

# AGENDA

## Legislative Compensation Commission

**Friday, October 25, 2013, 8:30 AM**  
**Seagull Room, Senate Building**  
**State Capitol Complex**  
**Salt Lake City, Utah**

1. Call to order – Paul Williams, Chair
2. Commission business
  - a. Minutes from October 4, 2013 – *for consideration*
3. Discussion on legislative compensation and recommendations – *discussion and action*
4. Other/Adjourn

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Draft Minutes of the  
Legislative Compensation Commission  
Friday, October 4, 2013 - 8:30 a.m.  
Seagull Room, Senate Building  
State Capitol Complex

Members present:

Paul Williams (Chair), David Pyne (Vice Chair), Derek Larsen, David Rail, James Gowans, Matthew Bell, Chris Bray

Members absent:

Staff present:

Cliff Strachan, Program Specialist, Governor's Office of Management and Budget  
Brian Farr, Assistant Attorney General, Office of the Attorney General

Note: Additional information including related materials and an audio recording of the meeting can be found at Utah's Public Notice Website (<http://www.utah.gov/pmn>) or by contacting the Governor's Office of Management and Budget.

1. Welcome and Introductions

Paul Williams, chair of the 2012 commission, called the meeting to order. Each of the commission members introduced themselves.

Mr. Williams commented that the commission's charge is to determine legislator pay, not expenses, and that whatever the recommendation of the commission, the legislature can accept, reject or lower the salary recommended. He recited a history of the commission's work over the past several years and the resulting recommendations from previous session. Noted the commission recommended change from salary and per diems to salary and expense reimbursements and noted they compared not only legislative pay elsewhere but also looked a comparable salaries in the private sector in Utah. The changes made legislative pay more transparent than the previous system.

2. Commission Business

a. Open and Public Meetings Act (annual training)

Cliff Strachan reviewed requirements of the Act with the commission in accordance with Utah Code Annotated (UCA) 52-4-104. Also noted were procedures for electronic meetings, if needed.

b. Duties of the Legislative Compensation Commission

The commission reviewed Utah Code Annotated 36-2-3 through 36-2-5, which outline the creation, requirements for and duties of the commission.

c. Selection of a Chair/Vice Chair

UCA 36-2-4(4) requires the commission to select a chair. Commissioners discussed the roles and who might be interested in serving.

Motion: James Gowans moved that Paul Williams serve as chair and David Pyne serve as vice-chair.  
CARRIED

d. Minutes from March 8, 2012

Motion: David Rail moved to approve the minutes of the March 8, 2012 meeting. CARRIED

b. Meeting Schedule

Nine meetings are currently scheduled through December in order to complete the work of the commission.

Commissioners were advised that the Executive Appropriations Committee would like a written report by its December meeting but are reminded that the commission's deadline for a report by law is January 2, 2014.

After discussion on the work to be done for the 2014 Legislative Session, the October 11, 2013 meeting was cancelled and confirmed that the next meeting will be October 25, 2013 at 8:30 am in the same location.

3. Review of the reports prepared for the 2012 Legislative Session

The commission received from staff a Summary of the Reports of the 2012 Legislative Compensation Commission which reviewed the recommendations issued in the "Second Revised Supplemental Report of the Utah Legislative Compensation Commission" and reported that the legislature in the 2013 General Session accepted the recommendations by making appropriate legislative changes to implement them.

4. Discussion on the work to be done for the 2014 Legislative Session

Referencing 13 tables found in previous reports of the commission, staff distributed updated copies of the tables for the commission's use. Also provided was a list of surveys available from the National Conference of State Legislators and five new tables informing as to additional compensation for legislative leadership around the country. Commissioners reviewed all tables.

Commissioners and staff discussed the distinction between salary and compensation (salary and benefits), noting that the legislation refers to salary.

Asked if legislators want to meet with the commission, Mr. Williams noted that the last process was the first time in his ten years on the commission legislators had directly approached the commission.

Arising from the discussion was direction to gather and distribute to the commissioners for the next meeting, information concerning salary, benefits, expenses, and insurance paid to legislators, and total amounts paid for all legislators. Mr. Williams summarized that with the significant changes to salary last report, it seemed like the commission could discuss benefit and retirement plans, leadership compensation, and committee chairs.

5. Other/Adjourn

Motion: Matthew Bell moved to adjourn. CARRIED

**Annualized Legislative Compensation in Utah, FY 2011-2013**

**House of Representatives**

House of Representatives										The typical Representative <sup>3</sup> :						
FY	# Meeting		Special Pay <sup>1</sup>	Lodging	Meals	Mileage	Leadership			FY	# Meeting Days	Meeting Pay	Special Pay, Lodging, Meals, & Mileage			Total
	Days	Meeting Pay					Pay	Benefits <sup>2</sup>	Taxes				Benefits <sup>2</sup>	Taxes		
2013	4,265	\$ 1,005,700	\$ 135,100	\$ 59,300	\$ 19,400	\$ 56,200	\$ 19,000	\$ 390,100	\$ 89,500	2013	57	\$ 13,409	\$ 3,600	\$ 5,201	\$ 1,193	\$ 23,404
2012	4,561	\$ 533,600	\$ 474,900	\$ 85,100	\$ 76,900	\$ 58,600	\$ 17,000	\$ 392,200	\$ 79,000	2012	61	\$ 7,115	\$ 9,273	\$ 5,229	\$ 1,053	\$ 22,671
2011	4,551	\$ 532,500	\$ 467,200	\$ 87,900	\$ 76,500	\$ 59,000	\$ 17,000	\$ 436,900	\$ 80,700	2011	61	\$ 7,100	\$ 9,208	\$ 5,825	\$ 1,076	\$ 23,209

**Senate**

Senate										The typical Senator <sup>3</sup> :						
FY	# Meeting		Special Pay <sup>1</sup>	Lodging	Meals	Mileage	Leadership			FY	# Meeting Days	Meeting Pay	Special Pay, Lodging, Meals, & Mileage			Total
	Days	Meeting Pay					Pay	Benefits <sup>2</sup>	Taxes				Benefits <sup>2</sup>	Taxes		
2013	1,855	\$ 424,400	\$ 53,800	\$ 27,800	\$ 8,300	\$ 26,600	\$ 19,000	\$ 152,200	\$ 36,900	2013	64	\$ 14,634	\$ 4,017	\$ 5,248	\$ 1,272	\$ 25,172
2012	1,903	\$ 222,700	\$ 184,100	\$ 47,800	\$ 35,100	\$ 34,900	\$ 17,000	\$ 143,500	\$ 31,000	2012	66	\$ 7,679	\$ 10,410	\$ 4,948	\$ 1,069	\$ 24,107
2011	2,035	\$ 238,100	\$ 200,300	\$ 43,000	\$ 35,900	\$ 31,000	\$ 17,000	\$ 168,600	\$ 34,000	2011	70	\$ 8,210	\$ 10,697	\$ 5,814	\$ 1,172	\$ 25,893

1 Special Pay includes Lodging, Meals, and Mileage Reimbursement for legislators who live within 50 miles of the Capitol. For legislators who live more than 50 miles from the Capitol, these items are broken out separately.

2 In addition to amounts here, the House and Senate pay other amounts directly to PEHP.

3 Does not include Leadership Pay.

Source: Office of the Legislative Fiscal Analyst, 2013; the data comes from Data Warehouse's Labor Plus tool.



## Authorized Legislative Meetings

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The following list outlines those meetings which meet the qualifications of being an authorized legislative meeting:

1. a. Interim Committees (IR 1-1-201, JR 3-2-401, JR 6-2-101, HR 3-1-103, SR 3-1-101)\*
  - Business and Labor
  - Education
  - Ethics
  - Executive Appropriations
  - Economic Development and Workforce Services
  - Government Operations
  - Health and Human Services
  - Judiciary
  - Law Enforcement and Criminal Justice
  - Natural Resources, Agriculture, and Environment
  - Political Subdivisions
  - Public Utilities and Technology
  - Retirement and Independent Entities
  - Revenue and Taxation
  - House and Senate Rules
  - Transportation
- b. House Standing Committees (HR 3-2-201)
  - Business and Labor
  - Economic Development and Workforce Services
  - Education
  - Ethics
  - Government Operations
  - Health and Human Services
  - House Rules
  - Judiciary
  - Law Enforcement and Criminal Justice
  - Natural Resources, Agriculture, and Environment
  - Political Subdivisions
  - Public Utilities and Technology
  - Retirement and Independent Entities
  - Revenue and Taxation
  - Transportation

- c. Senate Standing Committees (SR 3-2-201)
    - Business and Labor
    - Economic Development and Workforce Services
    - Education
    - Ethics
    - Government Operations and Political Subdivisions
    - Health and Human Services
    - Judiciary, Law Enforcement, and Criminal Justice
    - Natural Resources, Agriculture, and Environment
    - Retirement and Independent Entities
    - Revenue and Taxation
    - Senate Rules
    - Transportation and Public Utilities and Technology
  - 2. Appropriations Subcommittees (JR 3-2-302)
    - Business, Economic Development, and Labor
    - Executive
    - Executive Offices and Criminal Justice
    - Higher Education
    - Infrastructure and General Government
    - Natural Resources, Agriculture, and Environmental Quality
    - Public Education
    - Retirement and Independent Entities
    - Social Services
  - 3. Legislative Management Committee (36-12-6) \*\*
    - a. Audit Subcommittee (36-12-8)
    - b. Budget Subcommittee (36-12-8)
    - c. Legislative Information Technology Steering Committee
    - d. Research and General Counsel Subcommittee (36-12-8)
    - e. Subcommittee on Oversight (36-12-8.1)
- \* References to Rules means the Rules of the 60th Legislature  
 \*\* References to Statute means Utah Code Annotated
- 4. Bodies Where Legislative Participation is Required by Law (36-12-1)
    - a. Statutorily Required:

*Administrative Rules Review Committee*

Entire membership composed of legislators, five members appointed by the presiding officer of each house, no more than three senators and three representatives of the same political party for two-year terms.

(63G-3-501; staffed by Office of Legislative Research and General Counsel)

*Art Placement Subcommittee to the State Capitol Preservation Board*

The President of the Senate shall appoint three members, two from the majority party and one from the minority party for two-year terms. The Speaker of the House shall appoint

three members, two from the majority party and one from the minority party for two-year terms.

(63C-9-702; staffed by executive director of the State Capitol Preservation Board)

*Child Welfare Legislative Oversight Panel*

Two members of the Senate, one from the majority party and one from the minority party, appointed by the President of the Senate for two-year terms. Three members of the House of Representatives, two from the majority party and one from the minority party, appointed by the Speaker of the House of Representatives for two-year terms.

(62A-4a-207; staffed by Office of Legislative Research and General Counsel)

*Commission on Civic and Character Education*

One member of the House of Representatives, appointed by the Speaker of the House of Representatives, and one member of the Senate appointed by the President of the Senate to serve two-year terms.

(67-1a-10; repealed 7-1-2021; staffed by Office of Lieutenant Governor)

*Commission on Criminal and Juvenile Justice*

One senator appointed by the President of the Senate and one representative appointed by the Speaker of the House of Representatives for four-year terms.

(63M-7-202; staffed by the governor's office)

*Constitutional Defense Council*

The President of the Senate or his designee, the Speaker of the House of Representatives or his designee, the minority leader of the Senate or his designee, the minority leader of the House or his designee, and one member of the House appointed by the Speaker of the House of Representatives.

(63C-4a-202; staffed by the Public Lands Policy Coordinating Office)

*Commission on Federalism*

The President of the Senate or the President's designee, one member of the Senate, appointed by the President of the Senate, the Speaker of the House or Speaker's designee, two members of the House of Representatives, appointed by the Speaker of the House of Representatives, the minority leader of the Senate or the minority leader's designee, and the minority leader of the House of Representatives or the minority leader's designee.

(63C-4a-301; staffed by the Office of Legislative Research and General Counsel)

*Division of Indian Affairs Joint Meetings*

Representatives of Tribal Government and the chairs of the Native American Legislative Liaison Committee created in Section 36-22-1.

(9-9-104.6; staff not specified)

*Economic Development Task Force*

Three members of the Senate appointed by the President of the Senate, no more than two of whom from the same political party, and including at least one member representing a

rural area. Six members of the House of Representatives, appointed by the Speaker of the House of Representatives, no more than four of whom from the same political party, including at least one member representing a rural area.

(Created in H.B. 28, 2012; repealed 11-30-2013; staffed by the Office of Legislative Research and General Counsel)

*Education Task Force*

The president of the Senate, the Senate chair of the Higher Education Appropriations Subcommittee, the Senate chair of the Public Education Appropriations Subcommittee, the Senate chair of the Senate Education Committee, the Senate minority leader, one member of the Senate appointed by the President of the Senate, and one member of the Senate appointed by the Senate minority leader. The Speaker of the House of Representatives, the House chair of the Higher Education Appropriations Subcommittee, the House chair of the Public Education Appropriations Subcommittee, the House chair of the House Education Committee, the House minority leader, one member of the House of Representatives appointed by the Speaker of the House of Representatives, and one member of the House of Representatives appointed by the House minority leader.

(Created in S.B. 169, 2013; repealed 12-31-2013; staff by Office of Legislative Research and General Counsel)

*Elected Official and Judicial Compensation Commission*

One member appointed by the President of the Senate and one member appointed by the Speaker of the House of Representatives for four-year terms.

(67-8-4; staffed by the Office of Legislative Fiscal Analyst)

*Federal Funds Commission*

Three members of the Senate, appointed by the President of the Senate, no more than two from the same political party for two-year term. Three members of the House of Representatives, appointed by the Speaker of the House of Representatives, no more than two from the same political party for two-year term. Legislator who leaves office may not continue as commission member.

(63C-14-201; staffed by Office of Legislative Research and General Counsel)

*Government Communications Task Force*

Two members of the Senate appointed by the President of the Senate, and three members of the House of Representatives appointed by the Speaker of the House of Representatives.

(Created in H.B. 388, 2013; repealed 12-31-2014; staffed by the Office of Legislative Research and General Counsel)

*Government Procurement Private Proposal Program Committee*

One member of the Senate, appointed by the President of the Senate. One member of the House of Representatives, appointed by the Speaker of the House of Representatives, who may not be from the same political party as the member of the Senate.

(63M-1-2604; staff not specified)

*Health Data Committee Advisory Panel*

One member of the House of Representatives appointed by the Speaker of the House of Representatives and one member of the Senate appointed by the President of the Senate. (26-33a-106.1; staff not specified)

*Health Reform Task Force*

Four members of the Senate appointed by the President of the Senate, no more than three from the same political party. Seven members of the House of Representatives appointed by the Speaker of the House of Representatives, no more than five from the same political party.

(Reauthorized in H.B. 160, 2013; repealed 12-30-2015; staffed by Office of Legislative Research and General Counsel)

*Interstate Commission for Adult Offender Supervision*

A noncommissioner member must include a member of the national organizations of governors, legislators, state chief justices, attorneys general, and crime victims. All noncommissioner members of the Interstate Commission shall be ex-officio (nonvoting) members. While each member state may determine the membership of its own state council, its membership must include at least one representative from the legislative, judicial, and executive branches of government, victims groups, and compact administrators.

(77-28c-103; Art. III and IV; staff not specified)

*Judicial Conduct Commission*

Two members from each house from different political parties appointed by the respective presiding officers for four-year terms.

(78A-11-103; staff hired by Judicial Conduct Commission)

*Judicial Rules Review Committee*

Three members of the Senate appointed by the President of the Senate with no more than two from the same party for two-year terms. Three members of the House appointed by the Speaker of the House of Representatives with no more than two from the same party for two-year terms.

(36-20-2; staffed by Office of Legislative Research and General Counsel)

*Legislative Committee on Landfill Siting Disputes*

Upon the Legislature's receipt of a written request by a county governing body or a member of the Legislature whose district is involved in a landfill siting dispute, the President of the Senate and the Speaker of the House of Representatives shall appoint a committee as described under Subsection 19-6-102.6(2) and volunteers under 19-6-102.6(3) (two members of the House and two members of the Senate appointed jointly by the Speaker of the House of Representatives and the President of the Senate). (19-6-102.6; Title 19, Ch. 6, Part 1 repealed 7-1-2019; staff not specified)

*Legislative Process Committee*

Three members of the Senate with one senator from the minority party, appointed by the President of the Senate. Five members of the House of Representatives with two representatives from the minority party, appointed by the Speaker of the House of Representatives. Legislators are appointed for one-year terms but may be reappointed by the Speaker of the House of Representatives or the President of the Senate.  
(36-17-1; staffed by Office of Legislative Research and General Counsel)

*Multistate Domestic Energy Development Agreement*

Two members appointed by the Speaker of the House of Representatives, and two members appointed by the President of the Senate, no more than three of the four members shall be from the same political party.  
(36-12-20; repealed 6-30-2013; staffed by Office of Legislative Research and General Counsel)

*Native American Legislative Liaison Committee*

Seven members from the House of Representatives appointed by the Speaker of the House of Representatives, no more than four of whom shall be members of the same political party. Four members of the Senate appointed by the President of the Senate, no more than two of whom shall be members of the same political party.  
(36-22-1; staffed by Office of Legislative Research and General Counsel)

*Occupational and Professional Licensure Review Committee*

Three members of the Senate appointed by the President of the Senate with no more than two from the same party for two-year terms. Three members of the House appointed by the Speaker of the House of Representatives with no more than two from the same party for two-year terms.  
(36-23-102; staffed by Office of Legislative Research and General Counsel)

*Online Court Assistance Program Policy Board*

Two senators, one from each party appointed by the President of the Senate, and two representatives, one from each party appointed by the Speaker of the House of Representatives for four-year terms.  
(78A-2-502; staffed by Administrative Office of the Courts)

*Privatization Policy Board*

Two senators, recommended by the President of the Senate and appointed by the governor, one from the majority and one from the minority party for four-year terms. Two representatives recommended by the Speaker of the House of Representatives and appointed by the governor, one from the majority and one from the minority party for four-year terms.  
(63I-4a-202; staffed by Governor's Office of Management and Budget)

*Retirement and Independent Entities Committee*

Six senators, appointed by the President of the Senate, with at least two senators from the minority party. Nine representatives, appointed by the Speaker of the House of Representatives, with at least three representatives from the minority party. Legislators serve for two-year terms but may be reappointed by the Speaker of the House of Representatives or the President of the Senate.

(63E-1-201; staffed by Office of Legislative Research and General Counsel)

*Rural Development Legislative Liaison Committee*

Four members of the Senate, no more than two of whom may be from the same political party. Seven members of the House, no more than four of whom may be from the same political party.

(36-25-102; staffed by the Office of Legislative Research and General Counsel)

*Senate Judicial Confirmation Committee*

Seven senators, no more than five of whom are from the same political party.

(SR 3-3-201; staffed by the Office of Legislative Research and General Counsel)

*Sentencing Commission*

Two members of the Senate appointed by the President of the Senate with one from each party, and two members of the House appointed by the Speaker of the House of Representatives with one from each party for four-year terms.

(63M-7-401; staffed by Commission on Criminal and Juvenile Justice)

*State Capitol Preservation Board*

The President of the Senate, for his term, and two members appointed by the President of the Senate, one from the majority party and one from the minority party for two-year terms. The Speaker of the House, for his term, and two members appointed by the Speaker of the House of Representatives, one from the majority party and one from the minority party for two-year terms. Allows the President of the Senate and the Speaker of the House of Representatives to appoint a designee.

(63C-9-201; staffed by executive director of the State Capitol Preservation Board)

*State Council on Military Children*

One member of the Senate, appointed by the President of the Senate. One member of the House of Representatives, appointed by the Speaker of the House of Representatives.

(53A-1-1002; staff not specified)

*State Council on Workforce Services*

One legislator appointed by the governor from nominations of Speaker of the House of Representatives and President of the Senate for a four-year term.

(35A-1-206; staffed by Department of Workforce Services)

*State Water Development Commission*

Five members of the Senate, appointed by the President of the Senate, no more than four of whom shall be from the same political party. Eight members of the House of Representatives, appointed by the Speaker of the House, no more than six of whom shall be from the same political party.

(73-27-102; repealed 12-31-2018; staffed by Office of Legislative Research and General Counsel)

*Streamlined Sales and Use Tax Agreement Governing Board*

Two delegates shall be legislators appointed by mutual consent of the Speaker of the House of Representatives and the President of the Senate.

(59-12-102.3; staff not specified)

*Technology Advisory Board*

One member appointed by the Speaker of the House of Representatives and the President of the Senate from the Legislative Automation Committee of the Legislature to represent the Legislative Branch.

(63F-1-202; staffed by the Department of Technology Services)

*Traumatic Spinal Cord and Brain Injury Rehabilitation Fund Advisory Committee*

One member of the House of Representatives, appointed by the Speaker of the House, and one member of the Senate, appointed by the President of the Senate for four-year terms.

(26-54-103; staff not specified)

*Utah Commission on Aging*

One Senator appointed by the President of the Senate and one Representative appointed by the Speaker of the House.

(63M-11-201; repealed 7-1-2017; staffed by the Department of Human Services)

*Utah Commission on Immigration and Migration*

The President of the Senate, the Speaker of the House of Representatives, the minority leader of the Senate, and the minority leader of the House of Representatives. Three members of the House of Representatives, appointed by the Speaker of the House of Representatives, not more than two from the same political party. One member appointed for a three-year term, one member appointed for a two-year term, and one member appointed for a one-year term. Three members of the Senate, appointed by the President of the Senate, not more than two from the same political party. One member appointed for a three-year term, one member appointed for a two-year term, and one member appointed for a one-year term.

(63G-12-201; staffed by Office of the Attorney General)

*Utah Commission on Uniform State Laws*

Two members of the Utah State Bar who serve in the Legislature. One member, appointed by the governor with the consent of the Senate, who shall be a member of the

Senate at the time of appointment. One member, appointed by the governor with the consent of the Senate, who shall be a member of the House of Representatives at the time of appointment.

(68-4-5; staff not specified)

*Utah Constitutional Revision Commission*

Three members from each house appointed by the respective presiding officer, no more than two of whom shall be from the same political party, appointed to six-year terms.

(63I-3-201; staffed by Office of Legislative Research and General Counsel)

*Utah International Relations and Trade Commission*

Three members of the Senate appointed by the President of the Senate, no more than two of whom may be from the same political party. Five members of the House of Representatives appointed by the Speaker of the House of Representatives, no more than three of whom may be from the same political party.

(36-26-102; repealed 12-31-2017; staffed by Office of Legislative Research and General Counsel)

*Utah Marriage Commission*

Two members of the Senate appointed by the President of the Senate and two members of the House of Representatives appointed by the Speaker of the House of Representatives.

(62A-1-120; staffed by the Department of Human Services)

*Utah Seismic Safety Commission*

One member of the House appointed every two years by the Speaker of the House of Representatives, and one member of the Senate appointed every two years by the President of the Senate.

(63C-6-101; staffed by Division of Homeland Security and the Utah Geological Survey)

*Utah State Scenic Byway Committee*

One member of the House of Representatives appointed by the Speaker of the House of Representatives and one member of the Senate appointed by the President of the Senate to serve four-year terms. Appointments made by the Speaker of the House of Representatives and President of the Senate may not be from the same political party.

(72-4-302; staffed by Governor's Office of Economic Development)

*Utah Substance Abuse Advisory Council*

One member of the House of Representatives designated by the Speaker of the House of Representatives and one member of the Senate designated by the President of the Senate to serve four-year terms.

(63M-7-301; staffed by the governor's office)

*Utah Tax Review Commission*

Two members of the Senate appointed by the President of the Senate and two members of the House appointed by the Speaker of the House of Representatives, not more than one

from each house from the same political party. Additionally, the House of Representative chair and the Senate chair of the Revenue and Taxation Interim Committee shall serve as ex officio members.

(59-1-901; staffed by Office of Legislative Research and General Counsel)

*Utah Transparency Advisory Board*

One member of the Senate, appointed by the governor on advice from the President of the Senate. One member of the House of Representatives, appointed by the governor on advice from the Speaker of the House of Representatives.

(63A-3-403; staff not specified)

*Veterans Reintegration Task Force*

Two members of the Senate, appointed by the President of the Senate, no more than one of whom from the same political party. Three members of the House of Representatives, appointed by the Speaker of the House, no more than two of whom from the same political party.

(Reauthorized in S.B. 38; repealed in 11-30-2013; staffed by the Office of Legislative Research and General Counsel)

*Western States Transportation Alliance*

Article XII provides that Utah's designated representatives shall be the chairpersons of the House and Senate Transportation Committees.

(41-23-2; staff not specified)

5. Bodies Where Legislators may be appointed (If legislators are appointed to any of these positions, salary and travel are authorized.)

*Clean Air Act Compliance Advisory Panel*

One member selected by majority leader of the Senate and one member selected by minority leader of the Senate for four-year terms. One member selected by majority leader of the House of Representatives and one member selected by minority leader of the House of Representatives for four-year terms.

(19-2-109.2; repealed 7-1-2014; staffed by Department of Environmental Quality)

*Military Installation Development Authority Board*

One member appointed by the Speaker of the House of Representatives and one member appointed by the President of the Senate to serve four-year terms.

(63H-1-302; staff not specified)

*Pete Suazo Utah Athletic Commission*

One member appointed by the Speaker of the House of Representatives and one member appointed by the President of the Senate to serve four-year terms.

(63C-11-201; staff not specified)

*Public Transit Board of Trustees*

One member appointed by the Speaker of the House of Representatives and one member appointed by the President of the Senate to serve four-year terms.  
(17B-2a-807; staff not specified)

*Utah Science Technology and Research Governing Authority*

Two members appointed by the Speaker of the House of Representatives and two members appointed by the President of the Senate for four-year terms.  
(63M-2-301; staffed by Governor's Office of Economic Development)

6. Other

*Special Meetings*

Special meetings as authorized by the appropriate legislative leadership.



**Authorized Legislative Meetings**

		Committees	Subcommittees			Comments
			Joint	Senate	House	
1a	<b>Interim</b>					
	1 Business and Labor	X	J	6	16	
	2 Education	X	J	6	16	
	3 Ethics	X	J	n/a		roster unavailable
	4 Executive Appropriations	X	J	10	10	
	5 Economic Development and Workforce Services	X	J	5	10	
	6 Government Operations	X	J	5	10	
	7 Health and Human Services	X	J	5	9	
	8 Judiciary	X	J	4	9	
	9 Law Enforcement and Criminal Justice	X	J	5	11	
	10 Natural Resources, Agriculture, and Environment	X	J	6	16	
	11 Political Subdivisions	X	J	5	10	
	12 Public Utilities and Technology	X	J	4	10	
	13 Retirement and Independent Entities	X	J	6	9	
	14 Revenue and Taxation	X	J	5	16	
	15 Rules	X		8	11	separate
	16 Transportation	X	J	5	10	
1b&1c	<b>Standing (Senate and House standing committees are separate)</b>					
	1 Business and Labor	X		7	15	
	2 Economic Development and Workforce Services	X		7	11	
	3 Education	X		8	16	
	4 Ethics	X		8	8	
	5 Government Operations	X			9	
	6 Government Operations and Political Subdivisions				7	
	7 Health and Human Services	X		5	9	
	8 Judiciary	X			9	
	9 Judiciary, Law Enforcement and Criminal Justice	X			7	
	10 Law Enforcement and Criminal Justice	X			11	
	11 Natural Resources, Agriculture, and Environment	X		7	16	
	12 Political Subdivisions	X			10	
	13 Public Utilities and Technology	X			9	
	14 Retirement and Independent Entities	X		6	9	
	15 Revenue and Taxation	X		9	16	
	16 Rules	X		8	11	
	17 Transportation	X			11	
	18 Transportation, Public Utilities and Technology	X		5		
2	<b>Appropriations</b>					
	1 Business, Economic Development, and Labor		X	J	7	11
	2 Executive	X		J	10	10
	3 Executive Offices and Criminal Justice		X	J	6	10
	4 Higher Education		X	J	7	10
	5 Infrastructure and General Government		X	J	8	10
	6 Natural Resources, Agriculture, and Environmental Quality		X	J	6	11
	7 Public Education		X	J	8	11

	8 Retirement and Independent Entities	X	J	6	9		
	9 Social Services	X	J	8	9		
<b>3</b>	<b>Legislative Management</b>						
	1 Legislative Management	X	J	8	8	SP, SH, MinL(2)	
	2 Audit		X	J	2	2	SP, SH, MinL(2)
	3 Budget		X	J	n/a		roster unavailable
	4 Legislative Information Technology Steering	X		J	3	3	
	5 Research and General Counsel		X	J	n/a		roster unavailable
	6 Oversight		X	J	n/a		roster unavailable
<b>4</b>	<b>Bodies where legislative participation is required by law:</b>						
	1 Administrative Rules Review Committee				5	5	
	2 Art Placement Subcommittee to the State Capitol Preservation Board				3	3	
	3 Child Welfare Legislative Oversight Panel				2	3	
	4 Commission on Civic and Character Education				1	1	
	5 Commission on Criminal and Juvenile Justice				1	1	
	6 Constitutional Defense Council				2	3	SP, SH, MinL(2)
	7 Commission on Federalism				3	4	SP, SH, MinL(2)
	8 Division of Indian Affairs Joint Meetings				2	+	
	9 Economic Development Task Force				3	6	
	10 Education Task Force				7	7	SP, SH, MinL(2), +
	11 Elected Official and Judicial Compensation Commission				1	1	
	12 Federal Funds Commission				3	3	
	13 Government Communications Task Force				2	3	
	14 Government Procurement Private Proposal Program Committee				1	1	
	15 Health Data Committee Advisory Panel				1	1	
	16 Health Reform Task Force				4	7	
	17 Interstate Commission for Adult Offender Supervision				n/a		roster unavailable
	18 Judicial Conduct Commission				2	2	
	19 Judicial Rules Review Committee				3	3	
	20 Legislative Committee on Landfill Siting Disputes				2	2	
	21 Legislative Process Committee				3	5	MinL(2), +
	22 Multistate Domestic Energy Development Agreement				2	2	
	23 Native American Legislative Liaison Committee				4	7	
	24 Occupational and Professional Licensure Review Committee				3	3	
	25 Online Court Assistance Program Policy Board				2	2	
	26 Privatization Policy Board				2	2	
	27 Retirement and Independent Entities Committee				6	9	
	28 Rural Development Legislative Liaison Committee				4	7	
	29 Senate Judicial Confirmation Committee				7		
	30 Sentencing Commission				2	2	
	31 State Capitol Preservation Board				3	3	SP, SH
	32 State Council on Military Children				1	1	
	33 State Council on Workforce Services				1		
	34 State Water Development Commission				5	8	
	35 Streamlined Sales and Use Tax Agreement Governing Board				2		
	36 Technology Advisory Board				1	1	
	37 Traumatic Spinal Cord and Brain Injury Rehabilitation Fund Advisory Committee				1	1	
	38 Utah Commission on Aging				1	1	
	39 Utah Commission on Immigration and Migration				4	4	SP, SH, MinL(2)

40 Utah Commission on Uniform State Laws	1	1
41 Utah Constitutional Revision Commission	3	3
42 Utah International Relations and Trade Commission	3	5
43 Utah Marriage Commission	2	2
44 Utah Seismic Safety Commission	1	1
45 Utah State Scenic Byway Committee	1	1
46 Utah Substance Abuse Advisory Council	1	1
47 Utah Tax Review Commission	2	2 +
48 Utah Transparency Advisory Board	1	1
49 Veterans Reintegration Task Force	2	3
50 Western States Transportation Alliance	1	1 +

5 **Bodies where legislators may be appointed:**

1 Clean Air Act Compliance Advisory Panel	2	2
2 Military Installation Development Authority Board	1	1
3 Pete Suazo Utah Athletic Commission	1	1
4 Public Transit Board of Trustees	1	1
5 Utah Science Technology and Research Governing Authority	2	2

6 **Other**

Special meetings as authorized by appropriate legislative leadership.

Notes:

SP	Senate President or designee appointed
SH	Speaker of the House or designee appointed
MinL(2)	Senate Minority Leader and House Minority Leader appointed
+	Chairs of one or more specific committees to be appointed
J	Joint body comprised of Senate and House members

Sources:

Utah Office of Legislative Research and General Counsel; [Authorized Legislative Meetings](#), 2013.

Lists of committee members found on Utah State Legislature website ([le.utah.gov](http://le.utah.gov)), accessed 10/18/2013.



## Estimated workload for Senate President and Senate Leadership

### Senate President

DRAFT, SUBJECT TO CORRECTION

Additional work/meetings during session:	Days	Length	# days	# hours	# days *		# weeks *
					# hours	# weeks	# days * # hours
Senate Leadership Meeting	M & W	2 hours	2	2	4	7	28
Speaker	T	1 hour	1	1	1	7	7
Governor	T	1 hour	1	1	1	7	7
Majority & Minority Leaders	Th	1/2 hour	1	0.5	0.5	7	3.5
Joint Majority Leadership	T & Th	2 hours	2	2	4	7	28
Daily media briefing	M - F	1/2 hour	5	0.5	2.5	7	17.5
Other meetings as needed							91
Additional work/meetings during interim:							
Senate Leadership Meeting	W	2 hours	1	2	2	7	14
Speaker	T	1 hour	1	1	1	7	7
Governor	T	1 hour	1	1	1	7	7
Majority & Minority Leaders	T	1/2 hour	1	0.5	0.5	7	3.5
Joint Majority Leadership	T	2 hours	1	2	2	7	14
Daily media briefing	T & W	1/2 hour	2	0.5	1	7	7
Other meetings as needed							52.5
143.5 hours							

Senate Deputy Chief says interim is same as session but once a month, Tuesdays plus one additional day per week on average. Also notes he calls President 2-3 times per day on average for miscellaneous items that rise to his level.

### Majority Leadership (Leader, Whip, Asst. Whip)

Additional work/meetings during session:	Days	Length	# days	# hours	# days *		# weeks *
					# hours	# weeks	# days * # hours
Senate Leadership Meeting	M & W	2 hours	2	2	4	7	28
Joint Majority Leadership	T & Th	2 hours	2	2	4	7	28
Conduct caucus meetings and workgroups							
Bill sifting							
Daily media briefing	M - F	1/2 hour	5	0.5	2.5	7	17.5
Additional work/meetings during interim:							
Senate Leadership Meeting	W	2 hours	1	2	2	7	14
Majority & Minority Leaders	T	1/2 hour	1	0.5	0.5	7	3.5
Joint Majority Leadership	T	2 hours	1	2	2	7	14
Daily media briefing	T & W	1/2 hour	2	0.5	1	7	7
112 hours							

### Executive Appropriations Chair and Vice Chair

Additional work/meetings during session:	Days	Length	# days	# hours	# days *		# weeks *
					# hours	# weeks	# days * # hours
Senate Leadership Meeting	M & W	2 hours	2	2	4	7	28
Joint Majority Leadership	T & Th	2 hours	2	2	4	7	28

## DRAFT, SUBJECT TO CORRECTION

Executive Appropriations Committee	varies		2	2	4	7	28
Meetings with subcommittee chairs							
Other meetings (ex. GOMB, agencies)							

## Additional work/meetings during interim:

Senate Leadership Meeting	W	2 hours	1	2	2	7	14
Joint Majority Leadership	T	2 hours	1	2	2	7	14
Executive Appropriations Committee	T	2 hours	1	2	2	7	14

126 hours

**Rules Chair**

Additional work/meetings during session:	Days	Length	# days	# hours	# days *		# weeks *
					# days	# hours	# days * #
Senate Leadership Meeting	M & W	2 hours	2	2	4	7	28
Joint Majority Leadership	T & Th	2 hours	2	2	4	7	28
Rules Committee	varies	1/4 hour	2	0.25	0.5	7	3.5

## Additional work/meetings during interim:

Senate Leadership Meeting	W	2 hours	1	2	2	7	14
Joint Majority Leadership	T	2 hours	1	2	2	7	14

87.5 hours

Senate Deputy Chief says leadership typically works 1-2 more hours per meeting day than regular legislators. By end of session, that load can increase to an additional 6 hours per day.

Senate Deputy Chief says minority leadership does not have the same time demands as do majority leadership.

Source: Interview with Ric Cantrell, Senate Deputy Chief, on 10/9/2013.