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Spectrum Academy Board Meeting Minutes

Date & Time	September 11, 2013 7:00 P.M.
Location	Spectrum Academy High School, North Salt Lake, Utah
Members Expected	Marney DeVroom, Marcy Johnson, Jason Steenblik, Dennis M. Bullard, Brandon Savage, Jana Gold, and Rozanne Marsh
Members Excused	
Spectrum Staff	Brad Nelson, Jaime Christensen, Liz Banner, Christina Guevara, Kaley King, Barry Pewtress, Jandy Stelter, Crystal Coffman, Jillian Galli, Kathy Gage, Kevin Leatherbarrow, Leah Jones Wood, Aaron Powner

BUSINESS TO BE DISCUSSED

Board Session

- Review and approve minutes from August 21, 2013 board meeting (Marcy Johnson)
 - Motion to approve by Jana and seconded by Dennis unanimously approved.

- Financial Update (Jason Steenblik, Brad Nelson)
 - Annual budget – Brad is still working on the budget expected to be completed by the October board meeting
 - Reviewed budget, profit and loss and expenses
 - The school has purchased 2 minivans that are being used for DATC and Front Runner transportation
 - Approve budget for the month motioned by Dennis and Seconded by Jana unanimously approved

- Update on expansion (Brad Nelson and Jaime Christensen)
 - Expecting two or three bids
 - Deadline for all bids is the 23rd of September
 - The board was asked to keep the 26th and 27th of September open to be available for review of the bids
 - Real estate budget loan
 - Looking for a bridge loan to pay off the elementary school; this loan would save the school approximately \$80,000 per year

- Update on Transitional Occupational Course of Study (Jaime Christensen)
 - Nothing new to report at this time

- Elementary School Principal's Update (Liz Banner)
 - Hired 2nd grade teacher
 - Some U of U Students conducted back pack safety training last week
 - Student teachers from the U of U working in 4th grade class rooms

- Secondary School Principal's Update (Christina Guevara)
 - DATC – extra vehicles have allowed more students to attend
 - Barry – Ipad's in the High School were distributed to all the students. Internet is working well. Streamlined the way they are using the Ipad's in the class. More standard tools are being used by all the students and teachers
 - Report update from Barry next month
 - Kevin (reporting for Sara Nichols who is out of town) – Web page is improving in popularity
 - Marney asked to make the curriculum accessible for purchase from the website.
 - Jaime is checking on the Search Engine Optimization
 - Kaley – Teachers are compiling a best practices instruction manual
 - Jillian – Incident behavior charts and tracking

- Academic Director's Update (Jaime Christensen)
 - Both schools are doing well
 - First session of the Administration
 - Introduction to different training off site
 - Ordering addition curriculum as needed
 - Finishing the curriculum for high school

- Spectrum Academy Golf Outing at Hill AFB on October 5, 2013 (Dennis M. Bullard)
 - 24 openings –
 - Tee off at Noon
 - Money will need to be collected by Friday the 27th.
 - Dennis will need Drivers License info for anyone driving onto the base/course.

- Safety and Security Update (Marcy Johnson)
 - Fire System – was tested and passed (One issue that has already been taken care of)
 - Fire Drills
 - Elementary has had two drills so far this year

Public Session

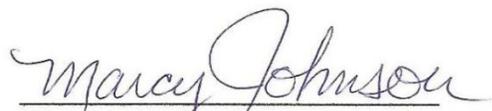
- Opportunity for public comments
 - Lisa Stamps
 - Thanks for Frontrunner
 - She asked “Who is in charge of the Front Runner program at Spectrum”
 - Jessica is the primary contact at the school
 - Functional skills – thanks for the fencing to help the Functional Skills class have a productive recess time
 - Leah Jones Wood
 - Leah made a presentation to the Board regarding job duties and scope of employment

- Motion to adjourn made by Dennis seconded by Jana the vote was unanimously approved

- Board reconvened to discuss personnel matter and adjourned at 8:35 p.m.

October 9, 2013

Date


 Marcy Johnson, Secretary