

Community Renewable Energy Board Meeting Minutes

The Community Renewable Energy Board, met in a regular public meeting on Tuesday, September 7, 2021, at Millcreek City Hall, located at 3330 S. 1300 E., Millcreek, UT 84106. The Board will convene in an electronic meeting. Board members may participate from remote locations. Board members will be connected to the electronic meeting by GoToMeeting, Zoom, or telephonic communications. The anchor location will be Millcreek City Hall.

PRESENT:

Board Members

In person

Dan Dugan, Chair
Glenn Wright
Emily Quinton
Christopher Thomas

Electronic

Samantha DeSeelhorst
Luke Cartin
Sherri Jackson
Pamela Gibson
Kelly Bush
Chris Cawley
Suzanne Elger
Randy Aton
Mila Dunbar-Irwin
Kalen Jones
Holly Smith
Janene Eller-Smith
Sarah Stock
Mara Brown
Angela Choberka
Cheri Jackson

Staff

John Brems, Millcreek City Attorney
Alexander Wendt, Millcreek Deputy City Recorder
Kurt Hansen, Millcreek Facilities Director

Attendees: Michael Shea, Ross Watkins, Monica O'Malley
Minutes by Alexander Wendt.

REGULAR MEETING – 9:00 a.m.

TIME COMMENCED: 9:00 a.m.

1. Welcome, Introduction, and Preliminary Matters

1.1 Purpose and Overview of Meeting

Chair Dugan called the meeting to order.

Identification and Update on Community Participation in Community Renewable Energy Agency, including welcoming new members and review list of remaining eligible communities.

Samantha DeSeelhorst – Alternate Member – Voting Today
Dan Dugan – Voting Member
Glenn Wright – Voting Member
Christopher Thomas – Alternate Member - Not voting today
Luke Cartin – Alternate Member – Not voting today
Sherri Jackson – Alternate Member – Not voting today
Pamela Gibson – Voting Member
Kelly Bush – Voting Member
Chris Cawley Voting Member
Suzanne Elger – Alternate Member – Not Voting Today
Randy Aton – Voting Member
Mila Dunbar-Irwin – Alternate Member – Not Voting Today
Kalen Jones -Voting Member
Holly Smith – Alternate Member – Voting today
Janene Eller-Smith – Alternate Member – Not Voting Today
Sarah Stock – Voting Member
Emily Quinton – Alternate Member – Not Voting Today
Mara Brown – Alternate Member – Not Voting Today
Angela Choberka – Voting Member
Cheri Jackson – Alternate Member – Voting Member

Chair Dugan reviewed the anchor communities, they include Castle Valley, Grand County, Moab, Millcreek, Park City, Salt Lake City, and Summit County. Communities that have elected to participate as non-anchor communities are, Cottonwood Heights, Francis, Holladay, Alta, Springdale, Kearns Metro Township, and Ogden. Communities eligible to join are Bluffdale, Coalville, Emigration Canyon Township, Kamas, Oakley, Orem, West Jordan, West Valley City, and Salt Lake County. Communities have until the end of the calendar year to join. Chair Dugan asked for members of the board to encourage other communities to join.

2. Business Matters

2.1 Approval of August 3, 2021, Meeting Minutes

Board Member Wright made a motion to approve the August 3, 2021, Meeting Minutes. Board Member Aton seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Reports from Committees (Program Design, Low-Income Plan, Communications)

Christopher Thomas, Salt Lake City staff and Alternate Board Member, gave a report from the Program Design Committee. The first committee meeting was held

on August 23rd. They created a regular meeting schedule on Mondays when the Board is not meeting. The second item addressed was how to hire the outside energy attorney. The Program Design Committee asked for help from Millcreek Attorney John Brems, for assistance in finding an attorney. The Program Design Committee will meet next week Monday. Board Member Jones said at the last Board meeting the Board asked about non-board members attending committee meetings and asked again if any clarity had been given on this issue. Mr. Thomas said once the Committee has a quorum then it must be publicly noticed. There will be elements of the negotiation with Rocky Mountain power that would not be well served by being in some public proceedings. Right now, the Program Design Committee is not big enough to have a quorum. The Program Design Committee will bring recommendations to the Board after their meeting. Any decisions will be made by the Community Renewable Energy Board after a recommendation is made by the Program Design Committee. Board Member Wright said they do not want to cause quorum issues. Mr. Thomas said there can be smaller group meetings in the meantime to brief Board Members. Chair Dugan said again that discussion items will be added to the agenda for any votes. Board Member Jones asked if an alternate counts towards creating a quorum on the Committee. Mr. Thomas said that the Millcreek and Salt Lake City attorneys can give an opinion on this question later. But Mr. Thomas said in his opinion that Alternate Board Members are vested with power of the primary Board Member then an alternate attending would count toward a quorum.

2.3 Discussion and Consideration of Resolution 21-11 Appointments to Communications Committee

Chair Dugan turned time over to Secretary Quinton to discuss appointments to the Communication Committee. Board Members were asked to contact Secretary Quinton. Moab, Cottonwood Heights, and Salt Lake City were interested in attending the Communications Committee meetings. Board Member Cawley said he was interested in serving on this committee.

Board Member Wright made a motion to appoint Moab, Cottonwood Heights, Alta, and Salt Lake City to the Communications Committee. Board Member Aton seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.4 Discussion and Consideration of Resolution 21-12 Appointments to Low-Income Plan Committee

Secretary Quinton has heard from eight communities: Moab, Kearns, Cottonwood Heights, Castle Valley, Ogden, Summit County, Salt Lake City, and Park City. Board Member Jones withdrew Moab from the Low-Income Plan Committee. Mr. Thomas said unlike the Program Design committee it would be easier to have a quorum at the Low-Income Plan Committee. If there were quorum of members these committee meetings would need to be publicly noticed.

Board Member DeSeelhorst made a motion approve Resolution 21-12

Appointments to the Low-Income Plan Committee and to appoint, Kearns, Cottonwood Heights, Castle Valley, Ogden, Summit County, Park City, Salt Lake City. Board Member Wright seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.5 Discussion and Consideration of Resolution 21-14 Replacing Schedule 2, List of Anchor Communities

Mr. Thomas said there was an initial list of eight communities that might have become the anchor communities. The purpose of the anchor communities ensured there were enough communities to allow the program to go forward if no other joined. This helps smaller communities participate. There are currently seven communities, and this looks like it will be the final number. It is proposed to replace the list that showed eight communities and change it to seven. One of the communities will likely be voting on the matter to join or not and Salt Lake County wanted to see an updated schedule that showed them as a non-anchor. The seven communities have budgeted their contributions to move the program forward. Many other communities have joined the agreement. Now the anchor communities payment will probably be lower than the maximum amount. Board Member DeSeelhorst asked when Salt Lake County was planning on voting on participation. Mr. Shea, Salt Lake County staff said that they are planning on voting on joining the Community Renewable Energy Board next week. Chair Dugan said that the Board will know before the next meeting. Mr. Thomas said that communities have until January 31st, 2022, to decide to join the Community Renewable Energy Board.

Board Member Wright made a motion to approve item 2.5, Resolution 21-14 Replacing Schedule 2, List of Anchor Communities. Board Member Aton seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.6 Discussion and Consideration of Resolution 21-15 requesting that Millcreek Invoice Participating Communities for Phase 1 Initial Payments

Mr. Brems, Millcreek City Attorney said this is to facilitate the payments, this resolution is for the Board to formally ask Millcreek to send out the invoices.

Board Member Wright made a motion to approve Resolution 21-15 Requesting that Millcreek Invoice Participating Communities for Phase 1 Initial Payments. Board Member Choberka seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.7 Discussion and Consideration of Meeting Dates and Times and Adoption of Resolution 21-13 Revising Regular Meeting Schedule

Secretary Quinton said that at the last meeting there was a desire to change the meeting dates. The first Monday of the month at 1 p.m. is the time that allows most voting board members to attend the meetings. Millcreek would remain the anchor location and other participation would be electronically. Chair Dugan asked if there

was holiday when the board meet would. Secretary Quinton said the second Monday of the month. Board Member Choberka thanked the Board Members for changing the meeting time.

Board Member Wright made a motion to approve Resolution 21-13 Revising Regular Meeting Schedule. Board Member Cawley seconded. Chair Dugan asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.8 Discussion of Other Matters for Subsequent Consideration

Board Member Stock asked a question about schedule 2. Will the local governments need to approve this? Chair Dugan said no, local governments approved the maximum amount. Mr. Thomas said he is happy to meet with anyone about any questions they might have regarding schedule 2 adjustments. Mr. Thomas thanked Millcreek for their continuing support of the Board. Chair Dugan thanked Secretary Quinton for her work.

2.9 Next meeting Scheduled for October 4, 2021, at 9:00 a.m. at Millcreek City Hall.

3. Adjournment

ADJOURNED: Board Member Wright moved to adjourn the meeting at 9:40 a.m. Board Member Aton seconded. Chair Dugan called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: *D. Dugan* Date
Dan Dugan, Chair

ATTEST:
 Emily Quinton
Emily Quinton, Secretary

