BOUNTIFUL CITY COUNCIL MEETING

TUESDAY, November 9, 2021
6:00 – Work Session
7:00 p.m. - Regular Session

NOTICE IS HEREBY GIVEN that the City Council of Bountiful, Utah will hold its regular Council meeting at **City Hall, 795 South Main Street, Bountiful, Utah**, at the time and on the date given above. The public is invited to all meetings. Deliberations will occur in the meetings. Persons who are disabled as defined by the Americans With Disabilities Act may request an accommodation by contacting the Bountiful City Manager at 801.298.6140. Notification at least 24 hours prior to the meeting would be appreciated.

If you are not on the agenda, the Council will not be able to discuss your item of business until another meeting. For most items it is desirable for the Council to be informed of background information prior to consideration at a Council meeting. If you wish to have an item placed on the agenda, contact the Bountiful City Manager at 801.298.6140.

Bountiful City Council meetings, including this meeting, are open to the public. In consideration of the COVID-19 pandemic, the meeting is also available to view online. The link will be available on the Bountiful City website homepage (www.bountifulutah.gov) approximately one hour prior to the start of the meeting.

AGENDA

6:00 p.m. – Work Session

1. Washington Park Master Plan discussion – Mr. Lloyd Cheney p. 3

7:00 p.m. – Regular Session

1. Welcome, Pledge of Allegiance and Thought/Prayer
2. Public Comment – If you wish to make a comment to the Council, please use the podium and clearly state your name and address, keeping your comments to a maximum of two minutes. Public comment is limited to no more than ten minutes per meeting. Please do not repeat positions already stated. Public comment is a time for the Council to receive new information and perspectives.
3. Consider approval of minutes of previous meetings held on October 26, 2021 p. 17
4. Council Reports
5. BCYC Report
6. Consider approval of:
   a. Expenditures greater than $1,000 paid October 18 & 25, 2021 p. 31
   b. September 2021 financial report p. 35
7. Consider approval of the appointment of Mr. Alan Bott to the Bountiful Planning Commission – Mr. Francisco Astorga p. 49
8. Fiscal Year 2021 Annual Comprehensive Financial Report (ACFR) – Mr. Tyson Beck p. 51
   a. Presentation of the FY 2021 ACFR – Mr. Tyson Beck
   b. Independent Financial Statement Audit Presentation for FY2021 – Mr. Marcus Arbuckle
9. Consider approval of the purchase of a supervisor truck from Performance Ford in the amount of $36,449 – Mr. Kraig Christensen p. 53
10. Consider approval of awarding a contract for Bountiful Trail Corridor Alignments to IMBA Trial Solutions in the amount of $39,215 – Mr. Francisco Astorga p. 55
11. Adjourn

Shawna Andrus
City Recorder

City Council Staff Report

Subject: Washington Park Master Plan
Author: Lloyd Cheney, City Engineer
Department: Engineering, Parks
Date: 9 November 2021

Background

After conducting a series of open house style public meetings, MGB+A and staff have prepared a draft Master Plan for the development of Washington Park. During the work session, staff will summarize the meeting process, share summarized survey results and present the three design concepts which were developed based on input from the community meetings. Staff will also present the current Master Plan concept and discuss the potential scenarios for prioritization for the construction of features and amenities.

The purpose of Tuesday's work session is to begin discussion by the Council about the preliminary designs, layout and arrangement of elements in the Master Plan Concept, preferences for design elements, and consideration of supplemental options such as fencing and lighting. No action is required on November 9th.

Analysis

Public Input Process

The public input process began with a meeting with residents of the neighborhood in the immediate area to give them an opportunity to share their thoughts and concerns for the project (Aug. 4). Approximately 15 people participated. Concerns from residents generally related to traffic, parking, speeding and the volume of cars which would come with events. Suggestions for features in the park included providing a walking path, providing activities for all ages, and for consideration of the orientation and proximity of playground amenities and restroom facilities to address safety concerns.

The second meeting for public input was an open house which was intended to generate a database of comments and concerns from the general public (Aug. 31). As expected, members of the pickleball and skateboard communities were well represented and the Council Chambers was filled to near capacity. Attendees provided many comments, concerns and suggestions which were collected by MGB+A and city staff. MGB+A also introduced the online survey, where additional comments could be submitted. A summary of the comments received from the online survey is provided as an attachment to this report.

The third meeting was held on September 15. Based on the input received at the previous meeting, MGB+A developed and presented three design concepts (A, B and C). Each concept was developed within the limits of the available funding for the project. Once again the council chambers was filled to capacity, and the attendees were eager to share comments. Attendees were also asked to rank their preferred design concept from highest to lowest using a set of three stickers (placed on the corresponding concept). As the results were evaluated, Concept C had slightly more first place votes than Concept A, but after further evaluation it appeared that some individuals cast multiple votes on the online survey, and some voters were from areas that are outside of Bountiful or the southern portions of Davis County. With this information, staff directed MGB+A to use Concept A as the basis for a Master Plan. Additionally, a second online survey was made available for comments.

The final public input meeting was held on September 29. MGB+A introduced the Master Plan Concept, which was well received. Attendees acknowledged the placement of parking, courts, playgrounds, field space and skating facilities as thoughtful and considerate of comments and suggestions previously expressed.

Project Budget

The budget for development of Washington Park is currently $2.5 million. This amount was specified as part of the General Obligation Bond process. The estimated cost to construct the Master Plan concept is $3.38 million. This amount also includes a 20% contingency line item to help account for fluctuations in market conditions as the project moves from concept to design documents and on to the bidding process.

Since the current project budget will not accommodate the construction of all proposed amenities, the design team has developed two scenarios which can be built with the available funds:

1. 6 Pickleball Courts (skate park deferred)	$2,496,880.53
2. Skate Park (pickleball deferred)	$2,499,501.02

In the first scenario, fewer changes to the remaining program are required to stay within budget due to the elimination of the large expense of the skate park. It may be possible (with additional modifications to the program) to construct 8 pickleball courts instead of 6. The estimate for this plan also includes a 20% contingency.

For the second scenario (skate park), significant changes to the park program are required to stay within budget. These changes include postponing construction of the pavilions and walking trail, constructing a smaller restroom building, reducing parking, constructing asphalt walkways instead of concrete, postponing or eliminating the 2-5 yr old playground, postponing or eliminating a monument sign, postponing picnic tables, and reducing the plantings. The estimate for this plan also includes a 20% contingency.

While the Master Plan captures the basic form of the park, there are additional items that should be considered:

- Fencing around the Skate Park: Staff feels that a durable fence of sturdy construction is an important component to be included (if not a necessity) to maintain control over the use of the skate park.
- Lighting: Lighting is not included in the master plan. Staff feels that lighting would be appropriate in parking areas. Other areas where lighting should be considered would include pavilions and restroom buildings. In addition, conduit installation for future lighting at the pickleball courts should be considered. Staff would not recommend lighting at the skate park beyond a minimal amount of security lighting.
- Flag Pole: The estimate includes $5,000 for installation of a flagpole. Staff would prefer to allocate this funding to other park elements.

Department Review

This report has been reviewed by the Parks Dept. Director and the City Manager.

Significant Impacts

The significant impacts/considerations related to construction of this project are:

1. Phased Construction is necessary due to funding constraints from Bond funds.
2. Prioritization decisions for improvements will be a source of dissatisfaction for user groups who do not support the choices of improvements to be included in the first phase of construction.
3. Expedited construction from Fundraising/Partnering for pickleball and/or skate park facilities will require a significant effort from these groups. This may provide a mechanism to help determine which facility is built first.
4. Renewal of the RAP Tax could provide additional funding for a subsequent phase of construction. The Long Term Capital Plan identifies possible expenditures of $800,000 for a future skate park and $1,000,000 for a renovation project at Twin Hollows Park.

Recommendation

Staff requests direction from the City Council for the arrangement of park amenities and design elements which can be incorporated in a final concept drawing for the first phase of construction. Based on Council direction provided tonight, the design team will return with a refined design concept to be approved by the Council in December, 2021. This design will become the basis for the preparation of construction documents.

Attachments

15 September Open House
Preliminary Concept A

Preliminary Concept A Estimate
Preliminary Concept B
Preliminary Concept B Estimate
Preliminary Concept C
Preliminary Concept C Estimate

29 September Open House

Master Plan Concept
Master Plan Concept Estimate
Pickleball Option Estimate
Skate Park Option Estimate



REFERENCE NOTES SCHEDULE

SYMBOL	DESCRIPTION
1	PICKLEBALL COURTS
2	2-5 PLAYGROUND
3	5-12 PLAYGROUND
4	SMALL PAVILION
5	MEDIUM PAVILION
6	LACROSSE FIELD
7	NEW RESTROOM
8	CONCRETE SIDEWALK
9	CRUSHED STONE TRAIL
10	FUTURE SKATEPARK
11	NEW PARKING LOT
12	EXISTING PARKING LOT

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Site Plan - Concept 'A'

450 W 740 S, Bountiful UT

Washington Park

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Bountiful Washington Park - Concept A - Cost Estimate

9/15/2021

Item	Quantity	Unit	Cost	Subtotal	Total
Clearing / Earthwork					
Site Clearing - Softscape	115,000	SF	$0.50	$57,500.00	
Asphalt Demo	24,500	SF	$2.60	$63,700.00	
Existing Bathroom Demo	1	EA	$10,000.00	$10,000.00	
Existing Pavilion Demo	1	EA	$5,000.00	$5,000.00	
Earthwork	1	LS	$25,000.00	$25,000.00	
Tree Removal	11	EA	$1,000.00	$11,000.00	
Total Clearing / Earthwork					**$172,200.00**
Site Utilities					
Utilities (water, sewer, electrical)	1	LS	$81,000.00	$81,000.00	
Total Site Utilities					**$81,000.00**
Buildings					
Medium Pavilion	1	LS	$120,000.00	$120,000.00	
Small Pavilions	6	LS	$40,000.00	$240,000.00	
Large Restroom	1	LS	$175,000.00	$175,000.00	
Total Site Utilities					**$535,000.00**
Site Concrete / Asphalt					
Parking Lot - Asphalt	25,850	SF	$4.00	$103,400.00	
Parking Lot - Curb and Gutter	1,300	LF	$25.00	$32,500.00	
Driveway	300	SF	$8.00	$2,400.00	
Concrete Sidewalks/Plaza	22,200	SF	$7.00	$155,400.00	
Asphalt Trail	0	SF	$3.25	$0.00	
Crushed Stone Trail	11,600	SF	$2.50	$29,000.00	
Concrete Mow Strip (6")	0	LF	$6.00	$0.00	
Pickleball - Post and Tension Concrete	8,640	SF	$15.00	$129,600.00	
Pickleball - Court Paint	8,640	SF	$0.67	$5,788.80	
Total Concrete / Asphalt					**$458,088.80**
Site Amenities					
Benches	14	EA	$1,500.00	$21,000.00	
Picnic Tables	12	EA	$2,000.00	$24,000.00	
Trash Receptacle	5	EA	$750.00	$3,750.00	
Lighted Bollards	0	EA	$1,500.00	$0.00	
Flag Pole - 30'	1	EA	$5,000.00	$5,000.00	
Monument Sign	1	EA	$20,000.00	$20,000.00	
Pickleball - 8' Chain Link Fence	408	LF	$20.00	$8,160.00	
Pickleball - 4' Chain Link Fence	108	LF	$12.00	$1,296.00	
Pickleball - Post and Net	4	LS	$225.00	$900.00	
Skate Park	0	SF	$45.00	$0.00	
2-5 Year Playground	1	EA	$20,000.00	$20,000.00	
5-12 Year Playground	1	EA	$55,000.00	$55,000.00	
Total Amenities					**$159,106.00**
Total On-Site Improvements					**$1,405,394.80**
Planting					
Turf Sod	190,000	SF	$1.00	$190,000.00	
Planted Beds	20,000	SF	$4.00	$80,000.00	
Trees	70	EA	$450.00	$31,500.00	
Total Planting					**$301,500.00**
Irrigation					
Turf	190,000	SF	$1.25	$237,500.00	
Planted Beds	20,000	SF	$1.50	$30,000.00	
Total Irrigation					**$267,500.00**
Total Landscape					**$569,000.00**
Total Site Improvements					**$1,974,394.80**
20% Contingency					**$394,878.96**
4.5% Design Fee					**$106,617.32**
Grand Total Project Cost					**$2,475,891.08**

Note: general conditions, insurance, bonds, and contractor's fees, found in architect's budget.

REFERENCE NOTES SCHEDULE

SYMBOL	DESCRIPTION
1	PICKLEBALL COURTS
2	2-5 PLAYGROUND
3	5-12 PLAYGROUND
4	SMALL PAVILION
5	MEDIUM PAVILION
6	LACROSSE FIELD
7	NEW RESTROOM
8	CONCRETE SIDEWALK
9	CRUSHED STONE TRAIL
10	FUTURE SKATEPARK
11	NEW PARKING LOT
12	EXISTING PARKING LOT

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Site Plan - Concept 'B'

450 W 740 S, Bountiful UT

Washington Park

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Bountiful Washington Park - Concept B - Cost Estimate

9/15/2021

Item	Quantity	Unit	Cost	Subtotal	Total
Clearing / Earthwork					
Site Clearing - Softscape	115,000	SF	$0.50	$57,500.00	
Asphalt Demo	24,500	SF	$2.60	$63,700.00	
Existing Bathroom Demo	1	EA	$10,000.00	$10,000.00	
Existing Pavilion Demo	1	EA	$5,000.00	$5,000.00	
Earthwork	1	LS	$25,000.00	$25,000.00	
Tree Removal	10	EA	$1,000.00	$10,000.00	
Total Clearing / Earthwork					**$171,200.00**
Site Utilities					
Utilities (water, sewer, electrical)	1	LS	$81,000.00	$81,000.00	
Total Site Utilities					**$81,000.00**
Buildings					
Medium Pavilion	0	LS	$120,000.00	$0.00	
Small Pavilions	4	LS	$40,000.00	$160,000.00	
Large Restroom	1	LS	$175,000.00	$175,000.00	
Total Site Utilities					**$335,000.00**
Site Concrete / Asphalt					
Parking Lot - Asphalt	25,850	SF	$4.00	$103,400.00	
Parking Lot - Curb and Gutter	1,300	LF	$25.00	$32,500.00	
Driveway	300	SF	$8.00	$2,400.00	
Concrete Sidewalks/Plaza	29,560	SF	$7.00	$206,920.00	
Asphalt Trail	0	SF	$3.25	$0.00	
Crushed Stone Trail	660	SF	$2.50	$1,650.00	
Concrete Mow Strip (6")	0	LF	$6.00	$0.00	
Pickleball - Post and Tension Concrete	12,960	SF	$15.00	$194,400.00	
Pickleball - Court Paint	12,960	SF	$0.67	$8,683.20	
Total Concrete / Asphalt					**$549,953.20**
Site Amenities					
Benches	12	EA	$1,500.00	$18,000.00	
Picnic Tables	10	EA	$2,000.00	$20,000.00	
Trash Receptacle	5	EA	$750.00	$3,750.00	
Lighted Bollards	0	EA	$1,500.00	$0.00	
Flag Pole - 30'	1	EA	$5,000.00	$5,000.00	
Monument Sign	1	EA	$20,000.00	$20,000.00	
Pickleball - 8' Chain Link Fence	528	LF	$20.00	$10,560.00	
Pickleball - 4' Chain Link Fence	312	LF	$12.00	$3,744.00	
Pickleball - Post and Net	4	LS	$225.00	$900.00	
Skate Park	0	SF	$45.00	$0.00	
2-5 Year Playground	1	EA	$20,000.00	$20,000.00	
5-12 Year Playground	1	EA	$55,000.00	$55,000.00	
Total Amenities					**$156,954.00**
Total On-Site Improvements					**$1,294,107.20**
Planting					
Turf Sod	225,000	SF	$1.00	$225,000.00	
Planted Beds	25,000	SF	$4.00	$100,000.00	
Trees	70	EA	$450.00	$31,500.00	
Total Planting					**$356,500.00**
Irrigation					
Turf	225,000	SF	$1.25	$281,250.00	
Planted Beds	25,000	SF	$1.50	$37,500.00	
Total Irrigation					**$318,750.00**
Total Landscape					**$675,250.00**
Total Site Improvements					**$1,969,357.20**
20% Contingency					**$393,871.44**
4.5% Design Fee					**$106,345.29**
Grand Total Project Cost					**$2,469,573.93**

Note: general conditions, insurance, bonds, and contractor's fees, found in architect's budget.

REFERENCE NOTES SCHEDULE

SYMBOL	DESCRIPTION
1	PICKLEBALL COURTS
2	2-5 PLAYGROUND
3	5-12 PLAYGROUND
4	SMALL PAVILION
5	MEDIUM PAVILION
6	LACROSSE FIELD
7	NEW RESTROOM
8	CONCRETE SIDEWALK
9	CRUSHED STONE TRAIL
10	FUTURE SKATEPARK
11	NEW PARKING LOT
12	EXISTING PARKING LOT
13	EXISTING RESTROOM
14	EXISTING PAVILION

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Site Plan - Concept 'C'

450 W 740 S, Bountiful UT

Washington Park

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Bountiful Washington Park - Concept C - Cost Estimate

9/15/2021

Item	Quantity	Unit	Cost	Subtotal	Total
Clearing / Earthwork					
Site Clearing - Softscape	110,000	SF	$0.50	$55,000.00	
Asphalt Demo	11,900	SF	$2.60	$30,940.00	
Existing Bathroom Demo	0	EA	$10,000.00	$0.00	
Existing Pavilion Demo	0	EA	$5,000.00	$0.00	
Earthwork	1	LS	$25,000.00	$25,000.00	
Tree Removal	10	EA	$1,000.00	$10,000.00	
Total Clearing / Earthwork					**$120,940.00**
Site Utilities					
Utilities (water, sewer, electrical)	1	LS	$81,000.00	$81,000.00	
Total Site Utilities					**$81,000.00**
Buildings					
Medium Pavilion	0	LS	$120,000.00	$0.00	
Small Pavilions	0	LS	$40,000.00	$0.00	
Large Restroom	0	LS	$175,000.00	$0.00	
Total Site Utilities					**$0.00**
Site Concrete / Asphalt					
Parking Lot - Asphalt	20,000	SF	$4.00	$80,000.00	
Parking Lot - Curb and Gutter	640	LF	$25.00	$16,000.00	
Driveway	0	SF	$8.00	$0.00	
Concrete Sidewalks/Plaza	21,500	SF	$7.00	$150,500.00	
Asphalt Trail	0	SF	$3.25	$0.00	
Crushed Stone Trail	0	SF	$2.50	$0.00	
Concrete Mow Strip (6")	0	LF	$6.00	$0.00	
Pickleball - Post and Tension Concrete	0	SF	$15.00	$0.00	
Pickleball - Court Paint	0	SF	$0.67	$0.00	
Total Concrete / Asphalt					**$246,500.00**
Site Amenities					
Benches	12	EA	$1,500.00	$18,000.00	
Picnic Tables	3	EA	$2,000.00	$6,000.00	
Trash Receptacle	5	EA	$750.00	$3,750.00	
Lighted Bollards	0	EA	$1,500.00	$0.00	
Flag Pole - 30'	1	EA	$5,000.00	$5,000.00	
Monument Sign	1	EA	$20,000.00	$20,000.00	
Pickleball - 8' Chain Link Fence	0	LF	$20.00	$0.00	
Pickleball - 4' Chain Link Fence	0	LF	$12.00	$0.00	
Pickleball - Post and Net	0	LS	$225.00	$0.00	
Skate Park	14,000	SF	$45.00	$630,000.00	
2-5 Year Playground	1	EA	$20,000.00	$20,000.00	
5-12 Year Playground	1	EA	$55,000.00	$55,000.00	
Total Amenities					**$757,750.00**
Total On-Site Improvements					**$1,206,190.00**
Planting					
Turf Sod	260,000	SF	$1.00	$260,000.00	
Planted Beds	30,000	SF	$4.00	$120,000.00	
Trees	70	EA	$450.00	$31,500.00	
Total Planting					**$411,500.00**
Irrigation					
Turf	260,000	SF	$1.25	$325,000.00	
Planted Beds	30,000	SF	$1.50	$45,000.00	
Total Irrigation					**$370,000.00**
Total Landscape					**$781,500.00**
Total Site Improvements					**$1,987,690.00**
20% Contingency					**$397,538.00**
4.5% Design Fee					**$107,335.26**
Grand Total Project Cost					**$2,492,563.26**

Note: general conditions, insurance, bonds, and contractor's fees, found in architect's budget.



LEGEND

SYMBOL	DESCRIPTION
1	PICKLEBALL COURTS (60`X36`)
2	2-5 PLAYGROUND
3	5-12 PLAYGROUND
4	SMALL PAVILION (15`X15`)
5	MEDIUM PAVILION (30`X40`)
6	LACROSSE FIELD (330`X180`)
7	PRACTICE FIELD
8	NEW RESTROOM
9	CONCRETE SIDEWALK
10	14,000 SF SKATEPARK
11	NEW PARKING LOT
12	EXISTING PARKING LOT
13	FUTURE ANGLED PARKIGN ALONG ROAD
14	LAWN
15	PLANTING AREA - LOW WATER

PARKING REQUIREMENTS

LACROSSE (59 PER FIELD) - 118
PICKLEBALL (2.5 PER COURT) - 15
GENERAL PARK USE (3.7 PER ACRE) - 45
SKATEPARK (2 PER 1000 SF) - 28

TOTAL PARKING REQUIRED - 206
TOTAL PARKING PROVIDED - 209

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Site Plan - Concept

450 W 740 S, Bountiful UT

Washington Park

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Bountiful Washington Park - Cost Estimate - Grand Total

10/4/2021

Item	Quantity	Unit	Cost	Subtotal	Total
Clearing / Earthwork					
Site Clearing - Softscape	115,000	SF	$0.50	$57,500.00	
Asphalt Demo	24,500	SF	$2.60	$63,700.00	
Existing Bathroom Demo	1	EA	$10,000.00	$10,000.00	
Existing Pavilion Demo	1	EA	$5,000.00	$5,000.00	
Earthwork	1	LS	$25,000.00	$25,000.00	
Tree Removal	11	EA	$1,000.00	$11,000.00	
Total Clearing / Earthwork					**$172,200.00**
Site Utilities					
Utilities (water, sewer, electrical)	1	LS	$81,000.00	$81,000.00	
Total Site Utilities					**$81,000.00**
Buildings					
Medium Pavilion	1	LS	$120,000.00	$120,000.00	
Small Pavilions	2	LS	$40,000.00	$80,000.00	
Large Restroom	1	LS	$175,000.00	$175,000.00	
Total Site Utilities					**$375,000.00**
Site Concrete / Asphalt					
Parking Lot - Asphalt	34,390	SF	$4.00	$137,560.00	
Parking Lot - Curb and Gutter	1,300	LF	$25.00	$32,500.00	
Driveway	200	SF	$8.00	$1,600.00	
Concrete Sidewalks/Plaza	21,750	SF	$7.00	$152,250.00	
Asphalt Trail	0	SF	$3.25	$0.00	
Crushed Stone Trail	0	SF	$2.50	$0.00	
Concrete Mow Strip (6")	0	LF	$6.00	$0.00	
Pickleball - Post and Tension Concrete	12,960	SF	$15.00	$194,400.00	
Pickleball - Court Paint	12,960	SF	$0.67	$8,683.20	
Total Concrete / Asphalt					**$526,993.20**
Site Amenities					
Benches	12	EA	$1,500.00	$18,000.00	
Picnic Tables	8	EA	$2,000.00	$16,000.00	
Trash Receptacle	4	EA	$750.00	$3,000.00	
Lighted Bollards	0	EA	$1,500.00	$0.00	
Flag Pole - 30'	1	EA	$5,000.00	$5,000.00	
Monument Sign	1	EA	$20,000.00	$20,000.00	
Pickleball - 8' Chain Link Fence	456	LF	$20.00	$9,120.00	
Pickleball - 4' Chain Link Fence	348	LF	$12.00	$4,176.00	
Pickleball - Post and Net	6	LS	$225.00	$1,350.00	
Skate Park	14,000	SF	$45.00	$630,000.00	
2-5 Year Playground	1	EA	$20,000.00	$20,000.00	
5-12 Year Playground	1	EA	$55,000.00	$55,000.00	
Total Amenities					**$781,646.00**
Total On-Site Improvements					**$1,936,839.20**
Planting					
Turf Sod	270,000	SF	$1.00	$270,000.00	
Planted Beds	20,000	SF	$4.00	$80,000.00	
Trees	85	EA	$450.00	$38,250.00	
Total Planting					**$388,250.00**
Irrigation					
Turf	270,000	SF	$1.25	$337,500.00	
Planted Beds	20,000	SF	$1.50	$30,000.00	
Total Irrigation					**$367,500.00**
Total Landscape					**$755,750.00**
Total Site Improvements					**$2,692,589.20**
20% Contingency					**$538,517.84**
4.5% Design Fee					**$145,399.82**
Grand Total Project Cost					**$3,376,506.86**

Note: general conditions, insurance, bonds, and contractor's fees, found in architect's budget.

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The Grassli Group

Bountiful Washington Park - Cost Estimate - Pickleball Option

10/4/2021

Item	Quantity	Unit	Cost	Subtotal	Total	
Clearing / Earthwork						
Site Clearing - Softscape	115,000	SF	$0.50	$57,500.00		
Asphalt Demo	24,500	SF	$2.60	$63,700.00		
Existing Bathroom Demo	1	EA	$10,000.00	$10,000.00		
Existing Pavilion Demo	1	EA	$5,000.00	$5,000.00		
Earthwork	1	LS	$25,000.00	$25,000.00		
Tree Removal	11	EA	$1,000.00	$11,000.00		
Total Clearing / Earthwork					**$172,200.00**	
Site Utilities						
Utilities (water, sewer, electrical)	1	LS	$81,000.00	$81,000.00		
Total Site Utilities					**$81,000.00**	
Buildings						
Medium Pavilion	1	LS	$120,000.00	$120,000.00		
Small Pavilions	2	LS	$40,000.00	$80,000.00		
Large Restroom	1	LS	$175,000.00	$175,000.00		
Total Site Utilities					**$375,000.00**	
Site Concrete / Asphalt						
Parking Lot - Asphalt	34,390	SF	$4.00	$137,560.00		
Parking Lot - Curb and Gutter	1,300	LF	$25.00	$32,500.00		
Driveway	200	SF	$8.00	$1,600.00		
Concrete Sidewalks/Plaza	21,750	SF	$7.00	$152,250.00		
Asphalt Trail	0	SF	$3.25	$0.00		
Crushed Stone Trail	0	SF	$2.50	$0.00		
Concrete Mow Strip (6")	0	LF	$6.00	$0.00		
Pickleball - Post and Tension Concrete	8,640	SF	$15.00	$129,600.00	Remove (2) Courts	
Pickleball - Court Paint	8,640	SF	$0.67	$5,788.80		
Total Concrete / Asphalt					**$459,298.80**	
Site Amenities						
Benches	12	EA	$1,500.00	$18,000.00		
Picnic Tables	8	EA	$2,000.00	$16,000.00		
Trash Receptacle	4	EA	$750.00	$3,000.00		
Lighted Bollards	0	EA	$1,500.00	$0.00		
Flag Pole - 30'	1	EA	$5,000.00	$5,000.00		
Monument Sign	1	EA	$20,000.00	$20,000.00		
Pickleball - 8' Chain Link Fence	384	LF	$20.00	$7,680.00		
Pickleball - 4' Chain Link Fence	192	LF	$12.00	$2,304.00		
Pickleball - Post and Net	4	LS	$225.00	$900.00		
Skate Park	0	SF	$45.00	$0.00	Remove Skatepark	
2-5 Year Playground	1	EA	$20,000.00	$20,000.00		
5-12 Year Playground	1	EA	$55,000.00	$55,000.00		
Total Amenities					**$147,884.00**	
Total On-Site Improvements					**$1,235,382.80**	
Planting						
Turf Sod	270,000	SF	$1.00	$270,000.00		
Planted Beds	20,000	SF	$4.00	$80,000.00		
Trees	85	EA	$450.00	$38,250.00		
Total Planting					**$388,250.00**	
Irrigation						
Turf	270,000	SF	$1.25	$337,500.00		
Planted Beds	20,000	SF	$1.50	$30,000.00		
Total Irrigation					**$367,500.00**	
Total Landscape					**$755,750.00**	
Total Site Improvements					**$1,991,132.80**	
20% Contingency					**$398,226.56**	
4.5% Design Fee					**$107,521.17**	
Grand Total Project Cost					**$2,496,880.53**	

Note: general conditions, insurance, bonds, and contractor's fees, found in architect's budget.

MGB+A
The Grassli Group

Bountiful Washington Park - Cost Estimate - Skatepark Option

10/4/2021

Item	Quantity	Unit	Cost	Subtotal	Total
Clearing / Earthwork					
Site Clearing - Softscape	115,000	SF	$0.50	$57,500.00	
Asphalt Demo	24,500	SF	$2.60	$63,700.00	
Existing Bathroom Demo	1	EA	$10,000.00	$10,000.00	
Existing Pavilion Demo	1	EA	$5,000.00	$5,000.00	
Earthwork	1	LS	$25,000.00	$25,000.00	
Tree Removal	11	EA	$1,000.00	$11,000.00	
Total Clearing / Earthwork					**$172,200.00**
Site Utilities					
Utilities (water, sewer, electrical)	1	LS	$81,000.00	$81,000.00	
Total Site Utilities					**$81,000.00**
Buildings					
Medium Pavilion	0	LS	$120,000.00	$0.00	Remove Medium Pavilion
Small Pavilions	0	LS	$40,000.00	$0.00	Remove Small Pavilions
Large Restroom	1	LS	$125,000.00	$125,000.00	Smaller Restroom
Total Site Utilities					**$125,000.00**
Site Concrete / Asphalt					
Parking Lot - Asphalt	33,390	SF	$4.00	$133,560.00	Reduce Parking
Parking Lot - Curb and Gutter	1,300	LF	$25.00	$32,500.00	
Driveway	200	SF	$8.00	$1,600.00	
Concrete Sidewalks/Plaza	0	SF	$7.00	$0.00	Change to Asphalt
Asphalt Trail	13,250	SF	$3.25	$43,062.50	Remove Walking Trail
Crushed Stone Trail	0	SF	$2.50	$0.00	
Concrete Mow Strip (6")	0	LF	$6.00	$0.00	
Pickleball - Post and Tension Concrete	0	SF	$15.00	$0.00	Remove Pickleball
Pickleball - Court Paint	0	SF	$0.67	$0.00	
Total Concrete / Asphalt					**$210,722.50**
Site Amenities					
Benches	12	EA	$1,500.00	$18,000.00	
Picnic Tables	8	EA	$2,000.00	$16,000.00	Remove Picnic Tables
Trash Receptacle	4	EA	$750.00	$3,000.00	
Lighted Bollards	0	EA	$1,500.00	$0.00	
Flag Pole - 30'	1	EA	$5,000.00	$5,000.00	
Monument Sign	0	EA	$20,000.00	$0.00	Remove Monument Sign
Pickleball - 8' Chain Link Fence	0	LF	$20.00	$0.00	Remove Pickleball
Pickleball - 4' Chain Link Fence	0	LF	$12.00	$0.00	
Pickleball - Post and Net	0	LS	$225.00	$0.00	
Skate Park	14,000	SF	$45.00	$630,000.00	
2-5 Year Playground	0	EA	$20,000.00	$0.00	Remove 2-5 Playground
5-12 Year Playground	1	EA	$55,000.00	$55,000.00	
Total Amenities					**$727,000.00**
Total On-Site Improvements					**$1,315,922.50**
Planting					
Turf Sod	285,000	SF	$1.00	$285,000.00	
Planted Beds	5,000	SF	$4.00	$20,000.00	Reduce plants
Trees	19	EA	$450.00	$8,550.00	Reduce trees
Total Planting					**$313,550.00**
Irrigation					
Turf	285,000	SF	$1.25	$356,250.00	
Planted Beds	5,000	SF	$1.50	$7,500.00	
Total Irrigation					**$363,750.00**
Total Landscape					**$677,300.00**
Total Site Improvements					**$1,993,222.50**
20% Contingency					**$398,644.50**
4.5% Design Fee					**$107,634.02**
Grand Total Project Cost					**$2,499,501.02**

Note: general conditions, insurance, bonds, and contractor's fees, found in architect's budget.

Minutes of the
BOUNTIFUL CITY COUNCIL
October 26, 2021 – 5:30 p.m.

Present:	Mayor	Randy Lewis
	Councilmembers	Millie Segura Bahr, Kate Bradshaw, Kendalyn Harris, Richard Higginson, Chris R. Simonsen
	City Manager	Gary Hill
	City Attorney	Clinton Drake
	City Engineer	Lloyd Cheney
	Planning Director	Francisco Astorga
	Finance Director	Tyson Beck
	Power Director	Allen Johnson
	IT Director	Alan West
	Police Chief	Ed Biehler
	Community Outreach Coord.	Rebecca Hatch
	Recording Secretary	Maranda Hilton

Official notice of the City Council meeting was given by posting an agenda at City Hall and on the Bountiful City Website and the Utah Public Notice Website and by providing copies to the following newspapers of general circulation: Davis County Journal and Standard Examiner.

Work Session – 5:30 p.m.
City Council Chambers

Mayor Lewis called the meeting to order at 5:33 p.m. and welcomed those in attendance.

MURAL ART PROPOSAL – MS. REBECCA HATCH

Ms. Rebecca Hatch reported that the Bountiful Davis Art Center (BDAC) has received a grant which will allow them to have a mural painted on the north side of their building, located at 90 North Main Street. She said the Director of the BDAC, Ms. Alysa Revell, is ready to put out a call for entries as soon as they receive Council direction and approval for that mural location. The top entries will be reviewed by the Public Art Advisory Committee, and they will forward the top two choices for the Council to choose from. The theme of the mural will not be prescribed, but Ms. Hatch said they are hoping to end up with a mural that is uplifting and representative of the art community in Bountiful.

Ms. Revell added that they have wanted a mural for a very long time, and they feel confident that the proposals they get back from local artists will exceed any ideas they could come up with on their own.

Councilman Simonsen said he feels strongly that the mural should tie into the history of our great city, which is the second oldest in Utah, and was built upon farming, land use, and growing crops and trees.

Ms. Hatch explained that this will be the first of, hopefully, many murals in the City, and she feels there will be other spaces where a mural honoring Bountiful's heritage will be more appropriate.

PENDING

They would like a mural that represents the art center and the community of artists in Bountiful for this space. She asked the Council if they would approve a mural in this location and moving forward with the process. The Council all said they were excited to get this process started and approved the location for a mural. Councilman Simonsen reiterated his desire for a mural that honored Bountiful's heritage and Councilwoman Bradshaw said she would prefer a mural that represented the people who live here now, believing there will be another location that could focus on Bountiful's heritage.

BIRD SCOOTER DISCUSSION – MR. FRANCISCO ASTORGA

Mr. Francisco Astorga brought follow-up answers to the questions posed by the Council at the September 14th meeting regarding a Bird Scooter one-year trial period.

He explained that Bountiful could impose a restriction regarding sidewalk scooter usage if they choose, however, it will have direct impacts on the Police force and City staff for enforcement. Council and staff discussed the implications of what it might look like to prohibit sidewalk usage for scooters and to keep them from being left in obnoxious places around town. They discussed the option of imposing impound fees for abandoned scooters (as Midvale did) and if this would offset the increased staff workload or not. The consensus was that it probably would not be worth it to try to enforce those restrictions, but that City staff was happy to figure it out if Council wished.

Mr. Astorga explained that in response to the question about Bird's GPS boundary system being precise enough, Bird answered that they operate very effectively in large and complex cities and feel they could operate in Bountiful just as effectively.

Councilwoman Harris asked the Council, staff and Mayor if anyone had received requests from residents for scooters in Bountiful. No one had received any requests.

Mr. Astorga continued with the third issue which is what will be done with scooters during the winter months. Bird has stated that winter scooter usage and availability would be at the discretion of the local fleet manager, and it would be unlikely that they would move forward with an MOU if the City insisted on winter-time restrictions.

After some discussion, the Council all agreed that they did not see a need for scooters in the City and had no interest in exploring it any further at this time. They decided that if they change their minds at a future date, they will look into it then, but for now there was no interest in using Bird or any other scooter services.

UTA PRESENTATION ON BRT AND MICRO TRANSIT – MS. BETH HOLBROOK

Ms. Beth Holbrook, UTA Trustee, introduced her colleagues Mr. Hal Johnson, Manager of Systems Planning & Project Development, and Mr. Eric Callison, Manager of Service Planning.

Ms. Holbrook said one of the things they are looking at in their overall system is how to provide the necessary connective pieces to get people where they want to go. She said that as this area continues to grow the Bus Rapid Transit, the core bus route service and the Frontrunner will continue to be developed.

Mr. Johnson spoke about how everything that UTA does is guided by the long-range plans established by the Wasatch Front Regional Council (WFRC). This helps them determine where to invest their resources including active transportation and roadway infrastructure.

Mr. Callison explained what the five-year service plan is for Bountiful. The current transit system includes the Frontrunner, the express bus routes that run from Ogden to Salt Lake (472 & 473), and the core bus routes (455 & 470). He explained that they hope to implement an "on-demand" service in South Davis County by August of 2022. The on-demand service operates similarly to Uber and Lyft; with the use of an app, a rider can plan a trip from anywhere in the service

PENDING

area to anywhere else in the service area for the UTA base fare of $2.50. The service will be offered in partnership with a company called VIA and is a much more economical way to provide east-west connections for riders. One of the most exciting things about the new service is that it will provide UTA with a lot of information about where people want to go, which will help them know what the travel patterns are and what the needs in the community are.

Mr. Callison also explained that South Davis County is part of a small area study they kicked off last week which is researching the feasibility of their short-and long-term plans for this area, as well as making sure they are on track with their proposed transit service. The study is in conjunction with UDOT, WFRC, City staff and UTA. Part of this study will include public outreach, and he hopes they will have some great information to share with the City in a few months as a result.

Councilmember Higginson asked Mr. Callison questions about the on-demand service and said he was excited about the possibility of gathering more data from that service which will help in future planning. Councilwoman Bahr expressed how excited she was about the affordability of it compared to other ride services. The Mayor expressed his approval for all of the work they are doing.

Mr. Johnson gave an update about the Davis – SLC Connector (Bus Rapid Transit) project. He said they were given legislative funds a few years ago which allowed them to develop an environmental document and to work on their preliminary design. The objectives of the Davis-SLC Connector are to build on the successful routes (455 & 470), improve speed and reliability, make trips faster, address service gaps, support the growth that is happening in the area, and get people out of their cars and onto transit. This will be a great connector to downtown Salt Lake and to Farmington station where people need it. One of the key issues they have been working on is the final destination of the route. There is a strong desire for the connector to go all the way to Research Park at the University of Utah. He explained that north of Bountiful there will be bus stop improvements only, but in Bountiful and south there will be station improvements, which are larger and more obvious. They are also working on a proposed route along Orchard Drive. He added that the BRT will be coming every 15 minutes, and perhaps more depending on ridership.

Mr. Hill asked about the rumors regarding rails and dedicated bus lanes taking up City streets. Ms. Holbrook answered that there are no rails involved in this project and that the only places dedicated bus lanes are being considered is in North Salt Lake. There is no intention or ability to take homes or rezone any properties or anything like that. This is simply meant to help community connectivity on the east side of the corridor. There is a stretch on Highway 89 in North Salt Lake that could potentially have dedicated bus lanes since it is already wide enough to support them.

Mr. Johnson explained that the next steps in this project will be a policy committee meeting in December to finalize the route alignment, and then they will present to City Councils for adoption and start fundraising the local match. They feel this project will compete well for federal funds, which usually requires a 50% local funding match. Councilwoman Bahr asked what the final costs will be for the project. Mr. Johnson answered that if they do dedicated lanes it will cost around $150M, if they do not have dedicated lanes it will be closer to $75-80M. He said the cost will be split pretty evenly between Salt Lake County and Davis County, which is a great thing and will help with fundraising as well.

The Mayor and Council thanked them for their presentation.

The meeting ended at 6:48 p.m.

Regular Meeting – 7:00 p.m.

PENDING

City Council Chambers

Mayor Lewis called the meeting to order at 7:00 p.m. and welcomed those in attendance. Ms. Beth Holbrook, UTA Commissioner, led the Pledge of Allegiance, and former Mayor, Mr. Joe Johnson, offered a prayer.

PUBLIC COMMENT

The public comment section was opened at 7:04 p.m.

Mr. Jay Holt (132 Sterling Drive) said he was in favor of fiber being brought to Bountiful and he feels that UTOPIA is the only way to go. He said he was disappointed that Bountiful hired a consultant; that they should have asked Provo, Orem and Murray cities about their experiences instead. He thinks we are behind the times and need to get moving. He also said that our streetlights are not being maintained properly and that needs to get corrected.

Mr. Bryan Potts (181 West 100 North) thanked Mr. Gary Hill and Ms. Shawna Andrus for putting the Bountiful City Service Council information on the City website. He said they are getting the message out to residents that they have a service council and are looking for volunteers.

Ms. Sharon Hanson said that she was impressed by the well-mannered behavior of the skate park proponents at the last Washington Park meeting. In contrast, she felt that many of the Pickleball supporters were obnoxious. She said that she is in favor of the skate park being installed.

The public comment section was closed at 7:10 p.m.

CONSIDER APPROVAL OF MINUTES OF PREVIOUS MEETINGS HELD ON SEPTEMBER 28 AND OCTOBER 12, 2021

Councilwoman Bradshaw asked for a correction to the September 28 minutes on page 5, line 38 where it should read “Bradshaw” instead of “BradshawHarris”.

Councilwoman Bahr made a motion to approve the minutes with the proposed correction and Councilman Higginson seconded the motion. The motion was approved with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting “aye”.

COUNCIL REPORTS

Councilman Higginson reported that the meeting with Magellan (the consultant for the City-wide fiber project) went really well and he was comforted by the amount of knowledge and experience both representatives displayed. Mr. Alan West will be compiling the information from that meeting for the Council. Mr. West reported that the feasibility study should be completed in four to five months, which is less time than originally expected.

Councilman Higginson also reported that the mutual assistance agreement on the agenda tonight was presented to the Power Commission that morning, and that a lot of sister cities are declining to sign it due to past grievances. He urged the Council to look at this as an opportunity to move forward, create a better future and repair a relationship.

Councilwoman Bahr congratulated the BCYC members for being inducted into the National Honor Society that evening, which is why they were unable to attend and give their report. She

PENDING

reported that they held a Halloween service project activity which was well-attended, and they received quite a few donations for the food pantry from it.

Councilwoman Harris reminded residents to make an appointment to visit the Bountiful History Museum on Main Street. She said it is a great place to visit.

Councilman Simonsen gave some time to Mr. Richard Watson from the Bountiful Service Council. Mr. Watson announced that the Bar J Wranglers would be giving their farewell performance in Bountiful on December 17. Tickets are $25 each and will be available for purchase online and at City Hall. He thanked Mr. Galen Rasmussen for his help setting up the online ticket sales and thanked the Council for their support for these concerts over the years.

Councilman Simonsen reported that they will be installing a new wall of names at the Veterans Park on November 3rd, and they will hold a Veteran's Day service on November 11th at 11:00 a.m. He invited everyone to attend. He said he continues to be touched by the individual stories he hears from veterans, and he knows they appreciate this park very much. He thanked the Council and Mayor for the donation of the land and for their support.

Councilwoman Bradshaw reported that she participated in a walking audit of 500 South and attended a follow-up meeting with UDOT and the Wasatch Front Regional Council (WFRC) today about the future of the I-15 project. She said that it was very fascinating, eye-opening, and also terrifying to be a pedestrian attempting to cross 500 South under the freeway to get to the Frontrunner station in Woods Cross. They will have more workshops in April to further discuss the ways the I-15 corridor serves and impacts our community, and she urged the community to pay attention so they can give feedback. She encouraged Councilmembers to walk some of Bountiful's major intersections on foot as well.

CONSIDER APPROVAL OF:

A. EXPENDITURES GREATER THAN $1,000 PAID SEPTEMBER 27, OCTOBER 4 & 11, 2021

B. AUGUST 2021 FINANCIAL REPORT

Councilwoman Harris made a motion to approve the expenditures and the August financial report, and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF RESOLUTION 2021-21 APPROVING AN INTERLOCAL AGREEMENT FOR SCHOOL RESOURCE OFFICERS IN DAVIS SCHOOL DISTRICT SCHOOLS LOCATED WITHIN BOUNTIFUL – CHIEF ED BIEHLER

Chief Ed Biehler recommended that the Council approve an interlocal agreement between Davis School District and Bountiful City which designates that the Bountiful Police Department will supply school resource officers for Bountiful High, Viewmont High, Bountiful Junior High, Mueller Park Junior High, Mill Creek Junior High, and South Davis Junior High. The agreement outlines the responsibilities of each party (the school district, the City and the police department) and will be in effect for five years. It closely resembles the previous agreement the City had with them, but changes have been made due to recent changes in state legislature and regarding new school security camera systems.

Councilmembers asked Chief Biehler about the officer selection process and expressed how much they appreciate this program and the dedication of the officers involved in it.

PENDING

Councilman Higginson made a motion to adopt Resolution 2021-21 and Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF THE PURCHASE OF HP NIMBLE STORAGE EQUIPMENT FROM NETWIZE FOR POLICE VIDEO EXPANSION IN THE AMOUNT OF $ 21,418 – MR. ALAN WEST

Mr. Alan West explained that one of the unforeseen side effects of the COVID-19 pandemic is that court dates are being delayed, which means much more police body- and car-camera footage for use in those cases is having to be stored. Due to this, storage capacity needs to increase and he is requesting to purchase an HP Nimble storage device which will increase storage by an additional 21 terabytes. He said they already have two pieces of HP Nimble equipment, and it has been a very good, stable platform.

Councilwoman Bahr made a motion to approve the purchase of HP Nimble storage and Councilman Higginson seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF ORDINANCE 2021-10 AMENDING THE LAND USE CODE OF BOUNTIFUL CITY RELATED TO ACCESSORY DWELLING UNITS (ADUS) – MR. FRANCISCO ASTORGA

Mr. Francisco Astorga explained that the Planning Commission reviewed the following changes to the Land Use Code regarding Accessory Dwelling Units (ADUs) on October 5th and forwards a positive recommendation. He briefly explained what ADUs are and how they differ from short-term rentals. He reviewed the history of changes to the Land Use Code regarding ADUs and explained that although the City recently amended the code, due to changes in state legislation, the City is now being forced to change a couple more things. The first change to the code is that internal ADUs will no longer require a conditional use permit from the City, which means that a public hearing will not be held and the City will no longer have the ability to notify neighbors. The other change will eradicate a minimum square footage requirement for internal ADUs.

Mr. Astorga explained that the Planning Commission recommends granting permits for internal ADUs now that conditional use permits (CUPs) are no longer allowed. External or detached ADUs will still use the CUP system as the new state laws do not pertain to them. The permitting process will allow the Planning Department to track ADUs and will trigger the deed restriction process where property owners inform the county that they have an ADU in their home. The deed restriction would then be tied to the property if it were to sell. In contrast, if the City instigated a business license tracking system for ADUs, property owners would have to renew yearly, and the property would not have anything tied to it.

Mr. Astorga explained that the state is allowing municipalities to prohibit the rental of internal ADUs as short-term rentals (spaces rented for a period of less than 30 consecutive days) if they choose. The Planning Commission recommends that the use of ADUs as short-term rentals is prohibited for the purposes of following as closely as possible the intent of the State mandate, which is to create more long-term rentals. They also recommend this prohibition as a way to mitigate the lack of communicating the City has with applicants now that CUPs have been taken out this process. He added that he believes a majority of short-term rentals are for the rental of the entire house, not for a portion of it.

PENDING

Mr. Astorga added that the State has also given municipalities the ability to hold a lien against a property that contains a non-compliant ADU, and the Planning Commission proposes lien language is added to the Code for this purpose.

Mr. Astorga explained that the Council may also wish to put a "Sunset Clause" on short-term rentals, which would allow anyone who currently runs a short-term rental to have a grace period before being shut down. Councilmembers wished to hear more about that topic. He showed them the three options before them; prohibiting short-term rentals effective immediately, prohibiting short-term rentals with an "effective date" in the future, or simply not prohibiting short-term rentals and keeping the Code as it currently is.

Councilwoman Bradshaw suggested hearing from the public before beginning Council discussion on this topic.

A. PUBLIC HEARING

The Public Hearing was opened at 7:58 p.m.

Mr. Ken Aird (1231 East 1725 South) explained that he and his wife supplement their fixed income by operating a short-term rental through the website Airbnb. He said that prohibiting short-term rentals in Bountiful will impact them and also be a detriment to the City. He said that they have an average of two to three renters per month from all over the world and that they have never had any problems with their renters abiding by their strict house rules. He said that he feels there is a need for short-term rentals in Bountiful that is not being filled in any other way; that there is nowhere to stay in the City. He believes the City benefits from these renters coming here, spending their money and being introduced to this wonderful City. He feels that businesses will suffer if we send the message that short-term renters are not welcome here.

Mr. Chris Doherty (54 Bountiful Blvd) spoke in favor of short-term rentals, saying that he and his wife operate a short-term rental from their home. He explained that short-term rentals have many benefits as compared to long-term rentals; they can immediately remove renters if they have an issue, they bring people who spend money in our city, and they motivate property owners to keep their rentals nice since they depend on good reviews. He said long-term rentals have no "skin in the game" and that short-term rentals are a much safer alternative.

Mr. Dustin Seidl (3512 South 100 East) said that he runs a short-term rental out of his home, which allowed him to supplement his income when the pandemic hit and it provides affordable housing for him and for tourists who come to visit. He explained that he takes good care of his home to keep it appealing, and he has never had any complaints from neighbors. He feels that prohibiting short-term rentals is government overreach, that it places undue burdens on the middle-class, and that renting to tourists in no way impacts long-term housing. He asked the Council to please find a more compromising solution.

Mr. Ron Brown (33 East 2750 South) said that he has a short-term rental which allows him to introduce people to Bountiful. He sees no benefit to restricting people who stay under 30 days, it will only increase his taxes and cost him more. He said he really likes doing short-term rentals and likes having people in his home, most of which are tourists.

PENDING

Ms. Joy Gowns (1477 Vineyard Dr) said that she doesn't know of anyone who rents their entire home through Airbnb, and that she rents out only one room in her home. She explained that most of her guests are in transition and need a room for a week before school starts, or they have internships or just got a new job. She said she has never had complaints from her neighbors and would gladly open her doors again to any of her previous renters. She said she does not know any reason why Bountiful should eliminate this function, which she believes is helping our community. She said that taking this away will hurt more people than they realize, and it would be ridiculous to take it away at this time.

Mr. Robert Sunderland (150 E 1100 South) said that although he has never operated a short-term rental, he stays at them every time he travels, and he supports having them in Bountiful. He recognizes that many people need them in order to afford their homes, including his next-door neighbor. He said he supports the other comments that have been made and his only suggestion for the Council would be to make sure parking doesn't become an issue.

Ms. Debra Brown (33 East 2750 South) asked why the City was motivated to make this change at this time.

Mr. Astorga answered that the State mandated that cities allow internal ADUs, but that the Council will decide tonight whether or not to exercise the right to prohibit short-term rentals.

Ms. Brown explained that after her husband became a schoolteacher, being able to do short-term rentals with the extra rooms in their home has helped them immensely. She said that they have had wonderful guests who are usually professionals who need a short-term place to stay. She said they have strict rules and make sure that their guests do not park on the street. She also added that Airbnb has been very supportive of them as hosts, which she likes. She echoed that this would have a big financial impact for many people if they prohibit it in Bountiful.

Mr. Oswaldo Morino (981 East Arlington Way) said he has been doing Airbnb for a couple of years, and he feels he is helping people by providing a room in a nice, clean, safe area that is way less expensive than a hotel room. He said his guests come from all over the world to visit our national parks, to work at the airport or to work at the refineries. These people eat at our restaurants and go to our movie theaters, which helps our community. He said that he wouldn't be able to afford his house without the Airbnb, even though he works for the Air Force, and it will affect a lot of people. He said America is changing for the worse right now, with increasing taxes and more and more restrictions that take away their freedoms. He said he has done a lot of construction on his home, getting all the permits needed, that he has plenty of parking for his guests and has never had complaints from his neighbors.

Mr. Doherty commented that his current guests are someone who just moved here from Georgia for a new job and the other is a travelling nurse.

Ms. Darlene Thomas (24 East 1400 South) said that she loves Bountiful, and it has been a wonderful place to raise a family. She explained that operating a short-term rental allows her to have the extra space in her home available for her family when they visit. If she operated a long-term rental she wouldn't have that flexibility. She said she feels for people whose homes

PENDING

have become too big for their current circumstances and who can no longer afford to stay in their homes without renting out the extra space. If we prohibit them from renting and staying in their homes, it would be very unfriendly. It would suggest that they no longer belong in the neighborhood.

Mr. Kevin Olsen said he agreed with what had been said.

Mr. Lynn Jacobs (46 E 300 South) said that he is very sympathetic to the pleas of those who have commented, but he also feels for the neighbors who will no longer be notified about a short-term rental going into their neighborhood. As a member of the Planning Commission, he explained that they really struggled with what to do about this new legislation and their ability to notify residents being take away.

Ms. Lisa Fawcett suggested that the City could compromise by permitting short-term rentals and taking a permit away if there are too many complaints against a property owner.

Mr. Alex Densely (443 Jeri Drive) said that he sees good and bad in this policy. He said we need a policy that protects us from real estate agents flipping houses and destroying neighborhoods, as he has seen happen in his parents' neighborhood for the last seven years. But he also does not want to see people having to leave their homes. He pleaded with the Council to tweak the policy to find a win-win situation.

Mr. Seidl agreed that those are valid concerns and suggested that the code distinguish commercial entities from owner-operators in an effort to find a middle ground.

Mr. Aird said that West Valley City has used a permitting system very effectively to manage their short-term rentals for many years and asked the Council to look at their example.

The Public Hearing was closed at 8:39 p.m.

B. ACTION

Mr. Astorga explained to the Council that if they decided to prohibit short-term rentals in Bountiful, it would only apply to new ADUs, so anyone with a previously permitted ADU could continue to operate as a legally non-conforming property. This would also mean that if the Council decided to use a sunset clause, property owners would have time to legalize their ADUs and get a permit before the prohibition began.

Councilwoman Harris made a motion to strike the prohibition on short-term rentals and adopt the rest of the ordinance, in order to allow more time to study out this issue.

Councilwoman Bradshaw made a substitute motion that the Council move on to the next agenda item and bring this ordinance back at the November 9th Council meeting. After some discussion about the impending deadline to adopt this ordinance, the motion was withdrawn.

Councilwoman Harris' motion failed to obtain a second.

Councilman Higginson asked how many short-term rentals there are in Bountiful, which Mr. Astorga did not know, but Ms. Fawcett answered that there are 79 units. Councilman Higginson asked Chief Biehler how many complaints he gets from neighbors of short-term rental properties. Chief Biehler answered that they defer any complaints like that to the Planning Department. He

PENDING

added that they may answer calls from short-term rentals, but they would need a list of addresses to determine that information. Mr. Astorga said that they receive complaints from neighbors very seldomly; four complaints in 2019, zero complaints in 2020, and zero complaints so far in 2021. Councilman Higginson said he did not want to preemptively solve a problem that does not exist, or restrict a property right based on just the potential of a problem.

Councilman Higginson made a motion to adopt the rest of the ordinance and leave the short-term rental issue for further discussion. Councilwoman Harris seconded the motion.

Councilwoman Bradshaw asked if they were to put a delayed effective date into the ordinance, if they could change it at a later date. Mr. Astorga answered affirmatively. She asked how soon the Planning Commission could bring this issue back for discussion and recommendations. Mr. Astorga felt the Planning Commission could come back with more information in six months. Councilwoman Bradshaw voiced her concerns over not having a short-term rental policy in place for six months, since HB-82 had taken away their ability to use conditional use permits to track these units and to notify neighbors. She felt that the City had a very solid ADU policy in place before the State stepped in, and she is very frustrated by the legislator who decided to make a new policy. She feels that the State has made ADUs as close to becoming duplexes as they possibly could, and this was accomplished by taking away the City's ability to notify neighbors about new ADUs. She believes that the tools the City has left are tools that should be seriously considered.

Councilman Higginson thanked Councilwoman Bradshaw for her heavy lifting on this bill. He said he agreed with almost everything she said, but he still felt they should not be preemptively solving a problem that will restrict property rights when they might be able to solve those problems administratively. He said that if this becomes a terrible issue, they can make changes immediately if needed. He does feel they should exercise control over ADUs that will be used as businesses (e.g., short-term rentals) by using permits for them.

Councilwoman Bradshaw said that because the City does not have a robust code enforcement department, she does not agree that they can solve this administratively.

Councilwoman Bahr said she lived in a neighborhood with an Airbnb that became a frequent headache for the neighbors, but she recognizes that there are many responsible short-term rental hosts as well. She said she does not want to impose on property rights, but that zones are there for a reason. People cannot operate businesses out of their homes unless they get permits. She echoed the frustration about the state taking away the City's ability to notify neighbors. She said that she would like a more robust discussion about this before making a decision.

Mr. Astorga added that if the Council does not add prohibitive language tonight, they still need to make a decision about whether they use a permitting system or a business license system to track and record ADUs, otherwise there will be no system in place and deed restrictions will not be recorded either. Councilwoman Harris said that was why she recommended striking that language and adopting the rest of the ordinance.

Councilwoman Bahr asked Councilwoman Harris about what was discussed at the Planning Commission and why this was a unanimous decision with the Commission. Councilwoman Harris answered that the short-term rental issue was not a part of the discussion, but she now has more information about it and she would like to discuss it further before adopting the ordinance as presented. Mr. Astorga said that it was discussed at Planning Commission, and that they wanted to stay in line with the intent of the state mandate which is to create more long-term rentals and mitigate the loss of the public hearings regarding ADUs.

PENDING

Councilman Higginson withdrew his motion. He said he was frustrated that a public hearing was held on this at Planning Commission, but no one commented, and that the entire Commission voted to pass the restriction, but now alternate positions are being presented tonight.

Councilwoman Harris asked the Council if they have any other reservations about the ordinance. There were none. She asked what the drawback is to wait to discuss the short-term rental issue further while passing the rest of the ordinance. Councilman Higginson answered that the loss of control is a drawback, as well as the potential impact to neighbors' property. Councilwoman Bradshaw added that the number of unknown ADUs could grow very large between now and when a policy is finally put in place and if the decision is not made right now, there will be no way to track them. Councilwoman Bahr suggested that the best course of action would be to extend the sunset clause. The other Councilmembers agreed. Councilman Higginson added that it was imperative that the Planning Commission think through whether or not the City can find a way to protect neighbors while allowing owners to do short-term rentals with their property. After some discussion about the timeframe, April 1st, 2022 was agreed upon.

Councilman Higginson thanked all the commentors for being kind and presenting their cases civilly. Councilwoman Bahr added that she liked Ms. Fawcett's suggestion about permits being revoked based on complaints.

Councilwoman Bradshaw made a motion to approve Ordinance 2021-10 amending the Land Use Code regarding Accessory Dwelling Units and changing the effective date in section six to April 1, 2022. Councilman Higginson seconded the motion and advised residents to get their ADUs permitted and compliant by that date. Councilwoman Bradshaw amended her motion to include a request that the Planning Commission commence a process to broadly study short-term rentals and that the discussion be concluded before April 1, 2022. Councilman Higginson seconded the amended motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF AN EASEMENT RELEASE AT 114 SOUTH BOUNTIFUL BLVD AND AUTHORIZING THE MAYOR TO SIGN THE RELEASE OF EASEMENT DOCUMENT – MR. LLOYD CHENEY

Councilman Higginson made a motion to approve the easement release and Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER ADOPTION OF RESOLUTION 2021-20 AUTHORIZING A SUBRECIPIENT AGREEMENT WITH SOUTH DAVIS SEWER DISTRICT FOR ARPA FUNDING IN THE AMOUNT OF $160,000 – MR. GARY HILL

Mr. Gary Hill explained that this resolution would authorize the City to share $160,000 of ARPA funds with the South Davis Sewer District.

Councilman Higginson made a motion to adopt Resolution 2021-20 and Councilwoman Bradshaw seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF ORDINANCE 2021-11 ADOPTING AND AMENDING THE CONSOLIDATED FEE SCHEDULE AS IT PERTAINS TO CERTAIN RATES FOR BOUNTIFUL CITY LIGHT & POWER – MR. ALLEN JOHNSON

PENDING

Mr. Allen Johnson explained that there had been no changes to this Ordinance since he presented it to the Council at the last meeting. Councilman Higginson commented how fair this agreement is to the solar generators and to the Power company.

Councilman Higginson made a motion to approve ordinance 2021-11 and Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF THE QUOTE FROM INTEGRATED POWER SERVICES TO REMANUFACTURE THREE THRUST BEARINGS FOR THE ECHO TURBINES IN THE AMOUNT OF $261,868 – MR. ALLEN JOHNSON

Mr. Johnson explained that while doing a lot of work rebuilding the Echo Hydro plant, they replaced the wheels which were old and cracking from pressure. Due to the change in wheels, there was more pressure on the thrust bearings, which then stopped operating within the normal operating range. Replacing the bearings with slightly larger ones made of a different, cooler material, will solve the problem. He added that very few companies work on hydro plants anymore which is why there were not more quotes. They recommend the quote from Integrated Power Solutions which is for both labor and parts.

Councilman Simonsen made a motion to approve the quote for the bearings and Councilwoman Harris seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER APPROVAL OF RESOLUTION 2021-19 ADOPTING THE ONE UTAH MUTUAL ASSISTANCE AGREEMENT AND AUTHORIZING THE MAYOR TO SIGN IT ON BEHALF OF BOUNTIFUL CITY – MR. ALLEN JOHNSON

Mr. Johnson explained that a few changes were made to this agreement since he last presented it to the Council. Some of the changes are small changes to definitions in the contract which was not a problem. They also changed Article 1 regarding how the requesting party would get into contact with the assisting party. The biggest change was that now they can charge for equipment costs when providing mutual aid as long as they give their rates. They also added a $3M insurance provision. He said they still believe it is a great contract and will be a good move politically and operationally.

Councilwoman Bradshaw asked a follow-up question about who inserted the equipment charges into the contract. Mr. Johnson said he was not sure, but he believes it came from the Investerone side.

Councilwoman Harris made a motion to approve Resolution adopt Resolution 2021-19 and Councilman Higginson seconded the motion. The motion passed with Council members Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

CONSIDER ADOPTION OF RESOLUTION 2021-22 WHICH APPROVES AN INTERLOCAL COOPERATION AGREEMENT BETWEEN DAVIS COUNTY CITIES AND DAVIS COUNTY FOR A UTAH POLLUTANT DISCHARGE ELIMINATION SYSTEM GENERAL PERMIT – MR. CLINTON DRAKE

Mr. Drake explained that this is a mutual aid agreement that includes other cities in Davis County as well as the County. The entities involved all have the same requirements for storm water, so this Resolution will allow cities and the County to combine forces and be more efficient. It is virtually the same as the City's previous agreement.

PENDING

Councilwoman Bradshaw made a motion to adopt Resolution 2021-22 and Councilman Simonsen seconded the motion. The motion passed with Council members Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

ADJOURN TO A CLOSED SESSION TO DISCUSS THE PURCHASE, EXCHANGE OR LEASE OF REAL PROPERTY, REASONABLY IMMINENT LITIGATION AND/OR TO DISCUSS THE CHARACTER AND/OR COMPETENCY OF AN INDIVIDUAL(S)(UTAH CODE §52-4-205).

Councilwoman Bahr made a motion to adjourn to a closed session to discuss the purchase, exchange or lease of real property, reasonably imminent litigation and/or to discuss the character and/or competency of an individual(s) in the Council conference room. Councilwoman Harris seconded the motion. The motion passed with the following roll call vote:

Harris	Aye
Higginson	Aye
Bahr	Aye
Bradshaw	Aye
Simonsen	Aye

The regular session was adjourned to a closed session at 9:39 p.m.

The closed session started at 9:48 p.m.

Councilman Higginson made a motion to return to the regular session and Councilman Simonsen seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

The regular session was reconvened at 11:01 p.m.

Councilman Simonsen made a motion to adjourn and Councilwoman Bahr seconded the motion. The motion passed with Councilmembers Bahr, Bradshaw, Harris, Higginson and Simonsen voting "aye".

The regular session was adjourned at 11:01 p.m.

_____

Mayor Randy Lewis

_____

City Recorder

PENDING

City Council Staff Report

Subject: Expenditures for Invoices > $1,000 paid October 18 & 25, 2021
Author: Tyson Beck, Finance Director
Department: Finance
Date: November 9, 2021

Background

This report is prepared following the weekly accounts payable run. It includes payments for invoices hitting expense accounts equaling or exceeding $1,000.

Payments for invoices affecting only revenue or balance sheet accounts are not included. Such payments include: those to acquire additions to inventories, salaries and wages, the remittance of payroll withholdings and taxes, employee benefits, utility deposits, construction retention, customer credit balance refunds, and performance bond refunds. Credit memos or return amounts are also not included.

Analysis

Unless otherwise noted and approved in advance, all expenditures are included in the current budget. Answers to questions or further research can be provided upon request.

Department Review

This report was prepared and reviewed by the Finance Department.

Significant Impacts

None

Recommendation

Council should review the attached expenditures.

Attachments

Weekly report of expenses/expenditures for invoices equaling or exceeding $1,000 paid, October 18 & 25, 2021.

Expenditure Report for Invoices (limited to those outlined in staff report) >$1,000.00
Paid October 18, 2021

VENDOR	VENDOR NAME	DEPARTMENT	ACCOUNT	ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	DESCRIPTION
7666	AMERICAN CHILLER MEC	Police	104210 426000	Bldg & Grnd Suppl & Maint	2,488.10	224302	27360	Add Refrigerant and Repairs
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,805.20	224303	74P57921	Tree Trimming - Customer # 025450
1212	ASPLUNDH TREE EXPERT	Light & Power	535300 448632	Distribution	5,805.20	224303	74P58021	Tree Trimming - Customer # 025450
1425	BOUNTIFUL HISTORICAL	Legislative	104110 492070	Contr-Btfl Historical Soc	25,000.00	224304	10132021	FY 2021-2022 Grant
1615	CENTURYLINK	PSAP - E911	104219 428000	Telephone Expense	2,140.38	224310	5107XLB1S3-2021281	Acct # 5107XLB1S3
1889	DAVIS COUNTY GOVERNM	Legislative	104110 452200	Election Expense	37,608.90	224327	115746	2021 Primary Election Services
2350	GREEN SOURCE, L.L.C.	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,700.00	224339	21826	Turf Supplies
2350	GREEN SOURCE, L.L.C.	Golf Course	555500 426000	Bldg & Grnd Suppl & Maint	14,585.00	224339	20831	Turf Treatment
2559	HYDRAULIC CONTROLS I	Streets	104410 425000	Equip Supplies & Maint	3,421.00	224345	02471186	Misc.Parts and Supplies - Customer # B6050
13226	INTERNATIONAL MOUNTA	Legislative	454110 473100	Improv Other Than Bldgs	1,140.00	224349	10996	Trails Design Project requiring NEPA Approval
13226	INTERNATIONAL MOUNTA	Legislative	454110 473100	Improv Other Than Bldgs	31,280.00	224349	10824	Trails Design Project requiring NEPA Approval
4996	KEDDINGTON & CHRISTE	Finance	104140 431100	Legal And Auditing Fees	3,767.16	224352	4068	2nd Interim Billing for Audit Services for FY2021
4996	KEDDINGTON & CHRISTE	Light & Power	535300 431100	Legal And Auditing Fees	5,787.38	224352	4068	2nd Interim Billing for Audit Services for FY2021
2983	M & M ASPHALT SERVIC	Streets	104410 473210	Road Recondition & Repair	316,036.14	224359	I21037	Road Slurry Projects
6330	MGB+A INC	Legislative	454110 473100	Improv Other Than Bldgs	30,537.57	224362	2021-326	Project # 21-138 for Washington Park Bountiful
5553	PURCELL TIRE AND SER	Sanitation	585800 425000	Equip Supplies & Maint	1,770.05	224381	2848440	Tires Service - Acct # 2801867
10629	RALPH TYE & SONS	Light & Power	535300 424002	Office & Warehouse	2,503.00	224383	9553	Plumbing Repairs - Acct # BOUPOW
13228	REDD ENGINEERING	Cemetery	595900 473100	Improv Other Than Bldgs	21,103.21	224384	21512-01	21512 Bountiful Cemetery Shop Expansion
13224	RENAISSANCE TOWNE	RDA Revolving Loans	727200 461050	Loaned Monies	330,000.00	224386	10182021	RDA loan to upgrade exsisting parking atTownCenter
3805	S.D.P. MANUFACTURING	Light & Power	535300 448635	Vehicles	1,216.82	224390	49030	Winch Tensioner - PO # 19912
4051	STATE OF UTAH	Landfill	575700 431000	Profess & Tech Services	2,208.57	224394	3108	Emmissions Inventory Fees -Customer # C0000000044H
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	1,464.10	224403	0331741	Oil - Acct # 000275
4229	TOM RANDALL DIST. CO	Golf Course	555500 425100	Special Equip Maintenance	2,628.90	224403	0331800	Fuel - Acct # 000276
13225	TOWNE CENTER, LLC	RDA Revolving Loans	727200 461050	Loaned Monies	1,020,000.00	224404	10182021	RDA cond.grant loan for 2nd parking Town Center
5000	U.S. BANK CORPORATE	Legislative	104110 423000	Travel & Training	1,020.00	224406	10112021SA	Table Cloths,Taining - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Legislative	104110 461750	Employee Wellness & Recognit'n	2,260.84	224406	10112021SC	Emp Reconition,Ph,Trvl -Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Police	104210 423000	Travel & Training	1,182.30	224406	10112021DG	Train,Webcam, Crime Lab-Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 423000	Travel & Training	1,560.00	224406	10112021BH	Parks Equpment - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Parks	104510 426000	Bldg & Grnd Suppl & Maint	3,045.02	224406	10112021BH	Parks Equpment - Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 423000	Travel & Training	1,038.00	224406	10112021AJ	TrvlandTrain,Uniform- Acct # 4246-0445-5571-8851
5000	U.S. BANK CORPORATE	Light & Power	535300 445202	Uniforms	1,780.23	224406	10112021AJ	TrvlandTrain,Uniform- Acct # 4246-0445-5571-8851
				TOTAL:	1,881,883.07			

Expenditure Report for Invoices (limited to those outlined in staff report) >$1,000.00
Paid October 25, 2021

VENDOR	VENDOR NAME	DEPARTMENT	ACCOUNT	ACCOUNT DESC	AMOUNT	CHECK NO	INVOICE	DESCRIPTION
1140	AMERICAN WATER WORKS	Water	515100 421000	Books Subscr & Mmbrshp	4,253.00	224421	7001959088	2022 Dues AWWA - Member # 00033047
12998	B&M ENERGY & INFRAST	Light & Power	535300 448632	Distribution	3,555.00	224424	79-1237548	Distribution House Bore - Customer # 220894
12998	B&M ENERGY & INFRAST	Light & Power	535300 448632	Distribution	14,985.00	224424	79-1237552	Distribution House Bore - Customer # 220894
12998	B&M ENERGY & INFRAST	Light & Power	535300 448633	Street Light	7,700.00	224424	79-1237665	Street Light Bore - Customer # 1498237
12998	B&M ENERGY & INFRAST	Light & Power	535300 448633	Street Light	11,545.00	224424	79-1237560	Street Light Bore - Customer # 1498237
12998	B&M ENERGY & INFRAST	Light & Power	535300 448633	Street Light	16,115.00	224424	79-1237641	Street Light Bore - Customer # 1498237
12998	B&M ENERGY & INFRAST	Light & Power	535300 448633	Street Light	59,705.00	224424	79-1237554	Street Light Bore - Customer # 1498237
13110	DORSETT CONTROLS	Water	515100 474500	Machinery & Equipment	14,448.19	224454	J005127	Council Approved SCADA Engineering - Cust Code 687
13110	DORSETT CONTROLS	Water	515100 474500	Machinery & Equipment	14,985.52	224454	J005115	Council Approved SCADA Engineering - Cust Code 687
5039	E.C.T. SALES & SERVI	Water	515100 448400	Dist Systm Repair & Maint	17,473.00	224456	19508	Panel Fans
8045	ELITE LANDSCAPE SERV	Cemetery	595900 473100	Improv Other Than Bldgs	4,444.93	224461	21610	Nich Garden Landscaping
8045	ELITE LANDSCAPE SERV	Cemetery	595900 473100	Improv Other Than Bldgs	4,715.00	224461	21608	Cemetery Electrical through the Niche Garden/Water
8045	ELITE LANDSCAPE SERV	Cemetery	595900 473100	Improv Other Than Bldgs	19,525.00	224461	21609	Niche Gardens Landscaping
2350	GREEN SOURCE, L.L.C.	Parks	104510 426000	Bldg & Grnd Suppl & Maint	1,400.00	224473	21028	HCU - Turf Supplies
2562	HYDRO SPECIALTIES CO	Water	515100 448650	Meters	8,993.60	224478	24913	Meters
3195	MOUNTAINLAND SUPPLY	Water	515100 448400	Dist Systm Repair & Maint	1,425.60	224503	S104355157.001	Inserts and Angle Valves - Customer # 18498
3875	SEMI SERVICE INC	Streets	454410 474500	Machinery & Equipment	118,195.00	224528	W 138997	Council Approved- Snow Plow and Dump Body
3987	SOUTH DAVIS WATER DI	Water	515100 461400	Purchase Of Water	25,116.63	224530	50	Culinary Water Purchase - Customer # 15
4229	TOM RANDALL DIST. CO	Streets	104410 425000	Equip Supplies & Maint	28,284.70	224542	0332296	Fuel Purchased - Acct # 000275
4331	USA BLUE BOOK (DBA)	Water	515100 448400	Dist Systm Repair & Maint	1,152.00	224545	749292	Sample Station - Customer # 228844
4341	UTAH ASSOCIATED MUNI	Light & Power	53 213130	UAMPS Annualized Accrual	949,576.05	224546	10252021	Sept. 2021 payment for Power Resources
4413	UTAH STATE TAX COMMI	Workers' Comp Insurance	646400 461200	State Tax On Premium	3,000.00	224548	10252021	3RD QTR SELF INSURANCE PREMIUM PMT
9364	VISTA OUTDOOR SALES	Golf Course	555500 448240	Items Purchased - Resale	1,471.14	224553	329991	Golf Accessories - Acct # 199088-0000
				TOTAL:	1,332,064.36			

City Council Staff Report

Subject: September 2021 Financial Reports
Author: Tyson Beck, Finance Director
Department: Finance
Date: November 9, 2021

Background

These reports include summary revenue, expense, and budget information for all City funds. Both revenues and expenses, including capital outlay, have been included. These financials are presented to the City Council for review.

Analysis

Data within the reports and graphs presented provide detail of revenue, expense, and budget results for the associated period. Additional revenue and expense graphs are provided that give comparative data for FY2022 through September as compared to the past three fiscal year periods through that same timeframe.

The FY2022 budget portion of these reports is the originally adopted FY2022 budget approved by the City Council in September of 2021.

Department Review

These reports were prepared and reviewed by the Finance Department.

Significant Impacts

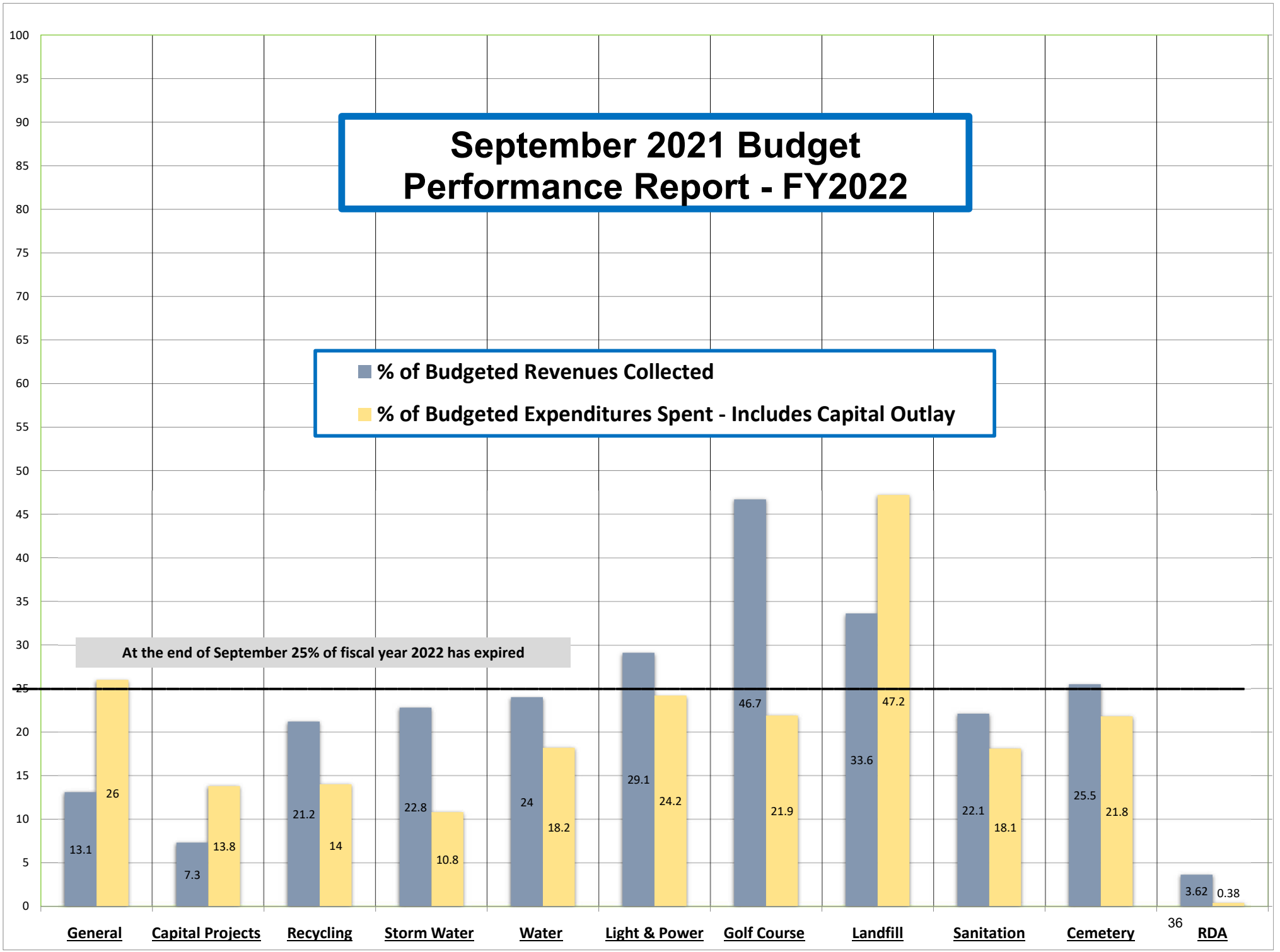
Financial information to aid in legislative and operational decision making.

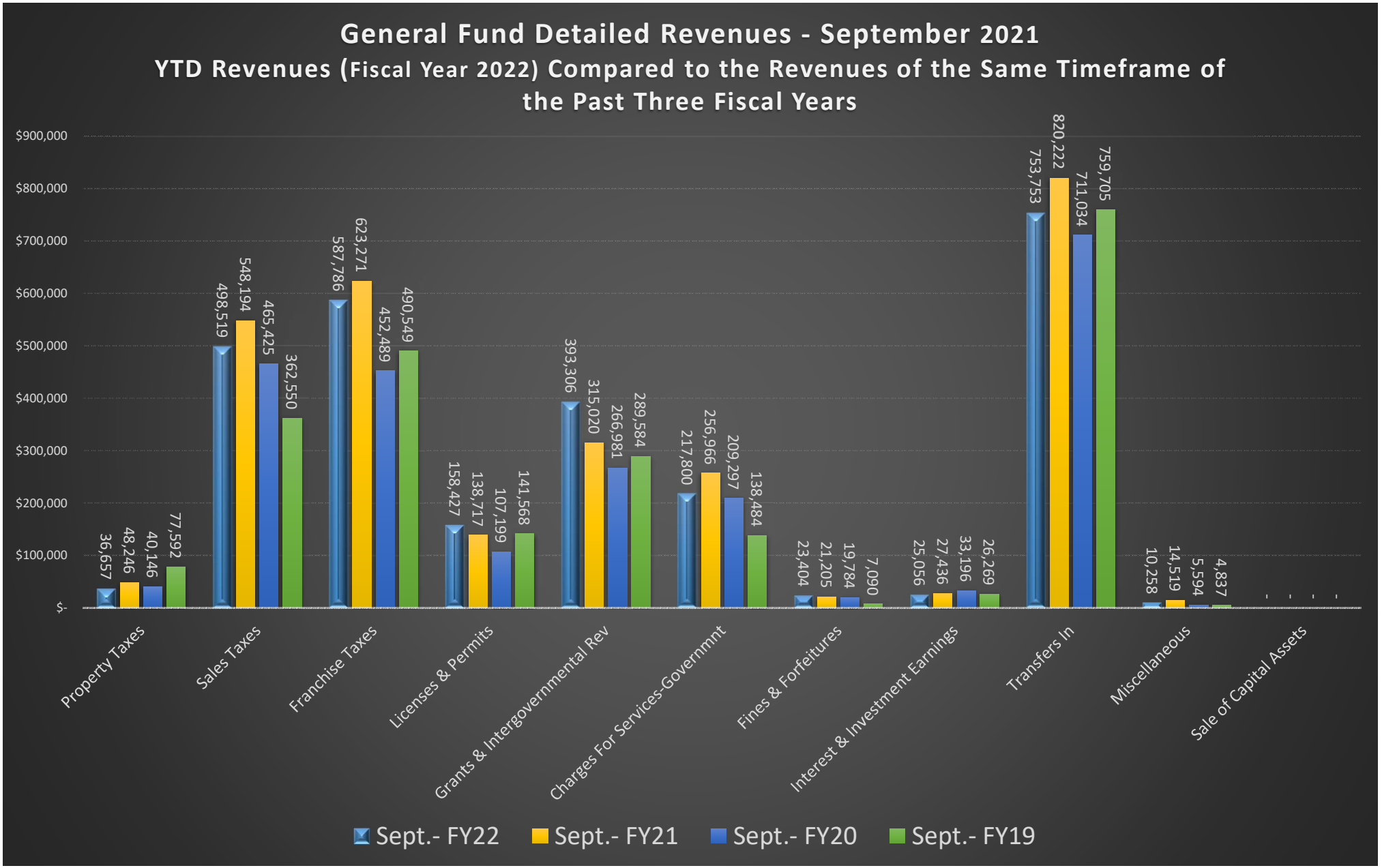
Recommendation

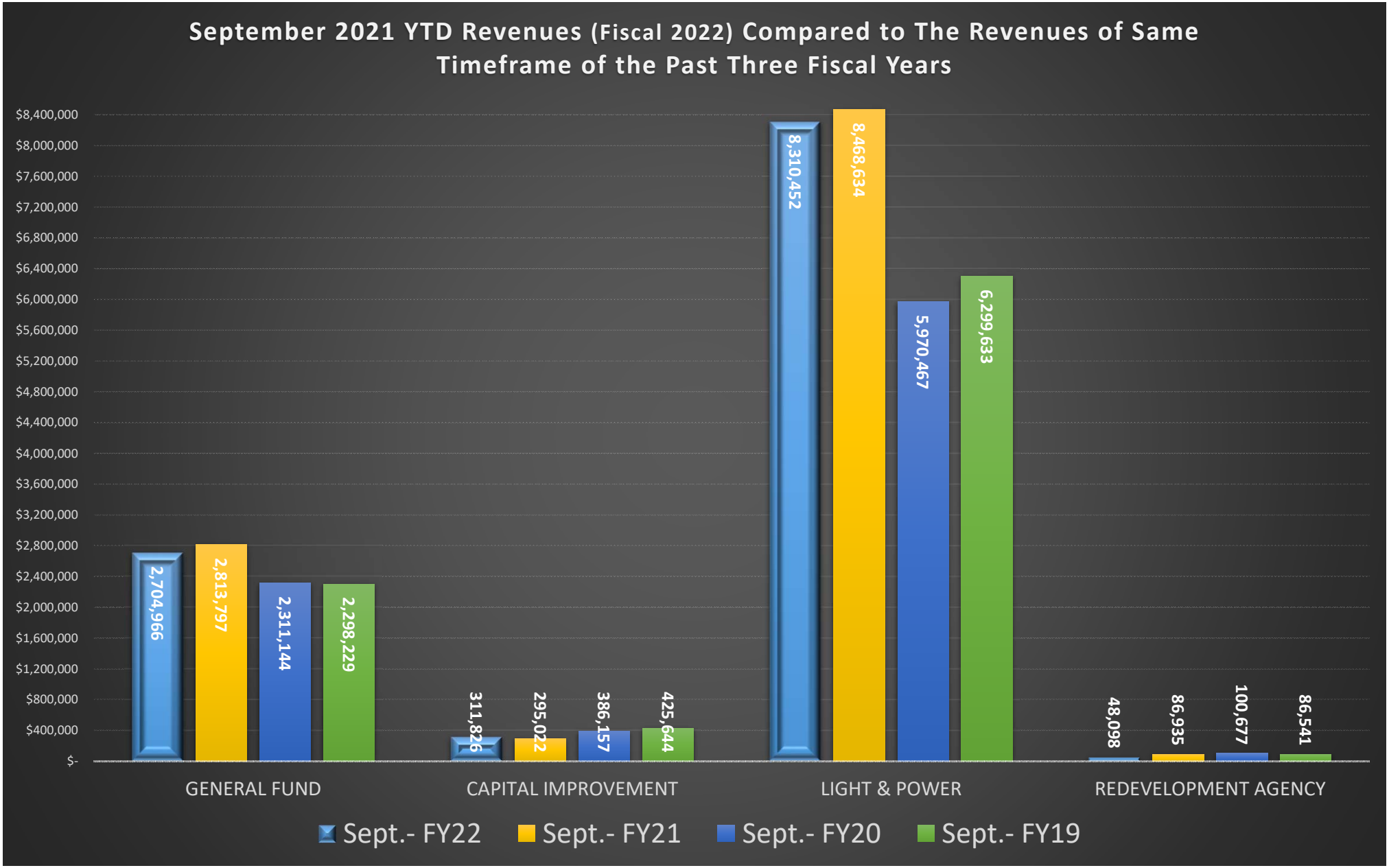
Council should review the attached revenue, expense, and budget reports.

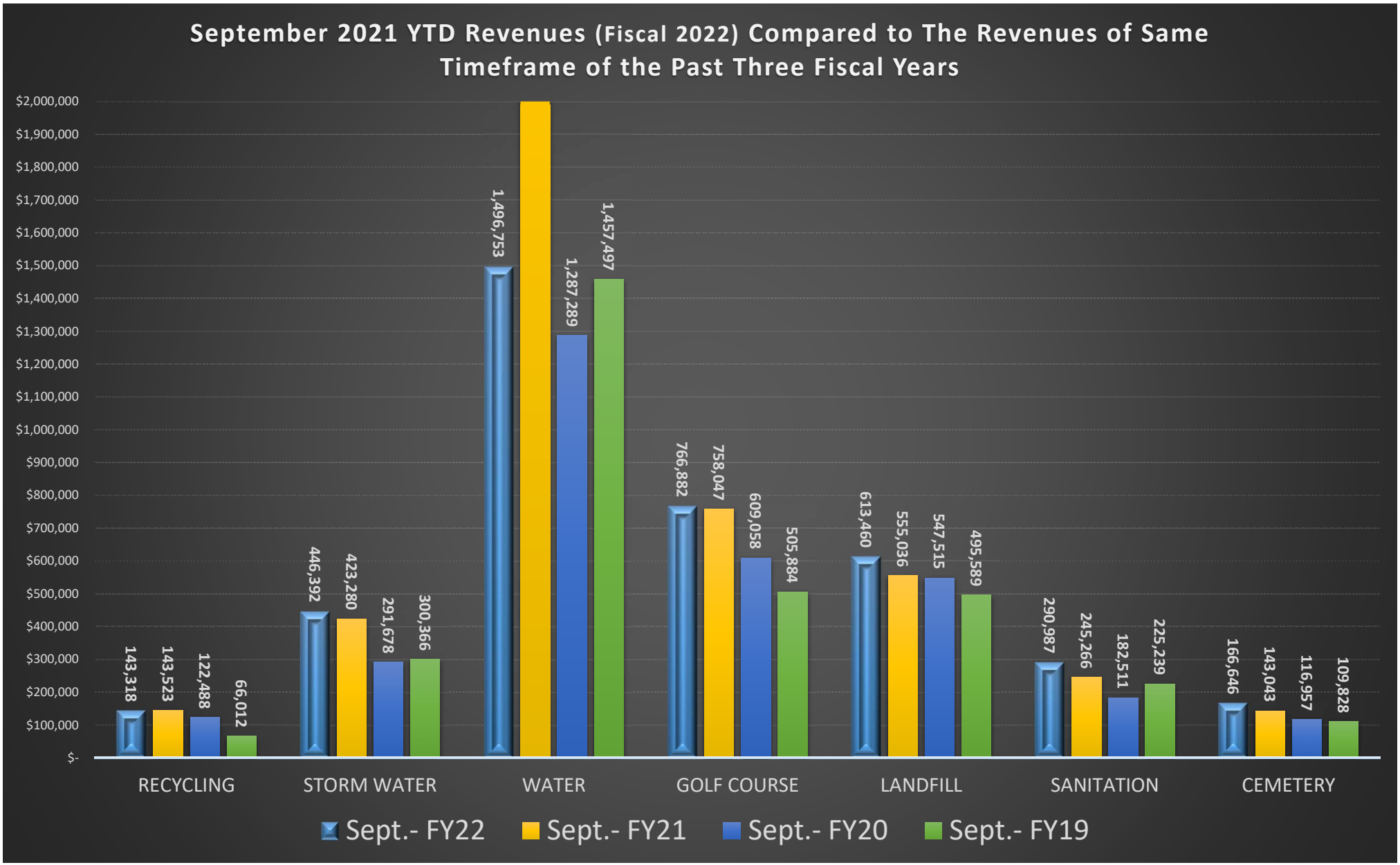
Attachments

- September 2021 Revenue & Expense Reports – Fiscal 2022 YTD


September 2021 Budget Performance Report - FY2022
% of Budgeted Revenues Collected
% of Budgeted Expenditures Spent - Includes Capital Outlay
At the end of September 25% of fiscal year 2022 has expired
100
95
90
85
80
75
70
65
60
55
50
45
40
35
30
25
20
15
10
5
0
13.1
26
7.3
13.8
21.2
14
22.8
10.8
24
18.2
29.1
24.2
46.7
21.9
33.6
47.2
22.1
18.1
25.5
21.8
3.62
0.38
General
Capital Projects
Recycling
Storm Water
Water
Light & Power
Golf Course
Landfill
Sanitation
Cemetery
RDA


General Fund Detailed Revenues - September 2021
YTD Revenues (Fiscal Year 2022) Compared to the Revenues of the Same Timeframe of the Past Three Fiscal Years
$900,000
$800,000
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$-
36,657
48,246
40,146
77,592
498,519
548,194
465,425
362,550
587,786
623,271
452,489
490,549
158,427
138,717
107,199
141,568
393,306
315,020
266,981
289,584
217,800
256,966
209,297
138,484
23,404
21,205
19,784
7,090
25,056
27,436
33,196
26,269
753,753
820,222
711,034
759,705
10,258
14,519
5,594
4,837
Property Taxes
Sales Taxes
Franchise Taxes
Licenses & Permits
Grants & Intergovernmental Rev
Charges For Services-Governmnt
Fines & Forfeitures
Interest & Investment Earnings
Transfers In
Miscellaneous
Sale of Capital Assets
Sept.- FY22
Sept.- FY21
Sept.- FY20
Sept.- FY19

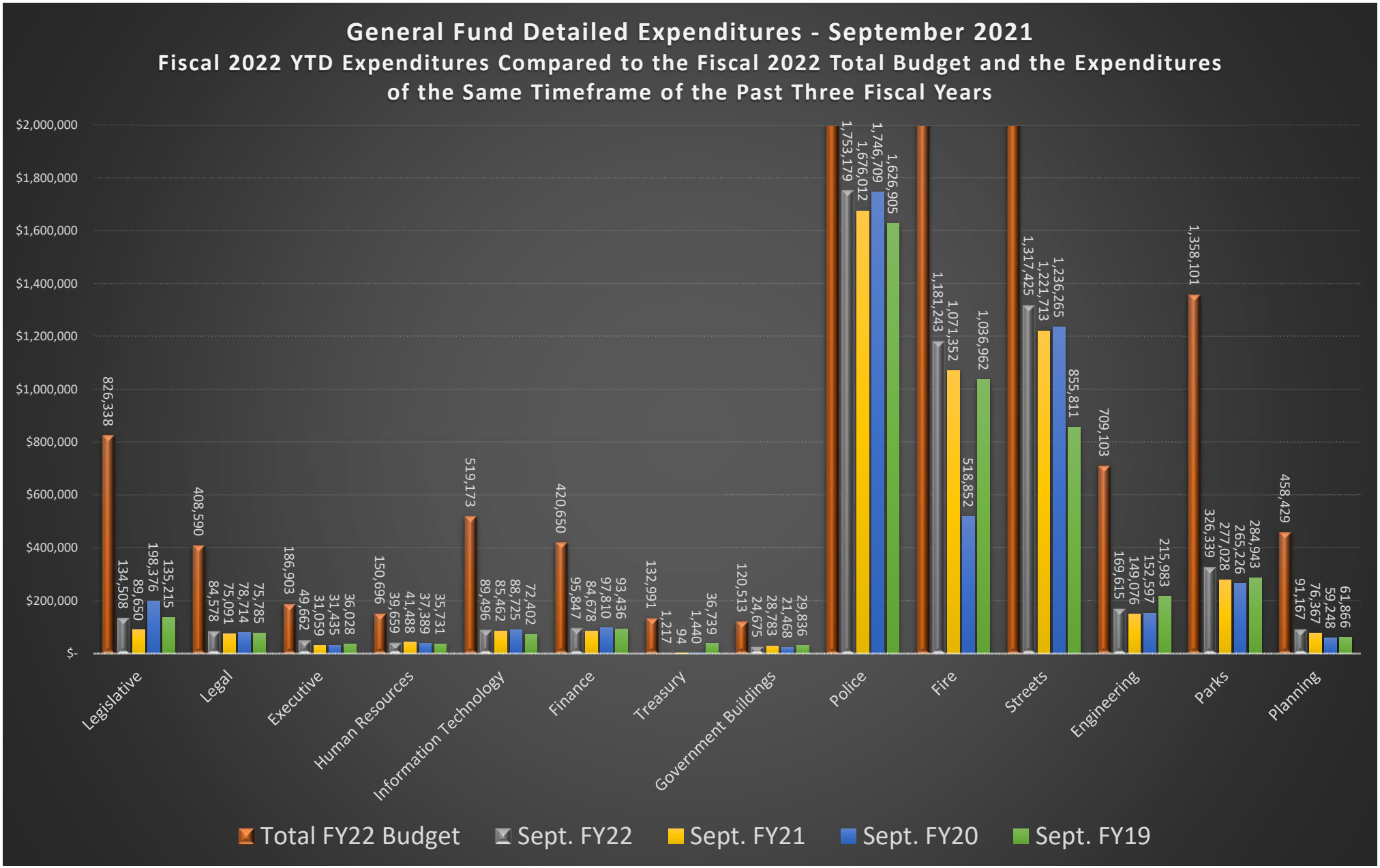

September 2021 YTD Revenues (Fiscal 2022) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years
$8,400,000
$8,000,000
$7,600,000
$7,200,000
$6,800,000
$6,400,000
$6,000,000
$5,600,000
$5,200,000
$4,800,000
$4,400,000
$4,000,000
$3,600,000
$3,200,000
$2,800,000
$2,400,000
$2,000,000
$1,600,000
$1,200,000
$800,000
$400,000
$-
2,704,966
2,813,797
2,311,144
2,298,229
311,826
295,022
386,157
425,644
8,310,452
8,468,634
5,970,467
6,299,633
48,098
86,935
100,677
86,541
GENERAL FUND
CAPITAL IMPROVEMENT
LIGHT & POWER
REDEVELOPMENT AGENCY
Sept.- FY22
Sept.- FY21
Sept.- FY20
Sept.- FY19

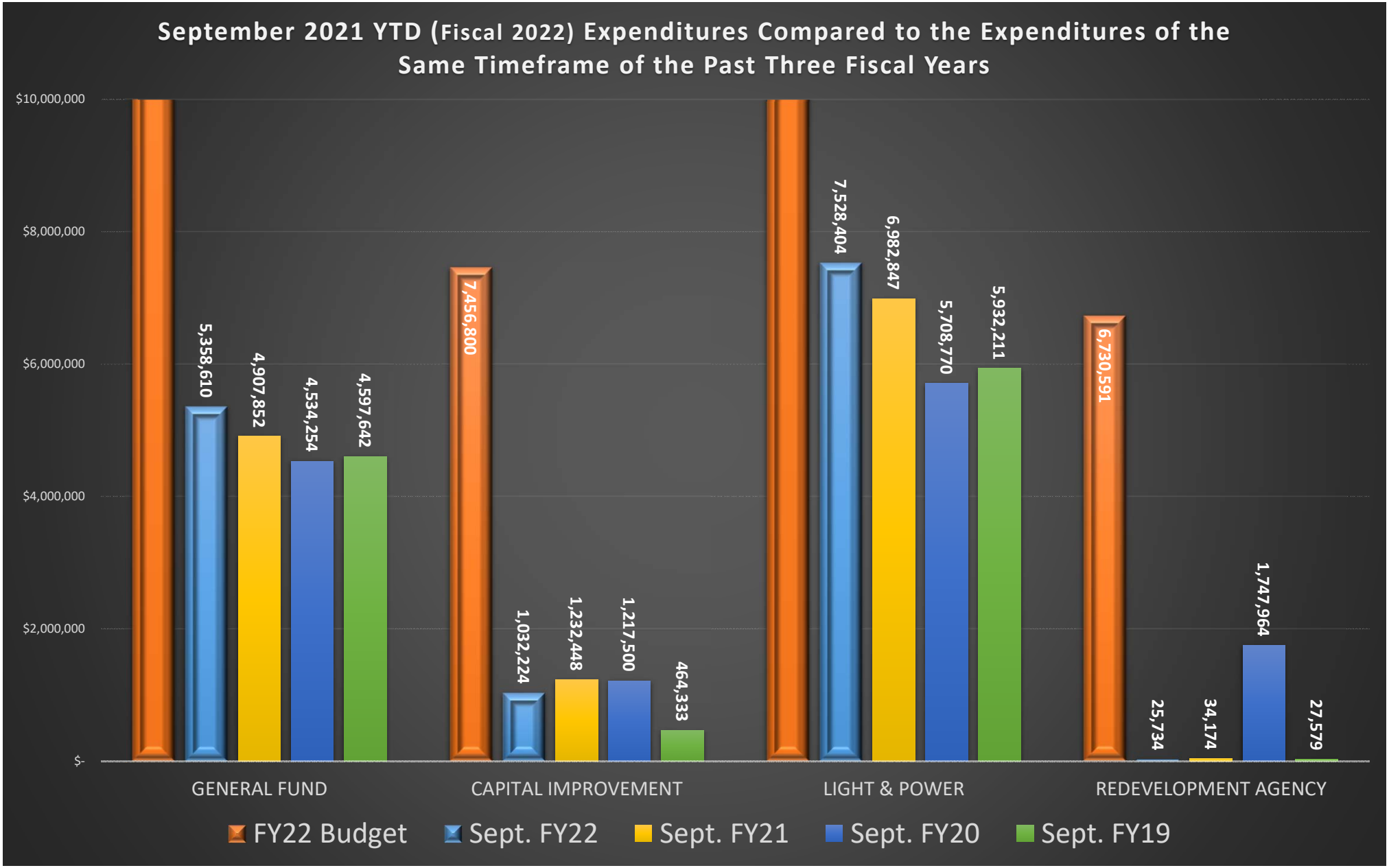

September 2021 YTD Revenues (Fiscal 2022) Compared to The Revenues of Same Timeframe of the Past Three Fiscal Years
$2,000,000
$1,900,000
$1,800,000
$1,700,000
$1,600,000
$1,500,000
$1,400,000
$1,300,000
$1,200,000
$1,100,000
$1,000,000
$900,000
$800,000
$700,000
$600,000
$500,000
$400,000
$300,000
$200,000
$100,000
$-
143,318
143,523
122,488
66,012
446,392
423,280
291,678
300,366
1,496,753
1,287,289
1,457,497
766,882
758,047
609,058
505,884
613,460
555,036
547,515
495,589
290,987
245,266
182,511
225,239
166,646
143,043
116,957
109,828
RECYCLING
STORM WATER
WATER
GOLF COURSE
LANDFILL
SANITATION
CEMETERY
Sept.- FY22
Sept.- FY21
Sept.- FY20
Sept.- FY19

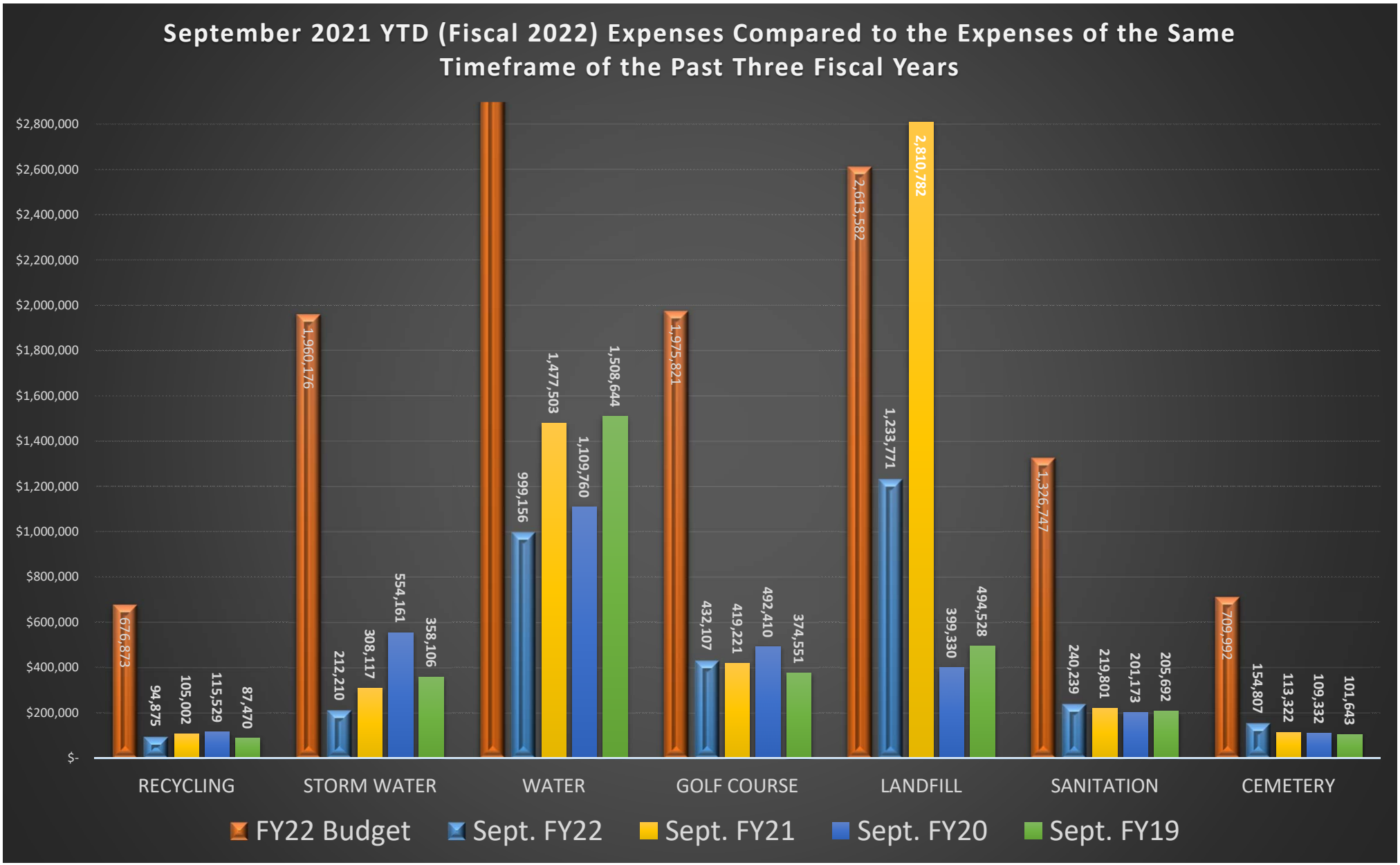
FOR 2022 03 JOURNAL DETAIL 2021 1 TO 2021 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND	-20,604,915	-20,604,915	-2,704,965.96	-1,400,706.62	.00	-17,899,949.04	13.1%
30 DEBT SERVICE	-200	-200	-28.35	-8.44	.00	-171.65	14.2%
45 CAPITAL IMPROVEMENT	-4,249,534	-4,249,534	-311,826.25	-290,043.05	.00	-3,937,707.75	7.3%
48 RECYCLING	-676,915	-676,915	-143,317.94	-49,137.19	.00	-533,597.06	21.2%
49 STORM WATER	-1,960,265	-1,960,265	-446,391.76	-163,048.60	.00	-1,513,873.24	22.8%
51 WATER	-6,238,000	-6,238,000	-1,496,753.46	-543,975.00	.00	-4,741,246.54	24.0%
53 LIGHT & POWER	-28,568,220	-28,568,220	-8,310,451.78	-2,601,996.34	.00	-20,257,768.22	29.1%
55 GOLF COURSE	-1,640,500	-1,640,500	-766,882.08	-269,469.85	.00	-873,617.92	46.7%
57 LANDFILL	-1,826,186	-1,826,186	-613,459.63	-203,839.35	.00	-1,212,726.37	33.6%
58 SANITATION	-1,315,806	-1,315,806	-290,986.84	-109,459.97	.00	-1,024,819.16	22.1%
59 CEMETERY	-654,000	-654,000	-166,646.32	-49,372.72	.00	-487,353.68	25.5%
61 COMPUTER MAINTENANCE	-70,514	-70,514	-34.30	-7.18	.00	-70,479.70	.0%
63 LIABILITY INSURANCE	-466,530	-466,530	-553,380.13	-648.77	.00	86,850.13	118.6%
64 WORKERS' COMP INSURANCE	-318,727	-318,727	-67,238.68	-23,074.31	.00	-251,488.32	21.1%
72 RDA REVOLVING LOAN FUND	-254,729	-254,729	-42,085.70	-4,535.93	.00	-212,643.30	16.5%
73 REDEVELOPMENT AGENCY	-1,074,717	-1,074,717	-6,012.41	-1,787.45	.00	-1,068,704.59	.6%
74 CEMETERY PERPETUAL CARE	-90,000	-90,000	-29,530.55	-8,523.82	.00	-60,469.45	32.8%
78 LANDFILL CLOSURE	-4,600	-4,600	-752.51	-232.87	.00	-3,847.49	16.4%
83 RAP TAX	-649,639	-649,639	-51,571.46	-51,242.19	.00	-598,067.54	7.9%
92 OPEB TRUST	0	0	-487.43	-221.12	.00	487.43	100.0%
99 INVESTMENT	0	0	65,319.75	30,384.72	.00	-65,319.75	100.0%
GRAND TOTAL	-70,663,997	-70,663,997	-15,937,483.79	-5,740,946.05	.00	-54,726,513.21	22.6%

** END OF REPORT - Generated by Tyson Beck **


General Fund Detailed Expenditures - September 2021
Fiscal 2022 YTD Expenditures Compared to the Fiscal 2022 Total Budget and the Expenditures of the Same Timeframe of the Past Three Fiscal Years
$2,000,000
$1,800,000
$1,600,000
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
826,338
134,508
89,650
198,376
135,215
408,590
84,578
75,091
78,714
75,785
186,903
49,662
31,059
31,435
36,028
150,696
39,659
41,488
37,389
35,731
519,173
89,496
85,462
88,725
72,402
420,650
95,847
84,678
97,810
93,436
132,991
1,217
94
1,440
36,739
120,513
24,675
28,783
21,468
29,836
1,753,179
1,676,012
1,746,709
1,626,905
1,181,243
1,071,352
518,852
1,036,962
1,317,425
1,221,713
1,236,265
855,811
709,103
169,615
149,076
152,597
215,983
1,358,101
326,339
277,028
265,226
284,943
458,429
91,167
76,367
59,248
61,866
Legislative
Legal
Executive
Human Resources
Information Technology
Finance
Treasury
Government Buildings
Police
Fire
Streets
Engineering
Parks
Planning
Total FY22 Budget
Sept. FY22
Sept. FY21
Sept. FY20
Sept. FY19


September 2021 YTD (Fiscal 2022) Expenditures Compared to the Expenditures of the Same Timeframe of the Past Three Fiscal Years
$10,000,000
$8,000,000
$6,000,000
$4,000,000
$2,000,000
$-
5,358,610
4,907,852
4,534,254
4,597,642
7,456,800
1,032,224
1,232,448
1,217,500
464,333
7,528,404
6,982,847
5,708,770
5,932,211
6,730,591
25,734
34,174
1,747,964
27,579
GENERAL FUND
CAPITAL IMPROVEMENT
LIGHT & POWER
REDEVELOPMENT AGENCY
FY22 Budget
Sept. FY22
Sept. FY21
Sept. FY20
Sept. FY19


September 2021 YTD (Fiscal 2022) Expenses Compared to the Expenses of the Same Timeframe of the Past Three Fiscal Years
$2,800,000
$2,600,000
$2,400,000
$2,200,000
$2,000,000
$1,800,000
$1,600,000
$1,400,000
$1,200,000
$1,000,000
$800,000
$600,000
$400,000
$200,000
$-
676,873
94,875
105,002
115,529
87,470
1,960,176
212,210
308,117
554,161
358,106
2,810,782
999,156
1,477,503
1,109,760
1,508,644
1,975,821
432,107
419,221
492,410
374,551
2,613,582
1,233,771
2,810,782
399,330
494,528
1,326,747
240,239
219,801
201,173
205,692
709,992
154,807
113,322
109,332
101,643
RECYCLING
STORM WATER
WATER
GOLF COURSE
LANDFILL
SANITATION
CEMETERY
FY22 Budget
Sept. FY22
Sept. FY21
Sept. FY20
Sept. FY19

FOR 2022 03 JOURNAL DETAIL 2021 1 TO 2021 6

	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
10 GENERAL FUND							
4110 Legislative	826,338	826,338	134,508.01	28,519.15	.00	691,829.99	16.3%
4120 Legal	408,590	408,590	84,577.93	31,247.20	.00	324,012.07	20.7%
4130 Executive	186,903	186,903	49,662.41	16,025.46	.00	137,240.59	26.6%
4134 Human Resources	150,696	150,696	39,659.33	23,984.05	.00	111,036.67	26.3%
4136 Information Technology	519,173	519,173	89,496.09	38,848.18	.00	429,676.91	17.2%
4140 Finance	420,650	420,650	95,846.68	42,448.00	.00	324,803.32	22.8%
4143 Treasury	132,991	132,991	1,216.99	10,698.79	.00	131,774.01	.9%
4160 Government Buildings	120,513	120,513	24,674.84	9,094.17	.00	95,838.16	20.5%
4210 Police	6,359,907	6,359,907	1,296,670.23	449,102.17	.00	5,063,236.77	20.4%
4215 Reserve Officers	10,000	10,000	.00	.00	.00	10,000.00	.0%
4216 Crossing Guards	151,049	151,049	14,822.00	14,321.26	.00	136,227.00	9.8%
4217 PROS	380,697	380,697	117,922.33	40,604.59	.00	262,774.67	31.0%
4218 Liquor Control	36,359	36,359	3,425.73	1,759.07	.00	32,933.27	9.4%
4219 PSAP - E911	1,527,964	1,527,964	320,338.28	99,716.91	.00	1,207,625.72	21.0%
4220 Fire	2,375,000	2,375,000	1,181,243.00	1,181,243.00	.00	1,193,757.00	49.7%
4410 Streets	4,472,459	4,472,459	1,317,425.37	302,168.27	.00	3,155,033.63	29.5%
4450 Engineering	709,103	709,103	169,615.45	65,265.62	.00	539,487.55	23.9%
4510 Parks	1,358,101	1,358,101	326,338.85	93,444.26	.00	1,031,762.15	24.0%
4610 Planning	458,429	458,429	91,166.83	32,462.08	.00	367,262.17	19.9%
TOTAL GENERAL FUND	20,604,922	20,604,922	5,358,610.35	2,480,952.23	.00	15,246,311.65	26.0%
30 DEBT SERVICE							
4710 Debt Sevice	25	25	3.87	1.29	.00	21.13	15.5%
TOTAL DEBT SERVICE	25	25	3.87	1.29	.00	21.13	15.5%
45 CAPITAL IMPROVEMENT							
4110 Legislative	3,272,800	3,272,800	19,476.60	.00	.00	3,253,323.40	.6%
4140 Finance	0	0	4,251.09	1,439.42	.00	-4,251.09	100.0%
4210 Police	857,000	857,000	.00	.00	.00	857,000.00	.0%
4410 Streets	3,227,000	3,227,000	942,738.11	457,266.15	.00	2,284,261.89	29.2%
4510 Parks	100,000	100,000	65,758.00	65,758.00	.00	34,242.00	65.8%
TOTAL CAPITAL IMPROVEMENT	7,456,800	7,456,800	1,032,223.80	524,463.57	.00	6,424,576.20	13.8%

FOR 2022 03 JOURNAL DETAIL 2021 1 TO 2021 6

48 RECYCLING	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
48 RECYCLING							
4800 Recycling	676,873	676,873	94,875.29	43,563.50	.00	581,997.71	14.0%
TOTAL RECYCLING	676,873	676,873	94,875.29	43,563.50	.00	581,997.71	14.0%
49 STORM WATER							
4900 Storm Water	1,960,176	1,960,176	212,210.26	93,397.70	.00	1,747,965.74	10.8%
TOTAL STORM WATER	1,960,176	1,960,176	212,210.26	93,397.70	.00	1,747,965.74	10.8%
51 WATER							
5100 Water	5,499,942	5,499,942	999,156.03	315,729.34	.00	4,500,785.97	18.2%
TOTAL WATER	5,499,942	5,499,942	999,156.03	315,729.34	.00	4,500,785.97	18.2%
53 LIGHT & POWER							
5300 Light & Power	31,169,320	31,169,320	7,528,404.33	2,092,555.48	.00	23,640,915.67	24.2%
TOTAL LIGHT & POWER	31,169,320	31,169,320	7,528,404.33	2,092,555.48	.00	23,640,915.67	24.2%
55 GOLF COURSE							
5500 Golf Course	1,975,821	1,975,821	432,106.88	127,781.78	.00	1,543,714.12	21.9%
TOTAL GOLF COURSE	1,975,821	1,975,821	432,106.88	127,781.78	.00	1,543,714.12	21.9%
57 LANDFILL							

FOR 2022 03 JOURNAL DETAIL 2021 1 TO 2021 6

57 LANDFILL	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
5700 Landfill	2,613,582	2,613,582	1,233,771.01	123,501.88	.00	1,379,810.99	47.2%
TOTAL LANDFILL	2,613,582	2,613,582	1,233,771.01	123,501.88	.00	1,379,810.99	47.2%
58 SANITATION							
5800 Sanitation	1,326,747	1,326,747	240,238.89	96,840.24	.00	1,086,508.11	18.1%
TOTAL SANITATION	1,326,747	1,326,747	240,238.89	96,840.24	.00	1,086,508.11	18.1%
59 CEMETERY							
5900 Cemetery	709,992	709,992	154,806.60	57,361.86	.00	555,185.40	21.8%
TOTAL CEMETERY	709,992	709,992	154,806.60	57,361.86	.00	555,185.40	21.8%
61 COMPUTER MAINTENANCE							
6100 Computer Maintenance	87,902	87,902	12,586.05	12,531.33	.00	75,315.95	14.3%
TOTAL COMPUTER MAINTENANCE	87,902	87,902	12,586.05	12,531.33	.00	75,315.95	14.3%
63 LIABILITY INSURANCE							
6300 Liability Insurance	652,957	652,957	584,896.75	15,151.95	.00	68,060.25	89.6%
TOTAL LIABILITY INSURANCE	652,957	652,957	584,896.75	15,151.95	.00	68,060.25	89.6%
64 WORKERS' COMP INSURANCE							
6400 Workers' Comp Insurance	318,677	318,677	118,988.67	19,923.80	.00	199,688.33	37.3%
TOTAL WORKERS' COMP INSURANCE	318,677	318,677	118,988.67	19,923.80	.00	199,688.33	37.3%
72 RDA REVOLVING LOAN FUND							

FOR 2022 03 JOURNAL DETAIL 2021 1 TO 2021 6

72 RDA REVOLVING LOAN FUND	ORIGINAL APPROP	REVISED BUDGET	YTD EXPENDED	MTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7200 RDA Revolving Loans	502,200	502,200	679.75	226.48	.00	501,520.25	.1%
TOTAL RDA REVOLVING LOAN FUND	502,200	502,200	679.75	226.48	.00	501,520.25	.1%
73 REDEVELOPMENT AGENCY							
7300 Redevelopment Agency	6,228,391	6,228,391	25,054.44	8,957.56	.00	6,203,336.56	.4%
TOTAL REDEVELOPMENT AGENCY	6,228,391	6,228,391	25,054.44	8,957.56	.00	6,203,336.56	.4%
74 CEMETERY PERPETUAL CARE							
7400 Cemetery Perpetual Care	1,540	1,540	426.25	150.80	.00	1,113.75	27.7%
TOTAL CEMETERY PERPETUAL CARE	1,540	1,540	426.25	150.80	.00	1,113.75	27.7%
83 RAP TAX							
8300 RAP Tax	839,849	839,849	122,552.20	-457.10	.00	717,296.80	14.6%
TOTAL RAP TAX	839,849	839,849	122,552.20	-457.10	.00	717,296.80	14.6%
92 OPEB TRUST							
9200 OPEB Trust	0	0	6,348.09	2,114.50	.00	-6,348.09	100.0%
TOTAL OPEB TRUST	0	0	6,348.09	2,114.50	.00	-6,348.09	100.0%
GRAND TOTAL	82,625,716	82,625,716	18,157,939.51	6,014,748.19	.00	64,467,776.49	22.0%

** END OF REPORT - Generated by Tyson Beck **

City Council
Staff Report

Subject: Planning Commission Appointment of Alan Bott
Author: Francisco Astorga, AICP, Planning Director
Dept.: Planning
Date: November 9, 2021

Background
Sam Bawden recently resigned from the Planning Commission. Mr. Bawden's term is scheduled to end in July of 2023, and there is currently a need to appoint a new Planning Commissioner. The Planning Commission is made up of seven (7) individuals. The appointees serve for a period of four (4) years and can be reappointed. Appointments are made by the Mayor with the advice and consent of the City Council.

Analysis
The Mayor, along with the Planning Director, interviewed the five (5) candidates. Bountiful resident Alan Bott was selected from the interested residents. Mr. Bott has lived in the City for 29 years. Mr. Bott is an entrepreneur by trade and has owned his own business since 2002. He is a general contractor and has been involved in development. Mr. Bott indicated that he would like to serve on the Planning Commission to help create a Comprehensive Plan that will attract and keep amazing individuals. Mr. Bott believes that the Comprehensive General Plan needs to cautiously and carefully address redevelopment, infill, business development strategies, and realistic projected growth. Mr. Bott's experience, and knowledge of the development industry, will be an asset to the Planning Commission.

Department Review
This recommended appointment was reviewed by the Planning Director. In addition, Mayor Lewis has met with Mr. Bott and recommends his appointment to the Planning Commission.

Significant Impacts
None

Recommendation
It is recommended that the City Council approve the appointment of Mr. Alan Bott to the Bountiful Planning Commission.

Attachments
None

City Council Staff Report

Subject: Annual Comprehensive Financial Report & the independent auditor's Supplemental Reports for FY2021
Author: Tyson Beck, Finance Director
Department: Finance
Date: November 9, 2021

Background

Our annual audit has been completed and the Annual Comprehensive Financial Report (ACFR) and independent auditor's Supplemental Reports must be presented to the Council as per State law.

Analysis

State law requires that municipalities prepare and present to the governing body an annual financial report in conformity with Generally Accepted Accounting Principles (GAAP). State law also requires municipalities with annual revenues or expenditures of $1,000,000 or more receive an annual independent audit and that the report of said audit be presented to the governing body *(See UCA Sections 10-6-150 and 51-2a-201 through 203.)*.

For the fiscal year ended June 30, 2021 (FY2021) the ACFR was again prepared in-house by the Finance Department and audited by the independent auditing firm Keddington & Christensen, LLC. The FY2021 ACFR received an unmodified opinion (i.e. clean opinion) from the auditors.

Auditing standards require the independent auditing firm to report the scope of the audit, audit findings (if any), and significant audit adjustments (if any) directly to the governing body. Marcus Arbuckle, Partner at Keddington & Christensen, LLC, will present the audit and Supplemental Reports to the City Council.

Department Review

The ACFR was prepared principally by the Finance Director and reviewed by the Assistant Finance Director and Assistant City Manager, as well as audited by Keddington & Christensen, LLC. The Supplemental Reports were prepared by Keddington & Christensen, LLC and reviewed by the Finance Director and Assistant City Manager. This staff report was written by the Finance Director and reviewed by the City Manager.

Significant Impacts

There is no action required or other significant impacts in regard to these financial reports.

Attachments

ACFR and the auditor's Supplemental Reports for fiscal year ended June 30, 2021, will be provided electronically initially and physically when they are printed and bound.

Recommendation

These reports are for your review of the City's FY2021 operations and finances. There is no formal action needed from the Mayor and City Council.

City Council Staff Report

Subject: Truck purchase
Author: Kraig Christensen
Department: Water Department
Date: November 9, 2021

Background

We have a five-year truck replacement plan set up for our supervisor and staff pickup trucks. The plan has a few trucks to be replaced each budget year. That way these trucks are not replaced at the same time. One of the trucks we are looking to replace this year is a supervisor truck.

We started getting bids for a replacement truck and during the bidding process we were informed that GM and Dodge/Ram are not taking government orders at this time and would not even give us bids. Ford is still currently taking orders.

Analysis

We solicited two bids for a supervisor truck.

- Performance Ford $36,449
- Larry H Miller Dodge $45,795

Both bids that we received are for half ton trucks that are comparable in build. The Larry H. Miller bid was for a truck they have on the lot and is at retail price. The Performance Ford bid is for a truck that would be ordered, but is state bid pricing.

Department Review

This report and purchase were reviewed by the Public Works Director and the City Manager.

Recommendation

Staff recommends the City Council approve the purchase for a supervisor truck from Performance Ford at the price of $36,449.

Significant Impacts

This was an item that we have budgeted for in our 10-year capital plan.

Attachments

none

City Council
Staff Report

Subject: Trail Corridor Alignments
Author: Francisco Astorga, AICP, Planning Director
Dept.: Planning
Date: November 9, 2021

Background

Bountiful City adopted a Trails Master Plan in December 2019. The master plan established goals, identified trails projects to pursue, and provided preliminary budget costs. The master plan does not define specific corridors for the trails.

Recently the Trails Committee, under the leadership of the Chairman Bob Larsen, has been looking into going after grant funding for trails. In so doing, it has become clear that Bountiful Trails projects are currently ineligible for the most desirable grants. This is due to the lack of specific corridor alignments for an overall trails network. This project will essentially take the trails plan from a "concept" state to a "proposed" state of a well-planned trails network with specific alignment corridors. This will open the doors to more grant eligibility.

Analysis

A Request for Proposal (RFP) was issued for the work of reviewing the Trails Master Plan, and identifying specific 300 foot corridors for approximately 20 miles of trails. Specific user types and difficulty level will be identified for each trail. The work requires field observations to consider slopes, soil conditions, vegetation, switchbacks needed for each trail, etc.

The City received proposals from three (3) trails companies: Avid Trails, IMBA Trail Solutions, and Singletrack Trails. Staff on the trails committee reviewed the proposals. The proposal from Singletrack Trails, although the lowest priced, is being considered as non-responsive because their proposal did not meet the minimum criteria clearly identified in the RFP.

The cost portion of the two responsive proposals is summarized below:

Company	Anticipated Cost
Avid Trails	$ 116,500
IMBA Trail Solutions	$ 39,215

IMBA Trail Solutions has worked on preparing the trails in the Mueller Park and North Canyon area for the City's NEPA application to the Forest Service. They have been very good to work with and we have been impressed with the quality of their work.

Department Review
This has been reviewed by the Assistant City Engineer and the City Manager.

Significant Impacts
No significant Impacts are expected from taking the recommended action.

Recommendation
Staff recommends the following action to be taken by the City Council:

- Contract with IMBA Trail Solutions to perform Bountiful Trail Corridor Alignments for $39,215.

Attachment
2019 Bountiful Trails Master Plan Map

(Copies of proposals are available upon request)

FIGURE 1.2.1 - TRAILS MASTER PLAN

