



**Mountainland Association of Governments  
Executive Council Meeting**

Central Utah Water Conservancy District  
1426 E 750 N, Bldg. 2  
Orem, UT

**May 27, 2021**

7:00 p.m.

MINUTES

**Attending:**

Mayor Rod Mann, Chair  
Council Member Glenn Wright, Vice Chair  
Mayor Denise Andersen, Treasurer  
Mayor Tom Westmoreland  
Mayor Guy Fugal  
Mayor Jeff Acerson  
Mayor Wendy Pray  
Mayor Troy Stout  
Mayor Richard Brunst  
Mayor Celini Richins  
Mayor Brenda Kozlowski  
Mayor Matt McCormick  
Mayor Byron Ames  
Mayor Bill Wright  
Mayor Richard Child  
Mayor Brad Frost  
Mayor Kirk Hunsaker  
Mayor Julie Fullmer  
Mayor Richard Brunst  
Mayor Mark Johnson  
Commissioner Amelia Gardner  
Commissioner Tom Sakievich  
Council Member Kendall Crittenden  
Council Member Danny Good  
Holly Sweeten

**Representing:**

Highland  
Summit County  
Cedar Hills  
Eagle Mountain  
Pleasant Grove  
Lindon  
Woodland Hills  
Alpine  
Orem  
Wallsburg  
Charleston  
Kamas  
Francis  
Payson  
Springville  
American Fork  
Santaquin  
Vineyard  
Orem  
Lehi  
Utah County  
Utah County  
Wasatch County  
Wasatch County  
Representative for Congressman Burgess Owens

**Excused:**

Mayor Michelle Kaufusi Provo

**MAG Staff:**

Heidi DeMarco	Michelle Carroll	Jessica DeLora	Shawn Seager
Melanie Haws	Andrew Wooley	Andrew Jackson	Steve Johnson

Mayor Mann called the meeting called to order at 7:00 p.m. and listed the excused Executive Council Members.

**Approve Meeting Minutes for February 25, 2021**

**Mayor Brunst moved to approve the February 25, 2021 meeting minutes as presented. Council Member Glenn Wright seconded the motion. The motion passed unanimously.**

**Public Comment**

None.

**MAG Department Budget Presentation**

An overview of MAG policy bodies and departments was given, in addition to key information regarding the draft FY21-22 MAG Budget and Cost of Living Adjustment (COLA) recommendations based off cost-of-living data.

MAG did not receive a COLA in FY20-21 due to COVID concerns. To keep pace with the real cost of living, MAG is proposing to combine COLA's from FY20-21 and FY21-22. The combined total of both is 5.1%. To determine the FY21-22 COLA, MAG looked at the three indexes: Social Security COLA, National CPI, Mountain Plains Region CPI-U. The MAG policy states that the COLA will be an average of these indexes.

**Administration – Michelle Carroll**

- Revenue is down from \$22.8 to \$22.3M (-2%)
- Salaries are up 14% including assumptions on COLA and Merit
- Health insurance is up 5.9% or 2% of fringe or \$80 per benefited employee
- Retirement is unchanged

**Aging & Family Services Department – Heidi DeMarco**

- In-Home programs served 319 clients and caregivers, and provided 7,975 phone calls
- Meals served increased from 211,793 in FY19-20 to 390,195 in FY20-21
- Conducted 169 intakes and had 1,482 outreach contacts
- LTC Ombudsman conducted 261 non-compliance visits to facilities, 572 consultations to facility staff, and staff and resident trainings
- RSVP volunteers provided 8,500 hours of service
- HEAT served 2,248 households with the average benefit \$420.02
- Weatherization Assistance Program completed 42 jobs and 73 crisis

**Community and Economic Development – Jessica DeLora**

- Total FY21-22 budget \$3.5M
- Community and Economic Development: \$1.5M
  - Public Service: \$217,795
  - Affordable Housing \$383,962
  - Public Infrastructure Improvements \$130,000
  - Economic Development \$500,000
  - Demolition \$125,000
- Summit and Wasatch CDBG \$612,201
- Lehi City CDBG \$304,930
- CDBG-CV Response Funds
  - Summit and Wasatch County: \$1,361,644
  - Utah County: \$1,468,966
  - Lehi City: \$283,259

**Regional Planning – Shawn Seager**

- Total FY21-22 budget \$10.6M
- New FY21 Projects
  - Land use planning in Goshen, Oakley, and Wallsburg
  - Oversee implementation of FHWA new Performance Measures regulations pertaining to air quality emission reduction reporting
  - Update Pre-Disaster Hazard Mitigation Plan for all jurisdictions in MAG service area

**Public Comment on FY21-22 MAG Budget**

None.

**Adoption of FY21-22 MAG Budget – Michelle Carroll**

**Mayor Fugal moved to approve the Fiscal Year 2021-2022 MAG Budget as presented. Council Member Crittenden seconded the motion. The motion passed unanimously.**

**Transition HEAT and Weatherization to the Community and Economic Development Department – Andrew Jackson**

The Aging Department has experienced an outgrowth primarily due to taking over the HEAT and Weatherization programs. MAG reviewed department portfolios and found that the Aging Department represents 79% of all MAG employees vs. the Community and Economic Development Department which has 6%. Community and Economic Development housing is expected to expand throughout the MAG service area; therefore, MAG would like to look at the feasibility of transferring the Weatherization and HEAT programs to the Community and Economic Development Department. The transfer of programs will not impact the MAG budget or program services.

**Mayor Ames moved to transition the HEAT and Weatherization programs to the Community and Economic Development Department. Mayor Andersen seconded the motion. The**

**motion passed unanimously.**

**Title XX: Social Services Block Grant Allocation Recommendation for FY2022** – Heidi DeMarco

MAG's Aging and Family Services Department administers the Title XX Social Services Block Grant Funds (SSBG) for Summit, Utah, and Wasatch Counties. These are federal monies channeled through the State of Utah and are discretionary for priority social service programs in the MAG service area. The allocation process takes place on an annual basis. The total FY22 budget available is \$218,271.

MAG's SSBG Review Committee has solicited and collected proposals and has reviewed eight applications for funding. There were no new applicants this year, and Wasatch Behavioral Health in Wasatch County did not apply.

**Mayor Acerson moved to recommend the allocation of FY2022 SSBG funding as recommended by the SSBG Review Committee. Mayor Ames seconded the motion. The motion passed unanimously.**

**Area Agency on Aging Four-Year Plan, Second Year of Plan, FY2022** - Heidi DeMarco

Under the Older American's Act (OAA), Aging and Family Services is required to prepare a Four-Year Plan covering the OAA programs administered by the Aging Department. The Four-Year Area Plan also maintains eligibility to receive state and federal funds and to administer program services covered by the plan. The anticipated budget for the FY2022 Plan is \$3,998,290.

The Four-Year Plan being submitted for approval represents the third year of a four-year planning cycle (2020-2023). The document includes an update on progress made during the current period, identifies goals for the department in the coming year, and anticipated service levels for FY2022.

The plan has been reviewed and approved by the MAG Aging Advisory Council. With the approval of the Executive Council, the plan will be submitted to the State Division of Aging and Adult Services for approval by the State Board on Aging.

**Mayor Anderson moved to approve the Third Year of the Area Agency on Aging Four-Year Plan, covering FY2021-2022, and authorize the Chair to sign the plan document. Commissioner Powers Gardner seconded the motion. The motion passed unanimously.**

**Interlocal Cooperation Agreement, Utah County and MAG** – Andrew Jackson

As per MAG's adopted budget, local communities contribute funds to MAG for our General Fund, Special Studies, Strategic Plan, and Utah County Aging Services. In addition to our adopted budget, Utah County requires a signed Interlocal Cooperation Agreement in order to pay their assessment. The agreement covers FY20-21.

**Council Member Crittenden moved to approve the Interlocal Cooperation Agreement between MAG and Utah County and authorize the Executive Director to sign the agreement. Mayor Acerson seconded the motion. The motion passed unanimously.**

**Other Business**

The next Executive Council meeting will be held October 28, 2021. Location to be determined.

**Council Member Glenn Wright moved to adjourn the meeting at 8:19 p.m. Mayor Bill Wright seconded the motion. The motion passed unanimously.**