

**REGULAR SESSION OF THE
BRIGHAM CITY COUNCIL
October 7, 2021
7:00 P.M.**

PRESENT:	Tyler Vincent	Mayor
	D.J. Bott	Councilmember
	Joe Olson	Councilmember
	Robin Troxell	Councilmember
ALSO PRESENT:	Christina Boss	City Recorder
	Dave Burnett	Public Power Director
	Mike Christiansen	City Attorney
	Mike Nelsen	Police Chief
	Derek Oyler	Finance Director <i>Arrived at 7:28 p.m.</i>
	Tyler Pugsley	Public Works Director
	Jason Roberts	City Administrator <i>Arrived at 7:22 p.m.</i>
	Mike Young	Assistant Fire Chief
EXCUSED:	Alden Farr	Councilmember
	Tom Peterson	Councilmember

Mayor Vincent called the meeting to order at 7:00 p.m. The Reverence Period was given by Bishop Hansen and the Pledge of Allegiance was recited.

AGENDA

CONSENT

Request for Approval of September 30, 2021 City Council Meeting Minutes
Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections
Request to Send Library Accounts to Collections
Appointments to the Airport Advisory Board
Request for Approval of Poll Workers and Polling Place for General Election

**PUBLIC COMMENTS FROM BRIGHAM CITY RESIDENTS AND THOSE PAYING
PROPERTY TAXES IN BRIGHAM CITY**

COUNCILMEMBER COMMENTS

ACTION ITEMS

Proclamation Declaring October Fire Prevention Month
Consideration of Airport Minimum Standards Update
Consideration of Update to Employee Policy and Procedure Manual Chapter 9-17, Longevity Program

**ADJOURN TO CLOSED SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE
OF REAL PROPERTY AND THE CHARACTER, PROFESSIONAL COMPETENCE OR
PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**

Mayor Vincent excused Councilmembers Farr and Peterson and stated Mr. Roberts and Mr. Oyler would arrive late to the meeting.

CONSENT

Approval of September 30, 2021 City Council Meeting Minutes

Request to Write-off Accounts Due to Bankruptcy or Being Sent to Collections

A list of accounts totaling \$1,852.90 was presented to be removed from the City's system due to customers taking out bankruptcy or being sent to collections.

Request to Send Library Accounts to Collections

A list of accounts totaling \$5,198.84 was presented to be removed from the City's system due to customers being sent to collections.

Appointment to the Airport Advisory Board

Mayor Vincent recognized Jeff Baugh, Bruce Leonard, and Josh Hansen for their service.

Request for Approval of Poll Workers and Polling Place for General Election

A list of poll workers as well as the polling place location was presented for approval. The polling location will be at Utah State University. The poll workers will be paid \$150 for the election and \$30 to attend training with Box Elder County.

MOTION: A motion to approve the Consent agenda was made by Councilmember Bott, seconded by Councilmember Olson, and carried unanimously.

PUBLIC COMMENTS

Juliana Larsen – Ms. Larsen expressed her concerns about the railroad overpass; namely funding sources, size of project, future tax hikes, and public input.

COUNCILMEMBER COMMENTS

Mayor Vincent – addressed Ms. Larsen's comments and stated the funding would come from the State in the form of a \$31.5M bond from railroad fuel taxes which the Mayor and other legislators petitioned the State for. He explained the project size would meet current and future City needs. The public has the opportunity to make comments at City Council meetings, and businesses and citizens directly impacted by the overpass have been involved in meetings with the City.

Councilmember Olson – clarified that Councilmembers have discussed the overpass at length and opinions have been varied on several details including layout, costs, and future maintenance. He encouraged public input at City Council meetings or via email.

Councilmember Troxell – believed the City Council would not have supported the overpass unless the funding came from the railroad fuel tax. Councilmembers took into consideration functionality for the businesses and parks as well as access for users when looking at structure options.

Mayor Vincent – reiterated the City Council has focused on options with the least impact to businesses and citizens. He expressed appreciation for Council and City staff for their time and efforts on the overpass project. He also appreciated impacted business and citizens working with the City. He asked the community to keep Councilmember Farr in their thoughts and prayers.

ACTION ITEMS

Proclamation Declaring October Fire Prevention Month

Assistant Chief Young came to the podium and read the Proclamation. He updated the Council on Fire Prevention activities during the month of October including Fire Department tours and school presentations. Mayor Vincent challenged citizens to check smoke detectors and carbon monoxide detectors to make sure they are working properly, and to review escape plans. Assistant Chief Young stated the Fire Department has a limited number of free smoke detectors available for citizens.

Consideration of Airport Minimum Standards Update

Mr. Pugsley came forward and explained the Airport Advisory Board's (AAB) role is to plan for development at the airport. The AAB approves the airport management plan, layout plan, and capital improvement projects. The update reduces the redundancy in application processes by removing AAB

reviews and allows staff to approve applications. The rest of the updates include housekeeping items such as airport events following a process similar to the special event application process.

MOTION: Councilmember Olson made a motion to approve the Airport Minimum Standards update. The motion was seconded by Councilmember Bott.

Roll Call:

Councilmember Troxell	Aye
Councilmember Bott	Aye
Councilmember Olson	Aye

Consideration of Update to Employee Policy and Procedure Manual Chapter 9-17, Longevity Program

Mr. Oyler presented the item stating the policy needed further clarification on allowable items for reimbursement. Mr. Roberts provided an example of a non-reimbursable item.

MOTION: Councilmember Bott made a motion to approve the update to the Employee Policy and Procedures Manual Chapter 9-17. The motion was seconded by Councilmember Troxell.

Roll Call:

Councilmember Olson	Aye
Councilmember Bott	Aye
Councilmember Troxell	Aye

ADJOURN TO CLOSED SESSION

A motion to adjourn to a closed session to discuss the character, professional competence or physical or mental health of an individual was made by Councilmember Bott and seconded by Councilmember Olson. A roll call vote was taken with all Councilmembers voting aye. The meeting adjourned to a closed session at 7:38 p.m. There was no discussion on the purchase, exchange, or lease of real property.

The Council returned to an open meeting at 7:55 p.m. and adjourned.

The undersigned duly appointed Recorder for Brigham City Corporation hereby certifies that the foregoing is a true, accurate and complete record of the October 7, 2021 City Council Meeting.

Dated this 25th day of October, 2021.

Christina Boss

Christina Boss, Recorder