

City Council Meeting

October 21, 2021

7:30 p.m.

**NOTICE AND AGENDA OF
REGULAR FAIRVIEW CITY COUNCIL MEETING & PUBLIC HEARING
7:30 p.m. Thursday, October 21, 2021
Fairview City Hall
85 South State Street
Fairview, Utah 84629**

Notice is hereby given that Fairview City Council will hold its regular City Council Meeting and Public Hearing on the 21st of October 2021, at the Fairview City Hall, 85 South State Street, Fairview, Utah, which meeting shall begin at 7:30 p.m. The agenda shall be as follows:

1. Call to Order – Mayor Cliff Wheeler

2. Invocation/Pledge of Allegiance – City Recorder Jan Anderson

3. Approval of Minutes from Previous Meeting(s)

4. Open Meeting for Public Hearing:

- a. To Receive Citizens Input Regarding the Issuance of the Bonds and any Potential Economic Impact to the Private Sector from the Construction of the Project to be Funded by the Bonds for Financing the Construction of Sewer System Improvements, Including Construction of a New Lift Station at the Wastewater Treatment Plant, a Concrete Water Storage Tank, Air Release Stations, Drains, Pressure Reducing Valve Vaults and SCADA Upgrades to Supply Re-use Water for Use at the City Cemetery, together with all Related Work and Improvements
- b. Close Public Hearing and Reconvene into Regular Council Meeting

5. Reports/Action Items – Boards/Committees/Staff/Officers:

- a. Planning Commission
 - 1. Jennifer Lyman, Business License Approval, Bates Ventures LLC, DBA Outskirts Roasting Co., 30 East 100 North
 - 2. Robert Broadhead, Business License Approval, RK Enterprises, LLC, DBA Sanpete Shooting Sports
- b. Water and Sewer Department
 - 1. GIS Mapping Discussion
 - 2. Right-Of-Way Sewer Discussion
- c. Power Department
 - 1. Continue of Substation Repair Follow Up
 - 2. Old Substation Reclamation Estimate(s)
- d. Building and Grounds
 - 1. Ball Field Topsoil/Rehab Discussion Follow Up
 - 2. City Hall Landscaping Discussion
- e. Cemetery
 - 1. Ordinance – Adopt Utah Criminal Code Regarding Litter, etc.
 - 2. Increase Burial Plot Price to Fund Cemetery Expansion – Future Mapping of Cemetery Discussion
- f. Roads
 - 1. PTIF and Road(s) Bond Update
- g. Administration
 - 1. City Manager Duties, Powers, and Responsibilities Ordinance No. 2002-01
 - 2. Nuisance Ordinance Update
 - 3. Code Violation Fines for Misdemeanors
 - 4. General Update of City Codes via Consultants
 - 5. Fall Clean-up Details
 - 6. Staff Christmas Party

6. Mayor Reports:

- a. Mayor Cliff Wheeler – General City Business Update

7. Approval of Vouchers

8. Adjournment

Dated and posted this 18th Day of October 2021

/s/ Jan Anderson

By _____
Jan Anderson, City Recorder

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Jan Anderson, City Recorder at 435-427-3858 at least 24 hours before the meeting.

Minutes of Fairview City Council Meeting, September 16, 2021

Minutes of Fairview City Council Meeting held on Thursday, September 16, 2021, at 85 South State Street, City of Fairview, County of Sanpete, State of Utah. Mayor Cliff Wheeler called the meeting to order by 7:30 p.m. Council members present were Brad Welch, Mike Mackay, Shirlene Rasmussen, Matt Sorensen, and Casey Anderson. City employees present were Cameron Thompson, Logan Ludvigson, Justin Jackson, Greg Sorensen, Steve Gray and Jan Anderson. Citizens present were Erna Lee Hansen, LeeR Sorensen, David and Lindsey Barker, Paul Kendall, William and Ashley Webb, Brooklyn Hall and David Dillman from Horrocks Engineers, Branch Cox, Tyler Faddis from Jones & DeMille Engineering, Terry Madsen, and Monica Hendry.

The invocation and Pledge of Allegiance was offered by Councilman Matt Sorensen. Mayor Cliff Wheeler asked the Council and audience to participate in a “Moment of Silence” for all those who lost their lives in the 9-11 attack back in 2001.

APPROVAL OF MINUTES:

Councilman Matt Sorensen moved **to approve the minutes from August 19, 2021**, with the seconded by Councilman Mike Mackay. Councilman Brad Welch moved to approve the minutes **from the work meeting held June 9, 2021**. Councilman Casey Anderson seconded the motion. The voting was unanimous in favor of.

APPEARANCES:

Branch Cox, Museum Discussion on RAP Tax Money and Approval to Support Upgrade of Building with Grant Money. Mr. Cox mentioned that the 24th of July car show was a big success. They were able to raise close to \$24,000. The museum is in need of volunteers. The museum is needing to have some repair work done on the building’s north door entrance and the furnace needs to be replaced. Wondering if there may be some RAP tax money available to help with the cost.

The Fritz B. Burns Foundation out of California would like a brick-and-mortar project. They have \$250,000 for a project. They offered the grant to the museum. The museum board game up with an idea to use that money on the old city hall. It is required that the building be earthquake safe. Will need to have an engineer design the upgrade. The foundation asks for a letter of submittal and needs to have it by the end of the month. The museum is on city property-- will need to have a letter of approval from the City to move forward. Councilman Brad Welch **moved to support the Museum with a letter of support to be written by City Manager Cameron Thompson**. Councilwomen Shirlene Rasmussen seconded the motion. The voting was unanimous in favor of. David Barker asked if he could take a minute. He is an architect who lived in town. He offered his service to help the Museum with this project. He would like to involve his students from Utah Valley University with the visual and structure of this building. He mentioned that he would like to see this building used for a heritage class or other class which the community may benefit from.

Lee R. Sorensen. Discussion of Water and Best Use of Lad in Fairview, i.e., Sports Park, Ball Fields, and Elementary School. LeeR is the custodian at the elementary school. Because the City does not have a ball field for the community to use, the elementary field is getting overspent. He would like

to have the City help with culinary water to help relieve some of the stress from the lawn. Cottonwood Gooseberry Irrigation Company has been good to provide water or at least let him know when the water will be on. Most of the time, he is having to water during the night. There was some frustration with the lack of any place for the youth to practice or play their games on a city facility. After some discussion, the City agreed that there is an issue with the lack of field(s) for our youth to practice on. City employee Justin Jackson was asked to work with LeeR and the school and install a backflow preventor and add a separate meter to distinguish the water used on the outdoor lawns vs. inside water use. Councilman Brad Welch moved **to work with LeeR to install a backflow preventor and meter to help distinguish the water used out on the ball field and offset the cost of the water overage.** Councilman Matt Sorensen seconded the motion, and the voting was unanimous in favor of. Councilman Casey Anderson would like to readdress this item next spring to see if there is a need to continue using City water. LeeR offered his help on the ball field down there by the shop.

REPORTS/ACTION ITEMS – BOARDS/COMMITTEES/STAFF/OFFICERS:

Planning Commission

Jonathan Dyches, Home-Occupation Permit (HOP) Approval, 250 E. 200 N., Grizzly Gulch Electric, LLC. Unable to attend due to health reason(s). Mr. Dyches would like to have a home-occupation permit to do electrical work alongside with his regular job. Do not foresee any issues with this permit. Councilman Matt Sorensen moved **to approve the HOP for Jonathan Dyches.** Councilman Mike Mackay seconded the motion. The voting was unanimous in favor of.

Anika Gabbitas, Business License Approval, 40 South State, Body Beautification & Relation. Anika was unable to come to meeting. Monica Hendry filled in for her. The business is body beautification. She does nails and lashes and finished school. It was asked if she has received her state license. Monica was not sure on this. There will be one or two spots that she will open for rent in the building. She is planning on having a permanent make-up artist in one of the spots. She could have up to three clients in there at one time. The Council was hesitant to approve the business license. They asked that Anika go back to the planning commission with proof of license and then come back once the planning commission has made a recommendation.

Water and Sewer Department

Horrocks Engineers Update. Dave Dillman and Brooklyn Hill gave the Council an update. The design with the treatment plant is in progress, working on alignment of the pipe making sure it is designed correctly. Moved the tank to the top of the property. The GO tech came down and will need to do a little rework on the design. The tank will be buried halfway and covered with dirt. The water master plan, because the State issued new current design requirements, will have to go back, and adjust the model. It should be done shortly. The upcoming task, is the water tank, would like to get it out to bid.

Approval/Denial to Move Forward with Water Tank Improvements. City Employee Justin Jackson asked the Council if they had decided on the direction, they wanted to proceed with on

the water tank improvement project. Applied for the ARPA grant and plan on applying with RDA. Did not request for any matching. Applied for two million. It was decided that the only real option was to put in a new tank. Eventually the spring line would be hooked into the new tank. Councilman Mike Mackay moved **to go forward with replacing the tank**. Councilman Matt Sorensen seconded the motion. The voting was unanimous in favor of.

Power Department

Continue of Substation Repair. Last council meeting it was brought to the attention of the Council that there was a crack in one of the supports at the new substation. Contact was made with Irby, they could either replace the support which would be a 14-hour power outage or come and sand it down (weld, sand, galvanize). It was discussed and decided to have it welded and if there becomes another issue have them come down and replace the pillar.

One other issue discussed was the need to go over the wages in the power department. The Council received a copy of Mt. Pleasant City wages for their power employees. City employee Greg Sorensen stated that one employee had taken the initiative to be an instructor. The other employee passed the first test. He asked the Council to look at considering an increase for them. It was stated that the budget will need to be re-access to see if there is room in it or if it will need to be opened and adjusted.

Police Department

Update. Chief Steve Gray presented the Council with his quarterly update. Along with this, it was mentioned that another camera system had been purchased. These will be put at the sports park and the old cameras will be used in another City owned area. A \$1,800 grant was awarded to the police department. Another GAG grant for \$3,500 will be used for police equipment.

Continue Discussion of Finding(s) of New Truck. City employee Logan Ludvigson handed out the proposal for new truck. Need to get it approved and ordered by October to guarantee the price of \$43,000 for a Ford F350 cabin chassis diesel. It will take until next spring to get the truck. Councilman Brad Welch moved **to purchase the truck for \$43,000 and start the process knowingly that the budget will need to be opened to make change for this purchase**. Councilman Matt Sorensen seconded the motion. The voting was unanimous in favor of.

Date of Fall Clean Up and Disposal of Tree Limbs. Contact was made with Gerald Peahl. He is not sure that he will be able to do it for free, there is an expense. November would be the first the pile of limbs by the cemetery could be burned. The Council discussed if the clean up could be pulled off this late in the season or put it on the calendar for next fall. Councilman Brad Welch will work on it and then poll the Council on his findings. Need to get word out sooner than later if it is possible to have it. A new location needs to be found for the burn pile. It is too close to the cemetery.

Discussion on Locks for Restrooms at Sports Park and City Park. Councilman Brad Welch stated that he had looked into the locks for the sports park and dance hall restroom doors. For two doors it is \$1,600. It does not include installation. The battery will need to be replaced every couple of years.

City Manager Update. City Manager, Cameron Thompson discussed his role. Need to have an ordinance created. The following items addressed were: The City was approached by an individual who

was looking for office space, there is space available in the basement of the City Hall, the individual showed some interest in basement; The prosecuting city attorney was unable for discussion due to sickness regarding the dumping issue at the cemetery; nuisance letters were sent out to a couple of property owners; the ballfields by the shop will take some time to get up and functioning again, would like to make a spot for parking; waiting on quotes on the old substation property testing for PCBs; met with Keven Christensen, Sanpete County Economic development, there is potential for bringing in light industrial businesses, need to get some land secured, talked about hosting trail rides, i.e. atv, bike; and make contact with Salvage Engineers who is reviewing the annexation for the County.

INTRODUCTION AND ADOPTION OF RESOLUTION AND ORDINANCES:

Resolution No. 2021-09R; Consideration for and adoption of a Parameters Resolution authorizing the issuance Parity Sewer Revenue Bonds of Fairview City; and calling of a public hearing to receive input with respect to the issuance of Parity Sewer Revenue Bonds and any impact to the private sector from the construction of the sewer system improvements to be funded by the Bonds. Councilman Brad Welch moved **to adopt Resolution No. 2021-09R; the adoption of the parameters resolution and public hearing to be held next council meeting, October 21, 2021.** Councilwoman Shirlene Rasmussen seconded the motion. All in favor of: Brad Welch, Casey Anderson, Matt Sorensen, Mike Mackay, and Shirlene Rasmussen.

MAYOR REPORTS:

Mayor Cliff Wheeler mentioned that at Mayor and Commissioner's meeting, the County is considering changing the county ordinance pertaining to well water. They are considering increasing the water right to one and one-half acre feet to drill a well. Trying to do put in some restrictions.

APPROVAL OF VOUCHERS:

Councilman Casey Anderson moved **to approve the vouchers from August 19, 2021, to September 14, 2021.** Councilwoman Shirlene Rasmussen seconded the motion. The voting was unanimous in favor of.

ADJOURNMENT:

Councilwomen Shirlene Rasmussen motioned **to adjourn at 9:17 p.m.** Councilman Matt Sorensen seconded the motion. Motion carried in favor of.

City Recorder

Date

Fairview City

85 South State * P.O. Box 97
Fairview, Utah 84629
Phone 435-427-3858

APPLICATION FOR BUSINESS PERMIT IN B/C ZONE

FAIRVIEW CITY ORDINANCE NO. 2004-05

DATE 10/4/21 BUSINESS Coffee Roasting
NAME Jennifer Lyman Bates Ventures LLC, dba Outskirts Roasting Co.
ADDRESS PO Box 428 30 E. 100 N.
MAILING Fairview, UT 84629 Fairview, UT 84629
ADDRESS _____
PHONE 801-815-6863

OWNER'S NAME Jennifer Lyman
ADDRESS 421 E. 400 N. Fairview, UT 84629
MAILING ADDRESS 421 E. 400 N. Fairview, UT 84629
PHONE 801-815-6863
DATE OF BIRTH 7/27/1981
SOCIAL SECURITY NUMBER 21-15-251

Please answer these questions. Use additional paper if necessary (state number of questions):

- [] 1. Utah State Tax Number and/or Utah State Registration Number 83-5164183
- [] 2. What is the purpose of this Business (type) Coffee Roasting
- [] 3. What is the MAXIMUM number of clients (patrons) at one time? 0
- [] 4. What provisions are available for OFF-STREET parking? NA
- [] 5. What type of equipment, materials, stock, tools, etc. are involved? Coffee beans, Roaster, grinder
- [] 6. What type of modifications to the structure are anticipated (existing structure)? NA
- [] 7. What City services are required which have not already been provided for (in existing building)? NA
- [] 8. What accessory buildings or yard space is required for this business? NA
- [] 9. Is a residence to be attached to, or occupy any space within the business

building? NO

[] 10. Will this business require use of, or parking of: semi-trucks, tractor trailers or any other large trucks or heavy equipment on premise or streets? NO

[] 11. What are the sizes, locations and placements of signs to be used? NO Signs

Requirements:

- ☒ 1. In order to guarantee that the business, once authorized, will not become a nuisance to the neighboring business and residences, the City Planning Commission may impose other reasonable conditions initially or subsequently to protect the public health, safety, peace and welfare of the surrounding businesses, residential or agricultural areas.
- ☒ 2. The permittee shall conduct the business in conformity with all laws and ordinances pertaining to building, electrical, plumbing, fire and health codes of City and State.
- ☒ 3. All licensed premises shall be subject to inspection by any authorized official of the City, County, State, or Board of Health.
- ☒ 4. Every permittee's Certificate of Business License issued by Fairview City, shall be posted by the licensee in a conspicuous place where it will be easily seen.
- ☒ 5. All Business Licenses must be renewed annually in January. Failure to comply is a violation of Fairview City Ordinances and will result in being subject to a fine, or revocation of said permit.

Procedures:

- ☒ 1. Obtain and file an application with the Fairview City Zoning Administrator for a Business Permit.
 - ☒ 2. Schedule and appearance before the Fairview City Planning Commission.
 - ☒ 3. After approval of the Planning Commission and the City Council, a Business Permit shall be issued which specified the business permitted, and the conditions attached thereto.
 - ☒ 4. Fairview City shall not issue a Business Permit, unless or until the applicant meets all of the requirements and all of the conditions specified, and have paid the required license fee.
 - ☒ 5. The applicant must file an agreement in writing to comply with all said conditions.
-

Fairview City

85 South State * P.O. Box 97
Fairview, Utah 84629
Phone 435-427-3858

APPLICATION FOR BUSINESS PERMIT IN B/C ZONE

FAIRVIEW CITY ORDINANCE NO. 2004-05

DATE 16 Sep 21 BUSINESS PK Enterprises, LLC DBA San Pete Shooting Sport
NAME ROBERT Broadhead
ADDRESS 215 US STATE Fairview
MAILING P.O. Box 475
ADDRESS _____
PHONE 435 ~~832 1176~~ 262 6015

OWNER'S NAME ROBERT BROADHEAD
ADDRESS 3490 N 9325 E Fairview
MAILING ADDRESS HC 13 Box 4277
PHONE 435 830 1176
DATE OF BIRTH 4 Sep 1969
SOCIAL SECURITY NUMBER [REDACTED]

Please answer these questions. Use additional paper if necessary (state number of questions):

- [] 1. Utah State Tax Number and/or Utah State Registration Number [REDACTED]
- [] 2. What is the purpose of this Business (type) Retail
- [] 3. What is the MAXIMUM number of clients (patrons) at one time? 2
- [] 4. What provisions are available for OFF-STREET parking? Parking lot
- [] 5. What type of equipment, materials, stock, tools, etc. are involved? NONE
- [] 6. What type of modifications to the structure are anticipated (existing structure)? NONE
- [] 7. What City services are required which have not already been provided for (in existing building)? NONE
- [] 8. What accessory buildings or yard space is required for this business? NONE
- [] 9. Is a residence to be attached to, or occupy any space within the business NO

building? NO

[] 10. Will this business require use of, or parking of: semi-trucks, tractor trailers or any other large trucks or heavy equipment on premise or streets? NO

[] 11. What are the sizes, locations and placements of signs to be used? Rear of building
12" x 6"

Requirements:

- [] 1. In order to guarantee that the business, once authorized, will not become a nuisance to the neighboring business and residences, the City Planning Commission may impose other reasonable conditions initially or subsequently to protect the public health, safety, peace and welfare of the surrounding businesses, residential or agricultural areas.
- [] 2. The permittee shall conduct the business in conformity with all laws and ordinances pertaining to building, electrical, plumbing, fire and health codes of City and State.
- [] 3. All licensed premises shall be subject to inspection by any authorized official of the City, County, State, or Board of Health.
- [] 4. Every permittee's Certificate of Business License issued by Fairview City, shall be posted by the licensee in a conspicuous place where it will be easily seen.
- [] 5. All Business Licenses must be renewed annually in January. Failure to comply is a violation of Fairview City Ordinances and will result in being subject to a fine, or revocation of said permit.

Procedures:

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 - [] 2. Schedule and appearance before the Fairview City Planning Commission.
 - [] 3. After approval of the Planning Commission and the City Council, a Business Permit shall be issued which specified the business permitted, and the conditions attached thereto.
 - [] 4. Fairview City shall not issue a Business Permit, unless or until the applicant meets all of the requirements and all of the conditions specified, and have paid the required license fee.
 - [] 5. The applicant must file an agreement in writing to comply with all said conditions.
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**FAIRVIEW CITY COUNCIL
ORDINANCE NO. 2002-01**

**AN ORDINANCE ESTABLISHING POWERS AND DUTIES FOR THE
POSITION OF CITY ADMINISTRATOR RELATIVE TO THE MAYOR AND
CITY COUNCIL, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Fairview City Council desires to clearly define the powers and duties associated with the position of City Administrator relative to the Mayor and City Council;

**NOW, THEREFORE, BE IT ORDAINED BY THE FAIRVIEW CITY COUNCIL
AS FOLLOWS:**

Section 1: Classification.

This is non-code ordinance.

Section 2: General Provisions:

1. The Mayor is the Chief Executive Officer of the City, and shall exercise all statutory powers, authority and duties relating to the traditional form of government in third class cities as set forth in Utah Code Annotated, Title 10, Chapter 3, 1953, as amended.
2. Under the general direction of the Mayor, the City Administrator shall:
 - a. faithfully execute and enforce all applicable laws, ordinances, rules and regulations, and see that all franchises, leases, permits, contracts, licenses, and privileges granted by the municipality are observed;
 - b. carry out the policies and programs established by the City Council;
 - c. organize and direct the management of the executive affairs of the City in a manner consistent with State law and with municipal ordinances;
 - d. act as the budget officer for the City and assure compliance with the requirements of the Uniform Municipal Procedures Act;
 - e. supervise, coordinate and oversee the day-to-day work of City employees;
 - f. examine and inspect the books, records, and official papers of any office, department, agency, board, or commission of the City, and make investigations and require reports from City personnel;

- g. make recommendations in matters relating to hiring, suspending, and removing department heads and employees of municipal offices, departments, and agencies, and appointive officers of boards and commissions;
 - h. recommend standards, qualifications, criteria, and procedures to govern the appointments of officers, department heads, and employees, subject to applicable provisions of the merit system and municipal administrative code.
 - i. submit to the City Council plans and programs relating to the development and needs of the City, and annual and special reports concerning the financial, administrative, and operational activities of municipal offices, departments, agencies, boards, and commissions, together with his evaluation and recommendations relating to them;
 - j. attend all meetings of the City Council and take part in its discussions and deliberations, but without the right to vote;
3. The City Administrator serves at the pleasure of the Mayor and City Council and may be removed, with or without cause, by a majority vote of the City Council.

Section 3: Effective Date.

This ordinance shall become effective upon adoption and upon being recorded, published and/or posted in accordance with U.C.A Sections 10-3-705 and 10-3-712.

ADOPTED by a duly constituted quorum of the Fairview City Council this 17th day of September, 2002.



ATTEST:

Jan Anderson
Jan Anderson, City Recorder

IN WITNESS THEREOF:

Harvey E. Worley
Harvey E. "Don" Worley, Mayor

Voting:

	Yea	Nay	Abstain	Absent
George Bench	☒	☐	☐	☐
Rusty Bench	☒	☐	☐	☐
Chad Johnson	☒	☐	☐	☐
Lee R. Sorensen	☒	☐	☐	☐
Spencer Swapp	☒	☐	☐	☐

To: Fairview City
From: Horrocks Engineers
Drew Geiger, Project Manager

Date: September 23, 2021

SCOPE OF WORK - AGREEMENT

Subject: Work Task Order #9

Project: GIS Services

WORK TASK ORDER #9 – GIS Services

This WORK TASK ORDER, Number 9, under the AGREEMENT between FAIRVIEW CITY (OWNER) and HORROCKS ENGINEERS, INC. (ENGINEER), dated May 21, 2018 (the AGREEMENT), is made effective as of _____.

ENGINEER shall perform the following Services:

- Develop a GIS System for Fairview City

A detailed Scope of Services is attached and is hereby incorporated herein and made a part of the WORK TASK ORDER. ENGINEER shall perform the Services and deliver the related Documents between October 31, 2021, and December 15, 2021.

In return for the performance of the foregoing obligations, OWNER shall pay to ENGINEER an amount not to exceed \$18,000.

Except to the extent modified herein, all terms and conditions of the AGREEMENT shall continue in full force and effect.

ENGINEER:
HORROCKS ENGINEERS, INC.

OWNER:
FAIRVIEW CITY

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

SCOPE OF SERVICES

Fairview City

UT-0150-1801

9/23/2021

Description of Services:

Horrocks Engineers will develop a GIS system for Fairview City using the existing information provided by the City. A scope and fee are outlined below for the GIS services.

Task 1 – Develop GIS System – \$18,000

1. Setup Initial Fairview GIS System:
 - a. Inventory Existing Information
 - b. Setup User Profiles
2. Input Existing Utility Data:
 - a. Input the existing water, sewer, and power data provided by the City
3. Develop tools and applications
 - a. Web App Builder Online App Setup
 - b. ArcGIS Online Mapping Setup
 - c. Collector App Setup for Data Collection

Deliverables:

1. Functional GIS System
 - a. Layers to be included
 - i. Existing Water System Features provided by the City
 - ii. Existing Sewer System Features provided by the City
 - iii. Existing Power System Features provided by the City
 - iv. Existing City Boundaries, Proposed Annexation, Land Use, Zoning and Pressure Irrigation Service Area
 - v. Parcel Data
 - b. Applications to be included
 - i. Web App Builder (ArcGIS Online App)
 - ii. Collector App
 - iii. ArcGIS Online

Assumptions:

1. Before this GIS system can be developed the city will need to purchase a yearly subscription from ESRI. This service will include a secure cloud-based backup of Fairview's information, access to a web-based GIS System and provide up to 5 users with full permissions.
2. All data to be entered into the GIS system will be provided by the City.

76-10-2701 Destructive or injurious materials on parks, recreation areas, waterways, or other public or private lands -- Enforcement officers -- Litter receptacles required.

- (1) A person may not throw, deposit, or discard, or permit to be dropped, thrown, deposited, or discarded on any park, recreation area, or other public or private land, or waterway, any glass bottle, glass, nails, tacks, wire, cans, barbed wire, boards, trash or garbage, paper or paper products, or any other substance which would or could mar or impair the scenic aspect or beauty of the land in the state whether under private, state, county, municipal, or federal ownership without the permission of the owner or person having control or custody of the land.
- (2) A person who drops, throws, deposits, or discards, or permits to be dropped, thrown, deposited, or discarded, on any park, recreation area, or other public or private land or waterway any destructive, injurious, or unsightly material shall:
 - (a) immediately remove the material or cause it to be removed; and
 - (b) deposit the material in a receptacle designed to receive the material.
- (3) A person distributing commercial handbills, leaflets, or other advertising shall take whatever measures are reasonably necessary to keep the material from littering public or private property.
- (4) A person removing a wrecked or damaged vehicle from a park, recreation area, or other public or private land shall remove any glass or other injurious substance dropped from the vehicle in the park, recreation area, or other public or private land.
- (5) A person in charge of a construction or demolition site shall take reasonable steps to prevent the accumulation of litter at the construction or demolition site.
- (6) A law enforcement officer as defined in Section 53-13-103, within the law enforcement officer's jurisdiction:
 - (a) shall enforce the provisions of this section;
 - (b) may issue citations to a person who violates any of the provisions of this section; and
 - (c) may serve and execute all warrants, citations, and other processes issued by any court in enforcing this section.
- (7) An operator of a park, campground, trailer park, drive-in restaurant, gasoline service station, shopping center, grocery store parking lot, tavern parking lot, parking lots of industrial firms, marina, boat launching area, boat moorage and fueling station, public and private pier, beach, and bathing area shall maintain sufficient litter receptacles on the premises to accommodate the litter that accumulates.
- (8) A municipality within its corporate limits and a county outside of incorporated municipalities may enact local ordinances to carry out the provisions of this section.

Enacted by Chapter 22, 2008 General Session

To: Fairview City
From: Horrocks Engineers
Drew Geiger, Project Manager

Date: September 23, 2021

SCOPE OF WORK - AGREEMENT

Subject: Work Task Order #13

Project: Environmental Site Assessment

WORK TASK ORDER #13 – Environmental Site Assessment

This WORK TASK ORDER, Number 13, under the AGREEMENT between FAIRVIEW CITY (OWNER) and HORROCKS ENGINEERS, INC. (ENGINEER), dated May 21, 2018 (the AGREEMENT), is made effective as of _____.

ENGINEER shall perform the following Services:

- Perform a Phase 1 Environmental Site Assessment at the City's old substation location

A detailed Scope of Services is attached and is hereby incorporated herein and made a part of the WORK TASK ORDER. ENGINEER shall perform the Services and deliver the related Documents between October 1, 2021, and October 31, 2021.

In return for the performance of the foregoing obligations, OWNER shall pay to ENGINEER an amount not to exceed \$4,300.

Except to the extent modified herein, all terms and conditions of the AGREEMENT shall continue in full force and effect.

ENGINEER:
HORROCKS ENGINEERS, INC.

OWNER:
FAIRVIEW CITY

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

SCOPE OF SERVICES

Fairview City

UT-0150-1801

9/23/2021

Description of Services:

Horrocks Engineers will perform a Phase 1 Environmental Site Assessment for Fairview City at a site that was previously used as an electrical substation. A scope and fee are outlined below.

Task 1 – Phase 1 Environmental Site Assessment – \$4,300

1. Perform an Environmental Site Assessment
 - a. Visit the site to observe current and past conditions and uses of the property and adjacent properties
 - b. Review the federal, state, tribal, and local regulatory databases including, but not limited to, underground storage tanks (USTs), aboveground storage tanks (ASTs), known or suspected release cases, the storage of hazardous substances and disposal of hazardous wastes
 - c. Review the historical records such as historical aerial photographs, fire insurance maps, historic city directories, and historic topographic maps
 - d. Review state and local agency records, including but not limited to state environmental agencies, Building Departments, Fire Departments, and Health Departments
 - e. Interview with current and past property owners, operators, and occupants, or others familiar with the property
 - f. Interview with the Report User for title or judicial records for environmental liens and activity and use limitations (AULs)

Deliverables:

1. Report summarizing the concerns that were identified on the property and recommendations about what actions are needed to address these concerns
 - a. Satisfy the requirements of the Comprehensive Environmental Response, Compensation and Liability Act for real estate transactions



September 29, 2021

Cameron Thompson
Fairview City Manager
Fairview City, Utah

Transmitted via email to: fairviewcitymanager@gmail.com

**SUBJECT: PROPOSAL FOR TRANSACTION SCREEN AND LIMITED
SUBSURFACE INVESTIGATION (LSI)**

RE: FORMER SUB-STATION
Approx. 45 South 100 East
Fairview, Utah

Dear Cameron:

RMEC Environmental, Inc. (RMEC) is pleased to provide you with the following proposal to complete a Transaction Screen and a Limited Subsurface Investigation (LSI) at the above-referenced property (hereafter referred to as the "Subject Property") in Fairview, Utah.

BACKGROUND INFORMATION

As per our prior correspondence, Fairview City has decommissioned a former sub-station at the Subject Property and would like to explore the possibility of future re-use or sale. However, Fairview City would like to evaluate possible contaminants remaining onsite due to historical uses and memorialize any existing conditions at the site through performance of environmental evaluations.

SCOPE OF WORK

Using the background information provided to RMEC, the scope of work for the Phase I and II ESA are presented below:

Transaction Screen

RMEC proposes to complete a Transaction Screen for the Subject Property in accordance with the guidelines of the American Society for Testing and Materials (ASTM) Standard E1528-14, *Standard Practice for Environmental Due Diligence: Transaction Screen Process*. This type of evaluation is meant to identify "potential environmental concerns" (PECs) that might result in additional environmental investigations by an Environmental Professional (EP). In this case, RMEC will use the Transaction Screen to narrow the scope of potential contaminants that will be looked at as part of a Limited Subsurface Investigation (LSI), which is discussed hereafter.

The Transaction Screen results will be presented to Fairview City in the form of a formal results letter.

Limited Subsurface Investigation

Fairview City has asked RMEC to assume that exploratory testing of various Areas of Concern (AOCs) will be required based on the likely PECs identified in the Phase I ESA.

RMEC assumes the following tasks will be required to determine if potential sources of contamination are present in the identified AOCs:

- A licensed drilling contractor will be subcontracted by RMEC to conduct soil explorations and groundwater sampling at targeted locations around the former substation area at five (5) locations down to a maximum depth of 30 feet (or a point of refusal if shallower than 30 feet). The lithology of soil borings will be recorded and screened for visual and olfactory evidence of potential contamination. In addition, a photo-ionization detector (PID) will be used to screen soil samples for potential presence of VOCs.
- Altogether, RMEC anticipates collecting a total of 10 soil samples from the 5 soil borings for contaminants of concern (COC). If groundwater is encountered, then grab samples will be collected and analyzed for the COC from all 5 of the drill rig soil boring locations.
- Samples will be analyzed for polychlorinated biphenyls (PCBs) in accordance with U.S. EPA Method 608 and oil and grease in accordance with EPA Method 1664B.
- After completion of the fieldwork, the samples will be hand-delivered under chain-of-custody to American West Analytical Laboratories (AWAL), a Utah-certified laboratory located in Salt Lake City, Utah.

Upon receipt of the analytical reports from the lab, RMEC will prepare a report summarizing the results of the soil and groundwater sampling and providing an interpretation of the data.

COMPENSATION

Based on the Scope of Work presented in the previous section, the total lump sum cost of this project is expected to be **\$9,743.50**. Specific details and breakdowns are provided the attached Project Estimate Sheet in Exhibit A.

Table 1, below, *summarizes* the total proposed costs associated with the proposed work:

TABLE 1: PROPOSED PHASE II PROJECT COSTS

Task	Sub-Total
Project Labor (including Administration and Oversight)	\$4,846.50
Materials Costs, Travel/Mileage Expenses, and Third-Party Expenses	\$4,897.00
Total Estimate Cost	\$9,743.50

Please note that these estimates are based solely on information available to RMEC at this time. If conditions of the site are much different than anticipated, or if additional services beyond what is

outlined for either Scope of Work are requested, then additional fees will be applied in accordance with RMEC's professional rate schedule, which can be sent separately upon request.

TERMS AND CONDITIONS

All work under this proposal is subject to RMEC's Consulting Terms and Conditions (T&Cs) provided herein as Exhibit B.

CLOSING

Thank you for the opportunity to bid on these services. If you accept this proposal—along with the accompanying RMEC T&Cs—please provide RMEC with written authorization to begin work on this project by signing on the following page and returning a copy to us.

Please feel free to contact me if you have any questions.

Sincerely,



Cody Paul
Environmental Project Manager
RMEC ENVIRONMENTAL, INC.

ATTACHMENTS:

Exhibit A – Project Estimate Sheet
Exhibit B – RMEC Terms and Conditions

I accept the RMEC proposal PP21E-3256, dated September 29, 2021, along with the accompanying Consulting Terms & Conditions (Exhibit B), and I hereby authorize RMEC to begin work on the project by signing below:

Name

Title

Signature

Date

EXHIBIT A



PROJECT ESTIMATE SHEET

Project: Fairview City Environmental Investigation

Proposal #: 21E-3256

Estimated By: CAP

Phase: Transaction Screen and Limited Subsurface Investigation (LSI)

Date: 9/29/2021

Check By: DKH

Task / Item #	Work Description	Units	Labor		Direct Costs & Materials		Equipment		Total Cost
			# Units	Cost	# Units	Cost	# Units	Cost	
0	Project Setup, Coordination, Oversight, and Scheduling								
	Project Manager (PM)	hours	3	\$ 102.00					\$ 306.00
	Office Administrator (OA)	hours	2.5	\$ 51.00					\$ 127.50
1	Transaction Screen Process								
	Lead Environmental Scientist (LES)	hours	4	\$ 102.00					\$ 408.00
2	Conduct Soil Sampling and ACM Inspections								
	Lead Environmental Scientist (LES)	hours	10	\$ 102.00					\$ 1,020.00
	Environmental Technician (ET)	hours	10	\$ 72.00					\$ 720.00
	Drilling Subcontractor fees (w/10% markup)	days			1.1	\$ 2,800.00			\$ 3,080.00
	Groundwater Analytical Lab fees (5 soil borings: 1 sample at each for PCBs and Oil and Grease), as needed	samples			5	\$ 150.00			\$ 750.00
	Soil Analytical Lab fees (5 soil borings: 1 sample at each for PCBs and Oil and Grease)	samples			5	\$ 150.00			\$ 750.00
	Field supplies and consumables	days			1	\$ 50.00			\$ 50.00
	Photoionization detector (PID)	days					1	\$ 100.00	\$ 100.00
	Water level gauge / interface probe	days					1	\$ 55.00	\$ 55.00
	Mileage (1 vehicle roundtrips & lab)	miles					200	\$ 0.56	\$ 112.00
2	Data Review, Develop Report, Review and Transmittal								
	Lead Environmental Scientist (LES)	hours	12	\$ 102.00					\$ 1,224.00
	Principal Scientist (PS)	hours	5	\$ 165.00					\$ 825.00
	Environmental Technician (ET)	hours	3	\$ 72.00					\$ 216.00
	SUB-TOTALS			\$ 4,846.50		\$ 4,630.00		\$ 267.00	
<i>Analytical fees assume that all of the samples will be submitted for analysis on a standard turnaround time basis, which is generally 7-10 business days.</i>								LABOR Sub-Total	\$ 4,846.50
								M/E Sub-Total	\$ 4,897.00
								ESTIMATED TOTAL	\$ 9,743.50

EXHIBIT B

**EXHIBIT A -
RMEC ENVIRONMENTAL, INC.'S
CONSULTING TERMS AND CONDITIONS**

These Terms and Conditions govern the work to be performed by RMEC Environmental, Inc. ("RMEC"), as specified in the proposal #PP21E-3256 (the "Companion Documents") prepared by RMEC of which these Terms and Conditions are a part. By accepting the Companion Documents or authorizing or accepting any portion of the work done or to be done by RMEC as specified in the Companion Documents, **Fairview City** ("Client") shall be deemed to have accepted these Terms and Conditions as if fully set forth in any of the Companion Documents.

1. **Client Information.** Client shall provide RMEC with all information required to enable RMEC to perform its services, and Client warrants to RMEC, that if it knows or has reason to suspect that hazardous materials or conditions may exist at any site to be surveyed or otherwise worked on by RMEC, it will inform RMEC in writing. RMEC shall not be liable for any incorrect advice, judgment, recommendation, finding, decision or conduct based upon any inaccurate or incomplete information supplied by Client.

2. **Performance.** RMEC shall use commercially reasonable best efforts in performing services under these Terms and Conditions, and the Companion Documents ("Agreement"). RMEC shall not be responsible for failure to perform its services if: i) there is a failure or delay by Client or its contractors in providing RMEC with the necessary access to properties, documentation, information, or materials; ii) Client or its contractors fail to approve or disapprove RMEC's work; or iii) if Client causes delays in any way whatsoever. In any of these events, RMEC's time for completion of its service shall be extended accordingly. RMEC shall not be responsible for failure to perform if such failure is due to any act of God, labor trouble, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure or interruption, or any other cause reasonably beyond RMEC's control. In any of these events, RMEC's time for completion of its services shall be extended accordingly.

3. **Compliance With Laws.** RMEC shall use commercially reasonable best efforts to comply with all federal, state and local statutes, codes, laws and administrative regulations, including but not limited to those related to environmental, fire, safety and health matters, which are applicable to the performance of its consulting services under this Agreement, but shall not be liable to Client for failure to so comply unless such non-compliance is due to the negligence of RMEC.

4. **Safety Responsibilities.** If RMEC provides a safety and health officer at the Site where the work is to be done, RMEC shall be authorized to take any and all measures on behalf of Client that, in RMEC's opinion, will maintain generally accepted health and safety standards for personnel at the Site. RMEC will advise Client regarding deficiencies with respect to specifications and applicable regulations, but RMEC is not responsible for the failure of Client or its agents to follow the recommendations of RMEC personnel.

5. **Confidentiality.** RMEC shall use commercially reasonable precautions so that access to information relating to its services for Client is limited to those persons within its employ for whom it is necessary and appropriate for purposes of performing RMEC's services.

6. **Insurance.** RMEC shall use commercially reasonable best efforts to procure and maintain at its expense, the following insurance: Workers' Compensation; Employer's Liability; Commercial General Liability (including Contractual Liability); Automotive Liability (covering vehicles owned, hired, rented, or non-owned); and Consultants Environmental Liability (Professional Liability). RMEC shall name Client as additional insured and other parties that it deems appropriate to be additionally insured under RMEC's Commercial General Liability policy and Automobile Liability policy, if requested to do so by Client. The Client, on its own behalf and on the behalf of any others that are named as additionally insured at Client's request, agrees that providing such insurance or the additional insured endorsement shall in no way be construed as an assumption by RMEC of any liability for the negligence or willful misconduct or any wrongful behavior on the part of Client or others that are named additionally insured.

9. **Warranty.** RMEC WARRANTS THAT THE SERVICES, FINDINGS, RECOMMENDATIONS AND/OR ADVICE PROVIDED TO CLIENT WILL BE PREPARED, PERFORMED, AND RENDERED IN ACCORDANCE WITH PROCEDURES, PROTOCOLS AND PRACTICES GENERALLY ACCEPTED IN RMEC'S PROFESSION FOR USE IN SIMILAR ASSIGNMENTS.

CLIENT ACKNOWLEDGES AND AGREES THAT RMEC HAS MADE NO OTHER IMPLIED OR EXPRESSED REPRESENTATION, WARRANTY OR CONDITION WITH RESPECT TO THE SERVICES, FINDINGS, RECOMMENDATIONS OR ADVICE TO BE PROVIDED BY RMEC.

10. **Indemnification and Liability.** RMEC shall indemnify and hold harmless Client from and against all losses, liabilities, and reasonable costs and expenses for property damage and bodily injury (including reasonable attorney's fees), to the extent directly and proximately arising from RMEC's negligent performance of services or breach of warranty under this Agreement. The total aggregate liability of RMEC shall not exceed the amount of the fees hereunder, for negligent professional acts, or errors or omissions. Client shall defend, indemnify and hold harmless RMEC, its employees, directors, officers, and agents, from and against any and all claims, losses, liabilities, and reasonable costs and expenses (including reasonable attorney's fees) that are: i) related to, or caused in any way by, the negligence or willful misconduct of Client, its employees, or agents; ii) related to this Agreement or the work to be performed by RMEC for which RMEC is not expressly responsible; or iii) the expressed responsibility of the Client under this Agreement.

11. **Payment.** RMEC shall invoice Client and Client shall pay to RMEC for its consulting services as follows:

(a) Fees and all other charges will be billed to Client monthly.

(b) Fees shall be paid by Client within thirty (30) days of being invoiced by RMEC. If the invoice is not paid within such period, Client shall be liable to RMEC for a late charge accruing from the date of such invoice to the date of payment at the lower of eighteen (18) percent per annum or the maximum rate allowed by law.

(c) If Client fails to pay any invoice fully within thirty (30) days after invoice date, RMEC may, at any time, and without waiving any other rights or claims against Client and without thereby incurring any liability to Client, elect to terminate performance of services immediately following written notice from RMEC to Client. Notwithstanding any such termination of services, Client shall pay RMEC for all services rendered by RMEC up to the date of termination of services plus all interest, termination costs and expenses incurred by RMEC. Client shall reimburse RMEC for all costs and expenses of collection, including reasonable attorney's fees.

12. **Non-Disclosure Agreement.** The technical and pricing information contained in any proposal or other documents submitted to Client by RMEC is to be considered confidential and proprietary and shall not be released or disclosed to a third party without RMEC's written consent.

13. **Use of Data or Services.** RMEC shall not be responsible for any loss, liability, damage, expense or cost arising from any use of RMEC's analyses, reports, certifications, advice or reliance upon RMEC's services, which is contrary to, or inconsistent with, or beyond the provisions and purposes set forth therein or included in these Terms and Conditions, or in the Companion Documents. Client understands and agrees that RMEC's analyses, reports, certifications and services shall be used solely by the Client, and only Client is allowed to rely on such work product. If a third party relies on the services, analyses, reports or certifications without RMEC's written permission, then Client agrees to defend and indemnify RMEC from any claims or action that are brought as a result of such reliance.

14. **Independent Contractor.** In performing its services under this Agreement, RMEC shall be deemed to be acting as an independent contractor, and it is not an agent, servant, employee, or representative of Client. RMEC shall not be responsible for the activities of any contractors or subcontractors or their employees or agents at the Site unless retained by RMEC (in which event RMEC shall be responsible solely for monitoring their performance of the services in accordance with generally accepted practices of RMEC's profession).

15. **Assignment.** Neither party may assign this Agreement or any right or obligation hereunder without the prior written consent of the other party, which shall not be unreasonably withheld or delayed; provided, however, that no consent shall be necessary in the event of an assignment to a successor entity resulting from a merger, acquisition or consolidation by either party or an assignment to an Affiliate of either party if such successor or Affiliate assumes all obligations under this Agreement. Any attempted assignment, which requires consent hereunder, shall be void and shall constitute a material breach of this Agreement if such consent is not obtained.

16. **Cause of Action.** If Client makes a claim against RMEC, for any alleged error, omission, or other act arising out of the performance of its professional services and to the extent the Client fails to prove such claim, then the Client shall pay all costs including attorney's fees incurred by RMEC in defending the claim. Any cause of action brought against RMEC shall be brought within one (1) year of the work or services performed under this Agreement.

17. **Waiver.** Failure of either party to enforce any of its rights shall not constitute a waiver of such rights. If any provision herein is held invalid or unenforceable, such provision shall thereupon be deemed modified only to the extent necessary to render it valid or excluded from this Agreement, as the situation may require, and this Agreement shall be enforced and construed as if such provision has been included herein as so modified in scope or applicability or had not been included herein, as the case may be.

18. **Termination of Agreement.** Notwithstanding any other provisions of this Agreement, either party may terminate this Agreement at any time, in whole or in part, by providing written notice of termination to the other party. Except as otherwise mutually agreed by RMEC and Client, termination shall be effective ten (10) days from receipt of the notice. Client shall compensate RMEC for work performed prior to termination, plus all reasonable costs incurred as a result of termination, on a time-and-materials basis in accordance with RMEC's current hourly rates, if Client terminates this Agreement, or if RMEC terminates it for good legal cause.

19. **Complete Agreement.** These Terms and Conditions and the Companion Documents constitute the full and complete Agreement of the parties and may only be amended, added to, superseded or waived in writing signed by both parties that specifically states that it is an amendment of this Agreement. Reference by RMEC or Client to any purchase or work number or order supplied by Client shall be for accounting identification purposes only and shall have no other legal effect.

20. **Resolution of Disputes.** All claims, disputes, controversies or matters in question arising out of, or relating to, this Agreement or any breach thereof, including but not limited to disputes arising out of alleged design defects, breaches of contract, errors, omissions, or acts of professional negligence, (collectively "Disputes") shall be submitted to mediation before and as a condition precedent to pursuing any other remedy. Upon written request by either party to this Agreement for mediation of any dispute, RMEC and Client shall select a neutral mediator by mutual agreement. Such selection shall be made within ten (10) calendar days of the date of receipt by the other party of the written request for mediation. In the event of failure to reach such agreement or in any instance when the selected mediator is unable or unwilling to serve and a replacement mediator cannot be agreed upon by RMEC and Client within ten (10) calendar days, a mediator shall be chosen as specified in the Mediation Rules of the American Arbitration Association then in effect, or any other appropriate rules upon which the parties may agree. Should either party to this Agreement commence any legal action against the other party arising out of this Agreement, the prevailing party shall be entitled to recover its reasonable litigation expenses, including court costs, expert witness fees, discovery expenses, and attorney's fees.

22. **Governing Law and Survival.** The validity of this Agreement, these terms, their interpretation and performance shall be governed by the laws of the State of Utah. If any of the provisions contained in this Agreement are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired. Limitations of liability and indemnities shall survive the termination of this Agreement for any cause.

Annexation

Salvage Associates Engineering located in Richfield is reviewing the Annexation plats on behalf of Sanpete County. I have called between 3 and 5 times a week for an update.

Cemetery

A proper "NO DUMPING" sign was hung at the cemetery. We have jurisdiction over the cemetery per Utah code:

Effective 5/13/2014

10-8-62. Cemeteries -- Purchase and operation.

The city legislative body may:

- (1) **purchase, hold, and pay for lands within or without the corporate limits for the burial of the dead, and all necessary grounds for hospitals;**
- (2) **have and exercise police jurisdiction over those lands, and over any cemetery used by the inhabitants of the city;**
- (3) survey, plat, map, fence, ornament, and otherwise improve, manage, and operate public burial and cemetery grounds;
- (4) convey cemetery lots owned by the city, and pass ordinances for the protection and governing of these grounds consistent with Title 8, Chapter 5, Rights and Title to Cemetery Lots;
- (5) contract for the care and improvement of cemeteries and cemetery lots, and for any compensation for the care and improvement;
- (6) receive deposits for the care of lots and invest the deposits by following the procedures and requirements of Title 51, Chapter 7, State Money Management Act; and
- (7) pay the cost of the care from any proceeds from the investment.

Utah currently has a criminal code for dumping.

<https://le.utah.gov/xcode/Title76/Chapter10/76-10-S2701.html>

<< Previous Section (76-10-2601)

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Next Section (76-10-2702) >>

Index **Utah Code**

Title 76 Utah Criminal Code

Chapter 10 Offenses Against Public Health, Safety, Welfare, and Morals

Part 27 Litter on Public and Private Lands and Waterways

Section Destructive or injurious materials on parks, recreation areas, waterways, or other public or private lands -- Enforcement officers -- 2701 Litter receptacles required.

76-10-2701. Destructive or injurious materials on parks, recreation areas, waterways, or other public or private lands -- Enforcement officers -- Litter receptacles required.

- (1) A person may not throw, deposit, or discard, or permit to be dropped, thrown, deposited, or discarded on any park, recreation area, or other public or private land, or waterway, any glass bottle, glass, nails, tacks, wire, cans, barbed wire, boards, trash or garbage, paper or paper products, or any other substance which would or could mar or impair the scenic aspect or beauty of the land in the state whether under private, state, county, municipal, or federal ownership without the permission of the owner or person having control or custody of the land.
- (2) A person who drops, throws, deposits, or discards, or permits to be dropped, thrown, deposited, or discarded, on any park, recreation area, or other public or private land or waterway any destructive, injurious, or unsightly material shall:
 - (a) immediately remove the material or cause it to be removed; and
 - (b) deposit the material in a receptacle designed to receive the material.

Grounds

Hoppy's Chainsaw and Tree trimming came and looked at the dying tree in front of the city building. The opinion was that the trees were planted far too close to the building and will eventually be a problem. Recommended removing the trees while they are small and planting further from the building.

Financial

I'm looking at our higher interest rate loan on the sewer project 4.375% interest rate. We have over 20 years remaining on a pair of loans. I'm looking into getting it paid off early, or refinancing. This would potentially save the city nearly \$500,000 in interest payments if paid off in full today. Karl Larsen at the USDA indicated we could refinance with a private bank or pay it off early without penalty. Total Principal on these two high interest loans is about \$794,584.

Nuisance Orders

Chief Gray and I have been giving notice to several homeowners of their issues and to take advantage of city clean up. We'll be watching several properties in hopes they do the clean-up before giving out more tickets. We need to look at our current Nuisance Abatement ordinance to require a court appearance. To do so, we either need to change the punishment to a Class B Misdemeanor or require a court appearance to fight the citation.

Parks and Recreation

Estimates were gathered for revitalization of the old ball field grass. Met with Shirlene, Lee R, and Shandi Sorensen about a plan to start the process of getting grass planted for soccer and baseball. Current idea is to keep the SW ball field and convert others to grass, leaving an area to the north for a parking lot/city yard access. The bathroom is in really bad shape and might need to be bulldozed and relocated to the east side of the park rather than be renovated. Volunteer time and services will be solicited. Rough map of the idea below. Free top soil was located, amount TBD.



Roads

Chief Gray has ordered traffic signs and posts to place in locations identified in the second traffic study that was conducted.

In 2013 Fairview City took a CIB bond for \$350,000 @2.5% interest to be paid back annually, over 10 years. This bond was to cover the chip seal of city roads. Paving occurred in 2018 by Staker Parsons DBA Hales Sand and Gravel and they were paid out a total of \$277,546 for this project (Table 1). That would leave an unused balance of \$72,454 in the 2013 Bond. We have remaining about \$78,000 for bond repayment, which will finish in 2023 (Table 2). Currently the roads PTIF shows a balance of \$267,135.55. Roads in need of repair will be identified for both pre-and post-annexation boundaries. The current budget estimates an annual revenue of \$79,000 for the Class C Road Fund Allotment.

Vendor	Invoice Number	PO Number	Amount	Invoice Date	Ledger Date	Payment Date	Check Number	Check reconcile	Description
STAKER PARSON COM...	5574746		\$3,181.00	06/30/2021	06/30/2021	07/06/2021	41966	Yes	road patch material
STAKER PARSON COM...	4808574		\$2,325.00	12/05/2018	12/05/2018	12/05/2018	40041	Yes	road patch material
STAKER PARSON COM...	181574		\$78,440.00	09/11/2018	09/11/2018	09/11/2018	39883	Yes	Chip Seal portion of City stre
STAKER PARSON COM...	180011		\$140,000.00	06/26/2018	06/26/2018	06/26/2018	39648	Yes	Chip Seal portion of City stre
STAKER PARSON COM...	178649		\$24,800.00	04/19/2018	04/19/2018	04/19/2018	39509	Yes	Crack seal city streets
STAKER PARSON COM...	171781		\$28,800.00	05/09/2017	05/09/2017	05/10/2017	38715	Yes	crack seal roads

Table 1- Staker Parson invoice history.

	Date	Stated Principal	Stated Interest	Total	Balance	Effective Principal	Effective Interest	Total	Present Value	Premium/ Discount amortization	Premium/ Discount After amortization
1	6/01/2014	31,000....	8,750.00	39,750....	319,000.00	31,000....	8,750.00	39,750....	319,000...	0.00	0.00
2	6/01/2015	32,000....	7,975.00	39,975....	287,000.00	32,000....	7,975.00	39,975....	287,000...	0.00	0.00
3	6/01/2016	33,000....	7,175.00	40,175....	254,000.00	33,000....	7,175.00	40,175....	254,000...	0.00	0.00
4	6/01/2017	34,000....	6,350.00	40,350....	220,000.00	34,000....	6,350.00	40,350....	220,000...	0.00	0.00
5	6/01/2018	34,000....	5,500.00	39,500....	186,000.00	34,000....	5,500.00	39,500....	186,000...	0.00	0.00
6	6/01/2019	35,000....	4,650.00	39,650....	151,000.00	35,000....	4,650.00	39,650....	151,000...	0.00	0.00
7	6/01/2020	36,000....	3,775.00	39,775....	115,000.00	36,000....	3,775.00	39,775....	115,000...	0.00	0.00
8	6/01/2021	37,000....	2,875.00	39,875....	78,000.00	37,000....	2,875.00	39,875....	78,000....	0.00	0.00
9	6/01/2022	38,000....	1,950.00	39,950....	40,000.00	38,000....	1,950.00	39,950....	40,000....	0.00	0.00
1...	6/01/2023	40,000....	1,000.00	41,000....	0.00	40,000....	1,000.00	41,000....	0.00	0.00	0.00

Table 2- 2013 Road Bond repayment history.

Sewer Water Re-Use

Email was sent to Alison Gillespie showing estimated pipeline path on Jim Gillespie's property. When I spoke to her on the phone she sounded open to the idea, but would present the idea to Jim.

Have contacted Dave Sanderson who is handling the affairs for his father, Phil on his land.

The contact information for these two has been passed on to Horrocks and the lawyers to draft easements.

Sports Park Cleanup

Walked the east fence line at the sports park and identified items to be removed. We will keep 3 aluminum pipes for potential future use and recycle the rest. Cash from recycling the aluminum will be put toward a toolbox for the city yard since they are currently keeping extra tools in 5 gallon buckets.

Current removal plan is to take a few pipes up for recycling when water samples need delivering.

The contractor that left the road base at the city sports complex gave the city the remaining pile. Justin spread some at the fairgrounds, city yard road, and a few other places. We'll utilize the rest as needed until the pile is gone.

Substation Cleanup

Horrocks provided a bid for a Phase I investigation for a max of \$4300 (attached). If we intend to sell the land, Utah code states (<https://le.utah.gov/xcode/Title10/Chapter8/10-8-S2.html>):

- 4) (a) Before a municipality may dispose of a significant parcel of real property, the municipality shall:
 - (i) provide reasonable notice of the proposed disposition at least 14 days before the opportunity for public comment under Subsection (4)(a)(ii); and
 - (ii) allow an opportunity for public comment on the proposed disposition.
- (b) Each municipality shall, by ordinance, define what constitutes:
 - (i) a significant parcel of real property for purposes of Subsection (4)(a); and
 - (ii) reasonable notice for purposes of Subsection (4)(a)(i).

Fairview City
Check Register
Checking - Cache Valley Bank - 09/15/2021 to 10/19/2021

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
AIRGAS	42194	9983173752	10/13/2021	10/13/2021	34.94	cylander rent	104160.250 - Bldg/grnds supplies/m
					\$34.94		
ANGERHOFER, DAVID J	42165	092821	09/28/2021	09/28/2021	190.00	service rendered - public defender	104120.310 - Court prosecutor/inter
ANGERHOFER, DAVID J	42177	100521	10/05/2021	10/05/2021	210.00	service rendered - public defender	104120.310 - Court prosecutor/inter
					\$400.00		
Cache Valley Bank	999	PR091921-2635	09/21/2021	09/22/2021	588.84	Medicare Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR091921-2635	09/21/2021	09/22/2021	878.37	Federal Income Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR091921-2635	09/21/2021	09/22/2021	2,517.80	Social Security Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR093021-2635	09/30/2021	09/30/2021	70.00	Federal Income Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR093021-2635	09/30/2021	09/30/2021	111.16	Medicare Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR093021-2635	09/30/2021	09/30/2021	475.04	Social Security Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR100321-2635	10/05/2021	10/06/2021	635.50	Medicare Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR100321-2635	10/05/2021	10/06/2021	1,067.30	Federal Income Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR100321-2635	10/05/2021	10/06/2021	2,717.32	Social Security Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR101721-2635	10/19/2021	10/19/2021	591.74	Medicare Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR101721-2635	10/19/2021	10/19/2021	733.73	Federal Income Tax	102221 - G Accrued federal payroll t
Cache Valley Bank	999	PR101721-2635	10/19/2021	10/19/2021	2,530.36	Social Security Tax	102221 - G Accrued federal payroll t
					\$12,917.16		
					\$12,917.16		
Cardmember Service	42174	092921	09/29/2021	09/29/2021	2.02	reimb purchase at millers	104210.480 - Police other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	5.24	push pins	104140.240 - Admin office supplies
Cardmember Service	42174	092921	09/29/2021	09/29/2021	9.48	lysol cleaning	104160.250 - Bldg/grnds supplies/m
Cardmember Service	42174	092921	09/29/2021	09/29/2021	10.67	1/3 portion of onxmaps	515118.600 - W other general/admin
Cardmember Service	42174	092921	09/29/2021	09/29/2021	10.67	1/3 portion of onxmaps	525214.600 - S other administrative
Cardmember Service	42174	092921	09/29/2021	09/29/2021	10.67	1/3 portion of onxmaps	535316.600 - E other administrative
Cardmember Service	42174	092921	09/29/2021	09/29/2021	12.99	2G99560BO	104210.480 - Police other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	14.25	light bulbs	104160.250 - Bldg/grnds supplies/m
Cardmember Service	42174	092921	09/29/2021	09/29/2021	15.94	ethernet adapter	104140.480 - Admin other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	16.96	light bulbs for dance hall	104160.250 - Bldg/grnds supplies/m
Cardmember Service	42174	092921	09/29/2021	09/29/2021	30.78	wall and desk plate -sign	104140.480 - Admin other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	31.79	ink cartridges	515116.240 - W Office expenses & s
Cardmember Service	42174	092921	09/29/2021	09/29/2021	31.79	ink cartridges	525213.240 - S Office expense & su
Cardmember Service	42174	092921	09/29/2021	09/29/2021	33.84	audit ltr, 4 certified ltrs	104140.480 - Admin other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	45.26	lunch for power help	535313.250 - E other operation sup
Cardmember Service	42174	092921	09/29/2021	09/29/2021	50.00	operator certification renewal	525214.600 - S other administrative
Cardmember Service	42174	092921	09/29/2021	09/29/2021	74.43	microsoft office license	104140.480 - Admin other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	92.04	3 chair mats	104140.480 - Admin other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	116.96	printer	515116.240 - W Office expenses & s
Cardmember Service	42174	092921	09/29/2021	09/29/2021	140.38	pants	104210.480 - Police other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	199.63	security cameras	104160.250 - Bldg/grnds supplies/m
Cardmember Service	42174	092921	09/29/2021	09/29/2021	303.31	1/2 portion of vac truck tube	515114.250 - W other operations ex
Cardmember Service	42174	092921	09/29/2021	09/29/2021	303.31	1/2 portion of vac truck tube	525211.250 - S other opn supplies/e
Cardmember Service	42174	092921	09/29/2021	09/29/2021	319.04	monitor - city manager	104140.480 - Admin other departme
Cardmember Service	42174	092921	09/29/2021	09/29/2021	475.00	utah league training	104140.330 - Admin education & trai

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Cardmember Service	42174	092921	09/29/2021	09/29/2021	964.32 \$3,320.77 \$3,320.77	backflow preventor for Iven's park	104160.250 - Bldg/grnds supplies/m
CentraCom	42178	100521	10/05/2021	10/05/2021	59.90	internet and land line phone service	535313.290 - E operations telephon
CentraCom	42178	100521a	10/05/2021	10/05/2021	94.96	internet and land line phone service	525211.290 - S operations telephon
CentraCom	42178	100521a	10/05/2021	10/05/2021	674.51 \$829.37 \$829.37	internet and land line phone service	104140.290 - Admin telephone
CHEMTECH-FORD	42157	2110421	09/21/2021	09/21/2021	338.00	sample	525211.480 - Samples
CHEMTECH-FORD	42157	2110425	09/14/2021	09/21/2021	40.00 \$378.00	samples	515113.480 - W treatment/testing
CHEMTECH-FORD	42195	2111217	10/13/2021	10/13/2021	153.00	samples	525211.480 - Samples
CHEMTECH-FORD	42195	21J0142	10/13/2021	10/13/2021	40.00	samples	515111.480 - W source expense
CHEMTECH-FORD	42195	21J0143	10/13/2021	10/13/2021	338.00	samples	525211.480 - Samples
CHEMTECH-FORD	42195	21J0320	10/13/2021	10/13/2021	25.00 \$556.00 \$534.00	samples	515113.480 - W treatment/testing
Codale Electric Supply Inc.	42166	7522880.001	09/28/2021	09/28/2021	176.80	conduit 3-in, female adapter	535313.481 - E system maintenanc
CULLIGAN	42179	465X17126006	10/05/2021	10/05/2021	\$176.80 450.50 \$450.50	carbon and cation anion mixbed	525211.482 - S Equipment maintena
Dominion Energy	42158	091421	09/14/2021	09/21/2021	6.75	gas bill at shop	104160.280 - Bldg/grnds utilites
Dominion Energy	42158	092121	09/21/2021	09/21/2021	19.42 \$26.17	gas bill for lift station	525211.280 - S operations utilites
Dominion Energy	42196	101321	10/13/2021	10/13/2021	6.75	gas bill at shop	535313.280 - E utilites - shop
Dominion Energy	42196	101321a	10/13/2021	10/13/2021	19.41 \$26.16 \$52.33	Gas bill lift station	525211.280 - S operations utilites
EC Precast LLC	42159	00622	09/21/2021	09/21/2021	127.00 \$127.00	water rings	515114.481 - W System maintenanc
Express Auto Parts	42160	092121	09/21/2021	09/21/2021	106.34	oil filter, oil, misc	515114.250 - W other operations ex
Express Auto Parts	42160	092121	09/21/2021	09/21/2021	129.00 \$235.34 \$235.34	fuel filter	515114.250 - W other operations ex
Fairview City	42197	101321	10/13/2021	10/13/2021	\$235.34 1,653.58 \$1,653.58	power bill	525211.280 - S operations utilites

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Horseshoe Mtn Hardware	42167	092821	09/28/2021	09/28/2021	33.00	rental of jack hammer	531610 - E Construction work in pro
Horseshoe Mtn Hardware	42167	092821	09/28/2021	09/28/2021	42.70	bolts and fasteners for sign, misc for light at sp	104160.250 - Bldg/grnds supplies/m
Horseshoe Mtn Hardware	42167	092821	09/28/2021	09/28/2021	84.97	gloves, earplugs and cord	535313.250 - E other operation sup
					\$160.67		
					\$160.67		
Horseshoe Screening Printing	42176	002339	09/29/2021	09/29/2021	372.00	flag football t-shirts	104560.483 - Recreation Flag Ftbl
					\$372.00		
Intermountain Power Superintende	42180	2767,2787	10/05/2021	10/05/2021	283.00	Hotline school, lineman rodeo competition	535316.330 - E education & training
					\$283.00		
Jensen's Dept Store	42198	96	10/13/2021	10/13/2021	310.00	boots	104220.480 - Fire other department
					\$310.00		
Kryptonite Storage	42168	7800	09/28/2021	09/28/2021	67.00	storage unit bill	104160.250 - Bldg/grnds supplies/m
Kryptonite Storage	42199	7915	10/13/2021	10/13/2021	189.00	nov billing storage for float	104160.250 - Bldg/grnds supplies/m
					\$256.00		
L.N. Curtis & Sons	42200	530636	10/13/2021	10/13/2021	1,158.00	12 gloves	104220.480 - Fire other department
					\$1,158.00		
Mangum, J. Wesley	42181	100521	10/05/2021	10/05/2021	450.00	Services rendered	104120.310 - Court prosecutor/inter
					\$450.00		
Mardell, Jason	42182	100521	10/05/2021	10/05/2021	60.00	services rendered	104180.140 - Planning commissione
					\$60.00		
MKJ Construction L C	42175	8289	09/29/2021	09/29/2021	80.00	zettor trackor move	104160.250 - Bldg/grnds supplies/m
MKJ Construction L C	42175	8289	09/29/2021	09/29/2021	109.13	honnem roller	104410.250 - Streets vehicle/rental/
MKJ Construction L C	42175	8289	09/29/2021	09/29/2021	1,400.00	portion cost of Haynie sewer connect	525211.481 - S Collections system
					\$1,589.13		
					\$1,589.13		
Mt. Pleasant City	42183	100521	10/05/2021	10/05/2021	48.33	power bill for breaker	535313.280 - E utilities - shop
					\$48.33		
NORTH SANPETE AMBULANCE	42184	100621	10/05/2021	10/05/2021	150.00	services rendered - donation	104220.315 - Fire Fairview EMT's
					\$150.00		
NORTH SANPETE DISPOSAL	42169	76998	09/28/2021	09/28/2021	249.55	garage pickup	104160.280 - Bldg/grnds utilites
					\$249.55		
PACKAGING RESEARCH and DE	42201	129390	10/13/2021	10/13/2021	576.92	roll off liners for sludge	525211.481 - S Collections system
					\$576.92		

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Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account
Power West Engineering LLC	42202	1225	10/13/2021	10/13/2021	650.00	liron mobile upgrade	535316.600 - E other administrative
PUBLIC EMPLOYEES HEALTH P	42161	0123514342	09/21/2021	09/21/2021	\$650.00		
					11,807.39	medical and dental insurance	101464 - G Deferred health insurance
Public Employees Health Program	42162	PR091921-1898	09/21/2021	09/21/2021	\$11,807.39		
					95.10	Long Term Disability Benefits	102229 - G Miscellaneous payroll de
Public Employees Health Program	42193	PR100321-1898	10/05/2021	10/06/2021	95.71	Long Term Disability Benefits	102229 - G Miscellaneous payroll de
					\$190.81		
Round Hills Rock	42163	1428	09/21/2021	09/21/2021	134.48	reject sand road base	104410.480 - Streets supplies / mat
					\$134.48		
Rural Development	42185	186 - 2004 C Se	10/05/2021	10/05/2021	1,137.65	Principal - 2004 C Sewer Revenue	522531.2 - S USDA RUS 2004C rep
Rural Development	42185	186 - 2004 C Se	10/05/2021	10/05/2021	2,177.35	Interest - 2004 C Sewer Revenue	525214.820 - S Interest expense
Rural Development	42185	186 - 2004 D Se	10/05/2021	10/05/2021	379.22	Principal - 2004 D Sewer Revenue	522541.2 - S USDA RUS 2004D rep
Rural Development	42185	186 - 2004 D Se	10/05/2021	10/05/2021	725.78	Interest - 2004 D Sewer Revenue	525214.820 - S Interest expense
Rural Development	42185	232 - 2001 RDA	10/05/2021	10/05/2021	1,100.90	Principal - 2001 RDA Water revenue	512513.2 - W Water revenue RDA (
Rural Development	42185	232 - 2001 RDA	10/05/2021	10/05/2021	1,527.10	Interest - 2001 RDA Water revenue	515118.820 - W Interest expense
					\$7,048.00		
					\$7,048.00		
Salt Lake City Bees	42186	JB156-IN	10/05/2021	10/05/2021	646.00	Baseball shirts, hats, etc	104560.481 - Recreation baseball pr
					\$646.00		
Sanpete Co Fire District #2	42187	100521	10/05/2021	10/05/2021	3,450.00	Fees collected	104220.920 - Fire paid to Sanpete F
					\$3,450.00		
Sanpete Sanitary Landfill	42188	100521	10/05/2021	10/05/2021	2,826.00	fees collected	104420.480 - Sanitation refuse disp
Sanpete Sanitary Landfill	42188	63329	10/05/2021	10/05/2021	443.08	Disposal of Sludge	525211.280 - S operations utilities
					\$3,269.08		
					\$3,269.08		
Scholzen Products Co., Inc.	42189	100521	10/05/2021	10/05/2021	36.00	Cylinder Rent	515111.480 - W source expense
Scholzen Products Co., Inc.	42189	100521	10/05/2021	10/05/2021	780.68	springline repair - coupling	515114.481 - W System maintenanc
Scholzen Products Co., Inc.	42189	100521	10/05/2021	10/05/2021	1,179.15	sock items	515114.481 - W System maintenanc
Scholzen Products Co., Inc.	42189	100521	10/05/2021	10/05/2021	3,475.00	octave meter adpt output for well #4	515114.481 - W System maintenanc
					\$5,470.83		
					\$5,470.83		
Smith Hartvigen PLLC	42190	51589	10/05/2021	10/05/2021	429.00	draft ltr easements, misc	521610 - S Work in process
					\$429.00		
STUART C IRBY CO	42164	092121	09/21/2021	09/21/2021	2,030.00	cond tpix urd	535313.485 - E meters/transforms
STUART C IRBY CO	42164	092121	09/21/2021	09/21/2021	8,645.68	okon 15kv cond tpix anchor	531610 - E Construction work in pro
STUART C IRBY CO	42164	092121	09/21/2021	09/21/2021	10,662.35	conduit sleeve	531610 - E Construction work in pro
					\$21,338.03		

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STUART C IRBY CO	42203	101321	10/13/2021	10/13/2021	11,672.12	wrench, splice transformer, poles, cut out, con	535313.481 - E system maintenanc
STUART C IRBY CO	42203	101321	10/13/2021	10/13/2021	11,672.13	wrench, splice transformer, poles, cut out, con	535313.485 - E meters/transformers
					\$23,344.25		
					\$44,682.28		
Terrels Foodtown	42204	101321	10/13/2021	10/13/2021	36.22	misc. power help	535313.250 - E other operation sup
					\$36.22		
Tyler Patterson	42191	XC10052021-36	10/05/2021	10/05/2021	100.00	Building Permit Refund	103413 - G Zoning permits and fees
					\$100.00		
UAMPS	42170	092821	09/28/2021	09/28/2021	42,016.90	power bill	535311.481 - E Purchased power
					\$42,016.90		
Utah Local Governments Trust	42171	1593393	09/21/2021	09/28/2021	625.06	Auto insurance	525214.510 - S Insurance
Utah Local Governments Trust	42171	1593393	09/21/2021	09/28/2021	683.47	Auto insurance	515118.510 - W Insurance
Utah Local Governments Trust	42171	1593393	09/21/2021	09/28/2021	899.66	Auto insurance	104160.510 - Bldg/grnds insurance
Utah Local Governments Trust	42171	1593393	09/21/2021	09/28/2021	958.07	Auto insurance	104210.510 - Police Insurance expe
Utah Local Governments Trust	42171	1593393	09/21/2021	09/28/2021	2,403.15	Auto insurance	535316.510 - E Insurance expense
Utah Local Governments Trust	42171	1593393	09/21/2021	09/28/2021	2,438.04	Auto insurance	104220.510 - Fire Insurance expens
Utah Local Governments Trust	42171	1593394	09/28/2021	09/28/2021	133.74	life insurance	101484 - G Deferred health insurance
Utah Local Governments Trust	42171	1593395	09/21/2021	09/28/2021	2,714.75	liability insurance	104140.510 - Admin insurance expe
Utah Local Governments Trust	42171	1593395	09/21/2021	09/28/2021	2,714.75	liability insurance	104160.510 - Bldg/grnds insurance
Utah Local Governments Trust	42171	1593395	09/21/2021	09/28/2021	2,714.75	liability insurance	104210.510 - Police Insurance expe
Utah Local Governments Trust	42171	1593395	09/21/2021	09/28/2021	2,714.75	liability insurance	104220.510 - Fire Insurance expens
Utah Local Governments Trust	42171	1593395	09/21/2021	09/28/2021	2,714.75	liability insurance	104590.250 - Cemetery care / suppli
Utah Local Governments Trust	42171	1593395	09/21/2021	09/28/2021	2,714.75	liability insurance	515118.510 - W Insurance
Utah Local Governments Trust	42171	1593395	09/21/2021	09/28/2021	2,714.75	liability insurance	525214.510 - S Insurance
Utah Local Governments Trust	42171	1593395	09/21/2021	09/28/2021	2,714.75	liability insurance	535316.510 - E Insurance expense
Utah Local Governments Trust	42171	1593396	09/21/2021	09/28/2021	129.81	Property insurance	104590.250 - Cemetery care / suppli
Utah Local Governments Trust	42171	1593396	09/21/2021	09/28/2021	847.10	Property insurance	104220.510 - Fire Insurance expens
Utah Local Governments Trust	42171	1593396	09/21/2021	09/28/2021	1,239.61	Property insurance	535316.510 - E Insurance expense
Utah Local Governments Trust	42171	1593396	09/21/2021	09/28/2021	1,244.04	Property insurance - museum	515118.510 - W Insurance
Utah Local Governments Trust	42171	1593396	09/21/2021	09/28/2021	3,872.99	Property insurance - museum	525214.510 - S Insurance
Utah Local Governments Trust	42171	1593396	09/21/2021	09/28/2021	4,639.50	Property insurance - museum	104160.510 - Bldg/grnds insurance
Utah Local Governments Trust	42171	1593396	09/21/2021	09/28/2021	6,029.26	Property insurance	104160.510 - Bldg/grnds insurance
Utah Local Governments Trust	42171	1593397	09/28/2021	09/28/2021	584.04	Worker's Comp	101463 - G Deferred workmans com
					\$48,445.54		
					\$48,445.54		
Utah Retirement System	1000	PR091921-1049	09/21/2021	09/22/2021	197.32	401K Loan	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR091921-1049	09/21/2021	09/22/2021	586.12	401K	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR091921-1049	09/21/2021	09/22/2021	1,168.39	Additional 401k	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR091921-1049	09/21/2021	09/22/2021	3,545.88	Retirement	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR100321-1049	10/05/2021	10/06/2021	197.32	401K Loan	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR100321-1049	10/05/2021	10/06/2021	578.74	401K	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR100321-1049	10/05/2021	10/06/2021	1,218.76	Additional 401k	102223 - G Accrued retirement plan

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Utah Retirement System	1000	PR100321-1049	10/05/2021	10/06/2021	3,596.95	Retirement	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR101721-1049	10/19/2021	10/19/2021	197.32	401K Loan	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR101721-1049	10/19/2021	10/19/2021	570.42	401k	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR101721-1049	10/19/2021	10/19/2021	1,176.22	Additional 401k	102223 - G Accrued retirement plan
Utah Retirement System	1000	PR101721-1049	10/19/2021	10/19/2021	3,604.85	Retirement	102223 - G Accrued retirement plan
					\$16,638.29		
Utah State Tax Commission	1000	PR093021-1055	09/30/2021	09/30/2021	30.00	State Income Tax	102222 - G Accrued state withholdin
Utah State Tax Commission	1001	PR091921-1055	09/21/2021	09/22/2021	899.38	State Income Tax	102222 - G Accrued state withholdin
Utah State Tax Commission	1001	PR100321-1055	10/05/2021	10/06/2021	988.91	State Income Tax	102222 - G Accrued state withholdin
Utah State Tax Commission	1001	PR101721-1055	10/19/2021	10/19/2021	789.99	State Income Tax	102222 - G Accrued state withholdin
					\$2,658.28		
					\$2,688.28		
Utah State Treasurer	42205	101321	10/13/2021	10/13/2021	386.15	surcharge collected	104120.910 - Court paid to state - S
					\$386.15		
Verizon Wireless	42172	092821	09/28/2021	09/28/2021	108.10	cell phone bill	104210.290 - Police Telephone
Verizon Wireless	42172	092821	09/28/2021	09/28/2021	111.90	cell phone bill	535313.481 - E system maintenanc
					\$220.00		
					\$220.00		
Western United Electric Supply Co	42173	6043997	09/28/2021	09/28/2021	122.94	3/8 ehs a-coat 250 ft	535313.481 - E system maintenanc
Western United Electric Supply Co	42173	6043998	09/28/2021	09/28/2021	1,081.52	splice, auto guy; Conn Tran 6 post	535313.481 - E system maintenanc
					\$1,204.46		
Western United Electric Supply Co	42206	6044752	10/13/2021	10/13/2021	925.49	Pin xarm Thread, stirrup eye bolts, conn tran	535313.481 - E system maintenanc
					\$2,129.95		
WEX BANK	42207	101321	10/13/2021	10/13/2021	19.03	Fuel	104160.250 - Bldg/grnds supplies/m
WEX BANK	42207	101321	10/13/2021	10/13/2021	25.47	Fuel	104220.251 - Fire vehicle fuel / main
WEX BANK	42207	101321	10/13/2021	10/13/2021	47.54	Fuel	104590.250 - Cemetery care / suppli
WEX BANK	42207	101321	10/13/2021	10/13/2021	221.94	Fuel	525212.480 - S Fuel
WEX BANK	42207	101321	10/13/2021	10/13/2021	269.11	Fuel	515114.251 - W Fuel
WEX BANK	42207	101321	10/13/2021	10/13/2021	272.54	Fuel	104210.251 - Police auto fuel / main
WEX BANK	42207	101321	10/13/2021	10/13/2021	430.93	Fuel	535313.251 - Fuel
					\$1,286.56		
					\$1,286.56		
					\$218,521.15		

Fairview City
Disbursement Listing
Checking - Cache Valley Bank - 09/15/2021 to 10/19/2021

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
	0921211200	09/21/2021	\$15,696.62			Paycheck
	0930211200	09/30/2021	\$3,318.83			Paycheck
Utah Retirement System	1000	09/22/2021	\$5,497.71			Payroll
Utah State Tax Commission	1000	09/30/2021	\$30.00			Payroll
Utah Retirement System	1000	10/06/2021	\$5,591.77			Payroll
Utah Retirement System	1000	10/19/2021	\$5,548.81			Payroll
Utah State Tax Commission	1001	09/22/2021	\$899.38			Payroll
Utah State Tax Commission	1001	10/06/2021	\$968.91			Payroll
Utah State Tax Commission	1001	10/19/2021	\$789.99			Payroll
	1005211200	10/05/2021	\$16,947.91			Paycheck
	1019211200	10/19/2021	\$15,874.48			Paycheck
Gray, Krista M.	42156	09/21/2021	\$138.52			Paycheck
CHEMTECH-FORD	42157	09/21/2021	\$378.00			Purchasing
Dominion Energy	42158	09/21/2021	\$26.17			Purchasing
EC Precast LLC	42159	09/21/2021	\$127.00			Purchasing
Express Auto Parts	42160	09/21/2021	\$235.34			Purchasing
PUBLIC EMPLOYEES HEALTH PLAN	42161	09/21/2021	\$11,807.39			Purchasing
Public Employees Health Program Lo	42162	09/21/2021	\$95.10			Payroll
Round Hills Rock	42163	09/21/2021	\$134.48			Purchasing
STUART C IRBY CO	42164	09/21/2021	\$21,338.03			Purchasing
ANGERHOFER, DAVID J	42165	09/28/2021	\$190.00			Purchasing
Codale Electric Supply Inc.	42166	09/28/2021	\$176.80			Purchasing
Horseshoe Mtn Hardware	42167	09/28/2021	\$160.67			Purchasing
Kryptonite Storage	42168	09/28/2021	\$67.00			Purchasing
NORTH SANPETE DISPOSAL	42169	09/28/2021	\$249.55			Purchasing
UAMPS	42170	09/28/2021	\$42,016.90			Purchasing
Utah Local Governments Trust	42171	09/28/2021	\$48,445.54			Purchasing
Verizon Wireless	42172	09/28/2021	\$220.00			Purchasing
Western United Electric Supply Corpor	42173	09/28/2021	\$1,204.46			Purchasing
Cardmember Service	42174	09/29/2021	\$3,320.77			Purchasing
MKJ Construction L C	42175	09/29/2021	\$1,589.13			Purchasing
Horseshoe Screening Printing	42176	09/29/2021	\$372.00			Purchasing
ANGERHOFER, DAVID J	42177	10/05/2021	\$210.00			Purchasing
CentraCom	42178	10/05/2021	\$829.37			Purchasing
CULLIGAN	42179	10/05/2021	\$450.50			Purchasing
Intermountain Power Superintendents	42180	10/05/2021	\$283.00			Purchasing
Mangum, J. Wesley	42181	10/05/2021	\$450.00			Purchasing
Mardell, Jason	42182	10/05/2021	\$60.00			Purchasing
Mt. Pleasant City	42183	10/05/2021	\$48.33			Purchasing
NORTH SANPETE AMBULANCE SE	42184	10/05/2021	\$150.00			Purchasing
Rural Development	42185	10/05/2021	\$7,048.00			Purchasing
Salt Lake City Bees	42186	10/05/2021	\$646.00			Purchasing
Sanpete Co Fire District #2	42187	10/05/2021	\$3,450.00			Purchasing
Sanpete Sanitary Landfill	42188	10/05/2021	\$3,269.08			Purchasing
Scholzen Products Co., Inc.	42189	10/05/2021	\$5,470.83			Purchasing
Smith Hartvigsen PLLC	42190	10/05/2021	\$429.00			Purchasing
Tyler Patterson	42191	10/05/2021	\$100.00			Purchasing
Gray, Krista M.	42192	10/05/2021	\$92.35			Paycheck
Public Employees Health Program Lo	42193	10/06/2021	\$95.71			Payroll
AIRGAS	42194	10/13/2021	\$34.94			Purchasing
CHEMTECH-FORD	42195	10/13/2021	\$556.00			Purchasing
Dominion Energy	42196	10/13/2021	\$26.16			Purchasing
Fairview City	42197	10/13/2021	\$1,653.58			Purchasing
Jensen's Dept Store	42198	10/13/2021	\$310.00			Purchasing
Kryptonite Storage	42199	10/13/2021	\$189.00			Purchasing
L.N. Curtis & Sons	42200	10/13/2021	\$1,158.00			Purchasing
PACKAGING RESEARCH and DESIG	42201	10/13/2021	\$576.92			Purchasing
Power West Engineering LLC	42202	10/13/2021	\$650.00			Purchasing
STUART C IRBY CO	42203	10/13/2021	\$23,344.25			Purchasing
Terrels Foodtown	42204	10/13/2021	\$36.22			Purchasing
Utah State Treasurer	42205	10/13/2021	\$386.15			Purchasing
Western United Electric Supply Corpor	42206	10/13/2021	\$925.49			Purchasing
WEX BANK	42207	10/13/2021	\$1,286.56			Purchasing
Gray, Krista M.	42208	10/19/2021	\$110.82			Paycheck
Cache Valley Bank	999	09/22/2021	\$3,985.01			Payroll
Cache Valley Bank	999	09/30/2021	\$656.20			Payroll
Cache Valley Bank	999	10/06/2021	\$4,420.12			Payroll

Fairview City
Disbursement Listing
Checking - Cache Valley Bank - 09/15/2021 to 10/19/2021

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
Cache Valley Bank	999	10/19/2021	\$3,855.83			Payroll
			<u>\$270,700.68</u>		<u>\$0.00</u>	

Fairview City
Operational Budget Report
10 General - 07/01/2021 to 10/19/2021
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Change In Net Position					
Revenue:					
Taxes					
3110 G General Property Taxes-Current	8,452.16	7,193.53	7,193.53	76,000.00	9.47%
3120 G Prior Years' Taxes-Delinquent(Redemption)	159.94	495.01	495.01	4,200.00	11.79%
3130 G General Sales and Use Taxes	51,025.92	0.00	86,015.05	250,000.00	34.41%
3131 G Local Option Sales Tax	4,636.20	0.00	7,956.80	25,000.00	31.83%
3132 G RAP Tax	10,569.42	0.00	7,581.39	25,000.00	30.33%
3140 G Franchise Taxes	0.00	0.00	0.00	2,650.00	0.00%
3141 G Highway Tax	13,928.26	0.00	22,745.43	62,000.00	36.69%
3170 G Fee in lieu of property tax/UPP	4,826.26	5,683.27	5,683.27	22,000.00	25.83%
Total Taxes	93,598.16	13,371.81	137,670.48	466,850.00	29.49%
Licenses and permits					
3210 G Business Licenses	185.00	0.00	52.00	3,200.00	1.63%
3225 G Animal Licenses	30.00	0.00	105.00	500.00	21.00%
Total Licenses and permits	215.00	0.00	157.00	3,700.00	4.24%
Intergovernmental revenue					
3313 Fire Dept Revenue	0.00	0.00	1,545.67	1,000.00	154.57%
3352 G State Grant	443.86	0.00	0.00	500.00	0.00%
3354 G State Grant - Police	0.00	0.00	0.00	4,500.00	0.00%
3356 G Class "C" Road Fund Allotment	11,770.52	0.00	28,823.88	79,000.00	36.49%
3358 G State Liquor Fund Allotment	0.00	0.00	0.00	1,450.00	0.00%
Total Intergovernmental revenue	12,214.38	0.00	30,369.55	86,450.00	35.13%
Charges for services					
3413 G Zoning permits and fees	450.00	(100.00)	385.00	1,200.00	32.08%
3422 G Fire Response Fees	14,432.00	(50.03)	10,983.09	43,400.00	25.31%
3425 G County Fire Contract	0.00	0.00	0.00	12,019.00	0.00%
3443 G Refuse Collection/Landfill Charges	12,268.00	(26.03)	9,355.09	37,200.00	25.15%
3471 G Flag Donation Fund	136.00	0.00	102.00	400.00	25.50%
3472 G Revenue project fees/sportspark	660.00	0.00	2,392.00	4,000.00	59.80%
3473 G Park/Playground Rental Fees	40.00	0.00	160.00	200.00	80.00%
3474 G Pioneer Days Revenues	100.00	0.00	32,025.24	23,000.00	139.24%
3474.2 G Pioneer Days Derby	900.00	0.00	53,757.00	48,000.00	111.99%
3474.3 G Miss Fairview Revenue	0.00	0.00	0.00	850.00	0.00%
3474.4 G Little Miss Fairview	0.00	0.00	0.00	950.00	0.00%
3475 G Dance Hall rental Fees	1,100.00	50.00	1,200.00	3,000.00	40.00%
3478.01 G Baseball Fees	620.00	0.00	1,164.00	1,200.00	97.00%
3478.02 G Soccer Fees	878.54	1,607.80	1,682.80	900.00	186.98%
3478.03 G Other Sport Revenues	0.00	0.00	1,037.50	0.00	0.00%
3478.04 G Flag Football	0.00	0.00	0.00	300.00	0.00%
3481 G Sale of Cemetery Lots	5,020.00	2,250.00	12,435.00	14,000.00	88.82%
3483 G Grave opening/closing charges	3,900.00	1,199.72	4,249.72	9,000.00	47.22%
Total Charges for services	40,504.54	4,931.46	130,928.44	199,619.00	65.59%
Fines and forfeitures					
3510 G Fines/court	3,229.50	180.00	2,350.26	15,000.00	15.67%
Total Fines and forfeitures	3,229.50	180.00	2,350.26	15,000.00	15.67%
Interest					
3610 G Interest Earnings	1,218.30	0.00	738.97	5,000.00	14.78%
Total Interest	1,218.30	0.00	738.97	5,000.00	14.78%
Miscellaneous revenue					
3671 G Contributions to Museum Fund	471.19	0.00	360.00	1,400.00	25.71%
3672 G Contributions to Recreation Center Fund	1,378.12	0.00	947.00	4,100.00	23.10%
3690 G Sundry Revenue	1,803.50	0.00	1,248.90	1,000.00	124.89%
3695 G Cares Act	75,109.00	0.00	80,360.00	48,000.00	167.42%
Total Miscellaneous revenue	78,761.81	0.00	82,915.90	54,500.00	152.14%
Contributions and transfers					
3673 G Donation to Food Bank	117.45	0.00	81.54	0.00	0.00%
Total Contributions and transfers	117.45	0.00	81.54	0.00	0.00%
Total Revenue:	229,859.14	18,483.27	385,212.14	831,119.00	46.35%
Expenditures:					
General government					
Council					

Fairview City
Operational Budget Report
10 General - 07/01/2021 to 10/19/2021
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
4110.110 Council salaries and wages	9,000.00	0.00	5,250.00	21,000.00	25.00%
4110.130 Council employee benefits	710.96	0.00	413.91	2,200.00	18.81%
Total Council	9,710.96	0.00	5,663.91	23,200.00	24.41%
Court					
4120.110 Court salaries and wages	4,191.60	0.00	3,362.88	13,200.00	25.48%
4120.130 Court employee benefits	332.00	0.00	266.34	1,050.00	25.37%
4120.310 Court prosecutor/interpreter services	2,504.05	660.00	2,200.00	8,700.00	25.29%
4120.330 Court training and education	0.00	0.00	0.00	500.00	0.00%
4120.480 Court supplies and materials	0.00	0.00	77.47	200.00	38.74%
4120.910 Court paid to state - Surcharge	949.90	386.15	779.48	7,000.00	11.14%
Total Court	7,977.55	1,046.15	6,686.17	30,650.00	21.81%
Administrative					
4140.110 Admin salaries and wages	4,866.09	5,850.57	14,224.30	74,039.00	19.21%
4140.130 Admin employee benefits	2,279.26	2,042.01	5,324.70	40,060.00	13.29%
4140.210 Admin subscriptions/memberships	898.21	0.00	715.49	1,300.00	55.04%
4140.220 Admin public notices	55.90	0.00	253.60	700.00	36.23%
4140.240 Admin office supplies and materials	1,296.60	36.38	930.79	3,300.00	28.21%
4140.290 Admin telephone	2,625.13	674.51	2,732.99	8,200.00	33.33%
4140.310 Admin audit and legal expense	0.00	0.00	0.00	2,700.00	0.00%
4140.330 Admin education & training	0.00	268.73	843.73	2,500.00	33.75%
4140.350 Admin donations	200.00	0.00	0.00	2,000.00	0.00%
4140.480 Admin other department expense	6,300.65	0.00	1,938.57	12,500.00	15.51%
4140.482 Admin Cares Act	48,166.35	0.00	500.00	0.00	0.00%
4140.485 Admin elections expenses	0.00	0.00	41.40	2,000.00	2.07%
4140.510 Admin insurance expense	7,024.76	0.00	2,714.75	7,300.00	37.19%
4550.250 Rap Tax other departmental expense	0.00	0.00	0.00	25,000.00	0.00%
Total Administrative	73,712.95	8,872.20	30,220.32	181,599.00	16.64%
Buildings and grounds					
4160.110 Bldg/grnds salaries and wages	7,800.00	624.00	3,083.60	15,000.00	20.56%
4160.130 Bldg/grnds employee Benefits	708.31	49.43	244.21	1,500.00	16.28%
4160.250 Bldg/grnds supplies/maintenance	10,724.29	242.97	10,844.84	28,000.00	38.73%
4160.280 Bldg/grnds utilities	1,349.96	0.00	740.23	12,000.00	6.17%
4160.510 Bldg/grnds insurance	14,604.89	0.00	14,283.17	15,500.00	92.15%
4160.740 Bldg/grnds capital asset purchases	44,362.50	0.00	0.00	0.00	0.00%
Total Buildings and grounds	79,549.95	916.40	29,196.05	72,000.00	40.55%
Planning and zoning					
4180.110 Planning Zoning Wages	0.00	0.00	50.00	600.00	8.33%
4180.130 Planning & Zoning Benefits	0.00	0.00	23.05	200.00	11.53%
4180.140 Planning commissioner fees	210.00	60.00	580.00	3,200.00	18.13%
Total Planning and zoning	210.00	60.00	653.05	4,000.00	16.33%
Total General government	171,161.41	10,894.75	72,419.50	311,449.00	23.25%
Public safety					
Police					
4210.110 Police salaries and wages	1,107.68	276.92	18,038.81	75,000.00	24.05%
4210.120 Part Time Police salaries and wages	1,356.00	0.00	1,806.00	30,000.00	6.02%
4210.125 Police - Cares Act	35,529.62	8,971.76	8,971.76	0.00	0.00%
4210.130 Police Employee benefits	658.82	127.66	8,351.99	52,000.00	16.06%
4210.250 Police equipment/supplies/materials	0.00	0.00	0.00	1,500.00	0.00%
4210.251 Police auto fuel / maintenance	1,356.44	272.54	1,169.36	5,200.00	22.49%
4210.290 Police Telephone	713.39	0.00	582.84	2,100.00	27.75%
4210.310 Police Professional & technical	6,176.89	0.00	1,593.89	8,200.00	19.44%
4210.330 Police education and training	0.00	0.00	0.00	1,000.00	0.00%
4210.480 Police other department expense	219.70	0.00	338.05	3,000.00	11.27%
4210.510 Police Insurance expense	2,751.29	0.00	3,672.82	2,900.00	126.65%
4210.710 Police equip. under capitalization threshold	5,530.00	0.00	0.00	7,200.00	0.00%
4210.740 Police Capital Outlay	0.00	0.00	4,500.00	7,500.00	60.00%
Total Police	55,399.83	9,648.88	49,025.52	195,600.00	25.06%
Fire					
4220.110 Fire salaries and wages	2,240.00	0.00	1,380.00	6,720.00	20.54%
4220.130 Fire Employee benefits	220.80	0.00	133.05	650.00	20.47%
4220.250 Fire equipment/supplies/materials	1,523.66	0.00	1,303.06	2,500.00	52.12%
4220.251 Fire vehicle fuel / maintenance	3,117.73	25.47	367.58	4,500.00	8.17%
4220.315 Fire Fairview EMT's	600.00	150.00	600.00	4,000.00	15.00%

Fairview City
Operational Budget Report
10 General - 07/01/2021 to 10/19/2021
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
4220.330 Fire Education & training	0.00	0.00	0.00	1,800.00	0.00%
4220.480 Fire other departmental expense	7,228.29	1,468.00	2,941.31	3,500.00	84.04%
4220.510 Fire Insurance expense	6,267.73	0.00	5,999.89	6,700.00	89.55%
4220.810 Fire Bond Payment	2,933.15	0.00	0.00	0.00	0.00%
4220.820 Fire Bond Interest	19.91	0.00	0.00	0.00	0.00%
4220.920 Fire paid to Sanpete Fire Dist	13,425.00	3,450.00	10,320.00	46,000.00	22.43%
Total Fire	37,576.27	5,093.47	23,044.89	76,370.00	30.18%
Other public safety					
4211.110 School Guard Crossing Salaries and Wages	40.80	0.00	390.00	3,500.00	11.14%
4211.130 School Guard Crossing Benefits	3.12	0.00	30.90	300.00	10.30%
Total Other public safety	43.92	0.00	420.90	3,800.00	11.08%
Total Public safety	93,020.02	14,742.35	72,491.31	275,770.00	26.29%
Highways and public improvements					
Highways					
4410.250 Streets vehicle/rental/maintenance	2,902.62	0.00	933.68	17,000.00	5.49%
4410.480 Streets supplies / materials	4,511.71	0.00	1,395.90	5,000.00	27.92%
4410.740 Streets capital asset purchases	4,971.00	0.00	0.00	0.00	0.00%
4415.480 C road supplies / materials	0.00	0.00	1,000.00	5,000.00	20.00%
4415.740 C road capital asset purchases	2,994.00	0.00	0.00	0.00	0.00%
Total Highways	15,379.33	0.00	3,329.58	27,000.00	12.33%
Sanitation					
4420.480 Sanitation refuse disposal Sanpete Landfill	11,001.60	2,826.00	11,232.00	32,500.00	34.56%
4420.610 Sanitation other expenses	0.00	0.00	0.00	2,000.00	0.00%
Total Sanitation	11,001.60	2,826.00	11,232.00	34,500.00	32.56%
Total Highways and public improvements	26,380.93	2,826.00	14,561.58	61,500.00	23.68%
Parks, recreation, and public property					
Parks					
4510.250 Parks equipment/supplies/materials	0.00	0.00	0.00	4,000.00	0.00%
4510.510 Parks insurance	3,137.74	0.00	0.00	0.00	0.00%
Total Parks	3,137.74	0.00	0.00	4,000.00	0.00%
Recreation					
4560.110 Recreation salaries and wages	2,000.00	0.00	1,500.00	6,000.00	25.00%
4560.130 Recreation employee benefits	158.40	0.00	118.80	500.00	23.76%
4560.481 Recreation baseball program expense	257.50	646.00	646.00	1,500.00	43.07%
4560.482 Recreation soccer program expense	510.00	0.00	1,056.99	1,300.00	81.31%
4560.483 Recreation Flag Ftbl program expense	350.30	0.00	408.00	500.00	81.60%
4560.489 Recreation other program expense	0.00	0.00	2,249.82	3,000.00	74.99%
4570.630 Pioneer Days - Rodeo	0.00	0.00	11,088.38	11,000.00	100.80%
4570.640 Pioneer Days - Derby	240.00	0.00	17,442.83	19,000.00	91.80%
4570.650 Pioneer Days - Miss Fairview	0.00	0.00	496.90	2,500.00	19.88%
4570.690 Pioneer Days other misc	9,443.57	0.00	32,023.66	32,000.00	100.07%
4575.250 Little Miss Pageant	0.00	0.00	0.00	750.00	0.00%
Total Recreation	12,959.77	646.00	67,031.38	78,050.00	85.88%
Cemetery					
4590.230 Cemetery travel	0.00	0.00	82.48	0.00	0.00%
4590.250 Cemetery care / supplies / maintenance	4,763.69	47.54	10,054.18	14,000.00	71.82%
4590.300 Veteran Flags	141.53	0.00	0.00	400.00	0.00%
Total Cemetery	4,905.22	47.54	10,136.66	14,400.00	70.39%
Total Parks, recreation, and public property	21,002.73	693.54	77,168.04	96,450.00	80.01%
Debt service					
4710.812 G Street Revenue Bond principal	0.00	0.00	0.00	38,000.00	0.00%
4710.813 G 2013 Park Lease Rev Bond	18,000.00	0.00	18,000.00	18,000.00	100.00%
4710.822 G Street Revenue Bond interest	0.00	0.00	0.00	1,950.00	0.00%
4710.841 MBA Community Center principal	7,000.00	0.00	6,000.00	7,000.00	85.71%
4710.851 City Hall Bond Principal	0.00	0.00	0.00	21,000.00	0.00%
4710.861 Anderson Land Purchase	4,950.27	0.00	0.00	0.00	0.00%
4710.862 Anderson Land Purchase Interest	68.92	0.00	0.00	0.00	0.00%
Total Debt service	30,019.19	0.00	24,000.00	85,950.00	27.92%
Total Expenditures:	341,584.28	29,156.64	260,640.43	831,119.00	31.36%
Total Change In Net Position	(111,725.14)	(10,673.37)	124,571.71	0.00	0.00%

Fairview City
Operational Budget Report
40 Capital Projects - 07/01/2021 to 10/19/2021
33.33% of the fiscal year has expired

	<u>Prior YTD</u>	<u>Current Period</u>	<u>Current YTD</u>	<u>Annual Budget</u>	<u>Percent Used</u>
Change In Net Position					
Expenditures:					
Parks, recreation, and public property					
Parks					
4510.720 CP Buildings - new park	7,436.50	0.00	2,605.94	0.00	0.00%
4510.740 CP Recreation Project	1,601.06	0.00	6,287.50	0.00	0.00%
Total Parks	9,037.56	0.00	8,893.44	0.00	0.00%
Total Parks, recreation, and public property	9,037.56	0.00	8,893.44	0.00	0.00%
Total Expenditures:	9,037.56	0.00	8,893.44	0.00	0.00%
Total Change In Net Position	(9,037.56)	0.00	(8,893.44)	0.00	0.00%

Fairview City
Operational Budget Report
51 Water Utility - 07/01/2021 to 10/19/2021
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3710.440 W Water service sales	171,847.67	(2,216.59)	114,697.13	435,000.00	26.37%
3710.453 W initial connect fees	1,110.00	370.00	1,685.00	3,150.00	53.49%
3710.454 W disconnect/reconnect fees	0.00	0.00	40.00	7,500.00	0.53%
3710.456 W other operating income	0.00	0.00	0.00	33,712.00	0.00%
Total Operating income	172,957.67	(1,846.59)	116,422.13	479,362.00	24.29%
Operating expense					
5111.480 W source expense	563.34	76.00	601.74	1,400.00	42.98%
5113.480 W treatment/testing	363.00	25.00	2,288.00	6,000.00	38.13%
5114.110 W opn/maint wages	15,532.24	3,958.46	15,594.16	65,000.00	23.99%
5114.130 W opn/maint benefits	10,482.26	2,643.22	10,624.46	41,000.00	25.91%
5114.250 W other operations expense	12,957.47	0.00	1,800.45	58,500.00	3.08%
5114.251 W Fuel	942.06	269.11	988.05	2,600.00	38.00%
5114.290 W operations telephone	200.00	0.00	150.00	700.00	21.43%
5114.481 W System maintenance/materials	6,248.77	5,434.83	9,498.69	68,400.00	13.89%
5114.482 W equipment operation/maintenance	4,996.47	0.00	0.00	15,000.00	0.00%
5114.485 W services, meters	0.00	0.00	5,343.54	10,000.00	53.44%
5114.790 W Depreciation	30,396.44	0.00	0.00	96,700.00	0.00%
5116.110 W Billing and collection labor	3,906.98	998.26	4,055.26	13,000.00	31.19%
5116.130 W Billing and collection benefits	1,874.14	510.09	2,025.90	6,200.00	32.68%
5116.240 W Office expenses & supplies	591.81	0.00	536.25	3,200.00	16.76%
5118.310 W Legal and auditing	0.00	0.00	0.00	2,600.00	0.00%
5118.330 W Education & training	775.00	0.00	0.00	2,500.00	0.00%
5118.510 W Insurance	4,171.32	0.00	4,642.26	4,500.00	103.16%
5118.600 W other general/administrative	1,014.41	0.00	2,041.50	3,500.00	58.33%
Total Operating expense	95,015.71	13,914.97	60,190.26	400,800.00	15.02%
Total Income From Operations:	77,941.96	(15,761.56)	56,231.87	78,562.00	71.58%
Non-Operating Items:					
Non-operating income					
3720.941 W Interest income	291.77	0.00	0.00	375.00	0.00%
3720.948 W Impact Fees	5,400.00	1,350.00	6,750.00	18,900.00	35.71%
Total Non-operating income	5,691.77	1,350.00	6,750.00	19,275.00	35.02%
Non-operating expense					
5118.820 W Interest expense	10,132.06	1,527.10	15,958.95	27,293.00	58.47%
Total Non-operating expense	10,132.06	1,527.10	15,958.95	27,293.00	58.47%
Total Non-Operating Items:	(4,440.29)	(177.10)	(9,208.95)	(8,018.00)	114.85%
Total Income or Expense	73,501.67	(15,938.66)	47,022.92	70,544.00	66.66%

Fairview City
Operational Budget Report
52 Sewer Utility - 07/01/2021 to 10/19/2021
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3730.520 S Sewer service charges	124,275.62	(245.54)	103,659.92	413,500.00	25.07%
3730.540 S Other operating income	0.00	0.00	0.00	25,000.00	0.00%
3730.553 S Connection/hookup fees	600.00	150.00	750.00	1,500.00	50.00%
3730.554 S disconnect/reconnect fees	0.00	0.00	0.00	8,300.00	0.00%
Total Operating income	124,875.62	(95.54)	104,409.92	448,300.00	23.29%
Operating expense					
5211.110 S operation wages	20,448.35	5,004.80	20,724.85	66,000.00	31.40%
5211.130 S operation benefits	11,974.45	2,965.32	12,153.39	42,442.00	28.64%
5211.250 S other opn supplies/expense	4,320.55	0.00	628.45	10,500.00	5.99%
5211.280 S operations utilities	11,349.89	2,116.07	8,551.27	40,000.00	21.38%
5211.290 S operations telephone	579.26	94.96	531.88	1,800.00	29.55%
5211.480 Samples	2,183.00	491.00	2,302.00	6,400.00	35.97%
5211.481 S Collections system maint/matls	8,000.00	576.92	8,570.57	20,000.00	42.85%
5211.482 S Equipment maintenance	64,172.05	450.50	1,220.47	32,000.00	3.81%
5211.790 S collection depreciation	36,604.40	0.00	0.00	115,000.00	0.00%
5212.480 S Fuel	717.75	221.94	710.07	3,000.00	23.67%
5212.481 S. Misc. Outside Equipment/Diesel	730.21	0.00	582.98	9,000.00	6.48%
5212.790 S treatment depreciation	48,176.92	0.00	0.00	140,000.00	0.00%
5213.240 S Office expense & supplies	465.15	0.00	419.29	3,500.00	11.98%
5214.310 S Legal and auditing	0.00	0.00	0.00	2,600.00	0.00%
5214.330 S Education & training	0.00	0.00	0.00	1,500.00	0.00%
5214.510 S Insurance	7,429.13	0.00	7,212.80	8,000.00	90.16%
5214.600 S other administrative	3,383.09	0.00	1,224.01	7,000.00	17.49%
Total Operating expense	220,534.20	11,921.51	64,832.03	508,742.00	12.74%
Total Income From Operations:	(95,658.58)	(12,017.05)	39,577.89	(60,442.00)	-65.48%
Non-Operating Items:					
Non-operating income					
3740.948 S Impact fees	10,148.00	2,537.00	12,685.00	25,370.00	50.00%
Total Non-operating income	10,148.00	2,537.00	12,685.00	25,370.00	50.00%
Non-operating expense					
5214.820 S Interest expense	11,903.18	2,903.13	11,645.48	34,670.00	33.59%
Total Non-operating expense	11,903.18	2,903.13	11,645.48	34,670.00	33.59%
Total Non-Operating Items:	(1,755.18)	(366.13)	1,039.52	(9,300.00)	-11.18%
Total Income or Expense	(97,413.76)	(12,383.18)	40,617.41	(69,742.00)	-58.24%

Fairview City
Operational Budget Report
53 Electric Utility - 07/01/2021 to 10/19/2021
33.33% of the fiscal year has expired

	Prior YTD	Current Period	Current YTD	Annual Budget	Percent Used
Income or Expense					
Income From Operations:					
Operating income					
3750.441 E electric energy sales	279,791.70	(336.84)	231,053.27	915,600.00	25.24%
3750.442 E base rate revenue	24,745.00	(80.43)	18,954.27	25,000.00	75.82%
3750.451 E Late Payment Charges	8,573.85	(430.10)	6,157.98	8,712.00	70.68%
3750.453 E initial connection charges	42,481.77	1,353.67	13,016.57	54,000.00	24.10%
3750.454 E disconnect/reconnect fees	1,250.00	(60.00)	634.09	3,500.00	18.12%
3750.456 E other operating revenue	625.00	115.00	1,674.20	5,200.00	32.20%
Total Operating income	357,467.32	561.30	271,490.38	1,012,012.00	26.83%
Operating expense					
5311.481 E Purchased power	156,097.82	0.00	158,104.13	430,000.00	36.77%
5313.110 E operations salaries and wages	56,335.33	17,256.98	63,502.88	184,000.00	34.51%
5313.130 E operations benefits	32,315.82	9,497.31	37,530.95	115,000.00	32.64%
5313.250 E other operation supplies/expense	7,280.08	36.22	3,836.90	50,000.00	7.67%
5313.251 Fuel	1,432.05	430.93	1,869.96	5,200.00	35.96%
5313.280 E utilities - shop	202.74	55.08	205.26	700.00	29.32%
5313.290 E operations telephone	600.79	59.90	570.01	2,240.00	25.45%
5313.481 E system maintenance/materials	12,983.05	12,597.61	24,509.14	60,000.00	40.85%
5313.482 E equipment maintenance/materials	484.00	0.00	126.52	6,500.00	1.95%
5313.485 E meters/transformers/installation	22,935.05	11,672.13	20,898.23	50,000.00	41.80%
5313.790 E depreciation expense	22,620.28	0.00	5,655.07	73,516.00	7.69%
5315.110 E billing and collection wages	7,814.10	1,996.57	8,110.56	25,270.00	32.10%
5315.130 E billing and collection benefits	3,748.19	1,020.22	4,051.81	12,300.00	32.94%
5315.250 E billing materials and supplies	2,159.23	849.25	3,985.30	10,000.00	39.85%
5316.310 E legal and auditing	0.00	0.00	0.00	5,000.00	0.00%
5316.330 E education & training	57.05	283.00	1,699.00	2,200.00	77.23%
5316.510 E insurance expense	6,182.06	0.00	6,357.51	6,500.00	97.81%
5316.600 E other administrative expense	1,162.85	650.00	2,890.17	6,000.00	48.17%
Total Operating expense	334,410.49	56,405.20	343,903.40	1,044,426.00	32.93%
Total Income From Operations:	23,056.83	(55,843.90)	(72,413.02)	(32,414.00)	223.40%
Non-Operating Items:					
Non-operating income					
3750.455 E Impact Fees	17,470.00	0.00	10,482.00	43,675.00	24.00%
Total Non-operating income	17,470.00	0.00	10,482.00	43,675.00	24.00%
Total Non-Operating Items:	17,470.00	0.00	10,482.00	43,675.00	24.00%
Total Income or Expense	40,526.83	(55,843.90)	(61,931.02)	11,261.00	-549.96%



FAIRVIEW CITY

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To the City Council,

The Mayor and City Manager have agreed to provide a selective salary adjustment to the staff below effective Oct 4, 2021.

Kacey Young- \$2/hr wage increase

Garrett Sorensen- \$1.5/hr wage increase

This wage increase is in accordance with the Personnel Handbook Section XIV: Salary Planning. Section 5 allows for a selective salary adjustment "in order to mitigate an inequity caused by merit increase freeze or other similar circumstances". Per section 5, "the Mayor or designee shall submit a written rationale supporting the recommendation to the City Council". The resulting pay increases will be reallocated from the electrical system maintenance and materials portion of the budget which is normally paid to a third party for tree trimming.

Rationale:

Kacey Young has been paid significantly lower than apprentice lineman in the county. The \$2/hr increase brings him closer to his peers in the county.

Garrett Sorensen has been a reliable employee for the city and has been taking on increasing responsibility within the department. As such, it is recommended that Garrett receive a \$1.5/hr wage increase and be given the title of Lead Lineman.

Sincerely,

Mayor Cliff Wheeler

Cameron Thompson- City Manager