

Approved

**MINUTES OF THE REGULAR MEETING OF THE GRANTSVILLE CITY COUNCIL,
HELD ON OCTOBER 6TH, 2021 AT THE GRANTSVILLE CITY HALL, 429 EAST
MAIN STREET, GRANTSVILLE, UTAH AND ON ZOOM. THE MEETING BEGAN
AT 7:00 P.M.**

Mayor and Council Members Present:

Mayor Brent Marshall
Krista Sparks
Scott Stice
Jeff Hutchins (via Zoom)
Darrin Rowberry
Jewell Allen

Council Members Not Present:

Appointed Officers and Employees Present:

Dan England, City Engineer
Jacob Enslen, Police Chief
Sherrie Broadbent, Finance Director
James Waltz, Public Works Director (via Zoom)
Jesse Wilson, Treasurer/ HR Director
Kristy Clark, Planning and Zoning Administrator

Citizens and Guests Present:

Berta Jameson
Shea Durfee
Debbie Spilman
Alex Buxton
Jolene Jenkins
Mike Colson
Scott Bevan

There were many members of the community who attended the meeting through Zoom.

Mayor Marshall led the meeting with the Pledge of Allegiance.

AGENDA:

1. **Public Comments:** Mayor Marshall asked if there were any comments from the public. Debbie Spilman stood to make a public comment regarding Agenda Item 6. Ms. Spilman advised she was concerned the current Mayor position was responsible for the City Manager responsibilities and Mayor responsibilities. Ms. Spilman stated she felt the current managerial style of the City would cause conflict. Ms. Spilman noted that if the City keeps a full-time Mayor at 100k a year and decides to add a full-time City Manager with a projected 90k-100k a year, information she received from a City Council member, the City would be paying 200k for a job a single person could handle. Ms. Spilman questioned what programs would be cut from the budget to cover this cost, or if property taxes would increase to cover the cost. Ms. Spilman advised she did not see a large push for there to be bigger commercial businesses brought to the City for additional revenue. Ms. Spilman recalled the June 2, 2021 meeting the discussion was held reverting the Mayor position back to a Part-Time Mayor position and the resolution was tabled. Ms. Spilman felt as though the City Council was not providing the citizens with the information they needed in order to appropriately cast their votes in the upcoming election.

Mayor Marshall asked if there were any further public comments. There were none.

2. **Summary Action Items.**

- a. Approval of Minutes from the September 15th, 2021 Work Meeting and September 15th, 2021 Regular Meeting
- b. Approval of Bills for the amount of \$1,234,118.51

Motion: Councilwoman Krista Sparks made a motion to approve the summary action items.

Second: Councilman Rowberry seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

3. **Consideration of Resolution 2021-62, approving a final conditional use permit (CUP) for Waggin West (Christina Peabody).**

Christina Peabody was not present for this item. Mayor explained this was a review of a Temporary CUP approval. Councilman Stice thought the business was closed. Zoning Administrator Kristy Clark advised she is only open via appointment. Councilwoman Allen wanted to note this would be the final approval and there would be no additional reviews.

Motion: Councilwoman Allen made a motion to approve Ordinance 2021-62.

Second: Councilwoman Hutchins seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

4. Consideration of Resolution 2021-63, approving Public Infrastructure Districts (PIDs).

Alex Buxton with Zion Bank Public Finance was present for this item. He advised the City is not required to adopt a policy for PID’s but it is recommended if the City is planning on going that direction. Mr. Buxton advised that City Attorney Coombs was provided a draft copy of a policy and that Mr. Coombs would be spearheading this policy process. Councilman Stice asked what Cities are currently utilizing the PID process. Herriman, Heber City and Morgan County were examples provided. Clarification was provided that a policy does not require the City to accept a bond.

Motion: Councilman Stice made the motion to approve Ordinance 2021-63 approving Public Infrastructure Districts.

Second: Councilman Rowberry seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

5. Consideration of Resolution 2021-64, amending the Grantsville City Procurement Policy.

City Attorney Coombs explained what the changes to the policy would be. The proposed changes would be for an increase to the procurement amount from \$35,000 to \$50,000 allowed without going through City Council as long as the purchasing agent went through a 2-step process for approval. Mayor Marshall also explained there was an option that would allow the City to sale items online instead of in-house as the City does make more money that way.

Motion: Councilwoman Allen made a motion to approve Ordinance 2021-64 amending the Grantsville City Procurement Policy

Second: Councilwoman Hutchins seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

6. Discussion regarding the City Manager job description

Mayor Marshall brought up a question regarding who is the administrative department and does the City Manager have the authority to waive fees. Mayor Marshall also wanted to know who would be responsible for the budget, representing the City in various committees, and what the extent of authority this position holds is. Councilman Hutchins asked if there would need to be an adjustment to the City Code. City Attorney Coombs advised this does not address City Code and that he would have to go through the code and make the necessary adjustments. Councilman Rowberry explained that he views this as a CEO position and the Department Heads would still hold their respective responsibilities. Schedule a work meeting October 19th, 2021

7. Consideration of temporary increase to wages for the Grantsville City Police Department.

Chief Enslen was present for this item. Chief explained there was a large increase in wages recently passed throughout the valley of about 30% and Grantsville City is not able to be competitive with other departments. Councilwoman Allen inquired to how the increase was funded, if it was through taxes or ARPA funding. Chief Enslen advised he was not sure, but with working with Mayor Marshall and Finance Director Sherrie Broadbent this is an option that would not require an increase in taxes. Finance Director Sherrie Broadbent advised this is planned through the fiscal year, not the calendar year so there is time to discuss funding the Police Department. Attorney Coombs inquired to if this would apply to newly appointed officers as well. Councilwoman Sparks mentioned trying to get Officers to stay in the communities they live in is part of the issue as well.

Motion: Councilman Hutchins made the motion to approve a temporary increase to wages for the Grantsville City Police Department

Second: Councilman Stice seconded the motion

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

8. Consideration of approving the creation of an additional Patrol Officer position for the Grantsville City Police Department.

Chief Enslen advised the department is struggling to get full coverage of shifts with the limited officers they have now. Chief Enslen advised that if one officer is unable to make their shift that leaves the department lacking in coverage. Chief Enslen advised it is

recommended to account for 20% of the officers having to miss shifts and the Police Department does not have coverage for those missed shifts.

Motion: Councilwoman Allen made a motion to approve the creation of an additional Patrol Officer position for the Grantsville City Police Department.

Second: Councilman Rowberry seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

9. Consideration of approving the creation of an additional City Inspector position for the Grantsville City Development Improvements.

Mayor Marshall explained that with the development going on now, the City only has 3 inspectors and they are busy all the time. Mayor Marshall advised this would be for infrastructure. Mayor Marshall advised that if the development stops, the position goes away. Councilman Stice asked if the position would be just infrastructure or homes. Mayor Marshall explained this would be just for infrastructure. City Engineer Dan England explained the current inspectors are also responsible for maintenance of the current infrastructure as well as inspections for developers. Public Works Director James Waltz appreciated the consideration and further explained the inspectors are also the operators and some of the inspections take hours that could be dedicated to other items around the City.

Motion: Councilwoman Sparks made a motion to approve the creation of an additional City Inspector position for the Grantsville City Development Improvements.

Second: Councilwoman Allen seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

10. Consideration of Resolution 2021-65, approving pre-qualifying Ensign Engineering, Jones & DeMille Engineering, Inc., Horrocks Engineers, and Aqua Engineering as engineering firms approved to assist the City Engineer.

Councilwoman Allen asked if these were for specific projects or in general. City Engineer advised this is so the City can reach out to various firms with a different skill set than Aqua.

Motion: Councilwoman Allen made a motion to approve Resolution 2021-65 approving pre-qualifying Engineering Firms to assist the City Engineer.

Second: Councilman Rowberry seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

11. Consideration of Resolution 2021-66, approving the Tooele Army Depot and Grantsville City Fire Protection Mutual Aid Agreement.

Mayor Marshall advised there is only one change from the previous agreement, which is a result of what happened in Stockton with their fire issues. The previous agreement does not cover natural disasters.

Motion: Councilwoman Sparks made a motion to approve Resolution 2021-66, approving the Tooele Army Depot and Grantsville City Fire Protection Mutual Aid Agreement.

Second: Councilman Stice seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

12. Closed Session (Personnel, Real Estate, Imminent Litigation).

13. Adjourn

Motion: Councilwoman Sparks made the motion to adjourn.

Second: Councilman Rowberry seconded the motion.

Vote: The vote was as follows: Councilman Rowberry, “Aye”, Councilman Hutchins, “Aye”, Councilman Stice, “Aye”, Councilwoman Allen “Aye”, and Councilwoman Sparks, “Aye”. The motion carried.

Meeting adjourned at 9:00