

MINUTES
AIRPORT BOARD MEETING
500 W AIRPORT ROAD, SANPETE COUNTY, UTAH
Tuesday, September 14, 2021
6:00 P.M.

Board Members Present: Chair Tom Herbert, Ted Meikle, Ephraim Council Liaison Richard Wheeler, Manti Council Liaison Mary Wintch

Board Members Excused: Scott Larson, Jeremy Hallows

Staff Present: Airport Manager Shaun Kjar, County Commissioner Edwin Sunderland, Secretary Candice Maudsley

Others Appearing: Tracy James, Mel Leseberg

CALL TO ORDER

The Manti Ephraim Airport Board convened on Tuesday, September 14, 2021. Board Chair Tom Herbert called the meeting to order at 6:00 PM.

I. MOTION AGENDA

A. APPROVAL OF THE JULY 20TH AND AUGUST 24, 2021, MINUTES

Board Member Wintch moved to approve July 20, 2021. The motion was seconded by Board Member Wheeler. The vote was unanimous. The motion carried

Board Member Wheeler moved to approve August 24, 2021. The motion was seconded by Board Member Meikle. The vote was unanimous. The motion carried

B. ANNUAL FLY-IN FINAL PREPARATIONS

- Breakfast
 - Chairs- Shaun will bring approximately 200 chairs, and Tom has approximately 20.
 - Tables- Tom has approximately twenty
 - Grills and Roaster Ovens- Jeremy, City, hot plates
 - Precooked food: Bacon, pancakes, and pre-cracked eggs
 - Location- Tom's hangar
- Helicopter Flights- not available this year, but airplane rides may be a possibility. Tom may be able to fly as a backup.
- Car Show- invitations have gone out.
- Hot Air Balloon- Tom will get details from Josh Lewis about launch

- Skydive Flag Drop- Tom is waiting to hear details if this will happen
- Youth Council- They will use Ted's hangar for displays and bottle rockets. They will not be able to help with balloon launch. Volunteers will be asked to help.
- Flyers are up on websites, electric signs, and Facebook
- Fuel Discount- There will be a fuel discount available. The amount is pending.
- Banner- It is in the process of being updated at I-Four Media
- Sponsorship- Several companies sponsored the fluorescent t-shirts for the ground crew. The business logos will be on the shirts, and they will be ready by the deadline.
- John Forbes- Air boss
- Safety Meeting- A meeting will be conducted the morning of the event in Tom's hangar.
- Speaker- There is still no speaker, maybe a band should be invited next year.
- Radio Station- Live remote from 9-10 AM
- UVU- No one will be coming from UVU
- Air Guard- Jeremy will give an update
- Broadcasting airport traffic is an option
- Ads in the paper- Pyramid and Messenger
- RC Planes- Richard Duncan will be contacted
- STOL Performance- there is no confirmation yet, but it is hoped to have three to four people demonstrate a spot landing.

C. CONSTRUCTION UPDATE

The project is completed except for the signs. They are still 10-12 weeks out. The crew will be here tomorrow to clean up the site.

D. NADIN DISCUSSION

The quote from DBT is \$1,185.00 and the weather data service is \$1200 annually. After discussion it was determined that the AWOS is already connected to NADIN.

E. AIRPORT CLEANING POSITION DISCUSSION

Dean Olsen's daughter has offered to come in and clean the airport lounge for a small fee.

F. MOWER AND RUNWAY OPERATIONS AND EQUIPMENT

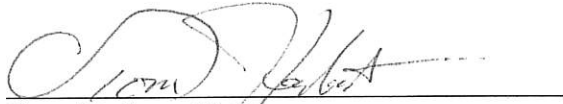
There needs to be a commitment to have the area around the runway mowed down before the fly-in. The infield area needs to be mowed as well as the parking area. Calling UDOT for assistance is a possibility.

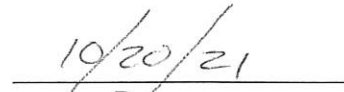
Adjournment

There being no further business to come before the Airport Board for consideration, Board Member Meikle moved the Airport Board Meeting adjourn at 7:18 p.m. The motion was seconded by Board Member Wheeler. The vote was unanimous. The motion carried.

The next Airport Board meeting is scheduled to be held on October 19, 2021, starting at 6:00 PM.

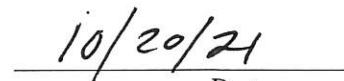
MINUTES APPROVED:


Tom Herbert, Chair


Date

ATTEST:


Candice Maudsley, Secretary


Date