Treasurer

Mission Statement

Department Mission Statement

The mission of the Davis County Treasurer is to collect and distribute property taxes in an efficient and cost-effective manner and to act as the Investment Office for Davis County Government in order to supplement revenues in accordance with the Utah Money Management Act.

2021 Inputs/Outputs	Core Functions & Services
FTE (2021): 5 FTE employees 5 FTE employees, 2020, 2021	• Function 1: Collect and distribute property tax and report to the Utah State Tax Commission • Function 2: Invest Davis County funds Function 3: Receipt Davis County revenues

2021 Achievements

Treasurer

2021 has been a very busy year for the Treasurer's office. The office has accomplished the following:

- Completion of the banking services RFP. The process began in February 2021 and was finalized with the awarding of the contract to Wells Fargo Bank. We look forward to continue to work with Wells Fargo Bank into the future.
- Modifications have been made to the armored car service contract with Loomis. At the time of the 2022 budget process, the purchasing manager for Davis County, the civil division of the Attorney's office, the Treasurer's office, and Health, Sheriff, and Animal Services departments are negotiating a contract for continued armored car services.
- Continued improvements to the property tax notices have continued by making changes to tax notices. Changes to the layout of the tax notice printing, continuation of promoting electronic valuation and tax notices and contracting for improvements for the property tax prepayment coupons are some of the improvements made in 2021.
- Changes have been made to the cash receipting procedures in the best interest of employees and Davis County.
- The Treasurer's office has entered into an agreement with CSG Forte Payments, Inc. (Forte). This change will enhance the online and IVR (telephone) options for paying property taxes. Forte has a very good process to verify financial institution account numbers that will reduce the number of returned electronic payments. The cost of this account verification service will be significantly less than it would have been with our previous provider. The settlement of these payments will also be accelerated relative to our previous provider.
- The Treasurer's office has provided an option for ACH (electronic) monthly prepayments for property taxes. Effective November 2021, this service will be done by the Treasurer's office, rather than using a third party provider. This change will save several thousand dollars by eliminating the third party provider costs. This will be accomplished, thanks to enhanced computer security by Davis County Information Systems.
- The Treasurer's office continues to improve the process of property tax information and payment sharing with mortgage companies and mortgage company service providers. We are working with Corelogic, a mortgage company service provider that pays approximately 40% of the properties in Davis County. We will work directly with Corelogic for receiving and sending property tax information, as well as receiving payment files and payment information.

<u>2022 Projected Outcomes</u>

Treasurer

The Treasurer's Office has been diligently working with the Information Systems department on the re-write of the Collection and Distribution computer program, called CoreTax. CoreTax is a re-write of the current computer programs used by the Recorder, Assessor, some of the Clerk/Auditor (Tax Administration) and Treasurer's office. This re-write will continue into Budget year 2022. We hope this project will be complete in 2022, including extensive testing of the computer system prior to implementing the system. Current projections are for some time in 2022 or early 2023.

2022 Budget Initiatives

The primary focus in 2022 will be the extensive testing and completion of CoreTax for the collection and distribution computer system. The 2022 budget includes a request for an additional full-time Accountant II position. The position has been recommended in order to meet increased workload and to help with improving internal controls in the office. The full-time employee will be responsible for daily reconciliation of the property tax bank account. The position will also help in the continuing commitment for better cash receipting and internal controls. Another important function of this new position will be extensive testing of the new property tax collection and distribution system.

I have also requested video cameras for the Treasurer's office for enhanced safety and protection of the Treasurer staff. This request was sent to Information Systems.

One of the challenged the Treasurer's office may face in the near future is dealing with some legislative issues. The tax deferral bill will be in the upcoming legislative session. If this legislation passes, Information Systems will need to help with computer system reprogramming. Information Systems has been made aware of this possibility. There may be other legislative issues that have not been made known at this time.