mentioned there were discussed by the Board. This is also going to need to be discussed at the next Board Meeting held in October. Board Member Terry Allred was asked to do this as well when he speaks about Camp Trailers on Lots. This can be put on next month's Planning and Zoning Agenda as a follow up.

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Citizen Items: Aaron Bronson asked if he would need to go through the process of submitting another plan to the Town for building onto the other side of his garage, making his home a duplex. Planning and Zoning Board Members discussed this and agreed that the plan would indeed need to be submitted again, as a “new” building permit was required.

Board Items: Board Member Lane Allred informed the Planning and Zoning Commission of upcoming changes regarding inspections. An inspection card will be issued for all those building homes. Seven (7) inspections are required throughout the building process. Therefore, there will be seven (7) signatures required; each signature earmarking when the next stage of building can move forward. If a signature is missing, continued progress of building will not move forward until the required inspection(s) are done and the inspection card signed. Residents will not be allowed to occupy the home until all signatures are on the inspection card and until they receive a Certificate of Occupancy; allowing them to occupy the home.

Adjournment:

Board Member Marvin Allred moved to adjourn the meeting; Board Member Terry Allred seconded the motion; all others voted in favor and the meeting was adjourned at 8:04 p.m.

/s/ Marilyn Bronson

Approval of Deputy Clerk