

TOWN OF MANILA
PLANNING AND ZONING WORK SESSION MINUTES
DATE: SEPTEMBER 13TH, 2021
TOWN OFFICE: 145 EAST HWY 43
@ 5:30 P.M.

MEETING CALLED TO ORDER: 5:30 P.M.

PRESENT: Scott Taylor, Jason Knight, Christijan Draper, and Samantha Reitz

EXCUSED: Randy Browning, Blake Olorenshaw (resigned)

GUESTS:

NEW BUSINESS:

- Ordinance changes for rear yard usage was discussed. The Commission wasn't fully sure what Town Council had wanted to see in the ordinance change, whether it was to do away with the rear yard usage all together or to adjust the total over all usage. It was determined that some clarification was needed. Samantha Reitz agreed to attend the Town Council Meeting in order to get it. Once things were clarified it was agreed that the commission would redo the ordinance. Jason Knight is rewriting the ordinance and will get it to the rest of the commission so progress could be made.

SCHEDULING THE NEXT MEETING AND ADJOURNMENT

A workshop was scheduled for 5:30 P.M. on October 4th, 2021

TOWN OF MANILA
PLANNING AND ZONING MINUTES
DATE: SEPTEMBER 13TH, 2021
TOWN OFFICE: 145 EAST HWY 43
@ 6:00 P.M.

MEETING CALLED TO ORDER: 6:00 P.M.

PLEDGE OF ALLEGIANCE:

PRESENT: Scott Taylor, Christijan Draper,

EXCUSED: Randy Browning, Blake Olorenshaw

GUESTS: Ivan and Patricia Madsen

MINUTES OF PREVIOUS MEETING: August 2nd, 2021. Approved

NEW BUSINESS:

- Ivan Madsen – Requesting a building permit for a garage to be built on his property located at 40 E. Glades Way. It was determined that Matt Tate the building inspector requires more information and a clearer plot map to be drawn. The Maddens asked if they could move their electric meter in order to build on the east side of their lot. Since it is running underground it was determined that they could not build on that side. It was decided that the Madsen's would need to contact the power company and have a discussion with Matt. Jason made a motion to table the agenda item until there was more information Christijan seconded the motion. All were in favor and the motion carried.

RESULT: <i>TABLED</i>: BUILDING PERMIT FOR GARAGE: NOT ENOUGH INFORMATION
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- Chad Lundell - Requesting a building permit for a home to be built on his property at 355 W Highway 43. His setbacks all met the required distance and his lot usage was well below the maximum allotted percentage. There were no for seen issues with allowing the building permit. Samantha pointed out however that if he planned on building an accessory building that he wouldn't be allowed to because A-B's aren't allowed to be built in front of a dwelling. The Commission decided they would approve, but requested that Samantha inform Mr. Lundell of potential issues with future developments. Jason made a motion to approve the permit request. The motion was seconded by Christijan, all were in favor and the motion carried.

RESULT: APPROVED: Building permit for a dwelling

- Brodie and Sarah Wilson - Requesting a building permit for a ground mounted solar panel at their property at 265 N Main Street. A plot map was never received as requested. Matt Tate has said that it is considered to be a structure and a plot map needs to be provided to determine if it is meeting set-back and usage requirements. Christijan made a motion to table the request until more information is provided.

RESULT: TABLED: BUILDING PERMIT FOR GARAGE: NOT ENOUGH INFORMATION

- Calvin and Jodie Davis – Requesting a building permit for a garage to be built at their property located at 420 Clark Street. It was determined that more information was needed in order to grant approval. We need to see streets in relation to the properties. We also need to have the front yard indicated as well. It was decided that this issue would be tabled until the information was provided. Matt also needs the footing and foundation to go 36 ft deep instead of 34ft. An engineer stamp is required for the walls as well because they are above 10ft.

RESULT: TABLED: BUILDING PERMIT FOR GARAGE: NOT ENOUGH INFORMATION

SCHEDULING THE NEXT MEETING AND ADJOURNMENT

At 6:30 P.M. the meeting was adjourned. The next meeting was scheduled for October 4th, 2021. A workshop was scheduled for 5:30 P.M. with a regular meeting scheduled to take place immediately following the workshop.