

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

October 5, 2021
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo

Councilmembers: Jessica Buttars, Mylind Fawcett,
Dan Smith, Nichole Sparks

Town Clerk: Kristi Hidalgo

Public Attendance: Ashley Shaw - CAPSA

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m. Councilmember M. Fawcett led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held September 7, 2021. Councilmember N. Sparks motioned for the Clarkston Town Council to approve and adopt the minutes of September 7, 2021. Councilmember M. Fawcett seconded the motion. All in favor "Aye". Motion carried

2. NEW BUSINESS

Ashley Shaw – CAPSA – Domestic Violence Awareness Month – Ashley Shaw thanked the Council for providing CAPSA the opportunity to come and present information about the organization. Ms. Shaw stated that simply allowing them to come makes a huge difference in helping with access and awareness of the services CAPSA has to offer. Ms. Shaw shared the following statistics gathered from July 2020 thru June 2021:

- 1,670 individuals were served
- 8,392 crisis calls were made
- 284 clients were sheltered
- 1,465 individuals were helped through case work and advocacy
- 424 therapy clients
- Housed 67 families

Ms. Shaw stated that while those numbers reflect an increase in domestic violence and sexual assault within our communities CAPSA has also increased their effort towards prevention education. The Prevention Education Department delivered over 700 presentations to more than 14,000 participants. Ms. Shaw stated that October is Domestic Violence Awareness Month so CAPSA wanted to reach out to the communities they serve and make sure they understand what resources are available through CAPSA. Ms. Shaw invited the Town Council to take a tour of the new CAPSA facility, ask

questions and find out more about the organization and take what they learn back to our community. Ms. Shaw will send details regarding tour dates and times of the new facility to the Town Clerk Kristi Hidalgo to disseminate to the Council. Councilmember M. Fawcett mentioned that CAPSA had given over 700 presentations to more than 14,000 participants and wondered where those presentations are taking place. Ms. Shaw stated that the education department is split into two sections. One section focuses on service awareness amongst businesses and community groups and the other half of the department focuses on student education through the school system. Mayor Hidalgo stated that he had heard and wondered if it is true that CAPSA is now actively involved in supporting the teaching of alternative lifestyles. Ms. Shaw stated that CAPSA teaches how to have healthy relationships. They never teach alternative lifestyles or anything of that material in the schools. Ms. Shaw said that CAPSA has an Upstanding Presentation that is taught. It focuses on how no one should experience harm or violence in their lives no matter what choices or decisions they make. CAPSA has not departed from their core values of preventing and ending violence.

Resolution 21-11 “A Resolution Cancelling the 2021 Municipal General Election” - Mayor Hidalgo read the resolution and asked if there was any discussion by the Council prior to passing the resolution. There was none. Mayor Hidalgo asked for a motion to adopt Resolution 21-11. Councilmember D. Smith motioned for the Council to approve and adopt Resolution 21-11. Councilmember N. Sparks seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember N. Sparks	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember D. Smith	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember M. Fawcett	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember J. Buttars	<u>X</u> Aye	___ No	___ Abstain	___ Absent

Ordinance 21-09 “An Ordinance Amending Clarkston Town Code Cemetery Rules and Regulations Title 7 Chapter 5 Section 17: Use of Amphitheater” – Mayor Hidalgo asked Councilmember N. Sparks to read the ordinance. Mayor Hidalgo asked if there was any discussion by the Council prior to passing the ordinance. There was none so Mayor Hidalgo asked for a motion to adopt Ordinance 21-09. Councilmember N. Sparks motioned for the Council to approve and adopt Ordinance 21-09. Councilmember J. Buttars seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember D. Smith	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember J. Buttars	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember M. Fawcett	<u>X</u> Aye	___ No	___ Abstain	___ Absent
Councilmember N. Sparks	<u>X</u> Aye	___ No	___ Abstain	___ Absent

Annexation Plan – Mayor Hidalgo referenced the Proposed Clarkston Town Annexation Policy Plan and asked Councilmember N. Sparks to lead the discussion on the plan.

See Attachment A Councilmember N. Sparks stated that the Council had discussed the plan in depth at the last Town Council Meeting held September 7, 2021 and wondered if there were any further questions, concerns or recommendations to the proposed plan. The Council did not have any. Mayor Hidalgo stated that the public hearing to hear on the Proposed Annexation Policy Plan would be held October 19, 2021 at 7:00 pm in the Town Hall. The regularly scheduled Town Council Meeting will be held immediately following the Public Hearing.

3. DEPARTMENTS

Mayor Hidalgo – Fire Department – Mayor Hidalgo reported that the fire Department received a \$4,000 grant from the state fire marshal's office.

Employee Christmas Party Date – Mayor Hidalgo stated that because December is such a busy month he recommended moving the Employee Christmas Party to January and renaming it the Town Council and Employee Social. The Council agreed.

Town Hall – Mayor Hidalgo reported that after the public hearing for the tax increase was held several citizens contacted him recommending that the town turn the community center into a town hall rather than remodeling/expanding the old town hall. Mayor Hidalgo stated that the more he thought about it the more he liked the idea of remodeling and expanding the community center into a town hall. The top level could be the town hall and the lower level could still be a community center. Mayor Hidalgo stated that he had the architect draw up a preliminary plan to remodel/expand the community center into a town hall. See Attachment B Mayor Hidalgo explained the Community Center Remodel/Expansion Plan to the Council. Mayor Hidalgo made it clear that this was another option to consider. The Council would need to review both town hall options and determine which would be more feasible for the town. Mayor Hidalgo asked the Council to review both sets of plans and provide him with any input or recommendations they might have. Mayor Hidalgo would like the Council to make a determination on which option to move forward with by December so the engineering and architect can be solidified and get a price tag on it. Mayor Hidalgo speculated that it is highly unlikely that this project would require another tax increase.

Councilmember N. Sparks – September Warrant List – Councilmember N. Sparks presented the Warrant List for September 2021. Councilmember M. Fawcett motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember J. Buttars seconded the motion. All in favor "Aye". Motion carried

LUDMA – Councilmember N. Sparks reported that an individual came to the LUDMA Meeting held on September 13, 2021 to inquire about a lot split. Initially it was presented as just a simple lot split with a potential for two other lots later on. The LUDMA Commission requested that it be submitted as a subdivision plan. Councilmember N. Sparks said that Clarkston Town Code (11-1-6) states that if it's for two or more homes whether now or in the future it requires a subdivision plan. Councilmember N. Sparks

stated that there are a couple building permits that are being looked at just outside Clarkston Town boundaries on the west side of town. Both of which are requesting access to the property via town roads and would require the town to maintain and provide snow removal to the properties, which are in the county. Councilmember N. Sparks stated that there is another subdivision plan that the LUDMA Commission will be reviewing at the next LUDMA meeting held October 11, 2021. The subdivision has a potential for twelve homes.

Councilmember M. Fawcett – Water Department – Councilmember M. Fawcett reported that the Local Assistance Matching Grant Application had been submitted. The three towns; Clarkston Trenton and Newton are requesting a million dollars in grant money to conduct a well study and for the construction of another water tank. Notification of project funding would be in November. The funds would also be dispersed in November.

Councilmember D. Smith – Roads Department – Councilmember D. Smith stated that Clarkston Town Code (7-2-9C) states that roads developed within Clarkston Town boundaries have to be Class B roads, which means that the roads have to be double chip sealed or asphalted. Mayor Hidalgo stated that the Cache County Road Department recommended to him that the town should amend that code and require asphalt roads because double chip sealed roads take two years to complete. What happens is people do the first chip and seal but not the second. So if people choose to do a double chip and seal road the town must make sure that they complete the second chip and seal. Councilmember D. Smith wondered if the town needs to pass an ordinance requiring a bond to ensure that the double chip road process is completed. Mayor Hidalgo responded that the town needs to look into that. That is a good idea. Mayor Hidalgo asked Councilmember D. Smith and Councilmember N. Sparks to look into the prospect of requiring a bond for double chip sealed roads. Councilmember N. Sparks concluded that the Council's focus should be protecting the citizens of Clarkston.

Snow Removal Equipment – Mayor Hidalgo reported that the snow plow had been serviced for the winter. The snow plow needed new lights and brakes and that has been done. The grader is at Itty Bitty getting serviced and having some needed repairs done to it. The grader will be parked out at the cemetery in the green shed.

Parks Department – Councilmember D. Smith stated that the sprinkler lines need to be blown out for winter. He will coordinate with Parks Director Jeremy Hidalgo to get this done.

Councilmember J. Buttars – Cemetery Department – Cemetery Expansion Project – Councilmember J. Buttars reported that she had contacted some commercial sprinkler companies and was waiting for them to get back to her with bids. Councilmember J. Buttars stated that the overall dimensions of the cemetery expansion is 192 feet running North to South and 94 ½ feet East to West and would allow for approximately 400 new grave plots.

Spatial Generations Cemetery Software Agreement – Councilmember J. Buttars stated that Deputy Clerk Holly Jones had sent her a new agreement from Spatial Generations for

the new web based cemetery software. Councilmember J. Buttars stated that she had forwarded it to Mayor Hidalgo to review and sign.

Flood Damage Prevention Ordinance – Councilmember J. Buttars informed the Council that Clarkston Town had already passed a Flood Damage Prevention Ordinance for developing or building in a flood plain so there was no need to create another one. Ordinance 20-11 was passed on March 8, 2011.

Certified Emergency Response Team (CERT) – Councilmember J. Buttars stated that she was happy and excited to report that Jordan Oliver is currently taking the CERT class with the intention of taking over as Clarkston Town CERT Supervisor. North Logan and Clarkston Town are the only communities in Cache Valley still trying to operate a CERT team.

4. RELEVANT BUSINESS

Next Meeting – The next meeting will be a Public Hearing and a Town Council Meeting and will be held on Tuesday October 19, 2021 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember J. Buttars motioned that the Clarkston Town Council Meeting adjourn. Councilmember M. Fawcett seconded the motion. All members present voted “Aye”. Motion carried. The meeting adjourned at 8:17 pm.


Town Clerk

