

**ELECTRONIC MEETING MINUTES
UTAH PRIVATE PROBATION PROVIDER LICENSING BOARD**

**FEBRUARY 18, 2021
HEBER M. WELLS BLDG.
ZOOM – 10:00 A.M.
SALT LAKE CITY, UT 84114**

CONVENED: 10:03 AM

ADJOURNED: 10:37 AM

Bureau Manager: Jana Johansen
Board Secretary: Bobbie Loy

BOARD MEMBERS PRESENT:

Andrew McCain, *Chairperson*
Ashton Parry
Mark Urry

BOARD MEMBERS EXCUSED:

Glenn Kiel
Bill Morris

DOPL STAFF PRESENT:

Jana Johansen, Bureau Manager
Bobbie Loy, Board Secretary
Mark Steinagel, Division Director

GUESTS:

Karena Jackson
Kathy Armijo

ADMINISTRATIVE BUSINESS: (0:02:40)

APPROVE OCTOBER 22, 2020, MEETING MINUTES

Mr. Parry made a motion to approve the minutes from October 22, 2020, as written. The motion, seconded by Mr. Urry, passed unanimously.

DISCUSSION & ACTION ITEMS: (0:04:02)

CONTINUING EDUCATION RULE REVIEW

Ms. Johansen reviewed the R156-50-304 that was discussed during the last Board meeting. The board discussed adding Suicide Risk Assessment or Suicide Prevention to required CEs and allowed for public comment from guests. Mr. Urry made a motion to include a minimum of 1 hour of Suicide Prevention Risk Assessment training as part of the required 40 hours of CEs. The motion, seconded by Mr. Parry, passed unanimously.

EXECUTIVE ORDER, REGULATION REVIEW

Mr. McCain reviewed Gov. Cox's Executive Order with the Board. Director Steinagel addressed the Board and discussed the order and next steps in regards to the Executive Order.

ANNUAL OPEN & PUBLIC MEETINGS TRAINING

Ms. Johansen reminded the Board that this is an annual training that must be completed by all Boards. Ms. Loy will send a link for the training out to Board members who have not yet completed the annual training after today's meeting.

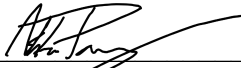
ADJOURN:

Motion to adjourn at 10:37 AM

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

10/21/21

Date Approved



Chairperson, Private Probation Provider Licensing Board

10/21/2021

Date Approved



Bureau Manager, Division of Occupational & Professional
Licensing